

RESOLUTION OF THE  
NAVAJO NATION COUNCIL

23rd NAVAJO NATION COUNCIL -- Fourth Year, 2018

AN ACTION

RELATING TO RESOURCES AND DEVELOPMENT COMMITTEE, BUDGET AND FINANCE COMMITTEE; NAABIK'ÍYÁTI' COMMITTEE AND THE NAVAJO NATION COUNCIL; APPROVING SUPPLEMENTAL FUNDING FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE IN THE AMOUNT OF TWO HUNDRED AND FIFTY-FIVE THOUSAND DOLLARS (\$255,000.00) FOR THE DESIGN AND CONSTRUCTION OF ONE ANIMAL SHELTER IN CROWNPOINT, NEW MEXICO; WAIVING 12 N.N.C. §§ 820(I) AND 860(C) RELATING TO THE CAPITAL IMPROVEMENT PROCESS

BE IT ENACTED:

SECTION ONE. AUTHORITIES

- A. The Navajo Nation established the Resources and Development Committee as a Navajo Nation Council standing committee and as such gave the Committee oversight over the Division of Natural Resources. 2 N.N.C. §§ 500 (A), 501 (C)(1).
- B. The Navajo Nation established the Budget and Finance Committee as a Navajo Nation Council standing committee and as such empowered the Committee the authority to review and recommend to the Navajo Nation Council the management of all funds. 2 N.N.C. §§ 164 (A)(9), 300 (A), 301 (B)(2).
- C. The Navajo Nation Council established the Naabik'íyáti' Committee as a Navajo Nation standing committee and as such proposed legislation that requires final action by the Navajo Nation Council shall be assigned to the Naabik'íyáti' Committee. 2 N.N.C. §§ 164 (A)(9), 700 (A).

SECTION TWO. TITLE 12 FINANCE ACT SUPPLEMENTAL APPROPRIATION PROCESS AND THE TITLE 12 CAPITAL IMPROVEMENT PROCESS

- A. The Title 12 Finance Act Supplemental Appropriation requirements include:
  - 1. Pursuant to 12 N.N.C. § 820(L), when the Controller identifies additional sources of revenues above and beyond the initial or current revenue projections, supplemental appropriations may be allocated by the Navajo Nation Council.
  - 2. Pursuant to 12 N.N.C. § 820 (L), "Supplemental appropriations made from non-recurring revenues shall

only be made for non-recurring operations or purposes, as set forth at § 820 (F). The Controller of the Navajo Nation shall be responsible for designating recurring and non-recurring revenues and purposes."

3. Pursuant to 12 N.N.C. § 820(M), all requests for annual operating funds and supplemental funds shall be submitted to the Office of Management and Budget ("OMB") for budget impact analysis.

B. The Title 12 Capital Improvement Process includes:

1. Pursuant to 12 N.N.C. § 810(F), "Capital Improvement" means a major project undertaken by the Navajo Nation that is generally not recurring on an annual basis and which fits within one or more of the following categories:
  - (1) All projects requiring debt obligation or borrowing;
  - (2) Any acquisition or lease of land;
  - (3) Purchase of major equipment or vehicles, with a life expectancy of five years or more, valued in excess of an amount to be established by the Controller;
  - (4) Major building improvements that are not routine maintenance expenses and that substantially enhance the value or extend the useful life of a structure;
  - (5) Construction of new buildings or facilities including engineering, design, and other pre-construction costs with an estimated cost in excess of an amount to be determined by the Controller; and/or
  - (6) Major equipment or furnishing required to furnish new buildings or other projects, the cost of which is above a certain amount to be established by the Controller.
2. Pursuant to 12 N.N.C. § 820 (I), the "[d]evelopment of the Capital Budget shall be coordinated with development of the Operating Budget. All budget requests for capital improvements shall be in compliance with an adopted Capital Improvement Plan

and shall not be approved unless in compliance with the Plan."

3. Pursuant to 12 N.N.C. § 820 (M), the Office of Management and Budget shall coordinate the overall preparation, adoption and implementation of both the annual operating and capital budgets of the Navajo Nation. All requests for annual operating funds and supplemental funds shall be submitted to the Office of Management and Budget for budget impact analysis and other appropriate action.
4. Pursuant to 2 N.N.C. § 501 (B)(4)(c), the Resources and Development Committee is to review and recommend to the Navajo Nation Council through the appropriate process supplemental appropriations to the capital improvement projects annual budget to fund necessary additional capital improvement projects.
5. Pursuant to 12 N.N.C. § 860 (C)(2) "[t]he appropriation portion of the Capital Improvement Plan is subject to approval of the Navajo Nation Council upon recommendation of the Budget and Finance Committee. Any modification or amendment affecting the approved Capital Improvement Plan is subject to review and concurrence by the Resources and Development Committee prior to consideration by the Navajo Nation Council."

### SECTION THREE. FINDINGS

- A. This is a funding request for a supplemental appropriation from the Unreserved, Undesignated Fund Balance in the amount of \$255,000.00. See **Exhibit A**.
- B. The construction of the two animal shelters is not included in the Title 12 Capital Improvement Plan because the Capital Improvement Plan was rescinded by Navajo Nation Council by CAP-23-17.
- C. Pursuant to Section XIV. B. of the 2018 Budget Instructions Manual, the supplemental funding request budget forms are attached hereto as **Exhibit A**.
- D. The Office of the Controller has provided a memorandum dated September 8, 2017, indicating the balance in the Unreserved, Undesignated Fund Balance as of September 8, 2017 is \$31,258,217. This memorandum is provided to meet the requirements of 12 N.N.C, 820 (L). This memorandum is

attached as **Exhibit B**. The Office of the Controller has provided an additional memorandum stating that the costs for this project are considered non-recurring and is attached as **Exhibit D**.

- E. The Office of Management and Budget has provided a Budget Impact Analysis of the construction of the animal shelter in Crownpoint, New Mexico, pursuant to 12 N.N.C. § 820(M) and is attached as **Exhibit C**.
- F. The Navajo Nation finds it in the best interest of the Navajo people to approve this supplemental appropriation request and to waive the Capital Budget and Capital Improvement Plan requirements as stated in 12 N.N.C. §§ 820(I) and 860 (C) regarding the construction of one animal shelter in Crownpoint, New Mexico.

**SECTION FOUR. APPROVING SUPPLEMENTAL FUNDING FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE IN THE AMOUNT OF \$255,000.00 FOR THE DESIGN AND CONSTRUCTION OF ONE ANIMAL SHELTER IN CROWNPOINT, NEW MEXICO**

- A. The Navajo Nation hereby approves the supplemental appropriation from the Unreserved, Undesignated Fund Balance to the Navajo Nation Animal Control Program for Business Unit 115026 for \$255,000.00.
- B. This supplemental appropriation of \$255,000.00 shall be from that amount of funds that exceeds the minimum fund balance of the Unreserved, Undesignated Fund Balance as determined by the Office of the Controller and to Business Unit Number 115026.

**SECTION FIVE. WAIVING 12 N.N.C. §§ 820(I) AND 860 (C) REGARDING THE CAPITAL IMPROVEMENT PROCESS**

The Navajo Nation Council hereby waives 12 N.N.C. §§ 820(I) and 860(C) with regard to the Capital Improvement process and the design and construction of one animal shelter in Crownpoint, New Mexico. The waiver of 12 N.N.C. §§ 820(I) and 860(C) includes submittal of the Capital Project to the Capital Project Management Department for review, guidance and advice or the requirements pursuant to TCDCJY-77-99 regarding the Capital Improvement Projects Guidelines Policies and Procedures.

**SECTION SIX. EFFECTIVE DATE**

The provisions of this Act shall become effective in accord with 2 N.N.C. § 221(B).



## CERTIFICATION

I, hereby, certify that the foregoing resolution was duly considered by the Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 20 in favor and 00 opposed, on this 18<sup>th</sup> day of July 2018.

  
Seth Damon, Speaker Pro Tem  
23rd Navajo Nation Council

July 11, 2018  
Date


Motion: Honorable Seth Damon

Second: Honorable Jonathan Perry

Speaker Pro Tem Damon not voting

## ACTION BY THE NAVAJO NATION PRESIDENT:

1. I, hereby, sign into law the foregoing legislation, pursuant to 2 N.N.C. §1005 (c)(10), on this 10<sup>th</sup> day of August 2018.

  
Russell Begaye, President  
Navajo Nation

2. I, hereby, veto the foregoing legislation, pursuant to 2 N.N.C. §1005 (c)(11), on this \_\_\_\_\_ day of \_\_\_\_\_ 2018 for reason(s) \_\_\_\_\_ expressed in the attached letter to the Speaker

\_\_\_\_\_  
Russell Begaye, President  
Navajo Nation

3. I, hereby, exercise line item veto pursuant to the 2010 Certified Initiative, over the supplemental appropriations approved herein by the Navajo Nation Council; on this \_\_\_\_ day of \_\_\_\_\_ 2018.

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Russell Begaye, President  
Navajo Nation



# 23<sup>RD</sup> NAVAJO NATION COUNCIL

## OFFICE OF THE SPEAKER

### MEMORANDUM

HONORABLE LORENZO C. BATES  
SPEAKER, 23<sup>RD</sup> NAVAJO NATION COUNCIL

Date : July 27, 2018

To : Russell Begaye, President  
Navajo Nation

From :   
Pete Ken Atcitty,  
Chief of Staff

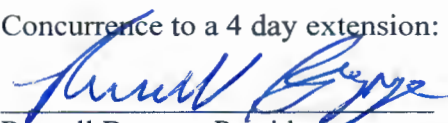
Subject : **4 DAY EXTENSION FOR RESOLUTIONS**

Resolution No. CJY-59-18 and CJY-60-18 are delayed due to Council Delegate Seth Damon's unavailability until Monday, July 30, 2018. Delegate Damon was the Speaker Pro Tem during the presentation of the legislation and his signature is required certifying the Resolutions. Understanding that Rule 4 of the Navajo Nation Council Rules of Order state that the Speaker shall certify all resolutions no later than 10 days after the adjournment of the session and ensure delivery to your Office, this request is pursuant to Rule 4 for a four day extension. Your agreement to the extension on Resolution No. CJY-59-18 and CJY-60-18 will be appreciated.

The review and processing of this request is greatly appreciated. If you have any questions, please feel free to contact me at ext. 7160/6358.

Thank you.

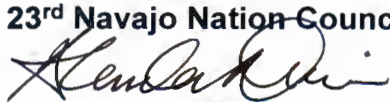
Concurrence to a 4 day extension:

  
Russell Begaye, President  
Navajo Nation

LEGISLATIVE BRANCH



**M E M O R A N D U M**

**TO** : 23<sup>rd</sup> Navajo Nation Council  
  
**FROM** : Glenda Davis, Program Manager  
Navajo Animal Control Program  
**DATE** : October 17, 2017  
**SUBJECT** : Design/Build of new Animal Shelter(s)

Pursuant to RDCAU-87-17, Resources and Development Committee of the Navajo Nation Council resolution, the Navajo Animal Control Program completed an unmet need budget for the design and build of a new animal shelter in Crownpoint, NM. (Exhibit E) The Animal Control Program would like to propose for two animal shelter design and build for the Western Agency, Tuba City community as well as the Eastern Agency, Crownpoint, NM sites in the amount of \$510,000

Our FY2018 unmet need budget completed the 164 review, sponsorship and oversight review on toward the Navajo Nation Council.

Included in this package are the:

- 1) Supplemental Funding Proposal Summary with DNR support. (Unmet need budget completed 164 process during budget process)
- 2) FY2018 Needs Assessment Information Forms A, B, C. Dated 07/26/2017
- 3) FY2018 Unmet Need Budget Forms, pages 1-4. Dated 07/28/17
- 4) RDC resolution RDCAU-87-17 with Exhibit E acknowledging NNACP shelter budget

Should you have any questions I can be reached at (928) 871-7066 office or (928) 814-5248 work cell.

**CONCURRENCE:**

 10/17/17  
Gloria Tom, Department Manager  
Department of Fish & Wildlife

XC: Chrono  
Fish and Wildlife Department






# THE NAVAJO NATION

RUSSELL BEGAYE  
JONATHAN NEZ

## MEMORANDUM

TO : David Mikesic, Zoologist  
Department of Fish and Wildlife  
**DIVISION OF NATURAL RESOURCES**

FROM :   
*for* Gloria M. Tom, Director  
Department of Fish and Wildlife  
**DIVISION OF NATURAL RESOURCES**

DATE : October 16, 2017


SUBJECT : **DELEGATION OF AUTHORITY**

I will be on leave from Tuesday, October 17, 2017. Therefore, I am delegating you to act in the capacity of the Director, Department of Fish and Wildlife, effective at 8:00 am, October 17, 2017 and ending at 5:00 p.m., October 17, 2017.

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Your authority will cover the review and signing off of all routine documents pertaining to the Department of Fish and Wildlife, except for issues that you feel should have the attention of the Director.

## ACKNOWLEDGEMENT:

  
David Mikesic, Zoologist  
Department of Fish and Wildlife  
**DIVISION OF NATURAL RESOURCE**

**THE NAVAJO NATION  
SUPPLEMENTAL FUNDING PROPOSAL SUMMARY**

**PART I. Business Unit No.:** 115026 **Program Title:** Animal Control Program  
**Division/Branch:** Natural Resources / Executive **Amount Requested:** 510,000 **Phone No.:** (928) 871-7066  
**Prepared By:** Glenda Davis, Program Manager **Email Address:** gdavis@nndfw.org

**PART II. REASON FOR REQUEST AND STATEMENT OF NEED:**

Requesting for support to construct new Animal Shelters for the Eastern & Western Agency in Tuba City, AZ and Crownpoint, NM in the amount of \$510,000. The animal shelters within the five agencies of the Navajo Nation are greater than forty-five years old. The Crownpoint & Tuba City Shelters have been condemned and closed. The other animal shelters are very dilapidated and are in great need of replacement. It is in the best interest of the Animal Control Program to begin to rebuild the animal shelters beginning with Tuba City and Crownpoint. These two shelters will be the model design for the remaining three shelters to be constructed at a later date. These model shelters will house animals under impoundment or quarantine, provide for animal vaccinations, microchips, spay/neuter and animal adoption. Educational presentations and tours of the new facilities are for all ages for responsible pet ownership and humane education. Over the last four years and estimated 10,080 animal are impounded, euthanized and carcasses disposed of off the Nation. Our three functioning shelters are unable to maintain the impoundment volume; our shelters overflow with animals housed in runs of over 25 animals which should only hold 4 animals per run. Within the last year, two fatal mauling cases to a toddler and an adult occurred. This incident should have never happened if our dog overpopulation numbers never reach the capacity to be starving and attacking a human. Between 2013-2015, 933 outpatient visits from dog bites and 541 emergency room bite cases were seen by the Indian Health Service hospitals. Our children, youth, adults and elderly are being disfigured by dog bites. Annually 157 livestock damage cases are investigated for attacking and killing livestock. These incidences impact the livelihood and financial support of the ranching families. (Program submitted unmet need budget for one shelter in Crownpoint, NM at \$255,000)

**PART III. CONTINGENCY PLAN IF REQUEST IS NOT FUNDED:**

Continued closure of the Crownpoint and Tuba City Animal Shelters. Continue to utilize the remaining three shelters in Many Farms, Shiprock and Ft. Defiance for the Animal Control Program.

**PART IV. ALTERNATIVE FUNDING SOURCES BEING PURSUED:**

Request for funding from the chapters within each agency for blue print design and conceptual drawings for a new model shelter design. Fund raise to build one shelter at a time.

**PART V. AFFIRMATION IS PROVIDED THAT THE PROPOSAL INFORMATION IS COMPLETE AND ACCURATE AND THE APPROPRIATE BRANCH CHIEF RECOMMENDS APPROVAL.**

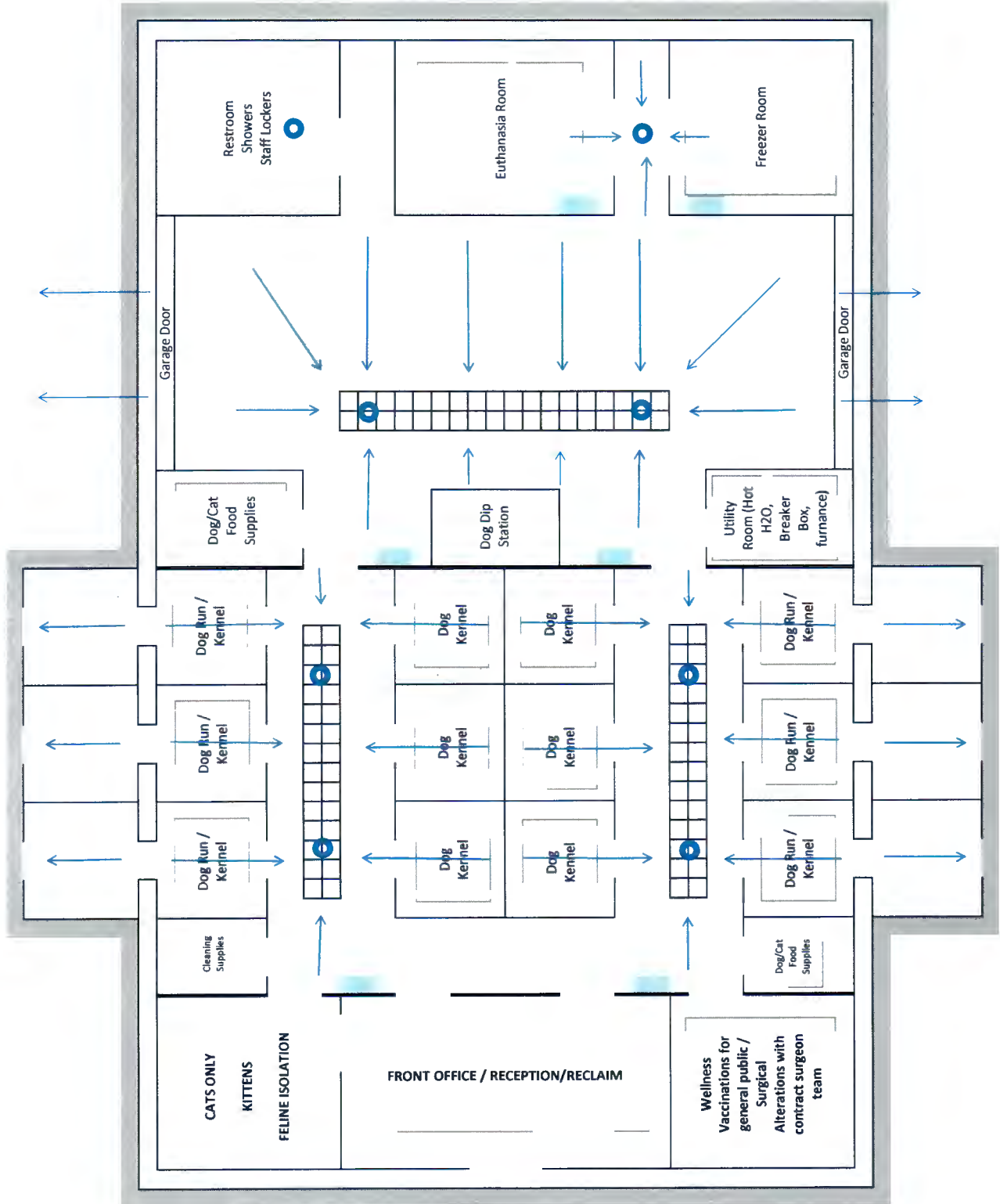
  
Bidtah Becker, Executive Director

  
Russell Begaye, President, The Navajo Nation

REVIEWED BY: Division Director's Signature / Date

RECOMMEND APPROVAL: Branch Chief's Signature / Date

**DRAFT NNACP SHELTER DESIGN  
BASIC TEMPLATE 40'X60'**



Fiscal Year 2018 Executive Budget Review/Hearing  
Additional Funds/Unit... Needs Request Summary

Division/Office: **BNR/FISH AND WILDLIFE**

| Division/Office<br>Priority No. | Description of Executive Branch<br>Priority Areas - Four Pillars and<br>Branch Priorities | Business Unit/Program/Project   | Funding Amount<br>Requested | Brief Justification   |
|---------------------------------|---|---|-----------------------------|---|
| 1                               | Infrastructure Development,<br>Employment Development                                     | 115025/Fish and Wildlife/<br>Warehouse Demolition   | \$500,000                   | Demolish the current warehouse and reconstruct warehouse with<br>office space for field staff. Current building is condemned and in<br>need of replacement. |
| 2                               | Youth/Elderly, Veterans,<br>Infrastructure Development                                    | 115025/Fish and Wildlife<br>Management/Day Use Area for<br>Wheatfields Lake Recreation Area | \$400,000                   | Improve the roads, install picnic tables, trash receptacles, fire pits<br>with grills, construct boat ramps and improve the parking lots.                   |
| 3                               | Youth/Elderly, Veterans,<br>Infrastructure Development                                    | 115035/Zoo/Restroom<br>Construction/Solar Energy  | \$315,000                   | Design and construct a visitor restroom facility at the south end of<br>the Zoo, including a large grid-tied solar energy demonstration<br>project.         |
| 4                               | Youth/Elderly, Veterans,<br>Infrastructure Development                                    | 115026/Animal Control<br>Program/Construct Crownpoint<br>Shelter                            | \$255,000                   | Design and construct new animal shelter in Crownpoint, New<br>Mexico.   |
| 5                               | Youth/Elderly, Employment<br>Development  | 115026/Animal Control<br>Program/Additional 2 Animal<br>Control Officers                    | \$329,000                   | Enhance Animal Control Enforcement within Navajo communities<br>with the additional two (2) Animal Control Officers.  |
| TOTAL:                          |   |   | \$1,599,000                 |   |



**The Navajo Nation**  
**Fiscal Year 2018 Budget Development Process**  
**Needs Assessment Information**

**Form A**

**Branch/Division:** Executive/Natural Resources

**Branch/Division Purpose:** Construction of Crownpoint Animal Shelter - Model Shelter Concept for all  
other agency shelters that require replacement due to health & safety  
concerns with present construction shortfalls

**Branch/Division's Overall Assessed Need and Total Estimated Cost to Address the Overall Need**

Requesting support to construct a new Animal Shelter for the Eastern Agency in Crownpoint, NM. The animal shelters within the five agencies of the Navajo Nation are greater than forty-five years old. The Crownpoint shelter was condemned and closed. The other animal shelters are very dilapidated and are in great need of replacement. It is in the best interest of the Animal Control Program to begin to rebuild the animal shelters beginning with the Crownpoint Animal Shelter as the model shelter design to be followed for the construction of the other four agency shelters on the Navajo Nation at a later date. The model shelter will house animals under impoundment or quarantine, provide for animal vaccinations, microchips, spay/neuter and adoption. Educational presentations and tours of the facility for all ages will be conducted at the facility.

**Proposed One Year Estimated Cost to Address Above Assessed Need**

|   |                 |
|---|-----------------|
| Complete budget to build the new Crownpoint Animal Shelter: \$255,000 |                 |
| 4000 - Operational Supplies & Equipment -                             | \$15,000        |
| 5000 - Lease & Rental -   | \$25,000        |
| 6000 - Repairs & Maintenance -  | \$105,000       |
| 8000 - Public Assistance -  | \$55,000        |
| 9000 - Capital Outlay -   | <u>\$55,000</u> |
|   | \$255,000       |

**Current Year's Existing Budget to Address Assessed Need**

FY'2016 General fund for Animal Control Program - \$852,102  
FY'2017 General fund for Animal Control Program with 5.25% cut - \$807,366  
FY'2018 Proposed General Fund with 4.59175% - \$739,068

Prepared By: Glenda Davis, Program Manager, NNACP

  
Branch Chief/Division Director 7/26/2017



**The Navajo Nation**  
**Fiscal Year 2018 Budget Development Process**  
**Summary of Annual Branch/Division Priorities**

**Form B**

Branch/Division: NATURAL RESOURCES

| Goal/Priority Rank | Brief Description  | Estimated Cost of Goal/Priority |
|--------------------|--|---------------------------------|
| 1                  | 115025/Fish and Wildlife/ Warehouse Demolition-Demolish the current warehouse and reconstruct warehouse with office space for field staff. Current building is condemned and in need of replacement.                         | \$500,000                       |
| 2                  | 115025/Fish and Wildlife Management/Day Use Area for Wheatfields Lake Recreation Area-Improve the roads, install picnic tables, trash receptacles, fire pits with grills, construct boat ramps and improve the parking lots. | \$400,000                       |
| 3                  | 115035/Zoo/Restroom Construction/Solar Energy-Design and construct a visitor restroom facility at the south end of the Zoo, including a large grid-tied solar energy demonstration project.                                  | \$315,000                       |
| 4                  | 115026/Animal Control Program/Construct Crownpoint Shelter-Design and construct new animal shelter in Crownpoint, New Mexico.  | \$255,000                       |
| 5                  | 115026/Animal Control Program/Additional 12 Animal Control Officers-Enhance Animal Control Enforcement within Navajo communities with the additional twelve (12) Animal Control Officers.                                    | \$129,000                       |
| 6                  |  |                                 |
| 7                  |  |                                 |
| 8                  |  |                                 |
| 9                  |  |                                 |
| 10                 |  |                                 |
| <b>Total:</b>      |  | <b>\$1,599,000</b>              |

Prepared By:

  
 Branch/Division Director

**The Navajo Nation**  
**Fiscal Year 2018 Budget Development Process**  
**Needs Assessment Priority Areas**

**Form C**

**Branch/Division:** Executive/Natural Resources/ACP

**Prepared By:** Glenda Davis, Program Manager

**Goal/Priority Rank No.:** 1

**Description of Goal/Priority** Construction of Crownpoint Animal Shelter - A model shelter

**Action Plan and Associated Cost to Address Goal/Priority**

| Brief Description  | Date to Be Achieved | Estimated Cost   |
|--|---------------------|------------------|
| <b>Task 1:</b> Continue working with Crownpoint CLUP team to formalize land agreements & withdrawal          | 1st Quarter         | <b>\$255,000</b> |
| <b>Task 2:</b> Purchase building and have delivered  | 1st Quarter         |                  |
| <b>Task 3:</b> Pour concrete footer, prep work for waterlines and electrical infrastructure                  | 1st Quarter         |                  |
| <b>Task 4:</b> Set up steel frame and walls  | 1st Quarter         |                  |
| <b>Task 5:</b> Purchase concrete for dog runs, cinder blocks, gates, latches and panels for dog containment  | 2nd Quarter         |                  |
| <b>Task 6:</b> Purchase building supplies, materials for inside shelter offices, conference room, exam rooms | 2nd Quarter         |                  |
| <b>Task 7:</b> Building internal rooms of shelter  | 2nd Quarter         |                  |
| <b>Task 8:</b> Inspection of building  | 3rd Quarter         |                  |
| <b>Task 9:</b> Purchase office equipment, medical equipment and supplies                                     | 3rd Quarter         |                  |
| <b>Task 10:</b> Grand Opening / Blessing of Shelter  | 3rd Quarter         |                  |
| <b>Total:</b>  |                     | <b>\$255,000</b> |

JUL 27 2017


THE NAVAJO NATION  
PROGRAM BUDGET SUMMARY


FY 2018

|  |  |                                       |                      |  |  |                               |
|--|--|---------------------------------------|----------------------|--|--|-------------------------------|
| PART I. Business Unit No.: 115026 (Unmet Need)   |  | Program Title: ANIMAL CONTROL PROGRAM |                      | Division/Branch: Natural Resources / Executive |  |                               |
| Prepared By: Glenda Davis, Program Manager   |  | Phone No.: 928-871-7066               |                      | Email Address: gdavis@nndfw.org                |  |                               |
| PART II. FUNDING SOURCE(S)<br>General Funds - Unmet Needs  |  | Fiscal Year Term<br>10/1/17-09/30/18  | Amount<br>255,000.00 | % of<br>Total<br>100                           | PART III. BUDGET SUMMARY   |                               |
|  |  |                                       |                      |  | Fund Type Code   | (A) NNC Original Budget       |
|  |  |                                       |                      |  |  | (B) Proposed Budget           |
|  |  |                                       |                      |  |  | (C) Difference (Column B - A) |
|  |  |                                       |                      |  | 1  | 462,031                       |
|  |  |                                       |                      |  | 1  | 154,685                       |
|  |  |                                       |                      |  |  |                               |
|  |  |                                       |                      |  | 1  | 64,237                        |
|  |  |                                       |                      |  | 1  | 25,000                        |
|  |  |                                       |                      |  | 1  | 13,996                        |
|  |  |                                       |                      |  | 1  | 8,550                         |
|  |  |                                       |                      |  | 1  | 6,000                         |
|  |  |                                       |                      |  | 1  | 28,969                        |
|  |  |                                       |                      |  | 1  | 55,000                        |
|  |  |                                       |                      |  | 1  | 55,000                        |
|  |  |                                       |                      |  |  | 0                             |
|  |  |                                       |                      |  |  | 0                             |
|  |  |                                       |                      |  | TOTAL  | \$739,068                     |
|  |  |                                       |                      |  |  | \$255,000                     |
|  |  |                                       |                      |  |  | 994,068                       |
|  |  |                                       |                      |  | PART IV. POSITIONS AND VEHICLES  |                               |
|  |  |                                       |                      |  | (D)  | (E)                           |
|  |  |                                       |                      |  | Total # of Positions Budgeted:   |                               |
|  |  |                                       |                      |  | 13   | 0                             |
|  |  |                                       |                      |  | Total # of Permanently Assigned Vehicles:  |                               |
|  |  |                                       |                      |  | 8  | 0                             |
|  |  |                                       |                      |  | TOTAL: \$255,000.00 100%   |                               |
| PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE. |  |                                       |                      |  |  |                               |
| SUBMITTED BY: Program Manager's Printed Name<br>Gloria M. Tom, Department Manager II                         |  |                                       |                      |  | APPROVED BY: Division Director/Branch Chief's Printed Name<br>Bidtah Becker, Executive Director    |                               |
| SUBMITTED BY: Program Manager's Signature and Date<br><i>Glenda Davis</i> 7/26/17                            |  |                                       |                      |  | APPROVED BY: Division Director/Branch Chief's Signature and Date<br><i>Robert O. Allen</i> 7/26/17 |                               |

# THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

| PART I. PROGRAM INFORMATION:  |                     | ANIMAL CONTROL PROGRAM |  |  |  |  |  |  |  |     |  |     |  |     |  |     |  |
|---|---------------------|------------------------|--|--|--|--|--|--|--|-----|--|-----|--|-----|--|-----|--|
| Business Unit No.:  | 115026 (Unmet Need) | Program Name/Title:    |  |  |  |  |  |  |  |     |  |     |  |     |  |     |  |
| <b>PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:</b><br>RDCO-79-16: The purpose of the Animal Control Program is to enforce the animal control laws established by the Navajo Nation Council, to protect the health, safety and property of people and animals, address responsible pet ownership, over population, disease and neglect of animals through education, and promote foster programs, spay and neuter clinics and animal adoption programs through the public, other agencies and organizations in the spirit of cooperation and for the benefit of present and future generations. |                     |                        |  |  |  |  |  |  |  |     |  |     |  |     |  |     |  |
| <b>PART III. PROGRAM PERFORMANCE CRITERIA:</b>  |                     |                        |  |  |  |  |  |  |  |     |  |     |  |     |  |     |  |
| 1. Program Performance Area:<br>To impound and dispose of animals, reducing the number of free roaming dogs and cats.<br>Goal Statement:<br>Number of animals impounded and disposed of.  |                     |                        |  |  |  |  |  |  |  | 500 |  | 500 |  | 500 |  | 500 |  |
| 2. Program Performance Area:<br>To have socially adoptable animals removed from the Navajo Nation by Animal Rescue Organizations.<br>Goal Statement:<br>Number of animals adopted off the Navajo Nation.  |                     |                        |  |  |  |  |  |  |  | 75  |  | 75  |  | 100 |  | 100 |  |
| 3. Program Performance Area:<br>To conduct community enforcement sweeps and surrenders days, reducing the number of free roaming anim<br>Goal Statement:<br>Number of community enforcement / unwanted days conducted.  |                     |                        |  |  |  |  |  |  |  | 3   |  | 3   |  | 5   |  | 5   |  |
| 4. Program Performance Area:<br>To investigate livestock/dog conflict cases, remove the animal(s), file cases with courts & seek restitution.<br>Goal Statement:<br>Number of livestock / dog conflicts investigated.   |                     |                        |  |  |  |  |  |  |  | 35  |  | 35  |  | 35  |  | 35  |  |
| 5. Program Performance Area:<br>To provide humane education on responsible pet ownership and animal control laws to promote safe & healthy communiti<br>Goal Statement:<br>Number of public education contacts made through humane presentations to the community   |                     |                        |  |  |  |  |  |  |  | 100 |  | 100 |  | 100 |  | 100 |  |

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.  
 Gloria M. Tom, Department Manager II  
 Program Manager's Printed Name  
  
 Program Manager's Signature and Date

Bidtah Becker, Executive Director  
 Division Director/Branch Chief's Printed Name  
  
 Division Director/Branch Chief's Signature and Date



THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION

| PART I. PROGRAM INFORMATION: |   |                                     |                                  |
|------------------------------|---|-------------------------------------|----------------------------------|
| Program Name/Title:          |   | Business Unit No.:                  | 115026 (Unmet Need)              |
| PART II. DETAILED BUDGET:    |   |                                     |                                  |
| (A)                          | (B)   | (C)                                 | (D)                              |
| Object Code<br>(LOD 6)       | Object Code Description and Justification   | Total by<br>DETAILED<br>Object Code | Total by<br>MAJOR<br>Object Code |
|                              | <b>4000 SUPPLIES</b><br>Desktop supplies, folders, envelopes, pens, pencils. Laptops and scanners. Computer/Xerox toner cartridges and paper. Printing manuals, brochures, binding, photocopying and public subscription. |                                     | 15,000                           |
| 4200                         | Non-Capital Assets  |                                     |                                  |
|                              | 4210 Non-Cap Furniture & Equipment<br>Purchase stationary computer and printer for new shelter  | 5,000                               |                                  |
| 4410                         | Operating Supplies  |                                     |                                  |
|                              | 4420 General Operating<br>\$10,000.00   | 10,000                              |                                  |
|                              | <b>5000 LEASE &amp; RENTAL</b><br>Rental of construction equipment for the new shelter  |                                     | 25,000                           |
| 5360                         | Equipment/Supplies  |                                     |                                  |
|                              | 5370 Equipment Rental: Construction equipment rental<br>\$25,000.00   | 25,000                              |                                  |
|                              | <b>6000 REPAIRS &amp; MAINTENANCE</b><br>Purchase of materials to repair animal shelter. Services of external contractors needed for infrastructure development and design.   |                                     | 105,000                          |
| 6020                         | Supplies  |                                     |                                  |
|                              | 6030 Building R&M Supplies<br>\$60,000.00   | 60,000                              |                                  |
| 6200                         | External Contractor   |                                     |                                  |
|                              | 6210 Plumbing<br>6220 Electrical<br>6290 General<br>\$45,000.00   | 45,000                              |                                  |
| <b>TOTAL</b>                 |   | 145,000                             | 145,000                          |



THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION

FY 2018

| PART I. PROGRAM INFORMATION:               |   | Business Unit No.: 115026 (Unmet Need) |                            |
|--|---|--|----------------------------|
| Program Name/Title: ANIMAL CONTROL PROGRAM |   |  |                            |
| PART II. DETAILED BUDGET:                  |   |  |                            |
| (A)  | (B)   | (C)                                    | (D)                        |
| Object Code (LOD 6)                        | Object Code Description and Justification   | Total by DETAILED Object Code          | Total by MAJOR Object Code |
| 8500                                       | <b>9000 ASSISTANCE</b><br>Extension powerline, waterline, water/waste water<br>Infrastructure<br>.8540 Powerline extension \$25,000.00<br>.8545 Waterline extension \$15,000.00<br>.8550 Water/waste water \$15,000.00<br><b>TOTAL \$55,000.00</b>                          | 55,000                                 | 55,000                     |
| 9020                                       | <b>9000 capital outlay</b><br>Infrastructure purchase of materials needed for the new animal shelter<br>Infrastructure<br>.9038 Powerline extension \$25,000.00<br>.9040 Waterline extension \$15,000.00<br>.9042 Water/waste water \$15,000.00<br><b>TOTAL \$55,000.00</b> | 55,000                                 | 55,000                     |
| <b>TOTAL</b>                               |   | <b>110,000</b>                         | <b>110,000</b>             |



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZ VICE-PRESIDENT


**Memorandum**

Date: September 8, 2017

To: Honorable Russell Begaye, President  
Office of the President/Vice President

Honorable Lorenzo Bates, Speaker  
Navajo Nation Council

Honorable Thomas J Holgate, Acting Chief Justice  
Judicial Branch

From:   
Pearline Kirk, Controller  
Office of the Controller

Subject: Financial Update-(General Fund Revenue, Expenditures, UUFB)

The gross General Fund Revenues, (see Exhibit "A"), as of August 31, 2017 is \$203,053,235, (see Footnote 1). The total General Fund set asides is \$ \$51,749,599 (Footnote 2). The Net Revenue for the General Fund is \$151,303,727 (see Footnote 3). The permanent fund income transfer is \$24,411,000 (Footnote 4). The reserve taken for the permanent fund income transfer is \$2,885,000 (Footnote 5). The grand total revenue for the General Fund is \$172,829,727 (see Footnote 6) which is 98.78% of the projection.

Next, are the total expenditures by Branch, (see Exhibit "B"), as of August 31, 2017, the Legislative Branch has expenditures of \$14,836,331 (see Footnote 1a); encumbrances of \$822,493 (see Footnote 1b) with a remaining budget of \$3,307,669 (see Footnote 1c). The Executive Branch expenditures are \$162,500,722 (see Footnote 2a); encumbrances are \$7,206,122 (see Footnote 2b) with a remaining budget of \$37,797,219 (see Footnote 2c). The Judicial Branch expenditures are \$11,718,156 (see Footnote 3a); with encumbrances of \$73,692 (see Footnote 3b) and remaining budget of \$2,356,349 (see Footnote 3c). Total General Fund expenditures are \$189,055,209 (see Footnote 4a); total encumbrances are \$8,102,307 (see Footnote 4b) with an overall remaining budget of \$43,461,236 (see Footnote 4c).

The updated Undesignated Unreserved Fund Balance (UUFB), (see Exhibit "C") as of September 8, 2017 is \$31,258,217. The Fiscal Year 2016 audited numbers were approved via CJY-51-17 and an amount of \$11, 728,198 that was previously reserved for debt service for capital projects was returned back to the UUFB with the approval of CJY-50-17. These two amounts have been incorporated into this new schedule.

Thank you, if you should have any question please feel free to call me at tribal extension X6308.



THE NAVAJO NATION  
General Fund Revenue Schedule  
(Unaudited)  
August 31, 2017

FY 2017

| GENERAL FUND REVENUE                  | Original Budget        | Revised Budget         | Actual Revenue Received | Revenue to be collected | % Revenue of Total |
|---------------------------------------|------------------------|------------------------|-------------------------|-------------------------|--------------------|
| TNN: ROYAL; GAS; OIL                  | \$ 24,700,000          | \$ 24,700,000          | 22,503,079              | \$ 2,196,921            | 91.11              |
| TNN: COAL REVENUES                    | 55,850,000             | 55,850,000             | 51,709,402              | 4,140,598               | 92.59              |
| TNN:OTR MINERALS REV                  |                        |                        | 79,149                  | (79,149)                |                    |
| TNN: LAND REVENUES                    | 58,450,000             | 58,450,000             | 59,393,523              | (943,523)               | 101.61             |
| TNN: BUSINESS FEES                    |                        |                        | 80,415                  | (80,415)                |                    |
| TNN: INTEREST INCOME                  | 1,600,000              | 1,600,000              | 4,249,477               | (2,649,477)             | 265.59             |
| TNN: TAX REVENUES                     | 64,150,000             | 64,150,000             | 63,125,774              | 1,024,226               | 98.40              |
| COURT FINES + FEES                    | 400,000                | 400,000                | 379,897                 | 20,103                  | 94.97              |
| TNN: OTHER REVENUES                   | 500,000                | 500,000                | 1,270,889               | (770,889)               | 254.18             |
| BIA: ROYAL; GAS; OIL                  |                        |                        | 111,327                 | (111,327)               |                    |
| BIA: COAL REVENUES                    |                        |                        | 114                     | (114)                   |                    |
| BIA:OTR MINERALS REV                  |                        |                        |                         |                         |                    |
| BIA: LAND REVENUES                    |                        |                        | 150,280                 | (150,280)               |                    |
| <b>TOTAL REVENUE</b>                  | <b>\$ 205,650,000</b>  | <b>\$ 205,650,000</b>  | <b>203,053,325</b>      | <b>(1) \$ 2,596,675</b> | <b>98.74</b>       |
| <b>LESS:SET ASIDES</b>                |                        |                        |                         |                         |                    |
| CAPITAL OUTLAY MATCH                  | \$ (2,000,000)         | \$ (2,000,000)         | (2,000,000)             | \$ -                    | 100.00             |
| LAND FUND TRANSFER                    | (4,113,000)            | (4,113,000)            | (4,061,067)             | (51,933)                | 98.74              |
| PERMANENT FUND TRNSF                  | (24,678,000)           | (24,678,000)           | (24,366,399)            | (311,601)               | 98.74              |
| WATER RIGHTS CLAIM FU                 | (2,000,000)            | (2,000,000)            | (2,000,000)             | -                       | 100.00             |
| DINE' HIGHER EDUCATIO                 | (11,200,000)           | (11,200,000)           | (11,200,000)            |                         | 100.00             |
| VETERANS TRUST FUND S                 | (8,226,000)            | (8,226,000)            | (8,122,133)             | (103,867)               | 98.74              |
| <b>TOTAL SET ASIDE</b>                | <b>\$ (52,217,000)</b> | <b>\$ (52,217,000)</b> | <b>\$ (51,749,599)</b>  | <b>(2) \$ (467,401)</b> | <b>99.10</b>       |
| <b>SUB TOTAL</b>                      | <b>\$ 153,433,000</b>  | <b>\$ 153,433,000</b>  | <b>\$ 151,303,727</b>   | <b>(3) \$ 2,129,273</b> | <b>98.61</b>       |
| <b>PERMANENT FUND INCOME TRANSFER</b> |                        |                        |                         |                         |                    |
| OTHER REVFNUT TRANSFER                | \$ 24,411,000          | \$ 24,411,000          | \$ 24,411,000           | (4) \$ -                | 100.00             |
| LESS: PF FIVE-YEAR CONTINGENCY        | (2,885,000)            | (2,885,000)            | (2,885,000)             | (5) -                   | 100.00             |
| <b>TOTAL PFI TRANSFER</b>             | <b>\$ 21,526,000</b>   | <b>\$ 21,526,000</b>   | <b>\$ 21,526,000</b>    | <b>-</b>                | <b>100.00</b>      |
| <b>NET PFI TRANSFER</b>               | <b>\$ 21,526,000</b>   | <b>\$ 21,526,000</b>   | <b>\$ 21,526,000</b>    | <b>-</b>                | <b>100.00</b>      |
| <b>GRAND TOTAL</b>                    | <b>\$ 174,959,000</b>  | <b>\$ 174,959,000</b>  | <b>\$ 172,829,727</b>   | <b>(6) \$ 2,129,273</b> | <b>98.78</b>       |

- (1) Gross General Fund Revenues
- (2) Total Set Asides for General Fund Revenue
- (3) Net General Fund Revenue
- (4) Permanent Fund Income allocation to General Fund
- (5) Permanent Fund Income allocation reserve (CO-54-16)
- (6) Grand total General Fund Revenues

EXHIBIT "A"

Prepared by:  
General Accounting  
9/8/2017



# FY 2017 EXHIBIT "B"

## The Navajo Nation Budget Status\_Income Statement As of August 31, 2017

| Branch / Object Account           | Original Budget       | Revised Budget        | Actual Expenses       | Encumbrances             | Budget Available          | % Available       |
|-----------------------------------|-----------------------|-----------------------|-----------------------|--------------------------|---------------------------|-------------------|
| <b>LEGISLATIVE BRANCH</b>         |                       |                       |                       |                          |                           |                   |
| 2001 - Personnel Expenses         | \$ 10,651,778         | \$ 12,278,822         | \$ 10,019,465         |                          | \$ 2,259,357              | 18.40             |
| 3000 - Travel Expenses            | 1,321,631             | 1,765,310             | 1,572,327             | 46,213                   | 545,274                   | 30.89             |
| 3500 - Meeting Expenses           | 159,932               | 399,826               | 210,861               | -                        | 204,416                   | 51.13             |
| 4000 - Supplies                   | 196,565               | 744,678               | 455,884               | 31,130                   | 248,147                   | 33.32             |
| 5000 - Lease & Rental             | 212,423               | 226,684               | 179,129               | 10,417                   | 50,024                    | 22.07             |
| 5500 - Communications & Utilities | 119,335               | 156,633               | 134,035               | -                        | 60,813                    | 38.83             |
| 6000 - Repairs & Maintenance      | 44,547                | 152,091               | 74,100                | 7,525                    | 57,878                    | 38.12             |
| 6500 - Contractual Services       | 541,691               | 1,553,766             | 963,771               | 462,824                  | 197,091                   | 12.68             |
| 7000 - Special Transactions       | 294,373               | 618,408               | 411,587               | 42,876                   | 239,264                   | 38.63             |
| 8000 - Assistance                 | -                     | -                     | -                     | -                        | -                         | -                 |
| 9000 - Capital Outlay             | 20,000                | 1,069,274             | 815,172               | 221,509                  | 586,817                   | 54.88             |
| 9500 - Matching & Indirect Cost   | -                     | -                     | -                     | -                        | -                         | -                 |
| <b>Total LEGISLATIVE BRANCH</b>   | <b>\$ 13,562,275</b>  | <b>\$ 18,966,493</b>  | <b>\$ 14,836,331</b>  | <b>(1a) \$ 822,493</b>   | <b>(1b) \$ 3,307,669</b>  | <b>(1c) 17.44</b> |
| <b>EXECUTIVE BRANCH</b>           |                       |                       |                       |                          |                           |                   |
| 2001 - Personnel Expenses         | 82,554,098            | \$ 85,757,946         | \$ 67,342,879         | \$ -                     | \$ 18,415,068             | 21.47             |
| 3000 - Travel Expenses            | 9,499,593             | 9,498,299             | 8,499,697             | 8,235                    | 990,367                   | 10.43             |
| 3500 - Meeting Expenses           | 981,047               | 1,713,064             | 1,321,407             | -                        | 381,657                   | 22.86             |
| 4000 - Supplies                   | 5,400,683             | 7,963,841             | 4,549,358             | 897,024                  | 2,517,459                 | 31.61             |
| 5000 - Lease & Rental             | 1,751,399             | 1,669,091             | 1,196,102             | 28,114                   | 444,875                   | 25.65             |
| 5500 - Communications & Utilities | 7,305,566             | 8,123,429             | 6,513,700             | 589,673                  | 1,020,057                 | 12.56             |
| 6000 - Repairs & Maintenance      | 3,914,876             | 8,788,252             | 5,571,378             | 1,030,316                | 2,186,557                 | 24.88             |
| 6500 - Contractual Services       | 4,653,568             | 12,866,818            | 6,849,248             | 2,804,762                | 3,212,809                 | 24.97             |
| 7000 - Special Transactions       | 10,316,377            | 11,986,749            | 10,083,552            | 322,516                  | 1,580,681                 | 13.19             |
| 8000 - Assistance                 | 41,728,697            | 48,837,762            | 45,579,345            | 1,174,985                | 2,083,432                 | 4.27              |
| 9000 - Capital Outlay             | 764,670               | 2,746,354             | 1,563,730             | 350,497                  | 832,127                   | 30.30             |
| 9300 - Other Income and Expense   | -                     | -                     | -                     | -                        | -                         | -                 |
| 9500 - Matching & Indirect Cost   | 7,552,457             | 7,552,457             | 3,430,326             | -                        | 4,122,131                 | 54.58             |
| <b>Total EXECUTIVE BRANCH</b>     | <b>\$ 176,423,011</b> | <b>\$ 207,504,063</b> | <b>\$ 162,500,722</b> | <b>(2a) \$ 7,206,122</b> | <b>(2b) \$ 37,797,219</b> | <b>(2c) 18.22</b> |
| <b>JUDICIAL BRANCH</b>            |                       |                       |                       |                          |                           |                   |
| 2001 - Personnel Expenses         | \$ 12,523,143         | \$ 12,566,722         | \$ 10,812,000         |                          | \$ 1,754,722              | 13.96             |
| 3000 - Travel Expenses            | 433,764               | 419,940               | 243,969               | -                        | 175,971                   | 41.90             |
| 3500 - Meeting Expenses           | -                     | 26,807                | 10,955                | -                        | 15,852                    | 59.13             |
| 4000 - Supplies                   | 68,291                | 378,953               | 241,164               | 27,553                   | 110,236                   | 29.09             |
| 5000 - Lease & Rental             | 9,000                 | 45,670                | 19,012                | -                        | 26,658                    | 58.37             |
| 5500 - Communications & Utilities | 69,205                | 90,472                | 68,386                | -                        | 22,087                    | 24.41             |
| 6000 - Repairs & Maintenance      | -                     | 210,010               | 99,988                | 46,094                   | 63,927                    | 30.44             |
| 6500 - Contractual Services       | -                     | 89,627                | 50,671                | -                        | 38,956                    | 43.46             |
| 7000 - Special Transactions       | 103,339               | 274,160               | 172,011               | 44                       | 102,105                   | 37.24             |
| 8000 - Assistance                 | -                     | -                     | -                     | -                        | -                         | -                 |
| 9000 - Capital Outlay             | -                     | 45,834                | -                     | -                        | 45,834                    | 100.00            |
| 9300 - Other Income and Expense   | -                     | -                     | -                     | -                        | -                         | -                 |
| <b>Total JUDICIAL BRANCH</b>      | <b>\$ 13,206,743</b>  | <b>\$ 14,148,196</b>  | <b>\$ 11,718,156</b>  | <b>(3a) \$ 73,692</b>    | <b>(3b) \$ 2,356,349</b>  | <b>(3c) 16.65</b> |
| <b>GRAND TOTAL:</b>               | <b>\$ 203,192,029</b> | <b>\$ 240,618,752</b> | <b>\$ 189,055,209</b> | <b>(4a) \$ 8,102,307</b> | <b>(4b) \$ 43,461,236</b> | <b>(4c) 18.06</b> |

### Footnotes:

#### Legislative Branch

- (1a) Legislative Expenses
- (1b) Legislative Encumbrances
- (1c) Legislative Budget Available

#### Executive Branch

- (2a) Executive Expenses
- (2b) Executive Encumbrances
- (2c) Executive Budget Available

#### Judicial Branch

- (3a) Judicial Expenses
- (3b) Judicial Encumbrances
- (3c) Judicial Budget Available

#### Total General Fund

- (4a) General Fund Expenses
- (4b) General Fund Encumbrances
- (4c) General Fund Budget Available

**EXHIBIT "C"**

Memo Dated Sept. 8, 2017

Financial Update

**Undesignated, Unreserved, Fund Balance (UUFB)  
September 8, 2017**

|  |                |                          |
|--|----------------|--------------------------|
| 09-30-16 UUFB balance <u>(Audited)</u> CJY-15-17 |                | 26,763,946               |
| <b>Less Supplementals:</b>                       |                |                          |
| CO-55-16 Election                                | 510,616        |                          |
| CN-58-16-Budget                                  | 3,848,764      |                          |
| CJA-05-17 Bennett Freeze                         | 254,656        |                          |
| CAP-22-17-Dine Bii Association                   | 239,200        |                          |
| CJN-34-17 Summer Youth Employment                | 2,161,748      |                          |
| CJY-37-17- Transportation Stimulus Election      | <u>218,943</u> | <u>7,233,927</u>         |
| Total UUFB less Supplementals                    |                | 19,530,019               |
| <b>Add:</b>                                      |                |                          |
| CJY-50-17 Deposit into UUFB.                     |                | 11,728,198               |
| UUFB 09-08-17                                    |                | <u><u>31,258,217</u></u> |

Prepared by: General Accounting

9/8/2017

5:00 PM






# THE NAVAJO NATION

RUSSELL BEGAYE PHILLIPS  
J. NATHAN NEZ V. PHILLIPS



## MEMORANDUM

TO : Standing Committees and 164 (A) Reviewers

FROM :   
Dominic Beyal, Executive Director  
Office of Management and Budget

DATE : March 19, 2018

SUBJECT : **Legislation No. 0049-18:** UUFB Supplemental Request in the Amount of \$255,000 for Fish & Wildlife – Animal Control Program, Business Unit No. 115026 for the Design and Construction of One Animal Shelter in Crownpoint, NM.

Pursuant to the Enabling Legislation at 2 NNC §1201-1205, and Plan of Operation, and 12 NNC §820(M), Appropriations Act, the Office of Management & Budget (OMB) reviewed the legislation and provides the following:

1. Exhibit A as referenced in the legislation is the Unmet Needs budget from July 2017. The budget needs to be updated, including Budget Form 2. This is in accordance with the FY 2018 Budget Instructions Manual (BIM), Section XIV B. 2 (c) and (d).
2. Also see mark-ups on budget for \$255,000. On Budget Form 4, page 4 of 4, for object code 8000 and 9000 series, why is \$55,000 budgeted for powerline, waterline, and wastewater in both object code series? What are the differences? There is no justification provided explaining the distinction.
3. Appendix K, Supplemental Funding Proposal Summary, the amount indicates \$510,000. This should be changed to \$255,000. Program needs to be clear how many shelters is being requested. One or Two? Program needs to be clear how much is being requested. \$255,000 or \$510,000? Exhibit A, memo dated 10/17/17 from program mentions \$510,000 as well as the Supplemental Summary form.
4. According to the Office of the Controller's latest report, the available Undesignated, Unreserved Fund Balance is \$10,875,206.
5. The Fiscal Year 2018 budget legislation, CS-53-17, paragraph L, requires the Branch Chiefs to prioritize the requests for additional funds. Priorities must be set to guide appropriations so that limited funds are used for the most pressing needs.
6. BUDGET IMPACT: If this shelter is funded, future recurring appropriations will be necessary to operate the additional shelter(s). The decision makers should be mindful of the declining revenue as a result of the NGS closure.

Contact OMB, D.Sam, SBA, at (928) 871-6029 if there are any questions and/or concerns regarding this memorandum.



## THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZ VICE-PRESIDENT



### Memorandum:

To: Navajo Nation Delegates  
Navajo Nation Government

From: Natasha Damon, Senior Accountant *NDA*  
Office of the Controller

Date: April 3, 2018

Subject: Legislation 0049-18-UUFB Animal Shelter Building

1. The un-audited balance in the UUFB is \$10,875,206 (see attached Exhibit A) as of March 20, 2018. There are additional supplemental requests that will be considered by the Navajo Nation Council in the near future. This supplemental request is for \$255,000 for designing and construction of animal shelter in Crownpoint, NM.
2. The costs for this project are determined to be NON-RECURRING costs.
3. Important Note: Our office is currently monitoring the Nation's current actual minerals revenue versus the projected revenues for FY 2018. Additionally, our office has started the revenue projection task for the upcoming 2019 operating budgets. As a result of minerals revenue levels decreasing, we recommend the Nation spend the UUFB in a prudent and conservative manner. The Nation's current actual minerals revenue vs. the projection for FY 2018 is a significant concern going forward as well as for the upcoming Fiscal 2019 and may create a shortfall in revenue in the near future which would affect UUFB.

If you should have any questions, you can contact me at tribal extension X6125

**NAVAJO NATION**

RCS# 1170

2018 Summer Session

7/18/2018

12:57:03 PM

|              |                                   |        |
|--------------|-----------------------------------|--------|
| Amd# to Amd# | Legislation 0049-18: Approving    | PASSED |
| MOT Damon    | Supplemental Funding from UUFB    |        |
| SEC Perry    | \$255,000 for Design & Constructn |        |
|              | of One Animal Shelter Crownpoint  |        |

**Yea : 20**

**Nay : 0**

**Excused : 2**

**Not Voting : 2**

**Yea : 20**

|           |         |        |             |
|-----------|---------|--------|-------------|
| Bates     | Brown   | Jack   | Smith       |
| Begay, K  | Chee    | Perry  | Tso         |
| Begay, S  | Crotty  | Pete   | Tsosie      |
| BeGaye, N | Daniels | Phelps | Witherspoon |
| Bennett   | Hale    | Slim   | Yazzie      |

**Nay : 0**

**Excused : 2**

|         |          |
|---------|----------|
| Filfred | Shepherd |
|---------|----------|

**Not Voting : 2**

|           |       |
|-----------|-------|
| Begay, NM | Damon |
|-----------|-------|