

RESOLUTION OF THE  
HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE  
OF THE NAVAJO NATION COUNCIL

23<sup>RD</sup> NAVAJO NATION COUNCIL - Third Year, 2017

AN ACTION

RELATING TO HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE;  
AMENDING AND APPROVING THE NAVAJO DEPARTMENT OF DINÉ EDUCATION'S  
PLANS OF OPERATION FOR NAVAJO NATION LIBRARY; OFFICE OF SPECIAL  
EDUCATION AND REHABILITATION SERVICES; OFFICE OF NAVAJO NATION  
SCHOLARSHIP AND FINANCIAL ASSISTANCE/TEACHER EDUCATION  
CONSORTIUM; JOHNSON-O'MALLEY PROGRAM; ADVANCED ED NAVAJO  
NATION; OFFICE OF EDUCATIONAL RESEARCH AND STATISTICS

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Health, Education and Human Services Committee of the Navajo Nation Council has legislative oversight with respect to education on the Navajo Nation, hence the Navajo Department of Diné Education, including the authority to review, recommend or propose adoption of appropriate Plans of Operation. 2 N.N.C. §§ 400 (C)(1), 401 (C)(1).

SECTION TWO. FINDINGS

- A. The Navajo Nation Board of Education has reviewed and approved by Resolution NNBEJE-388-2017, the changes to the various Plans of Operation as proposed by the Department of Diné Education. See Exhibit "A".
- B. The Department of Diné Education has proposed revisions to the Plans of Operation for the following:
1. Office of Navajo Nation Library. See Exhibit "C"
  2. Office of Special Education and Rehabilitative Services. See Exhibit "D".
  3. The Johnson-O'Malley Program. See Exhibit "E".

4. The AdvancedEd Navajo Nation Program. See Exhibit "F".
  5. Office of Educational Research and Statistics. See Exhibit "G".
  6. Office of Navajo Nation Scholarship and Financial Assistance/Navajo Nation Teacher Education Consortium. See Exhibit "I".
- C. The proposed amendments to the Department of Diné Education Plans of Operation have been reviewed by necessary authorities and found sufficient. See Exhibit "J".
- D. The Navajo Nation finds it in the best interest of the Navajo People to approve the amended changes to the Department of Diné Education's respective Plans of Operation as found at Exhibits "B" through "I" inclusive with the exception of all organizational charts.

### SECTION THREE. APPROVAL

The Health, Education and Human Services Committee hereby approves the Department of Diné Education's respective Plans of Operations as found at Exhibits "B" through "I" inclusive.

### CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Health, Education and Human Services Committee of the Navajo Nation Council at a duly called meeting held at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 3 in favor, 0 opposed, 1 abstained, this 13<sup>th</sup> day of November, 2017

N-M B.

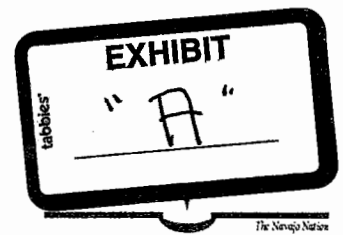
Norman M. Begay, Vice Chairperson  
Health, Education and Human Services Committee

Motion: Honorable Jonathan L. Hale  
Second: Honorable Nathaniel Brown



**DEPARTMENT OF DINÉ EDUCATION  
THE NAVAJO NATION**

P.O. Box 670 · Window Rock, Arizona 86515  
PHONE (928) 871 – 7475 · FAX (928) 871 – 7474



Russell Begaye  
President

Jonathan Nez  
Vice-President

NNBEJE-388-2017

**RESOLUTION OF THE  
NAVAJO NATION BOARD OF EDUCATION**

**Relating to Education: Approving the Revised Plans of Operation for the Department of Diné Education and Subsequent Programs.**

**WHEREAS:**

1. The Department of Diné Education (hereinafter the “Department”) is the administrative agency within the Navajo Nation with responsibility and authority for implementing and enforcing the educational laws of the Navajo Nation. 2 N.N.C. § 1801 (B); 10 N.N.C. § 107 (A). The Department is under the immediate direction of the Board. 10 N.N.C. § 107 (B).
2. The Navajo Nation Board of Education (hereinafter the “Board”) is the education agent in the Executive Branch for the purposes of overseeing the operation of all schools serving the Navajo Nation. 10 N.N.C. § 106 (A). The Board carries out its duties and responsibilities through the Department of Diné Education. 10 N.N.C. §106 (G)(3). In addition, “the Board [has the] general power to monitor the activities of all Bureau of Indian Affairs funded schools and local community school boards serving the Navajo Nation...” 10 N.N.C. § 106 (G)(1).
3. Pursuant to 10 N.N.C. §106 (G)(2), the Board “is authorized to... propose budgets and plans of operation, create positions, and establish organizational relationships.”
4. The Department of Diné Education, through the Sovereignty in Education Act of 2005 and subsequent amendments, is the only Navajo Nation governmental entity that is statutorily empowered to carry out its duties, roles and responsibilities.
5. In April 2009, the former Education Committee of the Navajo Nation Council (pursuant to its authority under 2 N.N.C. § 484) directed the Department of Diné Education and Board to develop a comprehensive plan to reorganize and restructure the Department of Diné Education to establish a State Education Agency (SEA), and to implement provisions of the Sovereignty in Education Act of 2005. The Board has also issued guidance consistent to further organize the Department to function as a State Education Agency (SEA).

---

**BOARD OF EDUCATION**

*Bennie Begay, President · Gloria Johns, Vice President · Delores Greyeyes, Secretary  
Members: Dolly C. Begay · Dr. Pauline M. Begay · Marlene Burbank · Patrick D. Lynch · Dr. Bernadette Todacheene  
Dr. Tommy Lewis, Superintendent of Schools*

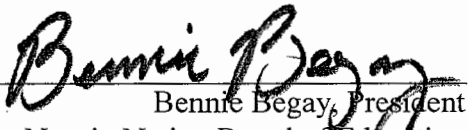
6. In October 2010, the former Government Services Committee of the Navajo Nation Council approved the revised plans of operation and restructuring of the Department of Diné Education to function more as a State Education Agency (SEA). As of October 2010, the Department and subsequent programs have been operating on those revised plans of operating.
7. Conditions of Appropriation #18 issued by the 23<sup>rd</sup> Navajo Nation Council requires the submission of updated plans of operation for the Department of Diné Education and subsequent programs, which are attached hereto as "EXHIBIT A."

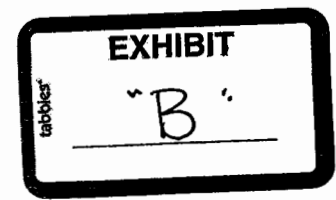
**NOW THEREFORE BE IT RESOLVED THAT:**

1. The Navajo Nation Board of Education approves the revised plans of operation for the Department of Diné Education, which are attached hereto as "EXHIBIT A."
2. The Navajo Nation Board of Education hereby recommends and empowers the Superintendent of Schools to take any actions deemed necessary and proper to carry out the purposes of this resolution and directive.

**CERTIFICATION**

I hereby certify that the foregoing resolution was duly considered by the Board of Education of the Navajo Nation at a duly called meeting at Window Rock, Arizona (Navajo Nation) at which a quorum was present, motion by Gloria Johns and seconded by Dr. Pauline M. Begay and that the same was passed by a vote of 3 in favor; 2 opposed; 0 abstained, this 22<sup>nd</sup> day of June 2017.

  
Bennie Begay, President  
Navajo Nation Board of Education



**DEPARTMENT OF DINÉ EDUCATION  
ADMINISTRATION  
PLAN OF OPERATION**

**SECTION I. ESTABLISHMENT OF THE DEPARTMENT OF DINÉ  
EDUCATION ADMINISTRATION**

The Navajo Division of Education (NDOE) was originally established in 1971 per Navajo Tribal Council Resolution CJN-60-71. The name of the Navajo Division of Education (NDOE) was changed to the Division of Diné Education (DODE) in 1995 per Government Services Committee Resolution GSC0-81-95. The Division of Diné Education is situated within the Executive Branch of the Navajo Nation Government. The *Navajo Sovereignty in Education Act of 2005*, adopted by Navajo Nation Council Resolution CJY-37-05, July 2005, established the Navajo Nation Department of Diné Education ("DEPARTMENT", hereafter) within the Executive Branch of the Navajo Nation.

The Department is under the immediate direction of the Navajo Nation Superintendent of Schools ("Superintendent", hereinafter). The Superintendent shall be appointed by the Navajo Nation Board of Education ("the Board", hereinafter) subject to confirmation by the Navajo Nation Council.

The Superintendent of Schools is empowered to do all things necessary and proper to carry out the responsibilities of the Navajo Nation Board of Education as the Department is in the Executive Branch, the Superintendent of Schools shall work cooperatively with the President of the Navajo Nation. The Department is subject to the overall direction of the Navajo Nation Board of Education.

**SECTION II. PURPOSE**

The Department is delegated the authority and charged with the responsibility to implement and enforce the educational laws of the Navajo Nation and to work cooperatively with all schools serving the Navajo Nation.

The Department shall implement and sustain a secure and manageable educational data information system, and coordinate educational services to assist the Navajo People to preserve, and respect their language, heritage, and culture.

The Navajo Nation, through its Department is committed to advocate for and to help perpetuate the development of confident and self-sufficient citizens who are able to acquire the knowledge, technologies, skills, and abilities to succeed in society. Citizenship and leadership with a commitment to serve the Navajo Nation are highly encouraged.

The Department is committed to working with local school boards and the school board organizations, educational organizations, local communities, educators, parents, students as well as governmental agencies and educational institutions to improve the quality and excellence of education for all Navajos.

### SECTION III. GOALS

1. To implement the education policies, procedures, and directives that are approved and issued by the Navajo Nation Board of Education.
2. To work cooperatively with all schools and school boards serving the Navajo Nation, with local communities, and other appropriate entities in order to implement Navajo Nation educational laws, to coordinate available resources, and to obtain new resources.
3. To negotiate and establish intergovernmental agreements with local, state, and federal agencies and cooperative agreements with other Navajo Nation divisions and programs and other education organizations and entities in order to carry out the intent of Title 10.
4. To establish and implement a Navajo Education Information System (NEIS) that will serve as information technology resource and as infrastructure to provide accurate and timely data to educators, policymakers, and the public in support of education in the Navajo Nation.
5. To inquire into the impact of educational programs on Navajo students attending schools serving the Navajo Nation and to make recommendations based on these inquiries.
6. To assure that Department staff obtain and maintain appropriate professional training.

### SECTION IV. STAFFING AND ORGANIZATION

#### A. Staffing

Section 6 of Navajo Nation Council Resolution CJY-37-05 transferred the Administration, all other employees, programs, facilities, equipment, supplies and other assets of the former Division of Diné Education into the Department.

The Administration of the Department shall consist of the Superintendent of Schools, the Associate Assistant Superintendent, and their immediate support staff.

The Superintendent of Schools, under the overall direction of the Navajo Nation Board of Education shall provide overall supervision and administration to the Department to set goals and internal policy, directly supervise program ~~directors~~ managers and the Assistant Superintendent for Navajo Head Start and work with all other Navajo Nation divisions, programs, and offices as appropriate, ~~especially~~ including the Office of the President/Vice President.

The Assistant Superintendent, under the supervision of the Superintendent of Schools for the Department shall provide overall supervision and directly supervise the Program Managers and work with all other Navajo Nation divisions, programs and offices as appropriate.

#### B. Organization

The organizational chart of the Department is attached and is incorporated herein as Exhibit A.

## SECTION V. AUTHORITY AND RESPONSIBILITIES

The Department is the administrative agency within the Navajo Nation this is empowered generally within the authority and responsibility to implement and enforce the educational laws of the Navajo Nation, to work cooperatively with all schools serving the Navajo Nation, and to implement the policies, procedures, and directives of the Navajo Nation Board of Education.

The Department shall carry out the responsibilities of the Navajo Nation Board of Education at the directions of the Navajo Nation Board of Education as enumerated in the amended Title 10:

- A. Recommend intergovernmental agreements as necessary to coordinate the activities of the Department with the Bureau of Indian Education (“BIE”, hereinafter) and those state departments of education that are geographically contiguous to the Navajo Nation.
- B. Recommend cooperative agreements with other Navajo Nation divisions and programs and education organizations and entities.
- C. Actively pursue funding to support the activities of Navajo Nation education programs.
- D. Collaborate with all schools and educational entities serving the Navajo Nation to develop and implement an educational accountability system (i.e. Diné School Accountability Plan).
- E. Recommend needed education legislation to the Navajo Nation Board of Education including the development of procedures to enforce Navajo Nation school attendance laws.
- F. Inquire into the impact of educational programs on Navajo students in schools serving the Navajo Nation and to develop recommendations based on these inquiries.
- G. Report the results of the inquiries and present recommendations to the Health, Education, and Human Services Committee of the Navajo Nation Council, the Navajo Nation Board of Education, local community school boards, school board associations, local communities and any other entities serving the Navajo Nation that might be affected by the subject matter of these inquiries.
- H. Implement the credentialing standards established by ~~the Navajo Nation State Office/North Central Association Commission on Accreditation and School Improvement/~~AdvancED Navajo Nation.
- I. Comply with all applicable Navajo Nation, federal and state laws concerning the confidentiality of records.
- J. Implement the procedures for re-authorizing school contracts and grants and make recommendations to the procedure as deemed to be necessary.
- K. Recommend the assumption of control of local community controlled schools to the Board as deemed to be necessary pursuant to the Navajo Nation Board of Education’s statutory authority.

L. Cooperatively work with schools serving the Navajo Nation in the areas of:

1. Developing and establishing curriculum content, academic achievement standards and testing instruments that reflect the unique needs of Navajo students.
2. Ensuring the accountability of BIE schools as required by federal law.
3. Licensing BIE-funded school administrators.
4. Certifying Navajo language and Culture instructors and creating and publishing instructional materials and testing instruments for the teaching of Navajo language and culture.
5. Overseeing educational research, in cooperation with the Health, Education, and Human Services Committee, on the academic performance and needs of Navajo students and school systems.

## **SECTION VI. LEGISLATIVE OVERSIGHT**

The Health, Education, and Human Services Committee of the Navajo Nation Council is the oversight committee for the Department pursuant to 2 N.N.C. §§ 401 (B) (1).

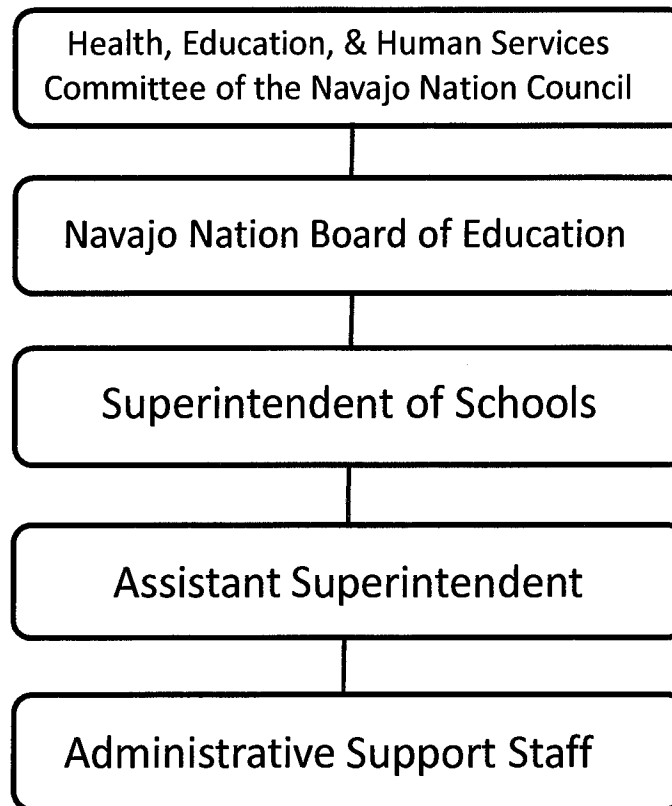
## **SECTION VII. AMENDMENTS**

The Navajo Nation Board of Education may forward recommendations for amendments to this Plan of Operations to the Health, Education, and Human Services Committee of the Navajo Nation Council for final approval, and the Education the Committee would make final recommendations for amendments of this Plan of Operation to the Government Services Committee of the Navajo Nation Council.

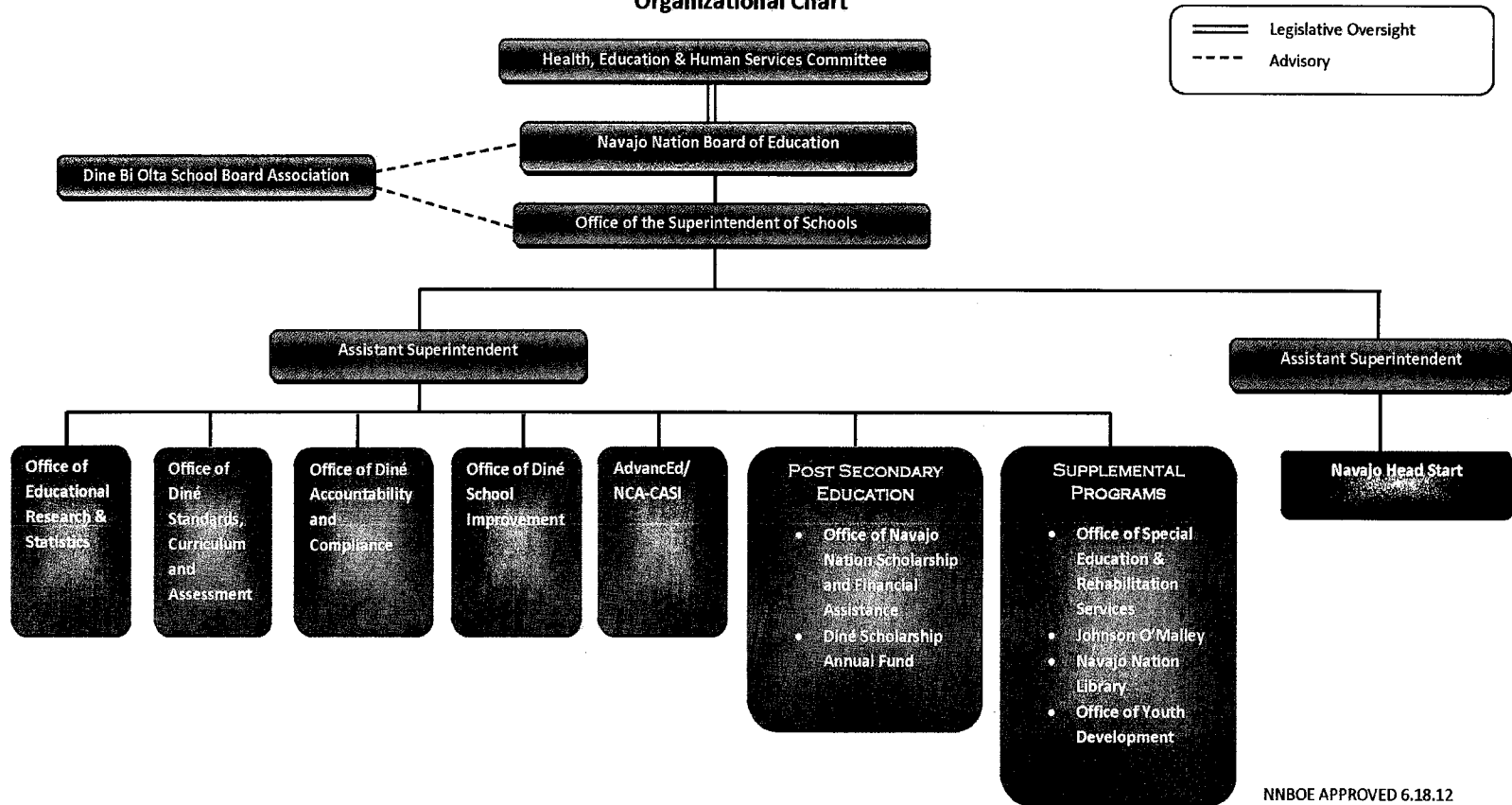


# Department of Diné Education

## Administration - Organizational Chart

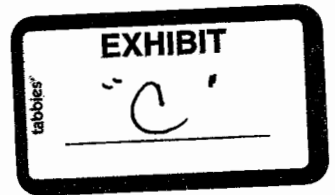


**Department of Diné Education  
The Navajo Nation  
Organizational Chart**



NNBOE APPROVED 6.18.12  
RESOLUTION #NNBEJE-167-2012

**DEPARTMENT OF DINÉ EDUCATION  
OFFICE OF NAVAJO NATION LIBRARY  
PLAN OF OPERATION**



**SECTION I. ESTABLISHMENT OF THE OFFICE OF NAVAJO NATION LIBRARY**

The Office of Navajo Nation Library was established in 2001 by the Government Services Committee of the Navajo Nation Council, Resolution No. GSMY-19-07. The Office of Navajo Nation Library is located in the Department of Diné Education, in the Executive Branch of the Navajo Nation Government. The activities of the Office of Navajo Nation Library shall be conducted by the Program ~~Director~~ Manager who shall be under the general direction of the Superintendent of Schools, Department of Diné Education.

**SECTION II. PURPOSE**

The purpose of the Office of Navajo Nation Library is to provide educational, informational, cultural and recreational materials and services to all residents of the Navajo Nation.

**SECTION III. GOALS**

The goals of the Office of Navajo Nation Library will provide access to information by establishing the following goals:

1. To manage and implement a cost-efficient library, branch library, and book distribution service and to provide direct services to all residents of the Navajo Nation and others interested in the Navajo people, their land and culture.
2. To provide ~~assure~~ residents of the Navajo Nation with print and non-print materials and programs to meet the educational, informational, and cultural needs of all age levels within the constraints and cost-effective utilization of allocated monies.
3. To provide ~~assure~~ work with tribal government offices, community groups, chapters and other organizations to support the continued growth, development and access to the Office of Navajo Nation Library services and resources.
4. To establish necessary accountability measures and record-keeping systems for Book Distribution Services.

**SECTION IV. STAFFING AND ORGANIZATION**

**A. Staffing**

The Program ~~Director~~ Manager shall be the administrator of the Office of Navajo Nation Library, Department of Diné Education. The Program ~~Director~~ Manager shall be hired on the recommendation of the Superintendent of Schools, Department of Diné Education to the Navajo Nation Department of Personnel Management and shall serve as an employee of the

Navajo Nation government under the Navajo Nation Personnel Policies Manual. The Office of Navajo Nation Library is comprised of the Public Library Services, Branch Library Services, Research Library Services and Book Distribution Services.

B. Organization:

The organizational chart of the Office of Navajo Nation Library is attached and incorporated herein as Exhibit A.

**SECTION V. AUTHORITY AND RESPONSIBILITY**

The Office of Navajo Nation Library, under the general supervision of the Program ~~Director~~ Manager, has the authority:

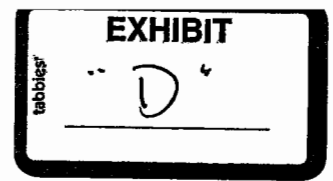
- A. To assume the general responsibility for executing the purposes and responsibilities of the program and overseeing the implementation of all program goals.
- B. To recommend to the Superintendent of Schools, ~~Department of Dine Education~~, additional positions as needed to carry out the organizational purpose as stated herein. Additional positions shall be acquired in accordance with the duly approved Navajo Nation Personnel Policies Manual and within applicable budget rules established for conducting the annual Navajo Nation budget process.
- C. To administer and manage the Office of Navajo Nation Library personnel, budgets, resources and facilities.
- D. To actively pursue external funding sources for the support of library services and expansion ~~and for the development of Bookmobile Services~~ via submission of grant applications.
- E. To publicize library services and programs regularly in order to promote awareness and utilization of library resources to the Navajo people through press releases, flyers, bookmark distributions or means deemed effective.
- F. To provide educational opportunities for Office of Navajo Nation Library staff to develop professional or para-professional expertise to improve the quality of services to the general public.
- G. To actively seek, secure and transport donations of books and non-book materials from donors across the United States to local Navajo Nation communities and chapters.
- H. To link and coordinate with other libraries via the Internet to access school and university libraries.
- I. To establish and administer a fund management plan.

**SECTION VI. LEGISLATIVE OVERSIGHT**

The Health, Education and Human Services Committee of the Navajo Nation Council is the oversight committee for the Department of Dine Education pursuant to 2 N.N.C. §§ 400 (C) 1 & 2.

## **SECTION VII.      AMENDMENTS**

The Navajo Nation Board of Education may forward recommendations for amendments to this Plan of Operation to the Health, Education and Human Services Committee for final approval. ~~and the Education Committee would make final recommendations for amendments of this Plan of Operation to the Government Services Committee of the Navajo Nation Council.~~



**DEPARTMENT OF DINÉ EDUCATION  
OFFICE OF SPECIAL EDUCATION AND REHABILITATION SERVICES  
PLAN OF OPERATION**

**SECTION I. ESTABLISHMENT OF OFFICE OF SPECIAL EDUCATION AND REHABILITATION SERVICES**

The Office of Special Education and Rehabilitation Services (OSERS) was established in 1995 and amended in 2004 by the Government Services Committee of the Navajo Nation Council, Resolution No. GSCJN-12-04. The Office of Special Education and Rehabilitation Services is located in the Department of Diné Education within the Executive Branch of the Navajo Nation Government.

The activities of the Office of Special Education and Rehabilitation services shall be conducted by a Program ~~Director~~ Manager who shall be under the general direction of the Assistant Superintendent, Department of Diné Education.

**SECTION II. PURPOSE**

The purpose of the Office of Special Education and Rehabilitation Services is to assure that eligible Navajo children and adults with disabilities achieve a level of independence, self-sufficiency and equal opportunity to live as productive Navajo citizens.

**SECTION III. GOALS**

The goal of ~~the Office~~ OSERS is to provide quality rehabilitation, independent living and early intervention services to eligible Navajo children and adults with disabilities.

**SECTION IV. STAFFING AND ORGANIZATION**

**A. Staffing**

The Program ~~Director~~ Manager shall be the administrator of the Department of Diné Education, Office of Special Education and Rehabilitation Services. The Program ~~Director~~ Manager shall be hired on the recommendation of the Superintendent, Department of Diné Education and shall serve as an employee of the Navajo Nation Executive Branch under the Navajo Nation Personnel Policies Manual.

The Program ~~Director~~ Manager for the Office of Special Education and Rehabilitation Services is hereby authorized to assume the general responsibility for executing the purposes, function and responsibilities of the Office of Special Education and Rehabilitation Services and for overseeing the implementation of all program goals.

The Program ~~Director~~ Manager shall be authorized to recommend to the Superintendent of Schools with Department of Diné Education, additional positions as ~~needed~~ necessary to carry out the organizational purpose (s) and the Plan of Operation as stated herein. Additional

positions shall be acquired in accordance with the duly approved hiring procedures within the Navajo Nation Personnel Policies Manual and within the applicable budget rules established for conducting the annual Navajo Nation budget process.

All personnel shall be ~~employed and~~ compensated in accordance with applicable provisions of the Navajo Nation Personnel Policies Manual.

B. Organization

The organizational chart of the Office of Special education and Rehabilitation Services is attached and incorporated herein as Exhibit A.

**SECTION V. AUTHORITY AND RESPONSIBILITIES**

The Office of Special Education and Rehabilitation Services is under the general supervision of the Program ~~Director~~ Manager and has the authority to:

- A. Assure culturally relevant vocational rehabilitation and independent living services to eligible Navajo and other American Indian people with disabilities residing on or near the Navajo Nation ~~under grants~~ through funding with the U.S. Department of Education Rehabilitation Services administration and other ~~available~~ funding sources and service related to vocational rehabilitation, pursuant to the authority and requirements contained in Rehabilitation Act of 1973, as amended.
- B. Coordinate special education services in conjunction with the state education agencies, local education agencies and Navajo community schools for Navajo children with disabilities in accordance with the Individuals with Disabilities Education and Improvement Act (I.D.E.I.A), as amended.
- C. Develop quality training programs for individuals with disabilities to provide an infrastructure of services located on the Navajo Nation.
- D. Coordinate culturally relevant early intervention services with the state lead agencies and local programs to eligible children aged 0-5, and their families through federal and state funding and other sources.
- E. Compile and maintain child count data and needs assessment information on the needs of ~~adults and~~ children with disabilities, including adults with disabilities for planning and program expansion.
- F. Provide technical assistance and consultation to assist educational agencies in planning for the transition of students with disabilities from school to postsecondary education ~~school activities~~ including vocational rehabilitation services.
- G. Network and partner with state, federal and tribal programs for the provision of culturally appropriate services to adult and children with disabilities.
- H. Research and obtain federal, state, tribal and private funding for expansion of programs and services for adults and children with disabilities.
- I. Provide technical assistance to schools, educational institutions and other service providers in the areas of rehabilitation and special education.

- J. Coordinate parent training activities for parents/families of children with disabilities and consumer advocacy for increasing the knowledge of parent's rights and empowerment of people with disabilities.
- K. Coordinate supportive vocational rehabilitation services including assistive technology, Navajo Assistive Bank of Loanable Equipment (ABLE), job related services, market analysis and other resources to facilitate Navajos and other American Indian people with disabilities to achieve an employment or independent living outcome.
- L. Provide technical assistance and consultation to the Navajo Nation Advisory Council on Disability (NNACD) on ~~advocating~~ advocacy for increasing and improving services for people with disabilities.
- M. Administer the Navajo Nation Trust Fund for Handicapped Services by determining funding priorities, releasing a Request for Proposals; and reviewing, awarding and monitoring grants in accordance with the Navajo Nation Trust Funds for Handicapped Services Rules and Regulations.
- N. ~~Will establish~~ and administer a Fund Management Plan.

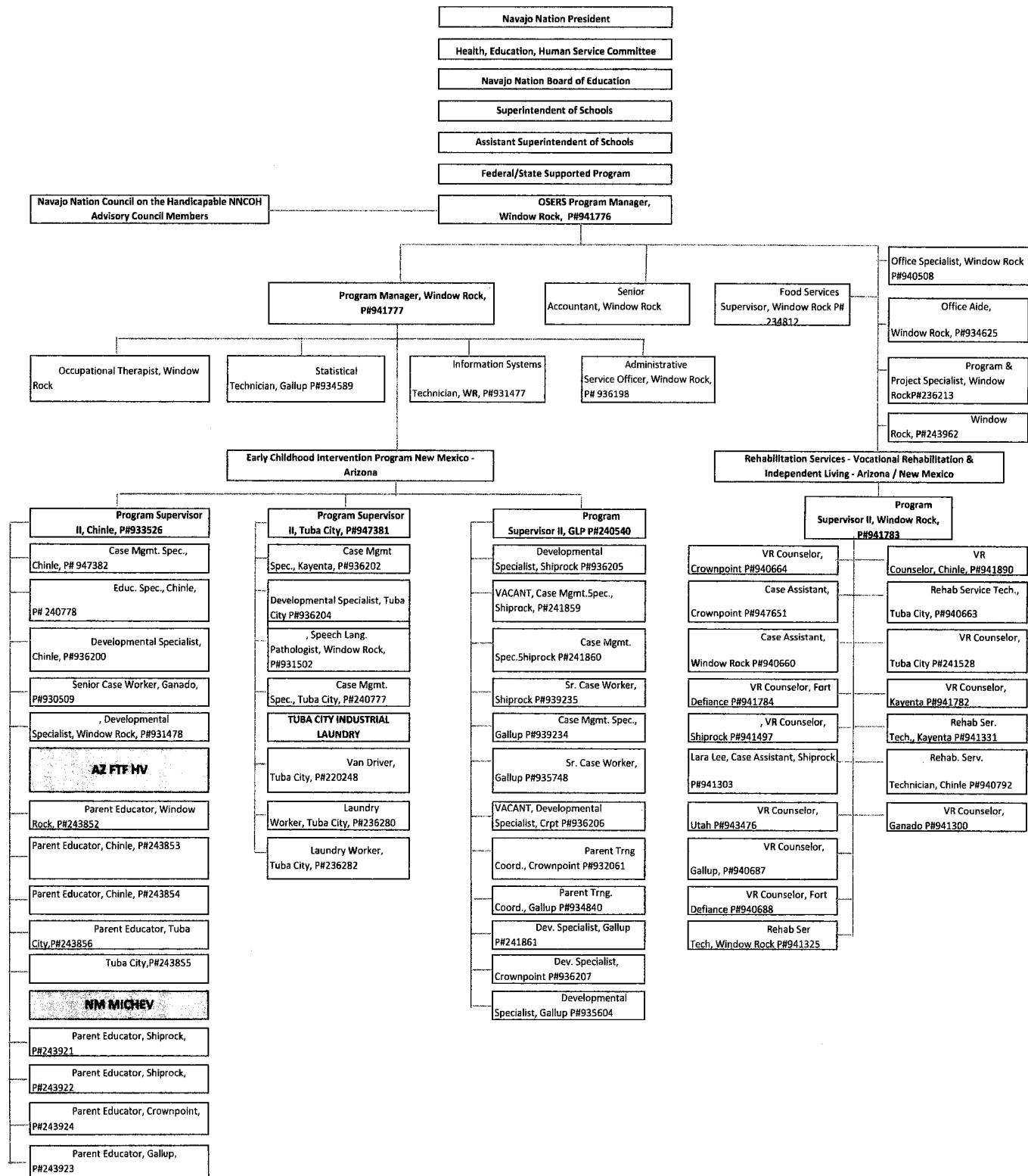
## **SECTION VI. LEGISLATIVE OVERSIGHT**

The Health, Education and Human Services Committee of the Navajo Nation Council is the oversight committee for the Department pursuant to 2 N.N.C. §§ 401 (B) (1).

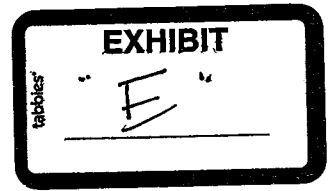
## **SECTION VII. AMENDMENTS**

The Navajo Nation Board of Education may forward recommendations for amendments to this Plan of Operation to the Health, Education and Human Services Committee for final approval. ~~and the Education Committee would make final recommendations for amendments of this Plan of Operation to the Government Services Committee of the Navajo Nation Council.~~





**DEPARTMENT OF DINÉ EDUCATION  
JOHNSON-O'MALLEY PROGRAM  
PLAN OF OPERATION**



**SECTION I. ESTABLISHMENT OF THE JOHNSON-O'MALLEY PROGRAM**

The Johnson-O'Malley (JOM) Act (73 Congress, 2<sup>nd</sup> Session), Chapters 146-1481 April 16, 1934 (Title 25 452-455), as amended, provided the U.S. Secretary of the Interior with the authority to arrange with any state or territory, or political subdivision thereof, or with and state university, college, or school or with any appropriate state or private corporation, agency or institution for the education, medical attention, agricultural assistance, relief of distress and social welfare of the Indian and for other purposes.

On August 12, 1958, Public Law 81-874 (Impact Aid), administered through the Department of Health, Education and Welfare, providing financial assistance to public schools was amended to include assistance for the education of Indian children. This broader based federal aid program met most of the basic financial needs of eligible school districts. Subsequently, the JOM program became a supplemental aid program.

Public Law 93-638, as amended, the Indian Self-Determination and Education Assistance Act, set forth the application and approval process for education contracts under the JOM Act. Any state, school district, tribal organization or Indian corporation became eligible to apply for a contract. The implementing regulations of P.L. 93-638, 25 Code of Federal Regulations Part 273, were written to ensure the maximum participation of Indian parents in the development of programs for eligible Indian students.

The Intergovernmental Relations Committee of the Navajo Nation Council authorized and accepted the Johnson-O'Malley Program Scope of Work, and directed the Johnson-O'Malley Program and the Office of Contracts and Grants to renegotiate its P.L. 93-638, as amended by P.L. 100-472, contracts with the Bureau of Indian Affairs to operate the Johnson-O'Malley Program and related services, and to further enter into a "Mature Contract status" pursuant to P.L. 93-638, as amended by P.L. 100-472, Section 4 (h), of the Act for an indefinite term, beginning January 1, 1993, and directed the program to comply with all provisions contained within P.L. 93-638, as amended by P.L. 100-472, recontracting authorization, and to comply with adopted Navajo Nation requirements and standards as applicable to contractors under P.L. 93-638, as amended by P.L. 100-472: including Education Committee Resolution ECN-77-92.

The Johnson-O'Malley (JOM) Program Plan of Operation was updated in ~~2001~~ 2011 by the ~~Government Services Committee~~ Nábik'yáti of the Navajo Nation Council, Resolution No. ~~GSCAP-35-01~~ NABIN-67-11. The Johnson-O'Malley Program is located within the Department of Diné Education within the Executive Branch of the Navajo Nation Government. The activities of the Johnson-O'Malley Program shall be conducted by a Program ~~Director~~ Manager who shall be under the general direction of the Superintendent, Department of Diné Education.

~~These programs~~ The program contracts are implemented with active parental involvement through subcontracts to establish a local Indian Education Committee (IEC) as provided for by 25 CFR Section 273.16, (and related provisions thereof) to conduct needs assessments, planning, development, implantation and evaluation.

## **SECTION II. PURPOSE**

The Johnson-O'Malley Program provides supplemental funding, pursuant to 25 CFR Part 273, Johnson-O'Malley Act, for eligible Native American students in public schools, tribal organizations, Indian corporations and previously private schools with unique and specialized educational supports and opportunities, i.e. substance abuse counseling, teacher assistants, tutoring program, home school liaison, summer schools, curriculum developments, Navajo language/culture enrichment, and other necessary supplemental programs.

## **SECTION III. GOALS**

The goals of the JOM program are to provide parental involvement through subcontracts to establish a local Indian Education Committees (IEC) as provided for by 25 CFR section 273.16, (and related provisions thereof) to conduct needs assessments, planning, development, implementation and evaluation as follows:

1. To administer the JOM Program through subcontracts with eligible school districts, Indian corporations, tribal organizations and previously private schools pursuant to 25 CFR subparts 273.11 on or near the Navajo Nation.
2. To provide training and technical assistance to local school board, parents, JOM programs the local Indian Education Committee (IEC) and other Navajo Nation divisions and their subsystems for purposes of program services coordination and collaboration.
3. Support the implementation of Education Policies and Executive Orders of the federal and Navajo Nation government.
4. Perform monitoring and evaluation of records through on-site visitations to subcontractors to ensure compliance.

## **SECTION IV. STAFFING AND ORGANIZATION**

### **A. Staffing**

The Program ~~Director~~ Manager shall be the administrator of the Johnson-O'Malley Program. The Program ~~Director~~ Manager shall be hired in accordance with the Navajo Nation Policies Manual.

The Program ~~Director~~ Manager is authorized to recommend to the Superintendent, Department of Diné Education, additional professional, technical and clerical positions as needed to carry out the organizational purpose(s) and the Plan of Operation as stated herein. Additional positions shall be acquired in accordance with the Navajo Nation Personnel Policies Manual and within applicable budget rules established for conducting the annual Navajo Nation budget process.

All personnel shall be employed and compensated in accordance with the applicable Navajo Nation Personnel Policies Manual.

B. Organization

The organizational chart of the Johnson-O'Malley Program is attached and incorporated herein as Exhibit A.

**SECTION V. AUTHORITY AND RESPONSIBILITIES**

The Program under the general supervision of the Program Manager, ~~Director~~ has the authority to:

- A. To perform monitoring and evaluation of subcontractor performance and to ensure compliance with the JOM Program and 25 CFR Section 273 regulations.
- B. Promote participation of the local Indian Education Committee (IEC) by monitoring JOM programs and fiscal matters as provided by 25 CFR Section 273 regulations.
- C. Promote general parental involvement in the educational programs of their children, pursuant 25 CFR Section 283.15 (a) (1) and related provisions.
- D. Supports the inclusion of Native American languages, and cultural instructional programs in school systems receiving JOM funding.
- E. Involve the JOM Program through its membership and affiliations with various national Indian Education organizations, in framing appropriate national JOM policies, proposed JOM legislative changes and JOM funding concerns.
- F. Establish and facilitate a Task Force to identify, discuss and propose changes on relevant issues pertaining to Johnson-O'Malley when deemed necessary.

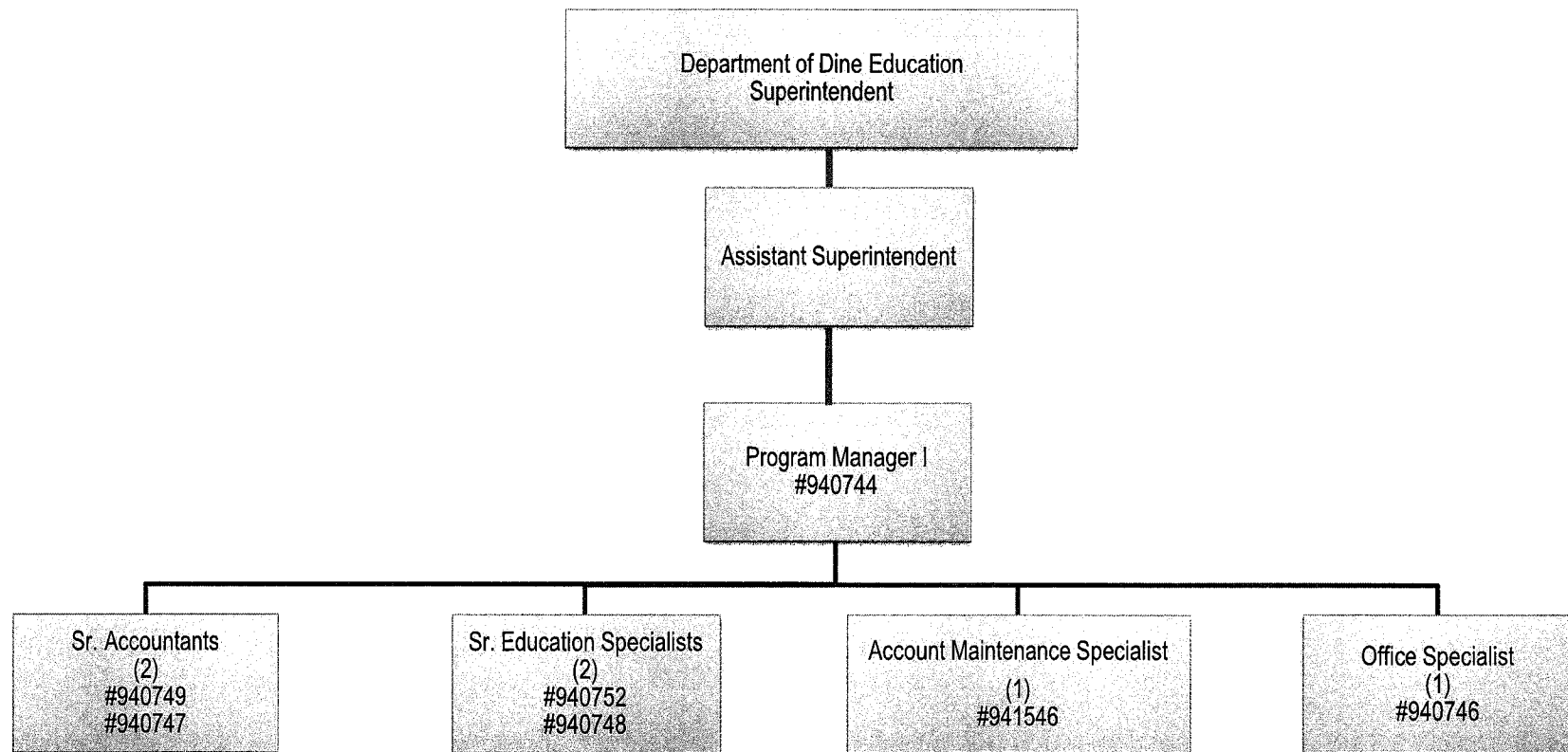
**SECTION VI. LEGISLATIVE OVERSIGHT**

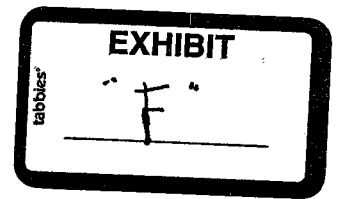
The Health, Education and Human Services Committee of the Navajo Nation Council is the oversight committee for the Department pursuant to 2 N.N.C. §401B1.

## **SECTION VII. AMENDMENTS**

The Navajo Nation Board of Education may forward recommendations for amendments of this Plan of Operation to the Government Health, Education and Human Services Committee of the Navajo Nation Council for final approval. ~~and the Education Committee would make recommendations for amendments of this Plan of Operation to the Government Services Committee of the Navajo Nation Council.~~

# Johnson-O'Malley Organizational Chart





**DEPARTMENT OF DINÉ EDUCATION**  
**NAVAJO NATION AdvancEd**  
**AdvancED NAVAJO NATION**  
**PLAN OF OPERATION**

**SECTION I.                    ESTABLISHMENT OF THE NAVAJO NATION AdvancED PLAN**  
**OF OPERATION AdvancED NAVAJO NATION.**

~~The Navajo Nation State Office North Central Association (NNSO-NCA) was established in 1983, Resolution No. CAP-14-83 by an agreement between the Navajo Nation and the North Central Association Commission on Accreditation and School Improvement (NCA-CASI). In October, 2006 the national office of NCA-CASI has reorganized and changed their name to NCA-CASI/AdvancED. The activities of the NNSO/NCA-CASI/AdvancED shall be conducted according to the bylaws of the North Central Association by the Program Director under the general direction of the North Central Association, Navajo Nation State Committee and the Superintendent, Department of Diné Education. The Navajo Nation hereby establishes the Navajo Nation AdvancED.~~

In 1983, an "affiliate office" was established between the Navajo Nation and the North Central Association Commission on Accreditation and School Improvement (NCA CASI). Because of its inherent sovereignty, NCA CASI recognized the Navajo Nation, conceptually, as the fifty-first state. This conceptual recognition set the stage for the development and passage of Resolution CAP-14-83. Passed on April 29, 1983, Resolution CAP-14-83 authorized the Navajo Nation's Division of Education to establish an "affiliate office" with NCA CASI. The affiliate office became known as the Navajo Nation North Central Association Office, which secured authorization from NCA CASI to operate with jurisdiction, and to provide accreditation and school improvement services to public schools; Bureau of Indian Education (BIE) operated, grant and contract schools; charter, private and parochial schools located within the boundaries of the Navajo Nation. The newly created affiliate office was housed within the Division of Education, now called the Department of Diné Education (DoDE). The Navajo Nation is the only American Indian Nation that has a recognized affiliate office with AdvancED.

As a result of the unification of NCA CASI, NWAC, and SACS CASI in 2006, the NCA CASI office reorganized and changed its name to Advance Education, Inc. Now known as AdvancED, it is the world's largest education community whose reach is global but its services are local with offices reaching every corner of the globe including the Navajo Nation. Resolution No. HEHSCO-031-12, which was passed on October 30, 2012, reaffirmed the AdvancED Navajo Nation Operations Office as a permanent and distinct unit of the Department of Diné Education pursuant to Resolution No. CAP-14-83.

## SECTION II. PURPOSE

~~The purpose of the Navajo Nation AdvancED is to set quality standards for the education profession, provide external review and validation of schools, accredit schools that achieve the standards and engage in continuous improvement, and challenge and support Navajo Nation schools to continually increase the academic achievement of all students.~~

~~The Navajo Nation AdvancEd is to actively assist the Navajo Nation Board of Education in carrying out the 10 N.N.C. §109, Education standards and accreditation and 10 N.N.C. §106 (G)3(c), establishing procedures and criteria for licensing school administrators.~~

The purpose of the AdvancED Navajo Nation Operations Office (NNOO) is to assist schools, within the boundaries of the Navajo Nation, achieve and/or maintain accreditation under the NCA CASI brand name. To this end, the AdvancED NNOO implements the AdvancED Accreditation Process to establish a seamless link between accreditation and school improvement using accreditation as a dynamic catalyst for the continuous improvement process.

## SECTION III. GOALS

The goals of the Navajo Nation AdvancED are as follows;

- ~~1. Provide high quality accreditation services.~~
  - ~~2. Lead the public with information on school improvement.~~
  - ~~3. Educate the public about the components of quality education.~~
  - ~~4. Lead the efforts to establish accreditation standards for Navajo history, government, culture, language, and Ké.~~
  - ~~5. Lead the efforts to establish procedures and criteria for licensing school administrators.~~
- 
- 1) To provide accreditation and school improvement services to schools located within the boundaries of the Navajo Nation, while protecting the linguistic and cultural integrity of the Navajo people, and the inherent sovereignty of the Navajo Nation; and
  - 2) To assist schools in their *school improvement* effort to prepare students for success in an ever-changing and diverse world, while remaining linguistically and culturally intact.

## SECTION IV. STAFFING AND ORGANIZATION

### A. Staffing

~~The State Director shall be known as a Program Director within the Department of Diné Education. The Program Director shall be the administrator of the Navajo Nation AdvancEd. The Program Director shall be hired on the recommendation of the State Council to the Navajo Nation Superintendent of Navajo Nation Schools and the NCA-CASI Executive Director. The Program~~



~~Manager shall serve as an employee of the Executive Branch under the Navajo Nation Personnel Policies Manual. The Program Manager is authorized to assume the general responsibility of the Navajo Nation AdvancEd.~~

~~The Program Director shall be authorized to recommend to the Superintendent of Navajo Nation Schools and the Department of Diné Education additional professional, technical and clerical positions as needed to carry out the organizational purpose as stated herein. Additional positions shall be acquired in accordance with the duly approved Navajo Nation Personnel Policies Manual and within applicable budget rules established for conducting the annual Navajo Nation budget.~~

~~All personnel shall be employed and compensated in accordance with applicable Navajo Nation Personnel Policies Manual.~~

~~B. — Organization:~~

~~The organization chart of the Navajo Nation AdvancEd is attached and incorporated herein as Exhibit A.~~

Within AdvancED, the Director is known as the AdvancED Navajo Nation Director. Within the Department of Diné Education, the Director is known as an Education Program Manager.

Within the structure of AdvancED, the Director is under the supervision of the AdvancED Mountain Region Vice President. The business and affairs of the AdvancED NNOO are, therefore, under the direction of the AdvancED Navajo Nation Director who serves as a member of the Mountain Region team under the direction of the Mountain Region Vice President.

Within the Department of Diné Education, the AdvancED Navajo Nation Director is referred to as an Education Program Manager and is under the supervision of the DoDE Superintendent of Schools. The Education Program Manager is hired by DoDE and abides by the provisions of the Personnel Policies Manual and all applicable laws of the Navajo Nation. This dual leadership role requires the utilization of current knowledge and expertise in the field of education to enhance both AdvancED's and the Department of Diné Education's affirmative impact on schools within the Navajo Nation boundaries.

The AdvancED Navajo Nation Program Manager supervises the following three Operations Office staff:

- Principal Education Specialist (2)
- Administrative Assistant (1)

The organizational chart of AdvancED Navajo Nation Operations Office is attached and incorporated herein as Exhibit A.

## **SECTION V. AUTHORITY AND RESPONSIBILITIES**

~~The Navajo Nation AdvancEd is under the supervision of the Program Manager and has the authority to:~~

- ~~A. Administer the accreditation and school improvement program as defined by the AdvancED CASI.~~
- ~~B. Plan for and implement recommendations for a program of educational leadership within the Navajo Nation on current issues to member schools.~~
- ~~C. Distribute annual reports and conduct the initial review in preparation for State Council examination for accreditation recommendations.~~
- ~~D. Prepare annual reports for the AdvancED Annual Meeting in accordance with procedures promulgated by the Board of Trustees of the AdvancED CASI.~~
- ~~E. Carry out the necessary correspondence with schools concerning deficiencies in AdvancED standards and criteria, State Council recommendations, and actions taken by the AdvancED Board of Trustees.~~
- ~~F. Carry out the school improvement program, notifying schools well in advance of a new cycle of school improvement and assuring that well-trained professionals serve as team chairs.~~
- ~~G. Arrange for visitations to member schools experiencing accreditation difficulties or desiring advice and assistance in matters related to accreditation and evaluation.~~
- ~~H. Develop in cooperation with the State Council, a statement outlining duties and responsibilities associated with establishment and operation of the Navajo Nation AdvancED.~~
- ~~I. Plan, coordinate, and conduct workshops and meetings to deliver enhanced services to member schools and assist schools in the implementation of AdvancED protocol.~~
- ~~J. Provide technical assistance to member schools relative to AdvancED Standards and Protocol.~~
- ~~K. Assist in the development of the Ambassadors training program.~~
- ~~L. Select, assign, and assist in the training of team chairs and team members for Peer Review responsibilities.~~
- ~~M. Assist new member schools as they prepare for first time accreditation.~~

- ~~N. Provide assistance to continuing member schools in meeting accreditation requirements.~~
- ~~O. Ensure that accreditation standards for Navajo history, government, culture, language, and Ké are implemented.~~
- ~~P. Oversee the Navajo Nation licensure for school administrators.~~

AdvancED Navajo Nation, under the general supervision of the Education Program Manager, has the authority to provide accreditation and school improvement services to schools located within the boundaries of the Navajo Nation. AdvancED Navajo Nation is authorized by AdvancED to operate with the same authority and with the same responsibilities of its 50 state and international counterparts.

AdvancED Navajo Nation is charged by the Navajo Nation with the responsibility to assist schools in their effort:

- 1) To enhance student learning through the use of the language and culturally-related experiences of the Navajo people, and
- 2) To support the Navajo Nation in its effort to maintain its position as a strong and viable inherent sovereign nation.

## **SECTION VI. LEGISLATIVE OVERSIGHT**

~~The Health, Education and Human Services Committee of the Navajo Nation Council is the oversight committee for the Department pursuant to 2 N.N.C. §§ 401C.~~

The oversight committee for the Department of Diné Education is the Health, Education and Human Services Committee of the Navajo Nation Council pursuant to 2 N.N.C. §§ 400(C)(1)2.

## **SECTION VII. AMENDMENTS**

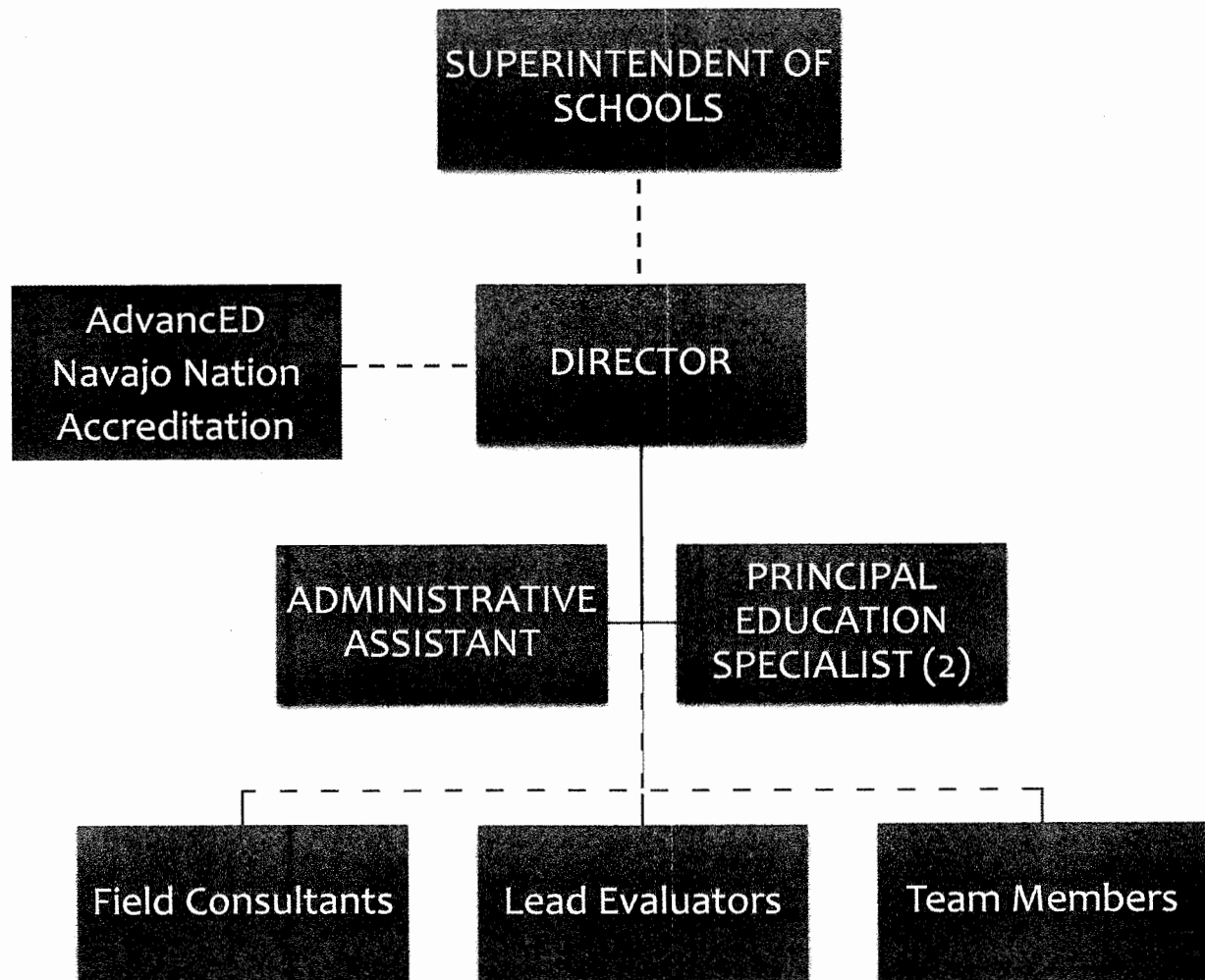
~~The Navajo Nation Board of Education may forward recommendations for amendments to this Plan of Operation to the Health, Education & Human Services Committee of the Navajo Nation Council.~~

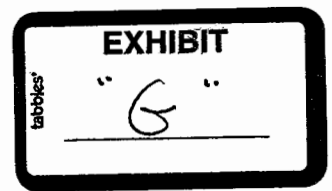
At the request of the Department of Diné Education administration, in consultation with the AdvancED Navajo Nation Education Program Manager, an amended plan of operation may be submitted to the Navajo Nation Board of Education (NNBOE) for approval. The NNBOE may forward its recommendation to the Health, Education and Human Services Committee for final approval.



## EXHIBIT A

### Organizational Chart





DEPARTMENT OF DINÉ EDUCATION  
OFFICE OF EDUCATIONAL RESEARCH AND STATISTICS  
PLAN OF OPERATION

SECTION I. ESTABLISHMENT OF OFFICE OF EDUCATIONAL  
RESEARCH AND STATISTICS.

The Office of Educational Research and Statistics was established in 2001 by Government Services Committee of the Navajo Nation Council, Resolution No. GSCAP-35-01. The Office of Educational Research and Statistics is situated in the Department of Diné Education within the Executive Branch of the Navajo Nation.

SECTION II. PURPOSE

The purpose of the Office of Educational Research and Statistics is to serve as a resource for the Navajo Nation education system by providing ~~data inventory~~, academic related ~~educational~~ research statistical analysis on pupil performance and ~~quality statistical analysis on~~ the status of Navajo education.

SECTION III. GOALS

The goals of the Office are to collect data, conduct analysis, develop and manage a database system, and initiate new technological advances in the field of management information systems as follows:

1. ~~To develop, manage, and utilize the Navajo Education Information System (NEIS).~~ To develop and implement longitudinal data system elements to support the Dine School Accountability Plan (DSAP).
2. ~~To develop technology, access, security, and user policies for implementation of the Navajo Education Information System (NEIS).~~ To ensure accountability and transparency with compliance and monitoring system principles in data research, data collection and data reporting.
3. To implement research designs and methodologies through development of data ~~gathering tools~~ data collection approaches, data analysis and production of reports.
4. To assist the Department of Diné Education programs with data collection, data analysis, and database development.

SECTION IV. STAFFING AND ORGANIZATION

A. Staffing

The Program ~~Director~~ Manager shall be the administrator of the Office of Educational Research and Statistics. The Program ~~Director~~ Manager shall be hired in accordance with the Navajo Nation Personnel Policies Manual.

The activities of the Office of Education Research and Statistics shall be under the direction of a Program ~~Director~~ Manager who shall be under the general direction of the Superintendent, Department of Diné Education.

The Program ~~Director~~ Manager is authorized to hire additional personnel as needed to carry out the organizational purpose and the Plan of Operation, as stated herein. Additional positions shall be acquired in accordance with the duly approved Navajo Nation Personnel Policies manual and within applicable budget rules established for conducting the annual Navajo Nation Budget process.

All personnel shall be employed and compensated in accordance with applicable Navajo Nation Personnel policies Manual.

#### B. Organization

The organizational chart of the Office of Educational Research and Statistics is attached and incorporated herein as Exhibit A.

### SECTION V. AUTHORITY AND RESPONSIBILITIES

The Office of Educational Research and Statistics will be under the general supervision of the Program ~~Director~~ Manager who has the authority to:

- A. Maintain security of student level data pursuant to the Family Education Rights Privacy Act. (FERPA).
- B. Conduct research ~~in~~ on schools serving the Navajo Nation to make recommendations on improving their ~~inquire, produce reports and make recommendations on the~~ academic status and outcomes ~~of schools serving Navajo students~~.
- C. Apply data collection and analysis toward education policy issues for legislative purposes.
- D. Establish ~~Collaborate~~ and maintain ~~working~~ relationships with local, regional, state, and national officials regarding educational issues that affect the educational services ~~provided to~~ and students-outcomes.
- E. Research and ~~Collect research~~ information from local, regional, state and national agencies, and ~~researchers~~ university research entities pertaining to Diné and American Indian Education.
- F. Disseminate information and promote awareness of research initiatives and data through conferences, ~~-~~ workshops and trainings.

### SECTION VI. LEGISLATIVE OVERSIGHT

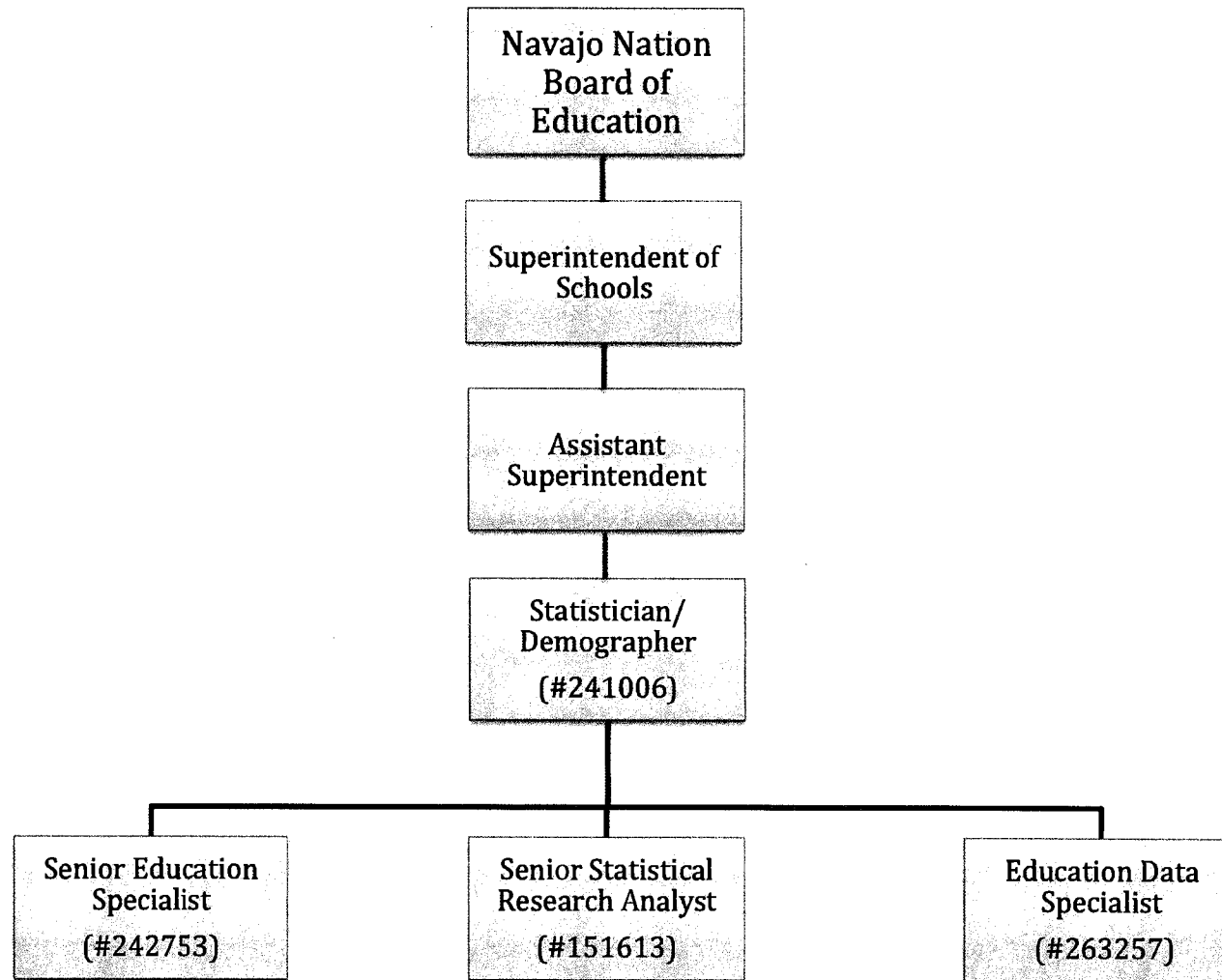
The ~~Education Committee~~ Health, Education, and Human Services Committee of the Navajo Nation Council is the oversight committee for the Department pursuant to 2 N.N.C §401(B)(1).

## SECTION VII. AMENDMENTS

The Navajo Nation Board of Education may forward recommendations for amendments to this Plan of Operation to the ~~Education Committee~~ Health, Education, and Human Services Committee and the ~~Education Committee~~ Health, Education, and Human Services Committee would make final recommendations for amendments of this Plan of Operation to the Government of the Navajo Nation Council.

THE NAVAJO NATION  
Department of Dine Education  
Office of Educational Research and Statistics

**EXHIBIT A**





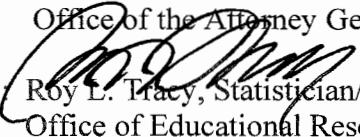


**RUSSELL BEGAYE**  
*President*

**JONATHAN NEZ**  
*Vice President*

MEMORANDUM

TO : Christopher Schneider, Attorney  
Human Services & Government Unit/NNDOJ  
Office of the Attorney General

FROM :   
Roy L. Tracy, Statistician/Demographer  
Office of Educational Research and Statistics  
Department of Dine Education

DATE : August 29, 2017

SUBJECT : Response to 164 Review Doc #8298 – Office of Educational Research and Statistics

The attached Plan of Operation for the Office of Educational Research and Statistics is being submitted with recommended changes from NNDOJ. There are a two items that will remain:

1. SECTION II. PURPOSE

- a. "the Office of Educational Research and Statistics" identification will remain as named. This is how the Office was approved in prior Plan of Operation approvals from NNDOJ and HEHSC/GSC. No Amendment needed. Thank you for your recommendation.

2. SECTION V. AUTHORITY AND RESPONSIBILITIES

- C. "...data collection and analysis" will remain the same. Analysis is a systemic functions, not operationalized functioned as "processes". Data collection and analysis is the proper "broad" term to utilize in supporting the 2. N.N.C. §482 language "...to develop policies for a scholastically excellent and culturally relevant education."

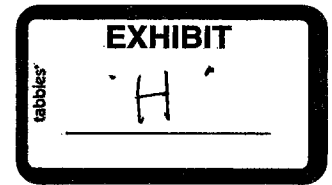
Thank you for your input and recommendations. We appreciate your review and look forward to the overall approval of the 164 Review Doc #8298. If you have any questions, please contact me directly at (928) 871-7770 or at [roytracy@nndode.org](mailto:roytracy@nndode.org)

ATTACHMENTS (6)

OFFICE OF EDUCATIONAL RESEARCH and STATISTICS  
P.O. Box 670

Window Rock, AZ 86515  
Phone: (928) 871-6065 Fax: (928) 871-7642

**DEPARTMENT OF DINE EDUCATION  
NAVAJO HEAD START  
PLAN OF OPERATION**



**SECTION I. ESTABLISHMENT OF NAVAJO HEAD START**

The Head Start program was established in 1964, under the War on Poverty by United States President Lyndon B. Johnson, resulting from the Economic Opportunity Act of 1964. The enactment of the law implemented Head Start programs throughout the United States, and in 1965 the Head Start Program was established on the Navajo Nation pursuant to 45 CFR Part 1301-1308 1301-1305, Head Start Act 2007, Public Law 110-134 "Improving Head Start for School Readiness Act of 2007" and Guidance: Head Start Program Performance Standards and other regulations. Head Start is a national program that promotes school readiness by enhancing the social and cognitive development of children through the provision of educational, health, nutritional, social and other services to enrolled children and families. The basic intent of the legislation and the program was to combat poverty, which was identified to be the main contributor to the economic instability of low-income families in the nation.

The Government Services Committee of the Navajo Nation Council established the Department of Head Start (DOHS) in 2001 by Resolution No. GSCAP-35-01. In 2004, the Government Services Committee of the Navajo Nation Council established the Department of Early Childhood Development by resolution No. GSCJN-12-04. The Head Start and Early Head Start are ~~hereby established as~~ two programs under the Navajo Head Start Program of the Department of Dine' Education within the Executive Branch of the Navajo Nation Government.

**SECTION II. PURPOSE**

The purpose of Navajo Head Start is to provide comprehensive and quality early childhood development services to all children and families of the Navajo Nation.

**SECTION III. GOALS**

The goals of Navajo Head Start shall be:

1. To provide continuity of ~~care for children~~ comprehensive early childhood services for all children, transitioning from infancy to ~~transition~~ a formal educational classrooms, and to their families by providing full-day, year-round comprehensive services ~~care~~.
2. To provide children with opportunities inclusive of, but not limited to, access to and utilization of necessary medical, dental and nutritional services, as well as experiences which encourage and stimulate ~~intellectual, social and emotional growth~~ approaches to

utilization of necessary medical, dental and nutritional services, as well as experiences which encourage and stimulate ~~intellectual, social, and emotional growth approaches~~ to learning, social and emotional development, language and literacy, cognition, perceptual, motor, and physical development.

3. To coordinate, collaborate and partner with other programs/departments and other community stakeholders; including local educational agencies and businesses, in strategizing and planning for delivery of services for continual program improvement; and other appropriate activities to provide planning, construction and maintenance of facilities that will meet the needs of communities and programs for local children and their families.
4. To provide comprehensive and quality services for eligible children and their families enrolled with Navajo Head Start and Early Head Start (center and home base/home education) by implementation of learning experiences that advance the intellectual and physical development Of children that include: ~~improving the readiness of children for school by developing their~~ implementing the Head Start Early Learning Framework For School Readiness of children for instilling literacy and phonemic print, and numeric awareness; their understanding and use of language; their understanding and use of increasingly complex and varied vocabulary; and appreciation of books and problem solving abilities as dual language learners.
5. To foster continuous improvement in the quality of the Navajo Head Start services, participate in research, demonstration and evaluation activities that will compare individual education achievement, social adaptation and health status of the children. By comparing the difference of income levels, outcomes related to cognitive, social-emotional, behavioral and academic development, school readiness and other improvement necessary to enable participating children and their families to succeed in school. The results of these analysis, reporting and linkages will be disseminated to an appropriate panel of experts in program evaluation, research, education and early childhood programs.
6. To provide eligible children and families with the opportunity to choose the type of program structure ~~child-care services~~ that best suits their needs: center-based, home education/home-based and conversions.
7. To provide eligible children and families with an affordable means of comprehensive early childhood services ~~child-care~~ while they are working, in school or attending training.
8. To increase the quality of comprehensive early childhood ~~child-care~~ services and the opportunity for families to choose the type of services that best suits their needs: center-based and/or home-based/home education services.

9. To provide an environment that is healthy, safe, accessible, pleasant, comfortable, age-appropriate, culturally sensitive and responsible to the individual needs of children and families.
10. To coordinate all programs that provide high-quality early childhood development services to focus on training, technical assistance; and obtain grants through competitive bidding to improve the quality of existing early childhood development services.
11. Administer Navajo Head Start/Early Head Start program activities in accordance with local, state, and federal applicable laws and regulations, including local needs and priorities, and maintaining program accountability.
12. Increase the availability of comprehensive early childhood development programs through access to various types of providers and services.
13. With close coordination of all early childhood development programs, increase the quality of comprehensive ~~child-care~~ early childhood services through training and technical assistance to ~~child-care~~ early childhood providers, individualization and measuring child performance and outcome. Ensure that the environment of care is conducive to the growth and development of a well-rounded individual to be school-ready. In close coordination with all early childhood development programs provide disability services to children with suspected or identified special needs.
14. In close coordination with all early childhood development programs, implement a quality comprehensive program that will serve the educational, nutritional, medical, dental, and mental health aspects of each child.
- ~~15. In close coordination with all early childhood development programs, provide disability services to children with suspected or identified special needs.~~
- ~~16. Ensure that the environment of care is conducive to the growth and development of a well-rounded individual to be school-ready.~~
- ~~17. Provide opportunities for families to be involved in the care of their child, such as choice of care and unlimited access to children while in their care.~~
18. In close coordination with early childhood development programs, implement appropriate researched-based curriculum and assessments for instruction in the Dine language and culture for ~~Navajo students~~ all children.
19. Encourage all early childhood programs to collaborate with other entities involved with

health care, welfare, education, community service, family literacy, disabilities services, training & professional development and referral services that should meet the needs of low-income children and families.

#### **SECTION IV. STAFFING AND ORGANIZATION**

##### **A. Staffing**

The Navajo Head Start shall be administered by the ~~Program Director~~ Superintendent of Head Start who shall be hired in accordance with the Navajo Nation Personnel Policies Manual and in accordance with 45 CFR Part ~~1304.52 (a)-(k)~~ 1302.90-91.

The Navajo Head Start shall have appropriate staff to administer the duties and responsibilities of the Navajo Head Start and Early Head Start programs and shall be under the supervision of the Superintendent of Navajo Head Start ~~Program Director~~.

The Superintendent of Navajo Head Start ~~Program Director~~ shall hire additional personnel as needed to carry out the organization purpose, restructuring processes and Plan of Operation. Additional positions shall be acquired in accordance with the duly approved Navajo Nation Personnel Policies Manual and within applicable budget rules established for conducting the annual Navajo Nation budget process.

All personnel shall be employed and compensated in accordance with applicable Navajo Nation Personnel Policies Manual.

##### **B. Organization**

The Navajo Head Start shall include the following offices and programs that the Superintendent of Navajo Head Start ~~Program Director~~ will administer. The Superintendent of Navajo Head Start ~~Program Director~~ will have the responsibility for daily operations and supervision of all employees.

- a. Central Administration Office. The principal place and headquarters of business for the Navajo Head Start program (Executive Administration) will be located at Window Rock, Navajo Nation (Arizona). The Line Managers (Human Resources, Fiscal, School Readiness, Family & Community Services, Quality Assurance and Sr. Administrative Service Officer), ~~and child financial officer~~, under the direction of the Superintendent of Navajo Head Start, ~~Program Director~~ shall be responsible for administering and supervising employees and services to eligible children and families at all Navajo Head Start Program ~~Agency~~ Regional Offices and Navajo Head Start Centers within their respective areas.
- b. Regional Offices: Navajo Head Start shall have regional offices at locations within the

Navajo Nation to oversee the activities of the Navajo Head Start. The ~~Agency Administration Office Directors~~ Administrative Regional Managers, under the supervision of the ~~Assistant Program Director~~ Superintendent of Navajo Head Start, are responsible for administration and supervision of employees and services at the Early Navajo Head Start and Early Head Start Centers within their respective areas.

- c. Navajo Head Start Center: Navajo Head Start shall have Navajo Head Start Centers at such locations or places within and/or around the Navajo Nation. The Centers shall be responsible for providing direct services to children (ages zero to 5 years old) and to participating families within their service areas.
- d. Home Education and/or Home-Base: Navajo Head Start will provide a ~~Home Visitor Teacher and/or Paraprofessionals~~ to work with parents to provide comprehensive services to children, pregnant women and families through home visits and group socialization activities.
- e. All Navajo Head Start office and Center employees shall report to the ~~Program Director~~ Administrative Regional Managers through their appropriate supervisors in accordance with the Plan of Operation, the Navajo Nation Personnel Policies Manual, and the United Mine Workers of America and Navajo Head Start Collective Bargaining Agreement.
- f. The Navajo Head Start shall collaborate with the Navajo Nation Head Start Policy Council (NNHSPC) to secure and exercise certain authorities and responsibilities as prescribed by 45 ~~CPR CFR~~ Part 1304.50 ~~Subpart D Program Design and Management~~ 1301.1-6, Program Governance and the Head Start Performance Standards.
- ~~g. The Navajo Head Start Program shall work closely with the Indian Education Committee to represent a community where the early childhood development program child and parent may reside, and function in a decision making capacity to use Johnson O'Malley funds for supplemental education programs.~~

C. Organizational Chart

The organizational chart of the Navajo Head Start is attached and incorporated herein as Exhibit A-Central Administration, and Exhibit B-Regional Administration.

**SECTION V. AUTHORITY AND RESPONSIBILITIES**

The Program, under the general supervision of Superintendent of Navajo Head Start ~~Program Director~~ has the authority to oversee the following:

- A. Fiscal Management (FM): shall be responsible for all financial matters and issues pertaining to the Navajo Head Start program. FM shall ensure all Navajo Head staff and offices/centers comply with all policies and procedures established by the Navajo Nation Division of Finance and required Federal rules and regulations.
- B. Human Resource Management (HRM): shall be responsible for all personnel matters regarding Navajo Head Start and ensure compliance with the Navajo Nation Personnel Policies Manual (NNPPM) and the Collective Bargaining Agreement for Union employees. Ensure that staff, consultants and volunteers abide by the program's standards of conduct, annual performance review, health examination that include screening for ~~communicable disease tuberculosis~~ and periodic re-examination in accordance with Federal, State and Tribal laws. Assure that all staff, regular volunteers, and consultants are screened and meet certification requirements including fingerprinting, ~~and~~ background checks, and have regular contact with children.
- C. ~~Management Information (MI)~~ Information Technology (IT): shall be responsible for Internet and transmission services by providing satellite and wireless services for staff, including a Web site, work station, electronic mail and on-going computer training. ~~IT MIS~~—shall handle all computer technology-related hardware and software configurations, setup, installation, upgrades, development of applications and technical assistance. IT MIS shall establish a strategic plan to advance the technological capabilities of the program at the Central office, Regional offices and Centers. IT MIS shall also be responsible for daily maintenance and operation of all computer equipment.
- D. ~~Early Childhood Services (ECS)~~ School Readiness Education (SRE): shall be responsible for conducting educational research and planning; reporting statistical data and information related to all early childhood development programs, service delivery and management. SRE ~~ECS~~ shall enforce compliance in the area of education and disability content in the service delivery of the Navajo Head Start program, to meet all federal, state and tribal rules, regulations and laws. SRE ~~ECS~~ shall establish a partnership that shall expedite the sharing of information about innovative models for providing full working day, full-calendar year early childhood ~~childcare~~ services for early childhood development programs. SRE shall establish partnerships between all early childhood education programs to improve instruction and classroom environment; including, parent training, family literacy and Dine culture and language instruction.
- E. Navajo Immersion (NI): shall be responsible for providing educational and technical assistance to Navajo Head Start staff to infuse the Navajo language into the daily instruction of Head Start children at all Centers. NI shall develop policies and procedures, service delivery plans, training plans, flow charts, and forms for implementation of Navajo language into the curriculum of the Navajo Head Start Program in conjunction to the Navajo Nation Program Performance Criteria - Form 2.
- F. ~~Staff Development (SD)~~ Professional Development (PD): shall ensure that the

Navajo Head Start program has well-trained and qualified staff that possess a ~~Child Development Associate (CDA) credential that is appropriate to the age of the children being served in Center Based programs, an Associate of Arts Degree (AA), Bachelor of Science or Arts Degree (BS BA), or Master of Arts Degree (MA) in the field of early childhood or education or related. This will ensure teaching staff a high quality workforce in meeting the federal compliance with in the Head Start Act.~~ This will ensure teaching staff will perform their jobs effectively and efficiently by meeting the changing needs of children and families. Establishment of a system that supports staff in continuous learning that is structured and supportive to the Navajo Head Start mission, vision and philosophy. This system will assist teaching staff to meet job requirements that include formal college course work, in-service training, and individualized coaching to support appropriate teaching methodologies.

- G. Contract and Compliance (C & C): shall be responsible for program monitoring, evaluation compliance, implementation and enforcement of all Federal, State and Tribal policies, procedures and regulations. Monitor the operation of the Navajo Head Start program by evaluating their effectiveness and training & technical assistance; including, renewal of financial assistance, request for supplemental funding; implement methods and procedures for measuring annually the quality and effectiveness of the programs for children and families based on program evaluation, self-assessment and peer review. Seek information from local communities; including, needs assessment, development of service plans, family advocacy and coordination of service delivery activities to children and families.
- H. Fleet Management (FM): shall be responsible for the management, coordination and assignment of all Navajo Head Start, Early Head Start and Home-base purchased and leased buses, vehicles, utility trucks and construction equipment. Ensure compliance for reporting requirements, such as accidents, damages and/or violations, vehicle inspections, routine maintenance, daily pre-trip inspection and appropriate recommendations for solution. FM will require vehicles used to be equipped with a communication system, safety equipment, first aid kit, seat belt cutter, and ensure height-weight appropriate child safety restraints.
- I. Facility Maintenance: shall be responsible for maintaining and improving facilities to ensure compliance with Federal, State and Tribal health and safety standards; meeting all applicable building codes and regulations, electrical, plumbing and mechanical codes. Establish guidelines and standards, and determine applicable and acceptable codes in the area of new facility construction. Ensure that applicable standards are upheld in the construction process in compliance with procurement standards. Ensure the results of community need assessments ~~and will~~ determine where facilities will be located.
- J. ~~Parent Involvement (PI)~~ Family Partnership (FP): shall be the primary point of contact ~~and liaisons~~ between all early childhood development programs; including the Navajo Head Start Policy Council and ~~Agency Parent Committee~~ Local Parent



Committees in meeting guidelines and regulations as established by the Head Start Program Performance Standards. Ensure that elected parents and community representatives are actively involved with the Navajo Head Start services and activities that benefit children, pregnant women and families. To ensure parents are provided educational opportunities, shared governance experience, fatherhood ~~and male involvement~~ are implemented and encouraged, literacy services, parent involvement, and are provided available resource centers.

- K. Property: Fiscal Management shall be responsible for maintaining accountability of all equipment, non-expendable supplies; including buildings that are purchased and/or leased for the purpose of Navajo Head Start services. Maintain records of all items purchased by following established Navajo Nation Property Policies and Procedures in executing related duties. In-kind services and property inventory will be collected and reported for compliance measures.

## SECTION VI. LEGISLATIVE OVERSIGHT

The Health, Education and Human Services Committee of the Navajo Nation Council is the oversight committee for the Department of Dine Education pursuant to 2 N.N.C. § 401 (B) (1).

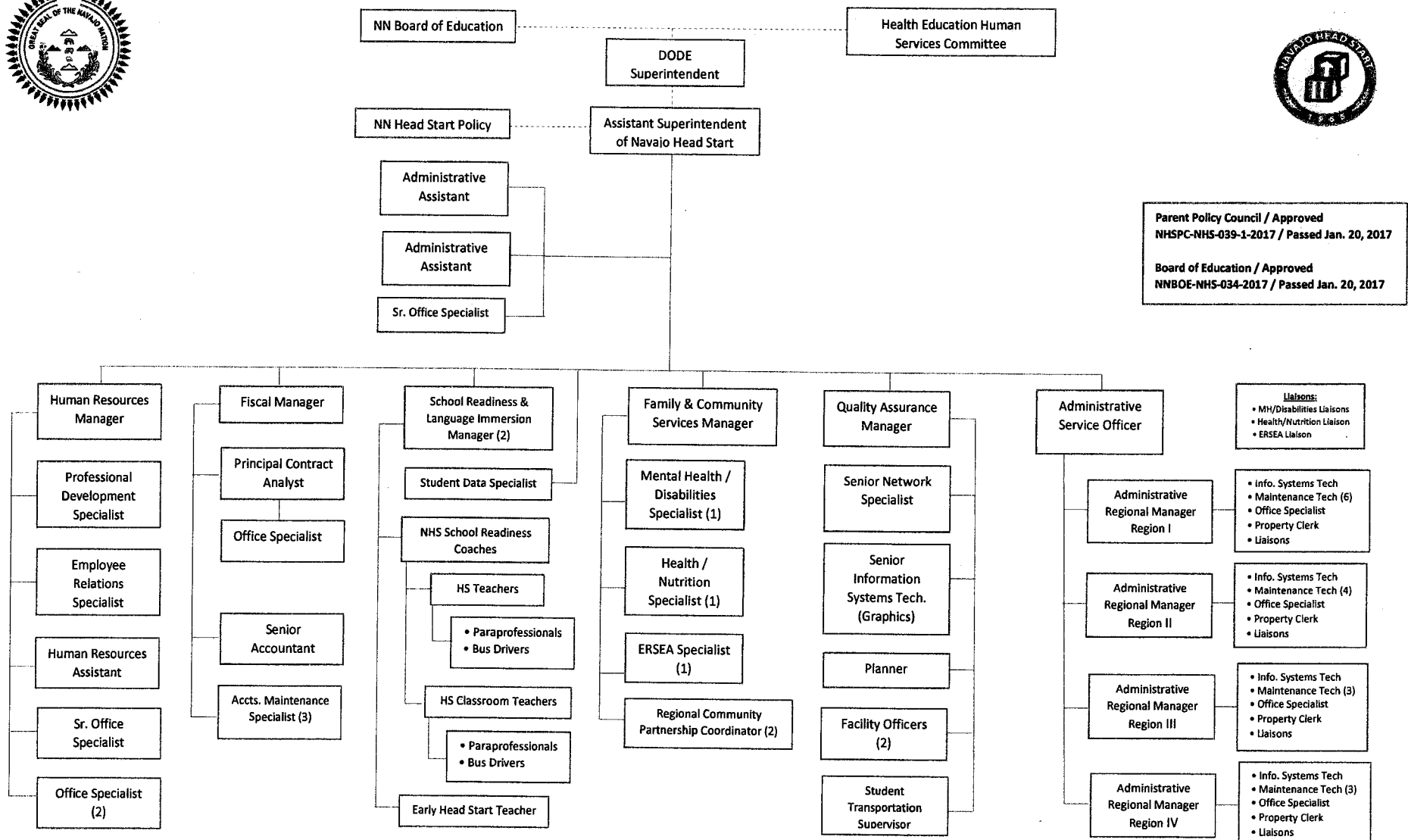
The Navajo Head Start ("NHS") Program, which is located within the Department of Dine Education as approved by the Department's Plan of Operation, Resolution No. GSCM Y-19-07. The NHS also is funded by a grant from the Office of Head Start, Administration of Children and Families (ACF), under the terms of the Head Start Act, 482 U.S.C. §9801 *et seq.* and applicable regulations.

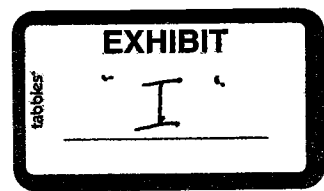
## SECTION VII. AMENDMENTS

The Board of Education may forward recommendations for amendments and approval to this Plan of Operation to the Health, Education and Human Services Committee, and the Health, Education and Human Services Committee would make final recommendations for amendments and approval of this Plan of Operation ~~to the government Services Committee of the Navajo Nation Council.~~



## Navajo Head Start Organizational Chart





**DEPARTMENT OF DINE EDUCATION  
OFFICE OF NAVAJO NATION SCHOLARSHIP AND FINANCIAL  
ASSISTANCE/NAVAJO NATION TEACHER EDUCATION CONSORTIUM  
PLAN OF OPERATION**

**SECTION I. ESTABLISHMENT OF THE OFFICE OF NAVAJO NATION  
SCHOLARSHIP AND FINANCIAL ASSISTANCE/ ASSISTANCE/NAVAJO NATION  
TEACHER EDUCATION CONSORTIUM**

The Office of Navajo Nation Scholarship and Financial Assistance (ONNSFA) is established within the Department of Diné Education of the Executive Branch of the Navajo Nation government. The ONNSFA/NNTEC is a P.L. 93-638 Higher Education Grant program pursuant to Navajo Nation Code Title 10 § 910, the Office of Navajo Nation Scholarship and Financial Assistance/Teacher Education provides financial assistance and scholarships as well as loans to students pursuing post-secondary education.

The Navajo Nation Teacher Education Consortium, (NNTEC), is an organization within the Office of Navajo Scholarship and Financial Assistance comprised of colleges and universities through intergovernmental agreements for purposes of partnerships, delivery of higher education and collaboration on grants for funding and research.

The Diné Scholarship Annual Fund is hereby established as a fundraising component of the Office of Navajo Scholarship and Financial Assistance/Teacher Education. The purpose of the Dine Scholarship Annual Fund is to raise and generate revenue for scholarship and financial assistance.

**SECTION II. PURPOSE**

The purpose of the Office of Navajo Nation Scholarship and Financial Assistance is to provide academic merit based scholarship, need based, no-need based and formula based financial assistance to eligible Navajo students enrolled in post-secondary institutions.

A. The purpose of the Office of Navajo Teacher Education provides technical support to the Navajo Nation Teacher Education Consortium, which will be administered by a program manager. Also to serve as a resource for teachers, such as training and support for teachers, to provide opportunities for professional development, endorsements and licensure for teachers and teacher candidates, to help all schools on the Navajo Nation recruit teachers, to provide networking opportunities; online and in-person education on topics like child and youth development, risk management, and current research.

**SECTION III. GOALS**

The goal of the ONNSFA/NNTEC office is ~~to determine eligibility~~ to assist and support the maximum number of students for scholarship and financial assistance to attend post-secondary institutions to pursue their educational endeavors.

**SECTION IV. STAFFING AND ORGANIZATION**

**A. Staffing**

All personnel in the Office of Navajo Nation Scholarship and Financial Assistance/Teacher Education shall be hired in accordance with the Navajo Nation Personnel Policies Manual. The Office of Navajo Nation Scholarship and Financial Assistance has five agency offices located at Chinle, AZ; Window Rock, AZ; Tuba City, AZ; Crownpoint, NM; and Shiprock, NM.

The Office of Navajo Nation Scholarship and Financial Assistance/Teacher Education shall be administered by a Department Manager II. The Department Manager II shall supervise all central and agency personnel within the Office of Navajo Nation Scholarship and Financial Assistance/Teacher Education. The Department Manager II shall be supervised by the Superintendent of the Department of Diné Education.

The Department Manager II is authorized to hire additional personnel to carry out the organizational duties and responsibilities contingent upon availability of funds. All personnel shall be employed and compensated in accordance with applicable Navajo Nation Personnel Policies Manual.

There is also established the position of the Program Manager within the Navajo Nation Teacher Education Consortium Office responsible to carry out the purposes, duties and responsibilities in accordance with Section II. A. of this program plan of operations. The Program Manager shall be supervised by the ONNSFA Department Manager II.

## **B. Organization**

The organizational chart of the Office of Navajo Nation Scholarship and Financial Assistance/Teacher Education is attached and incorporated herein as Exhibit A.

## **SECTION V. AUTHORITY AND RESPONSIBILITY**

The general authority and responsibilities of the Office of Navajo Nation Scholarship and Financial Assistance/Teacher Education are as follows:

- A. Administer and provide academic merit scholarship, need based, no-need based and formula financial assistance programs to eligible undergraduate and graduate Navajo students in accordance with the criteria established in the Navajo Nation Scholarship and Financial Assistance/Teacher Education policies for the following programs:
  - a. Chief Manuelito Scholarship (academic merit based) program.
  - b. Need based financial assistance for undergraduates.
  - c. Vocational Education need-based financial assistance.
  - d. Graduate and post graduate awards.
  - e. Part-time formula based undergraduate and graduate awards.
  - f. Teacher Education formula based awards.
  - g. Special (Corporate) awards for eligible applicants considered as a "no need".
  - h. Provide student loans pursuant to 10 N.N.C. Sections 901-905 contingent upon the availability of funds.

- B. Serve as a resource and support center for applicants, students, parents and the public as follows:
- a. Provide presentations and orientation on program services.
  - b. Provide financial aid counseling to applicants.
  - c. Provide career guidance to recipients and applicants.
- C. To establish and maintain a comprehensive student database system to track student ~~data~~ information, not limited to graduates, post-graduates, dropouts, etc.
- D. Pursuant to Public Law 93-638 as Amended, the ONNSFA/TE, a Self-Determination contract program is authorized to raise funds or contributions from non-federal sources for the purpose of furthering the goals and objectives of the contract; therefore, the ONNSFA/TE shall seek external funds for financial assistance and scholarships.
- E. ONNSFA/TE is authorized to coordinate the activities of the Navajo Nation Teacher Education Consortium to collaborate, plan and formulate strategies in the enhancement of teacher education program though the Navajo Teacher Education Consortium for post-secondary schools; to seek grant opportunities and conduct fund raising events to generate additional revenue exclusively for the Navajo Nation Teacher Education Consortium. ONNSFA/TE is further authorized to expend funds to convene the Navajo Nation Teacher Education Consortium on a quarterly basis contingent upon availability of funds.
- F. Monitor and evaluate all existing Memoranda of Agreements (MOA to ensure accountability of funds awarded to programs and Colleges/Universities.

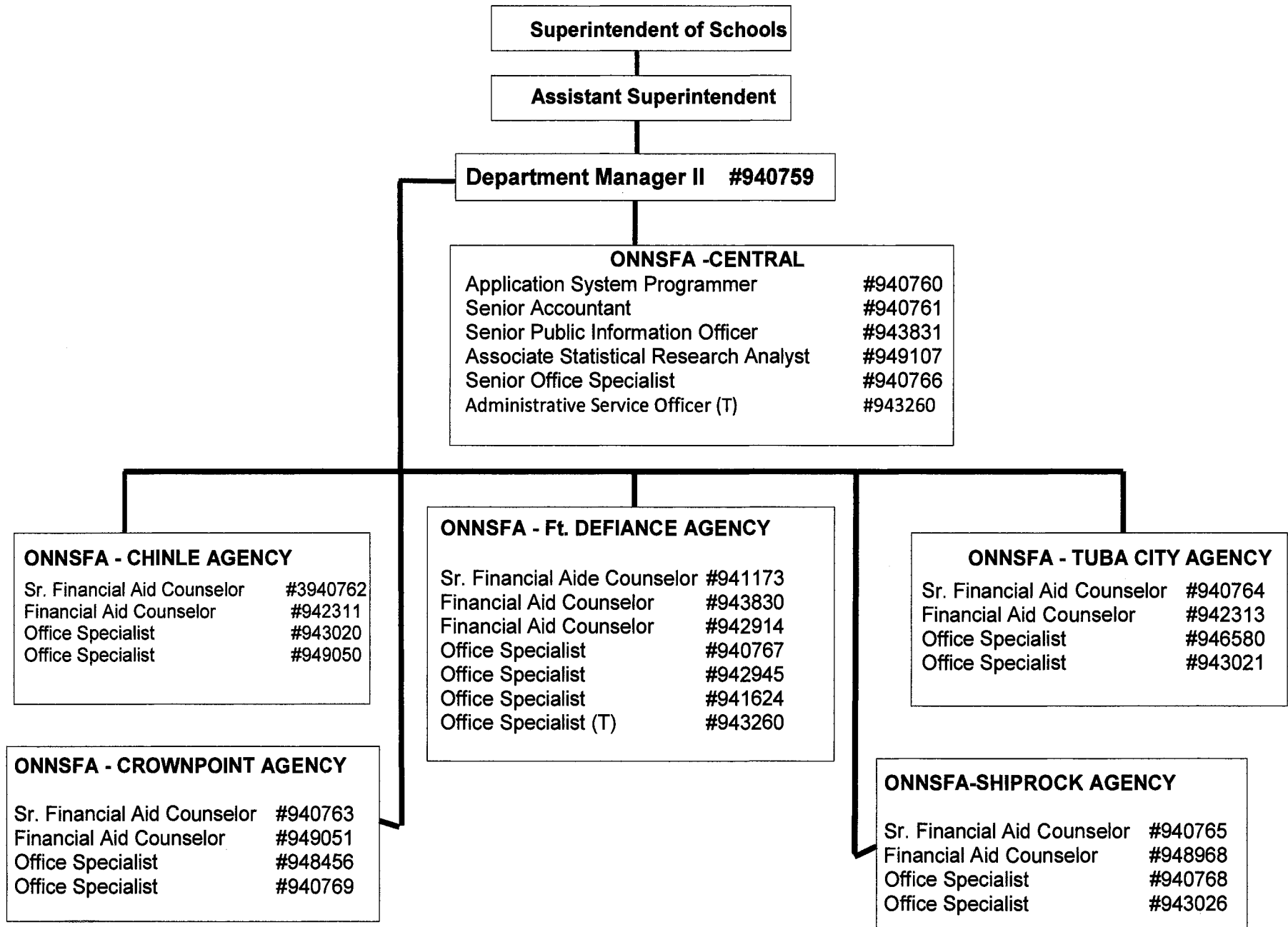
## **SECTION VI. LEGISLATIVE OVERSIGHT**

The Health, Education and Human Services Committee of the Navajo Nation Council are the oversight committee for the Department of Diné Education, including ONNSFA/NNTEC pursuant to 2 N.N.C. §§ 401 B-1.

## **SECTION VII. AMENDMENTS**

The Program may forward recommendations for amendments to this Plan of Operation to the Health, Education and Human Services Committee of the Navajo Nation Council.

**OFFICE OF NAVAJO NATION SCHOLARSHIP AND FINANCIAL ASSISTANCE  
ORGANIZATION CHART**



EXHIBIT

"J"



## NAVAJO NATION DEPARTMENT OF JUSTICE

**DOCUMENT  
REVIEW  
REQUEST  
FORM**



DOJ  
09-15-17 4238  
DATE / TIME  
☐ 7 Day Deadline  
DOC #: 00829872  
SAS #:  
UNIT: Hsqw

☐ RESUBMITTAL

(August 2017)

\*\*\* FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. \*\*\*

## CLIENT TO COMPLETE

DATE OF REQUEST: 9/15/17 ENTITY/DIVISION: Dept. of Dine' Education  
CONTACT NAME: Kee I Ke Yazzie DEPARTMENT: Dept. of Dine' Education - Admins.  
PHONE NUMBER: (928) 871-7475 / 7274 E-MAIL: keekeyazzie@nndjdc.org

TITLE OF DOCUMENT: Plan of Operations for DODE and Sub Programs

#81- Resub

## DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 9/15/17 4:40<sup>2</sup> REVIEWING ATTORNEY/ADVOCATE: ChrisDATE/TIME OUT OF UNIT: 9/20/17 3:40<sup>2</sup>

## DOJ ATTORNEY / ADVOCATE COMMENTS

Sufficient - Needs Superintendent's signature. for  
- Done on 9-20-17. Kiker

REVIEWED BY: (PRINT) DATE / TIME SURNAMED BY: (PRINT) DATE / TIME  
Chris Schneider 20 Sep 17 / 2017 Kandis Martinez 9/20/17 3:30pm

DOJ Secretary Called: Candace for Document Pick Up on 9/20/17 at 3:40 By: gm

PICKED UP BY: (PRINT) DATE / TIME:

Kendra

Document No. 008298Date Issued: 06/30/2017**EXECUTIVE OFFICIAL REVIEW**Title of Document: Plan of Operations for DODE&Sub Prgms Contact Name: YAZZIE, KEE IKEProgram/Division: DEPT OF DINE EDUCATIONEmail: \_\_\_\_\_ Phone Number: 928-871-7475

			Sufficient	Insufficient
<input type="checkbox"/>	<b>Business Site Lease</b>			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. Office of the Controller: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	(only if Procurement Clearance is not issued within 30 days of the initiation of the E.O. review)			
	3. Office of the Attorney General: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Business and Industrial Development Financing, Veteran Loans, (i.e. Loan, Loan Guarantee and Investment) or Delegation of Approving and/or Management Authority of Leasing transactions</b>			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. Office of the Attorney General: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Fund Management Plan, Expenditure Plans, Carry Over Requests, Budget Modifications</b>			
	1. Office of Management and Budget: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. Office of the Controller: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. Office of the Attorney General: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Navajo Housing Authority Request for Release of Funds</b>			
	1. NNEPA: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. Office of the Attorney General: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Lease Purchase Agreements</b>			
	1. Office of the Controller: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	(recommendation only)			
	2. Office of the Attorney General: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Grant Applications</b>			
	1. Office of Management and Budget: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. Office of the Controller: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. Office of the Attorney General: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	<b>Five Management Plan of the Local Governance Act, Delegation of an Approving Authority from a Standing Committee, Local Ordinances (Local Government Units), or Plans of Operation/Division Policies Requiring Committee Approval</b>			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. Office of the Attorney General: _____	Date: <u>8/25/17</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		<u>9/20/17</u>	<input checked="" type="checkbox"/>	
<input type="checkbox"/>	<b>Relinquishment of Navajo Membership</b>			
	1. Land Department: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. Elections: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. Office of the Attorney General: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>



**EXECUTIVE OFFICIAL REVIEW**Title of Document: Plan of Operations for DODE&Sub Prgms Contact Name: YAZZIE, KEE IKEProgram/Division: DEPT OF DINE EDUCATIONEmail: \_\_\_\_\_ Phone Number: 928-871-7475☐ **Business Site Lease** Sufficient    Insufficient

1. Division:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Office of the Controller:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
(only if Procurement Clearance is not issued within 30 days of the initiation of the E.O. review)				
3. Office of the Attorney General:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>

☐ **Business and Industrial Development Financing, Veteran Loans, (i.e. Loan, Loan Guarantee and Investment) or Delegation of Approving and/or Management Authority of Leasing transactions**

1. Division:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Office of the Attorney General:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>

☐ **Fund Management Plan, Expenditure Plans, Carry Over Requests, Budget Modifications**

1. Office of Management and Budget:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Office of the Controller:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
3. Office of the Attorney General:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>

☐ **Navajo Housing Authority Request for Release of Funds**

1. NNEPA:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Office of the Attorney General:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>

☐ **Lease Purchase Agreements**

1. Office of the Controller:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
(recommendation only)				
2. Office of the Attorney General:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>

☐ **Grant Applications**

1. Office of Management and Budget:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Office of the Controller:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
3. Office of the Attorney General:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>

☒ **Five Management Plan of the Local Governance Act, Delegation of an Approving Authority from a Standing Committee, Local Ordinances (Local Government Units), or Plans of Operation/Division Policies Requiring Committee Approval**

1. Division:	<u>Sammy Lewis</u>	Date: <u>9-20-19</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Office of the Attorney General:	<u>[Signature]</u>	Date: <u>8/25/17</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

☐ **Relinquishment of Navajo Membership**

1. Land Department:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2. Elections:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
3. Office of the Attorney General:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>

☐ **Land Withdrawal or Relinquishment for Commercial Purposes**

Sufficient    Insufficient

1. Division: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
2. Office of the Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

☐ **Land Withdrawals for Non-Commercial Purposes, General Land Leases and Resource Leases**

1. NLD \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
2. F&W \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
3. HPD \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
4. Minerals \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
5. NNEPA \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
6. DNR \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
7. DOJ \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

☐ **Rights of Way**

1. NLD \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
2. F&W \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
3. HPD \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
4. Minerals \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
5. NNEPA \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
6. Office of the Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
7. OPVP \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

☐ **Oil and Gas Prospecting Permits, Drilling and Exploration Permits, Mining Permit, Mining Lease**

1. Minerals \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
2. OPVP \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
3. NLD \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

☐ **Assignment of Mineral Lease**

1. Minerals \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
2. DNR \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
3. DOJ \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

☐ **ROW (where there has been no delegation of authority to the Navajo Land Department to grant the Nation's consent to a ROW)**

1. NLD \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
2. F&W \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
3. HPD \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
4. Minerals \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
5. NNEPA \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
6. DNR \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
7. DOJ \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
8. OPVP \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

☒ **OTHER:** Plans of Operations for Department of Dine' Education and Subsequent Programs

1. OMB Deleg - See Memo Date: 7-19-17 ☒ ☒  
2. \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
3. \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
4. \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
5. \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

*Deleg 8-15-17*  
*[Signature]*