

RESOLUTION OF THE
HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE
of the 24th NAVAJO NATION COUNCIL—Third Year, 2021

AN ACTION

RELATING TO THE HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE;
APPROVING THE AMENDED PLAN OF OPERATION FOR THE DEPARTMENT OF
DINÉ EDUCATION, NAVAJO NATION LIBRARY

BE IT ENACTED:

SECTION ONE. AUTHORITY

The Health, Education and Human Services Committee is a standing committee of the Navajo Nation Council and as such empowered to adopt, amend, or rescind Plans of Operation for the Department of Diné Education. 2 N.N.C. §§ 400 (A), 401(C)(1).

SECTION TWO. FINDING

- A. The amended plan of operation for the Department of Diné Education, Navajo Nation Library is attached as **Exhibit A**.
- B. The Navajo Nation Board of Education passed Resolution No. NNBESE-747-2021 approving the amended plan of operation for the Navajo Nation Library and recommends the Health, Education and Human Services Committee to approve the amended plan of operation. Attached as **Exhibit B**.
- C. The Department of Justice reviewed the amended plan of operation for the Navajo Nation Library and determined the amendment to the Plan of Operation to be legally sufficient. The review documents are attached as **Exhibit C**.

SECTION THREE. APPROVAL

The Health, Education and Human Services Committee of the Navajo Nation Council approves the amended plan of operation for the Navajo Nation Library as set forth in **Exhibit A**.

CERTIFICATION

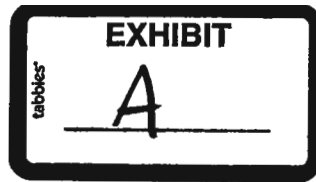
I, hereby, certify that the following resolution was duly considered by the Health, Education and Human Services Committee of the 24th Navajo Nation Council at a duly called meeting at Window Rock, (Navajo Nation) Arizona, at which quorum was present and that same was passed by a vote of 5 in favor, 0 opposed, on this 29th day of September 2021.



Carl R. Slater, Vice-Chairperson
Health, Education and Human Services Committee
Of the 24th Navajo Nation Council

Motion: Honorable Edison J. Wauneka

Second: Honorable Charlaine Tso



**DEPARTMENT OF DINÉ EDUCATION
OFFICE OF NAVAJO NATION LIBRARY
PLAN OF OPERATION**

SECTION I. ESTABLISHMENT OF THE OFFICE OF NAVAJO NATION LIBRARY

The Office of Navajo Nation Library was established in 2001 by the Government Services Committee of the Navajo Nation Council, Resolution No. GSCMY-19-07. The Office of Navajo Nation Library is located in the Department of Diné Education, in the Executive Branch of the Navajo Nation Government. The activities of the Office of Navajo Nation Library shall be conducted by the Program Manager who shall be under the general direction of the Superintendent of Schools, Department of Diné Education.

SECTION II. PURPOSE

The purpose of the Office of Navajo Nation Library is to provide educational, informational, cultural and recreational materials and services to all residents of the Navajo Nation.

SECTION III. GOALS

The goals of the Office of Navajo Nation Library will provide access to information by establishing the following goals:

1. To Manage and implement a cost-efficient main library and branch libraries, ~~and book distribution service and to provide direct for~~ services to all residents of the Navajo Nation and others interested in the Navajo people, their land and culture.
2. To Provide residents of the Navajo Nation with print and digital access to resources and materials ~~non-print materials and programs~~ to meet the educational, informational, and cultural needs of all age levels. ~~within the constraints and cost-effective utilization of allocated monies.~~
3. To Work with tribal government offices, community groups, chapters and other organizations to support the continued growth, development and access to the Office of Navajo Nation Library services and resources.
4. ~~To establish necessary accountability measures and record-keeping systems for Book Distribution Services.~~
4. Facilitate and administer improvements for public access to the Internet and digital resources of the Navajo Nation
5. Inspire learning and empower all ages by providing a nurturing environment that seeks to increase knowledge, competence, and performance.

SECTION IV. STAFFING AND ORGANIZATION

A. Staffing

The Program Manager shall be the administrator of the ~~Office of~~ Navajo Nation Library, Department of Diné Education. The Program Manager shall be hired on the recommendation of the Superintendent of Schools, Department of Diné Education and shall serve as an employee of the Navajo Nation government under the Navajo Nation Personnel Policies Manual. ~~The Office of Navajo Nation Library is comprised of the Public Library Services, Branch Library Services, Research Library Services and Book Distribution Services.~~

All personnel shall be employed and compensated in accordance with applicable provisions of the Navajo Nation Personnel Policies Manual.

B. Organizational Chart

The organizational chart of the ~~Office of~~ Navajo Nation Library is attached and incorporated herein as Exhibit A.

SECTION V. AUTHORITY AND RESPONSIBILITY

The ~~Office of~~ Navajo Nation Library, under the general supervision of the Program Manager, has the authority:

- A. ~~To assume the general responsibility for executing the purposes and responsibilities of the program and overseeing the implementation of all program goals.~~ The Program Manager for the Navajo Nation Library is hereby authorized to assume the general responsibility for executing the purposes and responsibilities of the Navajo Nation Library and for overseeing the implementation of all program goals.
- B. The Program Manager shall be authorized ~~To~~ recommend to the Superintendent of Schools, Department of Diné Education, additional positions as needed to carry out the organizational purpose(s) and the Plan of Operation as stated herein. Additional positions shall be acquired in accordance with the duly approved Navajo Nation Personnel Policies Manual and within applicable budget rules as established for conducting the annual Navajo Nation budget process.
- C. ~~To administer and Manage the Office of Navajo Nation Library personnel, budgeting, planning, library board, resources, and facilities.~~
- D. ~~To actively pursue external funding sources for the support of library services and expansion via submission of grant applications.~~
- D. Offer high quality, diverse, and informative programs, services, and resources that meet the educational, informational, and cultural needs of all age levels.
- E. Increase community awareness of library programs, resources, and services. ~~To publicize library services and programs regularly in order to promote awareness and~~

utilization of library resources to the Navajo people through press releases, flyers, bookmark distributions or means deemed effective.

- F. Stay current with trends and developments by reviewing publications, attending professional development events and receiving relevant training. —To provide educational opportunities for Office of Navajo Nation Library staff to develop professional or para-professional expertise to improve the quality of services to the general public.
- G. Align services with community needs by providing programs, materials, outreach, and public interactions that promote literacy and lifelong learning.
- H. Evaluate and evolve the library's space, tools, and resources to best support community usage
- I. Ensure a current and accurate inventory of library material. Develop, organize and maintain library collections to meet the demands of specific user groups.
- J. To actively seek, Secure and transport new and donated donations of books and non-book materials from donors across the United States to local Navajo Nation communities and chapters.
- K. Educate patrons on how to properly search for information using the library terminal. Help people locate reference and leisure reading materials.
- L. Develop a service schedule to maximize access to patrons, both on-site and remotely.
- M. Build capacity for the Navajo Nation Digital Library, through which residents, students, and patrons of the Navajo Nation Library may utilize the digital and electronic materials through the Navajo Nation Library catalog system.
- N. Address digital rights management and licensed content, to integrate within the Navajo Nation Digital Library through web services, application programming interfaces (APIs), and integrated library systems (ILS) that will provide access to a wider array of journals, databases, and resources.
- O. Implement a digital information environment by working with partner agencies including Navajo chapters, state counties, universities, and private entities.
- P. Develop and maintain relationships with partnering agencies.
- Q. Prepare strategic plans and policies on library services and projects that meet the needs of the community.
- R. To link and coordinate with other libraries via the Internet to access school and university libraries. Collaborate with the Department of Diné Education to establish an electronic academic and research catalog providing access to electronic research databases and journals for patrons and employees of the Navajo Nation to utilize
- S. Prepare and maintain records and prepare statistical and analytical reports for program reporting and planning.
- T. To Establish and administer a fund management plan.

- 1 U. Create digital and physical spaces for Navajo language recordings, stories, songs,
2 talks, and speeches that will assist in preserving and sustaining the Navajo language
3 for future generations.
- 4 V. Build capacity to assist and advise major Navajo Nation agencies in establishing and
5 creating their own physical libraries, as well as circulated and non-circulated
6 materials.
- 7 W. Seek agreements with other entities regarding shared roles and responsibilities in the
8 administration of library services.

9 **SECTION VI. LEGISLATIVE OVERSIGHT**

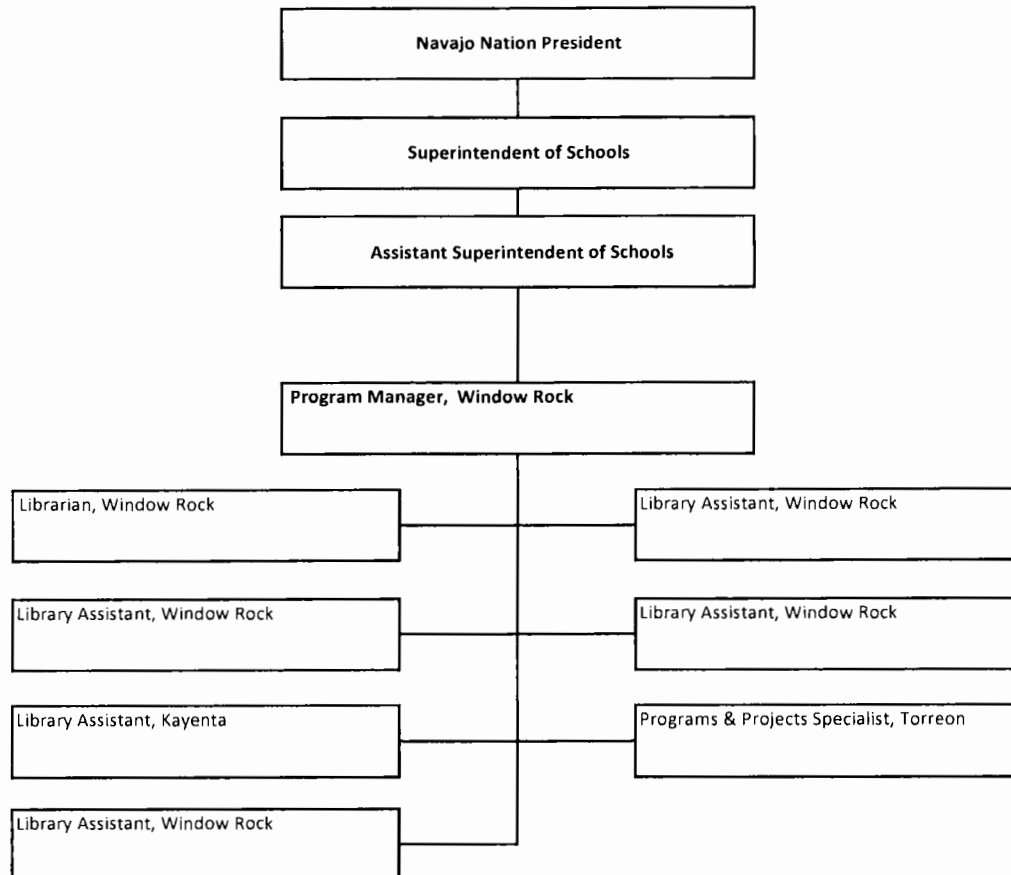
10 The Health, Education and Human Services Committee of the Navajo Nation Council is
11 the oversight committee for the Department of Diné Education, Navajo Nation Library
12 pursuant to 2 N.N.C. § 401 (C) (1).

13 **SECTION VII. AMENDMENTS**

14 The Navajo Nation Board of Education may forward recommendations for amendments to
15 this Plan of Operation to the Health, Education and Human Services Committee for final
16 approval.

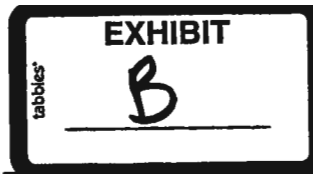
Exhibit A

**Navajo Nation Office of Library
Organizational Chart**





Jonathan Nez
President



**DEPARTMENT OF DINE EDUCATION
THE NAVAJO NATION**

P.O. Box 670 · Window Rock, Arizona 86515
PHONE (928) 871 – 7475 · FAX (928) 871 – 7474



Myron Lizer
Vice-President

NNBESE-747-2021

**RESOLUTION OF THE
NAVAJO NATION BOARD OF EDUCATION**

Relating to Education; Approving Amendments to the Plan of Operation for the Office of the Navajo Nation Library

WHEREAS:

1. The Navajo Nation Board of Education (hereinafter the “Board”) is the education agent in the Executive Branch for the purposes of overseeing the operation of all schools serving the Navajo Nation. 10 N.N.C. §106(A). The Board carries out its duties and responsibilities through the Department of Diné Education (hereinafter the “Department”). 10 N.N.C. §106(G)(3).
2. The Department of Diné Education is the administrative agency within the Navajo Nation with responsibility and authority for implementing and enforcing the educational laws of the Navajo Nation. 2 N.N.C. §1801(B); 10 N.N.C. §107(A). The Department is under the immediate direction of the Board. 10 N.N.C. §107(B).
3. Pursuant to 10 N.N.C. §106(G)(2), “(t)he Board is authorized to solicit funds, propose budgets and plans of operation, create positions, and establish organization relationships...”
4. The Health, Education and Human Services Committee of the Navajo Nation Council, as the oversight committee, can adopt, rescind, or amend the plan of operation for the Department of Diné Education. 2 N.N.C. §401(B)(8) and 2 N.N.C. §401(C)(1).
5. The Board is in receipt of documentation supporting the amendments to the plan of operation for the Office of the Navajo Nation Library, which is attached hereto as “**EXHIBIT A.**” The Navajo Nation Department of Justice has also reviewed the proposed amendments and deemed them legally sufficient. Approval of the proposed amendments will improve the delivery and quality of services provided by the Office of the Navajo Nation Library.

NOW THEREFORE BE IT RESOLVED AND ENACTED THAT:

1. The Navajo Nation Board of Education hereby approves the amendments to the plan of operation for the Office of the Navajo Nation Library, which is attached hereto as “**EXHIBIT A.**”

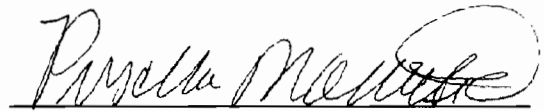
NAVAJO NATION BOARD OF EDUCATION

Priscilla B. Manuelito, President · Spencer W. Willie, Vice President · Dr. Victoria Yazzie, Secretary
Member: Sharon A. Toadecheenie · Marlene Burbank · Dr. Henry Fowler · Andrea K. Thomas
Freda Nells · Joan A. Gray · Emerson John · Dr. Pauletta White
Patricia Gonnig, Acting Superintendent of Schools

2. The Navajo Nation Board of Education further requests that the Health, Education and Human Services Committee of the Navajo Nation Council to approve amendments to the plan of operation for the Office of the Navajo Nation Library.
3. The Navajo Nation Board of Education hereby recommends and empowers the Superintendent of Schools to take any actions deemed necessary and proper to carry out the purposes of this resolution and directive.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Board of Education of the Navajo Nation at a duly called meeting at Window Rock, Arizona (Navajo Nation) at which a quorum was present, motion by Spencer W. Willie and seconded by Joan A. Gray and that the same was passed by a vote of 7 in favor; 0 opposed; 0 abstained, this 2nd day of September 2021.



Priscilla B. Manuelito, President
Navajo Nation Board of Education

I ...
my RFS 164 log.
I don't find
POO to NW Library
If you all do - I don't
let me know. *any*
think its already submitted

NAVAJO NATION DEPARTMENT OF JUSTICE

REQUEST FOR SERVICES



DOJ
8/3/21 @ 4:18p
DATE TIME
RFS # 21-1674
UNIT Hsqh

☒ RESUBMITTAL

*** FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST: 8/3/2021	ENTITY/DIVISION: Education
CONTACT NAME: Daniel Haven	DEPARTMENT: Library
PHONE NUMBER: 871-6338 or 7303	E-MAIL: paulaseanez@nndode.org
COMPLETE DESCRIPTION OF LEGAL NEED AND SERVICES REQUESTED (Attach Documents): Revised Plan of Operation-Office of Navajo Nation Library	
DEADLINE: 8/9/2021	REASON: Need to obtain Board of Ed. Approval

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 8/4/21 @ 8:10am	REVIEWING ATTORNEY/ADVOCATE ABK/CP
DATE TIME OUT OF UNIT: 8/5/21 @ 10am	PREPARED BY (initial):

DOJ ATTORNEY / ADVOCATE COMMENTS

8/5/21 RVWP By ABK - sufficient -
8/5/21: closed out RFS #20-1221 (relates to current RFS #21-1674)
Emailed paulaseanez @ 10am for pick up cp.

REVIEWED BY: (PRINT)	DATE / TIME:
DOJ Secretary Called: Emailed paulaseanez	for Document Pick Up on 8/5/21 at 10am By cp.
PICKED UP BY: (PRINT)	DATE / TIME:

HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE
Regular Meeting
September 29, 2021

Legislation #0202-21: An Action Relating to the Health, Education and Human Services Committee; Approving the Amended Plan of Operation for the Department of Diné Education, Navajo Nation Library

Sponsor: Council Delegate Daniel E. Tso and Council Delegate Paul Begay, Jr.

VOTE TALLY SHEET:

Main Motion:

Motion: Honorable Edison J. Wauneka

Second: Honorable Charlaine Tso

Yea: Paul Begay, Jr.; Pernell Halona; Daniel E. Tso; Charlaine Tso; Edison J. Wauneka

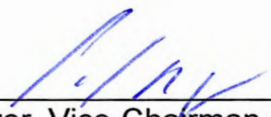
Nay: None

Not Voting: Carl R. Slater (Presiding Vice-Chairman);

Excused:

Absent:

Vote: 5-0-0



Carl R. Slater, Vice-Chairman
Health, Education and Human Services Committee
24th Navajo Nation Council



Angelita Benally, Legislative Advisor
Health, Education and Human Services Committee
Office of Legislative Services