

# MEMORANDUM

То	:	Latanya Burbank, Policy Analyst OFFICE OF LEGISLATIVE SERVICES
From	:	Tom Platero, Executive Director
Dete		OFFICE OF LEGISLATIVE SERVICES
Date Subiect	:	April 22, 2016 Legislation 0056-16

During the Spring Council Session, Speaker Bates instructed us to remove Mr. Mel R. Begay from the voting registry because Mr. Begay has been removed from his position as a Council Delegate. Since Mr. Begay is no longer a Council Delegate with the 23<sup>rd</sup> Navajo Nation, he is no longer eligible to sponsor legislation.

Therefore, Legislation 0056-16 should be closed out due to no eligible legislation sponsor. Please close out Legislation 0056-16. Thank you.

### LEGISLATIVE SUMMARY SHEET Tracking No. 0050-10

**DATE:** February 10, 2016

## **TITLE OF RESOLUTION:** AN ACTION RELATING TO RESOURCES AND DEVELOPMENT AND BUDGET AND FINANCE COMMITTEES; ACCEPTING THE AUDITOR GENERAL'S RECOMMENDATION OF SANCTIONS OF THE MEXICAN SPRINGS CHAPTER AND APPROVING SANCTIONS FOR FAILURE TO IMPLEMENT THE CORRECTIVE ACTION PLAN

**PURPOSE:** This resolution, if approved, will accept the Auditor General's recommendation of imposing sanctions on the Mexican Springs Chapter for failure to implement the corrective action plan and to withhold funds from the Chapter and Chapter officials until the implementation of the corrective action plan.

This written summary does not address recommended amendments as may be provided by the standing committee. The Office of Legislative Counsel requests each committee member to review the proposed resolution in detail.

OLC No. 16-223-1

5-DAY RILL HO	DLD PERIOD: La James Bull Resources & Developmen	t Committee
Websit <b>e Postin</b>	ng Time/Date:Budget & Finance Co	
Posting End Da		
Eligible for Act	PROPOSED STANDING COMMITTEE RESOLUTION	
2	23 <sup>RD</sup> NAVAJO NATION COUNCIL Second Year, 2016	
3	INTRODUCED BY	
4		
5	Mark. BEGAN	
6	(Prime Sponsor)	
7		
8	TRACKING NO. <u>0056-14</u>	
9		
10	AN ACTION	
11	RELATING TO RESOURCES AND DEVELOPMENT AND BUDGET AND	
12	FINANCE COMMITTEES; ACCEPTING THE AUDITOR GENERAL'S	
13	RECOMMENDATION OF SANCTIONS OF THE MEXICAN SPRINGS CHAPTER	
14	AND APPROVING SANCTIONS FOR FAILURE TO IMPLEMENT THE	
15	CORRECTIVE ACTION PLAN	
16		
17	BE IT ENACTED:	
18	Section One. Committee Authority	
19	A. The Resources and Development Committee is a standing committee of the Navajo	
20	Nation Council with oversight authority over the chapters of the Navajo Nation. 2	
21	NNC §§ 500(A); 500(C)(1); 501(B)(1).	
22	B. The Budget and Finance Committee is a standing committee of the Navajo Nation	
23	Council. 2 NNC § 300(A). The Budget and Finance Committee is charged with	
24	receiving chapter audit reports from the Auditor General. 12 NNC §§ 6(A), 9(B).	
25		
26	Section Two. Findings	
27	A. The Auditor General, in 2011, issued an audit report of Mexican Springs Chapter	
28	with the corrective action plan of the Chapter; the Budget and Finance Committee	
29	subsequently enacted BFMY-29-12, Accepting the Compliance Auditand	
30	Approving the Corrective Action Plan See BFMY-29-12 attached as Exhibit A.	

B. The Auditor General's office conducted a follow up review, Report No. 16-07, of the Mexican Springs Chapter to determine the status of the Chapter's corrective action plan and to identify barrier(s), if any, that hindered implementation efforts. Auditor General's Report No. 16-07 attached as Exhibit B.

C. The Auditor General's follow up review states that the Mexican Springs Chapter has not fully implemented the corrective action plan, did not resolve nine (9) of 28 issues previously reported, has not demonstrated improvements to ensure accountability and safeguarding of chapter assets and resources, and as a result the Chapter's internal controls remain deficient and the Chapter remains non-compliant with laws and funding guidelines. *See* Exhibit B.

D. The Auditor General, based on the unresolved audit issues by the Mexican Springs Chapter, recommends the imposition of sanctions for failure to implement the corrective action plan in accordance with 12 N.N.C. § 9(B) and 9(C).

15 Section Three. Acceptance and Approval

- A. The Navajo Nation hereby accepts the Auditor General's Report No. 16-07, December 2015, Follow Up Review of the Mexican Springs Chapter, Exhibit B.
- B. The Navajo Nation hereby approves the imposition of sanctions on the Mexican Springs Chapter pursuant to 12 N.N.C. § 9(B) and 9(C).
- C. The Navajo Nation Controller shall cause ten percent (10%) of monies payable from any governmental fund of the Navajo Nation as defined at 12 N.N.C. § 810(S) to be withheld after the recommended sanction is approved by the Budget and Finance Committee and issued to the Chapter until such time as the Chapter demonstrates to the Auditor General that the corrective action plan has been implemented.
- D. The Mexican Springs Chapter shall provide proof of implementation of the corrective action plan at which time the Auditor General shall immediately report the compliance to the Controller who shall then release all withheld funds to the Chapter.
- E. The Navajo Nation Controller shall withhold twenty percent (20%) of any payment prospectively due the chapter officials until such time proof of implementation of

the corrective action plan is demonstrated at which time the Auditor General shall immediately report the compliance to the Controller, and the Chapter government, who shall then release the withheld salary to the chapter official.

EXHIBIT "A"

BFMY-29-12

RESOLUTION OF THE BUDGET AND FINANCE COMMITTEE OF THE NAVAJO NATION COUNCIL

EXHIBIT

22<sup>ND</sup> NAVAJO NATION COUNCIL - Second Year, 2012

#### AN ACTION

RELATING TO BUDGET AND FINANCE; ACCEPTING THE COMPLIANCE AUDIT OF THE MEXICAN SPRINGS CHAPTER SUBMITTED BY THE OFFICE OF THE AUDITOR GENERAL AND APPROVING THE CORRECTIVE ACTION PLAN SUBMITTED BY THE MEXICAN SPRINGS CHAPTER

#### BE IT ENACTED:

- 1. The Navajo Nation hereby accepts the Audit Report No. 12-10, a Compliance Audit of the Mexican Springs Chapter, attached hereto as Exhibit A, and approves the Mexican Springs Chapter Corrective Action Plan, attached hereto as Exhibit B.
- 2. The Navajo Nation hereby directs that copies of the Mexican Springs Chapter Corrective Action Plan be provided to the Office of the President and the Vice President and the Resources and Development Committee, as part of their oversight responsibility for the Mexican Springs Chapter.
- 3. The Navajo Nation hereby directs the Mexican Springs Chapter to submit a written status report on its progress in implementation of the Corrective Action Plan to the Office of the Auditor General six months after the approval of this resolution.
- 4. The Navajo Nation herby directs the Office of the Auditor General to review the written status reports to be submitted by the Mexican Springs Chapter and report to the Resources and Development Committee, as well as the Budget and Finance Committee.
- 5. The Navajo Nation hereby directs the Office of the Auditor General to conduct a follow-up review twelve months after the approval of this resolution to verify to actions claimed to have been taken by the Mexican Springs Chapter, to issue a written follow-up report indicating the Mexican Springs Chapter progress implementing the Corrective Action Plan, and to make recommendations to the Resources and Development Committee, as well as the Budget and Finance Committee.

BFMY-29-12

#### CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Budget and Finance Committee of the Navajo Nation Council at a duly called meeting held at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 5 in favor, 0 opposed, this 15<sup>th</sup> day of May, 2012.

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LoRenzo C. Bates, Chairperson Budget and Finance Committee

Motion: Nelson S. BeGaye Second: Jonathan Nez





# **OFFICE OF THE AUDITOR GENERAL**

The Navajo Nation

A Follow-Up Review of the Mexican Springs Chapter Corrective Action Plan Implementation



# Report No. 16-07 December 2015

Performed by: Stacy Manuelito, Auditor Beverly Tom, Senior Auditor Karen Briscoe, Principal Auditor December 29, 2015

Richard Bowman, President MEXICAN SPRINGS CHAPTER P.O. Box 689 Tohatchi, NM 87325

Dear Mr. Bowman:

The Office of the Auditor General herewith transmits Audit Report No. 16-07, a Follow-up Review of the Mexican Springs Chapter Corrective Action Plan Implementation. The Office of the Auditor General conducted the follow-up review with the following objectives:

- To determine the status of the Mexican Springs Chapter corrective action plan.
- To identify the barrier(s), if any, that hindered implementation efforts.

To meet the objectives, we reviewed the Mexican Springs Chapter's records for the five month period of January 2015 to May 2015.

### Background

A compliance audit of the Mexican Springs Chapter was conducted in 2011, and the Auditor General issued audit report no. 12-10. The audit report and the corrective action plan developed by the Mexican Springs Chapter were approved by the Budget and Finance Committee on May 15, 2012, per resolution no. BFMY-29-12. With Budget and Finance Committee approval, the Mexican Springs Chapter has the duty to implement the corrective action plan.

### **<u>Review Results</u>**

The Mexican Springs Chapter has not fully implemented the corrective action plan. The Chapter did not resolve 9 of 28 issues reported in audit report no. 12-10. The Chapter has not demonstrated improvements to ensure accountability and safeguarding of chapter assets and resources. As a result, internal controls remain deficient and the Chapter remains non-compliant with laws and funding guidelines.

- Travel expenditures were not supported with proper documentation such as an approved travel authorization, current insurance cards and odometer reading that is stated in the Navajo Nation Travel Policies and Procedures.
- The Chapter is not safeguarding property/equipment. The Chapter did not tag and could not locate all property and equipment. In addition, the chapter's inventory is unreliable and incomplete. Furthermore, no fixed assets are reported on the chapter's financial statements.



Ltr. to Mexican Springs Chapter

Page 2

- Required personnel documents such as personnel action form, employee application, and new hire form were not on file.
- Required procurement documents such as quotations and receiving reports were not on file to support the procurement of goods and services.
- The Chapter is not completing follow-up assessments of approved housing projects to ensure funds are used as intended.
- The Chapter did not have all required documents such as project applications and project completion reports to support Public Employment Program projects.
- The Chapter did not have required documents such as declaration of emergency, assessments, meeting minutes, recipient listing, or approved budget to support the disbursement of emergency funds.
- The Chapter officials did not provide sufficient monitoring over the chapter administration.
- The Chapter has not fully implemented the Five Management System.

### Conclusion

Title 12, Navajo Nation Code (N.N.C.) Section 8 imposes upon the Mexican Springs Chapter the duty to implement the corrective action plan according to the terms of the plan. The Chapter did not implement the corrective action plan. Consequently, the issues reported in the 2011 audit remain unresolved. Accordingly, the Office of the Auditor General recommends sanctions be imposed on the Mexican Springs Chapter and officials in accordance with 12 N.N.C. Section 9 (b) and 9(c) for failure to implement the corrective action plan. See attached Exhibit A for the review results.

Sincerely abeth Begay CIA, CFE

Auditor General

xc: Darrell Morris, Vice-President Roberta Becenti, Secretary/Treasurer Christine Sam, Community Service Coordinator Mel R. Begay, Council Delegate MEXICAN SPRINGS CHAPTER Jayne Mitchell, Senior Accountant Robert Begay, Department Manager ADMINISTRATIVE SERVICE CENTER/DCD Chrono

### **2016 REVIEW RESULTS**

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Finding I: Chapter internal controls are deficient.

	Chapter Corrective Actions	membership for approval. Status of Corrective Action
1 116	e Community Services Coordinator and the chapter	Status of Corrective Action
	cials will develop a budget and present the	Immediate and the d
		Implemented
	posed budget at a regular chapter meeting.	
	Community Services Coordinator will ensure the	
	nmunity membership, at a regular chapter	Implemented
	eting, approves the budgets.	
	issue resolved: Yes	
2011 A	udit Issue 2. Poor budget monitoring resulted in bu	
	Chapter Corrective Actions	Status of Corrective Action
	e Accounts Maintenance Specialist and the	
	mmunity Services Coordinator will use the	
acc	ounting system to verify funds are available and	Implemented
refi	ain from processing checks unless there are	implemented
suf	ficient funds.	
2. The	Community Services Coordinator, Accounts	
Ma	intenance Specialist, and the Secretary/Treasurer	Implanantad
wil	l ensure all expenditures are in compliance with	Implemented
the	approved budgets and not exceed budget limits.	
	approved bulle not ditected bullget minut	
	issue resolved: Yes	
Audit i		he accounting system.
Audit i	ssue resolved: Yes udit Issue 3: Budgets were not accurately posted in t	he accounting system. Status of Corrective Action
Audit i 2011 A	issue resolved: Yes udit Issue 3: Budgets were not accurately posted in t Chapter Corrective Actions	
Audit i 2011 A 1. The	ssue resolved: Yes udit Issue 3: Budgets were not accurately posted in t Chapter Corrective Actions Community Services Coordinator and the	Status of Corrective Action
Audit i 2011 A 1. The Sec	issue resolved: Yes udit Issue 3: Budgets were not accurately posted in t Chapter Corrective Actions Community Services Coordinator and the retary/Treasurer will ensure all chapter budgets	
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Audit i 2011 A 1. The Sec hav Audit i 2011 A	issue resolved: Yes udit Issue 3: Budgets were not accurately posted in t Chapter Corrective Actions Community Services Coordinator and the retary/Treasurer will ensure all chapter budgets re been accurately posted to the accounting system. issue resolved: Yes udit Issue 4: Funds from Division of Social Services	Status of Corrective Action Implemented
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Audit i 2011 A 1. The Sec hav Audit i 2011 A for low	issue resolved: Yes udit Issue 3: Budgets were not accurately posted in t Chapter Corrective Actions Community Services Coordinator and the retary/Treasurer will ensure all chapter budgets re been accurately posted to the accounting system. issue resolved: Yes udit Issue 4: Funds from Division of Social Services income families was used to pay chapter bills. Chapter Corrective Actions	Status of Corrective Action Implemented
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Chapter Corrective Actions	Status of Corrective Action
1. The Community Services Coordinator will ensure	
travel policies and procedures are followed.	Not Implemented
2. The Community Services Coordinator will ensure	
travel requests are approved prior to actual travel.	Not Implemented
3. The Community Services Coordinator will ensure	
travel advances do not exceed 80% of travel cost.	Implemented
4. The Community Services Coordinator will ensure	
travel expenses are supported with required	•
documentation and filed at the chapter.	Not Implemented
5. The Chapter officials will review travel documents to	
verify travel activities are approved.	Not Implemented
Audit issue resolved: No	• • • • • • • • • • • • • • • • • • •
2011 Audit Issue & The Chapter could not support stipent	d payments to committee member
and grazing official.	
Chapter Corrective Actions	Status of Corrective Action
1. The Accounts Maintenance Specialist and the	
Community Services Coordinator will ensure the	Cannot be determine due to no
committee member's and grazing official's claim	activity
forms are supported with required documents such as	activity
meeting minutes prior to approval.	
Audit issue resolved: Cannot not be determine due to no	activity
2011 Audit Issue 7: The Chapter has undeposited revenue.	
Chapter Corrective Actions	Status of Corrective Action
1. The Accounts Maintenance Specialist will give to the	
Community Services Coordinator all cash receipts	Implemented
along with the prepared bank deposit slip for review.	miplemented
2. The Community Services Coordinator will reconcile	
the cash receipts, cash receipts journal, and deposit	Implemented
amount for accuracy prior to deposit.	
3. The Community Services Coordinator will deposit	
cash receipts to the chapter's bank account.	Implemented
4. The Community Services Coordinator will return the	
deposit receipt to the Accounts Maintenance	Implemented
Specialist to post the deposit amount to the	mplemented
-Fernander Fernander Fernander	
accounting system.	

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	Chapter Corrective Actions	Status of Corrective Action
1.	The Community Services Coordinator and the Accounts Maintenance Specialist will implement the resale policies and procedures.	Cannot be determine due to no activity
2.	The Community Services Coordinator will ensure the resale inventory records document all purchases, sales, and damaged or stolen items.	Cannot be determine due to no activity
	The Community Services Coordinator will perform physical counts of resale inventory on a monthly basis to reconcile to inventory records.	Cannot determine due to no activity
	dit issue resolved: Cannot be determine due to no acti	
20	11 Audit Issue 9: Bank reconciliations were not complet	
	Chapter Corrective Actions	Status of Corrective Action
1.	The Community Services Coordinator will download the bank statements from the bank and ensure the Accounts Maintenance Specialist completes the bank reconciliation each month.	Implemented
	The Community Service Coordinator and the Secretary/Treasurer will review the bank reconciliation for accuracy.	Implemented
	dit issue resolved: Yes	
20	1 Audit Issue 10: On-line banking policies and proced	
	Chapter Corrective Actions	Status of Corrective Action
1.	The Community Services Coordinator will revise the on-line banking policies to improve controls over the on-line banking activities including the segregation of duties and authorized users.	Implemented
Au	idit issue resolved: Yes	
20; sig	11 Audit Issue 11: The Chapter officials and former Cor ned their own checks,	nmunity Services Coordinator
A	Chapter Corrective Actions	Status of Corrective Action
1.	The Community Services Coordinator will ensure no Chapter staff or official signs their own checks.	Implemented

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	<ol> <li>Audit Issue 12: Chapter property and equipment is no suse.</li> </ol>	of safeguarded from loss and
ERFER	Chapter Corrective Actions	Status of Corrective Action
1.	The Accounts Maintenance Specialist will conduct an annual physical inventory of chapter property and equipment and ensure the inventory is complete and reliable.	Not Implemented
2.	The Community Services Coordinator and the Chapter President will ensure chapter property and equipment are tagged with pre-numbered identification tags.	Not Implemented
Au	dit issue resolved: No	
201	1 Audit Issue 13: Incomplete personnel files.	
	Chapter Corrective Actions	Status of Corrective Action
	The Community Services Coordinator will ensure all personnel documents, as required by policies and procedures, are on file prior to the start of employment.	Not Implemented
	The Accounts Maintenance Specialist will verify all personal action forms are complete and signed before an employee begins their employment.	Not Implemented
	dit issue resolved: No	
201	I Audit Issue 14: The Chapter cannot justify wages pair	t to temporary employees.
	Chapter Corrective Actions	Status of Corrective Action
1.	The Community Services Coordinator will ensure attendance sheets are maintained by employees to document hours worked and ensure employees are paid only for hours worked.	Implemented
2.	The Accounts Maintenance Specialist will prepare timesheets based on the attendance sheets.	Implemented
3.	The Community Services Coordinator and the Chapter officials will review payroll documents for accuracy prior to approving payment.	Implemented

### 2016 REVIEW RESULTS

## Finding II: Chapter did not consistently comply with applicable laws and fund guidelines.

	Chapter Corrective Actions	Status of Corrective Action
1. ′	The Accounts Maintenance Specialist will ensure to	
	obtain three (3) price quotations from vendors for	NT . T 1 . 1
	procurement of goods/services.	Not Implemented
_	The Community Service Coordinator and the	
	Secretary/Treasurer will ensure the procurement	
	packets have all required supporting documents prior	Not implemented
	to approval.	1
	lit issue resolved: No	
2011	Audit Issue 16: Non-compliance with housing discret	ionary fund policies and
	edures.	
and the second	Chapter Corrective Actions	Status of Corrective Action
1.	The Community Services Coordinator will ensure	
	housing funds are used in accordance with the	Implemented
	housing policies and procedures.	
	The Community Services Coordinator will verify the	
	housing assistance requests are documented on an	Implemented
	application form and have all required documents.	-
	The Community Services Coordinator will present the	
]	housing applicants to the community membership at	Implemented
	a regular chapter meeting for final approval.	-
	The Community Services Coordinator will complete	
í	follow-up reviews of approved housing assistance to	Not Implemented
1	verify funds are used for their intended purpose.	
Aud	lit issue resolved: No	
2011	Audit Issue 17: Non-compliance with Public Employ	ment Project policies and
proc	redures,	
	Chapter Corrective Actions	Status of Corrective Action
1. 1	The Community Services Coordinator will ensure	
]	PEP funds are used in accordance with the PEP	Not Implemented
1	policies and procedures.	
2.	The Community Services Coordinator will ensure	
	each PEP project has a project application and any	Not Implemented
(	extension of projects is approved.	· · · · · · · · · · · · · · · · · · ·
3.	The Community Services Coordinator will ensure	Implemented
	PEP vacant positions are advertised for 10 days.	mplementeu
4. '	The Community Services Coordinator will ensure the	Not Implemented
]	PEP project supervisor submits project reports.	Taot implemented
	lit issue resolved: No	

	Chapter Corrective Actions	Status of Corrective Action
1.	The Community Services Coordinator and the chapter officials will implement the student financial	Implemented
	assistance policies and procedures.	-
2.	The Accounts Maintenance Specialist and the	
	Community Services Coordinator will ensure all	Impelant and a
	required scholarship documents are submitted by the	Implemented
	applicants for review of eligibility.	
3.	The Community Services Coordinator will refer	
	eligible applicants to be approved by the community	Implemented
	membership at a regular chapter meeting.	
4.	The Community Services Coordinator will ensure	
	students receive award amounts that do not exceed	Implemented
	the maximum allowable amount according to policies	miplemented
	and procedures.	
	idit issue resolved: Yes	
20	11 Audit Issue 19: Use of Emergency Funds cannot be jus	tified
	Chapter Corrective Actions	Status of Corrective Action
1.	The Community Services Coordinator will ensure	
•	emergency funds are used to provide relief services to	
	chapter members in the event of an emergency and	Not Implemented
	based on priority in accordance to the funding	Not implemented
	guidelines, Five Management System policies and	
	procedures, and emergency response plan.	
2.	The Community Services Coordinator will develop an	
	emergency response plan and obtain community	Not Implemented
	membership approval for the plan.	
3.	In the event of an emergency, the Community	
	Services Coordinator and the chapter officials will	Not Implemented
	implement the plan.	
	idit issue resolved: No	
20	11 Audit Issue 20: Restricted Funds were reallocated to co	over fund deficits
	Chapter Corrective Actions	Status of Corrective Action
1.	The Community Services Coordinator and the	
	Chapter officials will ensure all expenditures are in	Implemented
	compliance with approved funding guidelines.	
	idit issue resolved: Yes	
20	11 Audit Issue 21: IRS Reports and payments were not re	mitted in a timely manner.
	Chapter Corrective Actions	Status of Corrective Action
1.	The Accounts Maintenance Specialist will generate	Implemented
	payroll reports and prepare the quarterly tax reports.	-
2.	The Community Services Coordinator will verify the	
	accuracy of the tax reports and remit the report and	Implemented
	payment to the IRS in a timely manner.	

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3. The Chapter officials will verify the timely remittance of the IRS report and payroll taxes to the IRS.	Implemented
Audit issue resolved: Yes	and the second
2011 Audit Issue 22: SUTA Tax Report and payment were I	not remitted
Chapter Corrective Actions	Status of Corrective Action
1. The Accounts Maintenance Specialist will generate	Status of confective Action
payroll reports and prepare the quarterly SUTA	Implemented
reports.	mplementeu
2. The Community Services Coordinator will verify the	
accuracy of the SUTA report and remit the report and	
unemployment taxes to New Mexico Department of	Implemented
Workforce Solutions in a timely manner.	mplementeu
3. The Chapter officials will verify the timely remittance	
of the SUTA report and unemployment taxes to New	Implemented
Mexico Department of Workforce Solutions.	mplemented
Audit issue resolved: Yes	
2011 Audit Issue 23: Sales taxes were not reported and payn	anto rimen and inmitted
Chapter Corrective Actions	Status of Corrective Action
1. Accounts Maintenance Specialist will generate sales	Status of Conective Action
tax reports and prepare the quarterly sales tax report.	Implemented
2. The Community Services Coordinator will verify the	
accuracy of the sales tax report and remit the report to	Implemented
	mpiementeu
the Navajo Nation Tax Commission.	
3. The Chapter officials will verify the timely remittance	Implanantad
of the sales tax report to Navajo Nation Tax Commission.	Implemented
Audit issue resolved: Yes	
2011 Audit Issue 24: Monitoring by Chapter Officials Is ins	ufficient.
Chapter Corrective Actions	Status of Corrective Action
1. The Chapter President will ensure the chapter staff	Status of Corrective Action
are carrying out all duties and responsibilities as	Not Implemented
stated in the Local Governance Act.	Not implemented
2. The Chapter Secretary/Treasurer will monitor chapter finances and ensure funds are expended in	Not Implemented
accordance to policies.	Not implemented
Audit issue resolved: No	
2011 Audit Issue 25: Contrary to LGA, the Chapter has not	fully implemented a Rise
Management System.	THEY TREPASSALE AUGUAR ALL
Chapter Corrective Actions	Status of Corrective Action
1. The Chapter officials will work closely with the	Suitus of Concentre Action
chapter staff to implement the Five Management	Not Implemented
System policies and procedures.	1400 miplemented

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### 2016 REVIEW RESULTS

## Finding III: \$168,000 Unauthorized payments to the chapter officials and former employees.

2011 Audit Issue 26: Approximately \$60,000 unauthorized Chapter President and current Vice-President and Secreta	
Chapter Corrective Actions	Status of Corrective Action
1. The Community Services Coordinator will ensure the Office of the Auditor General refer the issue to Navajo Nation Ethics and Rules Office and the Navajo Nation White Collar Crime Unit.	Implemented (chapter officials settled to pay back the Chapter)
Audit issue resolved: Yes	
2011 Audit Issue 27: Approximately \$100,000 unauthorize Chapter Community Services Coordinator and Office Sp	
Chapter Corrective Actions	Status of Corrective Action
1. The Community Services Coordinator will ensure the Office of the Auditor General refer the issue to Navajo Nation Ethics and Rules Office and the Navajo Nation White Collar Crime Unit.	Implemented (Ethics Office has not filed the complaint)
Audit issue resolved: Yes	
2011 Audit Issue 28: Approximately \$8,400 unauthorized Chapter PEP Worker.	compensation to the former
Chapter Corrective Actions	Status of Corrective Action
1. The Community Services Coordinator will ensure the Office of the Auditor General refer the issue to Navajo Nation Ethics and Rules Office and the Navajo Nation White Collar Crime Unit.	Implemented (Ethics Office has not filed the complaint)
Audit issue resolved: Yes	

*Office of Legislative Counsel Telephone: (928) 871-7166 Fax # (928) 871-7576* 



Honorable LoRenzo Bates Speaker 23<sup>rd</sup> Navajo Nation Council

### **MEMORANDUM**

TO: Honorable Mel R. Begay 23<sup>rd</sup> Navajo Nation Council

FROM:

Levon B. Henry, Chief Legislative Counsel Office of Legislative Counsel

**DATE:** February 10, 2016

**SUBJECT:** AN ACTION RELATING TO RESOURCES AND DEVELOPMENT AND BUDGET AND FINANCE COMMITTEES; ACCEPTING THE AUDITOR GENERAL'S RECOMMENDATION OF SANCTIONS OF THE MEXICAN SPRINGS CHAPTER AND APPROVING SANCTIONS FOR FAILURE TO IMPLEMENT THE CORRECTIVE ACTION PLAN

Pursuant to your request, attached is the above-referenced proposed resolution and associated legislative summary sheet. Based on existing law and the documents submitted, the resolution as drafted is legally sufficient. However, as with all legislation, it is subject to review by the courts in the event of a challenge.

The Office of Legislative Council confirms the appropriate standing committee(s) reviews based on the standing committees powers outlined in 2 N.N.C. §§ 301, 401, 501, 601 and 701. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration." 2 N.N.C. § 164(A)(5).

Please review the proposed resolution to ensure it is drafted to your satisfaction. If this proposed resolution is acceptable to you, please sign it where it indicates "Prime Sponsor", and submit it to the Office of Legislative Services for the assignment of a tracking number and referral to the Speaker.

If the proposed resolution is unacceptable to you, or if you have further questions, please contact me at the Office of Legislative Counsel and advise me of changes you would like made to the proposed resolution. You may contact me at (928) 871-7166. Thank you.

### THE NAVAJO NATION LEGISLATIVE BRANCH INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: \_0056-16\_\_

SPONSOR: Mel R. Begay

<u>TITLE: An Action Relating To Resources And Development And Budget And</u> <u>Finance Committees; Accepting The Auditor General's Recommendation Of</u> <u>Sanctions Of The Mexican Springs Chapter And Approving Sanctions For Failure</u> <u>To Implement The Corrective Action Plan</u>

Date posted: February 22, 2016 at 10:30AM

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director Office of Legislative Services P.O. Box 3390 Window Rock, AZ 86515 (928) 871-7586

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

**Please note**: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. §374 et. seq.

### THE NAVAJO NATION **LEGISLATIVE BRANCH INTERNET PUBLIC REVIEW SUMMARY**

### LEGISLATION NO.: 0056-16

### SPONSOR: Honorable Mel R. Begay

TITLE: An Action Relating To Resources And Development And Budget And Finance Committees; Accepting The Auditor General's Recommendation Of Sanctions Of The Mexican Springs Chapter And Approving Sanctions For Failure To Implement The Corrective Action Plan.

Posted: February 22, 2016 at 10:30AM

### 5 DAY Comment Period Ended: February 27, 2016

**Digital Comments received:** 

Comments Supporting	None
Comments Opposing (1)	1. Blaine Wilson, Dine Constituent
Inclusive Comments	None

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**Executive Director Office of Legislative Services** 

2 29 2016 - 9'.10 mm Date/Time

Page 1 of 1

# Legislation 0056-16

### Blaine Wilson <blaine.wilson@yahoo.com>

wed 2/24/2016 12:13 Palaine Wilson <br/>
wilson@yahoo.com>

To:comments <comments@navajo-nsn.gov>;

Add to Contacts

Honorable Council Delegates,

I have a concern regarding the method of imposing sanctions upon chapter communities. I oppose this legislation as it does not hold those responsible for the reasons of not implementing the CAP. I would like to have the Navajo Nation Auditor General determine who is the actual person or persons held accountable for the CAP not being implemented. Also, the punishment for the Mexican Springs chapter officials is not harsh enough; on the other hand, the punishment for the community of Mexican Springs is very harsh as it will decrease the amount of funds needed for direct services. I would hope this legislation would be amended to punish those accountable for the non implementation and non compliance. Navajo Nation needs to hold those who took oaths to abide and uphold Navajo Nation Laws accountable for their actions or inactions. The amount withholding of stipends for the non compliance should be half of the amount compensated for the Mexican Springs chapter officials. The community should not suffer because of the mismanagement of the chapter from officials and from chapter staff.

Thank you, Blaine Wilson Dine constituent

### RESOURCES AND DEVELOPMENT COMMITTEE 23rd NAVAJO NATION COUNCIL

### **SECOND YEAR 2016**

#### **COMMITTEE REPORT**

Mr. Speaker,

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### The **RESOURCES AND DEVELOPMENT COMMITTEE** to whom has been assigned:

**Legislation # 0056-16:** An Action Relating to Resources and Development and Budget and Finance Committee; Accepting the Auditor General's Recommendation of Sanctions of the Mexican Springs Chapter and Approving Sanction for failure to Implement the Corrective Action Plan. *Sponsor: Honorable Mel R. Begaye* 

Has had it under consideration and reports the same was DEFERRED, at the request of the sponsor of the legislation, to the next RDC regular meeting date.

Respectfully submitted,

Honorable Alton Joe Shepherd, Chairperson Resources and Development Committee of the 23<sup>rd</sup> Navajo Nation Council

Date: March 1, 2016 Main Motion: Honorable Walter Phelps Second: Honorable Leonard Pete Vote: 3-0-1 (CNV)