

LEGISLATIVE SUMMARY SHEET

Tracking No. 0192-19

DATE: June 26, 2019

TITLE OF RESOLUTION: AN ACT RELATING TO RESOURCES AND DEVELOPMENT, HEALTH, EDUCATION AND HUMAN SERVICES; BUDGET AND FINANCE, AND NAABIK'ÍYÁTI' COMMITTEES, AND THE NAVAJO NATION COUNCIL; APPROVING SUPPLEMENTAL FUNDING FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE IN THE AMOUNT OF ONE MILLION THREE HUNDRED NINETY-FIVE THOUSAND, EIGHTY-THREE DOLLARS (\$1,395,083.00) FOR SUMMER YOUTH EMPLOYMENT TO THE OFFICE OF DINÉ YOUTH; WAIVING 12 N.N.C §§ 820(F) AND (L) REGARDING THE RESTRICTION OF APPROPRIATIONS OF NON-RECURRING REVENUES TO RECURRING COSTS

PURPOSE: The purpose of this legislation is to appropriate \$1,395,083.00 to the Office of Dine Youth for summer youth employment.

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: None
Website Posting Time/Date: 7:41 PM 7/3/19
Posting End Date: 7/8/19
Eligible for Action: 7/9/19

Resources & Development Committee
Thence
Health, Education & Human Services Committee
Thence
Budget & Finance Committee
Thence
Naabik'iyáti' Committee
Thence
Navajo Nation Council

PROPOSED NAVAJO NATION COUNCIL RESOLUTION
24th NAVAJO NATION COUNCIL – First Year, 2019

INTRODUCED BY

(Prime Sponsor)


OTTO TSO

TRACKING NO. 0192-19

AN ACT

RELATING TO RESOURCES AND DEVELOPMENT, HEALTH, EDUCATION AND HUMAN SERVICES; BUDGET AND FINANCE, AND NAABIK'ÍYÁTI' COMMITTEES, AND THE NAVAJO NATION COUNCIL; APPROVING SUPPLEMENTAL FUNDING FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE IN THE AMOUNT OF ONE MILLION THREE HUNDRED NINETY-FIVE THOUSAND, EIGHTY-THREE DOLLARS (\$1,395,083.00) FOR SUMMER YOUTH EMPLOYMENT TO THE OFFICE OF DINÉ YOUTH; WAIVING 12 N.N.C. §§ 820(F) AND (L) REGARDING THE RESTRICTION OF APPROPRIATIONS OF NON-RECURRING REVENUES TO RECURRING COSTS

BE IT ENACTED:

SECTION 1. AUTHORITY

- A. The Navajo Nation established the Health, Education and Human Services Committee (HEHSC), and as such empowered HEHSC to review and recommend resolutions regarding employment. 2 N.N.C. § 401 (B)(6)(a).
- B. The Navajo Nation established the Budget and Finance Committee (BFC) as a Navajo Nation standing committee and as such empowered BFC to review and

1 recommend to the Navajo Nation Council the management of all funds. 2 N.N.C.
2 § 301 (B)(2).

- 3 C. The Navajo Nation Council established the Naabik'íyáti' Committee as a Navajo
4 Nation standing committee and as such proposed legislation that requires final
5 action by the Navajo Nation Council shall be assigned to the Naabik'íyáti'
6 Committee. 2 N.N.C. §§ 164 (A)(9) and 700 (A).

7
8 **SECTION 2. FINDINGS**

- 9 A. The Office of Diné Youth (ODY) has requested a supplemental appropriation of
10 \$1,395,083.00 for the Offices of Diné Youth in Chinle, Crownpoint, Fort
11 Defiance, Shiprock Agency, and Tuba City. The budget forms for each office are
12 attached as **Exhibit A**.
- 13 B. The supplemental appropriation amounts requested for each office are as follows:
- 14 1. ODY- Chinle, BU# 109013 for \$202,921;
 - 15 2. ODY- Crownpoint, BU# 109014 \$393,160;
 - 16 3. ODY- Fort Defiance, BU# 109015 \$329,747;
 - 17 4. ODY- Shiprock Agency, BU# 109016 \$240,969; and
 - 18 5. ODY- Tuba City, BU# 109017 \$228,286.
- 19 C. The Title 12 Finance Act Supplemental Appropriation requirements include:
- 20 1. Pursuant to 12 N.N.C. § 820(L), when the Controller identifies
21 additional sources of revenues above and beyond the initial or current
22 revenue projections, supplemental appropriations may be allocated by
23 the Navajo Nation Council. The Office of the Controller has indicated
24 that as of April 10, 2019 the updated balance in the Unreserved,
25 Undesignated Fund Balance (UUFB) is \$42,334,700.00. This
26 memorandum is included in **Exhibit B**.
 - 27 2. Pursuant to 12 N.N.C. § 820(M), all requests for annual operating funds
28 and supplemental funds shall be submitted to the Office of Management
29 and Budget (OMB) for budget impact analysis. A preview of the
30 appropriation legislation is available to the OMB for their budget impact

analysis response. The OMB review for this legislation has been completed and is provided in **Exhibit B**.

3. The Office of Controller provided a Memo dated May 21, 2019 stating the current balance of the UUFB and that the allocation is considered a recurring cost; the Memo is included in **Exhibit B**.

- D. Diné Customary Law declares and teaches that: “[i]t is the right and freedom of the people that our children are provided with education to absorb wisdom, self-knowledge, and knowledge to empower them to make a living and participate in the growth of the Navajo Nation.” 1 N.N.C. § 204 (F).
- E. One way for the Navajo Nation to honor Diné Customary Law is to assist high school and college students with temporary employment.
- F. The Summer Youth Employment program offers high school and college students the opportunity to gain work experience during their summer breaks and pay some of their school expenses.
- G. The Summer Youth Employment program aligns with Diné Customary Law by providing Navajo Nation youth with “education to absorb wisdom, self-knowledge, and knowledge to empower them to make a living and participate in the growth of the Navajo Nation.” 1 N.N.C. § 204 (F).
- H. The Navajo Nation hereby finds it is in the best interest of the Navajo People to approve this supplemental funding request.

SECTION 3. APPROVING SUPPLEMENTAL FUNDING FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE IN THE AMOUNT OF ONE MILLION THREE HUNDRED NINETY-FIVE THOUSAND, EIGHTY-THREE DOLLARS (\$1,395,083.00) FOR BUSINESS UNIT NUMBERS 109013-109017

- A. This supplemental appropriation of \$1,395,083.00 shall be from that amount of funds that exceeds the minimum fund balance of the Unreserved, Undesignated Fund Balance as determined by the Office of the Controller and to Business Unit Numbers 109013-109017.

- 1 B. The Navajo Nation hereby approves supplemental funding from the Unreserved,
2 Undesignated Fund Balance in the amount of \$1,395,083.00 for Business Unit
3 Numbers 109013-109017, to fund the Summer Youth Employment program.
4 C. The supplemental funding shall be deposited in accordance with the budget
5 forms in **Exhibit A**.
6

7 **SECTION 4. WAIVING §§ 820(F) AND (L) REGARDING THE**
8 **RESTRICTION OF APPROPRIATIONS OF NON-RECURRING REVENUES**
9 **TO RECURRING COSTS**

10 The Navajo Nation Council hereby waives 12 N.N.C. §§ 820(F) and (L) with regard to
11 the restriction of appropriations of non-recurring revenues to recurring costs.
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THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO: Office of President & Vice President

FROM:



Denise Thomas, Department Manager I
Office of Diné YOUTH/Boys & Girls Club of Diné YOUTH

DATE: May 6, 2019

SUBJECT: Summer Youth Employment 2019

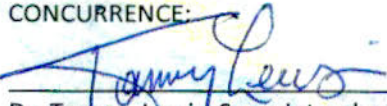
Let this memorandum serve as notification as a program under the Navajo Nation Department of Diné Education (DODE), the Office of Diné YOUTH is requesting for 1,395,083 please refer to the attach five (5) ODY agencies budgets. The budgets are based on the number of students per Chapter, an hourly rate, length of employment, fringe benefits, insurance coverage, and Worker's Compensation.

In FY 2019, \$1.5 million was made available to Navajo Nation Chapters as a supplemental appropriations based on a funding formulas of one-half equal distribution and half voter registration, this funding was budgeted as Public Assistances using line item 8705, and operation expense. However, when ODY (as well as NDWD) budgets for summer youth employment, it is a personnel expense, under sub-account 2310, which falls under Navajo Nation Personnel Line Item Account.

The supplement request is in lieu of obtaining summer youth employment for Youth age's 14 years to 24 years (High school & College students) from all 110 chapters. Any students that are hired are placed in tribal/government/private entities to acquire job readiness skills, obtain employability skills and learn in their field of educational studies.

Should you have any questions, please contact our office at (928) 871-6518.

CONCURRENCE:


Dr. Tommy Lewis, Superintendent of Schools
Department of Diné Education



Dr. Timothy Benally, Assistant Superintendent of Schools
Department of Diné Education

xc: File



Jonathan Nez
President

DEPARTMENT OF DINÉ EDUCATION THE NAVAJO NATION

P.O. Box 670 · Window Rock, Arizona 86515
PHONE (928) 871 - 7475 · FAX (928) 871 - 7474



Myron Lizer
Vice-President

NNBEAP-519-2019

RESOLUTION OF THE NAVAJO NATION BOARD OF EDUCATION

Relating to Education and Budget and Finance; Supporting a Funding Request for the Navajo Nation to Appropriate \$1,395,081.00 to the Office of Diné YOUTH to Provide Summer Youth Employment Funds

WHEREAS:

1. The Navajo Nation Board of Education (hereinafter the "Board") is the education agent in the Executive Branch for the purposes of overseeing the operation of all schools serving the Navajo Nation. 10 N.N.C. § 106 (A). The Board carries out its duties and responsibilities through the Department of Diné Education (hereinafter the "Department"). 10 N.N.C. §106 (G)(3).
2. The Department is the administrative agency within the Navajo Nation with responsibility and authority for implementing and enforcing the educational laws of the Navajo Nation. 2 N.N.C. §1801(B); 10 N.N.C. §107(A). The Department is under the immediate direction of the Navajo Nation Superintendent of Schools, subject to the overall direction of the Board. 10 N.N.C. §107(B).
3. Pursuant to 2 N.N.C. § 300(C)(1) (3) and (4), the Budget and Finance Committee is authorized to recommend adoption of resolutions related to the expenditure of the Nation's financial resources.
4. "The Department shall carry out the following duties and responsibilities in consultation with and subject to the review of the Navajo Nation Board of Education: *Actively pursue funding to support the activities of Navajo Nation education programs.*" 10 N.N.C. §107(B)(12)(1).
5. The purpose of the Office of Diné YOUTH is "(t)o advocate, educate, and develop resilient, healthy generations of youth through partnerships to balance and live in a diverse society." In addition, the Office of Diné YOUTH is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Diné YOUTH is committed to enhancing character traits of youth such as integrity, self-discipline, loyalty and respect in today's society. HEHSCJY-26-13, "Plan of Operation."
6. The Office of Diné YOUTH's funding request and documents, attached hereto as "**EXHIBIT A,**" to support this funding request.
7. The Board finds that it is in the best interests of Navajo Nation to appropriate \$1,395,081.00 to the Office of Diné YOUTH to provide summer youth employment funds to employ high school and college students and provide them with meaningful employment opportunities and experiences.

BOARD OF EDUCATION

Freda Nells, **President** · Priscilla B. Manuelito, **Vice President** · Dr. Victoria Yazzie, **Secretary**

Member: Sharon A. Toadecheenie

Dr. Tommy Lewis, Navajo Nation Superintendent of Schools

NOW THEREFORE BE IT RESOLVED THAT:

1. The Navajo Nation Board of Education hereby supports and requests that the Navajo Nation Council appropriate \$1,395,081.00 to the Office of Diné YOUTH to provide summer youth employment funds to employ high school and college students. The Office of Diné YOUTH's funding request and documents, attached hereto as "**EXHIBIT A**," to support this funding request.
2. The Navajo Nation Board of Education hereby directs and empowers the Superintendent of Schools to take any actions deemed as necessary and proper to carry out the purposes of this resolution.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Board of Education of the Navajo Nation at a duly called meeting at Window Rock, AZ (Navajo Nation) at which a quorum was present, motion by Priscilla B. Manuelito and seconded by Sharon A. Toadecheenie and that the same was passed by a vote of 4 in favor; 0 opposed; 0 abstained, this 5th day of April 2019.


Freda Nells, President
Navajo Nation Board of Education

RECEIVED

APR 10 2019

OFFICE OF DINE YOUTH

**THE NAVAJO NATION
SUPPLEMENTAL FUNDING PROPOSAL SUMMARY**

PART I. Business Unit No.: _____ Program Title: Office of Diné YOUTH
Division/Branch: Education Amount Requested: \$1,395,083 Phone No.: X6997/6518
Prepared By: Denise Thomas Email Address: denisethomas@nndode.org

PART II. REASON FOR REQUEST AND STATEMENT OF NEED:

Office of Diné YOUTH is requesting for 2019 Summer Youth Employment funds in the amount of \$1,395,083.00 to provide summer youth employment funds to employ high school and college students within the five Agencies. The students will gain hands-on work experience to help them decide what they would like major in the future.

PART III. LIST ALTERNATIVE FUNDING SOURCES BEING PURSUED AND CONTINGENCY PLAN IF REQUEST IS NOT FUNDED:

Navajo Nation Discretionary Funds, Permanent Trust Funds, and Siihaasin Funds.

**PART IV. AFFIRMATION IS PROVIDED THAT THE PROPOSAL INFORMATION IS COMPLETE AND ACCURATE AND THE APPROPRIATE
BRANCH CHIEF RECOMMENDS APPROVAL.**


Dr. Tommy Lewis, Jr., Superintendent of NN Schools/DoDE

REVIEWED BY: Division Director's Signature / Date

RECOMMEND APPROVAL: Branch Chief's Signature / Date

Fiscal Year 2019

**The Navajo Nation
Recommended Unmet Needs Budgets**

EXHIBIT E

Branch: _____ Executive _____

Division: _____

Diné Education

Department: _____

Office of Diné YOUTH (ODY)

(A) Business Unit Number	(B) Program Title	(C) Amount of Unmet Need	(D) Explanation of Recommended UNMET NEEDS to the Fiscal Year 2017 General Fund Budget
109013	ODY-Chinle Agency	\$ 202,921.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Chinle Agency will hire 4 College and 5 High School students per (16) chapters.
109014	ODY-Crownpoint Agency	\$ 393,160.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Crownpoint Agency will hire 4 College and 5 High School students per (31) chapters.
109015	ODY-Ft. Defiance Agency	\$ 329,747.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Fort Defiance Agency will hire 4 College and 5 High School students per (26) chapters.
109016	ODY-Shiprock Agency	\$ 240,969.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Shiprock Agency will hire 4 College and 5 High School students per (19) chapters.
109017	ODY-Tuba City Agency	\$ 228,286.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Tuba City Agency will hire 4 College and 5 High School students per (18) chapters.
TOTAL:		\$ 1,395,083.00	



**DEPARTMENT OF DINÉ EDUCATION
THE NAVAJO NATION**

P.O. Box 670 · Window Rock, Arizona 86515
PHONE (928) 871 - 7475 · FAX (928) 871 - 7474

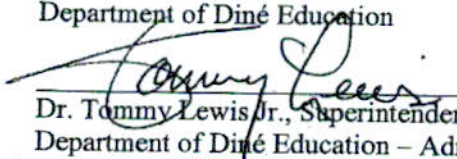


Jonathan Nez
President

Myron Lizer
Vice-President

MEMORANDUM:

TO: Program Managers and Staff
Department of Diné Education

FROM: 
Dr. Tommy Lewis Jr., Superintendent of Schools
Department of Diné Education - Administration


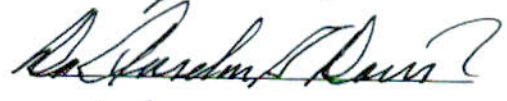

DATE: January 15, 2019

SUBJECT: **STANDING DELEGATION OF AUTHORITY - FY 2019 (REVISED)**

During my absence from the office, the following individuals are authorized to act on my behalf, in the order they are placed, to ensure the proper and uninterrupted functioning of the Department of Diné Education by performing the routine duties required of the Superintendent of Schools:

1. **Dr. Timothy Benally, Assistant Superintendent**
Department of Diné Education - Administration
2. **Dr. Anselm Davis, Education Program Manager**
AdvancED Navajo Nation
3. **Ms. Rose Graham, Department Manager II**
Office of Navajo Nation Scholarship and Financial Assistance (ONNSFA)

ACKNOWLEDGED

This delegation authorizes my designee to review and approve all routine administrative, financial and personnel documents, with the understanding that they will consult with me as necessary. However, all requests for Off Reservation Travel (ORT) will follow the process outlined in the memo distributed on March 20, 2013, authorizing only the Acting Superintendent to approve those requests.

Please continue to bring all documents requiring the review and approval of the Superintendent of Schools to the Department of Diné Education-Administration Office.

If you have any inquires relative to this matter, contact the DODE Administration Office at 928-871-7475. Your cooperation is expected and appreciated.

xc: Honorable Jonathan Nez, President, The Navajo Nation
Honorable Myron Lizer, Vice President, The Navajo Nation
Paulson Chaco, Chief of Staff, Office of the President/Vice President
Pearline Kirk, Controller, Office of the Controller
Dominic Beyer, Executive Director, Office of Management and Budget

BOARD OF EDUCATION

Members: Priscilla B. Manuelito · Freda Nells · Sharon A. Toadecheenie · Dr. Victoria Yazzie
Dr. Tommy Lewis, Superintendent of Schools

PART I. Business Unit No.: 109013 Program Title: OFFICE OF DINE YOUTH - CHINLE AGENCY Division/Branch: EDUCATION

Prepared By: Alvin Gee Phone No.: (928) 674-2066 or X6997 Email Address: denisethomas@nndcode.org

PART II. FUNDING SOURCE(S)	Fiscal Year Term	Amount	% of Total
UNMET NEEDS	10/01/18 - 09/30/19	\$ 202,921.00	100%

PART III. BUDGET SUMMARY				Fund Type Code	(A) NMC Approved Original Budget	(B) Proposed Budget	(C) Difference (Column B + A)
2001 Personnel Expenses		1	\$	402,120.00	\$	200,633.00	602,753
3000 Travel Expenses		1	\$	49,960.00			49,960
3500 Meeting Expenses							0
4000 Supplies		1	\$	24,570.00			24,570
5000 Lease and Rental		1	\$	2,050.00			2,050
5500 Communications and Utilities		1	\$	9,474.00			9,474
6000 Repairs and Maintenance		1	\$	5,100.00			5,100
6500 Contractual Services		1	\$	130,492.00			130,492
7000 Special Transactions		1	\$	61,813.00	\$	2,288.00	64,101
8000 Public Assistance							0
9000 Capital Outlay							0
9500 Matching Funds							0
9500 Indirect Cost							0
TOTAL			\$	685,579.00	\$	202,921.00	888,500

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:		10	0
Total # of Permanently Assigned Vehicles:		1	0

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Denise Thomas, Department Manager / Dr. Tommy Lewis Jr., Superintendent of NN Schools/DODE

SUBMITTED BY: Program Manager's Printed Name APPROVED BY: Division Director/Branch Chief's Printed Name

SUBMITTED BY: Program Manager's Signature and Date 5/3/19 APPROVED BY: Division Director/Branch Chief's Signature and Date 5-3-19

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:

Business Unit No.: 109013

Program Name/Title:

OFFICE OF DINÉ YOUTH - CHINLE AGENCY

PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:

HEHSCJY-26-13. The purpose of the Office of Diné Y.O.U.T.H. is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Diné Y.O.U.T.H. is committed to enhancing character traits of youth such as integrity, self discipline, loyalty and respect to successfully participate in today's society.

PART III. PROGRAM PERFORMANCE CRITERIA:

Goal	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal

1. Program Performance Area:

YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT

Goal Statement:

To provide (144) of youth employment opportunities and acquire employability skills.

2. Program Performance Area:

Goal Statement:

3. Program Performance Area:

Goal Statement:

4. Program Performance Area:

Goal Statement:

5. Program Performance Area:

Goal Statement:

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Denise Thomas, Department Manager I

Program Manager's Printed Name

Denise Thomas 4-01-2019
Program Manager's Signature and Date

Dr. Tommy Lewis Jr., Superintendent of NN Schools/DODE

Division Director/Branch Chief's Printed Name

Tommy Lewis Jr.
Division Director/Branch Chief's Signature and Date

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:

Program Name/Title: _____

OFFICE OF DINÉ YOUTH - CHINLE AGENCY

Business Unit No.: _____

109013

PART II. DETAILED BUDGET:

(A)

(B)

(C)

(D)

Object Code
(LOD 6)

Object Code Description and Justification

Total by
DETAILED
Object Code

Total by
MAJOR
Object Code

2001 PERSONNEL EXPENSES

Employment Temporary salary and fringe benefits.

200,633

2310

TEMPORARY EMPLOYMENT

2320 College: \$9.56 x 160 hrs x 4 per chapter x 16 chapters =

High School: \$8.26 x 128 hrs x 5 per chapter x 16 chapters =

\$ 97,894.40
\$ 84,582.40
\$ 182,476.80

\$ 182,477

182,477

2900

FRINGE BENEFITS

Temporary 182,476.80 x 9.95% =

\$ 18,156.45
\$ 18,156

18,156

7000 SPECIAL TRANSACTIONS

7710

To promote and provide program services to our Navajo youth and employees.

INSURANCE PREMIUMS

7765 Policy Payment (Gen. Liability)

\$200,633/100 x .34% = \$682.16
\$182,476.80/100 x 0.88% = \$1,605.80

\$ 682.00
\$ 1,606.00
\$ 2,288.00

2,288

2,288

TOTAL

202,921

202,921

PART I. Business Unit No.: 109014		Program Title: OFFICE OF DINE YOUTH - CROWNPOINT AGENCY		Division/Branch: EDUCATION	
Prepared By: Virginia L. Nelson		Phone No.: (505) 786-2001 or X6997		Email Address: denisethomas@nndcode.org	

PART II. FUNDING SOURCE(S)	Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY
UNMET NEEDS	10/01/18 - 09/30/19	\$ 393,160.00	100%	
				2001 Personnel Expenses
				3000 Travel Expenses
				3500 Meeting Expenses
				4000 Supplies
				5000 Lease and Rental
				5500 Communications and Utilities
				6000 Repairs and Maintenance
				6500 Contractual Services
				7000 Special Transactions
				8000 Public Assistance
				9000 Capital Outlay
				9500 Matching Funds
				9500 Indirect Cost
				TOTAL
		\$ 393,160.00	100%	

PART IV. POSITIONS AND VEHICLES	Total # of Positions Budgeted:	Total # of Positions Assigned:	Total # of Positions Permanently Assigned:	PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.
	10	0	0	
	2	0	0	

SUBMITTED BY: Denise Thomas, Department Manager I SUBMITTED BY: Program Manager's Printed Name SUBMITTED BY: Program Manager's Signature and Date	APPROVED BY: Dr. Tommy Lewis Jr., Superintendent of NN Schools/DODE APPROVED BY: Division Director/Branch Chief's Printed Name APPROVED BY: Division Director/Branch Chief's Signature and Date
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THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:

Business Unit No.: 109014

Program Name/Title:

OFFICE OF DINÉ YOUTH - CROWNPOINT AGENCY

PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:

HEHSCJY-26-13. The purpose of the Office of Diné Y.O.U.T.H. is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Diné Y.O.U.T.H. is committed to enhancing character traits of youth such as integrity, self discipline, loyalty and respect to successfully participate in today's society.

PART III. PROGRAM PERFORMANCE CRITERIA:

1. Program Performance Area:

YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT

Goal Statement:

To provide (279) of youth employment opportunities and acquire employability skills.

2. Program Performance Area:

Goal Statement:

3. Program Performance Area:

Goal Statement:

4. Program Performance Area:

Goal Statement:

5. Program Performance Area:

Goal Statement:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

						279	

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Denise Thomas, Department Manager I

Program Manager's Printed Name

Denise Thomas 4-01-2019
Program Manager's Signature and Date

Dr. Tommy Lewis Jr., Superintendent of NN Schools/DOE

Division Director/Branch Chief's Printed Name

Tommy Lewis Jr.
Division Director/Branch Chief's Signature and Date

FY 2019

THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

Page 3 of 3
BUDGET FORM 4

PART I. PROGRAM INFORMATION:

Program Name/Title: _____

OFFICE OF DINÉ YOUTH - CROWNPOINT AGENCY

Business Unit No.: _____

109014

PART II. DETAILED BUDGET:

(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
2004 PERSONNEL EXPENSES	Employment Temporary salary and fringe benefits.		388,727
2310	TEMPORARY EMPLOYMENT		
2320	College: \$9.56 x 160 hrs x 4 per chapter x 31 chapters =		
	High School: \$8.26 x 128 hrs x 5 per chapter x 31 chapters =		
	\$ 189,670.40		
	\$ 183,878.40		
	\$ 353,548.80		
	\$ 353,549	353,549	
2900	FRINGE BENEFITS		
	Temporary 353,548.80 x 9.95% =		
	\$ 35,178.11		
	\$ 35,178	35,178	
7000 SPECIAL TRANSACTIONS	To promote and provide program services to our Navajo youth and employees.		4,433
7710	INSURANCE PREMIUMS		
	7765 Policy Payment (Gen. Liability)		
	7767 Worker Compensation		
	\$388,725/100 x .34c = \$1,321.67		
	\$353,548.80/100 x 0.88c = \$3,111.23		
	\$ 1,322.00		
	\$ 3,111.00		
	\$ 4,433.00		
TOTAL		393,160	393,160

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

PART I. Business Unit No.:

109015

Program Title: OFFICE OF DINÉ YOUTH - FORT DEFIANCE AGENCY

Division/Branch:

EDUCATION

Prepared By: Valerie Tom

Phone No.: (928) 729-4338 or X6997

Email Address:

denisethomas@nndode.org

PART II. FUNDING SOURCE(S)

UNMET NEEDS

Fiscal Year Term
10/01/18 - 09/30/19Amount
\$ 329,747.00% of
Total
100%

PART III. BUDGET SUMMARY

Fund
Type
Code(A)
NINC Approved
Original Budget(B)
Proposed Budget(C)
Difference
(Column B + A)

2001 Personnel Expenses

1

\$ 569,701.00

\$ 326,029.00

895,730

3000 Travel Expenses

1

\$ 16,026.00

16,026

3500 Meeting Expenses

0

4000 Supplies

1

\$ 14,846.00

14,846

5000 Lease and Rental

1

\$ 5,648.00

5,648

5500 Communications and Utilities

1

\$ 47,100.00

47,100

6000 Repairs and Maintenance

1

\$ 11,100.00

11,100

6500 Contractual Services

1

\$ 2,146.00

2,146

7000 Special Transactions

1

\$ 18,777.00

\$ 3,718.00

22,495

8000 Public Assistance

0

9000 Capital Outlay

0

9500 Matching Funds

0

9500 Indirect Cost

0

TOTAL

\$

685,344.00

\$ 329,747.00

1,015,091

PART IV. POSITIONS AND VEHICLES

Total # of Positions Budgeted:

11

0

0

Total # of Permanently Assigned Vehicles:

1

0

0

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

Denise Thomas, Department Manager I

SUBMITTED BY: Program Manager's Printed Name

Dr. Tommy Lewis Jr., Superintendent of NN Schools/DoDE

APPROVED BY: Division Director/Branch Chief's Printed Name

 Submitted By: *Denise Thomas* 5/3/19
 Submitted By: Program Manager's Signature and Date

 Approved By: *Tommy Lewis Jr.* 5-3-19
 Approved By: Division Director/Branch Chief's Signature and Date

THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:

Business Unit No.: 109015

Program Name/Title:

OFFICE OF DINÉ YOUTH - FORT DEFIANCE AGENCY

PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:

HEHSCJY-26-13. The purpose of the Office of Diné Y.O.U.T.H. is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Diné Y.O.U.T.H. is committed to enhancing character traits of youth such as integrity, self discipline, loyalty and respect to successfully participate in today's society.

PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Program Performance Area:

YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT

Goal Statement:

To provide (234) of youth employment opportunities and acquire employability skills.

2. Program Performance Area:

Goal Statement:

3. Program Performance Area:

Goal Statement:

4. Program Performance Area:

Goal Statement:

5. Program Performance Area:

Goal Statement:

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Denise Thomas, Department Manager I

Program Manager's Printed Name


 4-01-2019
 Program Manager's Signature and Date

Dr. Jimmy Lewis Jr., Superintendent of NN Schools/DoDE

Division Director/Branch Chiefs Printed Name



 Division Director/Branch Chiefs Signature and Date

THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:

Program Name/Title:

OFFICE OF DINÉ YOUTH - FORT DEFIANCE AGENCY

Business Unit No.:

109015

PART II. DETAILED BUDGET:

(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
2001 PERSONNEL EXPENSES	Employment Temporary salary and fringe benefits.	326,029	
2310	TEMPORARY EMPLOYMENT	296,525	
2320	College: \$9.56 x 160 hrs x 4 per chapter x 26 chapters = High School: \$8.26 x 128 hrs x 5 per chapter x 26 chapters =	\$ 159,078.40 \$ 137,446.40	
		\$ 296,524.80	\$ 296,525
2900	FRINGE BENEFITS	29,504	
	Temporary 296,524.80 x 9.95% =	\$ 29,504.22	\$ 29,504
7000 SPECIAL TRANSACTIONS	To promote and provide program services to our Navajo youth and employees. INSURANCE PREMIUMS	3,718	
7710	7765 Policy Payment (Gen. Liability)	\$ 3326,029/100 x .34c = \$1,108.50	\$ 1,109.00
	7767 Worker Compensation	\$ 296,524.80/100 x 0.88c = \$2,609.42	\$ 2,609.00
		\$ 3,718.00	\$ 3,718.00
TOTAL		329,747	329,747

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

PART I. Business Unit No.:

109016

Program Title: OFFICE OF DINE YOUTH - SHIPROCK AGENCY

Prepared By:

Sharon Yazzie

Phone No.:

(505) 368-1130 or X6997

Email Address:

denisetthomas@nnode.org

Division/Branch:

EDUCATION

PART II. FUNDING SOURCE(S)

UNMET NEEDS

Fiscal Year Term

1001/18 - 09/30/19

Amount

\$ 240,969.00

% of Total

100%

PART III. BUDGET SUMMARY

Fund Type Code	(A) NCC Approved Original Budget	(B) Proposed Budget	(C) Difference (Column B + A)	
2001 Personnel Expenses	1	\$ 397,730.00	\$ 238,252.00	635,982
3000 Travel Expenses	1	\$ 20,609.00		20,609
3500 Meeting Expenses				0
4000 Supplies	1	\$ 15,918.00		15,918
5000 Lease and Rental	1	\$ 4,616.00		4,616
5500 Communications and Utilities	1	\$ 36,880.00		36,880
6000 Repairs and Maintenance	1	\$ 10,960.00		10,960
6500 Contractual Services	1	\$ 189,812.00		189,812
7000 Special Transactions	1	\$ 46,538.00	\$ 2,717.00	49,255
8000 Public Assistance				0
9000 Capital Outlay				0
9500 Matching Funds				0
9500 Indirect Cost				0
TOTAL		\$ 723,063.00	\$ 240,969.00	964,032

PART IV. POSITIONS AND VEHICLES

Total # of Positions Budgeted:	(D)	(E)
8		0
Total # of Permanently Assigned Vehicles:	1	0

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

Denise Thomas, Department Manager

SUBMITTED BY: Program Manager's Printed Name

 Submitted By: *Denise Thomas* 5.3.19
 Program Manager's Signature and Date

Dr. Tommy Lewis Jr., Superintendent of NN Schools/DODE

APPROVED BY: Division Director/Branch Chief's Printed Name

 Approved By: *Tommy Lewis Jr.* 5.3.19
 Division Director/Branch Chief's Signature and Date

Business Unit No.: 109016

109016

Program Name/Title:

OFFICE OF DINÉ YOUTH - SHIPROCK AGENCY

PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:
HEHSCJY-26-13 The purpose of the Office of Director of the Department of Health Services is to ensure that the Department of Health Services is able to provide the highest quality of care to the people of the State of California.

HEHSCJY-26-13. The purpose of the Office of Diné Y.O.U.T.H. is to offer youth opportunities for high school education. The Office of Diné Y.O.U.T.H. is committed to providing

high school education. The Office of Dine Y.O.I.I.T.H. is committed to offering youth oppo-

PART III. PROGRAM PERFORMANCE CRITERIA:

ART III. PROGRAM PERFORMANCE CRITERIA:

1. Program Performance Area:

YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT

Goal Statement:

To provide (171) of youth employment opportunities and acquire employability skills

Goal Statement:

3. Program Performance Area:

Goal Statement

4. Program Performance Area:

Goal Statement:

5. Program Performance Area:

Goal Statement:

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Denise Thomas, Department Manager

Denise Thomas, Department Manager
Program Manager's Printed Name

Program Manager's Printed Name

Program Manager's Printed Name _____
 Program Manager's Signature and Date _____
Dennis J. Hume 4-01-2019

Program Manager's Signature and Date

Dr. Tommy Lewis Jr., Superintendent of NN Schools/DoDE

Division Director Branch Chief's Printed Name

Division Director/Branch Chief's Signature and Date

Division Director/Branch Chief's Signature and Date

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:

Program Name/Title: _____

OFFICE OF DINÉ YOUTH - SHIPROCK AGENCY

Business Unit No.: _____

109016

PART II. DETAILED BUDGET:

(A)

(B)

(C)

(D)

Object Code
(LOD 6)

Object Code Description and Justification

2001 PERSONNEL EXPENSES

Employment Temporary salary and fringe benefits.

2310

TEMPORARY EMPLOYMENT

2320 College: \$9.56 x 160 hrs x 4 per chapter x 19 chapters =
High School: \$8.26 x 128 hrs x 5 per chapter x 19 chapters =

\$ 116,249.60
\$ 100,441.60
\$ 216,691.20

\$ 216,691

216,691

2900

FRINGE BENEFITS

Temporary 216,691.20 x 0.95% =

\$ 21,560.78
\$ 21,561

21,561

7000 SPECIAL TRANSACTIONS

7710

To promote and provide program services to our Navajo youth and employees.

INSURANCE PREMIUMS

7765 Policy Payment (Gen. Liability)
7767 Worker Compensation

\$238,252/100 x .34c = \$810.06
\$216,691.20/100 x 0.88c = \$1,906.89

\$ 810.00
\$ 1,907.00
\$ 2,717.00

2,717

2,717

TOTAL

240,969

240,969

FY 2019

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

Page 1 of 3
BUDGET FORM 1

PART I. Business Unit No.:

109017

Program Title: OFFICE OF DINÉ YOUTH - TUBA CITY AGENCY

Division/Branch:

EDUCATION

Prepared By:

Roy Williams

Phone No.:

(928) 283-3023 or X6997

Email Address:

denisethomas@nndode.org

PART II. FUNDING SOURCE(S)	Fiscal Year Term	Amount	% of Total
UNMET NEEDS	10/01/18 - 09/30/19	\$ 228,286.00	100%

PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference (Column B + A)
2001 Personnel Expenses	1	\$ 456,626.00	\$ 225,712.00	682,338
3000 Travel Expenses	1	\$ 49,232.00		49,232
3500 Meeting Expenses				0
4000 Supplies	1	\$ 18,501.00		18,501
5000 Lease and Rental	1	\$ 8,307.00		8,307
5500 Communications and Utilities	1	\$ 14,300.00		14,300
6000 Repairs and Maintenance	1	\$ 10,857.00		10,857
6500 Contractual Services	1			0
7000 Special Transactions	1	\$ 49,438.00	\$ 2,574.00	52,012
8000 Public Assistance				0
9000 Capital Outlay				0
9500 Matching Funds				0
9500 Indirect Cost				0
TOTAL		\$ 607,261.00	\$ 228,286.00	835,547

PART IV. POSITIONS AND VEHICLES

Total # of Positions Budgeted: 9

Total # of Permanently Assigned Vehicles: 0

Denise Thomas, Department Manager I

SUBMITTED BY: Program Manager's Printed Name

Denise Thomas 5/3/19
SUBMITTED BY: Program Manager's Signature and Date

Dr. Tommy Lewis Jr., Superintendent of NN Schools/DODE

APPROVED BY: Division Director/Branch Chief's Printed Name

Tommy Lewis Jr. 5.3.19
APPROVED BY: Division Director/Branch Chief's Signature and Date

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:

Business Unit No.:

109017

Program Name/Title:

OFFICE OF DINÉ YOUTH - TUBA CITY AGENCY

PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:

HEHSCJY-26-13. The purpose of the Office of Diné Y.O.U.T.H. is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Diné Y.O.U.T.H. is committed to enhancing character traits of youth such as integrity, self discipline, loyalty and respect to successfully participate in today's society.

PART III. PROGRAM PERFORMANCE CRITERIA:

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

1. Program Performance Area:

YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT

Goal Statement:

To provide (162) of youth employment opportunities and acquire employability skills.

2. Program Performance Area:

Goal Statement:

3. Program Performance Area:

Goal Statement:

4. Program Performance Area:

Goal Statement:


5. Program Performance Area:

Goal Statement:

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Denise Thomas, Department Manager I

Program Manager's Printed Name



4-01-2019

Program Manager's Signature and Date

Dr. Tommy Lewis Jr., Superintendent of JIN Schools/DOD

Division Director/Branch Chief's Printed Name



Division Director/Branch Chief's Signature and Date

THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:

Program Name/Title: _____

OFFICE OF DINE' YOUTH - TUBA CITY AGENCY

Business Unit No.: _____

109017

PART II. DETAILED BUDGET:

(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
	2001 PERSONNEL EXPENSES		228,286
	Employment Temporary salary and fringe benefits.		
2310	TEMPORARY EMPLOYMENT	205,286	
2320	College: \$9.56 x 160 hrs x 4 per chapter x 18 chapters =	\$ 110,131.20	
	High School: \$8.28 x 128 hrs x 5 per chapter x 18 chapters =	\$ 95,155.20	
		\$ 205,286.40	
		\$ 205,286	
2900	FRINGE BENEFITS	20,426	
	Temporary 205,286.40 x 9.95% =	\$ 20,426.00	
		\$ 20,426	
7710	7000 SPECIAL TRANSACTIONS	2,574	2,574
	To promote and provide program services to our Navajo youth and employees.		
	INSURANCE PREMIUMS		
7765	Policy Payment (Gen. Liability)	\$ 225,712.00 x .34c = \$767.42	\$ 767.00
7767	Worker Compensation	\$ 205,286.40 / 100 x 0.88c = \$1,806.52	\$ 1,807.00
		\$ 2,574.00	\$ 2,574.00
TOTAL		228,286	228,286

Document No. 012358Date Issued: 04/12/2019**SECTION 164 REVIEW FORM**Title of Document: Youth Employment Supplemental Request Contact Name: THOMASProgram/Division: DEPT OF DINE EDUCATIONEmail: denisethomas@nndode.org Phone Number: 928/871-6997Division Director Approval for 164A: 

Check document category; only submit to category reviewers. Each reviewer has a maximum 7 working days, except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council

<input type="checkbox"/>	Statement of Policy or Positive Law:		Sufficient	Insufficient
	1. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)			
	1. OMB: <u>DeBryal - See Memo</u>	Date: <u>5-20-19</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	2. OOC: <u>Rob Wm - Summ</u>	Date: <u>5-29-19</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	3. OAG: <u>[Signature]</u>	Date: <u>6/4/19</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Section 164(B) Final approval rests with the President of the Navajo Nation

<input type="checkbox"/>	Grant/Funding Agreement or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Subcontract/Contract expending or receiving funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. BRD: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	5. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	M.O.A. or Letter of Assurance expending or receiving funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>

**THE NAVAJO NATION
SUPPLEMENTAL FUNDING PROPOSAL SUMMARY**

PART I. Business Unit No.: _____ Program Title: Office of Diné YOUTH
Division/Branch: Education Amount Requested: \$1,395,083 Phone No.: X6997/6518
Prepared By: Denise Thomas Email Address: denisethomas@nndode.org

PART II. REASON FOR REQUEST AND STATEMENT OF NEED:

Office of Diné YOUTH is requesting for 2019 Summer Youth Employment funds in the amount of \$1,395,083.00 to provide summer youth employment funds to employ high school and college students within the five Agencies. The students will gain hands-on work experience to help them decide what they would like major in the future.

PART III. LIST ALTERNATIVE FUNDING SOURCES BEING PURSUED AND CONTINGENCY PLAN IF REQUEST IS NOT FUNDED:

Navajo Nation Discretionary Funds, Permanent Trust Funds, and Silhaasin Funds.

PART IV. AFFIRMATION IS PROVIDED THAT THE PROPOSAL INFORMATION IS COMPLETE AND ACCURATE AND THE APPROPRIATE BRANCH CHIEF RECOMMENDS APPROVAL.


Dr. Tommy Lewis, Jr., Superintendent of NN Schools/DoDE

REVIEWED BY: Division Director's Signature / Date

RECOMMEND APPROVAL: Branch Chief's Signature / Date



**DEPARTMENT OF DINÉ EDUCATION
THE NAVAJO NATION**

P.O. Box 670 · Window Rock, Arizona 86515
PHONE (928) 871 - 7475 · FAX (928) 871 - 7474

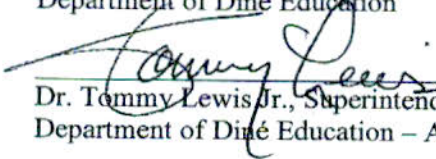


Jonathan Nez
President

Myron Lizer
Vice-President

MEMORANDUM:

TO: Program Managers and Staff
Department of Diné Education

FROM: 
Dr. Tommy Lewis Jr., Superintendent of Schools
Department of Diné Education – Administration



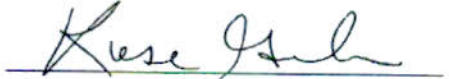
DATE: January 15, 2019

SUBJECT: STANDING DELEGATION OF AUTHORITY – FY 2019 (REVISED)

During my absence from the office, the following individuals are authorized to act on my behalf, in the order they are placed, to ensure the proper and uninterrupted functioning of the Department of Diné Education by performing the routine duties required of the Superintendent of Schools:

1. **Dr. Timothy Benally, Assistant Superintendent**
Department of Diné Education – Administration
2. **Dr. Anselm Davis, Education Program Manager**
AdvancED Navajo Nation
3. **Ms. Rose Graham, Department Manager II**
Office of Navajo Nation Scholarship and Financial Assistance (ONNSFA)

ACKNOWLEDGED

This delegation authorizes my designee to review and approve all routine administrative, financial and personnel documents, with the understanding that they will consult with me as necessary. However, all requests for Off Reservation Travel (ORT) will follow the process outlined in the memo distributed on March 20, 2013, authorizing only the Acting Superintendent to approve those requests.

Please continue to bring all documents requiring the review and approval of the Superintendent of Schools to the Department of Diné Education-Administration Office.

If you have any inquiries relative to this matter, contact the DODE Administration Office at 928-871-7475. Your cooperation is expected and appreciated.

xc: Honorable Jonathan Nez, President, The Navajo Nation
Honorable Myron Lizer, Vice President, The Navajo Nation
Paulson Chaco, Chief of Staff, Office of the President/Vice President
Pearline Kirk, Controller, Office of the Controller
Dominic Beyal, Executive Director, Office of Management and Budget

BOARD OF EDUCATION

Members: Priscilla B. Manuelito · Freda Nells · Sharon A. Toadecheenie · Dr. Victoria Yazzie
Dr. Tommy Lewis, Superintendent of Schools



Jonathan Nez
President

DEPARTMENT OF DINÉ EDUCATION THE NAVAJO NATION

P.O. Box 670 · Window Rock, Arizona 86515
PHONE (928) 871 – 7475 · FAX (928) 871 – 7474



Myron Lizer
Vice-President

NNBEAP-519-2019

RESOLUTION OF THE NAVAJO NATION BOARD OF EDUCATION

Relating to Education and Budget and Finance; Supporting a Funding Request for the Navajo Nation to Appropriate \$1,395,081.00 to the Office of Diné YOUTH to Provide Summer Youth Employment Funds

WHEREAS:

1. The Navajo Nation Board of Education (hereinafter the "Board") is the education agent in the Executive Branch for the purposes of overseeing the operation of all schools serving the Navajo Nation. 10 N.N.C. § 106 (A). The Board carries out its duties and responsibilities through the Department of Diné Education (hereinafter the "Department"). 10 N.N.C. §106 (G)(3).
2. The Department is the administrative agency within the Navajo Nation with responsibility and authority for implementing and enforcing the educational laws of the Navajo Nation. 2 N.N.C. §1801(B); 10 N.N.C. §107(A). The Department is under the immediate direction of the Navajo Nation Superintendent of Schools, subject to the overall direction of the Board. 10 N.N.C. §107(B).
3. Pursuant to 2 N.N.C. § 300(C)(1) (3) and (4), the Budget and Finance Committee is authorized to recommend adoption of resolutions related to the expenditure of the Nation's financial resources.
4. "The Department shall carry out the following duties and responsibilities in consultation with and subject to the review of the Navajo Nation Board of Education: *Actively pursue funding to support the activities of Navajo Nation education programs.*" 10 N.N.C. §107(B)(12)(1).
5. The purpose of the Office of Diné YOUTH is "(t)o advocate, educate, and develop resilient, healthy generations of youth through partnerships to balance and live in a diverse society." In addition, the Office of Diné YOUTH is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Diné YOUTH is committed to enhancing character traits of youth such as integrity, self-discipline, loyalty and respect in today's society. HEHSCJY-26-13, "Plan of Operation."
6. The Office of Diné YOUTH's funding request and documents, attached hereto as "**EXHIBIT A,**" to support this funding request.
7. The Board finds that it is in the best interests of Navajo Nation to appropriate \$1,395,081.00 to the Office of Diné YOUTH to provide summer youth employment funds to employ high school and college students and provide them with meaningful employment opportunities and experiences.

BOARD OF EDUCATION

Freda Nells, **President** · Priscilla B. Manuelito, **Vice President** · Dr. Victoria Yazzie, **Secretary**

Member: Sharon A. Toadecheenie

Dr. Tommy Lewis, Navajo Nation Superintendent of Schools

NOW THEREFORE BE IT RESOLVED THAT:

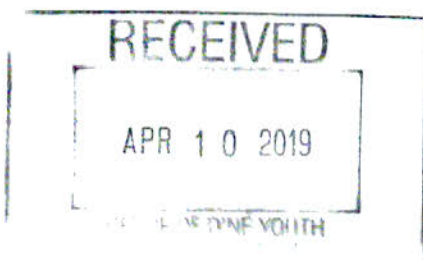
1. The Navajo Nation Board of Education hereby supports and requests that the Navajo Nation Council appropriate \$1,395,081.00 to the Office of Diné YOUTH to provide summer youth employment funds to employ high school and college students. The Office of Diné YOUTH's funding request and documents, attached hereto as "**EXHIBIT A,**" to support this funding request.
2. The Navajo Nation Board of Education hereby directs and empowers the Superintendent of Schools to take any actions deemed as necessary and proper to carry out the purposes of this resolution.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Board of Education of the Navajo Nation at a duly called meeting at Window Rock, AZ (Navajo Nation) at which a quorum was present, motion by Priscilla B. Manuelito and seconded by Sharon A. Toadecheenie and that the same was passed by a vote of 4 in favor; 0 opposed; 0 abstained, this 5th day of April 2019.



Freda Nells, President
Navajo Nation Board of Education



**The Navajo Nation
Recommended Unmet Needs Budgets**

Branch: _____

Executive _____

Division: _____

Diné Education



Department: Office of Diné YOUTH (ODY)

(A) Business Unit Number	(B) Program Title	(C) Amount of Unmet Need	(D) Explanation of Recommended UNMET NEEDS to the Fiscal Year 2017 General Fund Budget
109013	ODY-Chinle Agency	\$ 202,921.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Chinle Agency will hire 4 College and 5 High School students per (16) chapters.
109014	ODY-Crownpoint Agency	\$ 393,160.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Crownpoint Agency will hire 4 College and 5 High School students per (31) chapters.
109015	ODY-Ft. Defiance Agency	\$ 329,747.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Fort Defiance Agency will hire 4 College and 5 High School students per (26) chapters.
109016	ODY-Shiprock Agency	\$ 240,969.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Shiprock Agency will hire 4 College and 5 High School students per (19) chapters.
109017	ODY-Tuba City Agency	\$ 228,286.00	Supplemental Temporary Employment funds will hire High School and College students for upcoming Summer 2019. Tuba City Agency will hire 4 College and 5 High School students per (18) chapters.
TOTAL:		\$ 1,395,083.00	

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

PART I. Business Unit No.: 109013		Program Title: OFFICE OF DINE' YOUTH - CHINLE AGENCY		Division/Branch: EDUCATION	
Prepared By: Alvin Gee		Phone No.: (928) 674-2066 or X6997		Email Address: denisethomas@nndode.org	
PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total	
UNMET NEEDS		10/01/18 - 09/30/19	\$ 202,921.00	100%	
PART III. BUDGET SUMMARY					
		Fund Type Code	Original Budget	Proposed Budget	Difference (Column B + A)
2001	Personnel Expenses	1	\$ 402,120.00	\$ 200,633.00	602,753
3000	Travel Expenses	1	\$ 49,960.00		49,960
3500	Meeting Expenses				0
4000	Supplies	1	\$ 24,570.00		24,570
5000	Lease and Rental	1	\$ 2,050.00		2,050
5500	Communications and Utilities	1	\$ 9,474.00		9,474
6000	Repairs and Maintenance	1	\$ 5,100.00		5,100
6500	Contractual Services	1	\$ 130,492.00		130,492
7000	Special Transactions	1	\$ 61,813.00	\$ 2,288.00	64,101
8000	Public Assistance				0
9000	Capital Outlay				0
9500	Matching Funds				0
9500	Indirect Cost				0
TOTAL			\$ 685,579.00	\$ 202,921.00	888,500
PART IV. POSITIONS AND VEHICLES					
Total # of Positions Budgeted:			(D)	(E)	
Total # of Permanently Assigned Vehicles:			10	0	
			1	0	
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.					
Denise Thomas, Department Manager I					
SUBMITTED BY: Program Manager's Printed Name					
SUBMITTED BY: Program Manager's Signature and Date					
Dr. Tommy Lewis Jr., Superintendent of NN Schools/DoDE					
APPROVED BY: Division Director/Branch Chief's Printed Name					
APPROVED BY: Division Director/Branch Chief's Signature and Date					

THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:		OFFICE OF DINÉ YOUTH - CHINLE AGENCY																																																																																																																							
Business Unit No.: 109013		Program Name/Title:																																																																																																																							
PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:																																																																																																																									
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PART III. PROGRAM PERFORMANCE CRITERIA:		<table border="1"> <thead> <tr> <th colspan="2">1st QTR</th> <th colspan="2">2nd QTR</th> <th colspan="2">3rd QTR</th> <th colspan="2">4th QTR</th> </tr> <tr> <th>Goal</th> <th>Actual</th> <th>Goal</th> <th>Actual</th> <th>Goal</th> <th>Actual</th> <th>Goal</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td colspan="8">1. Program Performance Area:</td> </tr> <tr> <td colspan="8">YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT</td> </tr> <tr> <td colspan="8">Goal Statement:</td> </tr> <tr> <td colspan="8">To provide (144) of youth employment opportunities and acquire employability skills.</td> </tr> <tr> <td colspan="8">2. Program Performance Area:</td> </tr> <tr> <td colspan="8">Goal Statement:</td> </tr> <tr> <td colspan="8">3. Program Performance Area:</td> </tr> <tr> <td colspan="8">Goal Statement:</td> </tr> <tr> <td colspan="8">4. Program Performance Area:</td> </tr> <tr> <td colspan="8">Goal Statement:</td> </tr> <tr> <td colspan="8">5. Program Performance Area:</td> </tr> <tr> <td colspan="8">Goal Statement:</td> </tr> </tbody> </table>								1st QTR		2nd QTR		3rd QTR		4th QTR		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	1. Program Performance Area:								YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT								Goal Statement:								To provide (144) of youth employment opportunities and acquire employability skills.								2. Program Performance Area:								Goal Statement:								3. Program Performance Area:								Goal Statement:								4. Program Performance Area:								Goal Statement:								5. Program Performance Area:								Goal Statement:							
1st QTR		2nd QTR		3rd QTR		4th QTR																																																																																																																			
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 4-01-2019		 																																																																																																																							
Program Manager's Signature and Date		Division Director/Branch Chief's Signature and Date																																																																																																																							

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:			
Program Name/Title:		Business Unit No.:	
OFFICE OF DINÉ YOUTH - CHINLE AGENCY		109013	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
	2001 PERSONNEL EXPENSES		200,633
	Employment Temporary salary and fringe benefits.		
2310	TEMPORARY EMPLOYMENT	182,477	
	2320 College: \$9.56 x 160 hrs x 4 per chapter x 16 chapters = \$ 97,894.40		
	High School: \$8.26 x 128 hrs x 5 per chapter x 16 chapters = \$ 84,582.40		
	\$ 182,476.80		
	\$ 182,477		
2900	FRINGE BENEFITS	18,156	
	Temporary 182,476.80 x 9.95% = \$ 18,156.45		
	\$ 18,156		
	7000 SPECIAL TRANSACTIONS		2,288
	To promote and provide program services to our Navajo youth and employees.		
7710	INSURANCE PREMIUMS	2,288	
	7765 Policy Payment (Gen. Liability) \$200,633/100 x .34c = \$682.16		
	7767 Worker Compensation \$182,476.80/100 x 0.88c = \$1,605.80		
	\$ 682.00		
	\$ 1,606.00		
	\$ 2,288.00		
TOTAL		202,921	202,921

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

PART I. Business Unit No.: 109014		Program Title: OFFICE OF DINÉ YOUTH - CROWNPOINT AGENCY		Division/Branch: EDUCATION	
Prepared By: Virginia L. Nelson		Phone No.: (505) 786-2001 or X6997		Email Address: denisethomas@nndode.org	

PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY			
UNMET NEEDS		10/01/18 - 09/30/19	\$ 393,160.00	100%	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference (Column B + A)
					1	\$ 493,790.00	\$ 388,727.00	882,517
					1	\$ 34,423.00		34,423
								0
					1	\$ 12,900.00		12,900
					1	\$ 4,908.00		4,908
					1	\$ 36,870.00		36,870
					1	\$ 1,515.00		1,515
					1	\$ 500.00		500
					1	\$ 34,093.00	\$ 4,433.00	38,526
								0
								0
								0
								0
TOTAL:					TOTAL \$	618,999.00	\$ 393,160.00	1,012,159

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:		10	0
Total # of Permanently Assigned Vehicles:		2	0

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

Submitted By: Denise Thomas, Department Manager I <u>Denise Thomas</u> 5/3/19 SUBMITTED BY: Program Manager's Signature and Date	Approved By: Dr. Tommy Lewis Jr., Superintendent of NN Schools/DoDE <u>Tommy Lewis Jr.</u> 5-3-19 APPROVED BY: Division Director/Branch Chief's Printed Name APPROVED BY: Division Director/Branch Chief's Signature and Date
--	--

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

✓ 5/13/2019



PART I. PROGRAM INFORMATION:															
Business Unit No.:	109014	Program Name/Title:		OFFICE OF DINÉ YOUTH - CROWNPOINT AGENCY											
PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:															
HEHSCJY-26-13. The purpose of the Office of Diné Y.O.U.T.H. is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Diné Y.O.U.T.H. is committed to enhancing character traits of youth such as integrity, self discipline, loyalty and respect to successfully participate in today's society.															
PART III. PROGRAM PERFORMANCE CRITERIA:															
		1st QTR		2nd QTR		3rd QTR		4th QTR							
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual						
1. Program Performance Area:															
YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT															
Goal Statement:															
To provide (279) of youth employment opportunities and acquire employability skills.															
2. Program Performance Area:															
Goal Statement:															
3. Program Performance Area:															
Goal Statement:															
4. Program Performance Area:															
Goal Statement:															
5. Program Performance Area:															
Goal Statement:															
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.															
Denise Thomas, Department Manager I Program Manager's Printed Name <i>Denise Thomas</i> 4-01-2019 Program Manager's Signature and Date												Dr. Tommy Lewis Jr., Superintendent of NN Schools/DoDE Division Director/Branch Chief's Printed Name <i>Tommy Lewis</i> Division Director/Branch Chief's Signature and Date			

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

PART I. PROGRAM INFORMATION: Program Name/Title: <u>OFFICE OF DINÉ YOUTH - CROWNPOINT AGENCY</u> Business Unit No.: <u>109014</u>			
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
	2001 PERSONNEL EXPENSES		388,727
	Employment Temporary salary and fringe benefits.		
2310	TEMPORARY EMPLOYMENT	353,549	
	2320 College: \$9.56 x 160 hrs x 4 per chapter x 31 chapters =	\$ 189,670.40	
	High School: \$8.28 x 128 hrs x 5 per chapter x 31 chapters =	\$ 163,878.40	
		\$ 353,548.80	
		\$ 353,549	
2900	FRINGE BENEFITS		
	Temporary 353,548.80 x 9.95% =	\$ 35,178.11	
		\$ 35,178	
	7000 SPECIAL TRANSACTIONS		4,433
	To promote and provide program services to our Navajo youth and employees.		
7710	INSURANCE PREMIUMS		
	7765 Policy Payment (Gen. Liability)	\$ 1,322.00	
	7767 Worker Compensation	\$ 3,111.00	
		\$ 4,433.00	
		4,433	
	TOTAL	393,160	393,160



**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

FY 2019

PART I. Business Unit No.:		109015		Program Title: OFFICE OF DINÉ YOUTH - FORT DEFENCE AGENCY		Division/Branch: EDUCATION	
Prepared By:		Valerie Tom		Phone No.: (928) 729-4338 or X6997		Email Address: denisethomas@nndcode.org	
PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY		
UNMET NEEDS		10/01/18 - 09/30/19	\$ 329,747.00	100%	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget
						(C) Difference (Column B + A)	
					2001 Personnel Expenses 1 \$ 569,701.00	\$ 326,029.00	895,730
					3000 Travel Expenses 1 \$ 16,026.00		16,026
					3500 Meeting Expenses		0
					4000 Supplies 1 \$ 14,846.00		14,846
					5000 Lease and Rental 1 \$ 5,648.00		5,648
					5500 Communications and Utilities 1 \$ 47,100.00		47,100
					6000 Repairs and Maintenance 1 \$ 11,100.00		11,100
					6500 Contractual Services 1 \$ 2,146.00		2,146
					7000 Special Transactions 1 \$ 18,777.00	\$ 3,718.00	22,495
					8000 Public Assistance		0
					9000 Capital Outlay		0
					9500 Matching Funds		0
					9500 Indirect Cost		0
					TOTAL \$ 685,344.00	\$ 329,747.00	1,015,091
					PART IV. POSITIONS AND VEHICLES		
					(E)		
					Total # of Positions Budgeted: 11 0		
					Total # of Permanently Assigned Vehicles: 1 0		
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.							
Denise Thomas, Department Manager I				Dr. Tommy Lewis Jr., Superintendent of NN Schools/DoDE			
SUBMITTED BY: Program Manager's Printed Name				APPROVED BY: Division Director/Branch Chief's Printed Name			
							
SUBMITTED BY: Program Manager's Signature and Date				APPROVED BY: Division Director/Branch Chief's Signature and Date			
5/3/19				5-3-19			

THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

FY 2019

PART I. PROGRAM INFORMATION:		OFFICE OF DINÉ YOUTH - FORT DEFIANCE AGENCY							
Business Unit No.: 109015		Program Name/Title:							
PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE: HEHSCJY-26-13. The purpose of the Office of Diné Y.O.U.T.H. is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Diné Y.O.U.T.H. is committed to enhancing character traits of youth such as integrity, self discipline, loyalty and respect to successfully participate in today's society.									
PART III. PROGRAM PERFORMANCE CRITERIA:									
1. Program Performance Area:		1st QTR		2nd QTR		3rd QTR		4th QTR	
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT									
Goal Statement:									
To provide (234) of youth employment opportunities and acquire employability skills.									
2. Program Performance Area:									
3. Program Performance Area:									
4. Program Performance Area:									
5. Program Performance Area:									
6. Program Performance Area:									
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.									
Denise Thomas, Department Manager I		Dr. Tammy Lewis Jr., Superintendent of NN Schools/DoDE							
Program Manager's Printed Name		Division Director/Branch Chief's Printed Name							
 Denise Thomas 4-01-2019		 Dr. Tammy Lewis Jr.							
Program Manager's Signature and Date		Division Director/Branch Chief's Signature and Date							

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

FY 2019

PART I. PROGRAM INFORMATION:			
Program Name/Title:		OFFICE OF DINÉ YOUTH - FORT DEFIANCE AGENCY	
Business Unit No.:		109015	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
2001 PERSONNEL EXPENSES			326,029
	Employment Temporary salary and fringe benefits.		
2310	TEMPORARY EMPLOYMENT		
	2320 College: \$9.56 x 160 hrs x 4 per chapter x 26 chapters =		
	High School: \$8.26 x 128 hrs x 5 per chapter x 26 chapters =		
	\$ 159,078.40		
	\$ 137,446.40		
	\$ 296,524.80	296,525	
	\$ 296,525		
2900	FRINGE BENEFITS		
	Temporary 296,524.80 x 9.95% =		
	\$ 29,504.22	29,504	
	\$ 29,504		
7000 SPECIAL TRANSACTIONS			3,718
	To promote and provide program services to our Navajo youth and employees.		
7710	INSURANCE PREMIUMS		
	7765 Policy Payment (Gen. Liability)		
	7767 Worker Compensation		
	\$ 1,109.00	3,718	
	\$ 2,609.00		
	\$ 3,718.00		
TOTAL		329,747	329,747

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

PART I. Business Unit No.: 109016		Program Title: OFFICE OF DINÉ YOUTH - SHIPROCK AGENCY		Division/Branch: EDUCATION
Prepared By: Sharon Yazzie		Phone No.: (505) 368-1130 or X6997		Email Address: denisethomas@nndode.org

PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY			Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference (Column B + A)
UNIMET NEEDS		10/01/18 - 09/30/19	\$	100%							
			240,969.00	100%	2001	Personnel Expenses	1	\$ 397,730.00	\$ 238,252.00	635,982	
					3000	Travel Expenses	1	\$ 20,609.00		20,609	
					3500	Meeting Expenses				0	
					4000	Supplies	1	\$ 15,918.00		15,918	
					5000	Lease and Rental	1	\$ 4,616.00		4,616	
					5500	Communications and Utilities	1	\$ 36,880.00		36,880	
					6000	Repairs and Maintenance	1	\$ 10,960.00		10,960	
					6500	Contractual Services	1	\$ 189,812.00		189,812	
					7000	Special Transactions	1	\$ 46,538.00	\$ 2,717.00	49,255	
					8000	Public Assistance				0	
					9000	Capital Outlay				0	
					9500	Matching Funds				0	
					9500	Indirect Cost				0	
TOTAL					\$	723,063.00	\$	240,969.00	964,032		

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:		8	0
Total # of Permanently Assigned Vehicles:		1	0

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.


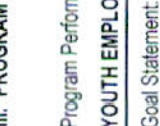
Submitted By: Denise Thomas, Department Manager I <u>Denise Thomas</u> 5.3.19 SUBMITTED BY: Program Manager's Signature and Date	Approved By: Dr. Tommy Lewis Jr., Superintendent of NN Schools/DoDE <u>Tommy Lewis Jr.</u> 5.3.19 APPROVED BY: Division Director/Branch Chief's Printed Name APPROVED BY: Division Director/Branch Chief's Signature and Date
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**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

PART I. PROGRAM INFORMATION: Program Name/Title: <u>OFFICE OF DINÉ YOUTH - SHIPROCK AGENCY</u>		Business Unit No.: <u>109016</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
	2001 PERSONNEL EXPENSES		238,252
	Employment Temporary salary and fringe benefits.		
2310	TEMPORARY EMPLOYMENT 2320 College: $\$9.56 \times 160 \text{ hrs} \times 4 \text{ per chapter} \times 19 \text{ chapters} =$ High School: $\$8.28 \times 128 \text{ hrs} \times 5 \text{ per chapter} \times 19 \text{ chapters} =$	216,691	
	\$ 116,249.60		
	\$ 100,441.60		
	\$ 216,691.20		
	\$ 216,691		
2900	FRINGE BENEFITS Temporary $216,691.20 \times 9.95\% =$	21,561	
	\$ 21,560.78		
	\$ 21,561		
	7000 SPECIAL TRANSACTIONS		2,717
	To promote and provide program services to our Navajo youth and employees.		
7710	INSURANCE PREMIUMS 7765 Policy Payment (Gen. Liability) 7767 Worker Compensation	2,717	
	\$ 810.00		
	\$ 1,907.00		
	\$ 2,717.00		
	TOTAL	240,969	240,969

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

FY 2019

PART I. PROGRAM INFORMATION:		Business Unit No.: 109016		Program Name/Title: OFFICE OF DINÉ YOUTH - SHIPROCK AGENCY	
PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:					
HEHSCJY-26-13. The purpose of the Office of Diné Y.O.U.T.H. is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Dine Y.O.U.T.H. is committed to enhancing character traits of youth such as integrity, self discipline, loyalty and respect to successfully participate in today's society.					
PART III. PROGRAM PERFORMANCE CRITERIA:					
1. Program Performance Area:					
YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT					
Goal Statement:					
To provide (171) of youth employment opportunities and acquire employability skills.					
2. Program Performance Area:					
Goal Statement:					
3. Program Performance Area:					
Goal Statement:					
4. Program Performance Area:					
Goal Statement:					
5. Program Performance Area:					
Goal Statement:					
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.					
 Denise Thomas, Department Manager I Program Manager's Printed Name		 Dr. Tommy Lewis Jr., Superintendent of NN Schools/DoDE Division Director/Branch Chief's Printed Name			
4-01-2019		171			
Program Manager's Signature and Date		Division Director/Branch Chief's Signature and Date			

THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:

Business Unit No.: 109017

Program Name/Title:

OFFICE OF DINÉ YOUTH - TUBA CITY AGENCY

PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:

HEHSC:Y-26-13. The purpose of the Office of Diné Y.O.U.T.H. is to offer youth opportunities, essential skills, and strategies to productivity transition into adulthood by obtaining knowledge of the workforce and post high school education. The Office of Diné Y.O.U.T.H. is committed to enhancing character traits of youth such as integrity, self discipline, loyalty and respect to successfully participate in today's society.

PART III. PROGRAM PERFORMANCE CRITERIA:

1. Program Performance Area:

YOUTH EMPLOYMENT AND SKILLS DEVELOPMENT

Goal Statement:

To provide (162) of youth employment opportunities and acquire employability skills.

2. Program Performance Area:

Goal Statement:

3. Program Performance Area:

Goal Statement:

4. Program Performance Area:

Goal Statement:

5. Program Performance Area:

Goal Statement:

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Denise Thomas, Department Manager I

Program Manager's Printed Name


 Denise Thomas 4-01-2019

Program Manager's Signature and Date

Dr. Tommy Lewis Jr., Superintendent of NIN Schools/DoDE

Division Director/Branch Chief's Printed Name


 Division Director/Branch Chief's Signature and Date

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

FY 2019

PART I. PROGRAM INFORMATION: Program Name/Title: <u>OFFICE OF DINÉ YOUTH - TUBA CITY AGENCY</u> Business Unit No.: <u>109017</u>			
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
2001 PERSONNEL EXPENSES	Employment Temporary salary and fringe benefits.		225,712
2310	TEMPORARY EMPLOYMENT 2320 College: \$9.56 x 160 hrs x 4 per chapter x 18 chapters = \$ 110,131.20 High School: \$8.26 x 128 hrs x 5 per chapter x 18 chapters = \$ 95,155.20 \$ 205,286.40 \$ 205,286	205,286	
2900	FRINGE BENEFITS Temporary 205,286.40 x 9.95% = \$ 20,426.00 \$ 20,426	20,426	
7000 SPECIAL TRANSACTIONS	To promote and provide program services to our Navajo youth and employees.		2,574
7710	INSURANCE PREMIUMS 7765 Policy Payment (Gen. Liability) \$225,712/100 x .34c = \$767.42 7767 Worker Compensation \$205,286.40/100 x 0.88c = \$1,806.52	\$ 767.00 \$ 1,807.00 \$ 2,574.00	
TOTAL		228,286	228,286



OFFICE OF DINÉ YOUTH THE NAVAJO NATION

P. O. Box 1599 Window Rock, Arizona 86515 • Tel. (928) 871- 6518 • Fax (928) 871-7618



JONATHAN NEZ
PRESIDENT

MYRON LIZER
VICE PRESIDENT

MEMORANDUM:

TO : **ALL CONCERNED**

FROM : *Denise Thomas*
Denise Thomas, Department Manager I
Office of Diné Youth (ODY)

DATE : January 15, 2019

SUBJECT: **FY'2019 STANDING DELEGATION**

The following ODY-Administration Standing Delegation will be in effect when I am not available.

ACKNOWLEDGED:

Lucinda L. Shepherd
Lucinda L. Shepherd, Administrative Service Officer
ODY-Administration

Kee Ike Yazzie
Kee Ike Yazzie, Senior Planner
Department of Dine Education

The delegated personnel will be responsible for routine duties of the ODY-Administration Office, **except permanent personnel action forms**, which must be reviewed and approved by Department Manager I. Your full cooperation with the delegated personnel is appreciated.

ACKNOWLEDGED:

Tommy Lewis Jr.
Dr. Tommy Lewis Jr., Superintendent of Navajo Nation Schools
DEPARTMENT OF DINÉ EDUCATION



**DEPARTMENT OF DINÉ EDUCATION
THE NAVAJO NATION**

P.O. Box 670 · Window Rock, Arizona 86515
PHONE (928) 871 - 7475 · FAX (928) 871 - 7474

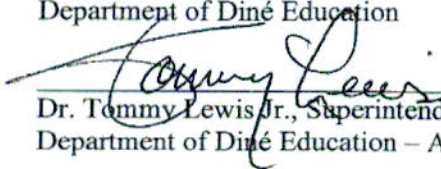


Jonathan Nez
President

Myron Lizer
Vice-President

MEMORANDUM:

TO: Program Managers and Staff
Department of Diné Education

FROM: 
Dr. Tommy Lewis Jr., Superintendent of Schools
Department of Diné Education – Administration




DATE: January 15, 2019

SUBJECT: STANDING DELEGATION OF AUTHORITY – FY 2019 (REVISED)

During my absence from the office, the following individuals are authorized to act on my behalf, in the order they are placed, to ensure the proper and uninterrupted functioning of the Department of Diné Education by performing the routine duties required of the Superintendent of Schools:

1. **Dr. Timothy Benally, Assistant Superintendent**
Department of Diné Education – Administration
2. **Dr. Anselm Davis, Education Program Manager**
AdvancED Navajo Nation
3. **Ms. Rose Graham, Department Manager II**
Office of Navajo Nation Scholarship and Financial Assistance (ONNSFA)

ACKNOWLEDGED

This delegation authorizes my designee to review and approve all routine administrative, financial and personnel documents, with the understanding that they will consult with me as necessary. However, all requests for Off Reservation Travel (ORT) will follow the process outlined in the memo distributed on March 20, 2013, authorizing only the Acting Superintendent to approve those requests.

Please continue to bring all documents requiring the review and approval of the Superintendent of Schools to the Department of Diné Education-Administration Office.

If you have any inquires relative to this matter, contact the DODE Administration Office at 928-871-7475. Your cooperation is expected and appreciated.

xc: Honorable Jonathan Nez, President, The Navajo Nation
Honorable Myron Lizer, Vice President, The Navajo Nation
Paulson Chaco, Chief of Staff, Office of the President/Vice President
Pearline Kirk, Controllor, Office of the Controllor
Dominic Beyal, Executive Director, Office of Management and Budget

BOARD OF EDUCATION

Members: Priscilla B. Manuelito · Freda Nells · Sharon A. Toadecheenie · Dr. Victoria Yazzie
Dr. Tommy Lewis, Superintendent of Schools

THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



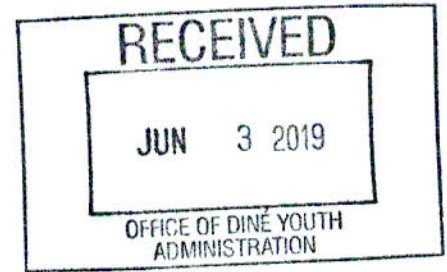
Memorandum:

To: 2 NNC § 164 Reviewers
Delegates & 2 NNC '164 Reviewers
Navajo Nation Government

From: *Robert Willie*
Robert Willie, Accounting Manager
Office of the Controller

Date: May 29, 2019

Subject: 164- 012358- UUFB Youth Employment Supplemental Request.



The Office of the Controller has reviewed the above referenced document.

1. The balance of the UUFB is \$42,334,700 as of April 10, 2019. This legislation is an unfunded need and it would be considered recurring.
2. This funding request is in the amount of \$1,395,083, for summer youth employment to employ high school students in the five agencies.
3. There is legislation 0121-19 for Summer Youth employment at the chapter level in the amount of \$3,000,000 that is currently in the committee process.

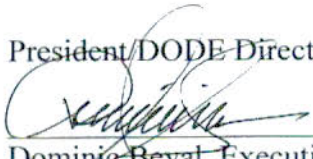
If you should have any questions you can contact me at tribal extension X6125

THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT

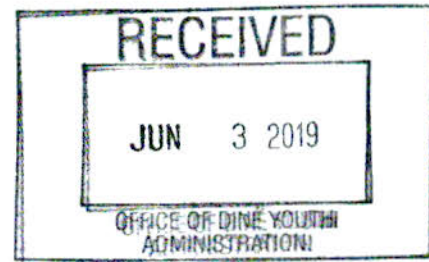


TO : President/DODE Director

FROM : 
Dominic Beyer, Executive Director
Office of Management and Budget

DATE : May 20, 2019

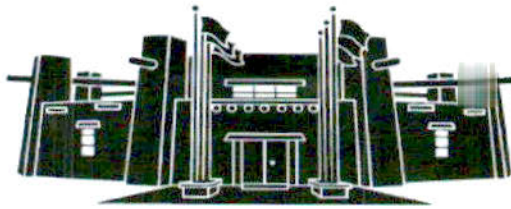
SUBJECT : 164A Review of # 012358: Supplemental Appropriation for \$1,395,081.00 to the Office of Dine Youth to Provide Summer Youth Employment Funds



1. The Supplemental Proposal Budget Summary, does not have the Business Units listed, and does not have the signature of the Branch Chief (or designee).
2. The budget pages, Budget Form 1, at Part II Funding Sources, reads "Unmet Needs". The correct wording is General Funds/UUFB.
3. The Budget Form 2's together indicate a total of 990 students would be served, at or through all Chapters.
4. There is legislation introduced for \$3,000,000 to provide summer employment through all 110 Navajo Chapters, a total of 5,500 youth. This legislation, #0121-19, would also serve all Chapters.
5. Appears to be some redundancy or duplication so this should be resolved. DCD, DODE, and OPVP should do this.
6. The FY 2019 budget resolution, CS-68-18, contains a paragraph at Section Two "M" that the three (3) Branch Chiefs should prioritize all unmet needs and submit budget proposals for possible supplemental appropriations. Is this proposal a priority and is there a priority listing?

Contact OMB at 871-6470 if there are any questions and/or concerns regarding this memorandum.

xc: OPVP
DODE
DCD



MEMORANDUM

TO: Honorable Vince James
24th Navajo Nation Council

FROM: 
Kristen Lowell, Principal Attorney
Office of Legislative Counsel

DATE: June 26, 2019

SUBJECT: **AN ACT RELATING TO RESOURCES AND DEVELOPMENT, HEALTH, EDUCATION AND HUMAN SERVICES; BUDGET AND FINANCE, AND NAABIK'ÍYÁTI' COMMITTEES, AND THE NAVAJO NATION COUNCIL; APPROVING SUPPLEMENTAL FUNDING FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE IN THE AMOUNT OF ONE MILLION THREE HUNDRED NINETY-FIVE THOUSAND, EIGHTY-THREE DOLLARS (\$1,395,083.00) FOR SUMMER YOUTH EMPLOYMENT TO THE OFFICE OF DINÉ YOUTH; WAIVING 12 N.N.C §§ 820(F) AND (L) REGARDING THE RESTRICTION OF APPROPRIATIONS OF NON-RECURRING REVENUES TO RECURRING COSTS**

As requested, I have prepared the above-referenced proposed resolution and associated legislative summary sheet pursuant to your request for legislative drafting. Based on existing law and review of documents submitted, the resolution as drafted is legally sufficient. As with any action of government however, it can be subject to review by the courts in the event of proper challenge.

Please ensure that this particular resolution request is precisely what you want. You are encouraged to review the proposed resolution to ensure that it is drafted to your satisfaction.

The Office of Legislative Counsel confirms the appropriate standing committee(s) based on the standing committees' powers outlined in 2 N.N.C. §§301, 401, 501, 601 and 701. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration." 2 N.N.C. §164(A)(5).

If the proposed resolution is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like made to the proposed resolution.

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: 0192-19

SPONSOR: Vince James

TITLE: An Action Relating To Resources And Development, Health, Education And Human Services; Budget And Finance, And NAABIK'IYATI' Committees And The Navajo Nation Council; Approving Supplemental Funding From The Unreserved, Undesignated Fund Balance In The Amount Of One Million Three Hundred Ninety-Five Thousand, Eighty-Three Dollars (\$1,395,083.00) For Summer Youth Employment To The Office Of Diné Youth; Waiving 12 N.N.C. §§ 820(F) And (L) Regarding The Restriction Of Appropriations Of Non-Recurring Revenues To Recurring Costs

Date posted: July 3, 2019 at 7:41 PM

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7586

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

Please note: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. §374 *et. seq.*

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW SUMMARY

LEGISLATION NO.: 0192-19

SPONSOR: Honorable Vince James

TITLE: An Act Relating To Resources And Development, Health, Education And Human Services; Budget And Finance, And Naabik'iyáti' Committees And The Navajo Nation Council; Approving Supplemental Funding From The Unreserved, Undesignated Fund Balance In The Amount Of One Million Three Hundred Ninety-Five Thousand, Eighty-Three Dollars (\$1,395,083.00) For Summer Youth Employment To The Office Of Diné Youth; Waiving 12 N.N.C. §§ 820(F) And (L) Regarding The Restriction Of Appropriations Of Non-Recurring Revenues To Recurring Costs

Posted: July 3, 2019 at 7:41 PM

5 DAY Comment Period Ended: July 08, 2019

Digital Comments received:

Comments Supporting	<i>None</i>
Comments Opposing	<i>None</i>
Inconclusive Comments	<i>None</i>



Legislative Tracking Secretary
Office of Legislative Services

7/9/19

Date/Time