

LEGISLATIVE SUMMARY SHEET

Tracking No. 0040-15

DATE: February 3, 2015

TITLE OF RESOLUTION: AN ACTION RELATING TO RESOURCES AND DEVELOPMENT COMMITTEE AND NAA'BIK'ÍYÁTI COMMITTEE; CONFIRMING GENEVIEVE RIGGS TO SERVE AS THE WESTERN AGENCY REPRESENTATIVE ON THE BOARD OF DIRECTORS OF NAVAJO NATION OIL AND GAS COMPANY FOR A TERM OF THREE (3) YEARS COMMENCING IMMEDIATELY

PURPOSE: This resolution, if approved, will confirm the nomination of Ms. Genevieve Riggs as the Western Agency representative to the Board of Directors for the Navajo Nation Oil and Gas Company.

This written summary does not address recommended amendments as may be provided by the standing committee. The Office of Legislative Counsel requests each committee member to review the proposed resolution in detail.

5-DAY BILL HOLD PERIOD: 11:40am 2/5/15
Website Posting Time/Date: 11:40am 2/5/15
Posting End Date: 2/10/2015
Eligible for Action: 2/11/2015

PROPOSED STANDING COMMITTEE RESOLUTION
23rd NAVAJO NATION COUNCIL -- First Year, 2015

INTRODUCED BY


(Prime Sponsor)

TRACKING NO. 0040-15

AN ACTION

RELATING TO RESOURCES AND DEVELOPMENT COMMITTEE AND
NAA'BIK'ÍYÁTI COMMITTEE; CONFIRMING GENEVIEVE RIGGS TO SERVE AS
THE WESTERN AGENCY REPRESENTATIVE ON THE BOARD OF DIRECTORS
OF NAVAJO NATION OIL AND GAS COMPANY FOR A TERM OF THREE (3)
YEARS COMMENCING IMMEDIATELY

BE IT ENACTED:

SECTION 1. FINDINGS

A. The Resources and Development Committee exercises oversight authority over the natural resources of the Navajo Nation for the regulation of the disposition or acquisition of resources including the enforcement and administration of applicable Navajo Nation and federal laws, regulations, guidelines, and administrative procedures in the development and use of resources as a good steward. 2 N.N.C. § 500(C).

B. The Naabik'íyáti' Committee has the power to give final confirmation of appointments to boards, commissions, and colleges. 2 N.N.C. § 701(A).

1 C. The Federal Charter of Incorporation for the Navajo Nation Oil and Gas Company
2 (Charter) provides that members of the Board of Directors (Board) shall be elected as
3 follows:

4
5 A Board of Directors to succeed the initial Board shall be elected
6 within twelve (12) months following the effective date of this
7 Charter. The Agency Councils shall nominate five (5) Directors
8 and the President of the Navajo Nation shall nominate four (4)
9 Directors. The list of the nine nominees shall be presented to the
10 Economic Development Committee of the Navajo Nation Council
11 or any successor committee [now Resources and Development] for
12 its recommendations to the Government Services Committee of the
13 Navajo Nation Council [now Naabik'íyáti' Committee] for its final
14 confirmation at a duly scheduled meeting of the Committee at
15 which a quorum is present. The Committee shall consider and vote
16 on each nominee individually, and a majority vote in favor of a
17 nominee shall constitute confirmation of the nominee as a Director.
18 The Committee may for any reason table any nomination for
19 consideration at the next duly scheduled meeting of the
20 Committee. If any nominee is rejected by vote of the Committee,
21 the Committee shall so notify the Agency Council (s) or the
22 President of the Navajo Nation as appropriate, who shall make a
23 new nomination for consideration by the Committee in conformity
24 with the procedures established by this paragraph. *Whenever any*
25 *vacancy shall occur in the Board of Directors by death,*
26 *resignation, removal or otherwise, the same shall be filled without*
27 *undue delay. Depending upon the Board position vacated, a new*
28 *Director shall be nominated by the President of the Navajo Nation*
29 *or the appropriate Agency Council to maintain the representation*
30

1 *established by this paragraph. The nominee shall be confirmed in*
2 *conformity with the procedures established by this paragraph.*

3 Charter, Article XI(C) (emphasis added).
4

5 D. The Charter provides for the Qualifications of Directors:
6

7 F. Qualifications of Directors

8 1. At all times the majority of the Directors shall be enrolled
9 members of the Navajo Nation, and all non-member Directors shall
10 be respected individuals with substantial experience in positions of
11 responsibility in business or government. All directors nominated
12 by the President of the Navajo Nation under Paragraph of this
13 Article XI shall have substantial experience in positions of
14 responsibility in the oil and gas industry.

15 2. No employee of the Bureau of Indian Affairs shall be eligible to
16 serve as a Director during the time of such employment.

17 3. No more than one-third (1/3) of the Directors may serve
18 concurrently on the Board of Directors of the Corporation and on
19 any other board of a corporation owned by the Navajo Nation.

20 Charter, Article XI(F).
21

22 E. The term for the current Western Agency representative, Jennifer Hatathlie, is
23 expired, and she has declined to continue with the appointment.

24 F. The Western Navajo Agency Council has nominated Genevieve Riggs as the Western
25 Agency representative on the Board by a unanimous vote in Resolution 355-010-#4, which
26 resolution is attached as Exhibit "A".

27 G. Leupp Chapter supported the nomination of Genevieve Riggs to the Board by a
28 unanimous vote in Resolution LP12-025-2014, which resolution is attached as Exhibit "B".

29 H. The term of office for membership on the Board is specified in the Charter, which
30 provides:

1
2 D. Term of Office. Three of the Directors initially elected by the
3 Government Services Committee of the Navajo Nation Council
4 [now Naabik'íyáti' Committee] shall be confirmed for terms of one
5 (1) year each; three shall be confirmed for terms of two (2) years
6 each; and three shall be confirmed for terms of three (3) years
7 each. *After the expiration of the initial term as Director, each*
8 *successor Director shall be confirmed for a term of three (3) years.*

9 Charter, Article XI(D)(emphasis added).
10

11 I. The Navajo Nation hereby finds that confirming the nomination of
12 Genevieve Riggs to serve as the Western Agency representative on the Board
13 is in the best interest of the Navajo People.
14

15 **SECTION 2. CONFIRMING GENEVIEVE RIGGS TO SERVE AS THE**
16 **WESTERN AGENCY REPRESENTATIVE ON THE BOARD OF**
17 **DIRECTORS FOR NAVAJO NATION OIL AND GAS**
18 **COMPANY FOR A TERM OF THREE (3) YEARS**
19 **COMMENCING IMMEDIATELY**
20

21 The Navajo Nation hereby confirms the Western Agency nomination of
22 Genevieve Riggs to serve as the Western Agency representative on the Navajo Nation Oil
23 and Gas Company Board of Directors for a term of three (3) years commencing
24 immediately.
25
26
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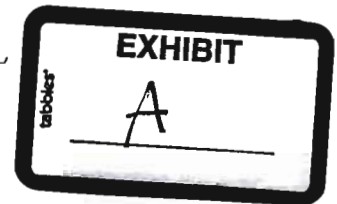


WESTERN NAVAJO AGENCY COUNCIL

Stanley Yazzie
President

Isabelle Walker
Vice-President

Louise Kerley
Secretary



RESOLUTION OF THE WESTERN NAVAJO AGENCY

SUPPORTING AND RECOMMENDING MS. GENEVIEVE RIGGS FOR BOARD APPOINTMENT TO NAVAJO OIL & GAS REPRESENTING WESTERN NAVAJO AGENCY COUNCIL

WNA Resolution No.: 355-010-#1

WHEREAS:

1. The Western Navajo Agency Council is a political subdivision of the Navajo Nation that advocates for eighteen (18) chapters of the Western Navajo Agency and makes appropriate recommendations on behalf of such chapters to the Navajo Nation Government, Federal, State, and local entities; and
2. The Western Navajo Agency Council is comprised of elected officials from eighteen (18) Navajo Nation Chapters in the Western Navajo Agency and has the responsibility and authority to address matters and projects that will benefit the 18 chapters of the Western Navajo Agency of the Navajo Nation; and
3. The Navajo Oil & Gas, a certified enterprise of the Navajo Nation has previously advertised board vacancy position for Western Navajo Agency; and
4. The term for Western Navajo Agency representative is expired and representative, Mrs. Jennifer Hatathlie has declined to continue with the appointment; and
5. Ms. Genevieve Riggs, currently serves as Secretary Treasurer of the Leupp Chapter and employed with Tuba City Regional Health Care Corporation; and
6. Qualification criteria and final selection for board membership is determined by the Navajo Oil & Gas; and
7. Ms. Genevieve Riggs education and experience qualifies her for recommendation by the Western Navajo Agency Council.

Birdsprings ~ Bodaway/Gap ~ Cameron ~ Chilchinbeto ~ Coalmine ~ Coppermine ~ Dennehotso ~
Kaibeto ~ Kayenta ~ LeChee ~ Leupp ~ Navajo Mountain ~ Oljato ~ Shonto ~ Tolani Lake ~ To
Naneesdizi ~ Tonalea ~ Ts'ah Bi'l' Kin



WESTERN NAVAJO AGENCY COUNCIL

Stanley Yazzie
President

Isabelle Walker
Vice-President

Louise Kerley
Secretary



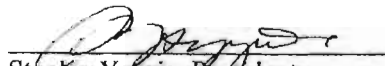
NOW THEREFORE BE IT RESOLVED:

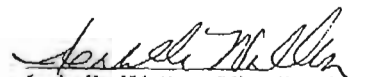
The Western Navajo Agency Council hereby supports and recommends Ms. Genevieve Riggs for appointment to the Navajo Oil & Gas Board of Directors representing Western Navajo Agency.

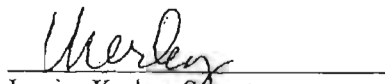
CERTIFICATION

We, hereby certify that the foregoing resolution was properly presented at a duly called Western Navajo Agency Council Session at Sinagua Middle School, 3950 E. Butler Ave., Flagstaff, Arizona, Navajo Nation, Arizona where a quorum was presented and passed with a vote of 33 In Favor; 0 Opposed; and 5 Abstained on this 21st day of December 2013.

Motion by: Gerald Keesto Second By: Perry Slim


Stanley Yazzie, President


Isabelle Walker, Vice-President


Louise Kerley, Secretary

Birdsprings ~ Bodaway/Gap ~ Cameron ~ Chilchinbeto ~ Coalmine ~ Coppermine ~ Dennehotso ~
Kaibeto ~ Kayenta ~ LeChee ~ Leupp ~ Navajo Mountain ~ Oljato ~ Shonto ~ Tolani Lake ~ To
Naneesdizi ~ Tonalea ~ Ts'ah Bii' Kin

Roberta I. Gorman, President
 Kevin Todacheenie, Vice President
 Genevieve Riggs, Secretary/Treasurer

Allen Jones, Grazing
 Walter Phelps



LEUPP CHAPTER

Telephone: (928) 686-3227 or 3229

CPO Box 5428 Leupp, Arizona 86035

Facsimile: (928) 686-3232

RESOLUTION OF THE LEUPP CHAPTER

Western Navajo Agency, The Navajo Nation

RESOLUTION No.: LP12-025-2014

SUPPORTING AND RECOMMENDING MS. GENEVIEVE RIGGS TO WESTERN NAVAJO AGENCY COUNCIL FOR BOARD APPOINTMENT TO NAVAJO OIL & GAS

WHEREAS:

1. Pursuant to 2 N.N.C. and 26 N.N.C., the Leupp Chapter is authorized and delegated with governmental authority to address all matters of local interest and concern; and
2. The Leupp Chapter is committed to providing and assisting with opportunities for the betterment and improvement of standard of living for it's constituents; and
3. The Navajo Oil & Gas, a certified enterprise of the Navajo Nation has advertised board vacancy position for Western Navajo Agency; and
4. The term for former representative for Western Navajo Agency, Mrs. Jennifer Hatathlie is expired and has declined to continue with the appointment; and
5. Ms. Genevieve Riggs, currently serves as Secretary Treasurer of the Leupp Chapter and employed with Tuba City Regional Health Care Corporation; and
6. Qualification criteria and final selection for board membership is determined by the Navajo Oil & Gas; and
7. Ms. Genevieve Riggs education and experience qualifies her for recommendation by the Western Navajo Agency Council.

NOW THEREFORE BE IT RESOLVED:

The Leupp Chapter hereby supports and recommends to the Western Navajo Agency Council Ms. Genevieve Riggs for appointment to the Navajo Oil & Gas Board of Directors.

CERTIFICATION

We, hereby certify that the foregoing resolution was considered in a duly called Chapter meeting at Leupp, Coconino County, Arizona, at which a quorum was present and the same was passed with a vote of 32 in favor; 0 opposed and 2 abstained on this 22ND day of December, 2014.

Motion: Leonard Che

Second: Samuel Scott

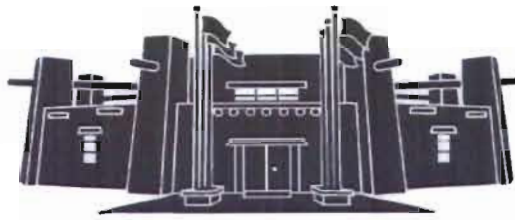
Roberta I. Gorman
 Roberta I. Gorman, President

Kevin Todacheenie
 Kevin Todacheenie, Vice-President

Genevieve Riggs
 Genevieve Riggs, Secretary/Treasurer

Walter Phelps
 Walter Phelps, Council Delegate

Allen Jones, Grazing Committee Member



MEMORANDUM

TO: Honorable Walter Phelps
Navajo Nation Council

FROM: 
Levon B. Henry, Chief Legislative Counsel
Office of Legislative Counsel

DATE: February 3, 2015

SUBJECT: AN ACTION RELATING TO RESOURCES AND DEVELOPMENT COMMITTEE AND NAA'BIK'ÍYÁTI COMMITTEE; CONFIRMING GENEVIEVE RIGGS TO SERVE AS THE WESTERN AGENCY REPRESENTATIVE ON THE BOARD OF DIRECTORS OF NAVAJO NATION OIL AND GAS COMPANY FOR A TERM OF THREE (3) YEARS COMMENCING IMMEDIATELY

Pursuant to your request, attached is the above-referenced proposed resolution and associated legislative summary sheet. Based on existing law and review of the documents submitted, the resolution as drafted is legally sufficient. However, as with all legislation, it is subject to review by the courts in the event of a challenge.

Please review the proposed resolution to ensure it is drafted to your satisfaction. If this proposed resolution is acceptable to you, please sign it where it indicates "Prime Sponsor", and submit it to the Office of Legislative Services for the assignment of a tracking number and referral to the Speaker.

If the proposed resolution is unacceptable to you, or if you have further questions, please contact me at the Office of Legislative Counsel and advise me of changes you would like made to the proposed resolution. You may contact me at (928) 871-7166. Thank you.



February 4, 2015

MEMORANDUM

TO : *Honorable Members*
Resources and Development Committee
Naabik'iyati' Committee

FROM : 
Hon. LoRenzo C. Bates, *Speaker*
23rd Navajo Nation Council

SUBJECT : ASSIGNMENT OF LEGISLATION

Pursuant to 2 N.N.C § 164 (A)(4), this memorandum serves to inform and advise you that I assign the following legislation to the Resources and Development Committee and Naa'bik'iyati' Committee;

Legislation No. 0040-15

RELATING TO RESOURCES AND DEVELOPMENT COMMITTEE AND NAA'BIK'IYATI' COMMITTEE; CONFIRMING GENEVIEVE RIGGS TO SERVE AS THE WESTERN AGENCY REPRESENTATIVE ON THE BOARD OF DIRECTORS OF NAVAJO NATION OIL AND GAS COMPANY FOR A TERM OF THREE (3) YEARS COMMENCING IMMEDIATELY.

As the Committee assigned to consider the legislation, Legislation No. 0040-15 must be placed on the Resources and Development Committee and the Naa'bik'iyati' Committee's agenda at the next regular meeting for final consideration.

ATTACHMENT: Legislation No. 0040-15

xc: Hon. Ben Shelly, *President*
The Navajo Nation
Harrison Tsosie, *Attorney General*
Mark Grant, *Controller*
Dominic Beyal, *Executive Director, OMB*
Honorable Walter Phelps, Council Delegate (*Prime Sponsor*)

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: _0040-15_____

SPONSOR: Walter Phelps

TITLE: An Action Relating To Resources And Development Committee And Naabik'iyati' Committee; Confirming Genevieve Riggs To Serve As The Western Agency Representative On The Board Of Directors Of Navajo Nation Oil And Gas Company For A Term Of Three (3) Years Commencing Immediately

Date posted: January 05, 2015 at 11:40am

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7590

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

Please note: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. §374 *et. seq.*

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW SUMMARY

LEGISLATION NO.: 0040-15

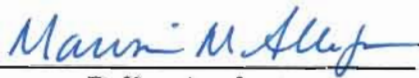
SPONSOR: Honorable Walter Phelps

TITLE: Relating To Resources And Development Committee And Naabik'iyati' Committee; Confirming Genevieve Riggs To Serve As The Western Agency Representative On The Board Of Directors Of Navajo Nation Oil And Gas Company For A Term Of Three (3) Years Commencing Immediately.

Posted: February 05, 2015 at 11:40 am

5 DAY Comment Period Ended: February 10, 2015

Digital Comments received: *No comments were received.*



Policy Analyst
Office of Legislative Services



Date/Time

**RESOURCES AND DEVELOPMENT COMMITTEE
23rd NAVAJO NATION COUNCIL**

FIRST YEAR 2015

COMMITTEE REPORT

Mr. Speaker,

The **RESOURCES AND DEVELOPMENT COMMITTEE** to whom has been assigned:

Legislation # 0040-15: An Action Relating to Resources and Development Committee and Naabik'íyáti Committee; Confirming Genevieve Riggs to Serve as the Western Agency Representative on the Board of Directors of Navajo Nation Oil and Gas Company for a Term of Three (3) Years Commencing Immediately. *Sponsor: Honorable Walter Phelps.*

Has had it under consideration and report the same with a **DO PASS** with the one amendment:

Page 3 of 4, Line 26, incorporate the following new sentence after Exhibit "A".

Ms. Riggs' resume is attached as Exhibit C.

and thereafter referred to Naabik'íyáti Committee.

Respectfully submitted,



Alton Joe Shepherd, Chairperson
Resources and Development Committee
of the 23rd Navajo Nation Council

Date: March 10, 2015
Motion: Davis Filfred
Second: Leonard Pete
Vote: 3-1 Chair not voting

Genevieve Riggs

roundcedarazgirl@gmail.com • 928-606-2832

Objective

To increase the opportunities of my Dine' through economic development, health development, increase economic opportunities for all Dine'; to provide the leadership and management of business opportunities on behalf of the Navajo Nation and its Enterprises.

Accomplishments

- ✓ Improved patient registration department through management and leadership
- ✓ Successfully bring a complacent program to a noticeable thriving status, increased Moral
- ✓ Increase the monthly generated revenue by passing a clean claim rate of 89% from a low rate of 45%
- ✓ Decreased amount of registration related errors by corrective actions/plans with benchmarking
- ✓ Served as Denials Management Supervisor within Patient Financial Service (TCRHCC).
- ✓ Achieved a Health Care Management B.A. Degree graduated in 2010.
- ✓ Fulfill departmental needs by managing employees, hiring new staff, promoting staff, communication and togetherness.
- ✓ Achieved Leadership and role in Excellence in serving the community.

Professional Experience

Director of Patient Registration -TCRHCC, Tuba City, AZ• September 2013– Present

- Direct and manage Patient Registration Department at TCRHCC, a satellite clinic, dental and pharmacy, 53 employees in the service unit.

Denials Management Supervisor-TCRHCC, Tuba City, AZ• March 2012– September 2013

- Supervising and coordinating the functions of the Patient Accounting office staff, seven employees; denials management, medical billing, and coding.

Patient Benefit Coordinator-TCRHCC, Tuba City, AZ• September 2011– March 2012

- Reviewed next day patient appointment list to abstract patients requiring interviews for other Insurances, MCD, MCR, Private Insurances as needed.

Denials Management Specialist-TCRHCC, Tuba City, AZ• April 2011– September 2011

- Manage the Denials department for the Patient Financial services with supervision to employees on the premises.

Chapter Official – Secretary/Treasurer-Leupp Chapter, • Jan 2013 – Feb 2015

- Served in the capacity as the secretary Treasurer of the community.

Account Rep. - Arizona Public Services – Glendale, AZ • Jan 2008 – Jan 2010
• Serve in the official capacity as the secretary Treasurer of the community.

Self-Employment – Glendale, AZ • Jan 2006 – Jan 2010
• I owned and operated a personal cleaning service in the Sun Cities.

Staff Accountant, Clear Creek Associates – Scottsdale, AZ • Dec 1999 – Jan 2005
• Worked as the staff accountant for a hydro-geological firm with responsibilities to Contracts, Insurances, employee relations, full cycle accounting, oversight of Tucson office, billing, etc.

Head Start Director, New Mexico – August 1996 – December 1999

Software Skills

Experience with Microsoft Office Products (Excel, Word, & PowerPoint), Stockell/ICS, RPMS, Propharm, and Easy Print for Accounting, Wind2 Financial Accounting System and other proprietary software.

Education

Business Administration in Health Care Management– Ottawa University, Phoenix, Arizona

Continuing Education, Kaplan University, Phoenix, Arizona

Associate Degree in General Studies - Phoenix College, Phoenix, Arizona



NAABIK'ÍYÁTI' COMMITTEE REPORT

23rd NAVAJO NATION COUNCIL---FIRST YEAR 2015

LEGISLATION 0040-15

Introduced by the Honorable Walter Phelps

An action relating to Resources and Development Committee and Naa'bik'iyati' Committee; Confirming Genevieve Riggs to serve as the Western Agency Representative on the Board of Directors of Navajo Nation Oil and Gas Company for a term of three (3) years commencing immediately

TO THE 23RD NAVAJO NATION COUNCIL:

The Naabik'iyati Committee, to whom has been referred Legislation 0040-15, has had it under consideration and reports a **TABLING** action until all background check and related requirements are met. Action taken on this 14th Day of May, 2015.

Honorable LoRenzo C. Bates, Chairperson
NAABIK'ÍYÁTI' COMMITTEE

Motion: Honorable Dwight Witherspoon
Second: Honorable Tom T. Chee
Vote:

MOTION TO TABLE

Motion: Honorable Tom T. Chee
Second: Honorable Seth Damon
Vote: 8 in Favor, 6 opposed