RESOLUTION OF THE BUDGET AND FINANCE COMMITTEE OF THE NAVAJO NATION COUNCIL

24TH NAVAJO NATION COUNCIL - First Year, 2019

AN ACTION

RELATING TO THE BUDGET AND FINANCE COMMITTEE; APPROVING A BUDGET MODIFICATION FOR INSURANCE SERVICES DEPARTMENT EMPLOYEE BENEFITS PROGRAM IN THE AMOUNTS OF ONE HUNDRED FORTY THOUSAND DOLLARS (\$140,000) AND EIGHTEEN MILLION, FIVE HUNDRED SEVENTY - ONE THOUSAND DOLLARS (\$18,571,000) RESPECTIVLEY WITHIN BUSINESS UNIT 812017 FOR FISCAL YEAR 2019

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Budget and Finance Committee serves as the oversight committee for the Insurance Services Department Employee Benefits Program. 2 N.N.C. § 301 (B) (13).
- B. A budget modification is an increase or decrease of \$50,000 or more to an existing business unit budget in a previously approved budget, which requires oversight committee approval. Navajo Nation Budget Instruction Manual Fiscal Year 2019, Section XIII. C. (c).

SECTION TWO. FINDINGS

- A. The Navajo Nation Insurance Commission and the Navajo Nation Insurance Services Department have requested Budget modifications in the amount of \$140,000 and \$18,571,000 for the Employee Benefits Program/Group Health Self-Insurance as found Resolution NNIC-08-12-0019 of the Navajo Nation Insurance Commission. See Exhibit No. 1.
- B. The Insurance Services Department Employees Benefit Program has prepared budget documents indicating the request for a budget modification. The budget documents are included in Exhibit No. 1 tab A, B and C.

- C. Budget documents indicate the original budget approved by the Navajo Nation Council for Fiscal Year 2019 was \$19,100,000. Budget modifications of \$140,000 and \$18,571,000 respectively will result in a total budget amount of \$37,811,000 for Fiscal Year 2019.
- D. The Executive Official Review is attached at Exhibit No.
 1. All reviewers indicated the request for a budget modification is sufficient.

SECTION THREE. APPROVAL OF BUDGET MODIFICATION FOR INSURANCE SERVICES DEPARTMENT EMPLOYEES BENEFIT PROGRAM

The Budget and Finance Committee hereby approves the requested budget modifications of \$140,000 and \$18,571,000 respectively for a combined requested total increase of \$18,711,000 and thereby increasing the total budget for the Employees Benefit Program/Group Health Self-Insurance to \$37,811,000 as indicted in the budget forms as found within Exhibit No. 1.

CERTIFICATION

I, hereby, certify that the foregoing resolution was duly considered by the Budget and Finance Committee of the Navajo Nation Council at a duly called meeting held at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 3 in favor and 0 opposed, this 29th day of August 2019.

Jamie Henio, Chairperson Budget and Finance Committee

Motion: Honorable Jimmy Yellowhair Second: Honorable Amber K. Crotty





NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM

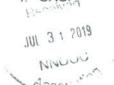


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UNIT: 1459 A

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Program	n/Division:	DIVISION OF GEI	NERAL SERVICES				
Email:	eula	ndaciccarello@nava	ajo-nsn.gov	Phone Number:	9	28.871.61	04
Division	Director	Approval for 164A:	Lomardo Aseret -	ulabard	-		
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RESOLUTION OF THE NAVAJO NATION INSURANCE COMMISSION

Accepting and Recommending to the Budget & Finance Committee the Approval of Budget

Modifications for Employee Benefits Program in the amounts of One Hundred Forty Thousand Dollars

(\$140,000) from Object Code 1951 to Object Codes 3000, 4000, 5000, 6000 and 7000 within Business

Unit 812016 (Personnel/Operations); and Eighteen Million, Five Hundred Seventy-one Thousand

Dollars (\$18,571,000) from Object Codes 1951, 1965, and 1985 to Object Codes 6500 and 7000 within

Business Unit 812017 (Claims) for Fiscal Year 2019

WHEREAS:

- Pursuant to 2 N.N.C. § 932, the purpose of the Navajo Nation Insurance Commission (hereinafter "Insurance Commission") is to ensure accurate insurance coverage and protection for the Navajo Nation Government, its political subdivisions, enterprises, assets, property and employees; and
- Pursuant to 2 N.N.C. § 933 (B), the Insurance Commission has authority to review and approve all premium and/or rate making obligations and orderly procedures for payment of premiums for bonding and insurance obligations; and
- Pursuant to 2 N.N.C. § 933 (C), the Insurance Commission has the authority to establish appropriate reserves for self and co-insurance, with appropriate apportionment of such obligations among the insured participants and parties for which coverage is provided; and
- Pursuant to 2 N.N.C. § 935 (A), the Insurance Commission shall meet to determine:
 - (1) The insurance coverages to be in effect during the forthcoming fiscal year,
 - (2) The premiums to be incurred for such coverages.
 - (3) The amounts which shall be necessary to meet deductible or co-insurance features with respect to such coverages, and
 - (4) The appropriate apportionment of such premiums and deductible and co-insurance rates, among the Navajo Nation Government, its political subdivisions and enterprises; and
- Pursuant to Navajo Nation Legislative Resolution BFN-34-17, the Navajo Nation Employee Benefits Program is responsible for, but not limited to, providing and administering employee benefits program for non-occupational causes, including life insurance, health care coverage and related medical plans, disability income, dental, vision and other benefit plans enacted by the Navajo Nation or applicable federal legislation; and
- 6. Pursuant to its responsibilities, the Navajo Nation Employee Benefits Program administers the program's Personnel and Operations Fund (BU 812016) which for Fiscal Year 2019 was budgeted at \$600,000; and the Claims Fund (BU 812017) which for Fiscal Year 2019 was budgeted at \$18,500,000, [See: Copy of FY 2019 Budget Status Reports attached as Exhibit "A"]; and
- The Navajo Nation Employee Benefits Program prepared a Program Budget Summary for Fiscal Year 2019 for Budget Modifications to designate additional funds needed for operating and claims expenses, [See: Copy of Budget Summary attached as Exhibit "B"].

- 8. On June 4, 2019, Office of the Controller revised Fiscal Year 2019 Enterprise Funds, Internal Services Funds, Proprietary Funds Revenue Projection and modified two accounts to total \$740,000 for BU 812016 and \$37,071,000 for BU 812017, [See: Copy of June 4, 2019, memorandum attached as Exhibit "C"]; and
- 9. The Insurance Commission deems it in the best interest of the Navajo Nation and its insured participants to hereby accept and recommend to the Budget & Finance Committee to approve the Budget Modifications for the Employee Benefits Program's Personnel and Operations Budget (BU 812016) in the amount of \$140,000 and the Claims Budget (BU 812017) in the amount of \$18,571,000 for Fiscal Year 2019.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Insurance Commission hereby accepts and recommends to the Budget & Finance Committee the approval of Budget Modifications for Employee Benefits Program in the amounts of \$140,000 from Object Code 1951 to Object Codes 3000, 4000, 5000, 6000 and 7000 within Business Unit 812016; and \$18,571,000 from Object Codes 1951, 1965, and 1985 to Object Codes 6500 and 7000 within Business Unit 812017 for Fiscal Year 2019.

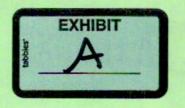
CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Insurance Commission at a duly called meeting in Window Rock, Arizona, at which a quorum was present and that same was passed by a vote of 3 in favor, 0 opposed, and 0 abstained this 12th day of August, 2019.

Navajo Nation Insurance Commission

Motion: Second: Linda Youvella, Member

Tonia Becenti, Member



BCICCARELL R55BU500 NN0002

Budget Status Report NAVAJO NATION As of 7/31/2019

10:25:37

7/16/2019

73.27 89.27 84.23 60.43 73.64 77.80 % Expensed of Total 161,935,78-161,935.78-492.13 8,848,29 146,135,62 2,619.36 2,140.56 1,324.51 4,233.98 165,794.45 Budget Available 1,215.58 5,439,77 6,655,35 Encumbrances 443,866.19-443,866.19-30,188,71 Actuals 363,596.38 2,629.28 2,484.47 16,349.87 3,269,44 433,352,17 10,514 02-14,834,02 -76.108,209 -76.108,209 509,732.00 39,037,00 Revised Budget 24,409,00 5,410.00 5,024.56 76,108,209 3,121.41 19,068,00 -00 000 009 -00'000'009 499,439.00 7,400.00 4,150.00 42,696.00 20,658.00 7,400.00 18,257.00 00'000'009 Original Budget 07040 GROUP HEALTH BENEFIT 07040 GROUP HEALTH BENEFIT 812016 EMPLOYEE BENEFITS 812016 EMPLOYEE BENEFITS Account Range 1850 Other Revenue Sources 5500 Communications & Util 6000 Repairs & Maintenance 2001 Personnel Expenses 7000 Special Transactions 3000 Travel Expenses 5000 Lease & Rental 1000 Revenues 1000 Revenues 2000 Expenses 4000 Supplies 2000 Expenses

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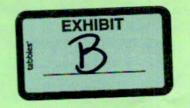
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NAVAJO NATION Budget Status Report As of 7/31/2019

7/16/2019

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Original Budget				18,500,000.00-	18,500,000.00-		2,360,000,00	16,140,000.00	18,500,000.00		
Account	07040 GROUP HEALTH BENEFIT 812017 ISD-GRP HLTH BENEFIT	1000 Revenues	1400 Financial Revenues, n	1850 Other Revenue Sources	1000 Revenues	2000 Expenses	6500 Contractual Services	7000 Special Transactions	COVO EXPENSES	812017 ISD-GRP HLTH BENEFIT	97040 UKOUP HEALTH BENEFIT



THE NAVAJO NATION PROGRAM BUDGET SUMMARY

Page 1 of 5 BUDGET FORM 1

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THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

Page 2 of 5 BUDGET FORM 2

Actual 4th OTR Pursuant to Legislative Resolution BFN-34-17, the Group Health Benefit Fund is to provide for payment of premiums, claims expenses and enhancements to the Navjajo Nation Employee Goal 15,000 Benefits Plan Administration, a comprehensive group health benefits structure, including disability benefits, vision, dental, medical and any other forms of life and health insurance. 3rd QTR Employee Benefit Program/Group Health Self-Insurance Division Director/Branch Chief's Signature and Date Division Director/Branch Chief's Printed Name Goal Lomardo Aseret Goal Actual 2nd QTR Actual 1st QTR PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED Goal Program Name/Title: PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM: Program Manager's Signature and Date Program Manager's Printed Name Eulanda Ciccarello 812016/812017 Employee Benefits Self-Insurance Claims Fund PART III. PROGRAM PERFORMANCE CRITERIA: Pay 15,000 claims with \$18,571,000 Program Performance Measure: Program Performance Measure: Program Performance Measure; Program Performance Measure: Program Performance Measure: PART I. PROGRAM INFORMATION: Business Unit No.: 1. Goal Statement: 2. Goal Statement: 3. Goal Statement: 4. Goal Statement: 5. Goal Statement:

THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

Page 3 of 5 BUDGET FORM 4

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PART I. PROGRAM INFORMATION: Program Name/Title: Employee Benefit Program/Group Health Self-Insurance	DETAILED BUDGET:	(B)	44.0	Object Code Description and Justification (LOD 7)		BUSINESS UNIT 812016	NAVAJO NATION PARTICIPANTS	THAT TO A LET IT WAS A LET A L	PERSONAL TRAVEL 3240 - Medis Per Diem \$5/May v 2 Americanit v 4 modes for an analysis of a modes for a north control of a mode for a mode for a north control of a mode for a mode f			3290 - Offier Incidental Travel Expenses	TRAVEL EXPENSE TOTAL: 9,810,00	Air 3230- Commercial Air		binding, photocopying and publication subscribtion.	OFFICE SUPPLIES 4130 - General Office Supplies	NON CAPITAL ASSETS 4220 New Cardial Commune Emission		OPERATING SUPPLIES 4420 General Operating Supply		4530 - Printing-Binding Photocopying	4540 - Books/Periodicals/Subscription			TOTAL
PART I.	PART II.	€	Object	Code	(FOD 6)		1951	S. C. C. C. S. C.	3230	-	-			3310			4120	4200		4410						

THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

Page 4 of 5 BUDGET FORM 4

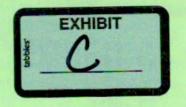
812016/812017	(5)	0	(LOD 6) (LOD 4)	000'9	2,150	2,150	9,000		10,825	00	TOTAL
El proprie	II. DETAILED BUDGET: (B)	Object Code Description and Justification (LOD 7)	SUBSINESS UNIT 812016 SOO LEASE & RENTAL EXPENSE Rental of meeting room, media equipment for committee, work sessions and special meetings. Rental of white book sessions.		6006 REPAIRS & MAINTENANCE Amual repair & maintenance fees for furniture, equipment and computer upgrade hardware 6300 TECHNOLOGY 6310 Computer Hardware R&M	7000 SPECIAL TRANSACTIONS Promote and advertise program initiatives. Gifts and awards presented to employees. Catering and refreshments for department special events. Depreciation.		TRAINING & PROFESSIONAL	0 EMPLOYMENT RELATED EXP 7650- Background Check		
PAR	(A)	Object Code (LOD 6)		5310	6300	48. N.C.	7110	7510	7600		

THE NAVAJO NATION DETAILED BUDGET AND JUSTIFICATION

Page 5 of 5 BUDGET FORM 4

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	É	Total by MAJOR Object Code	(18,573,000) (18,573,000) (19,00)	9,000,000	13,571,000	
812016/812017	(2)	Total by DETAILED Object Code	(9,500,000) (9,500,000) (9,000,000)	2,000,000	13,571,000	-
Business Unit No.: 8'		(2 00 7)				TOTAL
Employee Benefits Program/Group Health Self-Insurance	(B)	Object Code Description and Justification (LOD 7)		Contractual services for specialized services. 6910 - Oher Contractual Services	7820. Health insurance Payments	
PART I. PROGRAM INFORMATION: Program Name/Title: Employee Bene	DETAILED BUDGET:	Object	BUSINESS UNIT 812017 1850 OTHER REVENUE SOURCES NAVAJO NATION PARTICIPANTS NAVAJO NATION ENTERPRISE PARTICIPANTS OTHER SELF FUNDING		BENEFIT PAYMENTS	
PART I. P	PART II. (A)	Object Code (LOD 6)	1961 1965 1985		7800	



THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT | MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO:

Dominic Beyal, Director

Office of Management and Budget

DATE:

June 4, 2019

FROM:

Robert Willie, Accounting Manager

General Accounting
Office of the Controller

JUN - 7 2019

SUBJECT: Fiscal Year 2019 Revised Enterprise Funds, Internal Service Funds, Proprietary Funds Revenue Projection

Attached is the revised Fiscal Year 2019 Enterprise Funds, Internal Service Funds, Proprietary Funds Revenue Projection. Two accounts have been modified; they are business units 812016 and 812017. The new totals for both are \$740,000 and \$37,071,000.

Should there be any questions, call me at tribal extension 6125.

REVISED: Enterprise Funds, Internal Service Funds, Proprietary Funds Revenue Projection FY 2019

FY 2019

			F1 2015
Account			RECOMM.
Number	Program/Title		LIMITS
901001	Nav Nation Code Enterprise Fund	EF	60,000
907001	Home Loan Program	EF	450,000
907002	Personal Loan Program	EF	420,000
910005	Karigan Professional Office	EF	257,000
912001	Employee Housing Program	EF	945,000
914001	Veterans Loan Program	EF	15,000
915001	Park and Recreation	EF	8,500,000
915003	Tribal Ranch Program	EF	700,000
915008	Fish & Wildlife Enterprise	EF	800,000
915009	Livestock Custody Fund	EF	146,000
915010	Fourth of July Celebration	EF	100,000
915011	Annual Navajo Nation Fair Fund	EF	700,000
915013	Veterinary Medical Sales	EF	200,000
915014	Colorado Ranch Enterprise	EF	885,000
807001	Office Supply Center	ISF	220,000
812002	Air Transportation	ISF	800,000
812003	Fleet Management	ISF	22,978,250
812004	Duplicating Services	ISF	800,000
812009	Property & Casualty/RM	ISF	9,347,132
812016	Employee Benefit Program	ISF	740,000
812017	Group Health Self-Insurance	ISF	37,071,000
812018	Navajo Transit System	ISF	60,000
109006	Office of NN Library	GF	
109021	Tuba City Laundry Project	GF	
114003	Broadcast Services	GF	18,000
114004	Office of Labor Relations	GF	
114018	Office of Background Investigation	GF	22,500
115017	HPD-NN Museum	GF	200,000
115026	Navajo Animal Control	GF	50,000
115040	Agriculture Inra Invest	GF	17,464,000
117010	Day Care-Chinle	GF	55,000
117011	Day Care-Ft. Defiance	GF	70,000
117012	Day Care-Shiprock	GF	15,000
120001	Nav Nation Gaming Regulatory	GF	350,000
121002	Nav Dept. Of Highway Safety	GF	42,000
N01307	NN Fire and Rescue-Twin Arrows	GF	75,500
503043	Nav-Hopi Land Commission	SRF	
507010	DPS-Special Revenue Gaming	SRF	732,000
509010	Sales Tax Scholarship Dist	SRF	3,641,915
510003	PDD - Tourism Department	SRF	400,000
11007	Hazardous Substance Fund	SRF	
14001	NOSHA	SRF	
703001	Nav-Hopi Escrow Bennett Freeze	SRF	
NEW	Sales Tax-Fire and Rescue	SRF	7,739,000

JUN - 7 2019

GRAND TOTAL:

117,069,297

EF- ENTERPRISE FUND

ISF- INTERNAL SERVICE FUND

SRF - SPECIAL REVENUE FUND

GF- GENERAL FUND

* Based on submittel of premiums from Depts.

Prepared by:

Natasha Damon, Senior Accountant

Approved by:

Pearline Kirk, Controller

DATE:

June 4, 2019

BUDGET AND FINANCE COMMITTEE

29 August 2019 Special Meeting

VOTE TALLY SHEET:

Legislation No. 0249-19:

An Action Relating to the Budget and Finance Committee; Approving a Budget Modification for Insurance Services Department Employee Benefits Program in the Amounts of One Hundred Forty Thousand Dollars (\$140,000) and Eighteen Million, Five Hundred Seventy-One Thousand Dollars (\$18,571,000) Respectively within Business Unit 812017 for Fiscal Year 2019 Sponsored by Amber K. Crotty and Nathaniel Brown, Council Delegates

Motion: Jimmy Yellowhair Second: Amber K. Crotty

Vote: 3-0, Chairman not voting (with 1 amendment)

Vote Tally:

Jamie Henio	
Jimmy Yellowhair	yay
Raymond Smith Jr.	yay
Elmer P. Begay	
Amber K. Crotty	yay
Nathaniel Brown	

Absent: Nathaniel Brown, Elmer P. Begay

Jamie Henio, Chairman

Budget & Finance Committee

Peggy Nakai Legislative Advisor

Budget & Finance Committee