

RESOLUTION OF THE
RESOURCES AND DEVELOPMENT COMMITTEE
23rd Navajo Nation Council --- Third Year, 2017

AN ACTION

RELATING TO RESOURCES AND DEVELOPMENT COMMITTEE, APPROVING THE FISCAL YEAR 2017 INDIAN HEALTH SERVICE INJURY PREVENTION PROGRAM AWARD IN THE AMOUNT OF \$25,000 PER YEAR BEGINNING APRIL, 2017 TO APRIL, 2020, FOR A TOTAL AWARD OF \$75,000, TO THE NAVAJO NATION DIVISION OF TRANSPORTATION, DEPARTMENT OF HIGHWAY SAFETY

BE IT ENACTED:

SECTION ONE. AUTHORITY

The Resources and Development Committee has oversight over the Navajo Nation Division of Transportation. 2 N.N.C. §501(B)(2)(g).

SECTION TWO. FINDINGS

A. The Navajo Nation Division of Transportation, Department of Highway Safety applied for and received a grant from the Indian Health Service Injury Prevention Program. See Exhibit "A".

B. The Indian Health Service Injury Prevention Program grant is in the amount of \$25,000 per year for three years, for a total award of \$75,000, beginning April, 2017 to April, 2020.

C. The award funds will be used for travel expenses and operating supplies for the Navajo Nation Department of Highway Safety's Injury Prevention Program.

D. The Indian Health Services Grant requires a tribal resolution from the Navajo Nation Division of Transportation's oversight committee, the Resources and Development Committee.

E. It is in the best interest of the Navajo Nation for the Navajo Nation Resources and Development Committee to approve the receipt of the \$75,000 grant from the Indian Health Service Indian Health Service Injury Prevention Program to the Navajo Nation Division of Transportation, Department of Highway Safety.

SECTION THREE. Approval

A. The Resources and Development Committee of the Navajo Nation Council, as oversight of the Navajo Nation Division of Transportation, hereby approves the receipt of the \$75,000 grant from the Indian Health Service-Indian Health Service Injury Prevention Program to the Navajo Nation Division of Transportation, Department of Highway Safety for the period April 2017 to April 2020, as found at Exhibit "A".

CERTIFICATION

I, hereby certify that the following resolution was duly considered by the Resources and Development Committee of the 23rd Navajo Nation Council at a duly called meeting at Black Mesa Chapter House, Black Mesa, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 3 in favor, 0 opposed, 1 abstained on this 11th day of July, 2017.



Benjamin Bennett, Vice Chairperson
Resources and Development Committee
of the 23rd Navajo Nation Council

Motion: Honorable Davis Filfred
Second: Honorable Jonathan Perry



Document No. 007957

Date Issued: 05/05/2017

SECTION 164 REVIEW FORM

Title of Document: Approving \$75,000 IHS IPP Grant Award Contact Name: BEGAY, ARDANIEL JOE

Program/Division: DIVISION OF TRANSPORTATION

Email: abegay@navajodot.org Phone Number: 505-371-8351

Division Director Approval for 164A: [Signature]

Check document category: only submit to category reviewers. Each reviewer has a maximum 7 working days, except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council

		Sufficient	Insufficient	
<input checked="" type="checkbox"/>	Statement of Policy or Positive Law:			
1. OAG:	<u>[Signature]</u>	Date: <u> </u>	<input type="checkbox"/>	
IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)				
<input checked="" type="checkbox"/>	1. OMB:	<u>Richard Christensen</u>	Date: <u>5/26/17</u>	<input checked="" type="checkbox"/>
	2. OOC:	<u>see memo Valerie M Hubbard</u>	Date: <u>6/14/17</u>	<input checked="" type="checkbox"/>
	3. OAG:	<u>V Blachut</u>	Date: <u>6/20/17</u>	<input checked="" type="checkbox"/>

Section 164(B) Final approval rests with the President of the Navajo Nation

<input type="checkbox"/>	Grant/Funding Agreement or amendment:		
1. Division:	<u>[Signature]</u>	Date: <u>24 May 17</u>	<input type="checkbox"/>
2. OMB:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
3. OOC:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
4. OAG:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
<input type="checkbox"/>	Subcontract/Contract expending or receiving funds or amendment:		
1. Division:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
2. BRD:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
3. OMB:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
4. OOC:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
5. OAG:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
<input type="checkbox"/>	Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:		
1. Division:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
2. OAG:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
<input type="checkbox"/>	M.O.A. or Letter of Assurance expending or receiving funds or amendment:		
1. Division:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
2. OMB:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
3. OOC:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>
4. OAG:	<u> </u>	Date: <u> </u>	<input type="checkbox"/>



NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM



☐ RESUBMITTAL

DOJ
06-16-17 1131a
DATE / TIME
<input checked="" type="checkbox"/> 7 Day Deadline
DOC #: 007957
SAS #:
UNIT: NRU

*** FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST:	5/5/2017	DIVISION:	Transportation
CONTACT NAME:	Ardaniel Begay	DEPARTMENT:	Transportation Executive
PHONE NUMBER:	505-371-8351	E-MAIL:	abegay@navajodot.org

TITLE OF DOCUMENT: 164(A) Review #7957 - Accepting & Approving the Injury Prevention Program (IPP) Grant Award to the Department of Highway Safety in the amount of \$75,000 from the Indian Health Service

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 6.16.17 4:50p REVIEWING ATTORNEY/ADVOCATE: Veronica

DATE TIME OUT OF UNIT: 6.21.17 3pm By

DOJ ATTORNEY / ADVOCATE COMMENTS

Sufficient.

REVIEWED BY: (Print)	Date / Time	SURNAMED BY: (Print)	Date / Time
		Blackhat	6/21/17 11:25 AM

DOJ Secretary Called: abegay@navajodot.org for Document Pick Up on 6.21.17 at 2:25 By: B

PICKED UP BY: (Print) DATE / TIME:

NNDJ/DRRF-July 2013



COMPLETED



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE-PRESIDENT

MEMORANDUM

June 14, 2017

TO : 164 Reviewers

FROM : *Valerie M. Hubbard*
Valerie M. Hubbard, Accounting Supervisor
Contract Accounting, Office of the Controller

SUBJECT: Document #7957 Approval for RDC Committee Action for the Indian Health Services
– Injury Prevention Program Grant

Our office has reviewed the document and marked the document "Sufficient", however we have one small concern which will need to be adjusted later, Workers Comp was not budgeted. Upon receipt of the award, please budget accordingly.

If there are any questions, please contact our Office.

cc: Cordell Shortey, Contracting Officer, CGS/OMB
file



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE PRESIDENT

May 26, 2017

MEMORANDUM

TO : Mr. Garret Silversmith, Division Director
Division of Transportation

FROM : *Rachael Shivers for*
Cordell Shortey, Contracting Officer
Contract and Grants Section
Office of Management and Budget (OMB)

SUBJECT : Review Document No. #007957-NDHS IHS Injury Prevention Grant

The subject document is surnamed sufficient with concerns as follows:

- 1) Previously, Review document no. #007539 was processed and surnamed sufficient with items to be addressed as documented in CGS/OMB memo dated February 10, 2017. Concerns listed were as follows:
 - a. The anticipated funding amount and budget forms received were based on annual allocations of \$25,000 per year for three (3) years. Program was requested to compile the budget forms into one budget submittal for the amount of \$75,000, total award. As stated, item 1.b. "The Nation's budget forms should be processed for the total amount of the Federal funds requested, in the amount of \$75,000."
 - i. Consequently, the Nation's budget forms attached are again based on annual funding amounts, just copied from the previous submittal attached to Review document #007539. This is contrary to NDOT's memo dated May 22, 2017 attached.
 - b. The revision on the attached Budget Justification and Project Narrative, page 2, Section 1. Program Information, second paragraph, the first sentence indicates "\$25,000 per year for three (5) years". Correction was made to denote (3). But the handwritten correction was not initialed nor dated. Standard protocol is to initial/date all revisions.
 - c. President Begaye's letter of endorsement provided in Review #007539 had grammatical errors. NDOT's memo dated May 22, 2017, indicates letter was corrected. However, the revised letter of endorsement is not attached to show correction was made.
- 2) Since the announcement of the subject grant through a Notice of Funds Availability on the Federal Register, NDOT was aware IHS required a tribal resolution per NDOT's memo dated February 6, 2017 (third paragraph). Further, Review document #007539 was surnamed and grant processed prior to the deadline of February 26, 2017. Therefore, sufficient time was allowed to submit and obtain a tribal resolution.

NDOT needs to address items listed above. If there are any questions, contact CGS/OMB at (928) 871-6033.

cc: File



Rachael Arviso

From: Cordell Shortey
Sent: Thursday, May 25, 2017 6:18 PM
To: Rachael Arviso
Cc: LeVerne Harrison; Renee' Marianito; Germaine Jones; Dominic Beyal; Rosita Kee; Bahe Bitsilley; Vickey Mannie
Subject: Delegation as CGS CO
Attachments: Duties of CGS CO 08-22-16.pdf

Rachael:

Fill the capacity of subject position tomorrow Fri., May 26, 2017 while I am on leave. The tasks you can handle are outlined on the attached. This delegation will be in addition to handling DCO duties.

Thank you. Cshortey



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE PRESIDENT

August 22, 2016

NOTICE

SUBJECT: Contracting Officer for Contracts and Grants Section / OMB

Below are duties that can be performed by CGS personnel who is designated to serve in the subject position while Ms. Chavez and I are both out of the office attending meeting or tending to other business.

- A. Signature authority regarding documents that require signature by the Contracting Officer including Document Reviews pursuant to E.O. 07-2013, Budget Revision Request, Transmittal, Leave Request and others that you find to be complete and accurate.
- B. Supervisory authority to ensure continued operation of CGS and handling personnel matters regarding the immediate subordinates of the Contracting Officer.

Any matters that are significantly questionable shall be held for me to handle upon my return to the office.

The supervisor for the Contracting Officer is the Executive Director of Office of Management and Budget, Mr. Dominic Beyal. The acting Contracting Officer shall follow that line of authority on requests for authorization such as leave, travel, etc.

Your assistance with this NOTICE and cooperation by all concerned is appreciated.

Files / Distribution



164 Review No.: 7957

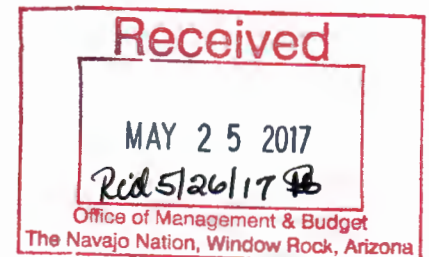
I.H.S. IPP Grant Award

1. **164 Review Memorandum, and**
OMB response memo
2. Resolution
3. **Budget** – three (3) Program
Budget Summaries.
4. **Supporting Documents -**
Application
- 5.





May 22, 2017



MEMORANDUM

TO : Cordell Shortey, Contracting Officer
Contracts and Grants Section
Office of Management and Budget (OMB)

THRU : Garret Silversmith, Division Director
Navajo Division of Transportation (NDOT)

FROM : Norma K. Bowman, Program Manager
Navajo Department of Highway Safety-NDOT

SUBJECT : **Responses to Document Reviewed**
REF: #007539-NDHS Injury Prevention Grant Application

In response to the concerns outlined in your memorandum dated February 10, 2017 regarding our Injury Prevention Grant Application; the following is an explanation to the submission.

1. Indian Health Services announced its availability of a three (3) year Grant, and if selected would be awarded in \$25,000.00 per year increments, beginning April 15, 2017 and ending April 15, 2020. The requested I.H.S. forms submitted were rounded up to the \$75,000 total award for the three (3) years.
2. Document was corrected as suggested to the Project Narrative
3. Endorsement letter for Honorable President Begaye was corrected.

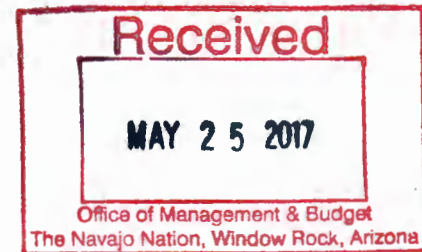
Your assistance in getting this document reviewed as soon as possible would be most appreciated. Thank you.

THE NAVAJO NATION



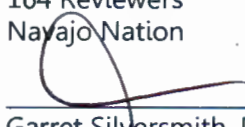
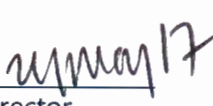
Russell Begaye **PRESIDENT**
Jonathan Nez **VICE PRESIDENT**


May 5, 2017



MEMORANDUM

TO : 164 Reviewers
Navajo Nation

THRU :  
Garret Silversmith, Division Director
Navajo Division of Transportation (NDOT)

FROM : 
Norma K. Bowman, Program Manager
Navajo Department of Highway Safety-NDOT

SUBJECT : **164 Executive Review**
RE: Indian Health Services-Injury Prevention Program Grant - 164 Review #7957

The Navajo Division of Transportation (NDOT) respectfully requests your prompt review and approval for RDC Committee action for the Indian Health Services-Injury Prevention Program Grant in the total amount of **\$75,000.00** for use towards travel expenses and operating supplies for the Department of Highway Safety's Injury Prevention Program. The items will be utilized throughout the Navajo Nation during our scheduled outreach activities.

The Indian Health Services Grant was announced on January 27, 2017 through a Notice of Funds Availability on the Federal Register (attached for review). The Grant Proposal Application was approved through a previous 164 review process however, the Funding Agency is now requesting for a supporting Resolution. We realize that time is of the essence; however the funds would assist us in our continuing efforts towards bringing highway safety awareness to the Navajo Nation people.

As previously stated, the application was needed to be complete prior to February 26, 2017 and uploaded to the Grants Solutions website. It was successful in getting uploaded before the deadline of February 26, 2017.

Indian Health Services is requiring a tribal resolution by our Oversight Committee, however I did notify them that this is not part of our process for Grant Applications. However, now that they are getting ready to potentially award, they are requiring a signed resolution (see note below from IHS).

Norma,

An official signed Tribal resolution is required before an award is issued. See announcement page 8-9.

An official signed Tribal resolution must be received by the DGM prior to a Notice of Award being issued to any applicant selected for funding. However, if an official signed Tribal resolution cannot be submitted with the electronic application submission prior to the official application deadline date, a draft Tribal resolution must be submitted by the deadline in order for the application to be considered complete and eligible for review. The draft Tribal resolution is not in lieu of the required signed resolution, but is acceptable until a signed resolution is received. **If an official signed Tribal resolution is not received by DGM when funding decisions are made, then a Notice of Award will not be issued to that applicant and they will not receive any IHS funds until such time as they have submitted a signed resolution to the Grants Management Specialist listed in this Funding Announcement.**

Please send a signed resolution as soon as possible.

Your attention and respectful consideration on assisting our Department would be most appreciated. Should you have any additional questions, please contact me directly at (505) 371-8391. Thank you.

Navajo Department of Highway Safety Navajo Division of Transportation

I. PROGRAM INFORMATION

The Navajo Department of Highway Safety (NDHS) is a centralized highway safety Program located in Window Rock, Arizona within the Navajo Division of Transportation. The Department-NDHS currently operates with a limited amount of Navajo Nation General Funding (personnel costs), and some funding from Federal Highway Administration.

The Navajo Department of Highway Safety is proposing for the maximum amount of \$25,000.00 per year for three (3) years for a total of \$75,000 for use towards our efforts towards injury prevention education and strategies targeted towards reducing one of the leading causes of unintentional injuries and deaths on the Navajo Nation. The Navajo Nation's leading cause of unintentional injuries continues to be motor vehicle crashes.

II. FOCUS AND MISSION

The continued focus and mission of the Navajo Department of Highway Safety is to provide highway safety awareness with intent of decreasing the number of motor vehicle related unintentional injuries and death among the Navajo people. The specific goals of the Highway Safety Tribal Injury Prevention Cooperative Agreement Program are to:

- Increase correct usage of child passenger safety seat through education, distribution and enforcement throughout the Navajo Nation by 10%.
- Increase usage of seatbelts through education and enforcement throughout the Navajo Nation by 10%.
- Reduce injury fatalities caused by alcohol-related motor vehicle crashes by 5%.

The Department of Highway Safety has previously participated in the Indian Health Service Injury Prevention Grant with emphasis on injury prevention presentations and community outreach for the promotion of safe driving including seatbelt awareness, DUI and Distracted Driving and the ongoing Child Passenger Safety Program(s) across the Navajo Nation.

We work diligently on community and school-based efforts of conducting presentations on DUI and Underage Drinking. Our primary purpose is to provide students with prevention methods in dealing with the issues of underage drinking, risky and impaired driving, and distracted driving that includes the ever-increasing cell phone usage while driving.

The Navajo Department of Highway Safety is striving to make the Navajo Nation a safer driving environment for its Navajo People. The Department's continued support from other tribal programs/departments, state, county and local resources including Indian Health Service Units assists our efforts of ensuring positive and proactive injury prevention measures.

**PROPOSED RESOLUTION OF THE
RESOURCES AND DEVELOPMENT COMMITTEE
OF THE NAVAJO NATION COUNCIL**

23RD NAVAJO NATION COUNCIL – THIRD YEAR, 2017

**AN ACTION RELATING TO TRANSPORTATION: APPROVING THE FY2017 NAVAJO DEPARTMENT OF
HIGHWAY SAFETY, INDIAN HEALTH SERVICES' INJURY PREVENTION PROGRAM AMOUNT IN THE TOTAL
AMOUNT OF \$75,000.00 (\$25,000 PER YEAR BEGINNING APRIL, 2017 TO APRIL, 2020)**

WHEREAS:

1. Pursuant to 2 N.N.C. §§500, the Resources and Development Committee (RDC) is hereby established as a standing committee of the Navajo Nation Council.
2. The Resources and Development Committee (RDC) has Legislative Oversight authority over the Navajo Nation Division of Transportation that includes the Navajo Department of Highway Safety.
3. The Navajo Division of Transportation's Department of Highway Safety proposed for and was awarded a FY 2017 BIA Indian Highway Safety Program, Child Passenger Safety Grant in the total amount of \$75,000.00 for the hiring of temporary staff, travel expenses including support of the Safe Kids Navajo Nation Van, and purchase of supplies.

NOW THEREFORE BE IT RESOLVED THAT:

The Navajo Nation hereby accepts and approves the FY2017 Navajo Department of Highway Safety, Indian Health Services' Injury Prevention Program in the Total Amount of \$75,000.00 (\$25,000 per year beginning April, 2017 TO April, 2020).

I hereby certify that the foregoing resolution was duly considered by the Resources and Development Committee of the 23rd Navajo Nation Council at a duly called meeting held at _____, Navajo Nation (Arizona) at which a quorum was present and the same was passed by a vote of _____ in favor, _____ opposed and _____ abstained, on this _____ day of _____, 2017.

Alton Joe Shepherd, Chairperson
Resources and Development Committee

Motion by: _____
Second by: _____

**THE NAVAJO NATION -
PROGRAM BUDGET SUMMARY**

PART I. Business Unit No.: 1 New BU 1 I.H.S. / INJURY PREVENTION PROGRAM (Year 1) Division/Branch: Executive/Transportation

Prepared By: Norma Bowman Phone No.: 505-371-8300 Agency Code: 505-371-8300 If Multiple Agencies, check here: X

PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY		
I.H.S. / INJURY PREVENTION		4/15/2017-4/14/2018	25,000.00	100%	Fund Type Code	NNC Approved Original Budget	Difference (Column B-A)
				0%		Proposed Budget	
				0%	2001 Personnel Expenses	5,736.90	0.00
					3000 Travel Expenses	9,196.00	0.00
					3500 Meeting Expenses		0.00
					4000 Supplies	2,500.00	0.00
					5000 Lease and Rental		0.00
					5500 Communications and Utilities		0.00
					6000 Repairs and Maintenance		0.00
					6500 Contractual Services		0.00
					7000 Special Transactions	3,901.80	0.00
					8000 Public Assistance		0.00
					9000 Capital Outlay		0.00
					9500 Matching and Indirect Cost	3,665.30	0.00
					TOTAL	25,000.00	0.00
					PART IV. POSITIONS AND VEHICLES		
					(D)		
					(E)		
					Total # of Positions Budgeted:		
					Total # of Permanently Assigned Vehicles:		
					1		

PART V. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE: GSCAU-61-95 The purpose of the Navajo Department of Highway Safety is to reduce traffic related fatalities, injuries, and property damages on roadways within the territorial jurisdiction of the Navajo Nation as defined by Title 7 N.T.C. Sub Section 254 and 18 U.S.C. Section 1151. The Department will work toward establishing and implementing various highway safety standards and provide driver's improvement programs for students and employees of the Navajo Nation. The application of these objectives are subject to the availability of funds.

PART VI. ACKNOWLEDGEMENT: I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS DOCUMENT IS COMPLETE AND ACCURATE.

Norma Bowman, Program Manager

Garret Silversmith, Division Director

SUBMITTED BY: Norma Bowman Printed Name and Signature / Date 5/22/17

APPROVED BY: Garret Silversmith Printed Name and Signature / Date 5/22/17

**THE NAVAJO NATION -
DETAILED LINE ITEM BUDGET AND JUSTIFICATION**

FY 2018

PART I. PROGRAM INFORMATION: Program Name/Title: <u>I.H.S. / INJURY PREVENTION PROGRAM (Year 1)</u>		Business Unit No.: <u>New BU</u>	
<div style="border: 2px solid red; padding: 5px; display: inline-block;"> Received MAY 25 2017 <small>The Navajo Nation Window Rock Arizona</small> </div>			
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
2001 - PERSONNEL EXPENSES			
Employee salary and fringe benefits, adjustment/salaries not paid by personnel lapse funds.			
2110	Regular		
2200	Salary Adjustment		
2310	Temporary \$5,260.80	5,260.80	
2900	Fringe Benefits 9.05%	476.10	
3000 - Travel			
3110	Fleet		9,196.00
	3111 Monthly Permanent - 1 x \$108./mo =	1,296	
	3113 Mileage - 1 x 1500 mi/mo x .30 x 12	5,400	
3200 - Vehicle Rental			
3210	Vehicle Rental		
3220	Vehicle Rental		
3230	Personal Travel		
	3240 - Per Diem Meals	2,000.00	
	3250 - Lodging		
	3260 - POV Mileage		
	3290 - Other Travel Expense		
3310	Air		
	3320 - Commercial @	500.00	
TOTAL		14,932.90	14,932.90

THE NAVAJO NATION - DETAILED LINE ITEM BUDGET AND JUSTIFICATION

FY 2018

Page 3 of 4

PART I. PROGRAM INFORMATION:		Business Unit No.:		New BU	
Program Name/Title:		I.H.S. / INJURY PREVENTION PROGRAM (Year 1)			
PART II. DETAILED BUDGET:					
(A)	(B)	(C)	(D)		
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code		
4000 - SUPPLIES	Stationary, envelopes, binders, folders, labels, pens. Non-capital items that has value less than \$5000 and other supplies that are necessary for the day to day operation of the program.		2,500		
4120	Office Supplies				
	4130 - General Office Supplies				
4200	Non - Capital Asset				
	4210 - Non Capital Furniture / Equipment				
	4230 - Non Capital Computer Equipment				
4410	Operating Supplies	2,500.00			
	4420 - General Operating Supplies				
	4480 - Custodial Supplies				
	4480 - Custodial Supplies				
	4530 - Printing / Binding / Photocopying				
TOTAL		2,500.00	2,500		

Received
MAY 25 2017
Office of Management & Budget
The Navajo Nation, Window Rock, Arizona

PART I. PROGRAM INFORMATION:		I.H.S. / INJURY PREVENTION PROGRAM (Year 1)		Business Unit No.: _____		New BU	
Program Name/Title:							
PART II. DETAILED BUDGET:							
(A)	(B)	(C)		(D)			
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code				
7000 - SPECIAL TRANSACTION	Marketing of billboards, pamphlets, banners, newspapers ads, etc., traffic safety initiative; promotional items to be give at Car Seat Clinics, Health Fairs, Outreaches, etc. such as but not limited to: pens, pencils, rulers, coloring books, etc.	3,901.80	3,901.80				
7110	Programs 7130 - Promotional Items						
9500	MATCHING AND INDIRECT COST IDC @ 17.18%		3,665.30				
9710	Indirect Cost 17.18%		3,665.30				
TOTAL			7,567.10	7,567.10			

THE NAVAJO NATION - PROGRAM BUDGET SUMMARY

Received

PART I. Business Unit No.: <u> </u>		New BU <u>1</u>		I.H.S. / INJURY PREVENTION PROGRAM (Year 2)		Division/Branch: <u> </u>		Executive/Transportation <u> </u>	
Prepared By: <u>Norma Bowman</u>		Phone No.: <u>505-371-8300</u>		Agency Code: <u>505-371-8300</u>		If Multiple Agencies, check here: <u> </u>		X	

PART II. FUNDING SOURCE(S)			Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY			
						Fund Type Code	NNC Approved Original Budget	Proposed Budget	Difference (Column B-A)
I.H.S. / INJURY PREVENTION			4/15/2018-4/14/2019	25,000.00	100%				
					0%				
					0%	2001	Personnel Expenses	5,736.90	0.00
						3000	Travel Expenses	9,196.00	0.00
						3500	Meeting Expenses		0.00
						4000	Supplies	2,500.00	0.00
						5000	Lease and Rental		0.00
						5500	Communications and Utilities		0.00
						6000	Repairs and Maintenance		0.00
						6500	Contractual Services		0.00
						7000	Special Transactions	3,901.80	0.00
						8000	Public Assistance		0.00
						9000	Capital Outlay		0.00
						9500	Matching and Indirect Cost	3,665.30	0.00
						TOTAL		25,000.00	0.00

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:			
Total # of Permanently Assigned Vehicles:		1	1

PART V. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE: GSCAU-61-95 The purpose of the Navajo Department of Highway Safety is to reduce traffic related fatalities, injuries, and property damages on roadways within the territorial jurisdiction of the Navajo Nation as defined by Title 7 N.T.C. Sub Section 254 and 18 U.S.C. Section 1151. The Department will work toward establishing and implementing various highway safety standards and provide driver's improvement programs for students and employees of the Navajo Nation. The application of these objectives are subject to the availability of funds.

PART VI. ACKNOWLEDGEMENT: I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS DOCUMENT IS COMPLETE AND ACCURATE.

Norma Bowman, Program Manager *[Signature]* Garret Silversmith, Division Director *[Signature]*

SUBMITTED BY: Program Manager's Printed Name and Signature / Date APPROVED BY: Division Director/Branch Chief's Printed Name and Signature / Date

**THE NAVAJO NATION -
DETAILED LINE ITEM BUDGET AND JUSTIFICATION**

PART I. PROGRAM INFORMATION:		Program Name/Title: I.H.S. / INJURY PREVENTION PROGRAM (Year 2)		Business Unit No.: New BU	
		Received			
PART II. DETAILED BUDGET:					
(A)	(B)	(C)	(D)		
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code		
2001 - PERSONNEL EXPENSES			5,736.90		
	Employee salary and fringe benefits, adjustment/salaries not paid by personnel lapse funds.				
2110 Regular					
2200 Salary Adjustment					
2310 Temporary	\$5,260.80	5,260.80			
2900 Fringe Benefits	9.05%	476.10			
3000 - Travel			9,196.00		
3110 Fleet					
3111 Monthly Permanent -1 x \$108./mo =	1,296	1,296			
3113 Mileage - 1 x 1500 mi/mo x .30 x 12	5,400	5,400			
3210 Vehicle Rental					
3220 - Vehicle Rental					
3230 Personal Travel					
3240 - Per Diem Meals					
3250 - Lodging					
3260 - POV Mileage					
3290 - Other Travel Expense					
3310 Air					
3320 - Commercial @					
TOTAL		14,932.90	14,932.90		

**THE NAVAJO NATION -
DETAILED LINE ITEM BUDGET AND JUSTIFICATION**

FY 2019

Page 3 of 4

PART I. PROGRAM INFORMATION:		I.H.S. / INJURY PREVENTION PROGRAM (Year 2)		New BU	
Program Name/Title:					
<div style="border: 1px solid red; padding: 5px; display: inline-block;"> Received Business Unit No: MAY 25 2017 Office of Management & Budget The Navajo Nation, Window Rock, Arizona </div>					
PART II. DETAILED BUDGET:					
(A)	(B)	(C)	(D)		
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code		
4000 - SUPPLIES	Stationary, envelopes, binders, folders, labels, pens. Non-capital items that has value less than \$5000 and other supplies that are necessary for the day to day operation of the program.		2,500		
4120	Office Supplies 4130 - General Office Supplies				
4200	Non - Capital Asset 4210 - Non Capital Furniture / Equipment 4230 - Non Capital Computer Equipment				
4410	Operating Supplies 4420 - General Operating Supplies 4480 - Custodial Supplies 4480 - Custodial Supplies 4530 - Printing / Binding / Photocopying	2,500.00			
TOTAL		2,500.00	2,500		

**THE NAVAJO NATION -
DETAILED LINE ITEM BUDGET AND JUSTIFICATION**

FY 2019

Page 4 of 4

PART I. PROGRAM INFORMATION:		I.H.S. / INJURY PREVENTION PROGRAM (Year 2)		New BU	
Program Name/Title:					
<div style="border: 2px solid red; padding: 5px; display: inline-block;"> Received Budget Unit No: MAY 25 2017 Office of Management & Budget The Navajo Nation, Window Rock, Arizona </div>					
PART II. DETAILED BUDGET:					
(A)	(B)	(C)	(D)		
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code		
7000 - SPECIAL TRANSACTION	Marketing of billboards, pamphlets, banners, newspapers ads, etc.; traffic safety initiative; promotional items to be give at Car Seat Clinics, Health Fairs, Outreaches, etc. such as but not limited to: pens, pencils, rulers, coloring books, etc.	3,901.80	3,901.80		
7110	Programs 7130 - Promotional Items				
9500	MATCHING AND INDIRECT COST IDC @ 17.18%		3,665.30		
9710	Indirect Cost 17.18%	3,665.30			
TOTAL		7,567.10	7,567.10		

THE NAVAJO NATION - PROGRAM BUDGET SUMMARY

PART I. Business Unit No.: 1 I.H.S. / INJURY PREVENTION PROGRAM (Year 3) Division/Branch: Executive/Transportation

Prepared By: Norma Bowman Phone No.: 505-371-8300 Agency Code: Navajo Nation If Multiple Agencies, check here: X

PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY		
I.H.S./ INJURY PREVENTION		4/15/2019-4/14/2020	25,000.00	100%	Fund Type Code	NNC Approved Original Budget	Difference (Column B-A)
				0%	2001 Personnel Expenses	5,736.90	0.00
					3000 Travel Expenses	9,196.00	0.00
					3500 Meeting Expenses		0.00
					4000 Supplies	2,500.00	0.00
					5000 Lease and Rental		0.00
					5500 Communications and Utilities		0.00
					6000 Repairs and Maintenance		0.00
					6500 Contractual Services		0.00
					7000 Special Transactions	3,901.80	0.00
					8000 Public Assistance		0.00
					9000 Capital Outlay		0.00
					9500 Matching and Indirect Cost	3,665.30	0.00
					TOTAL	25,000.00	0.00

PART IV. POSITIONS AND VEHICLES

Total # of Positions Budgeted:

Total # of Permanently Assigned Vehicles:

(D)	(E)
1	1

PART V. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE: GSCAU-61-95 The purpose of the Navajo Department of Highway Safety is to reduce

traffic related fatalities, injuries, and property damages on roadways within the territorial jurisdiction of the Navajo Nation as defined by Title 7 N.T.C. Sub Section 254 and 18 U.S.C. Section 1151. The Department will work toward establishing and implementing various highway safety standards and provide driver's improvement programs for students and employees of the Navajo Nation. The application of these objectives are subject to the availability of funds.

PART VI. ACKNOWLEDGEMENT: I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS DOCUMENT IS COMPLETE AND ACCURATE.

Norma Bowman, Program Manager

Garret Silversmith, Division Director

SUBMITTED BY: Program Manager's Printed Name and Signature / Date

APPROVED BY: Division Director/Branch Chief's Printed Name and Signature / Date

**THE NAVAJO NATION -
DETAILED LINE ITEM BUDGET AND JUSTIFICATION**

FY 2020

Page 2 of 4

PART I. PROGRAM INFORMATION:		I.H.S. / INJURY PREVENTION PROGRAM (Year 3)		New BU	
Program Name/Title:					
PART II. DETAILED BUDGET:					
(A)	(B)	(C)	(D)		
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	Employee salary and fringe benefits, adjustment/salaries not paid by personnel lapse funds.				
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2900	Fringe Benefits 9.05%	476.10			
3000 - Travel			9,196.00		
3110	Fleet				
	3111 Monthly Permanent - 1 x \$108/mo =	1,296			
	3113 Mileage - 1 x 1500 mi/mo x .30 x 12	5,400			
3210	Vehicle Rental				
	3220 - Vehicle Rental				
3230	Personal Travel				
	3240 - Per Diem Meals				
	3250 - Lodging				
	3260 - POV Mileage				
	3290 - Other Travel Expense	2,000.00			
3310	Air				
	3320 - Commemical @	500.00			
TOTAL		14,932.90	14,932.90		

Received
Business Unit No. _____
MAY 25 2017
Office of Management & Budget
The Navajo Nation, Window Rock, Arizona

**THE NAVAJO NATION -
DETAILED LINE ITEM BUDGET AND JUSTIFICATION**

FY 2020

Page 3 of 4

PART I. PROGRAM INFORMATION:		I.H.S. / INJURY PREVENTION PROGRAM (Year 3)		New BU	
Program Name/Title:					
<div style="border: 1px solid red; padding: 5px; display: inline-block;"> RECEIVED Business Unit No.: MAY 25 2017 Office of Management & Budget The Navajo Nation, Window Rock, Arizona </div>					
PART II. DETAILED BUDGET:					
(A)	(B)	(C)	(D)		
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code		
4000 - SUPPLIES	Stationary, envelopes, binders, folders, labels, pens. Non-capital items that has value less than \$5000 and other supplies that are necessary for the day to day operation of the program.		2,500		
4120	Office Supplies				
4130	General Office Supplies				
4200	Non - Capital Asset				
4210	Non Capital Furniture / Equipment				
4230	Non Capital Computer Equipment				
4410	Operating Supplies	2,500.00			
4420	General Operating Supplies				
4480	Custodial Supplies				
4480	Custodial Supplies				
4530	Printing / Binding / Photocopying				
TOTAL		2,500.00	2,500		

THE NAVAJO NATION - DETAILED LINE ITEM BUDGET AND JUSTIFICATION

FY 2020

Page 4 of 4

PART I. PROGRAM INFORMATION:		I.H.S. / INJURY PREVENTION PROGRAM (Year 3)		New BU	
Program Name/Title:					
		Business Unit No.			
		MAY 25 2017			
		Office of Management & Budget Navajo Nation, Window Rock, Arizona			
PART II. DETAILED BUDGET:		(B)		(C)	
(A)					(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code		
7000 - SPECIAL TRANSACTION	Marketing of billboards, pamphlets, banners, newspapers ads, etc., traffic safety initiative; promotional items to be give at Car Seat Clinics, Health Fairs, Outreaches, etc. such as but not limited to: pens, pencils, rulers, coloring books, etc.	3,901.80	3,901.80	3,901.80	
7110	Programs 7130 - Promotional Items				
9500	MATCHING AND INDIRECT COST IDC @ 17.18%			3,665.30	
9710	Indirect Cost 17.18%	3665.3	3,665.30		
TOTAL		7,567.10	7,567.10	7,567.10	

The first of these is the fact that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The second is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The third is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The fourth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The fifth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The sixth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The seventh is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The eighth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The ninth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable. The tenth is that the system is not a simple one. It is a complex system, and the behavior of the system is not predictable.

Document No. 007539Date Issued: 02/08/2017**EXECUTIVE OFFICIAL REVIEW**Title of Document Grant App IHS Injury Prevention \$75,000Contact Name: BEGAY, ARDANIEL JOEProgram/Division DIVISION OF TRANSPORTATIONEmail abegay@navajodot.orgPhone Number: 505-371-8351**Business Site Lease**

		Sufficient	Insufficient
1 Division:	Date	<input type="checkbox"/>	<input type="checkbox"/>
2 Office of the Controller	Date.	<input type="checkbox"/>	<input type="checkbox"/>
(only if Procurement Clearance is not issued within 30 days of the initiation of the E O. review)			
3 Office of the Attorney General.	Date.	<input type="checkbox"/>	<input type="checkbox"/>

Business and Industrial Development Financing, Veteran Loans, (i.e. Loan, Loan Guarantee and Investment) or Delegation of Approving and/or Management Authority of Leasing transactions

1. Division	Date		
2 Office of the Attorney General	Date	<input type="checkbox"/>	<input type="checkbox"/>

[] Fund Management Plan, Expenditure Plans, Carry Over Requests, Budget Modifications

1 Office of Management and Budget	Date.	<input type="checkbox"/>	<input type="checkbox"/>
2. Office of the Controller:	Date	<input type="checkbox"/>	<input type="checkbox"/>
3. Office of the Attorney General	Date	<input type="checkbox"/>	<input type="checkbox"/>

[] Navajo Housing Authority Request for Release of Funds

1. NNEPA	Date:	<input type="checkbox"/>	<input type="checkbox"/>
2 Office of the Attorney General	Date	<input type="checkbox"/>	<input type="checkbox"/>

[] Lease Purchase Agreements

1 Office of the Controller	Date.	<input type="checkbox"/>	<input type="checkbox"/>
(recommendation only)			
2 Office of the Attorney General.	Date	<input type="checkbox"/>	<input type="checkbox"/>

[X] Grant Applications

1 Office of Management and Budget:	<u>CMS - see memo</u>	Date: <u>2/13/2017</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2 Office of the Controller:	<u>Valerie M. Stubbins</u>	Date: <u>2/21/17</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3 Office of the Attorney General.	<u>W. B. H.</u>	Date: <u>2/22/17</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

[] Five Management Plan of the Local Governance Act, Delegation of an Approving Authority from a Standing Committee, Local Ordinances (Local Government Units), or Plans of Operation/Division Policies Requiring Committee Approval

1 Division:	Date	<input type="checkbox"/>	<input type="checkbox"/>
2 Office of the Attorney General	Date.	<input type="checkbox"/>	<input type="checkbox"/>

[] Relinquishment of Navajo Membership

1 Land Department	Date.	<input type="checkbox"/>	<input type="checkbox"/>
2 Elections	Date	<input type="checkbox"/>	<input type="checkbox"/>
3 Office of the Attorney General:	Date:	<input type="checkbox"/>	<input type="checkbox"/>

☐ **Land Withdrawal or Relinquishment for Commercial Purposes**

Sufficient Insufficient

1. Division: _____ Date: _____ ☐ ☐
2. Office of the Attorney General: _____ Date: _____ ☐ ☐

☐ **Land Withdrawals for Non-Commercial Purposes, General Land Leases and Resource Leases**

1. NLD _____ Date: _____ ☐ ☐
2. F&W _____ Date: _____ ☐ ☐
3. HPD _____ Date: _____ ☐ ☐
4. Minerals _____ Date: _____ ☐ ☐
5. NNEPA _____ Date: _____ ☐ ☐
6. DNR _____ Date: _____ ☐ ☐
7. DOJ _____ Date: _____ ☐ ☐

☐ **Rights of Way**

1. NLD _____ Date: _____ ☐ ☐
2. F&W _____ Date: _____ ☐ ☐
3. HPD _____ Date: _____ ☐ ☐
4. Minerals _____ Date: _____ ☐ ☐
5. NNEPA _____ Date: _____ ☐ ☐
6. Office of the Attorney General: _____ Date: _____ ☐ ☐
7. OPVP _____ Date: _____ ☐ ☐

☐ **Oil and Gas Prospecting Permits, Drilling and Exploration Permits, Mining Permit, Mining Lease**

1. Minerals _____ Date: _____ ☐ ☐
2. OPVP _____ Date: _____ ☐ ☐
3. NLD _____ Date: _____ ☐ ☐

☐ **Assignment of Mineral Lease**

1. Minerals _____ Date: _____ ☐ ☐
2. DNR _____ Date: _____ ☐ ☐
3. DOJ _____ Date: _____ ☐ ☐

☐ **ROW (where there has been no delegation of authority to the Navajo Land Department to grant the Nation's consent to a ROW)**

1. NLD _____ Date: _____ ☐ ☐
2. F&W _____ Date: _____ ☐ ☐
3. HPD _____ Date: _____ ☐ ☐
4. Minerals _____ Date: _____ ☐ ☐
5. NNEPA _____ Date: _____ ☐ ☐
6. DNR _____ Date: _____ ☐ ☐
7. DOJ _____ Date: _____ ☐ ☐
8. OPVP _____ Date: _____ ☐ ☐

☐ **OTHER:**

1. _____ Date: _____ ☐ ☐
2. _____ Date: _____ ☐ ☐
3. _____ Date: _____ ☐ ☐
4. _____ Date: _____ ☐ ☐
5. _____ Date: _____ ☐ ☐



NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM



DOJ
02/22/17 9:50am
DATE / TIME
<input type="checkbox"/> 7 Day Deadline
DOC #: 007539
SAS #:
UNIT: NRH

☒ RESUBMITTAL
2/9/17 17-0302

*** FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE			
DATE OF REQUEST:	2/8/2017	DIVISION:	Transportation
CONTACT NAME:	Ardaniel Begay	DEPARTMENT:	Transportation Executive
PHONE NUMBER:	505-371-8351	E-MAIL:	abegay@navajodot.org
TITLE OF DOCUMENT: 164(ER) Review #7539 - Approving the Department of Highway Safety Grant Application in the amount of \$75,000 to the Indian Health Service - Injury Prevention Program.			
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT:	2/22/17 11:30am	REVIEWING ATTORNEY/ADVOCATE:	Vernica Blackhat
DATE TIME OUT OF UNIT:		2/22/17 1:30 PM	
DOJ ATTORNEY / ADVOCATE COMMENTS			
legally sufficient			
REVIEWED BY: (Print)	Date / Time	SURNAMED BY: (Print)	Date / Time
		V Blackhat	2/22/17 1:18 PM
DOJ Secretary Called: Ardaniel Begay for Document Pick Up on 2/22/17 at 2:45 PM by [Signature]			
PICKED UP BY: (Print)		DATE / TIME:	



NAVAJO NATION DEPARTMENT OF JUSTICE

REQUEST FOR SERVICES



DOJ
2/9/17 3:31pm.
DATE / TIME
RFS #: 17-0302
UNIT: NR4

☐ RESUBMITTAL

*** FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM INFORMATION OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST: 2/9/17 ENTITY/DIVISION: Highway Safety - NDOT
CONTACT NAME: Norma Bowman DEPARTMENT: Highway Safety
PHONE NUMBER: 505-371-8391 E-MAIL: nbowman@navajodot.org

PRE-REVIEW:

COMPLETE DESCRIPTION OF LEGAL NEED AND SERVICES REQUESTED (attach documents):

Preliminary Look @ Grant Application to IHS

DEADLINE:

REASON:

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 2/9/17 4pm

REVIEWING ATTORNEY/ADVOCATE: Veronica Blackhat

DATE/TIME OUT OF UNIT: 2/4/17 11:57am PREPARED BY (initial): ah

DOJ ATTORNEY / ADVOCATE COMMENTS

OK

REVIEWED BY: (PRINT) V Blackhat

DATE / TIME 2/21/17 10:31am

DOJ Secretary Called: Norma Bowman

for Document Pick Up on 2/21/17 at 1:45pm By: ah

PICKED UP BY: (PRINT)

DATE / TIME:

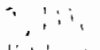


THE NAVAJO NATION

RUSSELL BEGAYE, PRESIDENT
JONATHAN NEZ VICE PRESIDENT

MEMORANDUM

TO : Mr. Garrett Silversmith, Division Director
Division of Transportation

FROM : 
Cecile Shortley, Contracting Officer
Contract and Grant Section
Office of Management and Budget (OMB)

Date: February 19, 2017

SUBJECT: Review Document No. 000-39 NDHS IHS Injury Prevention Grant Application \$ 7,000

The subject document is annotated sufficient with concerns as follows:

- a. The SF-44 Form item number 18 Estimated Funding denotes the Federal share of \$ 7,000 and Section B – Budget Categories item 6 – Object Class Categories separates the anticipated funding amount into three (3) year at a cost of \$ 7,000 per year.
 - a. Consequently, the Nation's Budget forms attached are based on an annual budget in the amount of \$ 7,000.
 - b. The Nation's budget forms should be processed for the total amount of the Federal funds requested in the amount of \$ 7,000.
- b. On the Budget Justification and Project Narrative, page 2, Section – Program Information, second paragraph, the first sentence indicates "\$ 7,000 per year for three (5) year." Correction should be made to denote (3) not (5).
- c. The letter of endorsement provided on behalf of President Begaye has grammatical errors is attached. Proper sentence structure refrains from beginning a sentence with "I." Revising letter should bring this correspondence to one page.

NDOT need to correct the items listed above. If there are any questions, contact CGS OMB at (928) 871-6035.

cc: File



Office of Management and Budget ♦ Post Office Box 640 ♦ Window Rock, AZ 86511
(28) 871-6170 Telephone ♦ (28) 871-6170 Fax



February 6, 2017

MEMORANDUM

TO : 164 Reviewers
Navajo Nation

THRU :  2/8/2017
Garret Silversmith, Division Director
Navajo Division of Transportation (NDOT)

FROM : 
Norma K. Bowman, Program Manager
Navajo Department of Highway Safety NDOT

SUBJECT : 164 Executive Review
RE: Indian Health Services-Injury Prevention Program Grant

The Navajo Division of Transportation (NDOT) respectfully requests your prompt review and approval of the attached Indian Health Services-Injury Prevention Program Grant in the total amount of \$75,000.00 for the use towards travel expenses and operating supplies for the Department of Highway Safety's Injury Prevention Program. The items will be utilized throughout the Navajo Nation during our scheduled outreach activities.

The Indian Health Services Grant was announced on January 27, 2017 through a Notice of Funds Availability on the Federal Register (attached for review). We realize that time is of the essence; however the funds would assist us in our continuing efforts towards bringing highway safety awareness to the Navajo Nation people

Upon completion of the Executive Review Process, the application will need to be completed prior to February 26, 2017 and uploaded to the Grants Solutions website. It is to be noted that Indian Health Services is requiring a tribal resolution by our Oversight Committee, however they have been notified that this is not part of our process for Grant Applications. They will require a signed resolution, should our Grant Proposal be awarded the funding.

Your attention and respectful consideration on signing off the Executive Official Review would be most appreciated. Should you have any additional questions, please contact me directly at (505) 371-8391. Thank you.

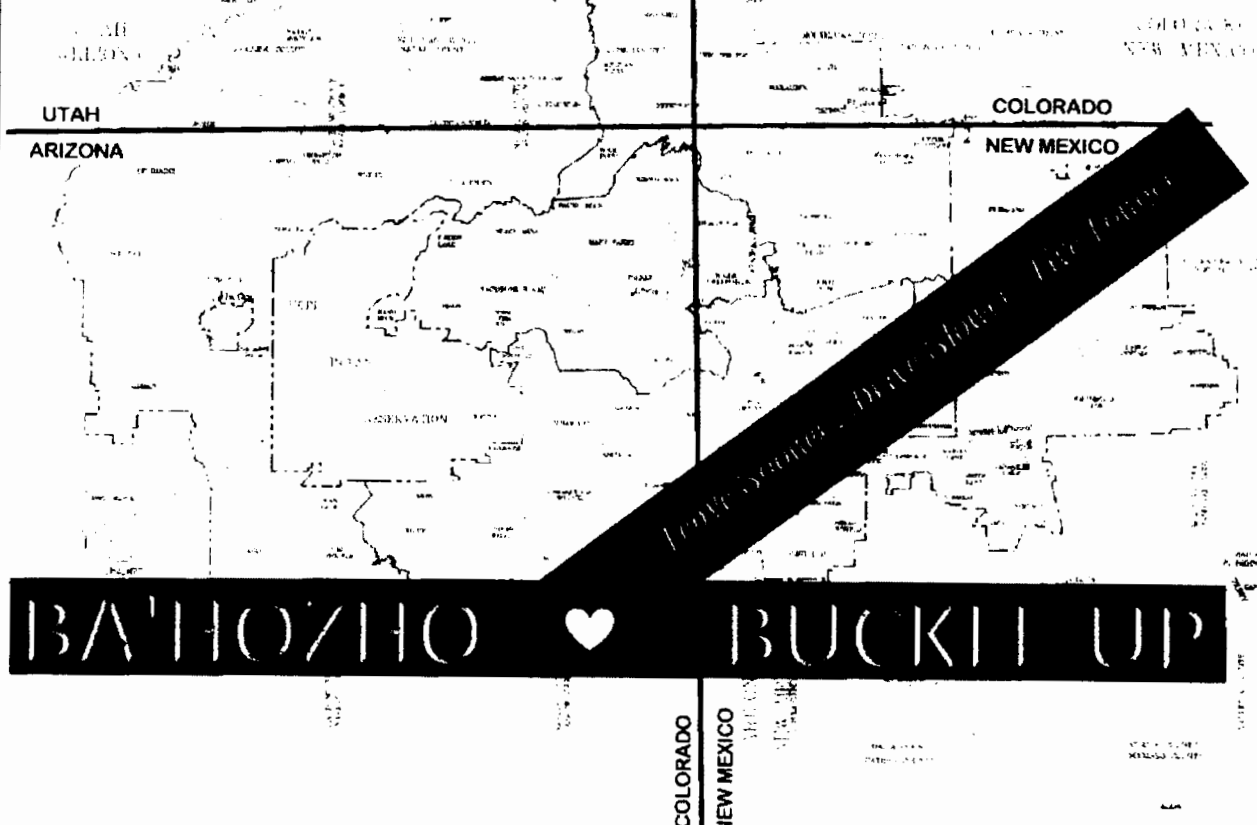
164 Review #7539 – Approving the Department of Highway
Safety IHS - Injury Prevention Program grant application in the
amount of \$75,000

Application

- Table of Contents
- Abstract
- SF424 Application for Federal Assistance
- SF424A Budget Information / Non-
Construction Programs
- SF424B Assurances / Non-Construction
Programs
- Project Narrative & Budget Justification
- SF-LLL Disclosure of Lobbying Activities
- GG-Lobbying Certification Regarding
Lobbying

Navajo Nation Division of Transportation
Department of Highway Safety

NAVAJO NATION



BA'HOZHO ♥ BUCKET UP

NAVAJO NATION - HIGHWAY SAFETY
INJURY PREVENTION PROJECT

TABLE OF CONTENTS

ABSTRACT	1
BUDGET JUSTIFICATION & PROJECT NARRATIVE	2-11
ATTACHMENTS	
<i>As described in Federal Register</i>	

ABSTRACT

I. IDENTIFIER INFORMATION

- 1) Applicant ID Code: N00780
- 2) Navajo Nation
The States of Arizona, New Mexico and Utah
- 3) Highway Safety Education Program

II. GEOGRAPHIC LOCATION

- 1) Navajo Nation (States of Arizona, New Mexico and Utah)
 - a) 26,200 miles, 43,400 square miles covering the southern parts of Utah/Colorado, northern part of Arizona and Northwest of New
 - b) Navajo Nation-Wide

III. PROJECT ABSTRACT

The primary focus and mission of the Navajo Nation Department of Highway Safety is to provide highway safety awareness and education with the intent of decreasing the number of motor vehicle related unintentional injuries and death among the Navajo people. Including:

- Increase correct usage of child passenger safety seat through education, distribution and enforcement throughout the Navajo Nation by 10%.
- Increase usage of seatbelts through education and enforcement throughout the Navajo Nation by 10%.
- Bring awareness to the public in attempts to reduce injury fatalities caused by alcohol-related motor vehicle crashes by 5%.

Description of Proposed Work: The Highway Safety Department provides vital services to the entire Navajo Nation. Motor vehicle related incidents continue to plague our Nation with unintentional injuries and fatalities. It is the leading cause of injury and fatalities for all age groups, the disparity rate is even more pronounced in our 16-24 year old age group. The Highway Safety Department provides valuable education to the general public on: proper seat belt and child restraint usage, Underage Drinking Campaigns, DUI/DWI Awareness, Distracted Driving, Winter Driving Tips, etc. The Department of Highway Safety Program also provides a Navajo Nation-wide Car Seat Program, training of Police Officers, Firefighters, and Emergency Medical Services and provides technical assistance to all Nation governments with close collaboration with the Navajo Nation Indian Health Services Units throughout the Navajo Nation in our quest to combat impaired driving and unintentional deaths/injuries. We are expanding our community and school-based educational efforts to include presentations on DUI, Distracted Driving and Underage Drinking.

SF-424 FORM

Application for Federal Assistance SF-424

* 1 Type of Submission

Preapplication

☒ Application

☐ Changed/Corrected Application

* 2 Type of Application

☒ New

☐ Continuation

☐ Revision

* If Revision, select appropriate letter(s)

* Other (Specify)

* 3 Date Received

4 Applicant Identifier

5a Federal Entity Identifier

5b Federal Award Identifier

State Use Only:

Date Received by State

State Application Identifier

8 APPLICANT INFORMATION:

* a Legal Name

* b Employer Taxpayer Identification Number (EIN/TIN)

* c Organizational DUNS

d. Address:

* Street1

Street2

* City

County Parish

* State

Province

* Country

* Zip Postal Code

e. Organizational Unit:

Department Name

Division Name

f. Name and contact information of person to be contacted on matters involving this application:

Prefix

* First Name

Middle Initial

* Last Name

Suffix

Title

Organizational Affiliation

* Telephone Number

Fax Number

* Email

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

Indian/Native American Tribal Government (Federally Recognized)

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*** Other (specify):**

*** 10. Name of Federal Agency:**

Indian Health Services

11. Catalog of Federal Domestic Assistance Number:

93.284

CFDA Title:

Injury Prevention Program for American Indians and Alaskan Natives Cooperative Agreements

*** 12. Funding Opportunity Number:**

HHS-2017-THS-IPP-0001

*** Title:**

Injury Prevention Program Announcement: New Cooperative Agreement

13. Competition Identification Number:

N/A

Title:

N/A

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Navajo Nation-Highway Safety Injury Prevention Project

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424**16. Congressional Districts Of:**

* a Applicant

* b Program/Project

Attach an additional list of Program/Project Congressional Districts if needed

Add Attachment

17. Proposed Project:

* a Start Date

* b End Date

18. Estimated Funding (\$):

* a Federal

* b Applicant

* c State

* d Local

* e Other

* f Program Income

* g TOTAL

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**☐ a This application was made available to the State under the Executive Order 12372 Process for review on☐ b Program is subject to E O 12372 but has not been selected by the State for review☒ c Program is not covered by E O 12372*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes☒ No

If yes, provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

☒ ** I AGREE

** The list of certifications and assurances or an internet site where you may obtain this list is contained in the announcement or agency specific instructions

Authorized Representative:

Pref

* First Name

Middle Name

* Last Name

Suffix

* Telephone Number

Fax Number

4025

* Err

* Signature of Authorized Representative

* Date Signed



U.S. Department
of Transportation
Office of the Secretary
of Transportation

OMB NO.: 2105-0555

DOT F 2308-1

EXPIRATION DATE: MM/DD/YYYY

PAPERWORK REDUCTION ACT PUBLIC BURDEN STATEMENT

A Federal agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a current valid OMB control number. The OMB Control No. for this information collection is 2105-0555. The information requested on this form is being collected and disseminated by the U.S. Department of Transportation, Office of the Secretary as a courtesy to the public. Public burden reporting for this collection of information is estimated to be 15 minutes per response, including time for reviewing instructions, and completing and reviewing the collection of information. All responses to this collection are mandatory. Send comments regarding the burden estimate or any other aspect of the collection of information, including suggestions for reducing this burden, to: Information Collection Clearance Office, US Department of Transportation, Office so Small and Disadvantaged Business Utilization, Financial Assistance Division, 1200 New Jersey Ave., S.E., 5th Floor, W56-448, Washington, DC 20590.

PRIVACY ACT STATEMENT

The Privacy Act requires that we provide you with the following information regarding our use of your Personally Identifiable Information. The information on this form is solicited under the authority of Title 49 U.S.C. 332(b)(3)(4)(5) which authorizes DOT OSDBU to assist Disadvantage Business Enterprises and Small and Disadvantaged Businesses in acquiring access to working capital and to debt financing, in order to obtain transportation related contracts funded by DOT. STLP loans are provided through lenders that serve as STLP Participating Lenders (PL). The PLs enter into a Cooperative Agreement with DOT's OSDBU. The STLP is subject to budgeting and accounting requirements of the Federal Credit Reform Act of 1990 (FCRA). The PL must carry out processes to activate, monitor, service and close out STLP loans. To fulfill the requirements of FCRA, the PL submits reports and the forms to OSDBU. Provisions of the requested information are voluntary; however it is a requirement of the Cooperative Agreement.

SF-424A FORM

BUDGET INFORMATION - Non-Construction Programs

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget			Total (g)
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)		
1. Injury Prevention Program, New Cooperative Agreement	93.264	\$	\$	\$ 75,000.00	\$	\$ 75,000.00	
2.							
3.							
4.							
5. Totals		\$	\$	\$ 75,000.00	\$	\$ 75,000.00	

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY				Total (5)
	(1)	(2)	(3)	(4)	
	Injury Prevention Program, New Cooperative Agreement				
a. Personnel	\$ 5,260.80	\$ 5,260.80	\$ 5,260.80	\$	15,782.40
b. Fringe Benefits	476.10	476.10	476.10		1,428.30
c. Travel	9,196.00	9,196.00	9,196.00		27,588.00
d. Equipment					
e. Supplies	6,401.80	6,401.80	6,401.80		19,205.40
f. Contractual					
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)	21,334.70	21,334.70	21,334.70	\$	64,004.10
j. Indirect Charges	3,665.30	3,665.30	3,665.30	\$	10,995.90
k. TOTALS (sum of 6i and 6j)	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$	75,000.00
7. Program Income	\$	\$	\$	\$	

SECTION C - NON-FEDERAL RESOURCES					
(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e) TOTALS	
8. Injury Prevention Program, New Cooperative Agreement	\$ 75,000.00	\$	\$	\$	75,000.00
9.					
10.					
11.					
12. TOTAL (sum of lines 8-11)	\$ 75,000.00	\$	\$	\$	75,000.00

SECTION D - FORECASTED CASH NEEDS				
Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	\$	\$	\$	\$
14. Non-Federal	\$			
15. TOTAL (sum of lines 13 and 14)	\$	\$	\$	\$

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT				
(a) Grant Program	FUTURE FUNDING PERIODS (YEARS)			
	(b) First	(c) Second	(d) Third	(e) Fourth
16. Injury Prevention Program, New Cooperative Agreement	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$

SECTION F - OTHER BUDGET INFORMATION	
21. Direct Charges:	
22. Indirect Charges:	
23. Remarks:	

SF-424B FORM

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

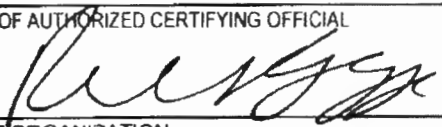
PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles 11 and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205)
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 		TITLE President	
APPLICANT ORGANIZATION Navajo Nation (Department of Highway Safety)		DATE SUBMITTED 2-22-12	

BUDGET JUSTIFICATION

&

PROJECT NARRATIVE

INCLUDING:

BACKGROUND INFORMATION

PROPOSED SCOPE OF WORK

PART I. B		New BU	H.S. NJ R PRE ENT'S PROGRAM	Div on Branch	Executive Transportation
Prepared By	Phone No	Agency Code	If Multiple Agencies check here		
Norma Bowman	5C5-371-830				

PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY			(C)
					Fund Type Code	NNC Approved Original Budget	Proposed Budget	Difference (Column B-A)
H S NJURY PREVENTION		4 15 2017 - 4 14 2018	25 000		2001 Personnel Expenses	5 736 90	5 736 90	0
					3000 Travel Expenses	196	9	0 00
					3500 Meeting Expenses			0 00
					4000 Supplies	2 50	2 500	0 00
					5000 Lease and Rental			
					5500 Communications and Utilities			0 00
					6000 Repairs and Maintenance			0 00
					6500 Contractual Services			0 00
					7000 Special Transactions	3 901 80	3 901 80	00
					8000 Public Assistance			0
					9000 Capital Outlay			00
					9500 Matching and Indirect Cost	3 665 30	665 30	0
TOTAL:					TOTAL	25 00	25 000 0	0 00

Budget for one year by three, \$1b on total grant amount.

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted			
Total # of Permanently Assigned Vehicles	1		1

PART V. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE: GSCAU-61-95 The purpose of the Navajo Department of Highway Safety is to reduce traffic related fatalities, injuries, and property damages on roadways within the territorial jurisdiction of the Navajo Nation as defined by Title 7 N.T.C. Sub Section 254 and 18 U.S.C. Section 1151. The Department will work toward establishing and implementing various highway safety standards and provide driver's improvement programs for students and employees of the Navajo Nation. The application of these objectives are subject to the availability of funds.

PART VI. ACKNOWLEDGEMENT: I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS DOCUMENT IS COMPLETE AND ACCURATE

Norma Bowman, Program Manager <i>NB</i> 2/6/17 SIGNED BY: Printed Name and Signature Date	<i>[Signature]</i> 2/8/2017 APPROVED BY: Div Director/Branch Chief's Print Name and Signature Date Garner Silversmith Division Director
--	---

THE NAVAJO NATION -
DETAILED LINE ITEM BUDGET AND JUSTIFICATION

PART I PROGRAM INFORMATION:			
Program Name/Title:	I H S INJURY PREVENTION PROGRAM	Business Unit No	New BU
PART II DETAILED BUDGET			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
	2001 PERSONNEL EXPENSES		5,736.90
	Employee salary and fringe benefits adjustment/salaries not paid by personnel lapse funds		
211	Regular		
2200	Salary Adjustment		
2310	Temporary \$5,260	5,260.84	
2900	Fringe Benefits	476.10	
	9,059		
	3000 - Travel		9,196.00
311	Fleet		
	3111 Monthly Permanent x \$108	1,296	
	3113 Mileage 1 x 1500 mi mo x 30 x 12	5,400	
		6,696.00	
321	Vehicle Rental		
	3220 Vehicle Rental		
3230	Personnel Travel		
	3240 - Per Diem Meals		
	3250 Lodging		
	3260 - POV Mileage	2,000.00	
	3290 - Other Travel Expense		
3310	Air		
	3320	501.00	
TOTAL		14,932.90	14,932.90

**THE NAVAJO NATION -
DETAILED LINE ITEM BUDGET AND JUSTIFICATION**

PART I PROGRAM INFORMATION		Business Unit No.:		New BU	
Program Name/Title:		IHS INJURY PREVENTION PROGRAM			
PART II DETAILED BUDGET					
(A)	(B)	(C)	(D)		
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code		
4000 - SUPPLIES	Summary envelopes, folders, table pens, Non-capital items that are necessary for the day to day operation of the program		2 500		
4120	4120 Supplies				
4120	4120 General Supplies				
4200	4200 Capital Asset				
4200	4200 Non Capital Furniture Equipment				
4200	4200 Non Capital Computer Equipment				
4410	Operating Supplies	2 500			
4420	General Operating Supplies				
4480	Custodial Supplies				
4480	Custodial Supplies				
4530	Printing Binding Photocopying				
TOTAL		500.00	2 500		

Handwritten notes:
 Budget to be
 prepared on 9/1/16
 transfer made.
 11/10/16

**THE NAVAJO NATION -
DETAILED LINE ITEM BUDGET AND JUSTIFICATION**

FY 2016

Page 4 of 4

PART I: PROGRAM INFORMATION			
Program Name/Title		Business Unit No	New BU
I H S INJURY PREVENTION PROGRAM			
PART II: DETAILED BUDGET.			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
7000 - SPECIAL TRANSACTION	Marketing of billboards pamphlets banners newspapers ads etc. traffic safety initiative promotional items to be give at Car Seat Clinics Health Fairs Outreaches etc such as but not limited to pens pencils rulers coloring books etc		3,901.80
7110	Programs	3,901.80	
	7110C Promotional Items		
9500	MATCHING AND INDIRECT COST		3,665.30
	IDC @ 17.18		
9710	Indirect Cost	3,665.30	
	17.18%		
			<i>3,665.30</i>
TOTAL		567.10	7,567.10

164 Review #7539 – Approving the Department of Highway
Safety IHS - Injury Prevention Program grant application in the
amount of \$75,000

Supporting Documents

- Current Negotiated IDC Rate
- Federal Register - Grant Announcement
- Tribal Resolution
- Letter(s) of Support

Navajo Nation Division of Transportation
Department of Highway Safety

COPY OF CURRENT
NEGOTIATED INDIRECT
COST RATE



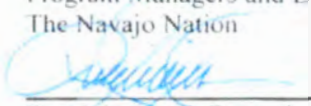
THE NAVAJO NATION

RUSS L. BEGAYE PRESIDENT
Jc VICE PRESIDENT

October 20, 2015

MEMORANDUM

TO : Program Managers and Division Directors
The Navajo Nation

FROM : 
Dominic Beyal, Executive Director
Office of Management and Budget

SUBJECT : Indirect Cost (IDC) Negotiation Agreement on IDC Rates for FY 2014 and 2015

Pursuant to the FY 2014 Navajo Nation Budget Instruction and Policies Manual (BIPM), Appendix R., Section IV. E. 1., the attached document (see description below) regarding the subject matter is provided to you for implementation effective immediately. The document is also available on the OMB website at www.omb.navajo-nsn.gov.

Attachment "A": Resolution NABIO-64-15 that was adopted by NAABIK'YATI COMMITTEE to accept the subject IDC rates and the related IDC Negotiation Agreement with Interior Business Center. Attached to the Resolution as Exhibit "A" is the executed IDC Negotiation Agreement.

Hereafter, the FY 2015 IDC rate of 17.18% shall be used as follows:

- A. Programs budgeting for recovery of IDC as follows:
1. In grant applications and related grant awards.
 2. On existing grant awards on which the term ending date has not expired, by no later than October 31, 2015, Programs Managers submit a request for authorization to use the FY 2015 IDC rate to the funding agency and copy to Contracts and Grants Section.
- B. Office of the Controller to book recovery of IDC funds earned on administration of external grant awards.

This memorandum shall supersede the memorandum of September 30, 2015 that was issued by our office to advise on use of the FY 2015 IDC rate on budgeting for IDC. The memorandum herein is to expand the use of FY 2015 IDC rate to recovering IDC funds since the IDC Negotiation Agreement was approved and accepted by NAABIK'YATI COMMITTEE pursuant to Navajo law.

Your compliance with the BIPM on use of the IDC rate is emphasized. Contact CGS/OMB at 871-6033 if you have questions

ATTACHMENT / Distribution

Cc file
President Begaye Vice President Nez, OPVP
Lorenzo Bates, Speaker Navajo Nation Council
Allen Sloan, Acting Chief Justice Judicial Branch
Robert Willie, Acting Controller - Office of the Controller
Ethel B Branch Office of the Attorney General

RESOLUTION OF THE
NAABIK'ÍYÁTI COMMITTEE OF THE
NAVAJO NATION COUNCIL

23rd NAVAJO NATION COUNCIL—FIRST YEAR, 2015

AN ACTION

RELATING TO BUDGET AND FINANCE, NAABIK'ÍYÁTI' COMMITTEE AND
NAVAJO NATION COUNCIL; APPROVING, ACCEPTING AND IMPLEMENTING
INDIRECT COST (IDC) NEGOTIATION AGREEMENT WITH THE U.S.
DEPARTMENT OF INTERIOR, INTERIOR BUSINESS CENTER

BE IT ENACTED:

Section One. Findings

- A. "Intergovernmental agreements are agreements between the Navajo Nation and another government that involve the sharing of governmental powers, and includes Indian Self-Determination and Education Assistance Act (P.L. 638) contracts. Intergovernmental agreements do not include agreements between the Navajo Nation and another government where the Nation or the other government acts in a landowner or commercial capacity." 2 N.N.C § 110(J) (2012) see also CJA-03-13.
- B. The Indian Organization Indirect Cost Negotiation Agreement is an "intergovernmental agreement" because 1) the agreement is between the Navajo Nation and the Federal government and 2) the "indirect cost rates contained [in the Agreement] are for use on grants, contracts and other agreements with the Federal Government to which Public Law 93-638 and 2 CFR Part 200 apply..." Indian Organization Indirect Cost Negotiation Agreement 1 (2015).
- C. The Navajo Nation Council established the Budget and Finance Committee as a Navajo Nation standing committee and conducts oversight over the Office of Management and Budget's functions. 2 N.N.C. §§ 300(A) and 301(B) (13) (2012) see also CJA-03-13.
- D. The Budget and Finance Committee authorizes, reviews, approves and accepts agreements between the Navajo Nation and any federal authority upon the recommendation of the standing committee. 2 N.N.C. § 301(B) (15) (2012) see also CJA-03-13.


- E. The Navajo Nation Council established the Naabik'iyáti' as a Navajo Nation standing committee and empowered the committee to "review and approve the negotiation and setting of the Navajo Nation's indirect cost or administrative code rate agreements with the cognizant federal agency." 2 N.N.C. §§ 700(A) and 701(A)(10) (2012) see also CJA-03-13.
- F. Intergovernmental agreements "must be reviewed and approved by resolution by the appropriate standing committee(s) and the Navajo Nation Council except as otherwise provided herein." 2 N.N.C. § 164(A) (2012) see also CJA-03-13.
- G. "Indirect Costs means those costs incurred for a common or joint purpose benefitting more than one cost objective, and not readily assignable to the cost objectives specifically benefitted, without effort disproportionate to the results achieved." 2 C.F.R. §200.56 (2014)
- H. In FY 2013, the Navajo Nation IDC was 16.95 %; in FY 2014, the IDC was 16.98% and the negotiated FY 2015 rate will increase to 17.18%.
- I. "The purpose of an indirect cost rate is to facilitate the allocation and billing of indirect costs." Indian Organization Indirect Cost Negotiation Agreement 3 (2015).
- J. Entering into the Indian Organization Indirect Cost Negotiation Agreement is in the Navajo Nation's best interest.

Section Two. IDC Negotiation Agreement

- A. The Navajo Nation approves, accepts, and implements the Indian Organizations IDC Negotiation Agreement with the U.S. Department of the Interior, Interior Business Center. EXHIBIT A.
- B. The Navajo Nation authorizes the Navajo Nation President, or his designee, to execute the Indian Organizations IDC Negotiation Agreement.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Naabik'iyáti' Committee of the Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona) at which a quorum was present and that the same was passed by a vote of 13 in favor and 0 opposed, this 14th day of October 2015.

A handwritten signature in black ink, appearing to read 'LoRenzo Bates', with a large, stylized initial 'L' and 'B'.

LoRenzo Bates, Chairperson
Naabik'iyáti' Committee

Motion: Honorable Alton Joe Shepherd
Second: Honorable Dwight Witherspoon

**Indian Organizations
Indirect Cost Negotiation Agreement**

EIN: 86-0092335

Organization:

The Navajo Nation
P.O. Box 646
Window Rock, AZ 86515

Date: September 30, 2015

Report No(s): 15-A-1174(14C)
15-A-1175(15C)

Filing Ref.:

Last Negotiation Agreement
dated October 22, 2013

The indirect cost rates contained herein are for use on grants, contracts, and other agreements with the Federal Government to which Public Law 93-638 and 2 CFR Part 200 apply for fiscal years beginning on or after December 26, 2014 subject to the limitations contained in 25 CFR 900 and Section II.A. of this agreement. Applicable OMB Circulars and the regulations at 2 CFR 225 will continue to apply to federal funds awarded prior to December 26, 2014. The rates were negotiated by the U.S. Department of the Interior, Interior Business Center, and the subject organization in accordance with the authority contained in applicable regulations.

Section I: Rates

Type	Effective Period		Rate*	Locations	Applicable To
	From	To			
Fixed Carryforward	10/01/13	09/30/14	16.98%	All	All Programs
Fixed Carryforward	10/01/14	09/30/15	17.18%	All	All Programs

*Base: Total direct costs, less capital expenditures and passthrough funds. Passthrough funds are normally defined as payments to participants, stipends to eligible recipients, subcontracts and subgrants, all of which normally require minimal administrative effort.

Treatment of fringe benefits: Fringe benefits applicable to direct salaries and wages are treated as direct costs; fringe benefits applicable to indirect salaries and wages are treated as indirect costs.

Section II: General

Page 1 of 3

A. Limitations: Use of the rates contained in this agreement is subject to any applicable statutory limitations. Acceptance of the rates agreed to herein is predicated upon these conditions: (1) no costs other than those incurred by the subject organization were included in its indirect cost rate proposal, (2) all such costs are the legal obligations of the grantees/contractor, (3) similar types of costs have been accorded consistent treatment, and (4) the same costs that have been treated as indirect costs have not been claimed as direct costs (for example, supplies can be charged directly to a program or activity as long as these costs are not part of the supply costs included in the indirect cost pool for central administration).

"Exhibit A"

B. **Audit:** All costs (direct and indirect, federal and non-federal) are subject to audit. Adjustments to amounts resulting from audit of the cost allocation plan or indirect cost rate proposal upon which the negotiation of this agreement was based will be compensated for in a subsequent negotiation.

C. **Changes:** The rate(s) contained in this agreement are based on the organizational structure and the accounting system in effect at the time the proposal was submitted. Changes in organizational structure, or changes in the method of accounting for costs that affect the amount of reimbursement resulting from use of the rate(s) in this agreement, require the prior approval of the cognizant agency. Failure to obtain such approval may result in subsequent audit disallowance.

D. **Rate Type:**

1. **Fixed Carryforward Rate:** The fixed carryforward rate is based on an estimate of costs that will be incurred during the period for which the rate applies. When the actual costs for such period have been determined, an adjustment will be made to the rate for a future period, if necessary, to compensate for the difference between the costs used to establish the fixed rate and the actual costs.

2. **Provisional/Final Rate:** Within six (6) months after year end, a final indirect cost rate proposal must be submitted based on actual costs. Billings and charges to contracts and grants must be adjusted if the final rate varies from the provisional rate. If the final rate is greater than the provisional rate and there are no funds available to cover the additional indirect costs, the organization may not recover all indirect costs. Conversely, if the final rate is less than the provisional rate, the organization will be required to pay back the difference to the funding agency.

3. **Predetermined Rate:** A predetermined rate is an indirect cost rate applicable to a specified current or future period, usually the organization's fiscal year. The rate is based on an estimate of the costs to be incurred during the period. A predetermined rate is not subject to adjustment. (Because of legal constraints, predetermined rates are not permitted for Federal contracts; they may, however, be used for grants or cooperative agreements.)

4. **Rate Extension:** Only final and predetermined rates may be eligible for consideration of rate extensions. Requests for rate extensions of a current rate will be reviewed on a case-by-case basis. If an extension is granted, the non-Federal entity may not request a rate review until the extension period ends. In the last year of a rate extension period, the non-Federal entity must submit a new rate proposal for the next fiscal period.

E. **Agency Notification:** Copies of this document may be provided to other federal offices as a means of notifying them of the agreement contained herein.

F. **Record Keeping:** Organizations must maintain accounting records that demonstrate that each type of cost has been treated consistently either as a direct cost or an indirect cost. Records pertaining to the costs of program administration, such as salaries, travel, and related costs, should be kept on an annual basis.

for ceilings on indirect cost rates or reimbursement amounts are subject to the ceilings stipulated in the contract or grant agreements. If the ceiling rate is higher than the negotiated rate in Section I of this agreement, the negotiated rate will be used to determine the maximum allowable indirect cost.

H. Use of Other Rates: If any federal programs are reimbursing indirect costs to this grantee/contractor by a measure other than the approved rate(s) in this agreement, the grantee/contractor should credit such costs to the affected programs, and the approved rate(s) should be used to identify the maximum amount of indirect cost allocable to these programs.

I. Other:

1. The purpose of an indirect cost rate is to facilitate the allocation and billing of indirect costs. Approval of the indirect cost rate does not mean that an organization can recover more than the actual costs of a particular program or activity.

2. Programs received or initiated by the organization subsequent to the negotiation of this agreement are subject to the approved indirect cost rate(s) if the programs receive administrative support from the indirect cost pool. It should be noted that this could result in an adjustment to a future rate.

3. Each Indian tribal government desiring reimbursement of indirect costs must submit its indirect cost proposal to our office within six (6) months after the close of the Tribe's fiscal year, unless an exception is approved.

Section III: Acceptance

Listed below are the signatures of acceptance for this agreement:

By the Indian Organization:

The Navajo Nation
Tribal Government

Signature

Russell Begaye

Name (Type or Print)

President

Title

September 14, 2015

Date

By the Cognizant Federal Government
Agency:

U.S. Department of the Interior
Interior Business Center
Agency

Signature

Deborah A. McElroy

Name

Office Chief

Office of Indirect Cost Services

Title

SEP 30 2015

Date

Negotiated by Jacqueline B. Ross
Telephone (916) 566-7003

COPY OF
FEDERAL REGISTER
GRANT ANNOUNCEMENT

TOTAL ESTIMATED ANNUALIZED BURDEN—HOURS—Continued

Information collection	Type of respondent and hours for each	Number of respondents	Number of responses per respondent	Average burden per response (hours)	Total burden hours
(f)	Technical (4) Legal (2) Management (2)	63	1	8	504
(g)	Administrative (8)	63	3	8 (24)	1512
(h)	Administrative (2) Management (1)	63	3	3 (9)	567
(i)	Technical (4) Legal (2) Management (2)	63	3	8 (24)	1512
Total		63	19	83 (173)	10 899

OS specifically request comments on (1) the necessity and utility of the proposed information collection for the proper performance of the agency function; (2) the accuracy of the estimated burden; (3) ways to enhance the quality, utility, and clarity of the information to be collected; and (4) the use of automated collection techniques or other forms of information technology to minimize the information collection burden.

Terry S. Clark,

Assistant Information Collection Clearance Officer

1 1 01 01 Filed 1 18 am

BILLING CODE 4150-24-P

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Indian Health Service

[Funding Announcement Number: HHS-2017-IHS-IPP-0001]

Injury Prevention Program Announcement; New Cooperative Agreement

Catalog of Federal Domestic Assistance Number 93.284

Key Dates

Application Deadline Date: February 26, 2017

Review Date: March 1-24, 2017

Earliest Anticipated Start Date: April 1, 2017

Signed Tribal Resolutions Due Date: February 26, 2017

Proof of Non-Profit Status Due Date: February 26, 2017

I. Funding Opportunity Description

Statutory Authority

The Indian Health Service (IHS), Division of Environmental Health Service, is accepting competitive cooperative agreement (CA) applications

for the Injury Prevention Program (IPP) for American Indians and Alaska Natives (AI/AN). The program is authorized under 25 U.S.C. 13, Snyder Act, and 42 U.S.C. Section 301(a), Public Health Service Act, as amended. This program is described in the Catalog of Federal Domestic Assistance under 93.284.

Background

Injury are the single leading cause of death for AI/AN between the ages of 1 and 44 years (Indian Health for us Injury 2011 Edition IHS, Division of Program Statistics). Depending on the type of injury, AI/AN experience injury mortality rates that are 2 to 8.7 times higher than the U.S. all races rates. This funding opportunity was developed by the IHS IPP to address the disparity in injury rates by encouraging Tribes to implement injury prevention projects based on evidence-based, effective strategies.

Injury prevention evidence-based effective strategies are prevention methods that have been scientifically proven to prevent injuries. Injury prevention programs and projects are most effective when based on these model practices. Though not repeatedly scientifically proven to be effective, the use of promising and innovative injury prevention strategies is also recommended. For more information on evidence-based injury prevention resources, <http://www.healthyoia.org/ipp/evidence-based.aspx>.

Comprehensive injury prevention programs use a public health approach to employ strategies that address education, policy development with enforcement, and environmental modifications. Programs use various combinations of effective strategies to ensure they are effective and sustainable. A sole focus with only education is not an effective strategy.

The IHS IPP priorities are prevention of (1) motor vehicle crash related injuries; and (2) unintentional fall injuries. For AI/AN, motor vehicle related injuries and deaths are the leading cause of disability, years of potential life lost, and medical and societal costs. Unintentional elder fall-related injuries are a leading cause of hospitalizations in AI/AN communities. Among older adults, falls are the leading cause of both fatal and nonfatal injury (<http://www.cdc.gov/HomeandRecreationalSafety/Falls/adultfalls.html>).

Purpose

The purpose of this IHS cooperative agreement is to promote the capability of Tribes, Indian organizations and urban Indian organizations to build and maintain sustainable, effective injury prevention programs:

(a) Increase the understanding of the injury problem by Tribal Indian organizations/urban Indian organizations;

(b) promote Tribal capacity to implement effective strategies to prevent injuries in Tribal communities; and

(c) to improve the quality of life of AI/AN people.

This cooperative agreement opportunity is available to an applicant that does not have a current IHS injury prevention cooperative agreement. There is no IHS user population requirement.

Applicants will only be issued one award. Part II IPP Effective Strategy Project. Applications should be sure to respond to the appropriate criteria under Section V—Application Review Information.

II. Award Information

Type of Award

Cooperative Agreement

Estimated Funds Available

The total amount of funding identified for the current fiscal year (FY) 2017 is approximately \$375,000. Individual award amounts are anticipated from \$10,000 to \$25,000 for three years. The amount of funding available for awards issued under this announcement is subject to the availability of appropriations and budgetary priorities of the Agency. The IHS is under no obligation to make awards that are selected for funding under this announcement.

Anticipated Number of Awards

Approximately fifteen awards will be issued under this program announcement.

Project Period

The project period will be three years and will run consecutively from April 15, 2017 to April 14, 2020.

Cooperative Agreement

Cooperative agreements awarded by the Department of Health and Human Services (HHS) are administered under the same policies as a grant. However, the funding agency (IHS) is required to have substantial programmatic involvement in the project during the entire award segment. Below is a detailed description of the level of involvement required for both IHS and the grantee. IHS will be responsible for activities listed under Section A and the grantee will be responsible for activities listed under Section B as stated:

Substantial Involvement Description for Cooperative Agreement

A. IHS Programmatic Involvement

The IHS IPP substantial involvement includes providing technical assistance to the Tribal Injury Prevention Coordinators in program planning, implementation, and evaluation. IHS will assign an IHS IPP Specialist or designee to serve as the local project officer. Responsibilities of the IHS local project officers are described below:

(1) Provide guidance to the grantee involving strategy, injury data (collection, analysis, reporting, and interpretation of findings), use of public information materials, quality assurance, coordination of activities, training, reports, budget and evaluation.

(2) Review continuation applications and recommend approval or disapproval.

Technical assistance will also include the following:

(1) Schedule bi-annual conference calls for technical assistance.

(2) Assist grantee in writing progress reports.

(3) Disseminate injury prevention best practices guidance.

(4) Provide training to grantees.

B. Grantee Cooperative Agreement Award Activities

Responsibilities of the grantee are described below:

(1) Work in partnership with the IHS in decisions involving strategy, injury data (collection, analysis, reporting), use of public information materials, quality assurance, coordination of activities, training, reports, budget and evaluation.

(2) Provide a logic model plan for the Part II effective strategies project. The logic model will address the stages of the project development implementation and evaluation with proposed timeline.

(3) Develop culturally-competent, project-related information to educate and empower communities to take action in injury prevention.

(4) Develop a project evaluation plan with baseline data, timeline and outcome measures.

(5) Participate in IHS conference calls and webinars.

III. Eligibility Information

1. Eligibility

To be eligible for this "New/Competing Continuation Announcement" under this announcement, an applicant be one of the following as defined by 25 U.S.C. 1603:

- A Federally-recognized Indian Tribe 25 U.S.C. 1603(14); operating an Indian health program operated pursuant to a contract, grant, cooperative agreement, or compact with IHS pursuant to the Indian Self-Determination and Education Assistance Act (ISDEAA), (Pub. L. 93-638).

- A Tribal organization 25 U.S.C. 1603(26); operating an Indian health program operated pursuant to a contract, grant, cooperative agreement, or compact with the IHS pursuant to the ISDEAA, (Pub. L. 93-638).

- An Urban Indian organization as defined by 25 U.S.C. 1603(29). Operating a Title V urban Indian health program that currently has a grant or contract with the IHS under Title V of the Indian Health Care Improvement Act, (Pub. L. 93-437). Applicants must provide proof of non-profit status with the application, e.g. 501(c)(3).

Note: Please refer to Section IV.2 (Application and Submission Information/ Subsection 2, Content and Form of Application Submission) for additional proof of applicant status documents required, such as Tribal resolutions, proof of non-profit status, etc.

2. Cost Sharing or Matching

The IHS does not require matching funds or cost sharing for grants or cooperative agreements.

3. Other Requirements

If application budgets exceed the highest dollar amount outlined under the "Estimated Funds Available" section within this funding announcement, the application will be considered ineligible and will not be reviewed for further consideration. If deemed ineligible, IHS will not return the application. The applicant will be notified by email by the Division of Grants Management of this decision.

Tribal Resolution

An Indian Tribe or Tribal organization that is proposing a project affecting another Indian Tribe must include resolutions from all affected Tribes to be served. Applications by Tribal organizations will not require a specific Tribal resolution if the current Tribal resolution(s) under which they operate would encompass the proposed grant activities.

An official signed Tribal resolution must be received by the DGM prior to a Notice of Award being issued to any applicant selected for funding. However, if an official signed Tribal resolution cannot be submitted with the electronic application submission prior to the official application deadline date, a draft Tribal resolution must be submitted by the deadline in order for the application to be considered complete and eligible for review. The draft Tribal resolution is not in lieu of the required signed resolution, but is acceptable until a signed resolution is received. If an official signed Tribal resolution is not received by DGM when funding decisions are made, then a Notice of Award will not be issued to that applicant and they will not receive any IHS funds until such time as they have submitted a signed resolution to the Grants Management Specialist listed in this Funding Announcement.

Proof of Non-Profit Status

Organizations claiming non-profit status must submit proof. A copy of the 501(c)(3) Certificate must be received with the application submission by the Application Deadline Date listed under the Key Dates section on page one of this announcement.

An applicant submitting any of the above additional documentation after the initial application submission due date is required to ensure the information was received by the IHS DGM by obtaining documentation

confirming delivery (i.e., FedEx tracking, postal return receipt, etc.)

IV. Application and Submission Information

1. Obtaining Application Materials

The application package and detailed instruction for this announcement can be found at <http://www.Grants.gov> or <https://www.ihs.gov/dgm/funding/>.

Questions regarding the electronic application process may be directed to Mr. Paul Getty at (301) 443-2114 or (301) 443-5204.

2. Content and Form Application Submission

The applicant must include the project narrative as an attachment to the application package. Mandatory documents for all applicants include:

- Table of content
- Abstract (one page) summarizing the project.
- Application forms
- SF-424 Application for Federal Assistance
- SF-424A, Budget Information Non-Construction Programs
- SF-424B, Assurance Non-Construction Programs
- Budget Justification and Narrative (must be single spaced and not exceed five pages).
- Project Narrative (must be single spaced and not exceed 15 pages)
- Background information on the Tribe or organization
- Proposed scope of work, objectives and activities that provide a description of what will be accomplished, including a one-page Timeframe Chart
- Tribal Resolution(s)
- Letter of Support from Organization/Board of Director
- 501(c)(3) Certificate (if applicable)
- Biographical sketches for all Key Personnel
- Contractor/Consultant resumes or qualifications and scope of work
- Disclosure of Lobbying Activities (SF-111)
- Certification Regarding Lobbying (see Lobbying Form)
- Copy of current Negotiated Indirect Cost rate (IDC) agreement (required) in order to receive IDC.
- Organizational Chart (optional).
- Documentation of current Office of Management and Budget (OMB) A-133 required Financial Audit (if applicable)

Acceptable forms of documentation include:

• Email confirmation from Federal Audit Clearinghouse (FAC) that audit were submitted, or

• Worksheet from audit report. These can be found on the FAC Web

site: <http://harvester.census.gov/facdissem/main.aspx>

Public Policy Requirements

All Federal-wide public policies apply to IHS grants and cooperative agreement, with exception of the discrimination policy.

Requirements for Project and Budget Narratives

A. *Project Narrative* The narrative should be a separate Word document that is no longer than 15 pages and must be single spaced, type written, have consecutively numbered pages, a black type not smaller than 12 point and be printed on one side only of standard size 8 1/2 x 11" paper.

Be sure to succinctly address and answer all question listed under the evaluation criteria (refer to Section V.1 Evaluation criteria in this announcement) and place all response and required information in the correct section (noted below), or they shall not be considered or scored. These narratives will assist the Objective Review Committee (ORC) in becoming more familiar with the applicant activities and accomplishment prior to the cooperative agreement award. If the narrative exceeds the page limit, only the first 15 pages will be reviewed. The 15 page limit for the narrative does not include the work plan, standard form Tribal resolutions, table of content, budget, budget justifications, narratives and/or other appendix items.

There are three part to the narrative: Part A—Program Information, Part B—Program Planning and Evaluation, and Part C—Program Report. See below for additional details about what must be included in the narrative. The page limitations below are for each narrative and budget submitted.

Part A—Program Information (Page Limitation—2)

Section 1—Needs

Describe nature and extent of the injury problem of the Tribe/Indian organization or urban Indian organization. Describe the public health approach to address the injury problem. Part B: Program Planning and Evaluation (Page Limitation—8)

Section 1—Program Plans

Succinctly describe how the Tribe/Indian organization or urban Indian organization plans to address the injury problem utilizing effective strategies, best or promising practice.

Section 2—Program Evaluation

Describe fully and clearly how the proposed interventions will impact in

minimizing or reducing severe injuries in Tribal communities. Identify anticipated or expected benefit for the Tribal constituency.

Part C—Program Report (Page Limitation—5)

Section 1—Describe major accomplishments over the last 24 months. Identify and describe significant program achievement associated with injury prevention initiative. Provide the accomplishments of the goal established for the time frame, or if applicable, provide justification for the lack of progress.

Section 2—Describe major activity over the last 24 months. Provide an overview of significant injury prevention program activities associated with reduction of severe injury over the past 24 months. This section should address significant program activities including those related to the accomplishment listed in the previous section.

B. Budget Narrative (Page Limitation—5)

This narrative must include a line item budget with a narrative justification for all expenditures identifying reasonable allowable allocable costs necessary to accomplish the goals and objectives as outlined in the project narrative. Budget should match the scope of work described in the project narrative.

3. Submission Date and Times

Applications must be submitted electronically through Grants.gov by 11:59 p.m. Eastern Standard Time (EST) on the Application Deadline Date listed in the Key Dates section on page one of this announcement. Any application received after the application deadline will not be accepted for processing nor will it be given further consideration for funding. Grants.gov will notify the applicant via email if the application is rejected.

If technical challenge arise and assistance is required with the electronic application process, contact support@grants.gov or at (800) 518-4726. Customer Support available to address questions 24 hour a day 7 days a week (except on Federal holiday). If problems persist, contact Mr. Getty (Paul.Getty@ihs.gov), DGM Grant Systems Coordinator by telephone at (301) 443-1114 or (301) 443-5204. Please be sure to contact Mr. Getty at least ten days prior to the application deadline. Please do not contact the DGM until you have received a Grants.gov

tracking number. In the event you are not able to obtain a tracking number, call the DGM as soon as possible.

4. Intergovernmental Review

Executive Order 12372 requiring intergovernmental review is not applicable to this program.

5. Funding Restrictions

- Pre-award costs are not allowable.
- The available funds are inclusive of direct and appropriate indirect costs.
- Only one grant/cooperative agreement will be awarded per applicant.
- IHS will not acknowledge receipt of applications.

6. Electronic Submission Requirements

All applications must be submitted electronically. Please use the <http://www.Grants.gov> Web site to submit an application electronically and select the "Find Grant Opportunities" link on the homepage. Download a copy of the application package, complete it offline, and then upload and submit the completed application via the <http://www.Grants.gov> Web site. Electronic copies of the application may not be submitted as attachments to email messages addressed to IHS employees or offices.

If the applicant needs to submit a paper application instead of submitting electronically through *Grants.gov*, a waiver must be requested. Prior approval must be requested and obtained from Mr. Robert Tarwater, Director, DGM, (see Section IV.6 below for additional information). A written waiver request must be sent to GrantsPolicy@ihs.gov with a copy to Robert.Tarwater@ihs.gov. The waiver must (1) be documented in writing (emails are acceptable), before submitting a paper application, and (2) include clear justification for the need to deviate from the required electronic grants submission process.

Once the waiver request has been approved, the applicant will receive a confirmation of approval email containing submission instructions and the mailing address to submit the application. A copy of the written approval must be submitted along with the hardcopy of the application that is mailed to DGM. Paper applications that are submitted without a copy of the signed waiver from the Director of the DGM will not be reviewed or considered for funding. The applicant will be notified via email of this decision by the Grants Management Officer of the DGM. Paper applications must be received by the DGM no later than 5:00 p.m., KST, on the Application Deadline Date listed

in the Key Dates section on page one of this announcement. Late applications will not be accepted for processing or considered for funding. Applicants that do not adhere to the timelines for System for Award Management (SAM) and/or <http://www.Grants.gov> registration or that fail to request timely assistance with technical issues will not be considered for a waiver to submit a paper application.

Please be aware of the following:

- Please search for the application package in <http://www.Grants.gov> by entering the CFDA number or the Funding Opportunity Number. Both numbers are located in the header of this announcement.
- If you experience technical challenges while submitting your application electronically, please contact *Grants.gov* Support directly at: support@grants.gov or (800) 518-4726. Customer Support is available to address questions 24 hours a day, 7 days a week (except on Federal holidays).
- Upon contacting *Grants.gov*, obtain a tracking number as proof of contact. The tracking number is helpful if there are technical issues that cannot be resolved and a waiver from the agency must be obtained.
- Applicants are strongly encouraged not to wait until the deadline date to begin the application process through *Grants.gov* as the registration process for SAM and *Grants.gov* could take up to fifteen working days.
- Please use the optional attachment feature in *Grants.gov* to attach additional documentation that may be requested by the DGM.
- All applicants must comply with any page limitation requirements described in this Funding Announcement.
- After electronically submitting the application, the applicant will receive an automatic acknowledgment from *Grants.gov* that contains a *Grants.gov* tracking number. The DGM will download the application from *Grants.gov* and provide necessary copies to the appropriate agency officials. Neither the DGM nor the IHS IPP will notify the applicant that the application has been received.
- Email applications will not be accepted under this announcement.

Dun and Bradstreet (D&B) Data Universal Numbering System (DUNS)

All IHS applicants and grantee organizations are required to obtain a DUNS number and maintain an active registration in the SAM database. The DUNS number is a unique 9-digit identification number provided by D&B which uniquely identifies each entity.

The DUNS number is site specific; therefore, each distinct performance site may be assigned a DUNS number. Obtaining a DUNS number is easy, and there is no charge. To obtain a DUNS number, you may access it through <http://fd-gov.dnb.com/webform>, or to expedite the process, call (866) 705 5711.

All IHS recipients are required by the Federal Funding Accountability and Transparency Act of 2006, as amended ("Transparency Act"), to report information on sub-awards. Accordingly, all IHS grantees must notify potential first-tier sub-recipients that no entity may receive a first-tier sub-award unless the entity has provided its DUNS number to the prime grantee organization. This requirement ensures the use of a universal identifier to enhance the quality of information available to the public pursuant to the Transparency Act.

System for Award Management (SAM)

Organizations that were not registered with Central Contractor Registration and have not registered with SAM will need to obtain a DUNS number first and then access the SAM online registration through the SAM home page at <https://www.sam.gov> (U.S. organizations will also need to provide an Employer Identification Number from the Internal Revenue Service that may take an additional 2-5 weeks to become active). Completing and submitting the registration takes approximately one hour to complete and SAM registration will take 3-5 business days to process. Registration with the SAM is free of charge. Applicants may register online at <https://www.sam.gov>.

Additional information on implementing the Transparency Act, including the specific requirements for DUNS and SAM, can be found on the IHS Grants Management, Grants Policy Web site: <https://www.ihs.gov/dgm/policytopics/>.

V. Application Review Information

The instructions for preparing the application narrative also constitute the evaluation criteria for reviewing and scoring the application. Weights assigned to each section are noted in parentheses. The fifteen page narrative should include only the first year of activities; information for multi-year projects should be included as an appendix. See "Multi-year Project Requirements" at the end of this section for more information. The narrative section should be written in a manner that is clear to outside reviewers unfamiliar with prior related activities of the applicant. It should be well

organized, succinct, and contain all information necessary for reviewers to understand the project fully. Points will be assigned to each evaluation criteria adding up to a total of 100 points. A minimum score of 60 points is required for funding. Points are assigned as follows:

1. Criteria

A. Introduction and Need for Assistance (20 Points)

Describe the need for funding and the injury problem using local IHS, state, or national injury data in the community or target area.

Describe the Tribe's/Tribal organization's support for the proposed Injury Prevention Part II effective strategy project.

Describe the population to be served by the proposed project (no minimum population requirement).

B. Project Objectives(s), Work Plan and Approach (40 Points)

Goals and objectives must be clear and concise. Each objective must be measurable, feasible and attainable to accomplish during the 3 year project period utilizing the SMART (Specific, Measurable, Attainable, Realistic, Time specific) program objectives.

SMART Objective examples:

- Child safety car seat use will be increased from 10% to 50% at Bobcat community by August 1, 2020.
- Implement on-going Tai Chi classes once a week at Lower Red Rock community for ages 55+ by August 1, 2020.

Effective strategies must be incorporated in each project and should be based on effectiveness, economic efficiency and feasibility of the project. Provide a description of the extent to which proposed projects are an effective strategy based on a documented need in the target communities.

Coalition/Collaboration: Describe how the Tribe or urban community, the IHS and other organizations will collaborate on the project or conduct related activities. Provide a description of the roles of Tribal involvement, organization, or agency and evidence of coordination, supervision, and degree of commitment (e.g., time, in-kind, financial) of staff, organizations, and agencies involved in activities.

C. Program Evaluation (20 Points)

Describe how and when the project will be evaluated for program process, effectiveness, and impact. This includes, but is not limited to, what data will be collected to evaluate the success of the proposed program objectives.

D. Organizational Capabilities, Key Personnel and Qualifications (10 Points)

A description of the roles of the Project Director in activities during the 3 year project(s) (e.g., time in-kind, financial). Provide the organizational structure (chart). Describe coalition or collaboration activities of the Tribe or urban Tribal program.

E. Categorical Budget and Budget Justification (10 Points)

Projects must include a project narrative, 3 year categorical budget, and budget justification for each year of funding requested. If indirect costs are claimed, indicate and apply the current negotiated rate to the budget.

Multi-Year Project Requirements

Projects requiring a second and third year must include a brief project narrative and budget (one additional page per year) addressing the developmental plans for each additional year of the project.

Additional Documents Can Be Uploaded as Appendix Items in Grants.gov

- Work plan, logic model and/or time line for proposed objectives.
- Position descriptions for key staff.
- Resumes of key staff that reflect current duties.
- Consultant or contractor proposed scope of work and letter of commitment (if applicable).
- Current Indirect Cost Agreement.
- Organizational chart.
- Map of area identifying project location(s).
- Additional documents to support narrative (i.e. data tables, key news articles, etc.).

2. Review and Selection

Each application will be prescreened by the DGM staff for eligibility and completeness as outlined in the funding announcement. Applications that meet the eligibility criteria shall be reviewed for merit by the ORC based on evaluation criteria in this funding announcement. The ORC could be composed of both Tribal and Federal reviewers appointed by the IHS Program to review and make recommendations on these applications. The technical review process ensures selection of quality projects in a national competition for limited funding. Incomplete applications and applications that are non-responsive to the eligibility criteria will not be referred to the ORC. The applicant will be notified via email of this decision by the Grants Management Officer of the DGM. Applicants will be notified by

DGM, via email, to outline minor missing components (i.e., budget narratives, audit documentation, key contact form) needed for an otherwise complete application. All missing documents must be sent to DGM on or before the due date listed in the email of notification of missing documents required.

To obtain a minimum score for funding by the ORC, applicants must address all program requirements and provide all required documentation

VI. Award Administration Information

1. Award Notices

The Notice of Award (NoA) is a legally binding document signed by the Grants Management Officer and serves as the official notification of the grant award. The NoA will be initiated by the DGM in our grant system, GrantSolutions (<https://www.grantsolutions.gov>). Each entity that is approved for funding under this announcement will need to request or have a user account in GrantSolutions in order to retrieve their NoA. The NoA is the authorizing document for which funds are dispersed to the approved entities and reflects the amount of Federal funds awarded, the purpose of the grant, the terms and conditions of the award, the effective date of the award, and the budget/project period.

Disapproved Applicants

Applicants who received a score less than the recommended funding level for approval, 60, and were deemed to be disapproved by the ORC, will receive an Executive Summary Statement from the IHS program office within 30 days of the conclusion of the ORC outlining the strengths and weaknesses of their application. The summary statement will be sent to the Authorized Organizational Representative that is identified on the face page (SF-424) of the application. The IHS program office will also provide additional contact information as needed to address questions and concerns as well as provide technical assistance if desired.

Approved But Unfunded Applicants

Approved but unfunded applicants that met the minimum scoring range and were deemed by the ORC to be "Approved", but were not funded due to lack of funding, will have their applications held by DGM for a period of one year. If additional funding becomes available during the course of FY 2017, the approved but unfunded application may be re-considered by the awarding program office for possible funding. The applicant will also receive

an Executive Summary Statement from the IHS program office within 30 days of the conclusion of the ORC.

Note: Any correspondence other than the official NoA signed by an IHS grants management official announcing to the project director that an award has been made to their organization is not an authorization to implement their program on behalf of IHS.

2. Administrative Requirements

Cooperative Agreements are administered in accordance with the following regulations, policies, and OMB cost principles:

A. The criteria as outlined in this Program Announcement.

B. Administrative Regulations for Grants:

- Uniform Administrative Requirements HHS Awards, located at 45 CFR part 75.

C. Grants Policy:

- HHS Grants Policy Statement, Revised 01/07.

D. Cost Principles:

- Uniform Administrative Requirements for HHS Awards, "Cost Principles," located at 45 CFR part 75, subpart E.

E. Audit Requirements:

- Uniform Administrative Requirements for HHS Awards, "Audit Requirements," located at 45 CFR part 75, subpart F.

3. Indirect Costs

This section applies to all grant recipients that request reimbursement of indirect costs (IDC) in their grant application. In accordance with HHS Grants Policy Statement, Part II-27, HHS requires applicants to obtain a current IDC rate agreement prior to award. The rate agreement must be prepared in accordance with the applicable cost principles and guidance as provided by the cognizant agency or office. A current rate covers the applicable grant activities under the current award's budget period. If the current rate is not on file with the DGM at the time of award, the IDC portion of the budget will be restricted. The restrictions remain in place until the current rate is provided to the DGM.

Generally, IDC rates for IHS grantees are negotiated with the Division of Cost Allocation (DCA) <https://rates.psc.gov/> and the Department of Interior (Interior Business Center) <https://www.doi.gov/ibc/services/finance/indirect-cost-services/indian-tribes>. For questions regarding the indirect cost policy, please call the Grants Management Specialist listed under "Agency Contacts" or the main DGM office at (301) 443-5204.

4. Reporting Requirements

The grantee must submit required reports consistent with the applicable deadlines. Failure to submit required reports within the time allowed may result in suspension or termination of an active grant, withholding of additional awards for the project, or other enforcement actions such as withholding of payments or converting to the reimbursement method of payment. Continued failure to submit required reports may result in one or both of the following: (1) The imposition of special award provisions; and (2) the non-funding or non-award of other eligible projects or activities. This requirement applies whether the delinquency is attributable to the failure of the grantee organization or the individual responsible for preparation of the reports. Per DGM policy, all reports are required to be submitted electronically by attaching them as a "Grant Note" in GrantSolutions. Personnel responsible for submitting reports will be required to obtain a login and password for GrantSolutions. Please see the Agency Contacts list in section VII for the systems contact information.

The reporting requirements for this program are noted below.

A. Progress Reports

Program progress reports are required semi-annually, within 30 days after the budget period ends. These reports must include a brief comparison of actual accomplishments to the goals established for the period, a summary of progress to date, or, if applicable, provide sound justification for the lack of progress, and other pertinent information as required. A final report must be submitted within 90 days of expiration of the budget/project period.

B. Financial Reports

Federal Financial Report FFR (SF 425), Cash Transaction Reports are due 30 days after the close of every calendar quarter to the Payment Management Services, HHS at: <http://www.dpm.psc.gov>. It is recommended that the applicant also send a copy of the FFR (SF-425) report to the Grants Management Specialist. Failure to submit timely reports may cause a disruption in timely payments to the organization.

Grantees are responsible and accountable for accurate information being reported on all required reports: the Progress Reports and Federal Financial Report.

C. Federal Subaward Reporting System (FSRS)

This award may be subject to the Transparency Act subaward and executive compensation reporting requirements of 2 CFR part 170.

The Transparency Act requires the OMB to establish a single searchable database, accessible to the public, with information on financial assistance awards made by Federal agencies. The Transparency Act also includes a requirement for recipients of Federal grants to report information about first-tier sub-awards and executive compensation under Federal assistance awards.

IHS has implemented a Term of Award into all IHS Standard Terms and Conditions, NoAs and funding announcements regarding the FSRS reporting requirement. This IHS Term of Award is applicable to all IHS grant and cooperative agreements issued on or after October 1, 2010, with a \$25,000 subaward obligation dollar threshold met for any specific reporting period. Additionally, all new (discretionary) IHS awards (where the project period is made up of more than one budget period) and where: (1) The project period start date was October 1, 2010 or after and (2) the primary awardee will have a \$25,000 subaward obligation dollar threshold during any specific reporting period will be required to address the FSRS reporting. For the full IHS award term implementing this requirement and additional award applicability information, visit the DGM Grants Policy Web site at: <https://www.ihs.gov/dgm/policytopics/>.

D. Compliance With Executive Order 13166 Implementation of Services Accessibility Provisions for All Grant Application Packages and Funding Opportunity Announcements

Recipients of Federal financial assistance (FFA) from HHS must administer their programs in compliance with Federal civil rights law. This means that recipients of HHS funds must ensure equal access to their programs without regard to a person's race, color, national origin, disability, age and, in some circumstances, sex and religion. This includes ensuring your programs are accessible to persons with limited English proficiency. HHS provides guidance to recipients of FFA on meeting their legal obligation to take reasonable steps to provide meaningful access to their programs by persons with limited English proficiency. Please see <http://www.hhs.gov/civil-rights/for-individuals/special-topics/limited->

english-proficiency/guidance-federal-financial-assistance-recipients-title-VI.

The IHS Office for Civil Rights (OCR) also provides guidance on complying with civil rights laws enforced by HHS. Please see <http://www.hhs.gov/civil-rights/for-individuals/section-1557/index.html>; and <http://www.hhs.gov/civil-rights/index.html>. Recipients of FFA also have specific legal obligations for serving qualified individuals with disabilities. Please see <http://www.hhs.gov/civil-rights/for-individuals/disability/index.html>. Please contact the IHS OCR for more information about obligations and prohibitions under Federal civil rights laws at <http://www.hhs.gov/ocr/about-us/contact-us/headquarters-and-regional-addresses/index.html> or call 1-800-368-1019 or TDD 1-800-537-7697. Also note it is an HHS Departmental goal to ensure access to quality, culturally competent care, including long-term services and supports, for vulnerable populations. For further guidance on providing culturally and linguistically appropriate services, recipients should review the National Standards for Culturally and Linguistically Appropriate Services in Health and Health Care at <http://minorityhealth.hhs.gov/omh/browse.aspx?lvl=2&lvlid=53>.

Pursuant to 45 CFR 80.3(d), an individual shall not be deemed subjected to discrimination by reason of his/her exclusion from benefits limited by Federal law to individuals eligible for benefits and services from the IHS. Recipients will be required to sign the HHS-690 Assurance of Compliance form which can be obtained from the following Web site: <http://www.hhs.gov/sites/default/files/forms/hhs-690.pdf>, and send it directly to the U.S. Department of Health and Human Services, Office of Civil Rights, 200 Independence Ave. SW., Washington, DC 20201.

F. Federal Awardee Performance and Integrity Information System (FAPIS)

The IHS is required to review and consider any information about the applicant that is in the Federal Awardee Performance and Integrity Information System (FAPIS) before making any award in excess of the simplified acquisition threshold (currently \$150,000) over the period of performance. An applicant may review and comment on any information about itself that a Federal awarding agency previously entered. IHS will consider any comments by the applicant, in addition to other information in FAPIS in making a judgment about the applicant's integrity, business ethics,

and record of performance under Federal awards when completing the review of risk posed by applicants as described in 45 CFR 75.205.

As required by 45 CFR part 75 Appendix XII of the Uniform Guidance, non-federal entities (NFEs) are required to disclose in FAPIS any information about criminal, civil, and administrative proceedings, and/or affirm that there is no new information to provide. This applies to NFEs that receive Federal awards (currently active grants, cooperative agreements, and procurement contracts) greater than \$10,000,000 for any period of time during the period of performance of an award/project.

Mandatory Disclosure Requirements

As required by 2 CFR part 200 of the Uniform Guidance, and the HHS implementing regulations at 45 CFR part 75, effective January 1, 2016, the IHS must require a non-federal entity or an applicant for a Federal award to disclose, in a timely manner, in writing to the IHS or pass-through entity all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award.

Submission is required for all applicants and recipients, in writing, to the IHS and to the HHS Office of Inspector General all information related to violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award, 45 CFR 75.113.

Disclosures must be sent in writing to: U.S. Department of Health and Human Services Indian Health Service, Division of Grants Management, Attn: Robert Tarwater, Director, 5600 Fishers Lane, Mail Stop: 09E70, Rockville, Maryland 20857, (Include "Mandatory Grant Disclosures" in subject line). Office: (301) 443-5204, Fax: (301) 594-0899, Email: Robert.Tarwater@ihs.gov;

AND

U.S. Department of Health and Human Services, Office of Inspector General, Attn: Mandatory Grant Disclosures, Intake Coordinator, 330 Independence Avenue SW., Cohen Building, Room 5527, Washington, DC 20201, URL: <http://oig.hhs.gov/fraud/report-fraud/index.asp>, (Include "Mandatory Grant Disclosures" in subject line). Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov.

Failure to make required disclosures can result in any of the remedies

described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

VII. Agency Contacts

1. Questions on the programmatic issues may be directed to: Ms. Nancy Bill, Program Manager, Injury Prevention Program, IHS, 5600 Fishers Lane, Mailstop 10N14-C, Rockville, MD 20857. Phone: (301) 443-0105, Fax: (301) 443-7538, E-Mail: Nancy.Bill@ihs.gov.

2. Questions on grants management and fiscal matters may be directed to: Andrew Diggs, Senior Grant Management Specialist, Division of Grants Management, Indian Health Service, 5600 Fishers Lane, Mailstop 09E70, Rockville, MD 20857. Phone: (301) 443-2241; or the DGM main line (301) 443-5204. Fax: (301) 443-0899. E-Mail: Andrew.Diggs@ihs.gov.

3. Questions on systems matters may be directed to: Paul Gettys, Grant Systems Coordinator, 5600 Fishers Lane, Mailstop: 09E70, Rockville, MD 20857. Phone: (301) 443-2114; or the DGM main line (301) 443-5204. Fax: (301) 443-0899. Paul.Gettys@ihs.gov.

VIII. Other Information

The Public Health Service strongly encourages all cooperative agreement and contract recipients to provide a smoke-free workplace and promote the non-use of all tobacco products. In addition, Pub. L. 103-227, the Pro-Children Act of 1994, prohibits smoking in certain facilities (or in some cases, any portion of the facility) in which regular or routine education, library, day care, health care, or early childhood development services are provided to children. This is consistent with the IHS mission to protect and advance the physical and mental health of the American people.

Dated: January 13, 2017.

Mary Smith,
Principal Deputy Director, Indian Health Service.

[FR Doc. 2017-01806 Filed 1-25-17; 8:35 am]
BILLING CODE 4165-16-P

DEPARTMENT OF HEALTH AND HUMAN SERVICES

National Institutes of Health

Center for Scientific Review; Notice of Closed Meetings

Pursuant to section 10(d) of the Federal Advisory Committee Act, as amended (5 U.S.C. App.), notice is hereby given of the following meetings.

TRIBAL RESOLUTION

PROPOSED RESOLUTION OF THE
RESOURCES AND DEVELOPMENT COMMITTEE
OF THE NAVAJO NATION COUNCIL

23RD NAVAJO NATION COUNCIL – THIRD YEAR, 2017

**AN ACTION RELATING TO TRANSPORTATION: APPROVING THE FY2017 NAVAJO DEPARTMENT OF
HIGHWAY SAFETY, INDIAN HEALTH SERVICES' INJURY PREVENTION PROGRAM AMOUNT IN THE TOTAL
AMOUNT OF \$75,000.00 (\$25,000 PER YEAR BEGINNING APRIL, 2017 TO APRIL, 2020)**

WHEREAS:

1. Pursuant to 2 N.N.C. §§500, the Resources and Development Committee (RDC) is hereby established as a standing committee of the Navajo Nation Council.
2. The Resources and Development Committee (RDC) has Legislative Oversight authority over the Navajo Nation Division of Transportation that includes the Navajo Department of Highway Safety.
3. The Navajo Division of Transportation's Department of Highway Safety proposed for and was awarded a FY 2017 BIA Indian Highway Safety Program, Child Passenger Safety Grant in the total amount of \$75,000.00 for the hiring of temporary staff, travel expenses including support of the Safe Kids Navajo Nation Van, and purchase of supplies.

NOW THEREFORE BE IT RESOLVED THAT:

The Navajo Nation hereby accepts and approves the FY2017 Navajo Department of Highway Safety, Indian Health Services' Injury Prevention Program in the Total Amount of \$75,000.00 (\$25,000 per year beginning April, 2017 TO April, 2020).

I hereby certify that the foregoing resolution was duly considered by the Resources and Development Committee of the 23rd Navajo Nation Council at a duly called meeting held at _____, Navajo Nation (Arizona) at which a quorum was present and the same was passed by a vote of _____ in favor, _____ opposed and _____ abstained, on this _____ day of _____, 2017.

Alton Joe Shepherd, Chairperson
Resources and Development Committee

Motion by: _____
Second by: _____

LETTER OF SUPPORT



THE NAVAJO NATION

RUSSELL BÉGAYE PRESIDENT
JONATHAN NEZ VICE PRESIDENT

February 8, 2017

Indian Health Services
Attn: Injury Prevention Program Grant Applications
Rockville MD

RE: Navajo Nation Grant Application for the Indian Health Services, Injury Prevention Program

Dear Sirs Madam,

I write you to provide my formal support for the Navajo Nation's application for the Indian Health Service Highway Safety Education Program grant being pursued by our Department of Highway Safety.

The leading category of injury and death on the Navajo Nation is unintentional injury and death, of which motor vehicle collisions are the primary cause. Between 1999 and 2015, automobile accidents had an economic impact of greater than \$1.5 billion to our reservation of under 200,000 people. Our Department of Highway Safety works to ameliorate the frequency and severity of crashes and injuries on the reservation through a variety of programs and public information efforts. Their efforts, while often cutting-edge in Indian Country, need the support of the Indian Health Service to expand their impact on the reservation, mitigate the economic losses, and most importantly, *save Navajo lives*.

I stand by the department's goals of increasing the correct usage of child passenger safety restraints by 10%, increasing the usage of seatbelts by 10%, and reducing injuries and fatalities in alcohol-related motor vehicle crashes by 5% through the implementation of this grant award.

Our department and its programs have served as a model for other tribes and governments to emulate for motor vehicle injury and fatality prevention initiatives. Each step the Navajo Nation takes in creating and executing young driver education programs, DUI/DWI awareness programs, car seat programs, and inter-agency data collection, among other initiatives, provides a blueprint other entities to pursue. We happily cooperate with other tribes and government entities to provide guidance on how to lower the substantial preventable deaths that occur in our communities.

As you will find in the application, the department has developed a robust strategic model and implementation plan to achieve the goals stated above. Our commitment to decreasing preventable injuries and deaths through the implementation of this grant will not only serve the Navajo Nation, but will identify best practices and lessons from which other tribes and government entities may adopt and implement.



NAVAJO DIVISION OF TRANSPORTATION
POST OFFICE BOX 1620 WINDOW ROCK, AZ 86515 TEL (505) 371-8300/8301 FAX (505) 371-8399

Page 1

[Insert letter recipient audience]

February 8, 2011

RE: Navajo Nation Grant Application for the Indian Health Service Highway Safety Education Program

Thank you for your favorable consideration of the Navajo Nation's grant application for the Indian Health Service Highway Safety Education Program.

Sincerely,

Russell B. J. Jr., President
Navajo Nation



NAVAJO DIVISION OF TRANSPORTATION
POST OFFICE BOX 4620 / WINDOW ROCK, AZ 86515 / TEL (505) 371-8300/8301 / FAX (505) 371-8399

Navajo Department of Highway Safety Navajo Division of Transportation

I. PROGRAM INFORMATION

The Navajo Department of Highway Safety (NDHS) is a centralized highway safety Program located in Window Rock, Arizona within the Navajo Division of Transportation. The Department-NDHS currently operates with a limited amount of Navajo Nation General Funding (personnel costs), and some funding from Federal Highway Administration.

The Navajo Department of Highway Safety is proposing for the maximum amount of \$25,000.00 per year for three(3) years for a total of \$75,000 for use towards our efforts towards injury prevention education and strategies targeted towards reducing one of the leading causes of unintentional injuries and deaths on the Navajo Nation. The Navajo Nation's leading cause of unintentional injuries continues to be motor vehicle crashes.

II. FOCUS AND MISSION

The continued focus and mission of the Navajo Department of Highway Safety is to provide highway safety awareness with intent of decreasing the number of motor vehicle related unintentional injuries and death among the Navajo people. The specific goals of the Highway Safety Tribal Injury Prevention Cooperative Agreement Program are to:

- Increase correct usage of child passenger safety seat through education, distribution and enforcement throughout the Navajo Nation by 10%.
- Increase usage of seatbelts through education and enforcement throughout the Navajo Nation by 10%.
- Reduce injury fatalities caused by alcohol-related motor vehicle crashes by 5%.

The Department of Highway Safety has previously participated in the Indian Health Service Injury Prevention Grant with emphasis on injury prevention presentations and community outreach for the promotion of safe driving including seatbelt awareness, DUI and Distracted Driving and the ongoing Child Passenger Safety Program(s) across the Navajo Nation.

We work diligently on community and school-based efforts of conducting presentations on DUI and Underage Drinking. Our primary purpose is to provide students with prevention methods in dealing with the issues of underage drinking, risky and impaired driving, and distracted driving that includes the ever-increasing cell phone usage while driving.

The Navajo Department of Highway Safety is striving to make the Navajo Nation a safer driving environment for its Navajo People. The Department's continued support from other tribal programs/departments, state, county and local resources including Indian Health Service Units assists our efforts of ensuring positive and proactive injury prevention measures.

III. PROPOSED NEED:

The Navajo Department of Highway Safety on behalf of the Navajo Nation requests for the announced I.H.S. Injury Prevention Grant in the total amount of \$75,000.00 (\$25,000 per year) to provide funding for ongoing prevention and intervention services for the Navajo Nation.

The Navajo Department of Highway Safety through past injury prevention funds has been able to bring awareness towards the reduction of injuries and fatalities, non-compliance in usage of child restraint systems and impaired driving awareness by way of outreach presentations in schools and communities throughout the Navajo Nation.

The Navajo Department of Highway Safety Program strives to ensure more outreach initiatives addressed, partnerships strengthened with outside agencies, heavy marketing campaigns throughout the Navajo Nation. We continue with our efforts to target the goals and objectives set-forth on this Grant Proposal. Individuals from within the Department will assist in these efforts as well as the hiring of a temporary employee during the Peak Season who will travel throughout the Navajo Nation to promote the injury prevention safety messages.

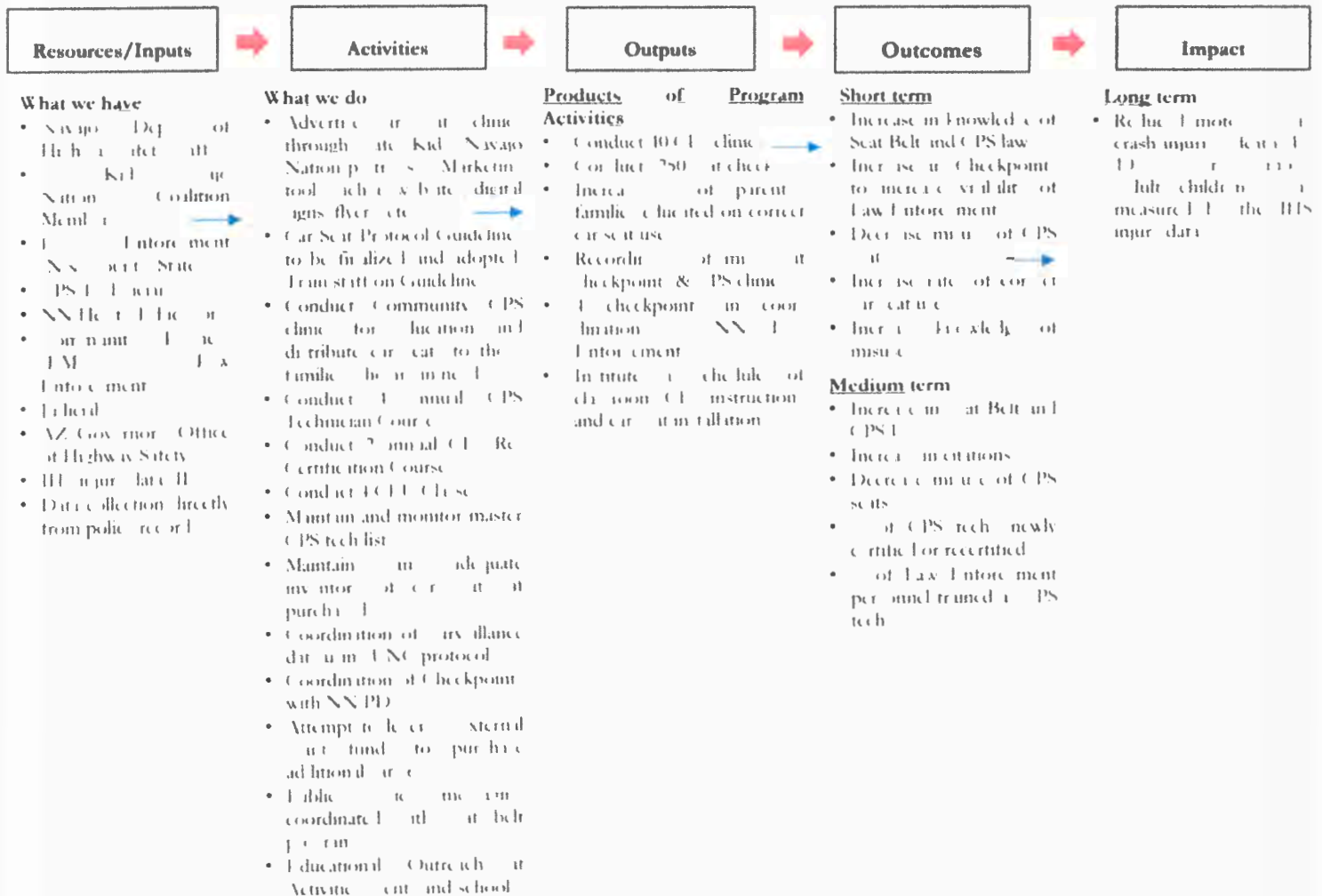
We believe that positive changes to the Department provided the availability of more education and awareness to families and communities on the Navajo Nation.

Ongoing Progress:

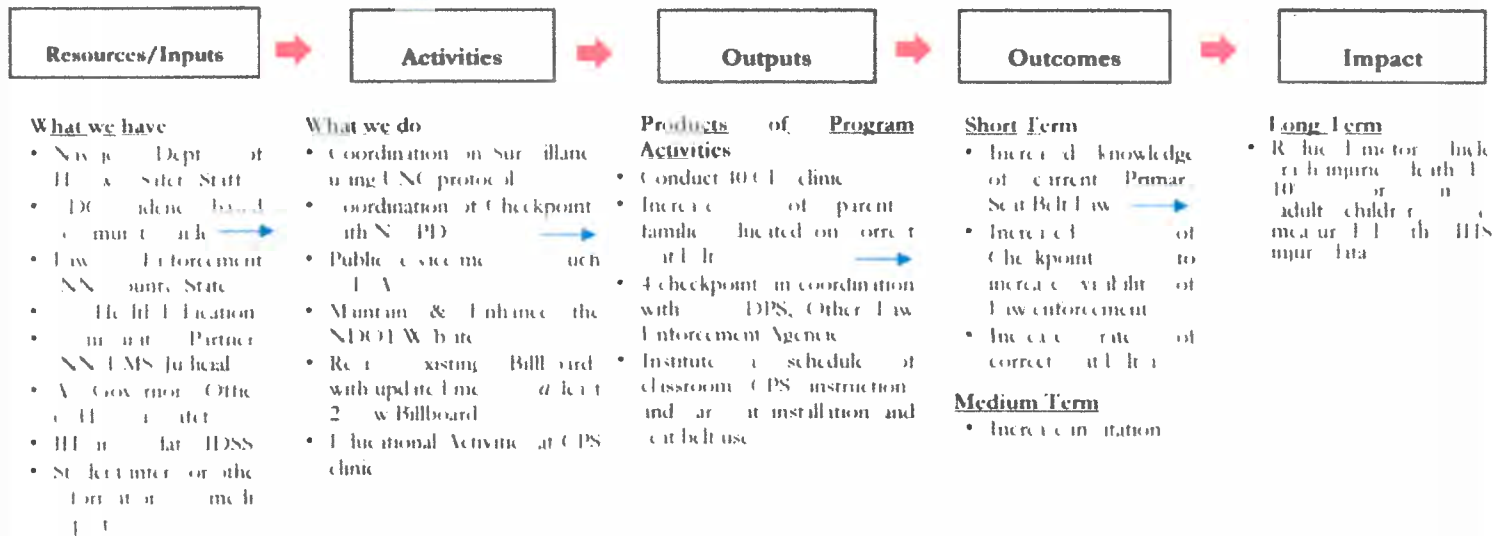
1. Continued with Data Collection by utilizing direct data acquired from all Police Districts across the Navajo Nation.
2. Child Passenger Seat education is given to parents and caregivers on the importance of utilizing child safety seats. Proper and correct installation education is necessary for all stage of a child's life.
3. Safe Kids Navajo Nation continues with its' quarterly meetings at different locations throughout the Navajo Nation. We initiated a schedule identifying the Car Seat Clinics throughout the Navajo Nation. This also provides existing Child Passenger Safety Technicians an opportunity to obtain their car seat checks, a requirement of re-certification.
4. The Marketing component of the Department continues to serve as a beneficial service to the injury prevention strategies. With 110 Chapters, 27,000 square miles of Nation to cover and population of 250,000; identifying marketing strategies to the different age levels of the Nation is important.
5. A local team of four (4) Child Passenger Safety Instructors has been developed for more Child Passenger Safety Technician Courses, Re-Certification Courses and CEU Courses to be offered locally. This team is targeting new Technicians and those Technicians that need to retain their current certifications or renewal of certifications that may have lapsed.
6. A total of four (4) annual Child Passenger Safety Technician Courses, two (2) Renewal Courses and four (4) CEU Courses are to be set for the 75+ Certified Child Passenger Safety Technicians located throughout the Navajo Nation.

IV. STRATEGIC MODEL

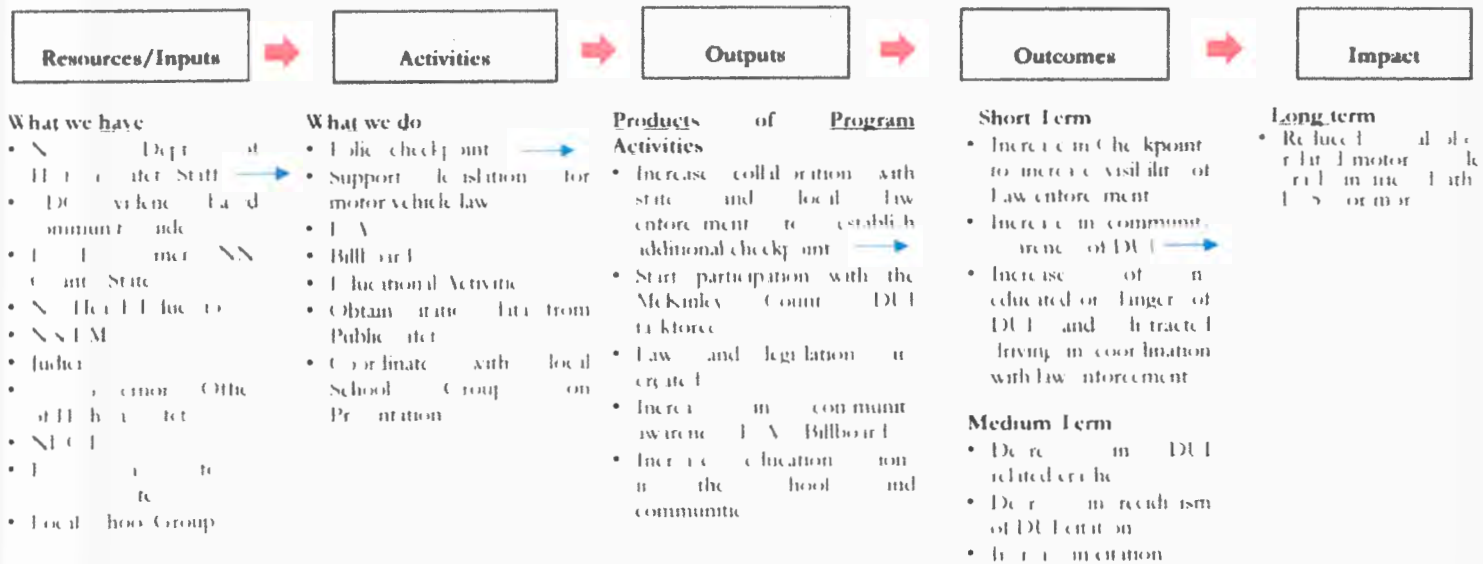
GOAL 1: Increase the correct usage of child passenger safety seat by way of education, distribution and enforcement throughout the Navajo Nation by 10%.



GOAL 2: Increase current seat belt usage by way of education and enforcement throughout the Navajo Nation by 10%.



GOAL 3: Reduce injuries and fatalities caused by alcohol-related motor vehicle crashes by 5%.



V. IMPLEMENTATION PLAN

Goal #1 Increase correct usage of child safety seats through education, distribution and enforcement throughout the Navajo Nation by 10%.

Key Objective	Input	Time Frame	Responsible Person	Anticipated Outputs	Impact
1. DHHS will conduct a survey to determine the current usage of child safety seats in the Navajo Nation.	Survey form, survey questions, survey materials, survey data, survey results, survey report.	By April 2011	DHHS staff	Survey results, survey report, survey data, survey findings, survey conclusions, survey recommendations.	Provide information on current usage of child safety seats in the Navajo Nation.
2. DHHS will develop and implement a public information campaign to increase awareness of the importance of child safety seats.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	DHHS Program Manager	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	Reduce MVC injuries and deaths related to child safety seats.
3. DHHS will conduct a public information campaign to increase awareness of the importance of child safety seats.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	DHHS staff	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	Increase correct usage of child safety seats.
4. DHHS will conduct a public information campaign to increase awareness of the importance of child safety seats.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	DHHS staff	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	Reduce MVC injuries and deaths related to child safety seats.
5. DHHS will conduct a public information campaign to increase awareness of the importance of child safety seats.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	DHHS staff	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	Increase correct usage of child safety seats.
6. DHHS will conduct a public information campaign to increase awareness of the importance of child safety seats.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	DHHS Program Manager	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	Increase correct usage of child safety seats.
7. DHHS will conduct a public information campaign to increase awareness of the importance of child safety seats.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	NDHHS staff	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	Reduce MVC injuries and deaths related to child safety seats.

Goal #2 Increase usage of seat belts by way of education and enforcement throughout the Navajo Nation by 10%.

Key Objective	Input	Time Frame	Responsible Person	Anticipated Outputs	Impact
1. DHHS will conduct a public information campaign to increase awareness of the importance of seat belts.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	DHHS staff	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	Increase public awareness of the Navajo Nation of the Primary Seat Belt Law.
2. DHHS will conduct a public information campaign to increase awareness of the importance of seat belts.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	NDHHS staff	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	NDHHS will become more visible to the General Public. Bring more awareness of the Primary Seat Belt Law.
3. DHHS will conduct a public information campaign to increase awareness of the importance of seat belts.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	DHHS staff	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	The data alone in this MVC & MVI of drivers & passengers who were wearing seat belts & who weren't will give NDHHS Staff information on how IP programs should be structured.
4. DHHS will conduct a public information campaign to increase awareness of the importance of seat belts.	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	By April 2011	DHHS Program Manager	Development of materials, distribution of materials, implementation of campaign, evaluation of campaign.	Collaborating with other Coalitions would provide the public with more resources towards Highway Safety.

GL AL # 1 Reduce injuries and fatalities caused by alcohol-related motor crashes by 5%.

Key Objective	Input	Time Frame	Responsible Person	Anticipated Outputs	Impact
1. NDHS Staff will begin scheduling more DUI Awareness Education Programs in the community.	Gain more knowledge in how DUI laws and legislations are enforced.	By Sep 2017	NDHS Staff	Provide presentations for school age, middle school, high school, and college students.	Provide drivers w/ valuable information on DUI/DWI.
2. NDHS will collect data on DUI MVCs.	NDHS will collect data on DUI MVCs.	By April 2017	DHS Staff	Collect data on DUI MVCs.	The data used will provide information on how many drivers in the last year were DUI MVCs or MVIs and how many deaths occurred while driving. Also determine how many under age drivers there were.
3. NDHS will conduct a survey on DUI citations.	NDHS will conduct a survey on DUI citations.	By April 2017	NDHS Staff	Conduct a survey on DUI citations.	Measurable increase in DUI citations.
4. NDHS will reduce the number of DUI citations by 5% or more.	NDHS will reduce the number of DUI citations by 5% or more.	By April 2017	DHS Staff	Reduce the number of DUI citations by 5% or more.	Reduce Alcohol MVC & MVI or fatalities 5% or more.
5. NDHS will provide information on DUI citations to the community.	NDHS will provide information on DUI citations to the community.	By April 2017	DHS Staff	Provide information on DUI citations to the community.	Would give other valuable resource information of checkpoint events. Positive messages that combine positive efforts are encouraged by workers and families for awareness of no drinking while driving campaigns.

VI. BUDGET

The Budget Narrative for the proposed Navajo Department of Highway Safety- Indian Health Services Injury Prevention in the Amount of \$75,000.00 (\$25,000 per year for three (3) years as specified in the Federal Register):

SUMMARY

Personnel Cost	\$5,736.90
Travel Cost	\$9,196.00
Operating Cost	\$6,401.80
Other (IDC)	<u>\$3,665.30</u>
TOTAL	\$25,000.00

BREAKDOWN

YEARLY BUDGET JUSTIFICATION (\$25,000/PER YEAR)

Expense Line Item	Amount	Detail Justification
<u>Personnel</u>		
Temp Employee	\$5,260.80	To cover one (1) temporary personnel for high peak season (\$8.22,650hrs x 1staff = \$5,260.00) <April-July>
Fringe Benefits	<u>\$476.10</u>	Navajo Nation Fringe Benefit Rate @45.01% (\$34,944.00 x 43.74% = \$15,739.00)
<i>Personnel Sub-Total</i>	<i>\$5,736.90</i>	
<u>Travel</u>		
Assigned Vehicle	\$1,296.00	Safe Kids Navajo Nation Van Monthly Fee (\$108.00/per month x 12 mos. = \$1,296.00)
Mileage Cost	\$5,400.00	Monthly Mileage Cost @ .30 per mile/monthly mileage of 1,500 miles x 12 = \$5,400.00 (fees cover maintenance services and fuel as needed)
Travel Expense	<u>\$2,500.00</u>	To cover business travel expenses (Amount to cover airfare, meals, lodging, mileage, etc.)
<i>Travel Sub-Total</i>	<i>\$9,196.00</i>	
<u>Operational Supplies</u>		
General Operating	\$2,500.00	Amount is to be used to purchase daily operational needs for the Program such as: Car Seats, Office Supplies, Educational Supplies, etc.
Promotional Items	<u>\$3,901.80</u>	Items to be given at Car Seat Clinics, Health Fairs, Outreaches, etc. such as pens, pencils, rulers, coloring books, etc.
<i>Operating Sub-Total</i>	<i>\$6,401.80</i>	
<u>Indirect Cost</u>		
IDC	<u>\$3,665.30</u>	Navajo Nation Indirect Cost Rate of 17.18%
GRAND TOTAL	\$25,000.00	

Temporary Employment (Justification):

Individual will assist with injury prevention traffic safety initiatives specifically with DUI/DWI Campaigns, Child Passenger Safety, Seatbelt Safety, etc. to communities throughout the Navajo Nation during the high peak season (April-July).

Individual will assist with prevention presentations and activities at the schools and community events on seatbelt safety, distracted driving (cell phone usage), DUI/DWI Awareness, etc.

Highly involved in coordinating Child Passenger Safety Technician's Courses for Law Enforcement Officers, EMTs, Firefighters, CHRs, HHS Personnel throughout the Navajo Nation to instill Child Passenger Safety Law requirements of the Navajo Nation and neighboring states. Coordinates DUI, CPS and Seatbelt Checkpoints throughout the Navajo Nation with Law Enforcement.

Travel Expenses Breakdown:

Estimated travel expenses include the following:

- PrevCon (Safe Kids) Bi-Annual Conference in Washington, DC (July, 2017). Travel expenses include: airfare, lodging, per diem.
- Kidz in Motion Conference in Denver, CO (August, 2015). Travel expenses include: airfare, lodging, per diem

Operating Supply Descriptions:

Items needed for outreach activities including development of traffic safety material, booklets, pamphlets, flyers, etc.

Promotional Items Descriptions:

Items such as pens, pencils, rulers, basketballs, coloring books, etc. are purchased and given as incentives at the different outreach activities set up throughout the communities.

VII. RESOURCES

The Department of Highway Safety's Injury Prevention Program is continuing collaboration with the following programs.

PROGRAM(S)	Type of Collaboration
1. Division of Public Safety –	-Law Enforcement -Road Blocks -DUI awareness education -Public Service Announcement
2. Coalition Groups –	-Safe Kids Navajo Nation -SNAPSA -Chinle Injury Prevention Coalition -Navajo Nation Injury Prevention Coalition
3. Indian Health Services –	-Car Seat Technicians -Advisory Group -Planning of community events -Community Health Representatives -Early childhood program (WIC Office) -Administrative Support on Contract
4. Oversight Committees: Resources and Development Law and Order	-Legislations representation -Lobbying -Advicement of legal documents
5. Schools (Elementary/High Schools) –	-Planning awareness -Scheduling of Car Seat Clinics -Scheduling of prevention education

DISCLOSURE OF LOBBYING ACTIVITIES

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

Approved by OMB

0348 0046

1. * Type of Federal Action: <input type="checkbox"/> a. i. t <input checked="" type="checkbox"/> b. i. f <input type="checkbox"/> c. i. a <input type="checkbox"/> d. i. t <input type="checkbox"/> e. i. <input type="checkbox"/> f. i.	2. * Status of Federal Action: <input type="checkbox"/> b. <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> award	3. * Report Type: <input checked="" type="checkbox"/> i. <input type="checkbox"/> t.
4. Name and Address of Reporting Entity: <input checked="" type="checkbox"/> P. <input type="checkbox"/> A.W. <div style="border: 1px solid black; padding: 2px; margin: 2px;">Navajo Nation - Highway Safety</div> <div style="border: 1px solid black; padding: 2px; margin: 2px;">P.O. Box 1509</div> <div style="border: 1px solid black; padding: 2px; margin: 2px;">Window Rock</div> <div style="float: right; text-align: right;">State <div style="border: 1px solid black; padding: 2px;">AZ</div> <div style="border: 1px solid black; padding: 2px;">86515</div></div>		
6. * Federal Department/Agency: <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	7. * Federal Program Name/Description: <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; padding: 2px; margin-top: 5px;">CFDA Number if applic</div>	
8. Federal Action Number, if known <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	9. Award Amount, if known \$ <div style="border: 1px solid black; width: 150px; height: 20px;"></div>	
10. a. Name and Address of Lobbying Registrant: <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">First Name</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Middle Name</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Suffix</div> </div> <div style="width: 50%;"> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> </div> </div>		
b. Individual Performing Services if different No <div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">First Name</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Middle Name</div> <div style="border: 1px solid black; padding: 2px; margin-bottom: 5px;">Suffix</div> </div> <div style="width: 50%;"> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> </div> </div>		
11. Information requested through this form: re. wa. by the sub. wh. the trans. acti. was de. entered into. Tr. lobbying activities. material representation. filed upon wh. r. \$1. re. wa. by the sub. wh. the trans. acti. was de. entered into. Tr. lobbying activities. material representation. filed upon wh. r. Signature: <div style="border: 1px solid black; padding: 5px; display: inline-block;">[Signature]</div> Name: <div style="border: 1px solid black; padding: 2px; margin: 2px;">First Name</div> <div style="border: 1px solid black; padding: 2px; margin: 2px;">Middle Name</div> <div style="border: 1px solid black; padding: 2px; margin: 2px;">Suffix</div> Title: <div style="border: 1px solid black; width: 150px; height: 20px;"></div> Telephone No.: <div style="border: 1px solid black; width: 100px; height: 20px;"></div> Date: <div style="border: 1px solid black; width: 100px; height: 20px;"></div>		
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev 7-87)

CERTIFICATION
REGARDING LOBBYING



U.S. Department
of Transportation
Office of the Secretary
of Transportation

OMB NO.: 2105-0555

DOT F 2308-1

EXPIRATION DATE: 01/31/2016

CERTIFICATION REGARDING LOBBYING

FOR

CONTRACTS, GRANTS, LOANS, AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any Federal contract grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities" in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 21, U.S. Code. Any Person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Name of Organization: Navajo Nation - Department of Highway Safety

Address: P.O. Box 1509

City: Window Rock

State: AZ

Zip Code: 86515


(Signature of Authorized Official)
President

(Title of Authorized Official)

(Date) _____

164 Review #7539 – Approving the Department of Highway
Safety IHS - Injury Prevention Program grant application in the
amount of \$75,000

Budget

- NNOMB-BF1 Program Budget Summary
- NNOMB-BF4 Detailed Line Item Budget
and Justification

Navajo Nation Division of Transportation
Department of Highway Safety

NAVAJO NATION
BUDGET FORMS
FOR
PROPOSED BUDGET