

RESOLUTION OF THE
NAVAJO NATION COUNCIL

23RD NAVAJO NATION COUNCIL -- Fourth Year, 2018

AN ACTION

RELATING TO RESOURCES AND DEVELOPMENT, BUDGET AND FINANCE, NAA'BIK'ÍYÁTI' AND NAVAJO NATION COUNCIL; APPROVING SUPPLEMENTAL FUNDING FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE IN THE AMOUNT OF ONE HUNDRED THOUSAND DOLLARS (\$100,000) TO THE NAVAJO NATION DIVISION OF COMMUNITY DEVELOPMENT FOR HOUSING ASSESSMENTS

BE IT ENACTED:

Section One. Authority

- A. The Navajo Nation established the Resources and Development Committee as a Navajo Nation Council standing committee and as such gave the Committee oversight over the Division of Community Development. 2 N.N.C. §§ 501(C)(1).
- B. The Navajo Nation established the Budget and Finance Committee (BFC) as a Navajo Nation Council standing committee and as such empowered BFC to review and recommend to the Navajo Nation Council the management of all funds. 2 N.N.C. §§ 164 (A)(9), 300 (A), 301 (B)(2).
- C. The Navajo Nation Council established the Naabik'íyáti' Committee as a Navajo Nation standing committee and as such proposed legislation that requires final action by the Navajo Nation Council shall be assigned to the Naabik'íyáti' Committee. 2 N.N.C. §§ 164 (A)(9), 700 (A).

Section Two. Findings

- A. The Title 12 Finance Act Supplemental Appropriation requirements include:
 - 1. Pursuant to 12 N.N.C. § 820(L), when the Controller identifies additional sources of revenues above and beyond the initial or current revenue projections, supplemental appropriations may be allocated by the Navajo Nation Council.
 - 2. Pursuant to 12 N.N.C. § 820 (L), "Supplemental appropriations made from non-recurring revenues shall only be made for non-recurring operations or purposes, as set forth at § 820 (F). The Controller of the Navajo Nation shall be responsible for designating recurring and non-recurring revenues and purposes."

3. Pursuant to 12 N.N.C. § 820(M), all requests for annual operating funds and supplemental funds shall be submitted to the Office of Management and Budget ("OMB") for budget impact analysis.
- B. This is a funding request for a supplemental appropriation from the Unreserved, Undesignated Fund Balance in the amount of \$100,000.
 - C. The Division of Community Development requests this supplemental funding to conduct a housing assessment and inspections in Western Agency on existing housing units requiring rehabilitation. See Budget Forms attached as **Exhibit A**.
 - D. The Office of the Controller has provided a memorandum dated September 8, 2017, indicating the balance in the Unreserved, Undesignated Fund Balance as of September 8, 2017, is \$31,258,307. This memorandum is provided to meet the requirements of 12 N.N.C. 820 (L), however the Controller of the Navajo Nation has not designated the funds as recurring or non-recurring. This memorandum is attached as **Exhibit B**.
 - E. The Office of Management and Budget has provided a Budget Impact Analysis as required by 12 N.N.C. § 820(M), Budget Impact Analysis is attached as **Exhibit C**.
 - F. The Navajo Nation finds it in the best interest of the Navajo people to approve this supplemental appropriation request.

Section Three. Approving the Supplemental Appropriation from the Unreserved, Undesignated Fund Balance in the Amount of \$100,000 to the Navajo Nation Division of Community Development for Housing Assessment

- A. This supplemental appropriation of \$100,000 shall be from that amount of funds that exceeds the minimum fund balance of the Unreserved, Undesignated Fund Balance as determined by the Office of the Controller and to Business Unit Number 108001.
- B. The Navajo Nation hereby approves the supplemental appropriation from the Unreserved, Undesignated Fund Balance to Navajo Nation Division of Community Development for Business Unit #108001 for \$100,000.

Section Four. Effective Date

The provisions of this Act shall become effective in accord with 2 N.N.C. § 221(B).

CERTIFICATION

I, hereby certify that the foregoing resolution was duly considered by the Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 13 in favor and 00 opposed, on this 16TH day of February 2018.



LoRenzo C. Bates, Speaker
23rd Navajo Nation Council



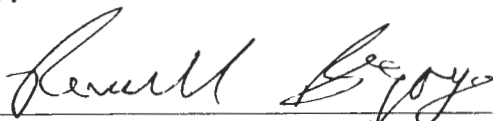
Date

Motion: Honorable Benjamin L. Bennett
Second: Honorable Steven Begay

Speaker Bates not voting

ACTION BY THE NAVAJO NATION PRESIDENT:

1. I hereby sign into law the foregoing legislation, pursuant to 2 N.N.C. §1005 (c)(10), on this 3rd day of March 2018.



Russell Begaye, President
Navajo Nation

2. I hereby veto the foregoing legislation, pursuant to 2 N.N.C. §1005 (c)(11), on this _____ day of _____ 2018 for reason(s) _____ expressed in the attached letter to the Speaker

Russell Begaye, President
Navajo Nation

3. I hereby exercise line item veto pursuant to the 2010, certified Initiative, over the supplemental appropriations approved herein by the Navajo Nation Council; on this ____ day of _____ 2018.

Russell Begaye, President
Navajo Nation

EXHIBIT

A

THE NAVAJO NATION
SUPPLEMENTAL FUNDING PROPOSAL SUMMARY

DEC 18

OFFICE OF THE NAVAJO NATION & BUDGET

PART I. Business Unit No.: 108001 Program Title: Division of Community Development
Division/Branch: Executive Amount Requested: \$ 100,000.00 Phone No.: 7172
Prepared By: Brenda Holgate Email Address: bholgate@nndcd.or

PART II. REASON FOR REQUEST AND STATEMENT OF NEED:

Supplemental funding request to conduct housing assessments and inspections in the Western Agency on existing housing units requiring rehabilitation.

PART III. CONTINGENCY PLAN IF REQUEST IS NOT FUNDED:

Plan if not funded, will continue seeking other fund sources.

PART IV. ALTERNATIVE FUNDING SOURCES BEING PURSUED:

Other funding to be pursued, continue seeking fundings within the government.

PART V. AFFIRMATION IS PROVIDED THAT THE PROPOSAL INFORMATION IS COMPLETE AND ACCURATE AND THE APPROPRIATE
BRANCH CHIEF RECOMMENDS APPROVAL.

[Signature] 12/18/17
REVIEWED BY: Division Director's Signature / Date

[Signature] 1/8/18
RECOMMEND APPROVAL: Branch Chief's Signature / Date

PART I. Business Unit No.: 108001		Program Title: Division of Community Development Administration		Division/Branch: Community Development	
Prepared By: Brenda Holgate, PPS		Phone No.: 928/871-7173		Email Address: bholgate@nndcd.org	

PART II. FUNDING SOURCE(S)			Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY			Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference (Column B + A) =
NN General Funds UUF8			10/01/2017-09/30/2018	100,000	100%							
						2001	Personnel Expenses		1	801,324		801,324
						3000	Travel Expenses		1	96,351		96,351
						3500	Meeting Expenses					0
						4000	Supplies		1	61,980		61,980
						5000	Lease and Rental		1	9,392		9,392
						5500	Communications and Utilities		1	13,472		13,472
						6000	Repairs and Maintenance		1	4,000		4,000
						6500	Contractual Services		1	171,382	100,000	271,382
						7000	Special Transactions		1	17,221		17,221
						8000	Public Assistance		1	157,162		157,162
						9000	Capital Outlay					0
						9500	Matching Funds					0
						9500	Indirect Cost					0
						TOTAL				\$1,332,284	100,000.00	1,432,284

PART IV. POSITIONS AND VEHICLES			(D)	(E)
Total # of Positions Budgeted:			12	0
Total # of Permanently Assigned Vehicles:			3	0

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

Carl Smith, Executive Director

SUBMITTED BY: Program Manager's Printed Name

[Signature] 1/8/18

SUBMITTED BY: Program Manager's Signature and Date

Clara Pratte, Chief of Staff

SUBMITTED BY: Division Director/Branch Chiefs Printed Name

[Signature] 1/8/18

SUBMITTED BY: Program Manager's Signature and Date

FY 2018

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

Page 2 of 3
BUDGET FORM 2

10/26/17

PART I. PROGRAM INFORMATION:		Business Unit No.: 108001		Program Name/Title: DCD ADMINISTRATION																																																																																																	
PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE: PLAN OF OPERATION RESOLUTION NO. RDCO-77-16: The purpose of Navajo Division of Community Development shall be to develop a dynamic and cohesive plan for community development activities, and provide relevant community education for orderly growth of the Navajo Nation that contributes to self-sufficiency of communities and families by constructing quality homes, community chapter facility buildings and infrastructure that is in harmony with nature and people's needs.																																																																																																					
PART III. PROGRAM PERFORMANCE CRITERIA:		<table border="1"> <thead> <tr> <th colspan="2">1st QTR</th> <th colspan="2">2nd QTR</th> <th colspan="2">3rd QTR</th> <th colspan="2">4th QTR</th> </tr> <tr> <th>Goal</th> <th>Actual</th> <th>Goal</th> <th>Actual</th> <th>Goal</th> <th>Actual</th> <th>Goal</th> <th>Actual</th> </tr> </thead> <tbody> <tr> <td colspan="2">1. Program Performance Area: Housing Assessment & Inspections for Western Navajo Agency</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">Goal Statement: Conduct comprehensive housing assessments for existing housing units requiring rehabilitation</td> <td colspan="2">0</td> <td colspan="2">10</td> <td colspan="2">40</td> </tr> <tr> <td colspan="2">2. Program Performance Area:</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">Goal Statement:</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">3. Program Performance Area:</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">Goal Statement:</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">4. Program Performance Area:</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">Goal Statement:</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">5. Program Performance Area:</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> <tr> <td colspan="2">Goal Statement:</td> <td colspan="2"></td> <td colspan="2"></td> <td colspan="2"></td> </tr> </tbody> </table>				1st QTR		2nd QTR		3rd QTR		4th QTR		Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual	1. Program Performance Area: Housing Assessment & Inspections for Western Navajo Agency								Goal Statement: Conduct comprehensive housing assessments for existing housing units requiring rehabilitation		0		10		40		2. Program Performance Area:								Goal Statement:								3. Program Performance Area:								Goal Statement:								4. Program Performance Area:								Goal Statement:								5. Program Performance Area:								Goal Statement:							
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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.																																																																																																					
CARL SMITH, EXECUTIVE DIRECTOR Program Manager's Printed Name <i>Carl Smith</i> Program Manager's Signature and Date		JOSHUA L. BUTLER, CHIEF OF STAFF Division Director/Branch Chief's Printed Name <i>Joshua Butler</i> Division Director/Branch Chief's Signature and Date																																																																																																			

DEC 18

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

FY 2018

PART I. PROGRAM INFORMATION: Program Name/Title: _____ Division of Community Development Administration Business Unit No.: 108001			
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
6520	6500 CONTRACTURAL SERVICES Consulting 6530 Consulting-Fees For contractual services for a housing inspector.	100,000	100,000
TOTAL		100,000	100,000



THE NAVAJO NATION

RUSSELL BEGAYE *CHAIRMAN*
JONATHAN NEZ *VIC. CHAIRMAN*

DCDA-M18001

MEMORANDUM

CARL SMITH
Executive Director

DIVISION OF
COMMUNITY
DEVELOPMENT

PO Box 1904
Window Rock, AZ
86515

PH: 928.871.7182
Fax: 928.871.7189

WEBSITES:
NNDCD.org
NavajoChapters.org

MISSION:
Provide
opportunities for
the Navajo
communities to be
self-governing and
self-sufficient.

TO : ALL CONCERNED
FROM : 
Carl Smith, Executive Director
Division of Community Development
DATE : October 2, 2017
SUBJECT : FY 2018 Standing Delegation of Authority

In my absence from the office, two DCD personnel are designated to assume delegation of authority to act in my capacity as DCD Executive Director to assure proper operation, handle routine administrative matters, and have signatory approval, except those matters they feel require my attention. The order of delegation will be as follows:

1. Norbert Nez, Computer Operations Manager
Division of Community Development
2. Marlon Stevens, Department Manager II
Community Housing & Infrastructure Department

Your assistance and cooperation will be appreciated.

Acknowledged by:


Norbert Nez, Computer Operations Manager
Division of Community Development

Acknowledged by:


Marlon Stevens, Department Manager II
Community Housing & Infrastructure Dept.
Division of Community Development



Memo Dated Sept. 8, 2017

Financial Update



Undesignated, Unreserved, Fund Balance (UUFB) September 8, 2017

09-30-16 UUFB balance <u>(Audited)</u> CJY-15-17		26,763,946
Less Supplementals:		
CO-55-16 Election	510,616	
CN-58-16-Budget	3,848,764	
CJA-05-17 Bennett Freeze	254,656	
CAP-22-17-Dine Bii Association	239,200	
CJN-34-17 Summer Youth Employment	2,161,748	
CJY-37-17- Transportation Stimulus Election	218,943	7,233,927
Total UUFB less Supplementals		19,530,019
Add:		
CJY-50-17 Deposit into UUFB.		11,728,198
UUFB 09-08-17		31,258,217



Prepared by: General Accounting
10/13/2017
4:37 PM




THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE PRESIDENT



MEMORANDUM

TO: Hon. Dwight Witherspoon
23rd Navajo Nation Council

FROM: 
Dominic Beyal, Executive Director
Office of Management and Budget

DATE: December 20, 2017

SUBJECT: Review of Funding Proposal by the Navajo Nation Division of Community Development for Housing Assessments in the Amount of \$100,000.

The Office of Management and Budget reviewed the above subject document and finds the following:

1. The budget package as submitted seeks funds from the Undesignated, Unreserved Fund Balance (UUFB) for housing assessments and inspections in Western Agency. There are no documents included in the proposal resolution such as quotations, etc. to support how the \$100,000 was arrived at, and the cost for which chapters.
2. The Budget Form 1 is incomplete. See attached marked-up budget for correction to be made.
3. The resolution refers to Exhibit "B" as the Office of the Controller memorandum. The memorandum is actually Exhibit "C". The document is not properly appended.
4. The resolution refers to Exhibit "C" as the Office of Management and Budget Impact Analysis. The Budget Impact Analysis is not marked as Exhibit "C". The document needs to be properly appended.

Contact OMB, Selena Begay, Senior Budget Analyst, at (928) 871-6570 if there are any questions and/or concerns regarding this memorandum.





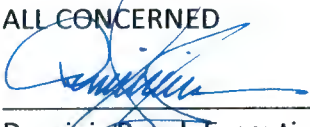
THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE PRESIDENT

June 14, 2017

MEMORANDUM

TO : ALL CONCERNED

FROM : 
Dominic Beyer, Executive Director
Office of Management and Budget

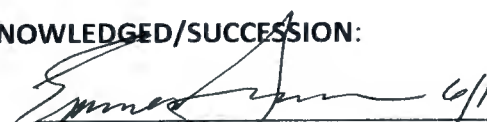

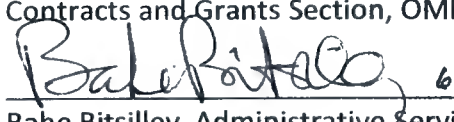
SUBJECT : Standing Delegation of Authority, FY 2017

Be advised that the personnel indicated below in the listed order of succession are delegated the authority to act in the capacity of the Executive Director for the Office of Management and Budget (OMB) during my absence from the office.

This delegation shall include all responsibilities of the Executive Director including general supervision. Any matters considered significantly questionable will be held for my review.

Your cooperation is appreciated.

ACKNOWLEDGED/SUCCESSION:

1.  6/19/17
Emmett Francis, Budget Officer
Budget Section, OMB
2.  6/19/17
Cordell Shortey, Contracting Officer
Contracts and Grants Section, OMB
3.  6/19/17
Bahe Bitsilley, Administrative Services Officer
Administration, OMB

File/Distribution



NAVAJO NATION

RCS# 1016

2/16/2018

Special Session

10:01:38 PM

Amd# to Amd#	Legislation No. 0016-18	PASSED
MOT Bennett	NN Division of Community	
SEC Begay, S	Dev. for Housing Assessment	
	\$100,000	

Yea : 13

Nay : 0

Excused : 3

Not Voting : 8

Yea : 13

Begay, K	Chee	Perry	Tso
Begay, S	Damon	Slim	Witherspoon
BeGaye, N	Hale	Smith	Yazzie
Bennett			

Nay : 0

Excused : 3

Brown	Shepherd	Tsosie
-------	----------	--------

Not Voting : 8

Bates	Crotty	Filfred	Pete
Begay, NM	Daniels	Jack	Phelps