

LEGISLATIVE SUMMARY SHEET

Tracking No. 0003-20

DATE: December 31, 2019

TITLE OF RESOLUTION: AN ACTION RELATING TO RESOURCES AND DEVELOPMENT COMMITTEE; CONFIRMING THE APPOINTMENT OF PETE K. ATCITY TO THE NAVAJO ENGINEERING AND CONSTRUCTION AUTHORITY BOARD OF DIRECTORS

PURPOSE: This resolution will confirm the appointment of Pete K. Atcitty to the Navajo Engineering and Construction Authority Board of Directors.

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: 2800
Website Posting Time/Date: _____
Posting End Date: 01/08/20
Eligible for Action: 01/09/20

PROPOSED STANDING COMMITTEE RESOLUTION
24th NAVAJO NATION COUNCIL – First Year, 2019

INTRODUCED BY


(Prime Sponsor)

TRACKING NO. 0003-20

AN ACTION

RELATING TO RESOURCES AND DEVELOPMENT COMMITTEE;
CONFIRMING THE APPOINTMENT OF PETE K. ATCITY TO THE NAVAJO
ENGINEERING AND CONSTRUCTION AUTHORITY BOARD OF DIRECTORS

SECTION ONE. AUTHORITY

- A. The Resources and Development Committee is a standing committee of the Navajo Nation Council. 2 N.N.C. § 500 (A) (2015).
- B. The Navajo Engineering and Construction Authority shall operate under the legislative oversight of the Resources and Development Committee of the Navajo Nation Council. 5 N.N.C. § 1973.
- C. The Resources and Development Committee of the Navajo Nation Council grants final confirmation of appointments to entities under the authority of the Committee requiring appointments. 2 N.N.C. § 501 (B)(9).

SECTION TWO. FINDINGS

- A. The management board for Navajo Engineering and Construction Authority shall be appointed by the President of the Navajo Nation and confirmed by the Resources and Development Committee. *See* 5 N.N.C. §§ 1973, 2 N.N.C. § 501 (B)(9).

1 B. Pursuant to 5 N.N.C. § 1973(D), "[i]ndividuals with experience and/or education in the
2 engineering, construction, architectural, legal, accounting, management, or other
3 construction related field shall be given preference for appointment to the Board."

4 C. Members of the Board serve a term of four (4) years.

5 D. Pursuant 5 N.N.C. § 1973, the Navajo Nation President appoints Pete K. Atcitty as a
6 member of the Board of Directors. *See Exhibit A* (Letter of Interest), **Exhibit B**
7 (Resume) and **Exhibit C** (Recommendation from Navajo Nation President).
8

9 **SECTION THREE. CONFIRMING APPOINTMENT**

10 The Resources and Development Committee of the Navajo Nation Council hereby
11 confirms the Navajo Nation President's appointment of Pete K. Atcitty to the Navajo
12 Engineering and Construction Authority Board of Directors for a term of four years.
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October 6, 2019

President Jonathan Nez
The Office of the President & Vice-President
The Navajo Nation
P.O. Box 7440
Window Rock, AZ 86515



Dear President Nez,

I am writing to express my interest for serving in the position as Member of Board of Directors with Navajo Engineering & Construction Authority (NECA). I am confident I possess a combination of education, knowledge, and work (business and governmental) experience to be considered for appointment to the board.

I'm confident I meet the qualifications and requirement of serving on the Board of Directors under the plan of operation for NECA. In my previous experience of serving on the board, I have shown my dedication by contributing, collaborating, and assisting in making decisions in the best interest of NECA. I'm confident I can be a valuable participant and representative to the board. In the experience I have had, I've shown the ability to work with members of the board and with NECA Management.

Thank you for your time and consideration as a possible appointee to the Navajo Engineering & Construction Authority Board of Directors. I can be contacted at _____ or by email at _____ for any further questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Pete K. Atcitty".

Pete K. Atcitty
P.O. Box

RESUME

Pete K. Atcitty
P.O. Box



PROFESSIONAL EXPERIENCE

Tribal Government Relations Manager-Tribal Government and Customer Engagement,
Public Service Co. of New Mexico (PNM), Waterflow, NM/Albuquerque, NM
March 2019-Present

- Under the guidance of the Director of Tribal Government & Customer Engagement provide consultation to various departments to cooperatively work with New Mexico Tribes & Pueblos, the Bureau of Indian Affairs Navajo and Albuquerque offices related to service line agreements, facilities on tribal land and Rights of Way renewals.
- Build positive relationships with respective tribal leaders and advise company decision makers about various aspects of tribal governments, tribal sovereignty, processes and culture and religious considerations.
- Assist in coordinating various strategic community relations programs.

Chief of Staff-Office of the Speaker, Legislative Branch, Window Rock, AZ
January 2016-January 2019

- Supervise office staff and manage/monitor program budget and projects within the Office of the Speaker of the 23rd Navajo Nation Council
- Manage/monitor 12 programs within the Navajo Nation Legislative Branch
- Provide recommendations, analysis, and advice on policies, regulations, laws, and any legislative matters that are considered before the Navajo Nation Council or any other Governmental Agency to Speaker of the 23rd Navajo Nation Council.
- Act as liaison for the Office of the Speaker with 23rd Navajo Nation Council Delegates, Office of the President & Vice-President, Executive Branch Divisions and Departments, Judicial Branch, Legislative Departments, and the general public.
- Provide research, prepare reports, compile documents, and draft correspondence

Staff Assistant-Office of the Speaker, Legislative Branch, Window Rock, AZ
March 2015-January 2016

- Perform administrative responsibilities within the Office of the Speaker of the 23rd Navajo Nation Council
- Advise, analyze, and advise on policies, regulations, laws, and any legislative matters that are considered before the Navajo Nation Council or any other Governmental Agency
- Act as liaison for the Office of the Speaker with 23rd Navajo Nation Council Delegates, Office of the President & Vice-President, Executive Branch Divisions and Departments, Judicial Branch, Legislative Departments, and the general public.

- Provide research, prepare reports, compile documents, and draft correspondence

Administrative Services Manager-Navajo Preparatory School, Inc., Farmington, NM

Sept 2013-Feb 2015

- Advise and assist Administration on key policy affecting organization, assist in coordinating administrative staff meetings, planning and development of staff, and participate in Board of Trustees meetings to present reports and advise on personnel recommendations.
- Represent the school at public functions or meetings on behalf of school. Monitor and analyze legislative legislation in various policy areas affecting Indian Education, funding and Native American communities.
- Develop and maintain relationships with various governmental agency representatives to ensure employment practices are in compliance with EEOC, ADA, Navajo Preference in Employment Act (ONLR), and other various regulations.
- Manage all hiring practices including advertisement, recruitment, screening, interviewing, and offer of employment in coordination with department supervisors.
- Work in collaboration with the Executive Director and Business Manager to address issues regarding FMLA, Workers Compensation, Health Benefits, 401K, other benefits and other assigned projects.

Statistical Technician-Navajo Area Agency on Aging, NN Division of Health,

Window Rock, AZ/Shiprock, NM

Jan 2012-Sept 2013

- Worked with Navajo Nation Chapters officials to compile and analyze program data and client demographic information from agency senior citizen centers. Created reports for Department of Economic Security with the State of Arizona and State of New Mexico for funding reporting requirements.
- Maintained confidential agency records and files of data/client information.
- Assisted Agency staff on various services and projects provided to either senior centers and/or clients.

Navajo Nation Council Delegate-Legislative Branch, Window Rock, AZ/Shiprock, NM

Jan 2003-Jan 2011

- Elected by the Shiprock Chapter and community, as a member of the Navajo Nation's 20th and 21st Council of the Legislative Branch.
- Major accountabilities and responsibilities were to legislate through the process of enactment and amendment of laws; approval of expenditures; design and approval of programs.
- Served on the Budget & Finance and Public Safety Standing Committees of the council to negotiate and approve the Nation's \$500 million Fiscal Year Budget and \$175 million General Fund Revenues.
- Oversight over Navajo Nation Divisions and programs which included approving policies, budgets, contracts, and grants.
- Worked effectively within a three-branch government with working knowledge of Executive, Legislative, and Judicial Branch Programs.

- Collaborated with local Chapter officials and programs on initiatives/projects, and with other governmental agencies including Tribal, County, City, State, and Federal Governments.
- Provided periodic updates to the chapter and listened to community concerns and issues.

Warehouse Supervisor & Purchasing-Parker's Office Products, Inc., Farmington, NM

Oct 2000-Jan 2003

- Managed the Purchasing and inventory control of office supplies and furniture on a daily basis.
- Managed warehouse employees to ensure accurate and timely delivery of customer orders.
- Quality customer service and sales representative in store and over the telephone.

College Internship-Arizona Public Service Co., Four Corners Power Plant, Fruitland, NM

May 1997-Jan 2000

- Issued and received tools electronically from Warehouse Department to Maintenance Crews.
- Assisted in conversion of manual system to electronic barcoding system deployed plant wide.
- Worked in several departments (Warehouse, Main Tool Room, 1-2-3 Unit Scrubber Maintenance, 1-2-3 Unit Maintenance, and 4 & 5 Unit Maintenance) with responsibilities of completing various assigned work orders.
- Member of IBEW (International Brotherhood of Electrical Workers) Local 387

EDUCATION

B.B.A., Business Administration May 2000, Major: Management
New Mexico Highlands University, Las Vegas, NM

COMMUNITY INTERESTS

Board Member-Shiprock Associated Schools, Inc., Shiprock, NM.
January 2017 – Present.

Duties and responsibilities are collaborating with SASI Executive Director, receive reports from SASI Administration, monitor organization budget, consider policy, personnel recommendations by administration, and assist in various projects. Advocate for organization to Navajo Nation Department of Education, Navajo Nation Governmental entities, and with BIA-BIE.

Board Member-Navajo Engineering and Construction Authority (NECA), Shiprock, NM
March 2005-April 2017

Duties and fiduciary responsibilities include receiving reports from the General Manager on overall operations of NECA, review and approve and review budgets, financial

statements, policies, contracts, capital purchases, and projects.

Board Member-San Juan Safe Communities Initiative, Farmington, NM
2008-2012

Served on San Juan Safe Communities Initiative (SJSCI), a nonprofit organization that brought together community leaders from City of Farmington, San Juan County, NM State Agencies, Navajo Nation, and various area Law Enforcement agencies to network with other agencies throughout San Juan County with the purpose of creating a safer community. The SJSCI approach utilized various resources to attempt to provide a better quality of life for valued residents. SJSCI sponsored the "You Matter" (UmattR) Role Model Campaign as well as our Teen Leadership Program, Bridges Out Of Poverty and Strong Families Matter.

CERTIFICATES/TRAINING

FMIS (JD Edwards) UPK Certificate
REDW CPE Certificate (Finance & Leadership)
Navajo Nation ONLR Certificate (Navajo Preference In Employment Act)
Substitute Teaching Certificate-San Juan College
OSHA Compliance & Workplace Safety
Investigation & Adjudication Training
Human Resources & The Law

THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



December 5, 2019

Pete K. Atcitty

:



Dear Mr. Atcitty,

Thank you for your interest in the appointment to the Navajo Engineering and Construction Authority's (NECA) Board of Directors. It is our pleasure to appoint you to the Board of Directors which is subject to confirmation by the Navajo Nation Council's Resources and Development Committee. Your management background and experience will be helpful to the Authority and their policy development related to construction and engineering.

Thank you for your dedication to serve on the NECA Board. Should you have any questions please contact Chris Bahe, Executive Staff Assistant, Office of the President and Vice President, 928-871-7000.

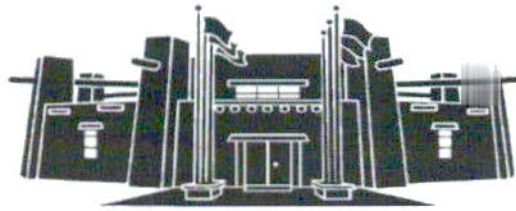
Sincerely,

A handwritten signature in black ink, appearing to read "Jonathan Nez".

Jonathan Nez, President
The Navajo Nation

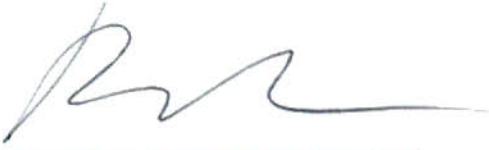
A handwritten signature in black ink, appearing to read "Myron Lizer".

Myron Lizer, Vice President
The Navajo Nation



MEMORANDUM

To : Hon. Parnell Halona, Delegate
Navajo Nation Council

From : 
Ron Haven, Attorney
Office of Legislative Counsel

Date : December 31, 2019

Re : AN ACTION RELATING TO RESOURCES AND DEVELOPMENT
COMMITTEE; CONFIRMING THE APPOINTMENT OF PETE K.
ATCITY TO THE NAVAJO ENGINEERING AND CONSTRUCTION
AUTHORITY BOARD OF DIRECTORS

As requested, I have prepared the above-referenced proposed resolution and associated legislative summary sheet pursuant to your request for legislative drafting. The resolution drafted is legally sufficient, although, as with all legislation, challenges are possible in the courts. You are advised and encouraged to review the proposed resolution to ensure that it is drafted to your satisfaction. If you are satisfied with the proposed resolution, please sign it as "sponsor" and submit it to the Office of Legislative Services where it will be given a tracking number and sent to the Office of the Speaker for assignment. As you may be aware, the Speaker is authorized to refer this proposed resolution to other committees than those stated in the title.

If the proposed resolution is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like made to the proposed resolution. Ahéhee'.