

RESOLUTION OF THE  
RESOURCES AND DEVELOPMENT COMMITTEE  
Of the 23<sup>rd</sup> Navajo Nation Council---Second Year 2016

AN ACTION RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE,  
APPROVING THE NAVAJO NATION DEPARTMENT OF FISH AND WILDLIFE  
PROPRIETARY/ENTERPRISE FUND AND ALLOCATION MODIFICATION IN THE  
AMOUNT OF \$175,000.00 FOR A REVISED BUDGET OF \$825,000.00

BE IT ENACTED

**Section One. Authority**

The Resources and Development Committee is the oversight committee for the Navajo Nation Fish and Wildlife Department. 2 N.N.C. § 502(C)(1); BFM-07-06, Exhibit A, Department of Fish and Wildlife Proprietary/Enterprise Fund, Fund Management Plan, Section III.

**Section Two, Findings**

- A. The Department of Fish and Wildlife Proprietary/Enterprise Fund, Fund Management Plan was established pursuant to BFM-07-06. BFM-07-06 and its Exhibit A, Department of Fish and Wildlife Enterprise Fund, Fund Management Plan are attached as EXHIBIT 3.
- B. Pursuant to the Department of Fish and Wildlife Proprietary/Enterprise Fund, Fund Management Plan, "[t]he Navajo Nation Division of Natural Resources, Department of Fish and Wildlife is hereby directed to submit to the Resources [and Development] Committee and the Budget and Finance Committee for recommendation to the Navajo Nation Council, in accordance with the Budget Instruction and Policies Manual for each Navajo Nation fiscal year." BFM-07-06.
- C. The Navajo Nation Council through the Fiscal Year 2016 Navajo Nation Budget allocated \$650,000.00 from the Department of Fish and Wildlife Proprietary/Enterprise Fund for the purposes of the Department of Fish and Wildlife Proprietary/Enterprise Fund, Fund Management Plan. CS-39-15 Navajo Nation Year 2016 Comprehensive Budget. The Fish and Wildlife Department requests a modification of \$175,000.00 to the Fiscal Year 2016 Comprehensive Budget allocation. The requested budget modification documents are attached at EXHIBIT 1.

- D. The Department of Fish and Wildlife Proprietary/Enterprise Fund, Fund Management Plan does not specify how a modification to the initial allocation from the Department of Fish and Wildlife Proprietary/Enterprise Fund is to be approved. However, BFJN-18-15, adopted the Fiscal Year 2016 Budget Instruction Manual which "requests that Branch Chief's direct the Navajo Nation programs and entities to comply with the Navajo Nation Fiscal year 2016 Budget Instructions Manual in preparation of Fiscal Year 2016 budget and other funding proposals... ." BFJN-18-15 at Paragraph(M).
- E. The Fiscal Year 2016 Budget Instructions Manual provides overall guidance on budget revisions. The type of budget revision which resembles the situation presented in this request is a budget modification which the Fiscal Year 2016 Budget Instructions Manual defines and explains as "a change in previously approved budget which usually involves an increase to an existing business unit budget; shall require oversight committee approval, unless it is an approved carryover funds." Fiscal Year 2016 Budget Instructions Manual (X) (D) (1) (c).
- F. Pursuant to the October 15, 2015 memorandum from the Office of the Controller, attached hereto as EXHIBIT 2, the Fiscal Year 2016 Revised Recommended Budget Level for the Department of Fish and Wildlife Proprietary/Enterprise Fund has been revised to \$825,000.00 of which \$650,000.00 was allocated in the Fiscal Year 2016 Comprehensive Budget, CS-39-15, and \$175,000.00 is requested through this budget modification.

### **Section Three. Approval**

The Navajo Nation hereby approves the Department of Fish and Wildlife Proprietary Enterprise Fund Account Number 915008 fund modification of \$175,000.00, in account with the budget documents, attached hereto as EXHIBIT I.

### **Section Four. Directive to the Office of Management and Budget**

The Office of Management and Budget is directed to include this allocation in the Fiscal Year 2016 Executive Branch Proprietary Funds listing.

CERTIFICATION

I, hereby, certify that the foregoing resolution was duly considered by the Resources and Development Committee of the 23<sup>rd</sup> Navajo Nation Council at a duly called meeting at NDOT-Nataani Conference Room, Tse Bonito, Navajo Nation (New Mexico), at which a quorum was present and that the same was passed by a vote of 3 in favor, 2 opposed, 1 abstained this 16<sup>th</sup> day of May, 2016.



Alton Joe Shepherd, Chairperson  
Resources and Development Committee  
Of the 23<sup>rd</sup> Navajo Nation Council

Motion: Honorable Leonard Pete  
Second: Honorable Leonard Tsosie

# THE NAVAJO NATION PROGRAM BUDGET SUMMARY

<b>PART I. Business Unit No.:</b> <u>915008</u>		<b>Program Title:</b> <u>FISH AND WILDLIFE</u>		<b>Division/Branch:</b> <u>Natural Resources/Executive</u>	
<b>Prepared By:</b> <u>AILEEN HALE-CHEE</u>		<b>Phone No.:</b> <u>928-871-6452</u>		<b>Email Address:</b> <u>ahalechee@yahoo.com</u>	

PART II. FUNDING SOURCE(S)	Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY	(A)	(B)	(C)	
					Fund Type Code	NNC Approved Original Budget	Budget Modification	Revised Budget (Column B + A)
Proprietary Enterprise Fund	10/01/15 - 9/30/16	175,000.00	100%					
				2001 Personnel Expenses	9	✓ 215,927		215,927
				3000 Travel Expenses	9	✓ 218,986	4,788	223,774
				3500 Meeting Expenses				0
				4000 Supplies	9	✓ 141,788		141,788
				5000 Lease and Rental	9	✓ 7,000		7,000
				5500 Communications and Utilities	9	✓ 2,600		2,600
				6000 Repairs and Maintenance	9	✓ 1,240		1,240
				6500 Contractual Services	9	/ 48,000	170,212	218,212
				7000 Special Transactions	9	/ 14,459		14,459
				8000 Public Assistance				0
				9000 Capital Outlay				0
				9500 Matching Funds				0
				9500 Indirect Cost				0
				<b>TOTAL</b>		✓ \$650,000.00	✓ 175,000.00	✓ 825,000

PART IV. POSITIONS AND VEHICLES	(D)	(E)
Total # of Positions Budgeted:	4	0
Total # of Permanently Assigned Vehicles:	8	9

<b>TOTAL:</b>	\$175,000.00	100%
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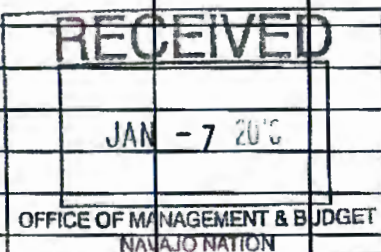
**PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.**

Gloria M. Tom, Program Manager II *[Signature]* 1/6/16

SUBMITTED BY: Program Manager's Printed Name and Signature / Date

Bidiah Becker, Executive Director *[Signature]* 1/6/2016

APPROVED BY: Division Director/Branch Chief's Printed Name and Signature / Date





**THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIA**

**PART I. PROGRAM INFORMATION:**Business Unit No.: 915008Program Name/Title: FISH AND WILDLIFE**PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:**

Resolution Number: GSCN-28-08 To conserve, protect, enhance and restore fish, wildlife, plants, and their habitat, through aggressive programs for the spiritual, cultural and material benefit present and future generations; operate and maintain Zoological and Botanical Park; enforce animal control laws and regulations and provide animal control services within the Navajo Nation.

**PART III. PROGRAM PERFORMANCE CRITERIA:**

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

## 1. Program Performance Area:

Number of bighorn sheep herds studied

Goal Statement:

To study 3 bighorn sheep herds

				3		0	
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## 2. Program Performance Area:

Number of Hunt Units surveyed for deer and elk

Goal Statement:

To survey 8 hunting units for deer and elk

0				8			
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## 3. Program Performance Area:

Number of Fishing piers installed at Wheatfields lake

Goal Statement:

To install one fishing pier at Wheatfields Lake

				1			
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## 4. Program Performance Area:

Goal Statement:

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## 5. Program Performance Area:

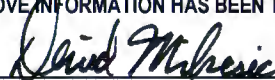
Goal Statement:

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**PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.**

Gloria M. Tom, Department Manager II

Program Manager's Printed Name and Signature/Date

 3/22/16

Bidtah Becker, Executive Director

Division Director/Branch Chief's Printed Name and Signature / Date

 3/23/16

**THE NAVAJO NATION**  
**DETAILED LINE ITEM BUDGET AND JUSTIFICATION**

PART I. PROGRAM INFORMATION:					
Name/Title:		FISH AND WILDLIFE		Business Unit No.: 915008	
PART II. DETAILED BUDGET:					
(A)	(B)			(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification			Total by DETAILED Object Code	Total by MAJOR Object Code
	<b>1000 REVENUES</b>				<b>(175,000)</b>
	Hunting Fees and Permits				
1572	Hunting				
	.1573	Deer Hunting Permits	\$59,500.00		
	.1574	Trapping Permits	\$2,500.00		
	.1575	Fishing Permits	\$71,500.00		
	.1579	Other Hunting Permits	\$41,500.00		
		<b>TOTAL</b>	<b>\$175,000.00</b>		
	<b>3000 TRAVEL EXPENSES</b>				<b>4,788</b>
	Monthly mileage and fleet rental. Meals, lodging and air fare directly related to program business and other miscellaneous travel expenses.				
3110	Fleet				
			5% Sales Tax	Total	4,788
	.3111	Monthly/Perm: (Group B, Class IV) 460 x 6 mos. x 1 vehicle	\$2,760.00	138	2,898
	.3113	Mileage: (Group B, Class IV) 1,000 mi. x .30 x 6 mos. x 1 vehicle	\$1,800.00	90	1,890
	<b>6500 CONTRACTUAL SERVICES</b>				<b>170,212</b>
	Professional Services for various program initiatives and contractual services for specialized services.				
6520	Consulting				
	.6530	Fees: (Big Horn Sheep Study=\$50,000) ; (Aerial Deer Survey=\$30,212) (Wheatfields Lake Handicap Access and Fishing Pier=\$50,000)	\$130,212.00		170,212
	.6540	Expenses: (Big Horn Sheep Study=\$30,000) ; (Aerial Deer Survey=\$10,000) ;	\$40,000.00		
	<b>TOTAL</b>			<b>175,000</b>	<b>175,000</b>

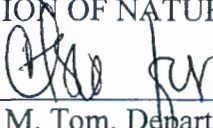
# THE NAVAJO NATION



RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZVIL VICE PRESIDENT

## MEMORANDUM

TO : David Mikesic, Zoologist  
Department of Fish and Wildlife  
DIVISION OF NATURAL RESOURCES

FROM :   
Gloria M. Tom, Department Manager II  
Department of Fish and Wildlife  
DIVISION OF NATURAL RESOURCES

DATE : March 21, 2016

SUBJECT : DELEGATION OF AUTHORITY

I will be on Leave March 21-23, 2016. Therefore, I am hereby delegating you to act in the capacity of the Director, Department of Fish and Wildlife, effective 8:00 am on, Monday, March 21, 2016. This delegation shall end at 5:00 p.m. on Wednesday, March 23, 2016.

Your authority will cover the review and signing off of all routine documents pertaining to the Department of Fish and Wildlife, except for issues that you feel should have the attention of the Director.

## ACKNOWLEDGEMENT:

 3/21/16  
David Mikesic, Zoologist  
Department of Fish & Wildlife

**THE  
NAVAJO  
NATION**

**THE DIVISION OF NATURAL RESOURCES**


*Land, Water, Power, and Quality of Life*

**Russell Begaye**  
President

**Johnathan Nez**  
Vice-President

**MEMORANDUM**

**TO: ALL Department Managers  
Division of Natural Resources**

**FROM:**   
Bidtah Becker, Division Director  
Division of Natural Resources

**SUBJECT: Delegation of Authority**

**DATE: January 12, 2016**

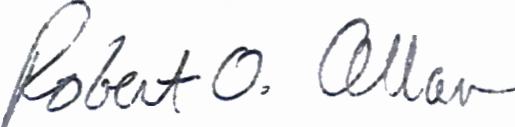
Please be advised that in the event that either I, Division Director of the Division of Natural Resources, or Ms. Evangeline Curley-Thomas, Deputy Director, Division of Natural Resources, are not in the office or otherwise unavailable, Mr. Robert O. Allan, Principal Attorney, Division of Natural Resources, shall be delegated authority as the Acting Division Director of the Division of Natural Resources. This is a standing delegation of authority until further notice.

Please cooperate with Mr. Allan in this standing delegation of authority. Should you have any questions, please contact me.

**ACKNOWLEDGED:**

  
Evangeline Curley-Thomas, Deputy Director  
Division of Natural Resources

**ACKNOWLEDGED:**

  
Mr. Robert O. Allan, Principal Attorney  
Division of Natural Resources





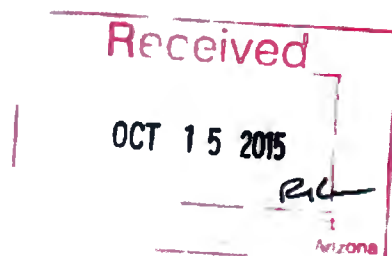
THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZ VICE-PRESIDENT



MEMORANDUM

*Obayed - 10/16/15*



TO: Dominic Beyer, Director  
Office of Management and Budget

DATE: October 15, 2015

FROM: *Robert Willie*  
Robert Willie, Acting Controller  
OFFICE OF THE CONTROLLER

SUBJECT: Fiscal Year 2016 Revised: Recommended for Budget Levels

Attached is the revised Fiscal Year 2016 Revenue Budget Recommendation for Proprietary Funds. Business Units 912001, Employee Housing Program, has been revised and the new total for FY 2016 is \$950,000. Business unit 915008, Fish & Wildlife, has a new total of \$825,000. Livestock Custody Fund, 915009, has been revised to \$110,000. Navajo Nation Museum, 115017, has a new total of \$224,000. Finally, Hazardous Substance fund, 511007, has been revised for a new total of \$2,647,849.

There is a new fund, 106001, Office of the Navajo Tax Commission that has a budget of \$40,700.

Should there be any questions, call me at tribal extension 6125.

The Navajo Nation  
Office of the Controller

REVISED: REVENUE BUDGET RECOMMENDATION FOR FISCAL YEAR 2016

Account Number	Program/Title		FY2016 RECOMM. LIMITS
901001	Nav Nation Code Enterprise Fnd	EF	10,000
907001	Home Loan Program	EF	500,000
907002	Personal Loan Program	EF	440,000
910005	Karigan Professional Office	EF	290,000
912001	Employee Housing Program	EF	950,000
914001	Veterans Loan Program	EF	12,000
915001	Park and Recreation	EF	5,000,000
915002	Archaeology	EF	-
915003	Tribal Ranch Program	EF	600,000
915008	Fish & Wildlife Enterprise	EF	825,000
915009	Livestock Custody Fund	EF	110,000
915010	Treaty Days Celebration	EF	100,000
915011	Annual Navajo Nation Fair Fund	EF	650,000
807001	Office Supply Center	ISF	200,000
812002	Air Transportation	ISF	625,000
812003	Fleet Management	ISF	16,500,000
812004	Duplicating Services	ISF	700,000
812009	Property & Casualty/RM ...	ISF	9,134,615
812016	Employee Benefit Program	ISF	670,000
812017	Group Health Self-Insurance	ISF	18,000,000
812018	Navajo Transit System	ISF	-
106001	Ofc of the Navajo Tax Commission	GF	40,700
109021	Tuba City Laundry Project	GF	45,000
112002	Transit-Charter Program	GF	-
114003	Broadcast Services	GF	20,000
114018	Office of Background Investigation	GF	15,500
115014	Fair Office	GF	-
115017	HPD-NN Museum	GF	224,000
115019	Veterinary Clinic	GF	270,000
117010	Day Care-Chinle	GF	55,000
117011	Day Care-Ft. Defiance	GF	70,000
117012	Day Care-Shiprock	GF	15,000
120001	Nav Nation Gaming Regulatory	GF	200,000
121002	Nav Dept. Of Highway Safety	GF	45,000
N01307	NN Fire and Rescue-Twin Arrows	GF	75,500
503043	Nav-Hopi Land Commission	SRF	12,225
507010	DPS-Special Revenue Gaming	SRF	432,000
509010	Sales Tax Scholarship Dist	SRF	2,800,000
511007	Hazardous Substance Fund	SRF	2,847,849
703001	Nav-Hopi Escrow Bennett Freeze	SRF	157

GRAND TOTAL: 62,284,546

EF- ENTERPRISE FUND  
ISF- INTERNAL SERVICE FUND  
SRF- SPECIAL REVENUE FUND  
GF- GENERAL FUND  
\* Based on submittal of premiums from Depts.  
\*\* General Fund expenses transferred to  
Proprietary Fund per GAAP.

Prepared by:

Natasha Demori  
Natasha Demori, Senior Accountant

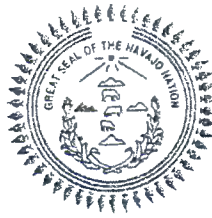
Approved by:

Robert Willie 10-15-15  
Robert Willie, Supervisor

DATE: 10-15-15

10/15/2015  
10:02 AM

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RESOLUTION OF THE  
BUDGET AND FINANCE COMMITTEE  
20<sup>TH</sup> NAVAJO NATION COUNCIL - FOURTH YEAR 2006

Legislation 0059-06  
Sponsored by Curron Hannon, Council Delegate

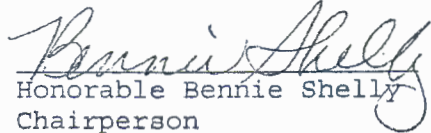
AN ACTION  
RELATING TO RESOURCES AND FINANCE, APPROVING THE NAVAJO NATION  
DIVISION OF NATURAL RESOURCES, DEPARTMENT OF FISH AND WILDLIFE  
ENTERPRISE FUND MANAGEMENT PLAN.

BE IT ENACTED:

1. The Budget and Finance Committee, in accord with 23 N.N.C.§506, approves the Navajo Nation Division of Natural Resources, Department of Fish and Wildlife Enterprise Fund Management Plan, attached hereto as Exhibit A.
2. The Navajo Nation Division of Natural Resources, Department of Fish and Wildlife is hereby directed to submit to the Resources Committee and the Budget and Finance Committee for recommendation to the Navajo Nation Council the annual budget for the Division of Natural Resources, Department of Fish and Wildlife Enterprise Fund, in accord with the Budget Instructions and Policies Manual for each Navajo Nation fiscal year.
3. The Controller of the Navajo Nation shall establish an account for the Division of Natural Resources, Department of Fish and Wildlife Enterprise Fund and manage the account in accord with the Division of Natural Resources, Department of Fish and Wildlife Enterprise Fund Management Plan, attached hereto as Exhibit A, and the eligibility criteria for the expenditure of revenues generated by programs and departments, as set forth in Resolution BFN-187-03.

C E R T I F I C A T I O N

I hereby certify the foregoing legislation was duly considered by the Budget and Finance Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 05 in favor and 00 opposed, this 6<sup>th</sup> of March, 2006.

  
Honorable Bennie Shelly  
Chairperson  
Budget & Finance Committee

Motion: Richard T. Begaye  
Second: Jerry Bodie

BFM-07-06  
Legislation 0059-06



**NAVAJO NATION DEPARTMENT OF FISH AND WILDLIFE  
PROPRIETARY/ENTERPRISE FUND  
FUND MANAGEMENT PLAN**

**I. Establishment**

The Department of Fish and Wildlife proprietary/enterprise fund is hereby established within the Division Natural Resources of the Executive Branch. The Enterprise Fund is for use by the Department of Fish and Wildlife in carrying out its mandated responsibilities to manage, conserve and protect the Navajo Nation's fish, wildlife and plant resources and their habitats.

**II. Purpose**

The Navajo Nation Department of Fish and Wildlife Proprietary/Enterprise Fund will facilitate the Department to receive and expend revenues and fees collected from hunting, fishing and other wildlife management activities and services provided to improve Department capabilities in wildlife management, project planning and implementation, infrastructure development and operations.

**III. Legislative Oversight and Authority**

- A. Pursuant to 2 NNC §695 (B) (14), the Resources Committee of the Navajo Nation Council is the oversight committee for the Division of Natural Resources within which the Department of Fish and Wildlife is established. The Government Services Committee, pursuant to GSCF-3-94 approved the Plan of Operation for the Department.
- B. The Budget and Finance Committee of the Navajo Nation Council has the authority to coordinate, oversee and regulate the fiscal, financial, investment, contracting and audit policies of the Navajo Nation, pursuant to 2 NNC §372.

**IV. Administration**

- A. Department of Fish and Wildlife

The Department of Fish and Wildlife shall:

- 1. Collect and deposit all hunting, fishing and related revenues/fees; and
- 2. Prepare an annual budget and expenditure plan for recommendation to the Navajo Nation Council;
- 3. Provide hunting and fishing opportunities and other outdoor recreation activities to the general public; and provide wildlife management/data management services to the general public; and

4. Periodically review and update user fees, permit fees and fees charged for services, pursuant to RCJN-118-93.

**B. Office of the Controller**

The Controller of the Navajo Nation or designee shall:

1. Establish an enterprise fund account for the Navajo Nation Department of Fish and Wildlife Enterprise Fund to address the collection of revenues and fees collected from hunting, fishing and other wildlife management activities and services provided; and
2. Review and regulate expenditures from the Department of Fish and Wildlife to ensure compliance with Navajo Nation laws and policies relative to the enterprise fund account;
3. Maintain an accurate accounting of all transactions in accordance with generally accepted accounting principles and Navajo Nation policies and procedures; and
4. Provide the Director of the Department of Fish and Wildlife a monthly report detailing revenues deposited/received, expenditures and open commitments.

**V. Sources of Revenues**

Permit fee recommendations are made by the Department of Fish and Wildlife to the Executive Director, Division of Natural Resources, pursuant to RCJN-118-93, where the Resources Committee of the Navajo Nation Council delegated this responsibility to the Division of Natural Resources, for final approval. Permit fee recommendations are based upon market value of the resource, comparable local market values, product demand, departmental operational needs and willingness to pay. The Department distinguishes between Navajos and non-Navajos and sets permit fees according to these categories. Pursuant to RCJN-118-93, Navajo big game permit fees will increase no more than 15% annually, except upon the approval of the Resources Committee of the Navajo Nation Council. There are no limits placed upon increasing non-Navajo big game permit fees. Pursuant to RCAP-82-95, Navajo fishing and small game permit fees may not increase more than 25% annually and non-Navajo fishing and small game permit fees may not increase more than 50% annually without approval by the Resources Committee of the Navajo Nation council.

**VI. Annual Budget/Expenditure Plan**

Expenditures from this account shall include salaries, payroll taxes, fringe benefits, vehicle, per diem and other travel expenses such as helicopter and fixed wing needs for wildlife and habitat surveys, radio telemetry and habitat enhancement projects, supplies and materials, equipment rental, utilities and

communication expenses, repairs and maintenance, contractual services, matching funds and capital expenditures.

Expenditures from the Enterprise Fund shall be made in accordance with established Navajo Nation budget policies and procedures.

On an annual basis, an amount will be determined as expenditure to be applied to the construction a new office building.

#### **VII. Accounting, Revenue Intake and Expenditure Control**

- A. All books of account for the Department of Fish and Wildlife Enterprise Fund shall be maintained by the Office of the Controller in accordance with generally accepted accounting principles and Navajo Nation policies.
- B. All revenues shall be accepted in the form of bank or cashier's checks, bank or United States Postal Service money orders, and Navajo Nation internal payment documents. No cash or personal checks will be accepted as payment.
- C. All revenues received shall be deposited in appropriate depository accounts on a daily basis, if practicable. In no case shall the deposit be delayed past the close of business on the next business day following the receipt of revenue.
- D. All expenditures shall be made by Navajo Nation check and processed in accord with Navajo Nation policies.

#### **VIII. Audits and Reports**

- A. The books of account for the Department of Fish and Wildlife Enterprise Fund shall be subject to periodic audit in conjunction with the annual Navajo Nation audit.
- B. The Director of Department of Fish and Wildlife shall make quarterly written reports to the Navajo Nation Council on the status of the Department of the Fish and Wildlife Enterprise Fund.
- C. The Department of Fish and Wildlife shall report at least annually on the use of the fund revenues to the Resources Committee of the Navajo Nation Council. All fees, charges, and revenue projections will be subject to periodic review at least annually. This periodic review will include the participation of the Controller to review the fees, charges and projected revenue, historical cost data, level of service, demand, and forecasting methods.

#### **IX. Amendments**

This fund management plan may be amended from time to time by the Budget and Finance Committee of the Navajo Nation Council upon recommendation of the Resources Committee of the Navajo Nation Council, as deemed appropriate.



**SECTION 164 REVIEW FORM**Title of Document: Budget Modification to BU 915008 Contact Name: COLE, JEFFREY AProgram/Division: DIVISION OF NATURAL RESOURCESEmail: jcole@nndfw.org Phone Number: 928-871-6595Division Director Approval for 164A: 205

**Check document category: only submit to category reviewers. Each reviewer has a maximum 7 working days,** except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

**Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council**☐ **Statement of Policy or Positive Law:** Sufficient ☐ Insufficient ☐

1. OAG: \_\_\_\_\_ Date: \_\_\_\_\_

☒ **IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)**1. OMB: Abigail Date: 4-4-16 ☒ ☐2. OOC: Robert Williams Date: 4-5-16 ☒ ☐3. OAG: Vin Blum Date: 4-12-16 ☒ ☐**Section 164(B) Final approval rests with the President of the Navajo Nation**☐ **Grant/Funding Agreement or amendment:**1. Division: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐2. OMB: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐3. OOC: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐4. OAG: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐☐ **Subcontract/Contract expending or receiving funds or amendment:**1. Division: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐2. BRD: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐3. OMB: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐4. OOC: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐5. OAG: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐☐ **Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:**1. Division: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐2. OAG: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐☐ **M.O.A. or Letter of Assurance expending or receiving funds or amendment:**1. Division: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐2. OMB: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐3. OOC: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐4. OAG: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐



# NAVAJO NATION DEPARTMENT OF JUSTICE

## DOCUMENT REVIEW REQUEST FORM

☐ RESUBMITTAL



DOJ	
04-07-16	9:30am
DATE / TIME	
<input checked="" type="checkbox"/> 7 Day Deadline	
DOC #:	005703
SAS #:	
UNIT:	NRW

\*\*\* FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. \*\*\*

CLIENT TO COMPLETE			
DATE OF REQUEST:	4/7/16	ENTITY/DIVISION:	DNR
CONTACT NAME:	J. Cole	DEPARTMENT:	Fish + Wildlife
PHONE NUMBER:	X-6595	E-MAIL:	j.cole@nndfj.org
TITLE OF DOCUMENT: Budget Mod. to Business Unit 9/5008			
DOJ SECRETARY TO COMPLETE			
DATE/TIME OUT OF UNIT:	4.7.16 9:30am	REVIEWING ATTORNEY/ADVOCATE:	Allison Parks 4.18.16
DATE/TIME OUT OF UNIT: 4/12/16 3:51pm JB			
DOJ ATTORNEY / ADVOCATE COMMENTS			
legally sufficient			
REVIEWED BY: (PRINT)	DATE / TIME	SURNAMED BY: (PRINT)	DATE / TIME
Allison Parks	4-12-16 3:10pm	Veronica Blackhawk	4-12-16 3:11pm
DOJ Secretary Called: Jeff Blake		for Document Pick Up on 4/12/16 at 3:34pm By: JB	
PICKED UP BY: (PRINT)		DATE / TIME:	