

LEGISLATIVE SUMMARY SHEET

Tracking No. 0025-19

DATE: January 31, 2019

TITLE OF RESOLUTION: AN ACTION RELATING TO HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE, NAABIK'ÍYÁTI' COMMITTEES AND THE NAVAJO NATION COUNCIL; CONFIRMING THE APPOINTMENT OF DR. JILL JIM AS THE HEALTH DIRECTOR OF THE NAVAJO NATION DEPARTMENT OF HEALTH

PURPOSE: The purpose of this legislation is to confirm the appointment of Dr. Jill Jim as Health Director of the Department of Health.

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: 2/13/19
Website Posting Time/Date: 7:07 PM / 02-08-19
Posting End Date: 2/13/19
Eligible for Action: 2/14/19

Health, Education & Human Services Committee

Thence

Naabik'íyáti' Committee

Thence

Navajo Nation Council

PROPOSED NAVAJO NATION COUNCIL RESOLUTION
24TH NAVAJO NATION COUNCIL – First Year, 2019

INTRODUCED BY



(Prime Sponsor)

Donna Helms
CO-SPONSOR

TRACKING NO. 0025-19

AN ACTION

RELATING TO HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE,
NAABIK'ÍYÁTI' COMMITTEES AND THE NAVAJO NATION COUNCIL;
CONFIRMING THE APPOINTMENT OF DR. JILL JIM AS THE HEALTH
DIRECTOR OF THE NAVAJO NATION DEPARTMENT OF HEALTH

SECTION ONE. AUTHORITY

- A. The Navajo Nation Council is the governing body of the Navajo Nation. 2 N.N.C. § 102 (A).
- B. The Naa'bik'íyáti' Committee is a standing committee of the Navajo Nation Council. The Committee reviews all legislation requiring final action by the Navajo Nation Council. 2 N.N.C. §§ 164 (A)(9), 700 (A) (2012). *See also* CO-45-12.
- C. The Health, Education and Human Services Committee is a standing committee of the Navajo Nation Council. 2 N.N.C. § 400(A). The Committee exercises oversight authority over the [Department] of Health. 2 N.N.C. § 401(C)(1), § 1607. *See also* CO-50-14.

SECTION TWO. FINDINGS

- A. The Health Director of the Department of Health shall be appointed by and serve at the pleasure of the President of the Navajo Nation and confirmed by the Navajo Nation Council. 2 N.N.C. §1605. *See also* CO-50-14.

1 B. The establishment of the Department of Health and the duties of the Health Director
2 are outlined at 2 N.N.C. § 1601 *et seq.*

3 C. The Navajo Nation President appointed Dr. Jill Jim as the Health Director of the
4 Navajo Department of Health. Dr. Jill Jim's appointment letter and résumé are
5 attached as **Exhibits A and B**, respectively.
6

7 **SECTION THREE. Approving the Confirmation of the Health Director of the**
8 **Department of Health**

9 The Navajo Nation Council hereby confirms the appointment of Dr. Jill Jim as the
10 Health Director of the Department of Health.
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THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



January 15, 2019

Dr. Jill Jim
Post Office Box
Chambers, Arizona 86502

RE: Appointment as Division Director for the Navajo Nation Department of Health

Dear Dr. Jim,

The Nez-Lizer Administration was elected on a mandate of change for the Navajo Nation. This change involves appointing qualified, motivated and experienced individuals who will move the Navajo Nation forward by "Working Together" to serve the Navajo people. This letter shall serve as a formal notification to your appointment as Division Director for the Navajo Nation Department of Health (NNDOH). This appointment will take effect on January 28, 2019 at 8:00AM. Please note that this position is subject to confirmation by the Navajo Nation Council.

Your duties as director are outlined at 2NNC §1603. You shall be responsible for the administration and management of the Department of Health and supervision of all applicable personnel. This includes ensuring compliance with all applicable Navajo Nation laws and policies.

Your salary will be that of the current budgeted salary for the position. Throughout this appointment, you will report to the Chief of Staff under the Office of the President and Vice President. Again, we thank you for your willingness to serve the Navajo people. Ahe'hee.


Jonathan Nez, President
THE NAVAJO NATION


Myron Lizer, Vice President
THE NAVAJO NATION

Jill Jim, PhD, MHA, MPH



EDUCATION

University of Utah | Salt Lake City, UT | 2012-2017

PhD – School of Medicine – Public Health

- Student Group Officer (President) for American Indian Graduate students; increased collaboration with faculty to encourage continuation of graduate education and participation in cultural activities
- Courses: US Health Care, Grant Writing, Advanced Policy and Leadership, Comparative Effectiveness, Patient Community Research
- HONORS: Delta Omega Honor Society (May 2017)

University of Utah | Salt Lake City, UT | 2006-2008

MPH & MHA – School of Medicine and School of Business – Public Health and Healthcare Administration

- Courses: Health Policy & Managed Care, Managing & Leading Organizations, Public Health Ethics & Law, Financial Accounting, Production Operation Management I/II, Financial Management, Managerial Accounting, Health Policy, Health Economics

Northern Arizona University | Flagstaff, AZ | 2000-2003

B.S. – Health Sciences – Health Promotion and Community Health Education

PROFESSIONAL EXPERIENCE

HealthInsight | Qualis | Albuquerque, NM & Salt Lake City, UT | 13 Mos. | SUP: Galina Prilouts kaya, PhD

A nonprofit, community-based health care consulting organization dedicated to improving health and health care.

PARTNERSHIP TO ADVANCE TRIBAL HEALTH PROJECT: Improving quality of care by implementing best practices and identifying operational improvement needs

Health Care Analyst | December 2017 to January 2019

- Designed and implement studies of health care processes and outcomes.
- Created and maintain databases followed by data analysis of internal and external sources.
- Provided analytic support to 12 health facilities in New Mexico and co-managed data management and reporting of Centers for Medicare and Medicaid contract.
- Created data visualizations of quality outcomes and national measures related to hospital performance.

Utah Department of Health | Salt Lake City, UT | 7 Months | SUP: Brittany Brown

For Utah to be a place where all people can enjoy the best health possible, where all can live, grow, and prosper in healthy and safe communities

Epidemiologist/Evaluator | May 2017 to December 2017

- Collected, analyzed, and reported health system outcomes and successes/challenges related to team based care between pharmacists and healthcare providers.
- Developed three surveys to assess collaborations, minimizing health disparities, and payment models.
- Responsible for evaluating health system related outcomes pertaining to CDC grants.

University of Utah, Division of Public Health | Salt Lake City, UT | 5 years | SUP: Mia Hashibe, PhD

Aims to Advance the Scholarship of Promoting & Protecting the Health of Communities in Utah & Globally

Doctoral Student in Public Health | 2012 - 2017

- Examined care costs and utilization between older American Indian/Alaska Native and Non-Hispanic White patients with lung cancer using SEER-Medicare data for years 2000 to 2011. Used diagnosis and procedures codes from claims data to conduct study. Inpatient, outpatient, hospice, and home health claims were assessed (files ranged from 200,000 records to over 2 million records). Found disparities between the two groups for healthcare costs 12 months after cancer diagnosis.

- As a teaching assistant, Dr. Jim taught and coached graduate students in health programming and evaluation for one semester.

Navajo Area Indian Health Service | St. Michaels, AZ | 7 years | SUP: Genevieve Notah & Marie Nelson
Healthcare Delivery System serving the American Indian and Alaska Native population across the Nation

Consultant (annual contract varies) | 2010-2017

- Collaborated with 12 hospitals and 15-17 schools annually to evaluate a diabetes prevention program by providing evaluation materials for them to report data accurately and efficiency.
- Designed evaluation tools and assessed the following to improve effectiveness and efficiency of the project: health professional training skills and needs, data management system, student health outcomes, hospital capacity related to referral systems.
- Consulted with NAIHS staff of evaluation methods and apply participatory approaches to increasing ownership and empowerment of measuring health and project outcomes.
- Trained and coached health professionals on evaluation reporting writing and dissemination of findings.
- Designed data management system for schools and hospitals to collect and report data from hard copies to web-based reporting. Improve delayed reporting and continue to re-assess new approaches with all stakeholders.
- Managed the following data using Microsoft Office programs or SAS: H1N1 data from NPIRS, user population, Government Performance Results Act (GPRA), and data requests from internal and external stakeholders and managers.

Amherst H. Wilder Foundation | Saint Paul, MN | 1 year | SUP: Edith Gozali-Lee, PhD
Leading Research in Using 3 Core Values (Objective, Culturally Responsive, Collaborative)

Research Associate II / Robert Wood Johnson Foundation Evaluation Fellow | 2009 – 2010

- Developed reports of performance data from various programs in education, health, and policy organizations. Analyzed quantitative and qualitative data from interviews, secondary data, and questionnaires. Provided recommendations based on findings to project staff.
- Co-wrote a white paper with other healthcare experts on Medical Home Learning Collaboratives for health facilities in the process of testing patient centered medical home.

Urban Indian Center of Salt Lake (formerly Indian Walk-In Center) | Salt Lake City, UT | ~ 4 months
| SUP: Ella Dayzie & Ed Napia
Preserve the heritage. Enhance the wellbeing. Strengthen the future of the people.

Special Projects Coordinator (1/2009-2/2009; 5/2008-8/2008)

- Coordinated, planned, and developed Power Point that illustrated American Indian youth trends (2005-2008).
- Developed statistical design to calculate differences of percentages and inserted into tables, use of statistical and epidemiological analysis and techniques. Assisted in a recruitment plan to increase survey response rates.
- Developed seven evaluation plans that incorporated statistical and epidemiological design, and trending.
- Utilized public health concepts, practices, and techniques during plan development.
- Provided consultation to program managers and staff on heart disease prevention for grant proposal, Diabetes Prevention Program (DPP) curriculum implementation, and evidence-based and best practices of diabetes prevention and health promotion outcomes.
- Coordinated and conducted training about writing clear program goals, objectives and developing logic models.
- Developed an evaluation plan to measure and report health program outcomes related to contract health service funding for urban Indian health organizations through Indian Health Service.
- Wrote a report that addressed identifying health disparities among urban American Indians. Conducted a literature review, and wrote report.

Lutragroup | Salt Lake City, UT | ~ 6 months | SUP: Karol Kumpfer, PhD

Sole authorized distributors, trainers, quality assurance and evaluation services providers for the Strengthening Families Program

Research Assistant (8/2009-9/2009; 10/2008-11/2008; 10/2008-11/2008; 11/2007)

- Interpreted qualitative and quantitative data from a youth conference evaluation form focused on community substance abuse prevention programs.
- Developed a report that collectively provides conference feedback and recommendations from youth participants, compiled and analyzed a community need assessment of substance abuse prevention in Utah.
- Completion of report to assist Utah tribes and substance abuse coalition to plan and make program changes

Chinle Comprehensive Health Care Facility (Navajo Area IHS) | Chinle, AZ | 2 years | SUP: Carol Leonard, Cassandra Allen, Marie Nelson

To Provide Accessible, Safe, High Quality, Community Guided Public Health Services.

School Health Technician and Fitness Specialist | 2004 – 2006

- Provided technical support and coached school staff (5 – 10 schools) to implement a school-based diabetes prevention program that was appropriate for students, their families, and community.
- Collaborated with Tribal and hospital departments to conduct a summer wellness event for at risk students in the Pinon area. This resulted in use of cultural teachings for father's and their children.
- Coached and mentored referred patients from hospital to achieve fitness and health goals.
- Facilitated group teaching activities related to building muscular endurance, flexibility, strengthening, and body composition at the wellness center. Provided health education to individuals.

Sage Memorial Hospital | Ganado, AZ | 8 months | SUP: Deborah Cayedito

Provides quality healthcare services in a fiscally responsible manner focusing on the patient's physical, social, and spiritual well-being.

Pathways to Health Coordinator | 10/2003-06/2004

- Created and implemented health education materials for the youth diabetes prevention program and taught at one elementary school, one junior high school, and one high school. Developed pre/post knowledge test related to the program curriculum. Conducted fitness assessments.
- Managed a community wellness center. Supervised one-part time wellness center employee.

Northern Arizona University | Ganado, AZ | 6 months | SUP: Ramona Antone-Nez

Provides quality healthcare services in a fiscally responsible manner focusing on the patient's physical, social, and spiritual well-being.

Health Educator | 12/2002-05/2003

- Developed health education materials for the youth diabetes prevention program (Journey Back to Harmony Diabetes Project) and taught at one elementary school related to the program curriculum
- Developed pre/post knowledge test related to the program curriculum
- Conducted fitness assessments

SKILLS

- | | |
|---|---|
| • Survey Design | • Health Program and Evaluation Plan Development |
| • Medicare Claims Analysis | • Evaluation of Healthcare & Public Health Outcomes |
| • Report Writing | • Microsoft and Statistical Software's |
| • Qualitative and Quantitative Analysis | • Project Development and Management |
| • SWOT Analysis | • Program Design |
| • Facilitate Meetings | • Data visualization |
| • Quality Improvement | • Program Evaluation |

- Data management

- Data analysis

Job Related Training:*Fellowship:*

Robert Wood Johnson Foundation Evaluation Fellowship 2009-2010 (Cohort 1)

Training Courses:

Collaborative IRB Training Initiative (CITI), completed Spring 2007 at the University of Utah

Center of Disease Control Evaluation Institute Training, June 2009

Robert Wood Johnson Foundation Evaluation Fellows Program Workshop I (March 2010):

Overview of Program Evaluation, Culturally Responsive Evaluation, Considering Culture in Evaluation 101, Logic Models, Evaluation for Societal Improvement and Social Action

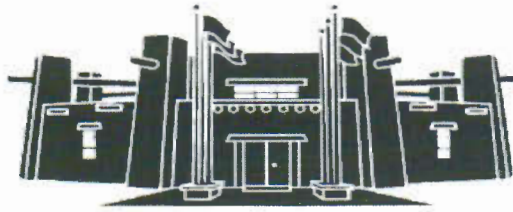
Evaluation Association Conference 2009 (June and November 2010):

Evaluability Assessments, Getting to Outcomes in Public Health: Getting To Outcomes®, An Introduction to Economic Evaluation, Building Evaluation Capacity Within Community Organizations, Evaluating Complex System Interventions, Navajo Wellness Model Curriculum, December 2014

Conferences:

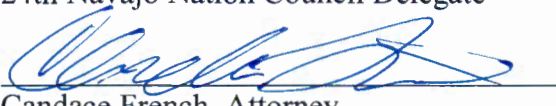
American Evaluation Association, November 2008, November 2009

American Public Health Association, November 2016



MEMORANDUM

TO: Honorable Charlaine Tso
24th Navajo Nation Council Delegate

FROM: 
Candace French, Attorney
Office of Legislative Counsel

DATE: January 31, 2019

RE: AN ACTION RELATING TO HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE, NAABIK'ÍYÁTI' COMMITTEES AND THE NAVAJO NATION COUNCIL; CONFIRMING THE APPOINTMENT OF DR. JILL JIM AS THE HEALTH DIRECTOR OF THE NAVAJO NATION DEPARTMENT OF HEALTH

Per your request, attached is the above-reference proposed resolution and associated legislative summary sheet. Based on existing law, the resolution drafted is legally sufficient. However, as with all legislation, the proposed resolution is subject to review by the courts in the event of a challenge.

The Office of Legislative Counsel recommends the appropriate standing committee(s) reviews based on the standing committees powers outlined in 2 N.N.C. §§ 301, 401, 501, 601, and 701. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration. 2 N.N.C. § 164(A)(5).

Please review the proposed resolution to ensure it is drafted to your satisfaction. If you approve, please sign as "Primary Sponsor" and submit it to the Office of Legislative Services where the proposed resolution will be given a tracking number and referred to the Office of the Speaker. If the proposed legislation is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like to make to the proposed resolution.

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: _0025-19_____

SPONSOR: Charlaine Tso

TITLE: An Action Relating to Health, Education and Human Services Committee, Naabik'íyáti' Committees and the Navajo Nation Council; Confirming the Appointment of Dr. Jill Jim as the Health Director of the Navajo Nation Department of Health

Date posted: February 8, 2019 at 7:07pm

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7590

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

Please note: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. §374 *et. seq.*

**THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW SUMMARY**

LEGISLATION NO.: 0025-19

SPONSOR: Honorable Charlaine Tso

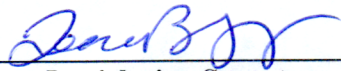
TITLE: An Action Relating to Health, Education and Human Services Committee, Naabik'iyati' Committees and the Navajo Nation Council; Confirming the Appointment of Dr. Jill Jim as the Health Director of the Navajo Nation Department of Health

Posted: February 8, 2019 at 7:07 PM

5 DAY Comment Period Ended: February 13, 2019

Digital Comments received:

Comments Supporting	Herman Shorty recommends Dr. Jill Jim's as Executive Director.
Comments Opposing	<i>None</i>
Inconclusive Comments	<i>None</i>



**Legislative Secretary
Office of Legislative Services**

2/14/19 8:13am
Date/Time

Confirmation of Dr. Jill Jim

Herman Shorty <Herman.Shorty@nndoh.org>

Wed 2/13/2019 1:50 PM

To: comments <comments@navajo-nsn.gov>;

Dear Council Delegates of the 24th Navajo Nation Council,

I am in full support of and respectfully recommend the confirmation of Dr. Jill Jim's appointment as the Executive Director for the Navajo Department of Health.

Thank you for your kind consideration.

Respectfully,

/s/ **Herman Shorty**

Herman Shorty, Program Supervisor III
Navajo Environmental Health & Protection Program
Navajo Department of Health
P.O. Box 1390
Window Rock, Arizona 86515

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