# RESOLUTION OF THE LAW AND ORDER COMMITTEE OF THE 24th NAVAJO NATION COUNCIL -- Second Year, 2020

#### AN ACTION

RELATING TO LAW AND ORDER; AMENDING PLAN OF OPERATION FOR THE NAVAJO NATION DEPARTMENT OF EMERGENCY MEDICAL SERVICE

### BE IT ENACTED:

### SECTION ONE. AUTHORITIES

- A. The Law and Order Committee is a standing committee of the Navajo Nation Council. 2 N.N.C. § 600 (A).
- B. The Law and Order Committee has oversight over the Navajo Division of Public Services and all departments thereunder. 2 N.N.C. § 601(C)(1). As oversight, the committee, pursuant to 2 N.N.C. § 601 (B)(4), is authorized to approve and amend plans of operation for programs over which it exercises oversight authority.

### SECTION TWO. FINDINGS

- A. The Navajo Department of Emergency Medical Services (EMS) is established as a department within the Navajo Nation Division of Public Services. EMS provides emergency transport and medical services, among other duties and responsibilities.
- B. The Department of Emergency Medical Services has updated its Plan of Operation. The amendments have been reviewed by the Navajo Department of Justice and Office of Legislative Counsel. The proposed amendments are sufficient.
- C. The Navajo Nation finds it in the best interest of the Navajo Nation to approve the recommended amendments to the Plan of Operation as submitted by Navajo Nation Department of Emergency Medical Services as attached hereto as Exhibit A.

SECTION THREE. APPROVING AMENDMENTS TO PLAN OF OPERATION FOR DEPARTMENT OF EMERGENCY MEDICAL SERVICES

The Navajo Nation hereby approves amendments to the Plan of Operation for the Navajo Nation Department of Emergency Medical Services as attached hereto as Exhibit A.

#### Exhibit A

### NAVAJO DEPARTMENT OF EMERGENCY MEDICAL SERVICE PLAN OF OPERATION

#### I. ESTABLISHMENT

There is hereby established the Navajo Department of Emergency Medical Services within the Navajo Division of Public Safety.

#### II. PURPOSE AND OBJECTIVES

The Navajo Department of Emergency Medical Service is a dedicated, progressive service focused on quality care. Expanded advanced life support capabilities and transport services are pre-eminent. The department consists of a well-organized structure of dedicated personnel determined to provide elite services within the Territorial jurisdiction of the Navajo Nation as defined by Title 7 N.C.C. §254 and 18 U.S.C. Section 1151.

### III. STAFFING AND ORGANIZATION

#### A. PERSONNEL

- 1. All personnel shall be employed and compensated in accordance with the Navajo Nation Personnel Policies Manual.
- 2. The Department Manager of the Navajo Department of Emergency Medical Service shall be selected by the Division Director of the Navajo Division of Public Safety, in accordance with the established Navajo Nation Personnel Policies Manual.
- 3. The Navajo Department of Emergency Medical Service shall be staffed sufficiently to accomplish the purposes and objectives as stated herein.
- 4. The Department Manager shall be authorized to make decisions regarding additional professional, technical and clinical positions as needed to carry out the organizational purposes and objectives as stated herein.

#### B. ORGANIZATION

The Navajo Department of Emergency Medical Service organizational chart is displayed as "Attachment 1."

#### IV. AUTHORITY AND RESPONSIBILITY

- A. The authorities and responsibilities of the Navajo Department of Emergency Medical Service shall include, but are not limited to, the following:
- 1. To ensure response to calls requesting medical assistance within the territorial jurisdiction of the Navajo Nation.
- To utilize mobile radios, portable radios, satellite and cellular phones to communicate with emergency rooms, local law enforcement, fire department and other emergency first responder systems.
- 3. To provide ground-based transportation with accessibility to air support.
- 4. To act in good faith by mutual agreement with Navajo Area Indian Health Services and P.L. 93-638 Contract Facilities to carry out agreements and or contracts.
- 5. To encourage and assist the community to participate in the Emergency Medical Service System.
- 6. To maintain the department's relationship with neighboring public safety systems or governmental agencies (Federal, State, County or Private) for the exchange of service coverage, communication linkages, certification and licensure accountability, funding and reimbursement concerns.
- 7. To adhere to protection of patient information as mandated by applicable laws including the Health Insurance Portability Accountability Act of 1996 and the Navajo Nation Privacy Act.
- 8. To promote and conduct public awareness and educational programs.
- 9. To maintain accountability and proper management over fiscal matters pursuant to established guidelines of the Navajo Nation.

- 10. To respond to natural or man-made emergency situations in conjunction with Navajo Nation, local, county and state agencies.
- 11. To establish Mutual Aid Agreements with neighboring public safety or governmental agencies (Navajo Nation, Federal, State, County or Private) for service coverage, and or communication links.
- 12. To administer internal and external-funded projects in all applicable Navajo Nation and federal laws and policies.
- 13. To seek and secure funding from Navajo Nation, federal, state, and other agencies.
- 14. To provide administrative, operational, technical support, and training to all Department of Emergency Medical Service sections.
- 15. To develop, update, and implement short and long range strategic initiatives, plans, research, evaluation, quality control, and performance improvement activities.
- 16. To develop and implement a reimbursement system by which to bill for and collect third party revenue, for allowable cost of program, services, functions, and activities.
- 17. To develop and implement a intra-facility/inter-facility ground transport system. Subject to Navajo Nation law, before Establish agreements or contracts with governmental agencies (Federal, State, County, Tribal or Private) for such services.
- 18. Shall maintain adequate insurance coverage in performing duties and responsibilities.
- B. The authorities and responsibilities of the Department Manager of the Navajo Department of Emergency Medical Service shall include, but are not limited to, the following:
- 1. Report to the Division Director.
- 2. Develop policies, procedures, standards and protocols for an effective, efficient and adequate management for the

Department of Emergency Medical Service. To take appropriate actions to achieve the Department's purpose.

- Perform periodic review and evaluation for personnel and the Department of Emergency Medical Service programs, services and offices. —
- 4. Develop annual fiscal operating budgets for approval by the Executive Brach of the Navajo Nation, legislative oversight committee, and Navajo Nation Council.—
- 5. Represent the Department of Emergency Medical Service at the Navajo Nation, local, state, and federal levels as authorized.

#### V. LEGISLATIVE OVERSIGHT

The Navajo Department of Emergency Medical Service, Navajo Division of Public Safety, shall operate under the legislative oversight of the Law and Order Committee of the Navajo Nation Council, pursuant to the powers granted that Committee in Title 2 N.N.C. § 601 et seq.

### VI. AMENDMENTS

- A. For purposes of maintaining provisions up-to-date, the department shall review its Plan of Operation at least every five years, beginning January 2020. It shall recommend any necessary amendments.
- B. Pursuant to 2 N.N.C. § 601, this Plan of Operation may be amended from time to time by the Law and Order Committee of the Navajo Nation Council as deemed appropriate.

### CERTIFICATION

I, hereby, certify that the foregoing resolution was duly considered by the Law and Order Committee of the 24<sup>th</sup> Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 02 in Favor, and 00 Opposed, on this 3rd day of August 2020.

Honorable Eugenia Charles-Newton, Chairwoman

Law and Order Committee

Motioned: Honorable Otto Tso Second: Honorable Vince James

# NAVAJO DEPARTMENT OF EMERGENCY MEDICAL SERVICE PLAN OF OPERATION

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  - 3. To provide ground-based transportation with accessibility to air support.
  - 4. To act in good faith by mutual agreement with Navajo Area Indian Health Services and <u>P.L. 93-638</u> Contract Facilities to carry out agreements and or contracts.
  - 5. To encourage and assist the community to participate in the Emergency Medical Service System.
  - 6. To maintain the department's relationship with neighboring public safety systems or governmental agencies (Federal, State, County or Private) for the exchange of service coverage, communication linkages, certification and licensure accountability, funding and reimbursement concerns.
  - 7. To adhere to protection of patient information as mandated by applicable laws including the Health Insurance Portability Accountability Act of 1996 and the Navajo Nation Privacy Act.
  - 8. To promote and conduct public awareness and educational programs.
  - 9. To maintain accountability and proper management over fiscal matters pursuant to established guidelines of the Navajo Nation.

- 10. To respond to natural or man-made emergency situations in conjunction with Navajo Nation, local, county and state agencies.
- 11. To establish Mutual Aid Agreements with neighboring public safety or governmental agencies (Navajo Nation, Federal, State, County or Private) for service coverage, and or communication links.
- 12. To administer internal and external-funded projects in all applicable Navajo Nation and federal laws and policies.
- 13. To seek and secure funding from Navajo Nation, federal, state, and other agencies.
- 14. To provide administrative, operational, technical support, and training to all Department of Emergency Medical Service sections.
- 15. To develop, update, and implement short and long range strategic initiatives, plans, research, evaluation, quality control, and performance improvement activities.
- 16. To develop and implement a reimbursement system by which to bill for and collect third party revenue, for allowable cost of program, services, functions, and activities.
- 17. To develop and implement a intra-facility/inter-facility ground transport system. Establish agreements or contracts with governmental agencies (Federal, State, County, Tribal or Private) for such services.
- **B.** The authorities and responsibilities of the Department Manager of the Navajo Department of Emergency Medical Service shall include, but are not limited to, the following:
  - 1. Report to the Division Director.
  - 2. Develop policies, procedures, standards and protocols for an effective, efficient and adequate management for the Department of Emergency Medical Service. To take appropriate actions to achieve the Department's purpose.
  - 3. Perform periodic review and evaluation for personnel and the Department of Emergency Medical Service programs, services and offices. -

- 4. Develop annual fiscal operating budgets for approval by the Executive Brach of the Navajo Nation, legislative oversight committee, and Navajo Nation Council.-
- 5. Represent the Department of Emergency Medical Service at the Navajo Nation, local, state, and federal levels as authorized.

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### VI. AMENDMENTS

- A. For purposes of maintaining provisions up-to-date, the department shall review its Plan of Operation at least every five years, beginning January 2020. It shall recommend any necessary amendments.
- B. Pursuant to 2 N.N.C. § 601, this Plan of Operation may be amended from time to time by the Law and Order Committee of the Navajo Nation Council as deemed appropriate.

JONATHAN NEZ | PRESIDENT | MYRON LIZER | VICE PRESIDENT



### **MEMORANDUM**

TO

Honorable Delegate Nathaniel Brown

24th Navajo Nation Council

**FROM** 

Cul

Chris Kescoli, EMT Supervisor/Delegate FOO-West NDPS/Department of Emergency Medical Service

Office of Field Operations

DATE

February 26, 2020

**SUBJECT** 

**Request for Sponsorship** 

Re: Plan of Operation-Amended

The Navajo Department of Emergency Medical Service (EMS) is requesting sponsorship for EMS's amended Plan of Operation, before the Law and Order Committee. EMS has prepared and submitted this amended Plan of Operation pursuant to the 2 NN § 164 Review. You may find the attached supporting documents for legislation review and consideration.

If you should have any questions or concerns, you may contact me at (928) 697-5724 or by email at ckescoli@navajo-nsn.gov.

**CONCURRENCE:** 

Henry Wallace, Department Manager III

Department of Emergency Medical Service

xc: FILE

Jesse Delmar, Executive Director

JONATHAN NEZ | PRESIDENT

MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO : TO WHOM IT MAY CONCERN

FROM : Henry Wall ce, Department Manager III
EMERCENCY MEDICAL SERVICE

DIVISION OF PUBLIC SAFETY

DATE: January 1, 2020

SUBJECT: STANDING DELEGATION OF AUTHORITY

This is notification that the following personnel have signature authority for Navajo Emergency Medical Service/Division of Public Safety, in my absence. They shall have the authority to administer, oversee, and monitor routine tasks in carrying out all the duties and responsibilities associated with this office. This delegation is not transferrable and shall not be sub-delegated.

### ACKNOWLEDGED:

1. Penny M. Hoskie-Johnson, Programs & Projects Specialist

EMERGENCY MEDICAL SERVICE

EMERGENCY MEDCIAL SERVICE

Ramone H. Yazzie, Sr., Admin. Service Officer
Office of Training & Technical Assistance

3. Barbara J Shondee, Administrative Assistant

Date: 1.7.2020

Your utmost cooperation and adherence is greatly appreciated. Should you have questions or concerns, please contact this office at 928/871-6410.

DISTRIBUTION File/chrono

JONATHAN NEZ | PRESIDENT

MYRON LIZER | VICE PRESIDENT



### MEMORANDUM

TO

Chris Kescoli, EMT Supervisor

Kayenta EMS Field Office

EMERGENCE MEDICAL SERVICE

FROM

Venry W. Hace, Department Manager III EMERGENCY MEDICAL SERVICE DIVISION OF PUBLIC SAFETY

DATE

January 31, 2020

SUBJECT

**DELEGATION OF AUTHORITY** 

This shall serve as a notification you are hereby Delegated as the Field Operations Officer/West, to be effective on Monday, February 3, 2020 at 8:00 a.m. This Delegation will remain in effect until further notice.

You shall have the authority to administer, oversee, and monitor routine tasks in carrying out all the duties and responsibilities associated with the Western EMS Field offices. This delegation is not transferrable and shall not be sub-delegated.

Your utmost cooperation and adherence is greatly appreciated. Should you have questions or concerns, please contact this office at 928/871-6410.

DISTRIBUTION File/chrono

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  - 3. Perform periodic review and evaluation for personnel and the Department of Emergency Medical Service programs, services and offices.
  - 4. Develop annual fiscal operating budgets for approval by the Executive Brach of the Navajo Nation, legislative oversight committee, and Navajo Nation Council.

5. Represent the Department of Emergency Medical Service at the Navajo Nation, local, state, and federal levels as authorized.

### V. LEGISLATIVE OVERSIGHT

The Navajo Department of Emergency Medical Service, Navajo Division of Public Safety, shall operate under the legislative oversight of the Law and Order Committee of the Navajo Nation Council, pursuant to the powers granted that Committee in Title 2 N.N.C. § 601 et seq.

### VI. AMENDMENTS

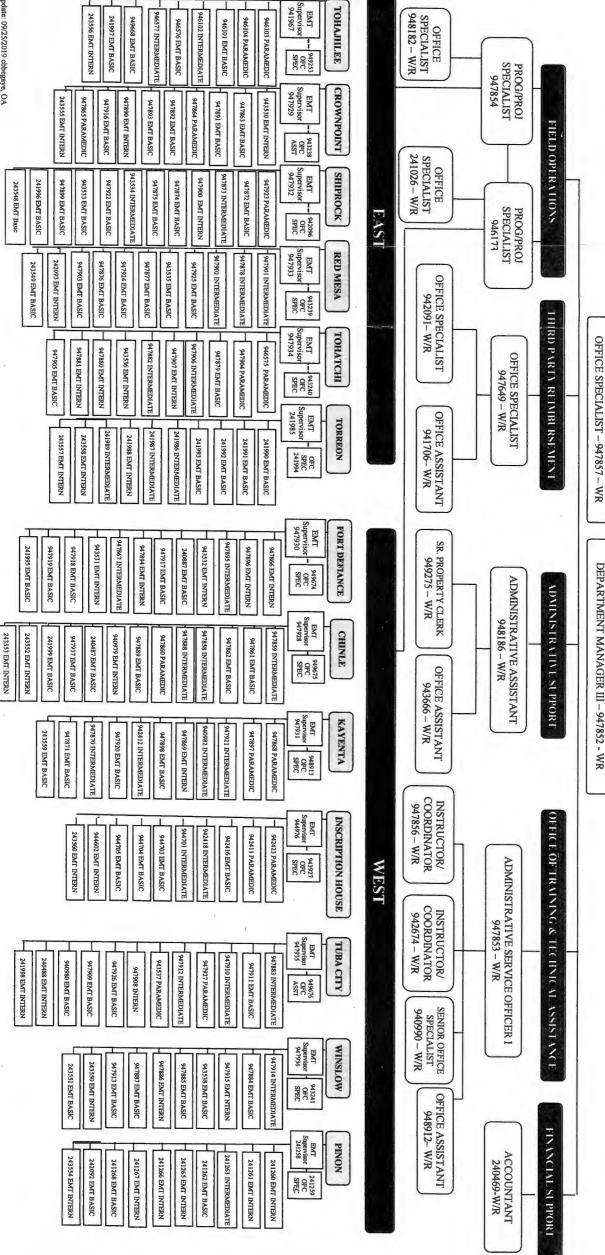
- A. For purposes of maintaining provisions up-to-date, the department shall review its Plan of Operation at least every five years, beginning January 2020. It shall recommend any necessary amendments.
- B. Pursuant to 2 N.N.C. § 601, this Plan of Operation may be amended from time to time by the Law and Order Committee of the Navajo Nation Council as deemed appropriate.



# DEPARTMENT OF EMERGENCY MEDICAL SERVICE **ORGANIZATIONAL CHART 2019** DIVISION OF PUBLIC SAFETY NAVAJO NATION

**DIVISION DIRECTOR** 





### JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



### **MEMORANDUM**

TO

Section 164 Reviewers

**FROM** 

Henry Wallace Department Manager III
Department of Emergency Medical Service

Division of Public Safety

DATE

September 25, 2019

**SUBJECT** 

Plan of Operation

Re: Document #013471

Pursuant to 2 N.N.C § 164 Executive Official Review, please find the attached proposed amendments to the Plan of Operation for the Navajo Department of Emergency Medical Service (NDEMS).

NDEMS has prepared the document for review with plans implement the Plan of Operation, effective January 2020, contingent approval by the NN Council Standing Committees.

If you should have any questions or concerns, please contact our office immediately at (928) 871-6410.

xc: FILE

Document No.	013471

Date	Issued:
Date	ISSUEU.

09/25/2019

### **EXECUTIVE OFFICIAL REVIEW**

Title	e of Document: Plan of Operations	Contact Name: KE	SCOLI, CHRIS	CHANNING
Pro	gram/Division: DIVISION OF PUBLIC SAFETY			
Em	ail: ckescoli@navajo-nsn.gov	Phone Number:	928.697.4	075
	Business Site Lease 1. Division:	Date:		Insufficient
	2. Office of the Controller:	Date:		
	(only if Procurement Clearance is not issued within 30 d	ays of the initiation of the E.O. re	eview)	
	Office of the Attorney General:	Date:		
	Business and Industrial Development Financing, Ve Investment) or Delegation of Approving and/or Mana			
	1. Division:	Date:		
	Office of the Attorney General:	Date:		
	Fund Management Plan, Expenditure Plans, Carry O	ver Requests, Budget Modifica	ations	
	Office of Management and Budget:	Date:		
		Date:		
		Date:		
	Navajo Housing Authority Request for Release of Fu	inds		
	1. NNEPA:	Date:		
	Office of the Attorney General:			
	Lease Purchase Agreements			
	Office of the Controller:	Date:		
	(recommendation only) 2. Office of the Attorney General:	Deter		
	•	Date:		
	Grant Applications			
	Office of Management and Budget:     Office of the Controller:	Date:	H	님
	Office of the Attorney General:	Date:	—— H	
	Five Management Plan of the Local Governance Act,	Date:	uthority from a	Standing
X	Committee, Local Ordinances (Local Government Un Committee Approval			
	1. Division:	Date: 9/26	M X	
	2. Office of the Attorney General:	Date: [4]2[1	9	
	Relinquishment of Navajo Membership			
	1. Land Department:	Date:		
	2. Elections:	Date:		
	Office of the Attorney General:	Date:		

Land Withdrawal or Relinquishment for Commercial Purposes		Sufficient	Insufficient
1. Division:	Date:		
Office of the Attorney General:	Date:		
Land Withdrawals for Non-Commercial Purposes, General Land		Leases	
 1. NLD			
2 F8\M	Date:		H
3. HPD	Date:		H
4. Minerals	Date:		
5. NNEPA	Data:		Ħ
6. DNR	Data		Ħ
7. DOJ	Date:		
Rights of Way			
1. NLD	Date:		
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3. HPD	Data		
4. Minerals	Date:		
5. NNEPA	Date:		
Office of the Attorney General:	Date:		
7. OPVP	Date:		
Oil and Gas Prospecting Permits, Drilling and Exploration Permi	its, Mining Permit, Mini	ng Lease	
1. Minerals	Date:		
2. OPVP	Date:		
3. NLD	Date:		
Assignment of Mineral Lease			
1. Minerals	Date:		
2. DNR	Date:		
3. DOJ	Date:		
ROW (where there has been no delegation of authority to the Na consent to a ROW)	vajo Land Department	to grant th	e Nation's
1. NLD	Date:		
2. F&W	Date:		
3. HPD	Date:		
4. Minerals	Date:		
5. NNEPA	Date:		
6. DNR	Date:		
7. DOJ	Date:		
8. OPVP	Date:		
OTHER:			
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2.	Date:		
3.	Date:		
4.	Date:		
5.	Date:		

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



### **MEMORANDUM**

TO: TO WHOM IT MAY CONCERN

FROM:

Jesse Delmar, Division Director

Division of Public Safety

DATE: January 28, 2019

SUBJECT: STANDING DELEGATION OF AUTHORITY

This is notification that the following personnel have signature authority for Navajo Division of Public Safety, in my absence. They shall have the authority to administer, oversee, and monitor routine tasks in carrying all the duties and responsibilities associated with this office. This delegation is not transferable and shall not be sub-delegated.

ACKNOWLEDGED:

Phillip B. Francisco, Chief of Police

Navajo Police Department

Dale West, (D) CI Director

Department of Criminal Investigations

3. Delores Greyeyes, Phil Oirector

Department of Corrections

If you have any questions, please contact our office at 928-871-6581.

DISTRIBUTION

xc: file



### NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT
REVIEW
REQUEST
FORM



	DOJ	
4-1	0-19/2	24 1
	DATE / TII	ME
	7 Day Deadli	ne
DOC#:_	0134	71
SAS#:_		
UNIT:	11-04 5	

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***					
	CLIENT TO	COMPLETE	在多数的影响的 自由 (1)		
DATE OF REQUEST:	9/30/2019	DIVISION:	Public Safety		
CONTACT NAME:	Martina R. Jesus	DEPARTMENT:	Emergency Medical Services		
PHONE NUMBER:	928.871.7788/6410	E-MAIL:	mjesus@navajo-nsn.gov		
TITLE OF DOCUMENT	TITLE OF DOCUMENT: Plan of Operations				
ANY AND	DOJ SECRETAR	Y TO COMPLETE			
DATE/TIME IN UNIT: 1011 (19 @ 1:54 REVIEWING ATTORNEY/ADVOCATE: Daniel Watts					
DATE TIME OUT OF UNIT:					
DOJ ATTORNEY / ADVOCATE COMMENTS					
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3-3-0 200110001					
REVIEWED BY: (Print)	Date / Time	SURNAMED BY:	(Print) Date / Time		
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DOJ Secretary Called: Change for Document Pick Up on 143/19 at 2pm By: Qu					
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NNDOJ/DRRF-July 2013					

### LAW AND ORDER COMMITTEE

### Special Meeting August 03, 2020

Legislation No. 0156-20: An Action Relating to Law and Order; Amending Plan of Operation for the Navajo Nation Department of Emergency Medical Services - Sponsor: Honorable Nathaniel Brown/Honorable Jimmy Yellowhair

### **VOTE TALLY SHEET:**

Motion: Otto Tso

Second: Vince James

Vote: 2-0-3

Yea: Otto Tso/Eugene Tso

Nay: None

Not Voting: Eugenia Charles-Newton/Vince James

Excused: None

Absent: Edmund Yazzie

Amendment No. 1:

Yea: Otto Tso/Eugene Tso

Nay:

Not voting: Eugenia Charles-Newton/Vince James

Excused:

Absent: Edmund Yazzie

Eugenia Charles-Newton Chairwoman

Law and Order Committee

Laureen Spencer, Legislative Advisor

Office of Legislative Services