

RESOLUTION OF THE  
NAABIK'ÍYÁTI' STANDING COMMITTEE  
25<sup>th</sup> NAVAJO NATION COUNCIL -- First Year, 2023

AN ACTION RELATING TO NAABIK'ÍYÁTI' COMMITTEE; CONCURRING WITH THE NAVAJO NATION PRESIDENT TO ACCEPT A DONATION OF \$15,000.00 TO THE NAVAJO NATION BOYS AND GIRLS CLUB OF DINÉ YOUTH FROM THE BOYS AND GIRLS CLUBS OF AMERICA'S NATIVE AMERICAN ENDOWMENT FUND

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Navajo Nation established the Naabik'íyáti' Committee as a Navajo Nation Council standing committee. 2 N.N.C. §§ 700(A).
- B. The President of the Navajo Nation shall, for and on behalf of the Navajo Nation, accept or decline gifts of property, provided that any such acceptance or refusal of a gift of an estimated value in excess of one thousand dollars (\$1,000) shall be with the concurrence of the Naabik'íyáti' Committee. 2 N.N.C. § 1010.
- C. All public officials, elected and non-elected, of the Navajo Nation receiving gifts, whether intended as a gift to the official or to the Navajo Nation, shall record or cause to be recorded such gift with the Ethics and Rules Office." 2 N.N.C. § 1012.

SECTION TWO. FINDINGS

- A. On February 10, 2023, the Navajo Nation was notified of its award of \$15,000.00 from the Boys and Girls Clubs of America's Native American Endowment Fund. The purpose of the award is to assist the Boys and Girls Club of Many Farms Clubhouse with repairs.
- B. For purposes of accounting and budgeting, and consistent with the intent and purpose of the donation, the Boys and Girls Club of Diné Youth has provided Navajo Nation Budget Forms within the 164 Review packet, attached as Exhibit A. The 164 Review packet includes a letter from Native Services and check in the amount of \$15,000.00.
- C. The Office of Management and Budget has determined the funding to be a donation rather than a grant award as indicated in a

memo from Cordell Shortey dated March 28, 2023, and included within Exhibit A.

**SECTION THREE. APPROVAL**

- A. The Navajo Nation hereby concurs with the President of the Navajo Nation to accept the \$15,000.00 donation made to the Boys and Girls Club of Diné Youth from the Boys and Girls Clubs of America's Native American Endowment Fund.
- B. The Boys and Girls Club of Diné Youth shall record the receipt of the donation with the Ethics and Rules Office pursuant to 2 N.N.C. § 1012.

**CERTIFICATION**

I, hereby certify that the foregoing resolution was duly considered by the Naabik'íyáti' Committee of the 25<sup>th</sup> Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 19 in Favor, and 00 Opposed, on this 12<sup>th</sup> day of October 2023.



Honorable Crystalyne Curley, Chairwoman  
Naabik'íyáti' Committee

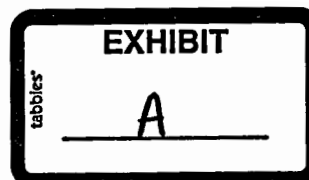
10/17/2023

Date

Motion: Honorable Vince R. James  
Second: Honorable Curtis Yanito

Chairwoman Crystalyne Curley not voting

# **Exhibit A**



Document No. 020235

Date Issued: 03/06/2023

**SECTION 164 REVIEW FORM**

Title of Document: Native Endowment Grant Clubhouse Repairs Contact Name: THOMAS, DENISE E

Program/Division: DEPARTMENT OF DINE EDUCATION

Email: denisethomas@nndode.org Phone Number: X6997/6518

Division Director Approval for 164A: \_\_\_\_\_

**Check document category: only submit to category reviewers. Each reviewer has a maximum 7 working days, except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.**

**Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council**

<input type="checkbox"/>	<b>Statement of Policy or Positive Law:</b>			<b>Sufficient</b>	<b>Insufficient</b>
	1. OAG:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)</b>				
	1. OMB:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OOC:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OAG:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>

**Section 164(B) Final approval rests with the President of the Navajo Nation**

<i>when final to 3/14/23 OMB/DOE B. 3/23/23 for approval to 3/23/23</i>	<input checked="" type="checkbox"/>	<b>Grant/Funding Agreement or amendment:</b>					
		1. Division:	<u>ODY ; DoDE</u>	Date:	<u>3/21/23</u>	<input type="checkbox"/>	<input type="checkbox"/>
		2. OMB:	<u>3/23/23</u>	Date:	<u>3/14/23</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
		3. OOC:	<u>sec memo</u>	Date:	<u>6/8/23</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
		4. OAG:	<u>6/15/23</u>	Date:	<u>6/15/23</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<b>Subcontract/Contract expending or receiving funds or amendment:</b>					
		1. Division:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
		2. BRD:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
		3. OMB:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
		4. OOC:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
		5. OAG:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<b>Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:</b>					
		1. Division:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
		2. OAG:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<b>M.O.A. or Letter of Assurance expending or receiving funds or amendment:</b>					
		1. Division:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
		2. OMB:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
		3. OOC:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>
		4. OAG:	_____	Date:	_____	<input type="checkbox"/>	<input type="checkbox"/>



February 10, 2023

Denise Thomas  
Department Manager  
Boys & Girls Club of Dine' Youth (Org Global ID #31153)  
PO Box 1599  
Window Rock, AZ 86515

**Subject: Native Endowment Grant – Clubhouse Repairs**

Dear Denise,

I am pleased to inform you that Boys & Girls Club of Dine' Youth has been awarded the amount of \$15,000.00 from Boys & Girls Clubs of America's Native Endowment Fund. The purpose of this award is to assist with the Boys & Girls Club of Many Farms Clubhouse repairs.

You can expect to receive a check in the near future. Your point of contact regarding the award is WarLance Foster who can be reached at [wfoster@bgca.org](mailto:wfoster@bgca.org). Please keep a copy of this award letter on file for your financial records.

Thank you for advocating for Native youth!

Sincerely,

*Carla Knapp*

**Carla Knapp**  
National Vice President, Native Services

cc: Harold Begay, Board Chair, Boys & Girls Club of Dine' Youth  
Alray Nelson, Executive Assistant to the President, Navajo Nation  
Vikki Shirley, Executive Staff Asssitant, Navajo Nation  
WarLance Foster, Director of Organizational Development, Native Services, BGCA  
Kelly Concho-Hayes, Lead Director of Organizational Development, Native Services, BGCA

2023 Native Endowment Grant – Clubhouse Repairs  
164 Document #020235 – Signature Page

**ACCEPTANCE OF FUNDING**

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Crystalyne Curley, Speaker  
THE NAVAJO NATION  
Office of the Speaker  
P.O. Box 3390  
Window Rock, AZ 86515

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Dr. Buu Nygren, President  
THE NAVAJO NATION  
P.O. Box 7440  
Window Rock, AZ 86515

2023 Native Endowment Grant – Clubhouse Repairs  
164 Document #020235 – Signature Page

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2023 Native Endowment Grant – Clubhouse Repairs  
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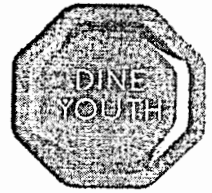
Dr. Buu Nygren, President  
THE NAVAJO NATION  
P.O. Box 7440  
Window Rock, AZ 86515





# DINÉ YOUTH THE NAVAJO NATION

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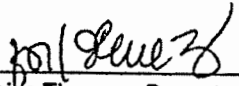


DR. BJU NYGREN  
PRESIDENT

RICHELLE MONTOYA  
VICE PRESIDENT

## MEMORANDUM:

TO : Roberta Holyan, Supervisor  
CASHIERS SECTION

FROM :   
Denise Thomas, Department Manager  
Office of Diné YOUTH

DATE : June 29, 2023

SUBJECT: DEPOSIT CHECK NO. 302352

The Office of Diné YOUTH-Administration is submitting attached check No. 302352 dated 6/13/23 in the amount of \$15,000.00. The check is received from National Boys & Girls Club of America for The Navajo Nation Boys & Girls Club of Dine Youth in Many Farms, Arizona. The fundings will be utilized for clubhouse repairs. Please have the check deposit into Navajo Nation miscellaneous account until funds are accepted through 164 document process.

Currently, 164 document #20235 is still in progress to go before Navajo Nation Council for acceptance of funding. If you have any questions, call our office at X6882/6518. Thank you.

Xc: Debbie Etsitty, Supervisor/OOC-Contracts Section  
Chrono/File

BOYS & GIRLS CLUB OF DINE YOUTH

9891180.0613230815.1868.OP464

Date: 06/13/2023

Check #: 302352

Payment Amount: \$15,000.00

Vendor#: 31153

Invoice Date	Invoice #	Description	Invoice Gross Amt	Discount Amt	Invoice Net Amt
02/10/2023	RI_31153-0894-00-021	NATIVE ENDOWMENT_CLUBHOUSE REPAIRS_2023_PMT 1 OF 1	15000.00	0.00	15000.00

RECEIVED  
JUN 28 2023  
CITY ADMIN

Boys & Girls Clubs of America 1275 Peachtree St. NE Atlanta, Georgia 30309

Page: 1 of 1

FOR SECURITY PURPOSES, THE FACE OF THIS DOCUMENT CONTAINS A BLUE-GREEN BACKGROUND PRINTED ON ARTIFICIAL WATERMARK PAPER

BOYS & GIRLS CLUBS OF AMERICA  
1275 PEACHTREE ST. NE  
ATLANTA, GEORGIA 30309

SunTrust Bank  
PO Box 4418  
Atlanta, GA 30302  
64-79/611

302352

Date: 06/13/2023

Amount  
\$15,000.00

Pay Exactly \*\*\*Fifteen Thousand and 00/100 Dollars\*\*\*

TO THE  
ORDER OF

BOYS & GIRLS CLUB OF DINE YOUTH  
P O BOX 1599 ATTN DENISE THOMAS  
WINDOW ROCK AZ 86515

541

Void After 90 Days

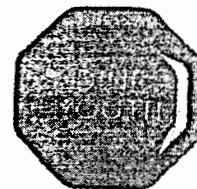
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# DINÉ YOUTH THE NAVAJO NATION

P. O. Box 1599 Window Rock, Arizona 86515 • Tel. (928) 871-6518 • Fax (928) 871-7618



DR. BUU NYGREN  
PRESIDENT

RICHELLE MONTOYA  
VICE PRESIDENT

## MEMORANDUM:

TO : ALL CONCERNED

FROM :

*Denise Thomas*

Denise Thomas, Department Manager I  
Diné YOUTH-Administration

DATE : May 15, 2023

SUBJECT: FY'23 STANDING DELEGATION

The following ODY-Administration Standing Delegation will be in effect May 15, 2023, not to exceed September 30, 2023, when Department Manager I is not available.

## CONCURRENCE:

*Ilene Nez*

Ilene Nez, Administrative Services Officer I  
Diné YOUTH-Administration

*Aljerino Tsedah*

Aljerino Tsedah, Program Supervisor III  
Diné YOUTH-Chinle Agency

*Jonathan Tso*

Jonathan Tso, Program Supervisor III  
Diné YOUTH-Shiprock Agency

The delegated personnel will be responsible for routine duties of the ODY-Administration Office, except permanent personnel action forms, which must be reviewed and approved by Department Manager I. Your full cooperation with the delegated personnel is appreciated.

## CONCURRED:

*Claudia Edgewater-Russell*

Claudia Edgewater-Russell, Acting Superintendent of Schools  
Department of Diné Education

PART I. Business Unit No.:		Program Title:		BGC&A Native Endowment Grant		Division/Branch:		Executive	
Prepared By:		Phone No.:		Email Address:		X6882		ilenenez@nndode.org	
Fiscal Year /Term		Amount		% of Total					
2/10/23-2/09/24		\$ 15,000.00		100%					
PART II. FUNDING SOURCE(S)									
BGC&A Native Endowment Grant									
PART III. BUDGET SUMMARY									
Fund Type Code						NNC Approved Original Budget		(B) Proposed Budget	
2001 Personnel Expenses								(C) Difference or Total	
3000 Travel Expenses									
3500 Meeting Expenses									
4000 Supplies									
5000 Lease and Rental									
5500 Communications and Utilities									
6000 Repairs and Maintenance						\$ 13,323.00			
6500 Contractual Services									
7000 Special Transactions									
8000 Public Assistance									
9000 Capital Outlay									
9500 Matching Funds									
9500 Indirect Cost						\$ 1,677.00			
TOTAL						\$ 0.00		\$ 15,000.00	
PART IV. POSITIONS AND VEHICLES									
Total # of Positions Budgeted:								(E) 0	
Total # of Vehicles Budgeted:								0	
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.									
SUBMITTED BY:		Denise Thomas, Department Manager		APPROVED BY:		Claudia Edgewater-Russell, Acting Superintendent/DoDE			
Program Manager's Printed Name		Denise Thomas		Branch Chief's Printed Name		Claudia Edgewater-Russell			
Program Manager's Signature and Date		5/17/2023		Branch Chief's Signature and Date		5/18/23			

9/23/23

## THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

FY 2023

<b>PART I. PROGRAM INFORMATION:</b>		<b>Business Unit No.:</b> _____	<b>Program Name/Title:</b> _____	<b>BGCoA Native Endowment Grant</b>					
<b>PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:</b>									
HEHSCJY-026-13: The purpose of the Diné YOUTH is to offer youth opportunities, essential skills, and strategies, to productively transition adulthood by obtaining knowledge of the workforce and post high school education. Diné YOUTH is committed to enhancing traits of youth such as integrity, self-discipline, loyalty and respect to successfully participate in today's society as a Diné/Native American. Diné YOUTH will help youth on their paths toward Hozho in four (4) main areas: 1) Diné Cultural Identity, 2) Physical and Mental Wellness, 3) Navajo Citizenship and 4) Knowledge and Education.									
<b>PART III. PROGRAM PERFORMANCE CRITERIA:</b>									
		1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
<b>1. Goal Statement:</b>									
Diné YOUTH Boys & Girls Club - Many Farms building needs renovation.									
<b>Program Performance Measure/Objective:</b>									
Diné YOUTH Boys & Girls Club - Many Farms building will be repair & maintenance for the safety of children and personnel.									
<b>2. Goal Statement:</b>									
Diné YOUTH Boys & Girls Club - Many Farms building will purchase necessary repair & maintenance supplies.									
<b>Program Performance Measure/Objective:</b>									
Diné YOUTH Boys & Girls Club - Many Farms building will be service to correct all issues arisen for renovation.									
<b>3. Goal Statement:</b>									
<b>Program Performance Measure/Objective:</b>									
<b>4. Goal Statement:</b>									
<b>Program Performance Measure/Objective:</b>									
<b>5. Goal Statement:</b>									
<b>Program Performance Measure/Objective:</b>									
<b>PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.</b>									
Denise Thomas _____ Program Manager's Printed Name		Claudia Edgewater, Delegated Superintendent/DnDE _____ Division Director/Branch Chief's Printed Name							
5/17/2023 _____ Program Manager's Signature and Date		5/18/23 _____ Division Director/Branch Chief's Signature and Date							

THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:		Business Unit No.:	
Program Name/Title:		BGCoA Native Endowment Grant	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6000	REPAIRS AND MAINTENANCE Annual repairs and maintenance for office building use with safety in providing services.	13,323	15,000
6020	SUPPLIES 6030 Building R&M Supplies \$3,330.75 x 04/months =	13,323	
9710	9500 MATCHING AND INDIRECT COST IDC 9720 Indirect Cost Change (15,000/1.1259%) =	1,677	1,677
TOTAL		15,000	15,000

Funding Contract: BGCoA Native Endowment Clubhouse Repairs			
A	B	C	D
1	Acct./Category	Formula	IDC Cal. Check
2	Total Award	From NOGA	15,000.00
3	Exclusion ***	See pg. 127 of BIPM	
4			
5	IDC Base	(Row 2-3-4)	15,000.00
6	IDC rate	(1*IDC Rate)	1.1259
7	Adj. IDC Base	(Row 5 / (1*IDC Rate))	13,322.68
8			
9	IDC Budget	(Row 5 - 7)	1,677.32
Program Budget Amt			1,677.32
Difference			0.00

2/25/23

**Contracts and Grants Section / OMB**  
**Document Review Check on Grant Application, Award or Modification**

(Fill in Spaces Highlighted Green that Apply)

**Document Review No. / Date : 020235 3/14/23**

**Application, A.**

**Appli. due date:**

**Award, B or C. B**

**Signature Block for Branch Chief?**

**Yes**

**FY 2023 NN BIM Appendix L Sec. IV. Submit Grant Application/Accept Grant Award**

**A. Application, Sec. 164(A) or Executive Official Review on EO 07-2013**

Reference Application e.g., SF-424, etc.

**1 Grant Agreement, Terms & Conditions**

*Budget*

**2 Scope of Work (SOW) specific to grant purpose.**

**3 Required NNBF 1-5: budget comply w/ Sec. III. B. justify, calcu., etc.**

- NNBF 3 supported by DPM List of Employee Assignment

- Budget each Subcontract Separate

*On lower right hand corner of each page, initial & indicate date of review.*

**4 IDC, use most current approved IDC rate. Indicate FY & IDC Rate**

- Supported by IDC calculation check sheet, page 86 of BIM.

**5 Cost Sharing Contribution, Form Appendix L-2**

**6 CFDA No. on federal funds**

**7 DUNS no. 009001702**

**B. Award, Sec. 164(B) Review; Address Appli. requirement above.**

- Document review no. on Appl./ Date

020235 3/10/23

- Notice of Grant Award (NOGA) / Date (attach):

LOA dated 2/10/2023

- Change to Appli. on Award, explain in Comment section below

**C. Award (automatic) for successor year on multi-year contract; Address Appli. requirement above.**

- Term (Begin & End Date) of multi-year contract

- NOGA / Date (attach):

**D. Sec. III. C. Contract Modification, Form Summary of Change to Ext Grant Budget Appdx L-1**

*Additional allocation to annual award e.g., CR funding on federal award.*

- Required NNBF 3 or 4 or both.

**E. Comment on issues, concerns, etc.**

*Doc Review #020235 logged into OMB 3/10/23 and reviewed 3/14/23. Award letter dated 2/10/23 from Boys & Girls Club of America Native Services for BGC of Many Farms Clubhouse repairs. Award requires President Nygren's signature for acceptance. NN Budget Forms (BF) compiled with cost types that do not have calculations and IDC recovery based on incorrect IDC rate of 15.46%. OMB memo dated 3/2/23 issued the current IDC Negotiation Agreement with correct IDC rate of 12.59%. Memo was distributed to Division Directors and programs via email on March 3, 2023. NNBF 4 requires revision. Appendix L § IX. C. of the BIM states the IDC rate in the latest executed IDC Negotiation Agreement between the Interior Business Center/DOI and the Nation shall be used to budget for recovery of IDC funds.*

**F. Document Is Sufficient or Insufficient: Insufficient**

**G. Review By / Date:** *Rehael Arviso* Principal Budget Analyst 3/14/2023

**Surname By / Date:** *for 3/14/23*

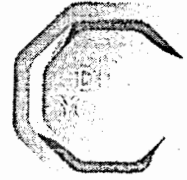
**Result of Review:** Explain by memorandum reason document is deemed Insufficient and issues/concerns noted in Section E above.

Grant Award Doc Rev#020235 BGCA NS MF Clubhse Repairs Insufficient 3.14.23



# OFFICE OF DINÉ YOUTH THE NAVAJO NATION

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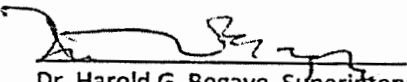


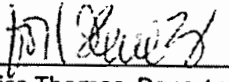
DR. BUU NYGREN  
PRESIDENT

RICHELLE MONTOYA  
VICE PRESIDENT

## MEMORANDUM:

TO : Cordell Shortey, Contracting Officer  
OMB/Contracts & Grants Section

THRU :   
Dr. Harold G. Begaye, Superintendent  
Department of Diné Education

FROM :   
Denise Thomas, Department Manager I  
DoDE/Diné YOUTH-Administration

DATE : March 20, 2023

SUBJECT: 164 DOCUMENT NO. 020235 – Boys & Girls Club of America Native Endowment Grant -  
Clubhouse Repairs – \$15,000.



Diné YOUTH-Administration is in receipt of returned insufficient 164 Document #020235, The Boys & Girls Club of American Endowment Grant - Clubhouse Repairs awarded in the amount of \$15,000. The funds are awarded to BGC-Many Farms for building repairs expenses. The site was visited by BGCoA personnel and notice several deficiencies for building repairs. Based on that funds were awarded to the BGC-Many Farms to have building repair immediately for future use by children in a safe environment.

The 164 documents review insufficient checklist responses are as listed.

1. The B&GC-Many Farms has no control of how the Boys & Girls Club of America award/contribute fundings. The National BGCoA receives pass thru fundings and allocates fund to various B&GC Programs throughout the United States and send notice through email and postal mail. When letter is received our office proceeds with the acceptance of funds through Navajo Nation 164 document process.
2. As stated, our office submits late document for process, sorry our assigned personnel are swamp with duties. The individual will proceed with documents process on a timely manner.
3. The calculation requested has been inserted under description line item on the budget justification form.



4. The correct IDC percentage of 12.59% has been input on the budget justification form.
5. Yes, our office is aware sufficient surnames are required for completion.

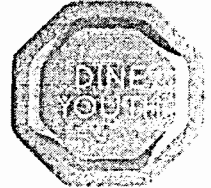
The top sheet of 164 document will be redated by DoDE Superintendent and will sign response memorandum. The whole packet is being resubmit to your office for sufficient review initialing by your office is appreciated.

If you have any questions, call our office on extension X6997/6882. Thank you.



# OFFICE OF DINÉ YOUTH THE NAVAJO NATION

P. O. Box 1599 Window Rock, Arizona 86515 • Tel. (928) 871- 6518 • Fax (928) 871-7618



DR. BUU NYGREN  
PRESIDENT

RICHELLE MONTOYA  
VICE PRESIDENT

## MEMORANDUM:

TO : ALL CONCERNED

FROM : *Denise Thomas*  
Denise Thomas, Department Manager I  
Office of Diné YOUTH

DATE : January 18, 2023

SUBJECT: FY'2023 STANDING DELEGATION

The following ODY-Administration Standing Delegation will be in effect January 11, 2023, not to exceed September 30, 2023, when Department Manager I is not available.

## ACKNOWLEDGED:

*Ilene Nez*  
Ilene Nez, Administrative Services Officer I  
ODY-Administration

*Aljerino Tsedan*  
Aljerino Tsedan, Program Supervisor III  
ODY-Chinle Agency

The delegated personnel will be responsible for routine duties of the ODY-Administration Office, except permanent personnel action forms, which must be reviewed and approved by Department Manager I. Your full cooperation with the delegated personnel is appreciated.

## ACKNOWLEDGED:

*Dr. Harold G. Begaye*  
Dr. Harold G. Begaye, Superintendent  
Of Navajo Nation Schools  
Department of Diné Education



**DR. BUU NYGREN** *PRESIDENT*  
**RICHELLE MONTTOYA** *VICE PRESIDENT*

**The Navajo Nation | Yideeskáadi Nitsáhákees**

March 14, 2023

**MEMORANDUM**

**To:** Denise Thomas, Department Manager, BGC-DOY  
Department of Dine Education (DODE)

**From:** Cordell Shortey  
Cordell Shortey, Contracting Officer  
Contracts and Grants Section (CGS) - OMB

**Subject:** Document Number 20235 – Boys & Girls Club of America (BGCA) Native Endowment  
Grant – Clubhouse Repairs - \$15,000.

**RECEIVED**  
MAR 14 2023  
**ODY ADMIN**

The subject document was reviewed pursuant to FY 2023 NN BIM. The document was issued as Section 164 (B) review by yourself and Dr. Begay signed cover but is not dated. Our review determined the documents insufficient due to issues noted in Section E., of the attached CGS Document Review Checklists and further explained below:

1. Navajo Nation Department of Dine Youth get direct donation/funding by BGCA. Appendix L. § VIII. C. of the BIM states grant awards on which the grant applications were not authorized by the Nation through review and approval required by § VI. B shall obtain full review by OMB, OOC and DOJ and such award includes the respective Branch Chief, for acceptance by the Nation prior to implementation. Award attached requires NN President's signature for acceptance.
2. Appendix L. § VIII. D. of the BIM states grant award that is submitted very untimely for review, acceptance, and implementation, the Division Director shall explain the reason in memorandum addressed to OMB and the respective Branch Chief and shall take corrective action to resolve the noncompliance. Award letter is dated 2/10/23 ODY/DODE submittal is very untimely.
3. Appendix L § III. B. 3, of the BIM states the amount budgeted for each cost code shall be explained or supported by calculations or formula that supports how the budget amount was determined and is sufficient for proposed expenditure. Budget form 4 does not have calculations.
4. Appendix L § IX. C. 2. of the BIM states the latest executed IDC Negotiation Agreement between the Interior Business Center/DOI and the Nation shall be used to budget for recovery of IDC funds. The IDC rate used is 15.46%. The current IDC rate is 12.59%.
5. Appendix L. § VIII. E. and F. of the BIM states only those grant agreements that have been determined sufficient through the review process shall be executed, the budget entered in FMIS and authorized for implementation. Therefore, be advised to ensure the packet completes the review process promptly.

DODE is advised to resolve issues noted above. Contact our office at 871-6033 for questions.

Attachments

cc: Dr. Harold Begay, Superintendent of Schools, DODE

PART I. Business Unit No.:		BGC&A Native Endowment Grant		Division/Branch:		Executive	
Prepared By: Ilene Nez		Phone No.: X6882		Email Address: ileneez@nndode.org			
PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total			
Native Endowment Grant		210/23-2/09/24	15,000.00	100%			
PART III. BUDGET SUMMARY					Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget
							(C) Difference or Total
2001 Personnel Expenses							
3000 Travel Expenses							
3500 Meeting Expenses							
4000 Supplies							
5000 Lease and Rental							
5500 Communications and Utilities							
6000 Repairs and Maintenance						\$ 13,809	
6500 Contractual Services							
7000 Special Transactions							
8000 Public Assistance							
9000 Capital Outlay							
9500 Matching Funds							
9500 Indirect Cost						\$ 1,191	
TOTAL						\$0.00	\$ 15,000.00 0
PART IV. POSITIONS AND VEHICLES					(D)	(E)	
Total # of Positions Budgeted:						0	
Total # of Vehicles Budgeted:						0	
TOTAL:					\$15,000.00	100%	
PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.							
SUBMITTED BY:		Denise Thomas, Department Manager I		APPROVED BY:		Dr. Harold G. Begaye, Superintendent/DoDE	
		Program Manager's Printed Name				Division Director / Branch Chief's Printed Name	
Denise Thomas 3/16/2023						3-5-23	
Program Manager's Signature and Date						Division Director / Branch Chief's Signature and Date	

THE NAVAJO NATION  
PROGRAM PERFORMANCE CRITERIA

FY 2023

PART I. PROGRAM INFORMATION:		BGGCoA Native Endowment Grant									
Business Unit No.:	Program Name/Title:										
PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:											
HEHSCJY-026-13: The purpose of the Diné YOUTH is to offer youth opportunities, essential skills, and strategies, to productively transition adulthood by obtaining knowledge of the workforce and post high school education. Diné YOUTH is committed to enhancing character traits of youth such as integrity, self-discipline, loyalty and respect to successfully participate in today's society as a Diné/Native American. Diné YOUTH will help youth on their paths toward Hozho in four (4) main areas: 1) Diné Cultural Identity, 2) Physical and Mental Wellness, 3) Navajo Citizenship and 4) Knowledge and Education.											
PART III. PROGRAM PERFORMANCE CRITERIA:		1st QTR		2nd QTR		3rd QTR		4th QTR			
		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement:											
Diné YOUTH Boys & Girls Club - Many Farms bldg required R&M supplies for renovation.											
Program Performance Measure/Objective:											
Diné YOUTH Boys & Girls Club - Many Farms building will need to purchase repair and maintenance supplies.						1				1	
2. Goal Statement:											
Diné YOUTH Boys & Girls Club - Many Farms building repair & maintenance will required services.											
Program Performance Measure/Objective:											
Diné YOUTH Boys & Girls Club - Many Farms building will be repaired and maintenance through services.						1				1	
3. Goal Statement:											
Program Performance Measure/Objective:											
4. Goal Statement:											
Program Performance Measure/Objective:											
5. Goal Statement:											
Program Performance Measure/Objective:											
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.											
Denise Thomas, Department Manager I Program Manager's Printed Name <i>Denise Thomas</i> 3/6/2023 Program Manager's Signature and Date						Dr. Harold G. Begaye, Superintendent/DoDE Division Director/Branch Chief's Printed Name <i>Dr. Harold G. Begaye</i> 3-9-23 Division Director/Branch Chief's Signature and Date					

3/9/23

THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION

FY 2023

PART I. PROGRAM INFORMATION:		BGC&A Native Endowment Grant		Business Unit No.:	
Program Name/Title:					
PART II. DETAILED BUDGET:					
(A)	(B)	(C)	(D)		
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)		
6000	REPAIRS AND MAINTENANCE Building and maintenance renovation will require purchase of supplies and payment for services.		15,000		
6020	SUPPLIES 6030 Building RAM Supplies <i>calculations</i>	10,000	10,000		
6040	SERVICES 6050 Building RAM Services <i>calculations</i>	4,030	4,030		
9710	9500 MATCHING AND INDIRECT COST IDC 9720 Indirect Cost Change (15,000 - (15,000 x 15.46%)) = \$970.25 <i>IDC note is 12.59%</i>	970	970		
TOTAL		15,000	15,000		

Review  
3/14/23

THE NAVAJO NATION  
DETAILED BUDGET AND JUSTIFICATION

FY 2023

PART I. PROGRAM INFORMATION:		Business Unit No.:	
Program Name/Title:		BGCoA Native Endowment Grant	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
6020	<b>6000 REPAIRS AND MAINTENANCE</b> Annual repairs and maintenance for office building use with safety in providing services.  <b>SUPPLIES</b> 6030 Building R&M Supplies $\$1,150.75 \times 12 \text{ months} = \$13,809$	13,809	15,000
9710	<b>9500 MATCHING AND INDIRECT COST</b> IDC $9720 \text{ Indirect Cost Change } (15,000 / 12.59\%) = 1,191.42$	1,191	
		<b>TOTAL</b>	<b>15,000</b>

Grants Section - OMB  
Budget for IDC Recovery  
1 Section VIII, D., of FY 2023 NN BIPM

Funding Contract: BGCA Native Endowment Clubhouse Repairs

A	B	C	D
1	Act./Category	Formula	IDC Cal. Check
2	Total Award	From NOGA	15,000.00
3	Exclusion ***	See pg. 127 of BIPM	
4			
5	IDC Base	(Row 2-3-4)	15,000.00
6	IDC rate	(1+IDC Rate)	1.1259
7	Adj. IDC Base	(Row 5 / (1+IDC Rate))	13,322.68
8			
9	IDC Budget	(Row 5 - 7)	1,677.32
	Program Budget Amt		1,191.42
	Difference		485.90

*Revised*  
3/23/23



Office of Management and Budget  
**164B Review Tracking Sheet**  
**REVIEW SHEET**

Grant/Funding Agreement (164 B)

FMIS \_\_\_\_\_  
OMB \_\_\_\_\_  
LOGOUT \_\_\_\_\_

3/10/2023 2:40:07 PM

3/20/2023

Rachael Arviso

Tanya Tsosie

Date Received:

Due Date:

Assigned Reviewer

Entered By:

FMIS Information OMB cannot change.

164 Number: 020235 164B

Title of Document: *Native Endowment Grant Clubhouse Repairs*

Department: 526 DOY - CHINLE AGENCY - DEPARTMENT OF DINE EDUCATION

Contact Information: THOMAS, DENISE E denisethomas@nndode.org X6997/6518

Additional Description:

Comments:

*3/14/23 Reviewer noted. Recommendation currently insufficient. He  
will be submitting a new request.*

Picked Up

PRINT Name

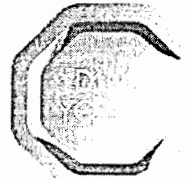
Date





# DINÉ YOUTH THE NAVAJO NATION

P. O. Box 1599 Window Rock, Arizona 86515 • Tel. (928) 871- 6518 • Fax (928) 871-7618

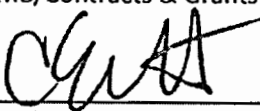


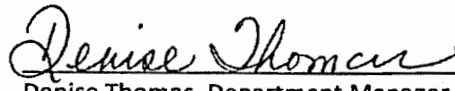
DR. BUU NYGREN  
PRESIDENT

RICHELLE MONTOYA  
VICE PRESIDENT

## MEMORANDUM:

TO : Cordell Shortey, Contracting Officer  
OMB/Contracts & Grants Section

THRU :   
Claudia Edgewater-Russell, Acting Superintendent  
Department of Diné Education

FROM :   
Denise Thomas, Department Manager I  
Office of Diné YOUTH/B&GC Many Farms

DATE : May 11, 2023

SUBJECT: RESUBMITTAL 164 DOCUMENT NO. 020235 – BGCoA Native Endowment Grant -  
Clubhouse Repairs - \$15,000

Office of Diné YOUTH-Administration is in receipt of third returned insufficient 164 Document #020235 – Boys & Girls Club of America Native Endowment Grant - Clubhouse Repairs in the amount of \$15,000. The purpose of this award is to assist the Boys & Girls Club of Many Farms Clubhouse repairs.

The following are list of responses to your memorandum dated 3/28/2023:

1. The 164 document is still in progress to reach Office of Contracts-Administration & Department of Justice as indicated on the review coversheet after sufficient surname by your office.
2. The Native Services and Boys & Girls Club of America had awarded Pass-Thru Grant funds to BGC-Many Farms. The funds will be used to purchase Club Building repair supplies as indicated on the award letter by Carla Knapp, National Vice President with Native Services. The funds have been put under 6020-Supplies level detail 6 on the budget justification forms with 6030 - Building Repair & Maintenance line item is level detail 7 to use to purchase necessary building supply for repairs.

The scope of work for building repairs are listed on the attached document "Administrative Order – Order of Building Closure" from the Navajo Division of Health, Office of Environmental Health/Code Enforcement for the Boys & Girls Club Building in Many Farms, Arizona. It lists detailed renovation to complete.

MEMO TO Cordell Shortey  
RE: 164 Document #020235  
Page 02

The corrective action plans is attached and prepared by Office of Dine YOUTH-Chinle Agency/BGC-Many Farms.

3. In the previous years the Boys & Girls Club of America awarded funds to BGC-Many Farms through contribution/donation awards. These funds are set up until funds are depleted. If it needs to be extended, a budget modification request was submitted for the extension period. Most funds have been accepted by the Navajo Nation. Until recently our office has been receiving lacking award requirements. Therefore, our office will inform BGCoA-Native Services, National Vice-President, Carla Knapp of award procedures to include in the future contribution/donation.
4. Correction, our office is the one has been inserting signature pages behind award letters for the NN President to accept the funds. As request, our office will revise signature page to include both NN Council Speaker and the NN President for signature acknowledgement to accept fundings.

The BGC-Many Farms building is closed currently by the Office of Navajo Environment Health/Code Enforcement (ONEH) until repairs are complete. Therefore, processing our 164 Document as sufficient review surmising is appreciated to be moved forward to the next Reviewers. This document needs to be completed as soon as possible to begin building renovation for the reopening of BGC-Many Farms. Soon local School's will be out for the Summer, and parents will need a place for their children to go to be safe and involve in scheduled youth activities.

Thank you to your staff for the 164-document guidance process. If you have any questions, call our office at extension X6997/6882.

**In the Matter of:** The Order of Closure affecting the Boys and Girls Club of Many Farms/Dine Youth in Many Farms, AZ due to not correcting critical building deficiencies that pose a substantial health and safety risk.

Administrative Order

**ORDER OF CLOSURE**

**This Office of Dine' Youth facility has been surveyed by Many Farms OEHE Field Office and since May 13, 2022, only 3 out of 14 critical violations listed below have been corrected, 12 critical violations remain open. The following are repeated critical violations and recommend a corrective action:**

1. There is no central heating provided.
2. The addition is 20' x 40' with one exit door that leads into a hallway, and this does not meet the Life Safety Code. Another exit door is recommended from this room, so the new addition is not a dead-end. Priority should be to address this issue first. Life Safety Code NFPA 101 17.2.5.2
3. Door to outside in newly added addition swings inward. NFPA Door Swing and Arrangement states: Doors must swing in the direction of exit travel.
4. Door to outside in newly added addition has two deadbolt locks. NFPA states a door must be provided a knob, panic bar, or other simple type of releasing device.
5. Backdoor entrance to the outside lower threshold seal has a gap. Gaps allow access for rodents and insects to enter building.

6. Due to backdoor gap, there is a rug being used to cover gap. According to NFPA 101: all exits should be kept clear, accessible, and maintained. In an event of an emergency, rug is a potential tripping hazard.
7. Outside stairs to newly added addition is made of cinder blocks. Cinder blocks are loose and unstable. There are no effective hand rails and no wheelchair ramp. Loose and unstable stairs pose a falling and tripping risk for occupants and is not ADA compliant.
8. Smoke detector in building addition is beeping. A beeping smoke detector indicates the batteries need replacing.
9. The facility had no emergency lighting inside nor flashlight provided. Since this facility remains open an emergency lighting is recommended in case of power failure.
10. There is no "EXIT" signage to the outside in the newly added addition to building. NFPA 101 7.10.1.5.1 states: Access to exits shall be marked by approved, readily visible signs. Install "EXIT" signage
11. There was no designated janitor closet with a mop curb floor sink. Vacuum cleaner and mop continue to be kept/stored at backdoor entrance. Any future development or renovation should keep in mind the importance of janitor closet with floor sink.
12. A spray bottle labeled "BGC" and filled with an unknown chemical is found in storage area. Any spray bottle filled with chemicals needs to be properly labeled and provided a Safety Data Sheet.

These deficiencies, specifically the lack of a central heating system, need to be corrected before normal operation commences. Therefore, the Navajo Office of Environmental Health hereby issues the following:

**NOTICE IS HEREBY GIVEN** that an Order of Closure is warranted and shall be effective ten calendar days upon service. Therefore, the Boys and Girls Club of Many Farms/Dine Youth employees shall be relocated until the noted deficiencies are corrected.

**NOTICE IS FURTHER GIVEN** that the Order of Closure is to reduce or eliminate the substantial health and safety risk and to mitigate any hazards and ill effects from potential loss or claims and is in the best interest of the Navajo Nation.

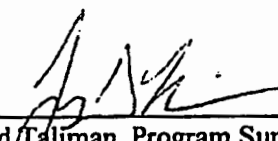
**NOTICE IS FURTHER GIVEN** that failure to comply shall subject you to further adverse actions from, including, but not limited to, the Regulatory Authority or the Navajo Nation Occupational Safety and Health Administration.

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**NOTICE IS FURTHER GIVEN** that, pursuant to Subchapter 6, Section 601, (B), of the Navajo Nation Occupational Safety and Health Act of 2000, *"Any person, including any employee, may file a written complaint with the Agency concerning any alleged violation of a regulation or any hazardous condition."*

**NOTICE IS FURTHER GIVEN** that failure to comply shall result in further adverse action(s) without notice.

**IT IS SO ORDERED THIS 7<sup>th</sup> DAY OF FEBRUARY 2023.**

  
\_\_\_\_\_  
JayDiamond/Taliman, Program Supervisor  
Office of Environmental Health/Code Enforcement  
Navajo Division of Health

February 8, 2023

**PLAN of ACTION: Boys & Girls Club of Dine Youth-Many Farms, AZ.**

Chinle Diné YOUTH and Boys & Girls Club will be receiving price quotes from the Many Farms Chapter personnel to entertain Purchase Requisition using Dine Youth funds. Many Farms Chapter will provide manpower to complete the corrections.

	WHAT	NEEDS	IMMEDIATE	WHO	WHEN
1	There is no central heating system	The HVAC system is in the works with the ARPA allocations, which is approved by President Nez through Legislation # 0267-22 – NNC Resolution # CD-62-22. Until such time funds are made available to the Chapter, another process will begin to initiate contracts with Contractors.	Will have to continue to use the portable heaters. The unused built-in wall heater will be activated. This was not used due to high charges of electric bill.	MF Chapter	2/28/2023
2	The addition is 20' x 40' with one exit door that leads into a hallway, and this does not meet the Life Safety Code. Another exit door is recommended from this room, so the new addition is not a dead-end. Priority should be to address this issue first. Life Safety Code NFRA 101-17.2.5.2	New door assembly price quote is being sought now.	To identify where the new door will be assembled or construct.	MF Chapter	3/31/2023
3	Door to outside in newly added addition swings inward. NFPA Door Swing and Arrangement states: Doors must swing in the direction of exit travel.	New door assembly pricing is being sought now.	As soon as purchases are made a whole new door will be replaced.	MF Chapter	3/31/2023
4	Door to outside in newly added addition has two deadbolt locks. NFPA states a door must be provided a knob, panic bar, or other simple type of releasing device.	This finding is a hand in hand with # 4.	As soon as purchases are made a whole new door will be replaced.	MF Chapter	3/31/2023
5	Backdoor entrance to the outside lower threshold seal has a gap. Gap allow access for rodents and insects to enter building.	Price quote for door sweep is being sought now.	As soon as purchase is made, this will be corrected.	MF Chapter	3/31/2023

6	Due to backdoor gap, there is a rug being used to cover gap. According to NFPA 101: all exits should be kept clear, accessible, and maintained. In an event of an emergency, rug is a potential tripping hazard.	This finding is a hand in hand with # 5.	Rug will be removed as soon as door sweep is replaced.	MF Chapter	3/31/2023
7	Outside stairs to newly added addition is made of cinder blocks. Cinder blocks are loose and unstable. There are no effective handrails and no wheelchair ramp. Loose and unstable stairs pose a falling and tripping risk for occupants and is not ADA complaint.	Price quote is being sought now for a handicapped accessibility pursuant to ADA guidelines.	Removed the cinder blocks.	MF Chapter	3/31/2023
8	Smoke detector in building addition is beeping. A beeping smoke detector indicates the batteries need replacing.	Batteries will be purchased to replace all smoke detectors.	Need four V9 batteries.	MF Chapter	02/10/2023
9	The facility had no emergency lighting inside nor flashlight provided. Since this facility remains open an emergency lighting is recommended in case of power failure.	Price quote is being sought for purchase of this item.		MF Chapter	3/31/2023
10	There is no "EXIT" signage to the outside in the newly added addition to building. NFPA 101 7.10.1.5.1 states: Access to exits shall be marked by approved, readily visible signs. Install "EXIT" signage.	We do have an EXIT signage to be installed at the new addition exit but for some reason, it was never completed.	Will install the signage.	MF Chapter	3/31/2023
11	There is no designated janitor closet with a mop curb floor sink. Vacuum cleaner and mop continue to be kept/stored at the backdoor entrance. Any future development or renovation should keep in mind the importance of janitor closet with floor sink.	The west end building will be reconstructed to include a janitorial storage/closet plus and sink drainage. Price quote is sought. Right now, this project (installation of sink drainage) is under Chinle Chapter ARPA project.	The modification to add an additional room will be proceeded with however, the installation of the sink may take awhile until business units are established to utilize funds.	MF Chapter	4/28/2023

12	A spray bottle labeled "BGC" and filled with an unknown chemical is found in storage area, Any spray bottle filled with chemicals needs to be properly labeled and provided a Safety Data Sheet.	The bottle will be removed from the storage for correct label.	Data Sheet is being sought.	MF BGC PERSONNEL	2/10/2023
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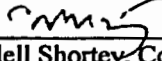


**DR. BUU NYGREN** *PRESIDENT*  
**RICHELLE MONTOYA** *VICE PRESIDENT*

**The Navajo Nation | Yideeskáadi Nitsáhákees**

March 28, 2023

**MEMORANDUM**

**To:** Denise Thomas, Department Manager – ODY / DODE  
**From:**   
Cordell Shortey, Contracting Officer – CGS / OMB  
**Subject:** Document No. (DN) 020235 – Boys & Girls Club of America Native Endowment Grant – Clubhouse Repairs (Re-review)

The attached subject document was received at OMB on March 23, 2024<sup>3</sup> as you resubmitted by memo of March 20, 2023. It was previously reviewed by CGS, surmised insufficient and reasons explained in memo of March 14, 2023. Below are comments on the re-review:

1. Five (5) comments on concerns or action needed were in the CGS memo of March 20. Your memo of March 20 addressed or resolved four (4) of the items. The item that remains is obtain full review (by OOC, DOJ) on the document.
2. February 10, 2023 letter by Ms. Carla Knapp of Native Services, states the funding is to assist with repairs of Boys and Girls Club of Many Farms Clubhouse. The budget on NNBF 4 is for Building R&M Supplies – object code 6030. The repairs needed should be assessed to determine the scope of the repairs and the budget prepared based on that. Be advise of the following that applies to the budget also:
  - The budget amounts in PART III Column (B) of NNBF 1 was corrected via type written but not signed. There is no indication the Program Manager (you) and Division Director (Dr. Begaye) are aware and approve the revision.
  - Below is clip of Appendix L § IX. C. of the BIM on Budgeting for Recovery of IDC funds. You may want to handle IDC accordingly.
- C. Budgeting for Recovery of IDC Funds.
  1. Budget for recovery of IDC funds shall be included in application for federal funds and awards pursuant to 2 N.N.C. § 701(A)(10). Budget for recovery of IDC shall be included in application and award for state, county, and local government funding agencies provided that the funding agency allows for IDC recovery. It is not required for Program to seek a waiver of the IDC rate under 2 N.N.C. § 701(A)(10) if the non-federal funding agency does not allow the program to apply the current IDC rate under the latest approved IDC Negotiation Agreement.
3. Appendix L § V. of the BIM list documents that should be in application and grant award e.g., Grant Agreement (Agreement), SOW, budget, etc. The Agreement usually specify purpose of the funding, the budget period start and end date, reporting requirements and due date, etc. While the letter by Ms. Knapp referenced at no. 2 above indicates the purpose, there is no Agreement in the packet so the budget period, reporting requirement and other terms and conditions are not specified.
4. The funding is awarded without the Nation applying for it. So is it a donation that President Nygren can accept pursuant 2 NNC § 1010, which in part states, Navajo Nation President shall, for and on behalf of the Navajo Nation accept gifts of property. Page 2 of letter by Ms. Knapp has line for signature by President Nygren.

Denise Thomas, ODY-DODE  
RE: Review 20235 BGCA Clubhouse Repairs (Re-review)  
March 28, 2023  
Page 2 of 2

Also attached is a memo of Feb 24, 2022 by which CGS commented on donation to NDSS. It refers to resolution CMA-08-20 the Council enacted authorizing Speaker to concur on gifts accepted by NN President. CGS is not aware if that authorization still applies. DOJ is requested to advise on that.

As advised in CGS memo of March 20 and referred to at no. 1 above, obtain full review on the packet and promptly so the donation can be authorized for implementation.

Contact our office at 871-6033 if you have question.

Attachment

cc: CGS File  
Dr. Harold Begay, Superintendent of School / DODE

# THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



February 24, 2022

## **MEMORANDUM**

TO : Reanna Metteba, Sr. Programs & Projects Specialist  
Navajo Family Assistance Services (NFAS) / NDSS

FROM : \_\_\_\_\_  
Cordell Shortey, Contracting Officer  
Contracts & Grants Section / OMB

SUBJECT : **Document No. 017944:** Accept Donation from Casey Family Foundation  
of \$300,000

The attached subject document was determined insufficient and sumamed accordingly by CGS on 01/12/22. On 2/17/22, CGS received the packet that had completed the review process and final surname by DOJ on 2/14/22. OPVP also signed the review cover on 2/16/22. The remaining tasks that needs to be addressed so the donation can be implemented is as follows:

- In memorandum of Feb 14, 2022 on review of the subject document, Ms. LaTonia B. Johnson of DOJ explained that pursuant to resolution no. CMA-08-20, the Council authorized the Speaker to concur with the President's acceptance or refusal of a gift to the Nation with estimated value in excess of \$1,000. So NDSS should submit to the Speaker's Office for consideration of concurrence as provided by the aforementioned resolution.

Since OPVP signed the review cover on 2/16/22 as mentioned above, CGS considers that the donation was accepted by President Nez. However not only is the Speaker's concurrence lacking but NDSS needs to obtain that to comply with the said resolution.

NDSS needs to return the packet that is concurred by Speaker to CGS so budget can be entered in FMIS and implementation authorized. Should you have any question, you may contact the Contracts and Grants Section – OMB.

Attachment:

CC: CGS File  
Deannah Neswood-Gishey, Executive Director/NDSS  
LaTonia Johnson, Attorney – NDOJ



**Contracts and Grants Section / OMB**  
**Document Review Check on Grant Application, Award or Modification**

(Fill in Spaces Highlighted Green that Apply)

**Document Review No. / Date :**      **020235 3/23/23**

**Application, A.**

**Appli. due date:**

**Award, B or C.**      **B**

**Signature Block for Branch Chief?**      **yes**

**FY 2023 NN BIM Appendix L Sec. IV. Submit Grant Application/Accept Grant Award**

**A. Application, Sec. 164(A) or Executive Official Review on EO 07-2013**

Reference Application e.g., SF-424, etc.

**1 Grant Agreement, Terms & Conditions**

*Budget*

**2 Scope of Work (SOW) specific to grant purpose.**

**3 Required NNBF 1-5: budget comply w/ Sec. III. B. justify, calcu., etc.**

- NNBF 3 supported by DPM List of Employee Assignment

- Budget each Subcontract Separate

*On lower right hand corner of each page, initial & indicate date of review.*

**4 IDC, use most current approved IDC rate. Indicate FY & IDC Rate**

- Supported by IDC calculation check sheet, page 86 of BIM.

**5 Cost Sharing Contribution, Form Appendix L-2**

**6 CFDA No. on federal funds**

**7 DUNS no. 009001702**

**8 SAMS**

**B. Award, Sec. 164(B) Review; Address Appli. requirement above.**

- Document review no. on Appl./ Date

020235 3/14/2023

- Notice of Grant Award (NOGA) / Date (attach):

2/10/2023

- Change to Appli. on Award, explain in **Comment** section below

**C. Award (automatic) for successor year on multi-year contract; Address Appli. requirement above.**

- Term (Begin & End Date) of multi-year contract

- NOGA / Date (attach):

**D. Sec. III. C. Contract Modification, Form Summary of Change to Ext Grant Budget Appdx L-1**

*Additional allocation to annual award e.g., CR funding on federal award.*

- Required NNBF 3 or 4 or both.

- NOGA / Date (attached):

**E. Comment on issues, concerns, etc.**

*2nd Submittal logged into OMB 3/23/23 and reviewed same day. Award letter does not include other contractual terms and conditions; e.g. beginning and end dates, reporting requirements, etc. ODY memo dated 3/20/23 is response to OMB memo of 3/14/23. Several items corrected. IDC budget amount is incorrect, although the current 12.59% rate was used. No indication IDC may be recovered. Budget amounts on BF1 revised but no initials/date noted for revised amounts. New BFs are required with corrected amounts.*

**F. Document is Sufficient or Insufficient:**      **Insufficient**

**G. Review By / Date:**      *Rachael Arviso*      **Rachael Arviso, Principal Budget Analyst**      **3/27/2023**

**Surname By / Date:**      *nm 3/28/23*

**Result of Review:** Explain by memorandum reason document is deemed Insufficient and Issues/concerns noted in Section E above.      2nd Submittal #020235 Trigger Global Insufficient 3.27.23



**DR. BUU NYGREN** *PRESIDENT*  
**RICHELLE MONTTOYA** *VICE PRESIDENT*

**The Navajo Nation | Yideeskáądi Nitsáhákees**

May 24, 2023

**MEMORANDUM**

**To:** Denise Thomas, Department Manager – ODY / DODE

**From:**   
Cordell Shortey, Contracting Officer – CGS / OMB

**Subject:** Document No. (DN) 020235 – Boys & Girls Club of America Native Endowment Grant – Clubhouse Repairs (Re-review) 3<sup>rd</sup> Submittal

The subject documents was received from ODY on May 19, 2023 which was previously reviewed on March 14 and March 28, 2023 pursuant to FY 2023 NN BIM and surnamed insufficient. The documents were re-reviewed based on the attached CGS Document Review Check Sheet on Grant Application/Award and still 'insufficient' based on the following:

1. CGS memo of March 28th identified four (4) concerns. Your memo of May 11th addressed two (2) items. Major remaining item is obtain full review (by OOC, DOJ, and OPVP & NN OLS) on the document.
2. Justification for anticipated expenditures are supported by NDOH OEH Administrative Order of Closure. Recovery of Indirect Cost (IDC) funds is recalculated with the correct FY2023 IDC rate of 12.59%. However, your memo identifies funds as 'pass through'. Clarification will be requested from BGCA prior to FMIS BU setup.
3. The Agreement terms and conditions are not specified for this funding.
4. Pursuant to resolution CMA-08-20 the Council authorized Speaker to concur on gifts accepted by NN President. ODY revised the Acceptance of Funding signature page to include NNC Speaker, Ms. Crystalyne Curley and President Dr. Buu Nygren.

Be advised again to obtain full review and return packet to CGS until full review is completed. Correct the remaining items noted above prior to submitting final packet to CGS.

Contact our office at 871-6033 if you have question.

Attachment

**cc:** CGS File  
Claudia Edgewater-Russell, Acting, Superintendent of Schools / DODE

**Contracts and Grants Section / OMB**  
**Document Review Check on Grant Application, Award or Modification**  
(Fill in Spaces Highlighted Green that Apply)

**Document Review No. / Date : 020235 5/23/23**

**Application, A.**

**Appli. due date:**

**Award, B or C. B**

**Signature Block for Branch Chief?**

**yes**

**FY 2023 NN BIM Appendix L Sec. IV. Submit Grant Application/Accept Grant Award**

- A. **Application, Sec. 164(A) or Executive Official Review on EO 07-2013**  
Reference Application e.g., SF-424, etc.
- 1 Grant Agreement, Terms & Conditions  
*Budget*
  - 2 Scope of Work (SOW) specific to grant purpose.
  - 3 Required NNBF 1-5: budget comply w/ Sec. III. B. justify, calcu., etc.
    - NNBF 3 supported by DPM List of Employee Assignment
    - Budget each Subcontract Separate***On lower right hand corner of each page, initial & indicate date of review.***
  - 4 IDC, use most current approved IDC rate. Indicate FY & IDC Rate
    - Supported by IDC calculation check sheet, page 86 of BIM.
- B. **Award, Sec. 164(B) Review; Address Appli. requirement above.**
  - Document review no. on Appl./ Date 020235 3/14/2023
  - Notice of Grant Award (NOGA) / Date (attach): 2/10/2023
  - Change to Appli. on Award, explain in Comment section below
- C. **Award (automatic) for successor year on multi-year contract; Address Appli. requirement above.**
  - Term (Begin & End Date) of multi-year contract
  - NOGA / Date (attach):
- D. **Sec. III. C. Contract Modification, Form Summary of Change to Ext Grant Budget Appdx L-1**  
***Additional allocation to annual award e.g., CR funding on federal award.***
  - Required NNBF 3 or 4 or both.
- E. **Comment on issues, concerns, etc.**

***3rd Submittal logged into OMB 5/19/23 and reviewed 5/23/23. Initial review 3/14/23, second review 3/27/23; both surmamed insufficient. OMB memo dated 3/28/23 documented four (4) items; two (2) items are addressed in ODY's response dated 5/11/23. Following is summary - Item 1. Full document review has not been obtained. Item 2. Correct IDC rate used in current budget forms. However, ODY memo indicates 'funds awarded as pass thru', clarification is requested from BGCA. Item 3. Terms and conditions not available for subject funding. Item 4. Revised Acceptance of Funding signature page includes NN Speaker, Ms. Crystalyne Curley. Revised budget forms attached with new signatures. Attached justification for anticipated expenditures is supported by NDOH Office of Environmental Health/Code Enforcement Order of Closure citing deficiencies. DOY needs to continue review process without 'sufficient' surname by CGS/OMB. Upon completion of review process, corrections are necessary for establishment of Business Units (BU).***

F. **Document is Sufficient or Insufficient:** *Insufficient*

G. **Review By / Date:** *Rachael Arviso* Rachael Arviso, Principal Budget Analyst 5/23/2023

**Surname By / Date:** *CSL 5/24/23*

**Result of Review:** Explain by memorandum reason document is deemed Insufficient and issues/concerns noted in Section E above.

3rd Submittal #020235 Trigger Global Insufficient 5.23.23

Navajo Nation - Division of Finance  
Office of the Controller  
164 or Signature Authorization Sheet (SAS) Sign-Off Sheet for OOC

(Attach sign off sheet to SAS document to ensure each section within OOC signs off on SAS)

PLEASE NOTE OOC (ALL SECTIONS IN TOTAL) HAS 7 DAYS TO REVIEW

20235

OOC - Section

Date

1 Accounts Receivable:

2 General Accounting:

3 Contract Accounting:

4 Contract Administration:

Debra C. 6/18/23

Comments:

Reviewed. See memo dtd 6/18/23.

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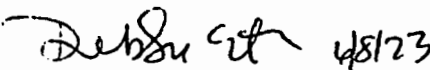
**DR. BUU NYGREN** *PRESIDENT*  
**RICHELLE MONTOYA** *VICE PRESIDENT*

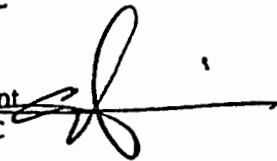
**The Navajo Nation | Yideeskáądi Nitsáhákees**

June 8, 2023

**MEMORANDUM**

**TO :** 164 Reviewers

**THROUGH :**  4/8/23  
Debbie Etsitty, Accounting Supervisor  
Contract Accounting Section/OOC

**FROM :** Emerson Tsosie, Senior Accountant   
Contract Accounting Section/OOC

**SUBJECT :** **DOC. #20235 – Native Endowment Grant Clubhouse Repairs - \$15,000.00**

Office of the Controller (Contract Accounting) received this document on May 30, 2023. Reviewed and comments are indicated.

- The current IDC rate of 12.59% was used and was corrected based on past submissions.
- 
- It states this as pass-through but no supporting documentation of clarification from BGCA was noted.

Thank you.

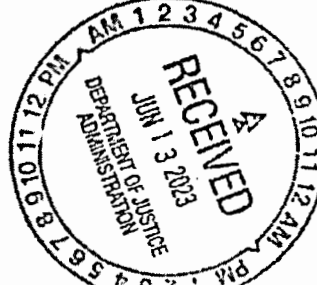
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# NAVAJO NATION DEPARTMENT OF JUSTICE

## DOCUMENT REVIEW REQUEST FORM



DOJ	
6/13/23 @ 9:14a	
DATE / TIME	
<input checked="" type="checkbox"/> 7 Day Deadline	
DOC #:	20235
SAS #:	
UNIT:	Hsqn

☐ RESUBMITTAL

\*\*\* FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. \*\*\*

CLIENT TO COMPLETE			
DATE OF REQUEST:	6/12/2023	DIVISION:	Education
CONTACT NAME:	Denise Thomas	DEPARTMENT:	Dine YOUTH
PHONE NUMBER:	X6882/6518	E-MAIL:	denisethomas@nndode.org
TITLE OF DOCUMENT:		Native Endowment Grant clubhouse repairs	
Submittal of 164 Document #020235 for sufficient review			
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT:		REVIEWING ATTORNEY/ADVOCATE:	
6/13/23 @ 11am		NP1 ee	
DATE TIME OUT OF UNIT:			
6/15/23 @ 11:45 am			
DOJ ATTORNEY / ADVOCATE COMMENTS			
6/14 Rvw'd by N. Platero - Sufficient - See memo attached. 1a			
REVIEWED BY: (Print)	Date / Time	SURNAMED BY: (Print)	Date / Time
NPlatero	6/14/23 @ 12:30pm	Uy	6/15/23
DOJ Secretary Called: Denise Thomas		for Document Pick Up on 6/15/23 at 10:45 By: OK	
PICKED UP BY: (Print)		DATE / TIME:	

NNDJ/DRRF-July 2013

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JUN 22 2023  
ODY ADMIN



**NAVAJO NATION DEPARTMENT OF JUSTICE**  
**OFFICE OF THE ATTORNEY GENERAL**

ETHEL BRANCH  
Attorney General

HEATHER CLAH  
Deputy Attorney General

**MEMORANDUM**

**TO:** Denise Thomas, Department Manager I  
Office of Diné Youth  
Department of Diné Education

**FROM:** /s/ Navalyn R. Platero  
Navalyn R. Platero, Attorney  
Human Services and Government Unit  
Navajo Nation Department of Justice

**DATE:** June 14, 2023

**SUBJECT:** Doc. No. 20235 Boys & Girls Club Native Endowment Grant – Clubhouse  
Repairs

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The Department of Justice (DOJ) has reviewed Doc. No. 20235 regarding the acceptance of funds from the Boys and Girls Native Endowment Grant for Clubhouse repairs in Many Farms. Upon review, the document has been found sufficient.

Pursuant to 2 N.N.C. § 1010, the President of the Navajo Nation has the authority to accept or decline gifts of property that are in excess of one thousand dollars (\$1,000) with the concurrence of the Naabik'iyati' Committee. However, under Navajo Nation Council Resolution CMA-08-20, the Navajo Nation has approved minimized procedures for accepting donations during the duration of the Navajo Nation's COVID-19 Emergency Declaration and temporarily waiving 2 N.N.C. § 1010. Pursuant to CMA-08-20, Section 4(a), the Speaker is authorized to act alone, without resolution, on behalf of the Naabik'iyati' Committee to concur with the President's acceptance or refusal of a gift in excess of one thousand dollars (\$1,000). Further, Section 5 states the resolution is effective until the Declaration of Emergency is lifted.

Currently, the Declaration of Emergency has yet to be lifted and is therefore deemed to be in effect. The Native Endowment Grant may be accepted by the concurrence of both the President and Speaker of the 25<sup>th</sup> Navajo Nation Council. If you have any questions regarding this memorandum, please contact me via email at [nplatero@nndoj.org](mailto:nplatero@nndoj.org). Thank you.

NP/lk.188.23



**The Navajo Nation** **DR. BUU NYGREN** *PRESIDENT*  
**Yideeskáadi Nitsáhákees** **RICHELLE MONTOYA** *VICE PRESIDENT*

CEM-23-06-15

**RESOLUTION OF THE COMMISSION ON EMERGENCY MANAGEMENT**

**DECLARING THE DEACTIVATION OF THE MARCH 11, 2020 PUBLIC HEALTH STATE OF EMERGENCY FOR THE NAVAJO NATION (CEM-20-03-11) DUE TO SIGNIFICANT DECREASES IN TRENDS OF THE CORONAVIRUS DISEASE ("COVID-19") ON THE NAVAJO NATION.**

**WHEREAS:**

1. Pursuant to 2 N.N.C., § 881 the Navajo Nation Council established the Commission on Emergency Management, authorizing it to assess, verify, recommend and declare states of emergency with the concurrence of the President of the Navajo Nation; and
2. Pursuant to 2 N.N.C., § 883 (A) and (C) the Commission is empowered to coordinate immediate emergency and disaster relief services with Navajo Nation and non-tribal entities in conjunction with the Department of Emergency Management to recommend and deploy appropriate resources regarding natural and man-made emergencies; and
3. Pursuant to 2 N.N.C., § 884 (B), (2) the Commission on Emergency Management may seek assistance from federal, state, other tribal governments, and local and private agencies to address emergency and disaster related situations; and
4. On March 11, 2020, a public health state of emergency was declared for the Navajo Nation (CEM-20-03-11) due to extensive impacts and increase in laboratory test confirmed cases of SARS-CoV-2 (COVID-19) disease which had spread locally, regionally, and globally; and
5. Current COVID-19 trends, derived through disease surveillance and reporting by the Navajo Nation Department of Health (NNDOH) indicate the Navajo Nation is no longer in the critical, emergency pandemic stage compared to the height of the pandemic in 2020-2021, and with hospital bed occupancy and hospital admission rates now considered to be at low risk; and
6. On May 11, 2023, the federal Public Health Emergency for COVID-19, announced under Section 319 of the Public Health Service (PHS) Act, expired in response to significantly declining trends in COVID-19 cases; and
7. During March 2023, the States of New Mexico, Arizona, and Utah also terminated, or allowed to expire, their respective emergency declarations related to COVID-19, citing that COVID-19 was no longer of severity and magnitude to continue emergency declarations; and
8. The Navajo Nation Department of Health is positioned to continue monitoring COVID-19, and has established partnerships with organizations such as the CDC, NAIHS, states departments of health, tribal health organizations, John Hopkins Center for Indigenous Health, and other partners, including maintaining a COVID-19 Team, to implement measures such as prevention and control strategies as on-going public health priorities; and
9. It is acknowledged that while COVID-19 is still a public health priority, the Navajo Nation has mitigation and prevention strategies in place, and the Navajo Nation will also align with nation-wide efforts to transition away from emergency phase and continue to build capacity by strengthening partnerships in addressing future infectious disease outbreaks.

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ODY ADMIN

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Navajo Nation Commission on Emergency Management hereby declares the deactivation of the March 11, 2020 Public Health Emergency for the Navajo Nation (CEM-20-03-11) due to significant decreases in trends of the COVID-19 disease on the Navajo Nation.
2. Continue monitoring and examining the on-going public health needs of the Navajo Nation by better understanding and addressing health-related impacts such as providing health care, disabilities due to long COVID, mental health, and working to mitigate the impacts.
3. All Navajo Nation Branches, departments, programs, will continue to comply with and adhere to directives, instructions, and/or policies forthcoming from the Navajo Nation Department of Health as related to continuing efforts in addressing COVID.
4. Continue to address the needs of the Navajo Nation in a manner to provide the necessary resources to protect the health, safety, and welfare of the citizens of the Navajo Nation through acquisition of additional personnel, medical supplies, equipment, monetary funding, and other sources.
5. Maintain the momentum achieved in pandemic preparedness planning, and continue to utilize public education outreach to maintain public knowledge of risk and exposure to COVID-19, particularly for the Navajo Nation's vulnerable population (elderly and immunocompromised), encourage independent responsibility and action in practicing mitigation measures.

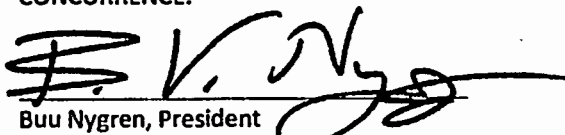
**CERTIFICATION**

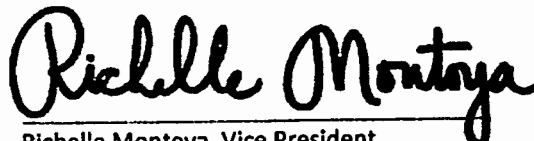
I hereby certify that the foregoing resolution was duly considered by the Navajo Nation Commission on Emergency Management at a duly called meeting at Window Rock, Navajo Nation, Arizona, at which a quorum was present and that same passed by a vote of 3 approved, 0 opposed, and 0 abstained this 15<sup>th</sup> day of June 2023.

  
Herman Shorty, Chairperson  
Commission on Emergency Management

Motion by: Ben Bennett  
Second by: Eugenia Quintana

**CONCURRENCE:**

  
Buu Nygren, President  
THE NAVAJO NATION

  
Richelle Montoya, Vice President  
THE NAVAJO NATION

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ODY ADMIN

## NAVAJO NATION

Naa'bik'iyati' Committee Regular Meeting

10/12/2023  
11:41:26 AM

Amd# to Amd#	New Business: [CONSENT AGENDA]
MOT James, V	0226-23;0229-23;0233-23;0237-23
SEC Yanito, C	0216-23;0220-23;0225-23;0228-23
	0235-23;0236-23;0202-23. . . .

PASSED

Yeas : 19

Nays : 0

Excused : 3

Not Voting : 1

Yea : 19

Arviso, S	Claw, S	Nez, R	Tolth, G
Aseret, L	Crotty, A	Notah, N	Tso, O
Begay, H	James, V	Simonson, G	Yanito, C
Begay, N	Johnson, C	Simpson, D	Yazzie, C
Charles-Newton, E	Nez, A	Slater, C	

Nay : 0

Excused : 3

Daniels, H	Parrish, S	Jesus, B
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Not Voting : 1

Damon, S

Presiding Speaker: Curley, C