LEGISLATIVE SUMMARY SHEET
Tracking No. 0347-19

DATE: November 18, 2019

TITLE OF RESOLUTION: AN ACTION RELATING TO THE HEALTH, EDUCATION AND HUMAN SERVICES AND THE BUDGET AND FINANCE COMMITTEES; APPROVING THE DEPARTMENT OF DINE EDUCATION REVENUE EXPENDITURE PLAN

PURPOSE: The purpose of this legislation is to approve the revenue expenditure plan for the Department of Dinè Education.

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: 2300
Website Posting Time/Date: 7:31pm 11-19-19
Posting End Date: 11/24/19
Eligible for Action: 11/25/19

Health Education & Human Services Committee
Thence
Budget & Finance Committee

PROPOSED STANDING COMMITTEE RESOLUTION

24TH NAVAJO NATION COUNCIL – First Year, 2019

INTRODUCED BY

Daniel E. Tso

(Sponsor)

TRACKING NO. 0347-19

AN ACTION

RELATING TO THE HEALTH, EDUCATION AND HUMAN SERVICES AND THE BUDGET AND FINANCE COMMITTEES; APPROVING THE DEPARTMENT OF DINE EDUCATION REVENUE EXPENDITURE PLAN

BE IT ENACTED:

Section One. Authority

A. The Health, Education and Human Services Committee serves as the oversight committee for the Department of Dinè Education. 2 N.N.C. § 401(C)(1).

B. The Budget and Finance Committee has the power "[t]o approve Fund Management Plans pursuant to the recommendations of the appropriate oversight committee and affected Division or Branch." 2 N.N.C. § 301(B)(14).

C. The Budget and Finance Committee has the power to "approve Fund Management Plans pursuant to the recommendations of the appropriate oversight committee and affected Division or Branch." 2 N.N.C. § 301(B)(14).

D. The Budget and Finance Committee has approved the "Eligibility Criteria for the Expenditure of Revenues Generated by Programs and Departments," Budget and Finance Committee Resolution, BFN-187-03.

Section Two. Findings

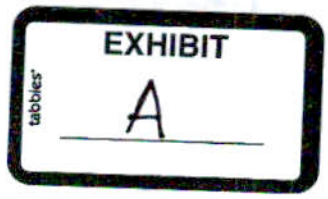
A. A Revenue Expenditure Plan is used when a program has fewer than $250,000 in annual revenues in accordance with Budget and Finance Committee Resolution, BFN-187-03, "Eligibility Criteria for the Expenditure of Revenues Generated by Programs and Departments."

B. The Revenue Expenditure Plan for the Department of Dinè Education is attached as **Exhibit A**.

C. The Revenue Expenditure plan has completed the Executive Official Review process and meets the criteria outlined in "Eligibility Criteria for the Expenditure of Revenues Generated by Programs and Departments," BFN-187-03. The Executive Official Review documents are attached as **Exhibit B**.

Section Three. Approval

The Navajo Nation hereby approves the Department of Dinè Education Revenue Expenditure Plan in **Exhibit A**.



Department of Diné Education

Administration Office

Business Unit #109001

Plan for Expenditures of Revenues

I. Establishment

The plan for the Expenditure of Revenues is established pursuant to the Navajo Nation policy and procedures to develop a Plan of Expenditure of Revenues, BFN-187-03 to account for revenue generated by the Navajo Nation DODE Administration Office.

II. Purpose

The purpose of the Navajo Nation DODE Administration Fund is to collect fees for meeting and conference rental of the Auditorium, office space, and conference rooms for meetings.

III. Plan of Operation

Pursuant to HEHSCN-29-17, DODE is established and is committed to advocate for and to help perpetuate the development of confident and self-sufficient citizens who can acquire the knowledge, technologies, skills, and abilities to succeed in society. Citizenship and leadership with a commitment to serve the Navajo Nation are highly encouraged.

IV. Funding Sources

The following are potential revenue sources that the NN DODE Administration Office will utilize to generate revenue. This list is not comprehensive and may be amended. All amounts will be charged the Navajo Nation tax at 6%.

a. Auditorium Usage: $100.00 for less than four (4) hrs. $150.00 for more than four (4) hrs.
b. Conference Room: $35.00 for less than four (4) hrs. $45.00 for more than four (4) hrs.
c. Office Space: $20.00 per square foot and charged monthly.

V. Rate/ Fee Setting Method and Process

The rates are set, comparable to local rental of the auditorium, conference room, and office space on or near the Navajo Nation, and do not include an administrative fee.

VI. Purpose of Expenditure of Funds

Fees collected for the Navajo Nation DODE Administration Fund shall be expended specifically for expenditures related to the space rental services and related operational expenses. Any revenues generated from the service fees will be expended and utilized for costs related to:

- Disposable office supplies (flip charts, erasable markers, dry erasers, and dry erase board cleaners).

- Emergency purchases are sometimes needed such as cleaning supplies for furniture, Lysol spray and disinfectant wipes.

VII. Limitations:

The revenue generated by the NN DODE Administration Office Fund is exclusively the property of the Office. The revenue raised by the Office will only be expended on expendable office supplies and related cleaning expenses.

VIII. Compliance:

The expenditure and utilization of all revenue generated through fees shall comply with the Navajo Nation law including the Navajo Business Opportunity Act.

IX. Unexpended Revenue

Any unexpended revenue generated shall revert to the Navajo Nation General Fund at the end of the year per BFN-187-03.

X. Expenditure Requirement

The expenditure and generation of revenues and collection fees shall comply with sound financial administration including accountability principles. The NN DODE Administration Office will utilize the Office of the Controller's Office established by internal process for recording and depositing all revenues generated and fees collected. NN DODE Administration Office in-house procedures governing expenditures and generation of revenue will be submitted to the Office of the Controller. Such procedures shall ensure the safeguarding of revenues and fees and depositing of such revenues and fees intact into the Navajo Nation's Cashier's Section.

XI. Budget Requirements

The revenues generated, and fees collected will be credited to the NN DODE Administration Office general fund budget (Business Unit #109001) upon receipt by the Office of the Controller's Cashier's Section. The NN DODE Administration Office shall develop a general fund budget using Navajo Nation Budget Forms at the beginning of the Fiscal Year that includes a conservative projection of the revenues that will be generated.

XII. Amendments

The Budget and Finance Committee may amend the Plan of Expenditure of Revenues for the NN DODE Administration Office and related documents upon recommendation by the Office of the Controller and the approval of the Health, Education, and Human Services Committee of the Navajo Nation Council.

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EXHIBIT tabbies B

Document No. 012129 Date Issued:

EXECUTIVE OFFICIAL REVIEW

Title of Document: DODE Fund Management Plan Contact Name: YAZZIE, KEE IKE

Program/Division: DEPT OF DINE EDUCATION

Email: keeikeyazzie@nndode.org Phone Number: 928-871-7475

				Sufficient	Insufficient
☐	**Business Site Lease**				
	1. Division:		Date:	☐	☐
	2. Office of the Controller:		Date:	☐	☐
	(only if Procurement Clearance is not issued within 30 days of the initiation of the E.O. review)				
	3. Office of the Attorney General:		Date:	☐	☐
☐	**Business and Industrial Development Financing, Veteran Loans, (i.e. Loan, Loan Guarantee and Investment) or Delegation of Approving and/or Management Authority of Leasing transactions**				
	1. Division:		Date:	☐	☐
	2. Office of the Attorney General:		Date:	☐	☐
☒	**Fund Management Plan, Expenditure Plans, Carry Over Requests, Budget Modifications**				
	1. Office of Management and Budget:	DByal	Date: CORRECTED 3/28/19 See Memo 5-15-19	☑	☐
	2. Office of the Controller:	Rowan	Date: 6-7-19	☐	☑
	3. Office of the Attorney General:	AMartin 6/19/19	Date: 6/19/19 6/26/19	☐	☐
☐	**Navajo Housing Authority Request for Release of Funds**				
	1. NNEPA:		Date:	☐	☐
	2. Office of the Attorney General:		Date:	☐	☐
☐	**Lease Purchase Agreements**				
	1. Office of the Controller:		Date:	☐	☐
	(recommendation only)				
	2. Office of the Attorney General:		Date:	☐	☐
☐	**Grant Applications**				
	1. Office of Management and Budget:		Date:	☐	☐
	2. Office of the Controller:		Date:	☐	☐
	3. Office of the Attorney General:		Date:	☐	☐
☐	**Five Management Plan of the Local Governance Act, Delegation of an Approving Authority from a Standing Committee, Local Ordinances (Local Government Units), or Plans of Operation/Division Policies Requiring Committee Approval**				
	1. Division:		Date:	☐	☐
	2. Office of the Attorney General:		Date:	☐	☐
☐	**Relinquishment of Navajo Membership**				
	1. Land Department:		Date:	☐	☐
	2. Elections:		Date:	☐	☐
	3. Office of the Attorney General:		Date:	☐	☐

Pursuant to 2 N.N.C. § 164 and Executive Order Number 07-2013

NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM

RECEIVED
JUN 24 2019
DEPARTMENT OF JUSTICE
RECEPTIONIST DESK

DOJ
6/24/19 @ 3:58p
DATE / TIME
☐ 7 Day Deadline
DOC #: 012129 #2
SAS #:
UNIT: HSGU

☒ RESUBMITTAL (June 2019)

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST: June 24, 2019
ENTITY/DIVISION: Dept. of Dine Educ.
CONTACT NAME: Kee Ike Yazzie
DEPARTMENT: Administration
PHONE NUMBER: 871-7475
E-MAIL: keeikeyazzie@nndoe.org

TITLE OF DOCUMENT: Plan for Expenditures of Revenues - NNDOE Administration

DOJ SECRETARY TO COMPLETE

68

DATE/TIME IN UNIT: 6/24/19 @
REVIEWING ATTORNEY/ADVOCATE: Alex

DATE/TIME OUT OF UNIT: 6/26/19 @ 2pm

DOJ ATTORNEY / ADVOCATE COMMENTS

Sufficient - forgot title for section X. (see document)
- no need to resubmit.

REVIEWED BY: (*PRINT*)	DATE / TIME	SURNAMED BY: (*PRINT*)	DATE / TIME
Alex Kisella	6/26/19 @ 9:20am	Sandra Martin	6/26/19 10:36am

DOJ Secretary Called: Joseph for Document Pick Up on 6/26/19 at 2pm By: cb

PICKED UP BY: (*PRINT*) DATE / TIME:

NNDOJ/DRRF-July 2013

NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM

RECEIVED
JUN - 7 2019
DEPARTMENT OF JUSTICE
RECEPTIONIST DESK

DOJ
6/7/19 @ 3:47pm
DATE / TIME
☐ 7 Day Deadline
DOC #: 012129
SAS #:
UNIT: HSGA

☐ RESUBMITTAL

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST: 6/7/2019
ENTITY/DIVISION: Dept. Education
CONTACT NAME: Keelke Yazzie
DEPARTMENT: Administration
PHONE NUMBER: 928-871-7475
E-MAIL: keeikeyazzie@nndode.org

TITLE OF DOCUMENT: DODE Fund Management Plan

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 6/7/19 @ 4:20
REVIEWING ATTORNEY/ADVOCATE: KM
DATE/TIME OUT OF UNIT: 6/20/19 @ 11:12

DOJ ATTORNEY / ADVOCATE COMMENTS

Sufficient - however, minor edits noted on document.
- Agree w/ OOC comments * ; Be consistent in title of office

REVIEWED BY: (*PRINT*)	DATE / TIME	SURNAMED BY: (*PRINT*)	DATE / TIME
Alex Kinsella	6/19/19 4:42pm	Kandis Martino	6/19/19 4:44pm

DOJ Secretary Called: Alishea for Document Pick Up on 6/20/19 at 11:12 By: gm

PICKED UP BY: (*PRINT*) DATE / TIME:

NNDOJ/DRRF-July 2013

Document No. 012129 Date Issued: 03/01/2019

EXECUTIVE OFFICIAL REVIEW

Title of Document: DODE Fund Management Plan Contact Name: YAZZIE, KEE IKE

Program/Division: DEPT OF DINE EDUCATION

Email: keeikeyazzie@nndode.org Phone Number: 928-871-7475

			Sufficient	Insufficient
☐ **Business Site Lease**				
1. Division:		Date:	☐	☐
2. Office of the Controller:		Date:	☐	☐
(only if Procurement Clearance is not issued within 30 days of the initiation of the E.O. review)				
3. Office of the Attorney General:		Date:	☐	☐
☐ **Business and Industrial Development Financing, Veteran Loans, (i.e. Loan, Loan Guarantee and Investment) or Delegation of Approving and/or Management Authority of Leasing transactions**				
1. Division:		Date:	☐	☐
2. Office of the Attorney General:		Date:	☐	☐
☒ **Fund Management Plan, Expenditure Plans, Carry Over Requests, Budget Modifications**				
1. Office of Management and Budget:	DBayal	Date: CORRECTED See Memo 3/28/19 5-15-19	☑	☐
2. Office of the Controller:	[illegible]	Date: 6-7-19	☐	☐
3. Office of the Attorney General:	[illegible]	Date: 6/19/19	☒	☐
☐ **Navajo Housing Authority Request for Release of Funds**				
1. NNEPA:		Date:	☐	☐
2. Office of the Attorney General:		Date:	☐	☐
☐ **Lease Purchase Agreements**				
1. Office of the Controller: (recommendation only)		Date:	☐	☐
2. Office of the Attorney General:		Date:	☐	☐
☐ **Grant Applications**				
1. Office of Management and Budget:		Date:	☐	☐
2. Office of the Controller:		Date:	☐	☐
3. Office of the Attorney General:		Date:	☐	☐
☐ **Five Management Plan of the Local Governance Act, Delegation of an Approving Authority from a Standing Committee, Local Ordinances (Local Government Units), or Plans of Operation/Division Policies Requiring Committee Approval**				
1. Division:		Date:	☐	☐
2. Office of the Attorney General:		Date:	☐	☐
☐ **Relinquishment of Navajo Membership**				
1. Land Department:		Date:	☐	☐
2. Elections:		Date:	☐	☐
3. Office of the Attorney General:		Date:	☐	☐

Pursuant to 2 N.N.C. § 164 and Executive Order Number 07-2013

THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT

Memorandum:

To: 2 NNC § 164 Reviewers

Delegates & 2 NNC '164 Reviewers
Navajo Nation Government

From: Robert Willie, Accounting Manager
Office of the Controller

Date: June 7, 2019

Subject: 164 Review-012129-DODE Fund Management Plan

The Office of the Controller has reviewed the above referenced document.

1. This document would be an expenditure of revenues which fall under resolution BFN-187-03. This is a General Fund account which will charge for conference room usage.
2. The Plan of Expenditures of Revenues section IX. Unexpended Revenue would need to state that any unexpended revenue generated shall revert to the Navajo Nation General Fund at the end of the year per BFN-187-03.
3. Navajo Nation buildings in general belong to the Navajo Nation and maintained for the most part by the facilities maintenance department. Perhaps all the Navajo Nation programs that are charging fees for building use should contribute their revenues to the maintenance of buildings or the General Fund revenue shortfall as most of these programs are service orientated and not intended to collect revenues as proprietary accounts.

f you should have any questions you can contact me at tribal extension X6125

DEPARTMENT OF DINÉ EDUCATION
THE NAVAJO NATION
P.O. Box 670 · Window Rock, Arizona 86515
PHONE (928) 871 – 7475 · FAX (928) 871 – 7474

Jonathan Nez
President

Myron Lizer
Vice-President

D Byrd 5-15-19

MEMORANDUM

TO : Ancita Largo, Senior Management Analyst
OMB/Management & Policy Section
AND
Reviewers/Sponsors/24th NN Council

RECEIVED
MAY 14 2019
OFFICE OF MANAGEMENT & BUDGET
NAVAJO NATION

From : Kee Ike Yazzie, Senior Planner
Department of Diné Education-Administration

Date : May 14, 2019

Subject : Response to 164 REVIEW #: 012129
Fund Management Plan for Department of Diné Education

The Department of Diné Education Administration is in receipt of memorandum dated March 28, 2019 from the Office of Management and Budget/Management and Policy Section regarding the review by OMB on the proposed Fund Management Plan for DODE-Administration.

This memorandum in in response to the Review by OMB on 164 Review #: 012129 as follows:

1. I am in receipt of the two (2) resolutions referencing the establishment of Fund Management Plans for revenues generated by program and departments. Resolution BFN187-03 for generating revenues less than $250,000 is applicable to our Fund Management Plan. DODE will abide to this resolution.

2. The Fund Management Plan Section III. DODE 's Plan of Operation has been corrected to read HEHSCN-29-17.

If there are any further questions on this matter, contact DODE Administration Office at 871-7475.

CONCURRENCE:

Dr. Tommy Lewis, Superintendent of Schools
Department of Diné Education

Attachments

Xc: Dominic Beyal, Executive Director, OMB
Dr. Tommy Lewis, Superintendent of Schools, DODE
Dr. Timothy Benally, Assistant Superintendent, DODE

BOARD OF EDUCATION
Freda Nells, ***President*** *· Priscilla B. Manuelito,* ***Vice President*** *· Dr. Victoria Yazzie,* ***Secretary***
Member: *Sharon A. Toadecheenie*
Dr. Tommy Lewis, Superintendent of Schools

THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT

OFFICE OF MANAGEMENT AND BUDGET

March 28, 2019

RECEIVED
APR = 3 2019
DEPARTMENT OF DINE EDUCATION
ADMINISTRATION

MEMORANDUM:

TO : SPONSORS/REVIEWERS/NAVAJO NATION COUNCIL

FROM :
Ancita Largo, Senior Management Analyst
OMB/Management and Policy Section

SUBJECT : 164 REVIEW #: 012129
Fund Management Plan for Department of Dine' Education

The Office of Management and Budget reviewed the above subject proposal according to the provision of 12 N.N.C. § 820 (m) and the following is noted:

1. There are two (2) resolutions to establish Fund Management Plans for revenues generated program and departments:
   a) BFMY-38-02 for annual revenues collected must be at least a minimum of $250,000 or above.
   b) BFN-187-03 for generating revenues less than $250,000.

2. The Fund Management Plan Section III. Plan of Operation resolution number is incorrect.

If you have any questions, contact our office at (928) 871-6570.

CONCURRENCE:

Dominic Beyal, Executive Director
Office of Management and Budget

xc: Dr. Tommy Lewis, Superintendent, DODE
OMB File

Department of Diné Education

Administration Office

Business Unit #109001

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IX. Unexpended Revenue

Any unexpended revenue generated shall be rolled over and deposited in the Administration's General Fund account per Business Unit #109001 before the end of the fiscal year.

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Department of Diné Education

Administration Office

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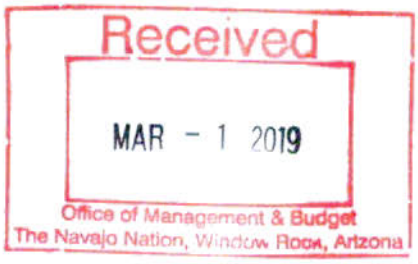
The expenditure and generation of revenues and collection fees shall comply with sound financial administration including accountability principles. The NN Administration Office will utilize the Office of the Controller's Office established by internal process for recording and depositing all revenues generated and fees collected. NN Administrations Office in-house procedures governing expenditures and generation of revenue will be submitted to the Office of the Controller. Such procedures shall ensure the safeguarding of revenues and fees and depositing of such revenues and fees intact into the Navajo Nation's Cashier's Section.

XI. Budget Requirements

The revenues generated and fees collected will be credited to the NN Administration Office general fund budget (Business Unit #109001) upon receipt by the Office of the Controller's Cashier's Section. The NN Administration Office shall develop a general fund budget using Navajo Nation Budget Forms at the beginning of the Fiscal Year that includes a conservative projection of the revenues that will be generated.

XII. Amendments

The Budget and Finance Committee may amend the Plan of Expenditure of Revenues for the NN Administration Office and related documents upon recommendation by the Office of the Controller and the approval of the Health, Education, and Human Services Committee of the Navajo Nation Council.



BFN-187-03

RESOLUTION OF THE BUDGET AND FINANCE COMMITTEE OF THE NAVAJO NATION COUNCIL

Approving the Eligibility Criteria for the Expenditure of Revenues Generated by Programs and Departments

WHEREAS:

1. Pursuant to 2 N.N.C. § 374 (B) (2), the Budget and Finance Committee of the Navajo Nation Council is authorized to the extent permitted by federal or Navajo Nation laws and regulations, to appropriate, allocate, cancel, reappropriate and review the use of Navajo Nation funds received including but not limited to all grants, contracts, gifts and other funds from all sources; and

2. Pursuant to 2 N.N.C. § 374 (B) (4), the Budget and Finance Committee of the Navajo Nation Council is authorized to coordinate and review all fiscal, financial and investment activities of the Navajo Nation and its enterprises, as well as other agencies, federal, state, regional and private; and

3. The Budget and Finance Committee has received requests from programs and departments to establish a Fund Management Plan to utilize revenues generated to support the program operations; and

4. Pursuant to directive from the Budget and Finance Committee of the Navajo Nation Council, the committee requested the development of criteria to determine what plan should be adopted. Through a couple of drafts and a work session between the Office of the Controller, Office of the Auditor General, Office of Management and Budget and the Department of Justice the plan has been finalized. The Eligibility Criteria for the Expenditure of Revenues Generated by Programs and Departments has been prepared and is attached hereto and incorporated herein as Exhibit "A".

NOW THEREFORE BE IT RESOLVED THAT:

The Budget and Finance Committee of the Navajo Nation Council hereby adopts the Eligibility Criteria for the Expenditure of Revenues Generated by Programs and Departments, attached hereto as Exhibit "A", to provide as a guide review criteria.

ORIGINAL

BFN-187-03

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Budget and Finance Committee of the Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona) at which a quorum was present and that same was passed by a vote of 7 in favor, 0 opposed and 0 abstained, this 18th day of November, 2003.

Raymond Maxx
Chairperson

Motion : Ernest Hubbell
Second : Jerry Bodie

ORIGINAL

Exhibit "A"

ELIGIBILITY CRITERIA FOR THE EXPENDITURE OF REVENUES GENERATED BY PROGRAMS AND DEPARTMENTS

I. PURPOSE

To establish criteria for Navajo Nation Programs and Departments, who do not meet the criteria of BFMY-38-02 (Eligibility Criteria for the Establishment of a Fund and Related Fund Management Plan), to generate revenue, including the collection of fees, for goods and/or services provided and to expend such revenue generated. This criteria is not intended to apply to chapters or fund raising activities conducted by employees.

II. CRITERIA

1. Programs and departments shall have a current and approved Plan of Operation on file with the Office of the Controller.

2. A program's and/or department's generation of revenue for goods and/or services provided and expenditure of such revenues shall have Navajo Nation oversight committee and Budget and Finance Committee approval legislation. Such legislation can be part of or separate from the program or department's Plan of Operation. The program or department shall provide the Office of the Controller with copies of the legislation. At a minimum, such legislation shall include:

   A. A detailed explanation of the specific sources from which such revenue is to be generated; and

   B. A detailed explanation of the rate or fee setting method and process used; and

   C. A statement defining the purposes for which the revenue generated can be expended and/or utilized. The expenditure and/or utilization of revenue shall have a correlation with the reason for the generation of revenue. For example, if a program collects fees for the use of its equipment, such revenue should only be expended for the repair, maintenance, and/or replacement of such equipment.

D. A statement that the revenues generated cannot be expended on or allocated to uses other than those specified in the legislation.

E. A statement that the expenditure and utilization of all revenue generated and/or fees collected will comply with Navajo Nation law, including the Navajo Business Opportunity Act.

F. A statement that any unexpended revenue generated shall revert to the Navajo Nation General Fund at the end of the fiscal year.

III. EXPENDITURE REQUIREMENT

The expenditure and generation of revenues and/or collection of fees shall comply with sound financial administration, including accountability principles. Programs and departments shall utilize the Office of the Controller's established internal process for recording and depositing all revenues generated and/or fees collected. The program or department shall provide the Office of the Controller with written in-house procedures governing the expenditure and generation of revenue. Such procedures shall ensure the safeguarding of revenues and/or fees and depositing of such revenues and or fees intact into the Navajo Nation's depository account or to the Navajo Nation's Cashier's Section.

IV. BUDGET REQUIREMENT

The revenues generated will be credited to the program's or department's general fund budget upon receipt by the Office of the Controller Cashier's Section. Programs and/or departments shall develop a general fund budget using Navajo Nation Budget Form #___ at the beginning of the fiscal year that includes a conservative projection of the revenues that will be generated. The estimated expenditures shall be consistent with Section II above. This conservative yearly projection shall meet the intent of this policy.

V. AMENDMENTS

The Budget and Finance Committee may amend these Eligibility Criteria for the Expenditure of Revenues Generated by Programs and Departments upon recommendation by the Office of the Controller.

Office of Legislative Counsel
Telephone: (928) 871-7166
Fax # (928) 871-7576



Honorable Seth Damon
Speaker
24th Navajo Nation Council

MEMORANDUM

TO: Honorable Daniel E. Tso
24th Navajo Nation Council

FROM: K A Lowell
Kristen Lowell, Principal Attorney
Office of Legislative Counsel

DATE: November 18, 2019

SUBJECT: **AN ACTION RELATING TO THE HEALTH, EDUCATION AND HUMAN SERVICES AND THE BUDGET AND FINANCE COMMITTEES; APPROVING THE DEPARTMENT OF DINE EDUCATION REVENUE EXPENDITURE PLAN**

As requested, I have prepared the above-referenced proposed resolution and associated legislative summary sheet pursuant to your request for legislative drafting. Based on existing law and review of documents submitted, the resolution as drafted is legally sufficient. As with any action of government however, it can be subject to review by the courts in the event of proper challenge.

Please ensure that this particular resolution request is precisely what you want. You are encouraged to review the proposed resolution to ensure that it is drafted to your satisfaction.

The Office of Legislative Counsel confirms the appropriate standing committee(s) based on the standing committees powers outlined in 2 N.N.C. §§301, 401, 501, 601 and 701. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration." 2 N.N.C. §164(A)(5).

If the proposed resolution is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like made to the proposed resolution.

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION

LEGISLATION NO: 0347-19 SPONSOR: Daniel Tso

TITLE: An Action Relating To The Health, Education and Human Services and the Budget and Finance Committees; Approving the Department of Dine Education Revenue Expenditure Plan

Date posted: November 19, 2019 at 7:31 PM

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7586

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

Please note: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. *§374 et. seq.*