

RESOLUTION OF THE  
NAVAJO NATION COUNCIL

23rd NAVAJO NATION COUNCIL -- Second Year, 2016

AN ACTION

RELATING TO RESOURCES AND DEVELOPMENT, NAABIK'ÍYÁTI' COMMITTEES  
AND NAVAJO NATION COUNCIL, CONFIRMING CARL SMITH AS NAVAJO  
NATION DIVISION OF COMMUNITY DEVELOPMENT DIVISION DIRECTOR

BE IT ENACTED:

Section One. Authorities

- A. The Resources and Development Committee of the Navajo Nation Council has legislative oversight over the Navajo Nation Division of Community Development. 2 N.N.C. §§ 501(C)(1) and 2 N.N.C. § 1455.
- B. A proposed resolution requiring final action by the Navajo Nation Council shall be assigned to the Naabik'íyáti' Committee. 2 N.N.C. § 164(A)(9).

Section Two. Findings

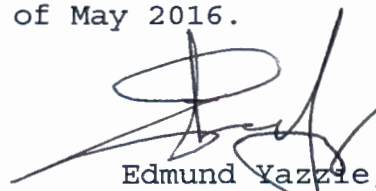
- A. The Navajo Nation President appoints a person as the Navajo Nation Division of Community Development Division Director. 2 N.N.C. § 1453.
- B. The Navajo Nation Council confirms the individual appointed by the Navajo Nation President. 2 N.N.C. § 1453.
- C. The appointed Navajo Nation Division of Community Development Division Director serves at the Navajo Nation President's pleasure. 2 N.N.C. § 1453.
- D. The Navajo Nation President appoints Mr. Carl Smith as the Navajo Nation Division of Community Development Division Director. Mr. Smith's appointment letter and resume are attached as EXHIBIT A.

**Section Three. Confirmation of the Navajo Nation Division of  
Community Development Division Director**

- A. The Navajo Nation Council confirms Mr. Carl Smith as the Navajo Nation Division of Community Development Division Director.
- B. Mr. Smith shall serve at the pleasure of the Navajo Nation President.

**CERTIFICATION**

I hereby certify that the foregoing resolution was duly considered by the Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona) at which a quorum was present and that the same was passed by a vote of 14 in favor and 1 opposed, this 27<sup>th</sup> day of May 2016.



Edmund Yazzie, Pro Tem Speaker  
Navajo Nation Council

07/02/16

Date

Motion: Honorable Dwight Witherspoon  
Second: Honorable Jonathan Perry

# NAVAJO NATION

RCS# 477

5/27/2016

Special Session

07:24:08 PM

Amd# to Amd#

Legislation No. 0119-16

PASSED

MOT Witherspoon

Confirming Carl Smith as

SEC Perry

NN Division of Community Dev.

Division Director

**Yea : 14**

**Nay : 1**

**Not Voting : 8**

**Yea : 14**

Bates  
Begay, K  
Bennett  
Brown

Chee  
Crotty  
Filfred  
Hale

Jack  
Perry  
Slim

Tso  
Tsosie  
Witherspoon

**Nay : 1**

Smith

**Not Voting : 8**

Begay, NM  
BeGaye, N

Damon  
Daniels

Pete  
Phelps

Shepherd  
Yazzie



# THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZ VICE PRESIDENT

January 14, 2016



Carl Smith

## RE: Appointment as the Executive Director, Division of Community Development

Mr. Smith,

The Begaye Nez administration is building a cabinet of educated and experienced professionals who can carry out the four (4) pillars of their administration: 1) jobs; 2) veterans; 3) infrastructure; and 4) elders. After review of your resume and based on our interview, we strongly believe you possess the qualifications and capability to carry out the job effectively and be a part of this Administration. As such, it is our pleasure to appoint you as Executive Director for the Division of Community Development.

We offer the following terms: an annual base salary; medical benefits; deferred compensation; quarterly bonus incentive plan; 401K Savings and Investment. This is a political appointed position and subject to confirmation by the Navajo Nation Council. In addition, confirmation is subject to a successful background and Navajo Nation ethics clearance.

We look forward to your response and joining the Begaye Nez administration. Please contact Mr. Perry Shirley, Begaye Nez Human Resources at (928) 871-7884.

Respectfully,

THE NAVAJO NATION

A handwritten signature in black ink, appearing to read "Russell Begaye".

Russell Begaye, President

THE NAVAJO NATION

A handwritten signature in black ink, appearing to read "Jonathan M. Nez".

Jonathan M. Nez, Vice President

# CARL SMITH

---

7

---

## PROFESSIONAL PROFILE

---

- ♦ Strategic professional who displays perceptive management style in fast – paced, diverse workforce.
- ♦ Practice change agent who spends time in employee environment encouraging, learning, and promoting the increased productivity that results in success.
- ♦ Excellent team builder and consultant on personnel issues and organizational development.
- ♦ Strong interpersonal, written, and verbal communicator who can deliver effective presentations, leadership, and maintain collaborative relationships.
- ♦ Skilled strategist who transforms strategic plans into workable solutions and benchmarks performance against key operational target and goals in line with objectives and mission statement.

---

## AREAS OF EXPERTISE

---

- |                                           |                                                           |                                             |
|-------------------------------------------|-----------------------------------------------------------|---------------------------------------------|
| ♦ Operational Process Analysis            | ♦ Multi-Site Operations                                   | ♦ Training and Leadership and Development   |
| ♦ Strategic Planning and Leadership       | ♦ Process Redesign                                        | ♦ Problem Solving                           |
| ♦ Organizational Design and Development   | ♦ Change Management                                       | ♦ Decision Making                           |
| ♦ Productivity and Efficiency Improvement | ♦ Performance Management                                  | ♦ Operating Infrastructure                  |
| ♦ Project Planning/Execution              | ♦ Total Quality Management                                | ♦ Human Resource Development                |
|                                           | ♦ Continuous Improvement of Operational Process/Standards | ♦ Customer Satisfaction                     |
|                                           | ♦ Cross-Functional Team Leadership                        | ♦ Negotiation, Persuasion and Communication |
|                                           | ♦ Financial Plan Development                              |                                             |
|                                           | ♦ Dedicated and Dependable                                |                                             |

---

## PROFESSIONAL EXPERIENCE

---

**Executive Director**, Navajo Nation Division of Community Development, Window Rock, AZ, 2015 – Present

- ♦ Oversee the day to day operation of the Navajo Nation Division of Community Development.
- ♦ Work directly with the Navajo Nation Council and the Office of the President and Vice President.
- ♦ Oversee the departments of Community Housing and Infrastructure Development, Department of Design and Engineering, Department of Capital Improvement Office, Rural Addressing, Solid Waste Management, Administrative Service Centers.
- ♦ Oversee direct services to the Navajo Nation community Chapters regarding housing, weatherization, and sustainable infrastructures.
- ♦ Oversee the daily operating of the program regarding grants, funding, budget, personnel, and human resources.

**Executive Staff Assistant**, Office of the President and Vice President, Window Rock, AZ, 2014 – 2015

- ♦ Worked as the Lead Housing Liaison under the Office of the President and Vice President.
- ♦ Worked directly with the Navajo Nation Division of Community Development regarding infrastructure and development.
- ♦ Worked directly with Navajo-Hopi Land Commission to address relocation and housing needs on the Reservation.
- ♦ Worked with Navajo Housing Authority for designation of funds for projects.
- ♦ Worked with Gallup, McKinley County regarding homelessness, border town violence, and advocacy for Navajo American Indians.

**Chief Operating Officer, Community Area Resource Enterprise, Gallup, NM, 2009 – 2014**

- ◆ Oversees delivery of all supportive housing programs.
- ◆ Supervise program staff.
- ◆ Oversees property management staff
- ◆ Ensure fulfillment of mission of CARE 66 by delivering programs and services that enable people to get out of homelessness.
- ◆ Oversee Human Resources.
- ◆ Prepared and submitted grant proposals.

**Shelter Manager, Battered Families Services, Gallup, NM, 2009 – 2001**

- ◆ Assist women and children of domestic violence
- ◆ Supervised eight to ten employees that include timesheets and scheduled shifts for all employees.
- ◆ Operated the shelter on a day to day operation.
- ◆ Hiring, training, annual evaluations, and disciplinary actions of employees.
- ◆ Conducted safety for all employees and residents of shelter.
- ◆ Worked directed with the Navajo Nation, Child, Youth and Family Division, and New Mexico Coalition of Domestic Violence for grant purposes.
- ◆ Performed daily maintenance inspections.
- ◆ Performed intakes, case management to connect to community resources.
- ◆ Conducted and supervised one-on-one counseling with residents of shelter.
- ◆ Empowered victims of violence by providing resources available for mental, physical, and financial stability.

**Staff Officer, McKinley County Juvenile Detention Center, Gallup, NM, 2001 – 1996**

- ◆ Worked rotating Shifts.
- ◆ Detained young juvenile offenders locally, and State and Federal Inmates.
- ◆ Completed daily activities report such as booking, fingerprinting, photographing, and transport inmates to local hospitals.
- ◆ Conducted daily inspections for cells and the facility.
- ◆ Worked with local law enforcement agencies, Juvenile Probation Officers, Counselors, Fire and Rescue, and Medical Personal.
- ◆ Assisted in visitation from family and other departments.
- ◆ Conducted and supervised counseled one-on-one with young offenders. Attended two-week intensive course on dealing with young offenders and their needs and found ways to assist with their problems.

**Deputy Sheriff II, McKinley County Sheriff's Department, Gallup, NM, 1996 – 1993**

- ◆ Reported to supervising Sergeant before and after shift.
- ◆ Completed reports of crimes or incidents that occurred in assigned areas.
- ◆ Called in and made traffic stops.
- ◆ Issued citations and made arrests on violators.
- ◆ Investigated crimes, incidents, traffic accidents, and reports.
- ◆ Extradited criminals state to state.
- ◆ Have knowledge of Federal, State, Local, and Tribal Laws.
- ◆ Attended courts for trials and pleas.
- ◆ Provided security at District Court.

**D.A.R.E. Instructor, McKinley County Sheriff's Department, Gallup, NM, 1996 – 1993**

- ◆ Taught students from kindergarten to high school within the McKinley County School District in regards to the effects of drug abuse.
- ◆ Taught once a week for 17 weeks.
- ◆ Certified to teach high school students.

**Special Weapons and Tactics (SWAT) Member, McKinley County Sheriff's Department, Gallup, NM, 1996 – 1993**

- ◆ Answered to high risk emergency calls in reference to barricaded subjects, suicides, felony warrants, and hostage situations.
- ◆ Shooting skills required and considered excellent.

---

**EDUCATION**

---

- ◆ High School Diploma for General Studies, University of New Mexico Gallup Branch, 1983, Gallup, NM.
- ◆ Associates of Arts, University of New Mexico Gallup Branch, 2006, Gallup, NM.
- ◆ Bachelor of Social Work, Western New Mexico University, 2008, Gallup, NM.
- ◆ Masters in Social Work, Western New Mexico University, 2014, Gallup, NM.

---

**CURRENT AFFILIATIONS**

---

- ◆ Current Board member with New Mexico Coalition to End Homelessness
- ◆ Current Board member with the Navajo Nation Investment Committee
- ◆ Current Board member with the Navajo Nation Retirement Association
- ◆ Current Co-Chair of Consumer Advisory Network (CAN) with Substance Abuse and Mental Health Services Administration (SAMHSA)
- ◆ Current member of McKinley Health Alliance Committee



# THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZ VICE PRESIDENT

March 8, 2016

Honorable Benjamin Bennett  
23<sup>rd</sup> Navajo Nation Council  
P.O. Box 3390  
Window Rock, AZ 86515

Dear Honorable Council Delegate Bennett:

We respectfully request that you sponsor the legislation to confirm the Presidential appointment of Mr. Carl Smith, as the Division Director for the Division of Community Development. After a considerable search and interview process, this Administration selected Mr. Smith. Based on his extensive experience and knowledge, he possesses the qualifications and experience to best represent the Navajo Nation in this prestigious position.

Attached is Mr. Smith's appointment letter and resume. If you have any further questions, please contact Perry Shirley, Executive Staff Assistant at (928) 871-7000. Thank you.

Respectfully,

THE NAVAJO NATION

A handwritten signature in black ink, appearing to read "Russell Begaye".

Russell Begaye, President

A handwritten signature in black ink, appearing to read "Jonathan Nez".

Jonathan Nez, Vice President

c: Arbin Mitchell, Chief of Staff  
Office of the President and Vice President