

RESOLUTION OF THE
HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE

23rd NAVAJO NATION COUNCIL -- Third Year, 2017

AN ACTION

RELATING TO HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE;
APPROVING AMENDMENTS TO THE NAVAJO NATION WIRELESS DEVICE SERVICE
POLICIES AND PROCEDURES AS THEY APPLY TO THE NAVAJO NATION AND AS
PROPOSED BY THE TELECOMMUNICATIONS AND UTILITIES DEPARTMENT WITHIN
THE DIVISION OF GENERAL SERVICES

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Health, Education and Human Services Committee of the Navajo Nation Council has legislative oversight of general government services and human services, hence the Division of General Services, including the authority to review, recommend or propose adoption of appropriate Plans of Operation. 2 N.N.C. §§ 400 (C)(1), 401 (C)(1)

SECTION TWO. FINDINGS

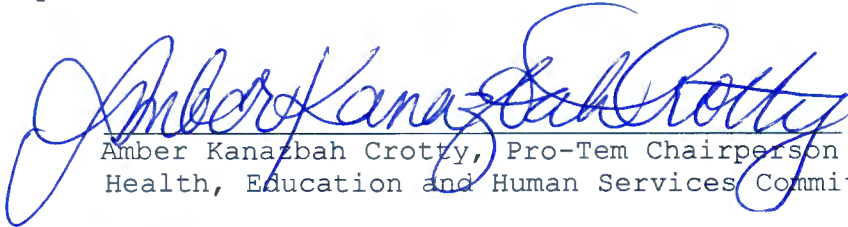
- A. The Navajo Nation Telecommunications and Utilities Department (NNTU) within the Division of General Services provides access to essential telecommunications and utility service for the Navajo Nation government.
- B. The Navajo Nation Division of General Services, Telecommunications and Utilities Department has proposed amending the policies and procedures regarding wireless device service as they apply to the Navajo Nation. See **Exhibit "A"**.
- C. The proposed amendments to these policies and procedures have been reviewed by the necessary parties and found legally sufficient. See **Exhibit "B"**.
- D. The Health, Education and Human Services Committee of the Navajo Nation Council finds it in the best interest of the Navajo Nation to approve the proposed amendments to the policies and procedures regarding wireless device service as applied to the Navajo Nation as proposed by the Navajo Nation Division of General Services, Telecommunications and Utilities Department Plan of Operation as found at **Exhibit "A"**.

SECTION THREE. APPROVAL

The Health, Education and Human Services Committee hereby approves the proposed amendments to the policies and procedures regarding wireless device service as applied to the Navajo Nation as found at **Exhibit "A"**.

CERTIFICATION

I, hereby, certify that the following resolution was duly considered by the Health, Education and Human Services Committee of the 23rd Navajo Nation Council at a duly called meeting at Window Rock, (Navajo Nation) Arizona, at which quorum was present and that same was passed by a vote of 3 in favor, 0 opposed, 1 abstained this 11th day of September, 2017.


Amber Kanazbah Crotty, Pro-Tem Chairperson
Health, Education and Human Services Committee

Motion: Honorable Steven Begay
Second: Honorable Nelson BeGaye

Amendment (1) One: On New Exhibit "A", Page 1, overstrike ~~Government Service Resolution GSCAU-27-09/A HEHSC-15-15...~~

Motion: Honorable Steven Begay
Second: Honorable Nelson BeGaye
Vote: 3 in Favor; 0 Opposed
(Pro-Tem Chairperson Not Voting)

Directive (1) One: Navajo Nation Telecommunications and Utilities is to conduct a cost analysis that compares the usage of smart phones and non-smart phones by Navajo Nation Programs and to propose cost saving measures report back to the Health, Education and Human Services Committee at a later date. The Navajo Nation Telecommunications and Utilities is also directed to identify, propose improved tracking and information of the wireless devices; issuing phones with the name, title, and department of the employee; and to develop additional proposed amendments toward the wireless device policy to improve accountability for another legislation.

Motion: Honorable Jonathan L. Hale
Second: Honorable Steven Begay
Vote: 3 in Favor; 0 Opposed; Pro-Tem Chairperson Not Voting)

Navajo Nation ~~Telecommunication & Utilities~~
Wireless ~~Phone~~ Device Service Policy & Procedures

Authority: Pursuant to ~~Government Service Resolution GSCAU-27-09/A~~ HEHSC-15-15, the purpose of the Navajo Nation Telecommunication & Utilities (NNTU) department is to plan, administer and manage the telecommunication and utilities activities for the Navajo Nation.

Purpose: NNTU seeks to provide quality wireless ~~phone~~ device services to the Navajo Nation government offices in a cost effective manner with reliable coverage area in and outside the Navajo Nation. To ensure wireless ~~phone~~ device service is utilized for critical communication and to lessen wireless ~~phone~~ device abuse by users and overcharges by vendors.

Policy:

All Navajo Nation departments/programs shall request for wireless ~~phone~~ device services through Navajo Nation Telecommunication & Utilities (NNTU). Navajo Nation departments/programs shall utilize wireless ~~phone~~ device services in the performance of Navajo Nation business. NNTU will not be responsible for wireless ~~phone~~ device service abuse which is a disallowed cost.

Definitions:

Wireless services – is a transmission service for users of wireless devices (~~handheld computers and telephones~~) through radio frequency (RF) signals rather than through an end-to-end wired communication.

Wireless device – equipment that lets the user communicate with others through electromagnetic waves. Common examples of wireless equipment in use today include: cellular phones (basic or smart), ~~personal data assistant (PDA), Smart phone, Blackberry Device tablets, and broadband access card~~ mobile hot spots, and ~~or~~ USB modem.

Procedures:

1. NNTU shall approve the procurement of all wireless ~~phone~~ device equipment and services for the Navajo Nation governmental offices.
 - A. All procurement shall be in accordance with the Navajo Nation procurement regulations and laws.
 - B. NNTU shall provide technical assistance in acquiring standardized telecommunication equipment.
2. NNTU will enter into a contractual agreement(s) with available wireless service providers to provide reliable coverage for the Navajo Nation governmental offices in a cost effective manner.
 - A. All Navajo Nation governmental offices will be required to utilize these contractual agreements. All requests to opt out of contractual utilization shall be approved by the Health, Education, and Human Services Committee.
 - B. NNTU will develop and implement procedures to facilitate the timely procurement of service and equipment under the contractual agreement(s).

3. All procurements for wireless phone device services, whether new or existing, shall be requested to NNTU and designated Account Manager for contracted service provider.
- A. The use of wireless phone device service shall be used where critical communication is needed in conducting official Navajo Nation business. ~~The service plan will be limited to the basic or standard service package required by the employee.~~
- B. Each department will designate a specific point of contact (SPOC) and all procurements shall be requested by this designee(s).
- ~~A. All new accounts including upgrades and replacement for wireless phones shall be in memorandum form with the following information:~~
- ~~1. Department name and contact information, including telephone number~~
 - ~~2. Departmental business unit account number of where the charges will be applied, along with a current budget print out of the business unit.~~
 - ~~3. Authorized signature of the division, department or program manager~~
 - ~~4. Justification for service~~
 - ~~a. Employee name and position title~~
 - ~~b. Explanation on why wireless communication is critical in performance of their duties and responsibilities~~
 - ~~c. Specify Coverage area needed (i.e. Navajo Nation only and/or off reservation)~~
 - ~~d. Specify type of service plan and justification for each type of service required (i.e. Why data service is needed?)~~
 - ~~i. Voice Services~~
 - ~~ii. Voice and Messaging Services~~
 - ~~iii. Voice, Messaging, and Data Services~~
 - ~~e. Minimum number of minutes required (usage shall be adhered to approved service agreement)~~
 - ~~f. Type of wireless device (additional justification required if cost of wireless phone exceeds \$50). Purchase of smart phones (i.e. BlackBerry or Personal Data Assistant PDA) will be limited to supervisory positions~~
 - ~~g. Insurance coverage will be required~~
 - ~~h. Attach Purchase Requisition and quotation of requesting services from Copy of contractual service agreement and invoice (if applicable)~~
- B. C. The department will complete the Purchase Requisition for equipment purchase as follows:
1. Charge to object code 4210 (Equipment) / ~~5620 (Services).~~
 2. Ship to address: ~~(Department address)~~
Navajo Nation Telecommunication & Utilities
Morgan Boulevard, Building No. 2528
Window Rock, AZ 86515

3. Bill to address: ~~(Department Address)~~
Navajo Nation Telecommunication & Utilities
P.O. Box 2928
Window Rock, AZ 86515
 - ~~G.~~ D. Submittal to the following offices for review and signature, in the following order:
 1. Property Management, Office of the Controller NNTU
 2. NNTU Property Management, Office of the Controller
 3. Purchasing Services, Office of the Controller
 - ~~D.~~ E. All wireless ~~phones~~ devices are considered sensitive items therefore NNTU will issue all device(s) to designated departmental SPOC. it is the responsibility of the department to contact Property Management for accountability and property control.
 - ~~E.~~ F. Upon approval of request NNTU will return the Purchase Requisition to department and/or Office of the Controller for further processing.
 - ~~F.~~ G. NNTU shall ~~periodically~~ review and monitor monthly invoices.
 - ~~G.~~ H. Departments are responsible to uphold service agreement(s).
4. Departments shall budget for wireless communication expenses as stipulated by the Navajo Nation Budget Instructions and Policies Manual.
 5. All wireless equipment and service costs will be handled as follows:
 - A. Processing of payment for monthly invoices will be the responsibility of the applicable ~~department with sign-off by NNTU.~~ NNTU will charge cost against applicable departmental business unit budget. Failure to budget as necessary will result in disconnection of service by NNTU.
 - B. Costs associated with repair and equipment will be the responsibility of the applicable department.
 - ~~C. Wireless phone equipment and service budget for the three Branch Chiefs comprising of the Navajo Nation President, Vice President, Chief Justice and the Speaker of the Navajo Nation Council is allocated under the approved annual Telecommunications Fixed Cost budget.~~
 6. Inventory of wireless ~~phone~~ device service lines and equipment.
 - A. NNTU is responsible for maintaining a complete inventory of all Navajo Nation wireless ~~phone~~ device service lines and will conduct inventory on a periodic annual basis.
 - B. Each department is responsible for maintaining current inventory ~~of equipment by completion of "Attachment A"~~ and submittal to NNTU. Failure to submit inventory as required will result in suspension or disconnection of service by NNTU.
 - C. Obsolete, unused and/or damaged equipment shall be returned to NNTU within working 10 days for proper disposal. Failure to do so will result in suspension or disconnection of service by NNTU
 7. Navajo Nation departments will ensure the proper usage and care of wireless ~~phone~~ device equipment:
 - A. All departments shall utilize equipment for the purpose of Navajo Nation business only. All activity conducted on Navajo Nation phones are retained as Navajo Nation information.
 - B. All wireless ~~phone~~ device and equipment shall be kept in good working condition by employee.

- C. Any cost associated with the misuse and abuse of device and equipment shall be the responsibility of the employee.
 - D. All lost, stolen and vandalized device and equipment will require employee to file a police report for insurance replacement purposes. Notification shall be provided to the service provider along with written notification to NNTU.
8. All equipment and operation of wireless equipment is subject to the rules and regulations of the Federal Communications Commission (FCC). For additional information, visit the FCC website: <http://www.fcc.gov>
 9. All Navajo Nation employees shall abide by the following while utilizing wireless ~~phone~~ device service and equipment: All disallowed cost shall be reimbursed by employee. Failure to do will result in suspension or disconnection of service.
 - A. Number of minutes: Shall abide by their contract agreement for the allowable minutes.
 - B. Text messages: Shall abide by their contract agreement for the allowable text messaging.
 - C. Data Usage: Shall be used in conducting Navajo Nation business while away from their workstation. Unjustified excessive use is prohibited and will result in suspension or disconnection of service.
 - ~~D.~~ D. Downloads: Shall be prohibited from downloading any music, ring tones, ring back tones, movies, pictures and games.
 - ~~D.~~ E. Collect calls: Shall not accept collect calls.
 - ~~E.~~ F. Personal call: Are discouraged from making personal calls and shall not exceed calling plan minutes.
 - ~~F.~~ G. Directory Assistance: For free service, dial 1-800-FREE-411. Use of other services is costly and prohibited.
 - ~~G.~~ H. 900 calls: The Navajo Nation absolutely disallows calls to 1-900-XXX-XXXX and/or other similar numbers.
 - ~~H.~~ I. Harassing calls: If you receive harassing or threatening phone calls, you should notify your immediate supervisor and take necessary action to address issue. And if necessary report the incident to the local law enforcement agency.
 10. All supervisors shall ensure their employees comply with the Wireless ~~Phone~~ Device Service Policy and Procedures. The employee will be responsible for all costs associated with non-compliance.
 11. All non-compliance issues will be addressed to the program, department, or division head and the Office of Auditor General. Failure to address non-compliance may result in termination of services.
 12. Clarification to the Wireless ~~Phone~~ Device Service Policy and Procedures
The NNTU department may issue whatever additional directives and memoranda deemed necessary to clarify the intent of these policies and procedures.
 13. Amendment to the Wireless ~~Phone~~ Device Service Policy and Procedures
The policy and procedures may be amended when necessary with the approval of the Health, Education, and Human Government Services Committee

Navajo Nation Telecommunication & Utilities (NNTU)
Wireless Phone Inventory Form

Please complete the following information on your wireless phone.

Wireless Phone Assignment Information

Employee Name: _____

Employee Job Title: _____

Division Name: _____

Department or Program Name: _____

Wireless Phone Number: _____

Wireless Service Provider: _____

Wireless Phone Equipment Information

Electronic Serial Number: _____

Model, make and number: _____

Navajo Nation Property (Asset) Tag Number: _____

Current calling plan and features: _____

Warranty Information: _____

Purchase Date: _____

Contract End Date: _____

Employee's acknowledgement:

I agree to abide by the Navajo Nation Wireless Phone Usage Policy & Procedures.

Employee Signature: _____ Date: _____

Completed By _____
(Sign) (Print) (Date)



THE NAVAJO NATION

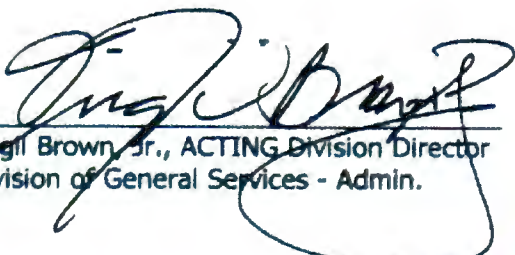
RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE-PRESIDENT

October 03, 2016

MEMORANDUM

TO : ALL CONCERNED

FROM :


Virgil Brown, Jr., ACTING Division Director
Division of General Services - Admin.

SUBJECT :

STANDING DELEGATION ~ **FISCAL YEAR 2017**

This is to advise all concerned, of the standing DELEGATION OF AUTHORITY that will be in effect during the time(s) that I am away from the office.

Ms. Marlene S. Slim, Administrative Services Officer, Division of General Services - Administration will automatically assume the Acting Division Director status, when I am not in the office.

This authority will commence 8:00 A.M., October 03, 2016, and will end 5:00 P.M., September 30, 2017; or until such time as deemed necessary.

The authority covers signing of routine operational documents and will include the handling of routine administrative matters except those needing special attention of the Acting Division Director. Only special attention items such as personnel issues/concerns will be handled by the Acting Division Director, however the directive of proper protocol of the chain of command remains in effect.

There may be occasions when Ms. Slim may not be available to fulfill this delegation; during those occasions, another Division of General Services staff member will be delegated for a specific duration of time, in writing.

I ask that cooperation be given to the delegated, so that there is no interruption in services. Thank you for your support and understanding.

ACKNOWLEDGED



Marlene S. Slim, Administrative Service Officer
Division of General Services - Administration

Document No. 007349Date Issued: 01/09/2017**EXECUTIVE OFFICIAL REVIEW**Title of Document: Revised Amendments to Wireless P&PContact Name: YAZZIE, BARBARA JProgram/Division: DIVISION OF GENERAL SERVICESEmail: byazi@navajo-nsn.govPhone Number: 9288717740

☐	Business Site Lease			Sufficient	Insufficient
	1. Division:	_____	Date: _____	☐	☐
	2. Office of the Controller:	_____	Date: _____	☐	☐
	(only if Procurement Clearance is not issued within 30 days of the initiation of the E.O. review)				
	3. Office of the Attorney General:	_____	Date: _____	☐	☐
☐	Business and Industrial Development Financing, Veteran Loans, (i.e. Loan, Loan Guarantee and Investment) or Delegation of Approving and/or Management Authority of Leasing transactions				
	1. Division:	_____	Date: _____	☐	☐
	2. Office of the Attorney General:	_____	Date: _____	☐	☐
☐	Fund Management Plan, Expenditure Plans, Carry Over Requests, Budget Modifications				
	1. Office of Management and Budget:	_____	Date: _____	☐	☐
	2. Office of the Controller:	_____	Date: _____	☐	☐
	3. Office of the Attorney General:	_____	Date: _____	☐	☐
☐	Navajo Housing Authority Request for Release of Funds				
	1. NNEPA:	_____	Date: _____	☐	☐
	2. Office of the Attorney General:	_____	Date: _____	☐	☐
☐	Lease Purchase Agreements				
	1. Office of the Controller:	_____	Date: _____	☐	☐
	(recommendation only)				
	2. Office of the Attorney General:	_____	Date: _____	☐	☐
☐	Grant Applications				
	1. Office of Management and Budget:	_____	Date: _____	☐	☐
	2. Office of the Controller:	_____	Date: _____	☐	☐
	3. Office of the Attorney General:	_____	Date: _____	☐	☐
☐	Five Management Plan of the Local Governance Act, Delegation of an Approving Authority from a Standing Committee, Local Ordinances (Local Government Units), or Plans of Operation/Division Policies Requiring Committee Approval				
	1. Division:	_____	Date: _____	☐	☐
	2. Office of the Attorney General:	_____	Date: _____	☐	☐
☐	Relinquishment of Navajo Membership				
	1. Land Department:	_____	Date: _____	☐	☐
	2. Elections:	_____	Date: _____	☐	☐
	3. Office of the Attorney General:	_____	Date: _____	☐	☐

☐ **Land Withdrawal or Relinquishment for Commercial Purposes**

			Sufficient	Insufficient
1. Division:	_____	Date: _____	☐	☐
2. Office of the Attorney General:	_____	Date: _____	☐	☐

☐ **Land Withdrawals for Non-Commercial Purposes, General Land Leases and Resource Leases**

1. NLD	_____	Date: _____	☐	☐
2. F&W	_____	Date: _____	☐	☐
3. HPD	_____	Date: _____	☐	☐
4. Minerals	_____	Date: _____	☐	☐
5. NNEPA	_____	Date: _____	☐	☐
6. DNR	_____	Date: _____	☐	☐
7. DOJ	_____	Date: _____	☐	☐

☐ **Rights of Way**

1. NLD	_____	Date: _____	☐	☐
2. F&W	_____	Date: _____	☐	☐
3. HPD	_____	Date: _____	☐	☐
4. Minerals	_____	Date: _____	☐	☐
5. NNEPA	_____	Date: _____	☐	☐
6. Office of the Attorney General:	_____	Date: _____	☐	☐
7. OPVP	_____	Date: _____	☐	☐

☐ **Oil and Gas Prospecting Permits, Drilling and Exploration Permits, Mining Permit, Mining Lease**

1. Minerals	_____	Date: _____	☐	☐
2. OPVP	_____	Date: _____	☐	☐
3. NLD	_____	Date: _____	☐	☐

☐ **Assignment of Mineral Lease**

1. Minerals	_____	Date: _____	☐	☐
2. DNR	_____	Date: _____	☐	☐
3. DOJ	_____	Date: _____	☐	☐

☐ **ROW (where there has been no delegation of authority to the Navajo Land Department to grant the Nation's consent to a ROW)**

1. NLD	_____	Date: _____	☐	☐
2. F&W	_____	Date: _____	☐	☐
3. HPD	_____	Date: _____	☐	☐
4. Minerals	_____	Date: _____	☐	☐
5. NNEPA	_____	Date: _____	☐	☐
6. DNR	_____	Date: _____	☐	☐
7. DOJ	_____	Date: _____	☐	☐
8. OPVP	_____	Date: _____	☐	☐

☒ **OTHER: REVISED Amendments to Wireless Policy & Procedures.**

1. DGS	<i>[Signature]</i>	Date: <u>1/9/17</u>	☒	☐
2. OMB	<i>OB - Sac Memo</i>	Date: <u>1-26-17</u>	☒	☐
3. DOJ	<i>[Signature]</i>	Date: <u>2/2/17</u>	☒	☐
4. _____	_____	Date: _____	☐	☐
5. _____	_____	Date: _____	☐	☐

OB - Sac Memo
3-8-17



NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM



DOJ
01-31-17 343pm
DATE / TIME
☐ 7 Day Deadline
DOC #: 007349
SAS #:
UNIT: HSN

☐ RESUBMITTAL

*** FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST:	1/31/2017	DIVISION:	Of General Services
CONTACT NAME:	Barbara Yazzie	DEPARTMENT:	NN Telecom. & Utilities
PHONE NUMBER:	928-871-7740	E-MAIL:	byazi@navajo-nsn.gov

TITLE OF DOCUMENT: Revised amendments to Wireless Policy & Procedures

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 1/31/17 c 3:55 pm REVIEWING ATTORNEY/ADVOCATE: CE

DATE TIME OUT OF UNIT: 2/2/17 1:50 pm

DOJ ATTORNEY / ADVOCATE COMMENTS

legally sufficient - see recommendation

REVIEWED BY: (Print)	Date / Time	SURNAMED BY: (Print)	Date / Time
Cherie Espinosa	2/2/17 1037a	Gandis Martinez	2/2/17 10:33 am

DOJ Secretary Called: Receptionist for Document Pick Up on 2/2/17 at 1:45 pm By: dr

PICKED UP BY: (Print) DATE / TIME:

NNDJ/DRRF-July 2013

RECEIVED
JAN 31 2017
TAC/MS SERVICES/DOJ UNIT



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE PRESIDENT

January 25, 2017

MEMORANDUM:

TO : Reviewers/Sponsors

FROM : 
Ancha Largo, Senior Management Analyst
OMB/Management and Policy Section

SUBJECT : Document # 007349

The Office of Management and Budget reviewed above subject Section 164 Document according to 12 N.N.C. § 820 (M) and the following are noted on the Telecommunication & Utilities – Navajo Nation Wireless Device Service Policy and Procedures:

1. Page three (3), paragraph D., number "1" has been stricken but following that there are paragraphs number 2 and 3. This needs to be reviewed and corrected.
2. Further, paragraph 5, C. the whole paragraph after "C" was over stricken. Therefore, no paragraph to symbolize.
3. Page four (4), paragraph 9, C through I needs underscore to indicate the changes and re-inserting the letters.

If you have any questions, please contact our office at 928-871-6046/6470.

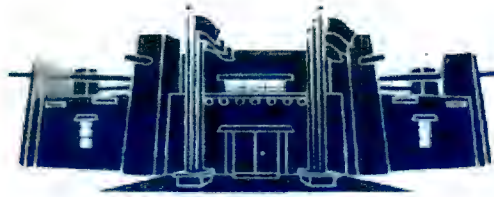
CONCURRENCE:



Dominik Beyer, Executive Director
Office of Management and Budget

xc: OMB File





MEMORANDUM

TO: Honorable Jonathan Hale
Navajo Nation Council

FROM: 
Edward A. McCool, Principal Attorney
Office of Legislative Counsel

DATE: June 28, 2017

SUBJECT: AN ACTION RELATING TO HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE; APPROVING AMENDMENTS TO THE PLAN OF OPERATION WIRELESS PHONE SERVICE POLICY AND PROCEDURES FOR THE NAVAJO TELECOMMUNICATIONS AND UTILITIES DEPARTMENT WITHIN THE DIVISION OF GENERAL SERVICES

As requested, I have prepared the above-referenced proposed resolution and associated legislative summary sheet pursuant to your request for legislative drafting. Based on existing law and review of documents submitted, the resolution as drafted is legally sufficient. As with any action of government however, it can be subject to review by the courts in the event of proper challenge. Please ensure that this particular resolution request is precisely what you want. You are encouraged to review the proposed resolution to ensure that it is drafted to your satisfaction.

The Office of Legislative Counsel confirms the appropriate standing committee(s) based on the standing committees powers outlined in 2 N.N.C. §§500, 501. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration." 2 N.N.C. §164(A)(5).

If the proposed resolution is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like made to the proposed resolution.

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: _0240-17_

SPONSOR: Jonathan Hale

TITLE: Action Relating to Health, Education and Human Services Committee; Approving Amendments to the Plan of Operation Wireless Phone Services Policy and Procedures for the Navajo Telecommunications and Utilities Department Within the Division of General Services

Date posted: July 3, 2017 at 3:02pm

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

**Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7590**

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

Please note: This digital copy is being provided for the benefit of the Nav, ajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. §374 *et. seq.*