

**RESOLUTION OF THE  
RESOURCES AND DEVELOPMENT COMMITTEE  
23<sup>rd</sup> Navajo Nation Council --- Fourth Year, 2018**

**AN ACTION**

**RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE; CONFIRMING  
THE APPOINTMENT OF TERRILL HARVEY TO THE NAVAJO ENGINEERING AND  
CONSTRUCTION AUTHORITY BOARD OF DIRECTORS FOR A TERM OF FOUR  
YEARS**

**BE IT ENACTED:**

**SECTION ONE. AUTHORITY**

- A. The Resources and Development Committee is a standing committee of the Navajo Nation Council. 2 N.N.C. § 500(A) (2015).
- B. The Navajo Engineering and Construction Authority shall operate under the legislative oversight of the Resources and Development Committee of the Navajo Nation Council. 5 N.N.C. § 1654.
- C. The Resources and Development Committee of the Navajo Nation Council grants final confirmation of appointments to entities under the authority of the Committee requiring appointments. 2 N.N.C. § 501(B) (9).

**SECTION TWO. FINDINGS**

- A. The business and affairs of the Authority shall be conducted by a Board of Directors of seven directors. 5 N.N.C. § 1973(A).
- B. The Board of Directors for the Navajo Engineering and Construction Authority shall be appointed by the President of the Navajo Nation and confirmed by the Resources and Development Committee. See 5 N.N.C. § 1973(C); 2 N.N.C. § 501(B) (9).
- C. At least six directors of the Board shall be enrolled members of the Navajo Nation. Individuals with experience and/or education in the engineering, construction, architectural, legal, accounting, management, or other construction related

field shall be given preference for appointment to the Board.  
5 N.N.C. § 1973(D).

- D. The members of the board shall serve four year terms. 5 N.N.C. § 1973(C).
- E. Pursuant to 5 N.N.C. §§ 1973(C), the Navajo Nation President appointed Terrill Harvey to serve as a member of the Navajo Engineering and Construction Authority Board of Directors for a four year term, Official Appointment letter is attached as **Exhibit A**; letter of interest is attached as **Exhibit B**; resume is attached as **Exhibit C**; and Certificate of Navajo Blood is attached as **Exhibit D**.

### SECTION THREE. CONFIRMING APPOINTMENT

The Resources and Development Committee of the Navajo Nation Council hereby confirms the appointment of Terrill Harvey to serve on the Navajo Engineering and Construction Authority Board of Directors, for a term of four (4) years beginning June 4, 2017 and ending on June 3, 2021.

### CERTIFICATION

I, hereby certify that the following resolution was duly considered by the Resources and Development Committee of the 23<sup>rd</sup> Navajo Nation Council at a duly called meeting at the Navajo Nation Museum, Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 5 in favor, 0 opposed, 1 abstained on this 7<sup>th</sup> day of February, 2018.



Benjamin Bennett, Vice Chairperson  
Resources and Development Committee  
of the 23<sup>rd</sup> Navajo Nation Council

Motion: Honorable Walter Phelps  
Second: Honorable Alton Joe Shepherd



# THE NAVAJO NATION

RUSSELL BEGAYE  
JONATHAN NEZ



November 8, 2017

Terrill Harvey  
P.O. Box

**RE: Official Appointment to the Navajo Engineering and Construction Authority  
("NECA")**


Mr. Harvey,

It is my distinct pleasure to appoint you to the Board of Directors for NECA. You have extensive experience in construction. We believe you have the background and experience to competently represent on this Board. **You are hereby appointed to represent the Board for a term of four (4) years beginning on June 4, 2017 to June 3, 2021.** This appointment is subject to confirmation by the Resources and Development Committee of the Navajo Nation Council

Thank you for your desire to serve as a Board member with NECA. If you have any questions relating to your appointment, please contact Karis N. Begaye, Legal Counsel, Office of the President and Vice President at (928) 871-7812.

Respectfully,

THE NAVAJO NATION

  
Russell Begaye, President

  
Jonathan M. Nez, Vice President



Terrill T. Harvey  
P.O. Box

September 6, 2017

Office of Navajo Nation President and Vice President

Dear Mr. President & Vice President,

I thank you for the opportunity to express my interest in representing our Navajo Nation as a member of NECA Board of Directors within the Navajo Housing Authority. I would like to see myself as part of a supplementary approach in providing many aspects of information towards Construction and Civil Works throughout the Navajo Nation.

I have been in Construction and Facility Management for the past 12 years, firstly as part of a design and project leader, to presently a Manager. I have dedicated years within the Navajo Nation - Northern Agency locality in various job positions, such as; Construction Project Manager, Civil & Mechanical Engineering, Housing Development/Maintenance Supervisor, as well as a Facilities Manager for the Western Hemisphere in Oil & Gas industry.

I have previous work experience in working with NECA on projects such as; sewer, wastewater treatment plants, as well as project management of water pipelines and pump houses throughout Northern Agency. One in particular, I had completed for Shiprock OEH (Office of Environment Health) as Project Lead was the water transmission line pump house install.

I believe I can provide a valued input to organizational development and resource management, advice on program integration and delivery, and immediate attention of advisement regarding construction project management in cost efficiency towards a progression matter in all projects meeting our Navajo Nation needs.

I have enclosed my resume with this letter that will give you detailed information regarding my education, experience, and knowledge. I would take as an honor, to meet with you and discuss of my qualifications, in detail. You may contact me at any time on the aforementioned contact number or e-mail address.

Thank you for your time and consideration. I look forward to hearing from you at the earliest.

Sincerely,

Terrill T. Harvey



## **Resume**

Terrill T. Harvey

P.O. Box

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### **Education**

Aztec High School 1990 – 1993

San Juan College Vocational Carpentry 1991 - 1993

San Juan College 1993 - 2004 Civil Engineering & Drafting

### **Summary of Qualifications**

12 years of experience; Civil & Mechanical Engineering, Facilities, Construction & Fleet Management, Supervisory, Budgetary and Various Management & Supervisory job duties.

### **Work Experience**

#### **Farm Support Services Manager**

Navajo Agricultural Products Industry, Waterflow New Mexico – 03/2015 to present

- Providing Leadership and Management to NAPI Farm Operations department regarding Support Services , Supervising & Evaluating Department staff; Facility Maintenance Technicians, Electricians, Welders, Auto/Diesel Mechanics, Parts/Shop Technician and Supervisor
- Managing & budgeting inventory; tools, bulk oil, no-lead & diesel fuel, auto parts, facilities supplies for daily usage.
- Building Maintenance, HVAC , boiler, generator stand-by station inspections, plumbing, electrical & carpentry
- Fleet & Equipment Management/Schedules
- Create and manage budget for Department; Office supplies, Administration/Labor, Utilities, Heavy Equipment, Motor Fleet and all Facilities
- Submitting reports of Department Operations to Executives, regarding budget expenditures, preventive/routine maintenance schedules & daily work order completions regarding Facilities/Land, Fleet & Equipment
- Immediate Supervisor Chief Operating Officer
- Creating Scopes of work for Capital Projects; developing new structures, cost analysis and structural management & construction
- Communication with National & Local surrounding businesses, including utility providers, such as; BOR - Land Management offices, BIA Real Estate offices, Navajo Nation Land & Economic Development, Navajo Nation Chapters/Offices, NTUA, NECA, OEHE – Civil engineering offices, City of Farmington, NM and other local vendors & contractors
- Observing and engaging in all practices of Environmental Protection Agency, OSHA, NOSHA & Safety program



- Negotiating/Managing contracts for Professional Services, such as agreements regarding Facility's needs, such as mats, uniforms, janitorial & sanitation products, including First Aid stations
- Responsible for company truck, cell phone and laptop
- Conducting meetings and developing strategic plans for new development, providing support and knowledge in all business aspects and cost initiatives of daily Operations of NAPI.
- Microsoft Office applications knowledge/ability, including Excel spread sheet formulas and input data for budgetary purposes.
- AutoCAD, TOPO mapping, Surveying and Drafting

### **Facility Manager**

Baker Hughes Incorporated, Texas – Oil and Natural Gas services, Farmington, NM – 01/12 to 02/15

- Budgetary management & processes, including cost savings initiatives with National vendors
- Provide written and oral communication; meetings & presentations
- Leadership skills and effectively interacting with all levels of management and staff evaluation
- Developing Strategic plans and managing 5 Baker Hughes Product line Facilities/Yards; Petrolite, Pipes & Processing, Tools, Chemicals and Pressure Pumping
- Managing multiple facility disciplines and operations on a daily basis for all New Mexico locations, including several Western Hemisphere Baker Hughes facilities – United States
- HVAC, boiler, Generator stand-by station inspections , plumbing, electrical & carpentry
- Troubleshoot various facility issues and analyzes various failures to root cause, makes budgetary recommendations in order to accommodate facility improvements
- Effectively present information and respond to questions or concerns from employees, managers, clients, regulatory agencies and the general public
- Reviewing Western Hemisphere National budgetary variances and reports to Director
- Microsoft Office applications ability, including Excel spread sheet formulas and input data for budgetary purposes
- Customer Service skills, able to direct the work of outside vendors and contractors while managing the quality of work and deadlines

### **Maintenance Supervisor**

Navajo Housing Authority, Shiprock, NM 12/2010 to 01/2012

- Develop KRA/KPI's for staff of Departmental Goals
- Develop and Monitor Fiscal Year Budgets,
- Project Management/Contraction/Maintenance of Northern Agency Housing Project Sites
- Develop Scopes of work, knowledge of General Construction & Plumbing codes; building, land & road, including general carpentry, HVAC, boiler, capital project management, plumbing, electrical carpentry
- Supervise & Conduct Performance Evaluations on 24 Employees
- Development of schedules and plans of preventive & routine maintenance on Public Rental units and Homeownership; interior and exterior, appliances; refrigerators, ranges and furnaces, monitor daily work orders for services requested by customers

- Monthly work order log reports and expenses, NHA personnel policy, NHA Procurement SOP policy
- Administrative Duties; review & approve request for direct payments & travel authorizations, Time sheets, Payroll, Monthly Statistical Reports, Warehouse inventory control/management and Personnel Management
- Public Interaction and Meetings with; Local Governing Agencies, Navajo Nation Agencies/Chapters, and State/Government Agencies
- Conducting Monthly Staff Meetings and attend Supervisory and Management Trainings,
- 'Local Area Network' Administrator on up-dates, software/hardware installs and repairs, able to operate Windows 2007, XP and VISTA Operating Systems, Microsoft Applications (Word, Excel, Publisher and PowerPoint).

### **Mechanical Drafter/Design Engineering**

4-Corners Power Plant Arizona Public Service, Waterflow, NM - 04/2007 to 01/2010

- Mechanical Engineering Drafter & Design utilizing AutoCAD Software,
- Mechanical Operating & Controls System Field Verification, Instrumentation & Valve Data Collection,
- Walk Down of On-Site Power Generating Operating Systems
- Developing valve information listing; rate, description of material, size, and purpose,
- Pipes & Instrumentation Drawings up-dates/new; red lines, new construction and 'As-builds', Line size verification mark ups on all existing P&ID's to include add-ons, deletions and abandonment using industry standards and guidelines
- Providing information to Electrical and Mechanical Engineering Departments at monthly meetings
- Monitor/Report monthly completions to Management
- Observed all Safety Standards; Personal Protective Equipment and OSHA regulations and provided assistance to the 'Local Area Network' Administrator on up-dates, software/hardware installs and repairs

### **Civil Engineer Technician**

Office of Environmental Health, Shiprock, NM - 10/2003 to 04/2007

- Provided Assistance to Engineers with Project Management and Construction Completions'
- Field Work; Surveying/Staking Out 'proposed' waterline construction, locating State Surveyed Benchmarks utilizing GPS locating device
- Working with Local Utilities Companies on observing all State and Navajo Nation 'Rights of Way', specifying piping slopes using builders level & rod, surveying excavations on ground work using TOPO Mapping and GIS software, staking out off-sets,
- Supervised and Managed Construction Crew on all aspects of Waterline and Sewer line Construction/Completion of close out reports; materials cost and estimating,
- On-site field data collection, 'red lining and correcting ' as-builds' , up-dating on AutoCAD Software, time sheets approvals
- Conducted meetings with Contractors, Local Governing Agencies; Local Chapters, and State/Government Agencies on Pre/Post-Construction

- Collected water samples to meet EPA standards, assisted Navajo Tribal Utilities Authority on Maintenance and Operations of Wastewater Treatment Plant; constructed new lines, up-dated structures to meet EPA standards & safety
- Collected monthly water outlet concentration for statistical reports, observed all Safety Standards; Personal Protective Equipment and OSHA regulations and provided assistance to the 'Local Area Network' Administrator on up-dates, software/hardware installs and repairs.





## THE NAVAJO NATION

JOE SHIRLEY, JR.  
PRESIDENT

BEN SHELLY  
VICE PRESIDENT

UNACCEPTABLE IF ALTERED

### CERTIFICATE OF NAVAJO INDIAN BLOOD

PART A (To be used if applicant is enrolled)

CHINLE  
AGENCY

July 12, 2007  
DATE

I certify that TERRILL HARVEY is listed on the Navajo Indian Census Roll, dated January 01, 1940, Which is an official record of this office as being of 4/4 Degree Navajo Indian blood, with Roll Number,           , Date of Birth           .

Record: July 21, 1975

  
VITAL STATISTICS MANAGER  
OA/

THE INFORMATION CONTAINED ON THIS DOCUMENT  
HAS BEEN TAKEN FROM THE OFFICIAL TRIBAL ROLL OF THE NAVAJO NATION.

VITAL RECORDS & TRIBAL ENROLLMENT PROGRAM  
THE NAVAJO NATION • P.O. BOX 3240 • WINDOW ROCK, ARIZONA 86515