

RESOLUTION OF THE  
LAW AND ORDER COMMITTEE  
23<sup>RD</sup> NAVAJO NATION COUNCIL - THIRD YEAR, 2017

AN ACTION

RELATING TO LAW AND ORDER COMMITTEE; APPROVING A BUDGET REALLOCATION IN THE TOTAL AMOUNT OF \$417,737 WITHIN THE FIRE AND RESCUE SERVICES PROGRAM, BUSINESS UNIT NUMBER 116012, TO CONTINUE OPERATIONS AND WAIVER OF BUDGET REALLOCATION LIMITATION

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Law and Order Committee is a standing committee of the Navajo Nation Council. 2 N.N.C. §600(A).
- B. The Law and Order Committee serves as the oversight committee for the Division of Public Safety. 2 N.N.C. §601(C)(1).
- C. Pursuant to 2 N.N.C. §185(A) an oversight committee may reallocate funds appropriated by the Navajo Nation Council to a division or program over which the committee has oversight and shall approve a reallocation by two-thirds (2/3rds) vote.

SECTION TWO. FINDINGS

- A. The Navajo Nation Department of Fire and Rescue Services, Division of Public Safety, is requesting a reallocation of funds in the amount of \$337,287.00 and \$80,450.000, a total of \$417,737.00, from the Program's personnel and fringe benefits object codes to several operating object codes to cover operating cost deficits. See Office of Management and Budget's budget revision documents attached as Exhibit A and Exhibit B.
- B. Pursuant to the Fiscal Year 2016 Budget Instructions Manual, Section XII, D., it states, "*Pursuant to Navajo Nation Council Resolution, CF-07-11, all unexpended general fund personnel savings in the personnel object code 2001 category are designated as restricted carryover funds solely for use in the administering and maintaining the Classification and Pay Plans by the Department of Personnel Management. Notwithstanding D. above, general funded personnel funds*

*transfers within personnel object codes are allowable until the end of the third quarter of the fiscal year. Personnel fund transfers, not including object code 2110-Regular and 2900-Fringe Benefits, continue to be allowable in the fourth quarter."*

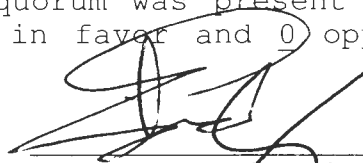
- C. Navajo Nation Department of Fire and Rescue Services requires a reallocation of funds to pay San Juan County for continued services, to complete work on the training building used for the fire academy, to purchase equipment to support fire and rescue services, for testing of all fire trucks, to purchase protective equipment for firefighters, and to repair equipment used in extricating victims of car collisions.

### **SECTION THREE. APPROVAL OF REALLOCATION AND WAIVER**

- A. The Law and Order Committee hereby approves budget reallocations in the total amount of \$417,737.00, within Business Unit No. 116012 to cover budget deficits as set forth in the budget reallocation documents hereto attached as Exhibit A and B.
- B. The Law and Order Committee hereby waives the Fiscal Year Budget Instruction Manual, Section XII, D. which limits budget reallocation or fund transfers to the end of the third quarter of the Fiscal Year due to the pressing need for fire and rescue services on the Navajo Nation and for the safety and welfare of the Navajo People.

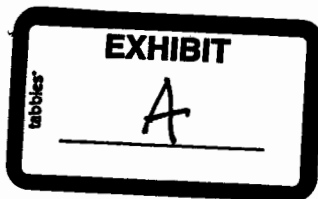
### **CERTIFICATION**

I hereby certify that the foregoing resolution was duly considered by the Law and Order Committee of the 23<sup>rd</sup> Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 3 in favor and 0 oppose, this 20<sup>th</sup> day of November, 2017.

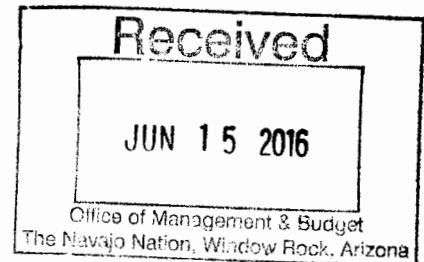


Honorable Edmund Yazzie, Chairperson  
Law and Order Committee of  
The 23<sup>rd</sup> Navajo Nation Council

Motion: Honorable Kee Allen Begay, Jr.  
Second: Honorable Herman M. Daniels



THE NAVAJO NATION  
OFFICE OF MANAGEMENT AND BUDGET  
BUDGET REVISION REQUEST



Edith Shorty, Administrative Assistant

edithshorty@navajo-nsn.org

5/17/2016

REQUESTED BY (PRINTED NAME & TITLE)

E-MAIL ADDRESS

DATE

116012

Fire & Rescue Services/DPS

X-6915

BUSINESS UNIT NO.

PROGRAM / DEPARTMENT TITLE

PHONE NO.

| FUNDS AVAILABLE<br>(OMB USE ONLY) | LOD | FROM OBJECT CODE &<br>DESCRIPTION | AMOUNT        | LOD                 | TO OBJECT CODE &<br>DESCRIPTION | AMOUNT        |
|-----------------------------------|-----|-----------------------------------|---------------|---------------------|---------------------------------|---------------|
|                                   | 6   | 2110-Personnel                    | \$ 202,500.00 | 6                   | 6910-Other Contractual Services | \$ 202,500.00 |
|                                   | 6   | 2110-Personnel                    | \$ 7,096.00   | 6                   | 2200-Salary Adjustment          | \$ 7,096.00   |
|                                   | 6   | 2110-Personnel                    | \$ 20,000.00  | 6                   | 6520-Consulting                 | \$ 20,000.00  |
|                                   | 6   | 2110-Personnel                    | \$ 1,000.00   | 6                   | 4200-Non Capital Assets         | \$ 1,000.00   |
|                                   | 6   | 2110-Personnel                    | \$ 2,000.00   | 6                   | 4130-Office Supplies            | \$ 2,000.00   |
|                                   | 6   | 2110-Personnel                    | \$ 2,241.00   | 6                   | 4410-Operating Supplies         | \$ 2,241.00   |
|                                   | 6   | 2110-Personnel                    | \$ 2,000.00   | 6                   | 5570-Internet                   | \$ 2,000.00   |
|                                   | 6   | 2900-Fringe Benefits              | \$ 20,000.00  | 6                   | 6410-Vehicle R&M External       | \$ 20,000.00  |
| TOTAL                             |     |                                   | \$ 256,837.00 | TOTAL \$ 256,837.00 |                                 |               |

Page 1 & 2:

\$ 337,287.00

Page 1 & 2:

\$ 337,287.00

**JUSTIFICATION FOR BUDGET REVISION (Must be detailed and complete):**

6910-Transfer funds to pay the San Juan county to keep the operation going until all transfer is done between the Navajo Nation and San Juan County. Funds is for 3 months (July, August, September, 2016.) 2200-Transfer funds for personnel that was approved for salary adjustment from Personnel Department and be compensated according to Personnel Policy. 6520-Transfer funds to have the consultant to finish the work on the training building. The building is use during the fire academy for recruit firefighters. 4200-Transfer funds to purchase computers/printers for the NM fire stations to have the firefighters input their reports in the system. 4130-Transfer funds to purchase office supplies for the three NM fire stations to have them provide fire reports for the victims. 5570-Transfer funds to upgrade the internet for all fire stations and it is used to transmit their reports when division office request it. Internet is one of the vital services used to get a report from districts. 6410-Transfer fund to do annual pump test on all fire trucks to keep them ready for all calls when page out by the dispatcher.

**IMPACT ON PROGRAM PERFORMANCE CRITERIA (Must be detailed and complete):**

The fire department is to safeguard the public welfare and to protect the life, health and property of individuals within the territorial jurisdiction of the Navajo Nation . Funds is needed to keep the operation going to fulfilled the goals/objective in the budget as approved by the council. The firefighters respond to all emergency calls 24/7 as mandated in the plan of operation . It will not hendered the department goals/objective performance that is approved by the Council.

Larry Chee, Fire Chief-Fire & Rescue Services

DEPARTMENT/PROGRAM DIRECTOR (PRINTED)

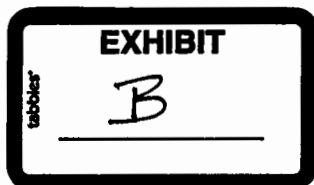
APPROVAL SIGNATURE

Jesse Delmar, Executive Director-DPS

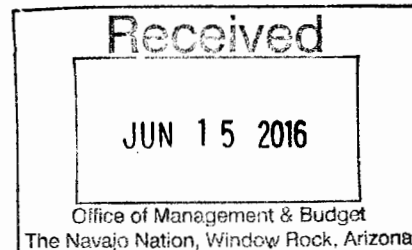
BRANCH/DIVISION DIRECTOR (PRINTED)

CONCURRENCE SIGNATURE

DO NOT ATTACH ORIGINAL FINANCIAL DOCUMENTS. DO NOT ALTER THIS FORM.



THE NAVAJO NATION  
OFFICE OF MANAGEMENT AND BUDGET  
BUDGET REVISION REQUEST



Edith Shorty, Administrative Assistant

edithshorty@navajo-nsn.org

5/17/2016

REQUESTED BY (PRINTED NAME & TITLE)

E-MAIL ADDRESS

DATE

116012

Fire & Rescue Services/DPS

X-6915

BUSINESS UNIT NO.

PROGRAM / DEPARTMENT TITLE

PHONE NO.

| FUNDS AVAILABLE<br>(OMB USE ONLY) | LOD | FROM OBJECT CODE &<br>DESCRIPTION | AMOUNT       | LOD                | TO OBJECT CODE &<br>DESCRIPTION | AMOUNT       |
|-----------------------------------|-----|-----------------------------------|--------------|--------------------|---------------------------------|--------------|
|                                   | 6   | 2900-Fringe Benefits              | \$ 35,000.00 | 6                  | 4410-Operating Supplies         | \$ 35,000.00 |
|                                   | 6   | 2900-Fringe Benefits              | \$ 20,000.00 | 6                  | 6020-Supplies                   | \$ 20,000.00 |
|                                   | 6   | 2900-Fringe Benefits              | \$ 1,000.00  | 6                  | 4700-Fuel                       | \$ 1,000.00  |
|                                   | 6   | 2900-Fringe Benefits              | \$ 20,000.00 | 6                  | 6130-Services                   | \$ 20,000.00 |
|                                   | 6   | 2900-Fringe Benefits              | \$ 4,450.00  | 6                  | 4200-Non Capital Assets         | \$ 4,450.00  |
|                                   | 6   |                                   |              | 6                  |                                 |              |
|                                   | 6   |                                   |              | 6                  |                                 |              |
|                                   | 6   |                                   |              | 6                  |                                 |              |
| TOTAL                             |     |                                   | \$ 80,450.00 | TOTAL \$ 80,450.00 |                                 |              |

JUSTIFICATION FOR BUDGET REVISION (Must be detailed and complete):

4410-Transfer funds to purchase PPE (personal protective gear) for firefighters to protect themselves from all hazardous materials and fires when going into structural fires. 6020-Transfer funds to purchase building materials to complete the training tower and purchase bay doors at Leupp fire stations before vandalism occurred. 4700-Transfer funds to purchase fuel for emergency equipment and it uses special fuel that the vendor has in stock. 6130-Transfer funds to repair equipment that has been out of service and these equipment are vital when extricating a victim out of a bad collision. It's a matter of life threatening situations.

IMPACT ON PROGRAM PERFORMANCE CRITERIA (Must be detailed and complete):

The fire department is to safeguard the public welfare and to protect the life, health and property of individuals within the territorial jurisdiction of the Navajo Nation. Funds is needed to keep the operation going to fulfilled the goals/objective in the budget as approved by the council. The firefighters respond to all emergency calls 24/7 as mandated in the plan of operation. It will not hendered the department goals/objective performance that is approved by the Council.

Larry Chee, Fire Chief-Fire & Rescue Services  
DEPARTMENT/PROGRAM DIRECTOR (PRINTED)

APPROVAL SIGNATURE

Jesse Delmar, Executive Director-DPS  
BRANCH/DIVISION DIRECTOR (PRINTED)

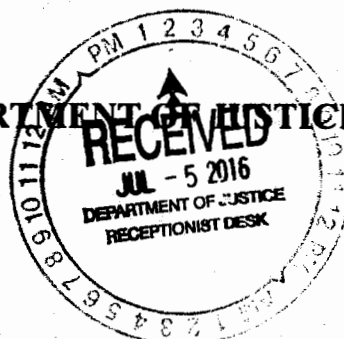
CONCURRENCE SIGNATURE

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# NAVAJO NATION DEPARTMENT OF JUSTICE

## DOCUMENT REVIEW REQUEST FORM



|  |
|--|
| DOJ  |
| 7/5/16 155p  |
| DATE / TIME  |
| <input checked="" type="checkbox"/> 7 Day Deadline |
| DOC #: 006135                                      |
| SAS #:   |
| UNIT: Hsgu   |

☐ RESUBMITTAL

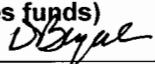
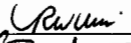
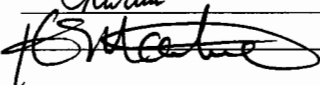
\*\*\* FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. \*\*\*

| CLIENT TO COMPLETE   |              |  |                |
|--|--------------|--|----------------|
| DATE OF REQUEST: 7/5/16  |              | ENTITY/DIVISION: Public Safety - <del>Fire</del> |                |
| CONTACT NAME: Larry Chee                                       |              | DEPARTMENT: Fire / Rescue                        |                |
| PHONE NUMBER:  |              | E-MAIL:  |                |
| TITLE OF DOCUMENT: Budget transfer from Personnel<br>line acct |              |  |                |
| #85  |              |  |                |
| DOJ SECRETARY TO COMPLETE                                      |              |  |                |
| DATE/TIME IN UNIT: 7/5/16 2 <sup>00</sup>                      |              | REVIEWING ATTORNEY/ADVOCATE: Regina              |                |
| DATE/TIME OUT OF UNIT: 7-7-16 10:55                            |              |  |                |
| DOJ ATTORNEY / ADVOCATE COMMENTS                               |              |  |                |
| Ready for surname.   |              |  |                |
| REVIEWED BY: (PRINT)   | DATE / TIME  | SURNAMED BY: (PRINT)                             | DATE / TIME    |
| R. Holman  | 7/7/16 10:42 | Landis Martine                                   | 7/7/16 10:43am |
| DOJ Secretary Called: Len                                      |              | for Document Pick Up on 7-7-16 at 10:55 By: gm   |                |
| PICKED UP BY: (PRINT)  |              | DATE / TIME:                                     |                |

Document No. 006135Date Issued: 06/14/2016**SECTION 164 REVIEW FORM**Title of Document: Budget transfer from Personnel line acct Contact Name: CHEE, LARRYProgram/Division: DIVISION OF PUBLIC SAFETYEmail: larrychee@navajo-nsn.gov Phone Number: 6915Division Director Approval for 164A:  6/15/16

**Check document category: only submit to category reviewers. Each reviewer has a maximum 7 working days,** except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

**Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council**

| <input type="checkbox"/>            | Statement of Policy or Positive Law:  |                      | Sufficient                          | Insufficient             |
|-------------------------------------|---|----------------------|-------------------------------------|--------------------------|
| <input type="checkbox"/>            | 1. OAG: _____   | Date: _____          | <input type="checkbox"/>            | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> | IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds) |                      |                                     |                          |
|                                     | 1. OMB: <u></u>                                  | Date: <u>6-28-16</u> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|                                     | 2. OOC: <u></u>                                  | Date: <u>7-5-16</u>  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
|                                     | 3. OAG: <u></u>                                 | Date: <u>7/2/16</u>  | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

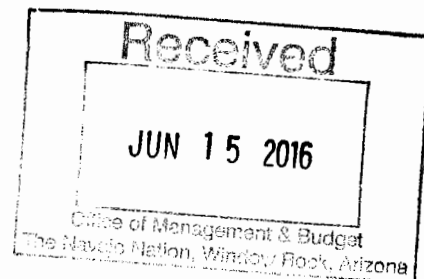
**Section 164(B) Final approval rests with the President of the Navajo Nation**

|                          |  |             |                          |                          |
|--------------------------|--|-------------|--------------------------|--------------------------|
| <input type="checkbox"/> | <b>Grant/Funding Agreement or amendment:</b>   |             |                          |                          |
|                          | 1. Division: _____   | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 2. OMB: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 3. OOC: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 4. OAG: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Subcontract/Contract expending or receiving funds or amendment:</b>                     |             |                          |                          |
|                          | 1. Division: _____   | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 2. BRD: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 3. OMB: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 4. OOC: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 5. OAG: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:</b> |             |                          |                          |
|                          | 1. Division: _____   | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 2. OAG: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> | <b>M.O.A. or Letter of Assurance expending or receiving funds or amendment:</b>            |             |                          |                          |
|                          | 1. Division: _____   | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 2. OMB: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 3. OOC: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
|                          | 4. OAG: _____  | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZ VICE PRESIDENT



## MEMO

To: ALL REVIEWERS

From:

  
Larry Chee, Fire Chief  
Navajo Nation Department of Fire & Rescue Services

Date: June 15, 2016

Re: 164 REVIEW for Budget Transfer  
*Reallocation*

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The Budget Transfer from Personnel Line Item is to reallocate funds to appropriate line items within the program to replenish to continue operations as we need the funds since majority of the funds from operating lines was utilized to pay San Juan County for services through our agreement with them.

We appreciate your support and understanding and if you should have any questions, please contact us at 6915.



# THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZ VICE PRESIDENT

## DIVISION OF PUBLIC SAFETY Office of the Division Director

### MEMORANDUM

TO : TO WHOM IT MAY CONCERN

FROM : Jesse Delmar  
Jesse Delmar, Division Director  
Division of Public Safety

DATE : April 11, 2016

SUBJECT: Standing Delegation of Authority

This is notification that the following personnel have signature authority for Navajo Division of Public Safety, in my absence. They shall have the authority to administer, oversee, and monitor routine tasks in carrying all the duties and responsibilities associated with this office. This delegation is not transferable and shall not be sub-delegated.

#### ACKNOWLEDGED:

1) Bobby Etsitty  
Bobby Etsitty, (D) Chief of Police  
Navajo Police Department

Date: 04.12.16

2) Douglas Joe  
Douglas Joe, (D) CI Director  
Department of Criminal Investigations

Date: 04-19-16

3) Delores Greyeyes  
Delores Greyeyes, Department Manager III  
Department of Corrections

Date: 5-23-16

Your utmost consideration and adherence is greatly appreciated. Should you have any questions or concerns, please contact this office at (928) 871-6581.

DISTRIBUTION  
xc: file