

RESOLUTION OF THE
NAABIK'ÍYÁTI' COMMITTEE OF THE
NAVAJO NATION COUNCIL

23rd NAVAJO NATION COUNCIL - Second Year, 2016

AN ACTION

RELATING TO RESOURCES AND DEVELOPMENT AND BUDGET AND FINANCE COMMITTEES; AMENDING THE NAVAJO VETERINARY PROGRAM DEPARTMENT OF AGRICULTURE FUND MANAGEMENT PLAN TO ESTABLISH NAVAJO NATION VETERINARY AND LIVESTOCK PROGRAM FUND MANAGEMENT PLAN AS AN ENTERPRISE FUND ACCOUNT TO BE CALLED THE "VETERINARY MEDICAL SALES ENTERPRISE FUND ACCOUNT"

BE IT ENACTED:

Section One. Findings and Purpose

- A. The Resources and Development Committee has oversight authority over the Navajo Nation Veterinary and Livestock Program, Navajo Nation Division of Natural Resources. 2 N.N.C. § 501 (C) (1).
- B. The Budget and Finance Committee has the authority to approve fund management plans pursuant to the recommendations of the appropriate oversight committee and affected Division or Branch. 2 N.N.C. § 301 (B) (14).
- C. On June 13, 1997, the Budget and Finance Committee through BFJN-58-97 approved the Fund Management Plan for the Navajo Veterinary Program, Account No. 3-86557. BFJN-58-97 is attached as **Exhibit 4**.
- D. The Fund Management Plan for the Navajo Veterinary Program states that it "may be amended from time to time by the Budget and Finance Committee upon recommendation of the Resources Committee of the Navajo Nation Council as deemed appropriate." Exhibit B of BFJN-58-97.
- E. The Executive Summary prepared by the Navajo Nation Veterinary and Livestock Program, attached as **Exhibit 2**, recommends that the Fund Management Plan for the Navajo Veterinary Program be amended to establish a Fund Management Plan with an enterprise account.
- F. The Office of the Controller in a memorandum dated November 9, 2015, attached as **Exhibit 3**, states that the "Navajo Nation Veterinary &

Livestock Program has been able to sustain its operations for a number of years. The incoming revenue has been able to support the program both personnel and operating. The program business unit is currently set up within the General Fund. It would be recommended that the transfer to an enterprise business unit take place in the next fiscal year. So in FY 16 if approved, a new Enterprise account (Balance Sheet and Income Statement) would be set up for the Navajo Nation Veterinary & Livestock Program."

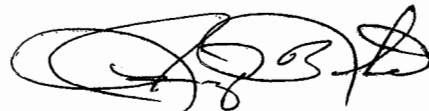
- G. The proposed amended Fund Management Plan for the Navajo Nation Veterinary and Livestock, attached as **Exhibit 1**, will establish the Veterinary Medical Sales Enterprise Fund Account (115019) for use by the Navajo Nation Veterinary and Livestock Program as a branch of the Department of Agriculture, Division of Natural Resources.
- H. It is in the best interest of the Navajo Nation to amend the Navajo Veterinary Program Department of Agriculture Fund Management Plan.

Section Two: Amending Navajo Veterinary Program Department of Agriculture Fund Management Plan

The Navajo Nation hereby approves the amendment of the Fund Management Plan for the Navajo Veterinary Program which will now be called the Navajo Nation Veterinary and Livestock Program Department of Agriculture Fund Management Plan, attached as **Exhibit 1**.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Naabik'íyáti' Committee of the 23rd Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 9 in favor, 04 oppose, this 2nd day of March, 2016.



LoRenzo Bates, Chairperson
Naabik'íyáti' Committee

Motion: Honorable Davis Filfred
Second: Honorable Raymond Smith

**NAVAJO NATION VETERINARY and LIVESTOCK PROGRAM
DEPARTMENT OF AGRICULTURE**

FUND MANAGEMENT PLAN

The Navajo Nation Veterinary and Livestock Program Revolving Enterprise Fund Account is for the implementation of comprehensive veterinary medical services for the four agency veterinary clinics and mobile services.

I. ESTABLISHMENT

There is hereby established the "Veterinary Medical Sales Enterprise Fund Account", (3-86557)-(115019) for use by the Navajo Nation Veterinary and Livestock Program within as a branch of the Department of Agriculture, Division of Natural Resources and the Resources & Development Committee of the Navajo Nation Council shall provide legislative oversight.

II. PURPOSE

The purpose of this revolving enterprise fund account is to enable the Navajo Nation Veterinary and Livestock Program to carry out, pursuant to its plan of operation the required functions to of providing low cost comprehensive veterinary services, and maintenance of maintain the agency veterinary clinics and mobile services, disease investigation, monitoring and surveillance, response, address public health issues, interact with Federal and State Veterinary Agencies in accordance with the Navajo Nation Emergency Response to a Foreign Animal Disease (RCAU-43-04), the Livestock and Foreign Animal Disease Act of 2006 (CMY-27-06), and the Navajo Nation Veterinary Act of 2007 (CJY-27-07).

III. ADMINISTRATION

A. FUNDING SOURCE

Revenues are generated by the fees charged for the administration of veterinary services as well as the veterinary drug sales to the general public. The fees will be at cost plus a small percentage mark-up on medicine and supplies. The revenues generated cannot be expended on or allocated to uses other than those specified within the enterprise fund account, fund management plan.

B. RATE-SETTING MECHANISM

The veterinary fees will be set by the Program Manager and Agency Veterinarians supervisory veterinarian and technician responsible for inventory and purchasing. All fees and sales for veterinary services are analyzed and established at cost plus a small percentage mark-up for medicine, and supplies and services.

C. EXPENDITURE OF FUNDS

1. Expenditures from this enterprise fund account shall be made in accordance with established Navajo Nation budget policies and procedures and shall be budgeted each fiscal year through the Navajo Nation annual budgeting process. Expenditure and utilization of all revenues generated and/or fees collected will comply with Navajo Nation law, including the Navajo Business Opportunity Act. Such expenditures shall include, but are not limited to:

- a. Personnel and Benefits – ~~1000~~ 2001

The ~~revolving~~ enterprise fund account will be used for part-time or full-time staff during emergency and during times of extreme case load by the Program Manager ~~supervisory veterinarian~~. The staffing cost will be reflected in an increase in program fees during their employment.

- b. Travel Expenses – ~~2000~~ 3000

Necessary ~~travel training not covered by the General Fund~~ travel training not covered by the General Fund ~~appropriations. Funds are specifically for certified full time personnel for disease investigations, surveillance and monitoring and cooperative agreement functions with the USDA APHIS Programs, Federal and State veterinary agencies; for where continuing education units for staff for technical training and are required to maintain state licenses.~~ for certified full time personnel for disease investigations, surveillance and monitoring and cooperative agreement functions with the USDA APHIS Programs, Federal and State veterinary agencies; for where continuing education units for staff for technical training and are required to maintain state licenses.

- c. Veterinary Supply Expenses – ~~3000~~ 4000

To purchase veterinary ~~medical medications~~ supplies and inventory not covered by the General Fund.

- d. Communications & Utilities – 5500

To maintain communications for disease investigations, surveillance and monitoring efforts for the protection of public health and natural resources. Expenses not covered by the General Fund.

- e. Repair & Maintenance – ~~5000~~ 6000

Maintenance of medical equipment, clinic premise' and mobile unit within normal and reasonable maintenance limits.

- f. Contractual ~~/Special~~ Services – ~~6000~~ 6500

To utilize federal and state certified diagnostic laboratories for disease investigations, emergencies and general diagnostic services for the agency veterinary clinics.

g. Special Transactions – 7000

h. Capitalized Expenditures Capital Outlay– 8000 9000

Purchase and maintenance of medical equipment within normal limits that are not covered by the General Fund appropriations.

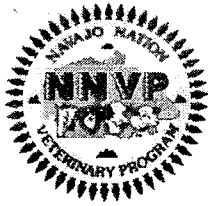
2. Authorization for expenditure shall be entrusted to the ~~authorized personnel within~~ Program Manager of the Navajo Nation Veterinary and Livestock Program, Department of Agriculture as delegated by the Executive Director, Division of Natural Resources.

D. PERIODIC REVIEW

All fees charged and revenue projections will be subject to annual review with the Controller.

IV. AMENDMENTS

The Fund Management Plan, Veterinary Medical Sales Enterprise Fund Account, 3-86557, 115019, Section I through IV may be amended from time to time by the Budget and Finance Committee upon recommendation of the Resource & Development Committee of the Navajo Nation Council ~~as deemed appropriate~~.



Navajo Nation Veterinary & Livestock Program
PO Box 1450 ♦ Window Rock ♦ Arizona ♦ 86515

Document No. #004931 - Approval and acceptance of amendments to the Fund Management Plan #BFJN-58-97, creating an Enterprise Account for the Navajo Nation Veterinary & Livestock Program, a branch of the Department of Agriculture, Division of Natural Resources.

EXECUTIVE SUMMARY

The Navajo Nation Veterinary & Livestock Program has implemented new legislation related to foreign and domestic animal diseases that may impact the Nation since 1993 until the present. The Nation has endured the impact of Vesicular Stomatitis, Botulism, West Nile Virus, Tuberculosis and Brucellosis with the monitoring and surveillance functions of the Navajo Nation Veterinary & Livestock Program.

In 2003 when the West Nile Virus hit the Navajo Nation, our people were educated and sought out preventive avenues due to the efforts of the NNVLP as the lead agency in the unified command structure set in place to protect the Navajo Nation, the people and animal resources. It has become evident that our revolving account, "Veterinary Medical Sales Account" needed to be upgraded to support the growth of the NNVLP and to support purchases of large amounts of vaccine and other disease response equipment during a disease emergency. The Navajo Nation Emergency Response Plan to a Foreign Animal Disease resulted from this outbreak and instituted the unified command structure as the model to address disease outbreak and response.

Again in 2006, after a three year initiative, the NNVLP led the Nation to change 40 years of livestock code with the enactment of the "Livestock and Foreign Animal Disease Response Act of 2006" and added the first quarantine legislation and health code within a Tribal Nation to our Navajo Nation code books. Since these two large legislations are now law, the NNVLP is seeking to amend it's fund management plan to create an enterprise account which will model our efforts over the last fifteen years of protecting the livestock, equine, small animal and wildlife interests of the Navajo Nation.

Our 164 package, is proudly submitted to reflect our hard earned role as the lead agency for the protection of animal resources, public health and regulatory functions for the Navajo Nation.

Exhibit A – Navajo Veterinary Program, Fund Management Plan, BFJN-58-97



THE NAVAJO NATION

RUSSELL BEGAYE PRES
JONATHAN NEZ VICE

EXHIBIT

3

MEMORANDUM:

TO : 2 NNC § 164 Reviewers
Delegates & 2 NNC '164 Reviewers
Navajo Nation Government

FROM : Robert Willie
Robert Willie, Acting Controller
Office of the Controller

DATE : November 9, 2015

SUBJECT : 164-004931- Fund Management Plan Amendments

The Office of the Controller has reviewed the above referenced document.

1. The business unit number 115019 - Navajo Nation Veterinary & Livestock Program has been able to sustain its operations for a number of years. The incoming revenue has been able to support the program both personnel and operating.
2. The program business unit is currently set up within the General Fund. It would be recommended that the transfer to an enterprise business unit take place in the next fiscal year. So in FY 16 if approved, a new Enterprise account (Balance Sheet and Income Statement) would be set up for the Navajo Nation Veterinary & Livestock Program.

If you should have any questions you can contact me at tribal extension X6125.



BFJN-58-97

RESOLUTION OF THE
BUDGET AND FINANCE COMMITTEE
OF THE NAVAJO NATION COUNCIL

Approving the Fund Management Plan for the Navajo Veterinary
Program, Account No. 3-86557

WHEREAS:

1. Pursuant to 2 N.N.C. § 375, the Budget and Finance Committee of the Navajo Nation Council has been delegated certain authority and responsibility over budgetary matters of the Navajo Nation; and

2. Pursuant to Fiscal Year 1996 Six-Month Extended Navajo Nation Council Budget Resolution No. CMA-25-96, Exhibit "E", Condition of Appropriation or Expenditures No. 4, directs all revolving accounts to have an established Fund Management Plan recommended by the appropriate oversight committee, and approved by the Budget and Finance Committee of the Navajo Nation Council; and

3. The Navajo Veterinary Program has developed a proposed Fund Management Plan, attached hereto as Exhibit "B", for Account No. 3-86557 in accordance with required fund management plan instructions provided by the Controller's Office, Division of Finance; and

4. The Government Services Committee of the Navajo Nation Council by Resolution No. GSCS-52-93 has approved the current Plan of Operation for the Navajo Veterinary Program, attached hereto as Exhibit "C"; and

5. The Resources Committee of the Navajo Nation Council by Resolution No. RCMY-94-97, attached hereto as Exhibit "D", has reviewed and recommended approval to the Budget and Finance Committee of the Fund Management Plan of the Navajo Veterinary Program; and

6. It is in the best interest of the Navajo Nation that the proposed Fund Management Plan for the Navajo Veterinary Program be approved, because the Program provides valuable services to the Navajo people.

NOW THEREFORE BE IT RESOLVED THAT:

The Budget and Finance Committee of the Navajo Nation Council hereby approves the Fund Management Plan for the Navajo Veterinary Program, Account No. 3-86557, attached hereto as Exhibit "B".

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Budget and Finance Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 4 in favor, 0 opposed and 0 abstained this 13th day of June, 1997.

A handwritten signature in dark ink, appearing to be "John Perry, Jr.", written in a cursive style.

Chairperson

Motion: John Perry, Jr.
Second: Eula C. Yazzie

EXHIBIT "A"

PLAN OF OPERATION
NAVAJO VETERINARY AND LIVESTOCK PROGRAM
DEPARTMENT OF AGRICULTURE

I. ESTABLISHMENT

There is hereby established the Navajo Veterinary and Livestock Program within the Department of Agriculture, Division of Natural Resources.

By Resolution RCD-124-89, the Navajo Veterinary and Livestock Program was combined and established within the Department of Agriculture, Division of Natural Resources.

II. PURPOSE

The purpose of the Navajo Veterinary and Livestock Program is to provide comprehensive veterinary medical services, including surgery, dentistry, orthopedics, etc.; to provide extension services to all Navajo livestock producers in the area of nutrition, agri-business management, reproductive efficiency and preventive and maintenance herd health; and to provide livestock marketing opportunities for livestock producers:

1. To operate veterinary clinics and offices on a full time basis at Window Rock, Tuba City, Shiprock and in Chinle; a mobile clinic at Crownpoint once per week to administer the program and provide quality veterinary services to the communities surrounding the five (5) agencies.
2. To provide herd health work throughout the Reservation, supplying drugs and supplies at reasonable cost to producers and technical assistance to train and producers to self-sufficiency in route herd health procedures.
3. To provide disease diagnostic services for the well-being of livestock as well as protection of public health through in-house testing and referral of samples to major diagnostic laboratories.
4. To cooperate with Federal Veterinarians in maintenance of interstate shipment and disease control regulations.

COPY

5. To maintain the program on an ongoing financial self-sufficient program of the Navajo Nation covering various costs of the program by charging variable fees for these services.
6. To conduct chapter based extension education seminars on various aspects of livestock management.
7. To import high quality bulls and/or rams onto the Nation and make them available upon request at a reasonable cost to improve Navajo livestock herds and flocks.
8. To provide and maintain a learning environment for veterinary student externs from accredited veterinary colleges and the Native American Project.

III. PERSONNEL

The Navajo Nation Veterinary Program Manager, also known as the Head Veterinarian, will be responsible for the operation of the program and will report directly to the Director, Department of Agriculture. All actions and management of the program will be in such a way as to maximize the delivery of services to the clientele in each of the five agencies.

IV. ORGANIZATION

The Navajo Veterinary and Livestock Program, Department of Agriculture, Division of Natural Resources, shall consist of:

- A. Window Rock Veterinary Clinic
- B. Tuba City Veterinary Clinic
- C. Shiprock Veterinary Clinic
- D. Chinle Veterinary Clinic
- E. Crownpoint Veterinary Clinic (Mobile) to be operated as deemed necessary and if clientele and caseloads and revolving account funds are adequate to cover such costs, to accomplish the purposes cited herein.

V. AMENDMENTS

This Plan of Operation may be amended as deemed necessary by the Head Veterinarian with the concurrence of the Director, Department of Agriculture, and Executive Director, Division of Natural Resources, and the approval and recommendation by the Resources Committee of the Navajo

Nation Council and final approval by the Government Services
Committee of the Navajo Nation Council, pursuant to 2 N.T.C.
Section 693 and Section 343.

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Exhibit "B"

NAVAJO VETERINARY PROGRAM DEPARTMENT OF AGRICULTURE

The Navajo Veterinary Program Revolving Account is for the implementation of comprehensive veterinary medical services for the four agency veterinary clinics.

I. ESTABLISHMENT

There is hereby established the "Veterinary Medical Sales Account" (3-86557) for use by the Navajo Veterinary Program within the Department of Agriculture, Division of Natural Resources and the Resources Committee of the Navajo Nation Council shall provide legislative oversight.

II. PURPOSE

The purpose of this revolving account is to enable the Navajo Veterinary Program to carry out, pursuant to its plan of operation the required functions to provide low cost comprehensive veterinary services and the maintenance of the agency veterinary clinics.

III. ADMINISTRATION

A. FUNDING SOURCE

Revenues are generated by the fees charged for the administration of veterinary services as well as the veterinary drug sales to the general public. The fees will be at cost plus a small percentage mark-up on medicine and supplies.

B. RATE-SETTING MECHANISM

The veterinary fees will be set by the supervisory veterinarian and technician responsible for inventory and purchasing. All fees and sales for veterinary services are analyzed and established at cost plus a small percentage mark-up for medicine and supplies.

C. EXPENDITURE OF FUNDS

1. Expenditures from this account shall be made in accordance with established Navajo Nation budget policies and procedures and shall be budgeted each fiscal year through the Navajo Nation annual budgeting process. Such expenditures shall include, but are not limited to:

a. Personnel and Benefits - 1000

The revolving account will be used for part-time or full-time staff during emergency and during times of extreme case load by the supervisory veterinarian. The staffing cost will be reflected in an increase in fees during their employment.

b. Travel Expenses - 2000

Necessary training not covered by the General Fund appropriations. Funds are specifically for certified personnel, where continuing education units are required to maintain state licenses.

c. Veterinary Supply Expenses - 3000

To purchase veterinary medical medications and inventory not covered by the General Fund.

d. Repair/Maintenance - 5000

Maintenance of medical equipment within normal & reasonable maintenance limits.

e. Contractual/Special Services - 6000

f. Capitalized Expenditures - 8000

Purchase and maintenance of medical equipment within normal limits that are not covered by the General Fund appropriations.

2. Authorization for expenditure shall be entrusted to the authorized personnel within the Navajo Veterinary Program, Department of Agriculture as delegated by the Executive Director, Division of Natural Resources.

D. PERIODIC REVIEW

All fees, charges and revenues projections will be subject to annual review with the Controller.

IV. AMENDMENTS

The Fund Management Plan, Veterinary Medical Sales Account, 3-86557, Section I through IV may be amended from time to time by the Budget and Finance Committee upon recommendation of the Resource Committee of the Navajo Nation Council as deemed appropriate.

Exhibit C

GSCS-52-93

Class "C" Resolution
No BIA Action Required.

RESOLUTION OF THE GOVERNMENT SERVICES COMMITTEE OF THE NAVAJO NATION COUNCIL

Amending and Approving the Plan of Operation Of the Navajo Veterinary Program

WHEREAS:

1. Pursuant to 2 N.T.C. Section 343 (b) (2), the Government Services Committee of the Navajo Nation Council has authority to approve and amend existing program plan of operation; and
2. By Resolution RCJY-157-93, the Resources Committee of the Navajo Nation Council approved the Plans of Operation for the Navajo Veterinary Revolving Account and the Veterinary Program; and
3. The amended Plan of Operation for the Navajo Veterinary Program has been developed and is attached hereto as Exhibit "A" and incorporated herein.

NOW THEREFORE BE IT RESOLVED THAT:

The Government Services Committee of the Navajo Nation Council hereby approves the amended Plan of Operation for the Navajo Veterinary Program, Department of Agriculture, Division of Natural Resources.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Government Services Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 6 in favor, 1 opposed and 0 abstained, this 28th day of September 1993.


Presiding Chairperson
Government Services Committee

COPY

Exhibit D

RCMY-94-97

RESOLUTION OF THE RESOURCES COMMITTEE OF THE NAVAJO NATION COUNCIL

Approving the Fund Management Plan for the Navajo Veterinary Program, Account No. 3-86557, and Recommending Approval to the Budget and Finance Committee

WHEREAS:

1. Pursuant to 2 N.N.C. § 695 (B) (14), the Resources Committee of the Navajo Nation Council serves as oversight committee for the Division of Natural Resources and departments and programs thereunder; and
2. Pursuant to Fiscal Year 1996 Six-Month Extended Navajo Nation Council Budget Resolution No. CMA-25-96, Exhibit "A", Conditions of Appropriations or Expenditures No. 4, directs all revolving accounts to have an established Fund Management Plan recommended by the appropriate oversight committee, and approved by the Budget and Finance Committee of the Navajo Nation Council; and
3. The Navajo Veterinary Program has developed a proposed Fund Management Plan, attached hereto as Exhibit "B", for Account No. 3-86557 in accordance with required fund management plan instructions provided by the Controller's Office, Division of Finance; and
4. The Government Services Committee of the Navajo Nation Council by Resolution No. GSCS-52-93 has approved the current Plan of Operation for the Navajo Veterinary Program, attached hereto as Exhibit "C"; and
5. It is in the best interest of the Navajo Nation that the proposed Fund Management Plan for the Navajo Veterinary Program be approved, because the Program provides valuable services to the Navajo people.

NOW THEREFORE BE IT RESOLVED THAT:

The Resources Committee of the Navajo Nation Council hereby approves the Fund Management Plan for the Navajo Veterinary Program, Account No. 3-86557, and recommends approval to the Budget and Finance Committee of the Navajo Nation Council.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Resources Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 3 in favor, 0 opposed and 1 abstained, this 15th day of May, 1997.



Elmer L. Milford, Chairperson
Resources Committee

Motion: Jones Begay
Second: Thomas Notah

**NAVAJO VETERINARY PROGRAM
DEPARTMENT OF AGRICULTURE**

FUND MANAGEMENT PLAN

The Navajo Veterinary Program Revolving Account is for the implementation of comprehensive veterinary medical services for the four agency veterinary clinics.

I. ESTABLISHMENT

There is hereby established the "Veterinary Medical Sales Account", (3-86557) for use by the Navajo Veterinary Program within the Department of Agriculture, Division of Natural Resources and the Resources Committee of the Navajo Nation Council shall provide legislative oversight.

II. PURPOSE

The purpose of this revolving account is to enable the Navajo Veterinary Program to carry out, pursuant to its plan of operation the required functions to provide low cost veterinary services and the maintenance of the agency veterinary clinics.

III. ADMINISTRATION

A. FUNDING SOURCE

Revenues are generated by the fees charged for the administration of veterinary services as well as the veterinary drug sales to the general public. The fees will be at cost plus a small percentage mark-up on medicine and supplies.

B. RATE-SETTING MECHANISM

The veterinary fees will be set by the supervisory veterinarian and technician responsible for inventory and purchasing. All fees and sales for veterinary services are analyzed and established at cost plus a small percentage mark-up for medicine and supplies.

C. EXPENDITURE OF FUNDS

1. Expenditures from this account shall be made in accordance with established Navajo Nation budget policies and procedures and shall be budgeted each fiscal year through the Navajo Nation annual budgeting process. Such expenditures shall include, but are not limited to:

- a. Personnel and Benefits – 1000

The revolving account will be used for part-time or full-time staff during emergency and during times of extreme case load by the supervisory veterinarian. The staffing cost will be reflected in an increase in fees during their employment.

b. Travel Expenses – 2000

Necessary training not covered by the General Fund appropriations. Funds are specifically for certified personnel; where continuing education units are required to maintain state licenses.

c. Veterinary Supply Expenses – 3000

To purchase veterinary medical medications and inventory not covered by the General Fund.

d. Repair & Maintenance – 5000

Maintenance of medical equipment within normal & reasonable maintenance limits.

e. Contractual / Special Services – 6000

f. Capitalized Expenditures– 8000

Purchase and maintenance of medical equipment within normal limits that are not covered by the General Fund appropriations.

2. Authorization for expenditure shall be entrusted to the authorized personnel within the Navajo Veterinary Program, Department of Agriculture as delegated by the Executive Director, Division of Natural Resources.

D. PERIODIC REVIEW

All fees charged and revenue projections will be subject to annual review with the Controller.

IV. AMENDMENTS

The Fund Management Plan, Veterinary Medical Sales Account, 3-86557, Section I through IV may be amended from time to time by the Budget & Finance Committee upon recommendation of the Resource Committee of the Navajo Nation Council as deemed appropriate.

Document No. 004931Date Issued: 10/20/2015**EXECUTIVE OFFICIAL REVIEW**Title of Document: Fund Management Plan amendments Contact Name: DAVIS, GLENDAProgram/Division: DIVISION OF NATURAL RESOURCESEmail: glendadavis@navajo-nsn.gov Phone Number: 505.371.5218☐ **Business Site Lease** Sufficient Insufficient

1. Division: _____	Date: _____	□	□
2. Office of the Controller: _____	Date: _____	□	□
(only if Procurement Clearance is not issued within 30 days of the initiation of the E.O. review)			
3. Office of the Attorney General: _____	Date: _____	□	□

☐ **Business and Industrial Development Financing, Veteran Loans, (i.e. Loan, Loan Guarantee and Investment) or Delegation of Approving and/or Management Authority of Leasing transactions**

1. Division: _____	Date: _____	□	□
2. Office of the Attorney General: _____	Date: _____	□	□

☒ **Fund Management Plan, Expenditure Plans, Carry Over Requests, Budget Modifications**

1. Office of Management and Budget: <u>D Bygal</u>	Date: <u>11-3-15</u>	□	□
2. Office of the Controller: <u>R. Sullivan</u>	Date: <u>11-9-15</u>	□	□
3. Office of the Attorney General: <u>W. B. B. B.</u>	Date: <u>11-13-15</u>	□	□

☐ **Navajo Housing Authority Request for Release of Funds**

1. NNEPA: _____	Date: _____	□	□
2. Office of the Attorney General: _____	Date: _____	□	□

☐ **Lease Purchase Agreements**

1. Office of the Controller: _____	Date: _____	□	□
(recommendation only)			
2. Office of the Attorney General: _____	Date: _____	□	□

☐ **Grant Applications**

1. Office of Management and Budget: _____	Date: _____	□	□
2. Office of the Controller: _____	Date: _____	□	□
3. Office of the Attorney General: _____	Date: _____	□	□

☐ **Five Management Plan of the Local Governance Act, Delegation of an Approving Authority from a Standing Committee, Local Ordinances (Local Government Units), or Plans of Operation/Division Policies Requiring Committee Approval**

1. Division: _____	Date: _____	□	□
2. Office of the Attorney General: _____	Date: _____	□	□

☐ **Relinquishment of Navajo Membership**

1. Land Department: _____	Date: _____	□	□
2. Elections: _____	Date: _____	□	□
3. Office of the Attorney General: _____	Date: _____	□	□

☐ **Land Withdrawal or Relinquishment for Commercial Purposes**

Sufficient Insufficient

- | | | | | |
|------------------------------------|-------|-------------|--------------------------|--------------------------|
| 1. Division: | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Office of the Attorney General: | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |

☐ **Land Withdrawals for Non-Commercial Purposes, General Land Leases and Resource Leases**

- | | | | | |
|-------------|-------|-------------|--------------------------|--------------------------|
| 1. NLD | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. F&W | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. HPD | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Minerals | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. NNEPA | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. DNR | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. DOJ | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |

☐ **Rights of Way**

- | | | | | |
|------------------------------------|-------|-------------|--------------------------|--------------------------|
| 1. NLD | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. F&W | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. HPD | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Minerals | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. NNEPA | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Office of the Attorney General: | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. OPVP | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |

☐ **Oil and Gas Prospecting Permits, Drilling and Exploration Permits, Mining Permit, Mining Lease**

- | | | | | |
|-------------|-------|-------------|--------------------------|--------------------------|
| 1. Minerals | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. OPVP | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. NLD | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |

☐ **Assignment of Mineral Lease**

- | | | | | |
|-------------|-------|-------------|--------------------------|--------------------------|
| 1. Minerals | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. DNR | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. DOJ | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |

☐ **ROW (where there has been no delegation of authority to the Navajo Land Department to grant the Nation's consent to a ROW)**

- | | | | | |
|-------------|-------|-------------|--------------------------|--------------------------|
| 1. NLD | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. F&W | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. HPD | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Minerals | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. NNEPA | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. DNR | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. DOJ | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. OPVP | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |

☐ **OTHER:**

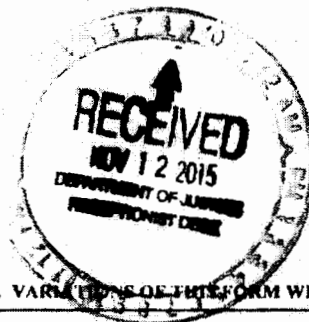
- | | | | | |
|----------|-------|-------------|--------------------------|--------------------------|
| 1. _____ | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. _____ | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. _____ | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. _____ | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. _____ | _____ | Date: _____ | <input type="checkbox"/> | <input type="checkbox"/> |



NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM

☐ RESUBMITTAL



DOJ
11/12/15 8:31am
DATE / TIME
<input type="checkbox"/> 7 Day Deadline
DOC #: 004031
SAS #:
UNIT:

*** FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE			
DATE OF REQUEST: 11/12/15	ENTITY/DIVISION: DNR		
CONTACT NAME: Glenda Davis	DEPARTMENT: Ag / NNVLP		
PHONE NUMBER: (505) 371-5218	E-MAIL: glendadavis@navajo-nm.gov		
TITLE OF DOCUMENT: FMP into Enterprise Acct Request			
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT: 11-12-15 9:25	REVIEWING ATTORNEY/ADVOCATE: Chroner 11-13-15		
DATE/TIME OUT OF UNIT: 11/13/15 0.5 AM			
DOJ ATTORNEY / ADVOCATE COMMENTS			
legally sufficient			
REVIEWED BY: (PRINT)	DATE / TIME	SURNAMED BY: (PRINT)	DATE / TIME
		Veronica Blackhart	11/13/15 10:02 AM
DOJ Secretary Called: Glenda Davis		for Document Pick Up on 11/13/15 at 11:36 AM By: JB	
PICKED UP BY: (PRINT)		DATE / TIME:	