

LEGISLATIVE SUMMARY SHEET

Tracking No. 0194-19

DATE: July 3, 2019

TITLE OF RESOLUTION: AN ACTION RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE, APPROVING THE NAVAJO NATION DEPARTMENT OF RESOURCE ENFORCEMENT LIVESTOCK CUSTODY FUND MODIFICATION IN THE AMOUNT OF \$86,000.00

PURPOSE: The purpose of this legislation is to approve the Navajo Nation Department of Resource Enforcement Livestock Custody Fund Account Number 915009 fund modification of \$86,000.00.

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: 7/15/19
Website Posting Time/Date: 7/15/19
Posting End Date: 7/16/19
Eligible for Action: 7/16/19

PROPOSED NAVAJO NATION COUNCIL RESOLUTION

24th NAVAJO NATION COUNCIL – First Year, 2019

INTRODUCED BY

Thomas Walker, Jr.

(Sponsor)

TRACKING NO. 0194-19

AN ACTION

RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE,
APPROVING THE NAVAJO NATION DEPARTMENT OF RESOURCE
ENFORCEMENT LIVESTOCK CUSTODY FUND MODIFICATION IN THE
AMOUNT OF \$86,000.00

BE IT ENACTED:

Section One. Findings

- A. The Navajo Nation Department of Resource Enforcement Livestock Custody Fund, Fund Management Plan was established pursuant to BFCMA-06-07. BFCMA-06-07 and its Exhibit A, Livestock Custody Fund, Fund Management Plan are attached as **Exhibit 2.**
- B. The Resources and Development Committee was designated the oversight committee for the Livestock Custody Fund. BFCMA-06-07, Exhibit A, Livestock Custody Fund, Fund Management Plan, Section I.
- C. Pursuant to the Livestock Custody Fund, Fund Management Plan, “[e]xpenditures from the Livestock Custody Fund will be conducted in accordance with established Navajo Nation policies and shall be allocated each fiscal year through the Navajo Nation annual budgeting process.” BFCMA-06-07, Exhibit A, Livestock Custody Fund, Fund Management Plan, Section VI(B).

Section Two. Findings

- 1 A. The Department of Resource Enforcement Department Manager requests a
2 modification of \$86,000.00 to the Fiscal Year 2019 Comprehensive Budget
3 allocation. The requested budget modification documents are attached as **Exhibit 1**.
- 4 B. The Fiscal Year 2019 Budget Instructions Manual provides overall guidance on
5 budget revisions. The type of budget revision which resembles the situation
6 presented in this request is a budget modification which the Fiscal Year 2019 Budget
7 Instructions Manual defines and explains as “an increase or decrease of \$50,000 or
8 more to an existing business unit budget in a previously approved budget.” Budget
9 modifications require oversight approval, unless it is a prior approval of carryover
10 funds. This budget modification does not involve carryover funds so oversight
11 approval is required. Navajo Nation Budget Instruction Manual, Fiscal Year 2019,
12 Section XIII(C)(1)(c).

13 **Section Three. Approval**

14 The Navajo Nation hereby approves the Navajo Nation Department of Resource
15 Enforcement Livestock Custody Fund Account Number 915009 fund modification of
16 \$86,000.00 in accordance with the budget documents, attached hereto as **Exhibit 1**.

17
18 **Section Four. Directives**

- 19 A. The Office of Management and Budget is directed to include this allocation in the
20 Fiscal Year 2018 Executive Branch Proprietary Funds listing.
- 21 B. The Office of the Controller is directed to make the modifications to the Navajo
22 Livestock Custody Fund, Business Unit # 915009 in accordance with the budget
23 documents contained in **Exhibit 1**.
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Document No. 012433Date Issued: 0**SECTION 164 REVIEW FORM**Title of Document: Review&ApproveBudget-LivestockCustodyFun Contact Name: WILSON, HOPEProgram/Division: DIVISION OF NATURAL RESOURCESEmail: hopewilson@navajo-nsn.gov Phone Number: 928-871-6593Division Director Approval for 164A: Robert O. Ama

Check document category: only submit to category reviewers. Each reviewer has a maximum 7 working days, except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council

<input type="checkbox"/>	Statement of Policy or Positive Law:		Sufficient	Insufficient
	1. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)			
	1. OMB: <u>[Signature]</u>	Date: <u>5-8-19</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	2. OOC: <u>[Signature]</u>	Date: <u>5-13-19</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	3. OAG: <u>[Signature]</u>	Date: <u>5/14/19</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Section 164(B) Final approval rests with the President of the Navajo Nation

<input type="checkbox"/>	Grant/Funding Agreement or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Subcontract/Contract expending or receiving funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. BRD: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	5. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	M.O.A. or Letter of Assurance expending or receiving funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>



NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM



DOJ	
05-13-19 @ 3:40 pm	
DATE / TIME	
<input checked="" type="checkbox"/> 7 Day Deadline	
DOC #:	012433
SAS #:	
UNIT:	NRU

☐ RESUBMITTAL

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST:	05/13/19	ENTITY/DIVISION:	Natural Resources
CONTACT NAME:	Hope Wilson	DEPARTMENT:	Resource Enforcement
PHONE NUMBER:	877-17336 (6594)	E-MAIL:	hope.wilson@navajo-nsn.gov
TITLE OF DOCUMENT: 12433 - Approval of Budget Increase - Livestock Custody Fund.			

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT:	5-13-19 4pm	REVIEWING ATTORNEY/ADVOCATE:	Veronica B. 5-22-19
DATE/TIME OUT OF UNIT: 5-14-19 2:45 PM			

DOJ ATTORNEY / ADVOCATE COMMENTS

Sufficient Please attach delegation memo for R Allan as he is signing off as Div. Director

REVIEWED BY: (PRINT)	DATE / TIME	SURNAMED BY: (PRINT)	DATE / TIME
		✓ Blackhat	5/14/19 9:56 am

DOJ Secretary Called: Charlotte for Document Pick Up on 5-14-19 at 2:35 By: B

PICKED UP BY: (PRINT)	DATE / TIME:

COMPLETED

THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO: Dominic Beyer, Director
Office of Management and Budget

FROM: Robert Willie
Robert Willie, Accounting Manager
General Accounting Section
Office of the Controller

DATE: April 4, 2019

SUBJECT: Revised Fiscal Year 2019 Enterprise, Internal Service Funds, Proprietary Funds Revenue Projection

Attached is the revised Enterprise Funds, Internal Service Funds, and Proprietary Funds revenue projection for Fiscal Year 2019. The Livestock Custody Fund, account number 915009, has been increased due to excess revenue collected through March 31, 2019. The new budget amount is \$146,000.

If you should have any questions, please feel free to contact me at tribal extension x6125

The Navajo Nation
Office of the Controller

REVISED: Enterprise Funds, Internal Service Funds, Proprietary Funds
Revenue Projection FY 2019


Account Number	Program/Title		FY 2019 RECOMM. LIMITS
901001	Nav Nation Code Enterprise Fund	EF	60,000
907001	Home Loan Program	EF	450,000
907002	Personal Loan Program	EF	420,000
910005	Kangan Professional Office	EF	257,000
912001	Employee Housing Program	EF	945,000
914001	Veterans Loan Program	EF	15,000
915001	Park and Recreation	EF	8,500,000
915003	Tribal Ranch Program	EF	700,000
915008	Fish & Wildlife Enterprise	EF	800,000
915009	Livestock Custody Fund	EF	146,000
915010	Fourth of July Celebration	EF	100,000
915011	Annual Navajo Nation Fair Fund	EF	700,000
915013	Veterinary Medical Sales	EF	200,000
915014	Colorado Ranch Fund	EF	795,000
807001	Office Supply Center	ISF	220,000
812002	Air Transportation	ISF	800,000
812003	Fleet Management	ISF	22,978,250
812004	Duplicating Services	ISF	800,000
812009	Property & Casualty/RM ...	ISF	9,347,132
812016	Employee Benefit Program	ISF	600,000
812017	Group Health Self-Insurance	ISF	18,500,000
812018	Navajo Transit System	ISF	60,000
109006	Office of NN Library	GF	-
109021	Tuba City Laundry Project	GF	-
114003	Broadcast Services	GF	18,000
114004	Office of Labor Relations	GF	-
114018	Office of Background Investigation	GF	22,500
115017	HPD-NN Museum	GF	200,000
115026	Navajo Animal Control	GF	50,000
115040	Agriculture Intra Invest	GF	17,464,000
117010	Day Care-Chinle	GF	55,000
117011	Day Care-Ft. Defiance	GF	70,000
117012	Day Care-Shiprock	GF	15,000
120001	Nav Nation Gaming Regulatory	GF	350,000
121002	Nav Dept. Of Highway Safety	GF	42,000
N01307	NN Fire and Rescue-Twin Arrows	GF	75,500
503043	Nav-Hopi Land Commission	SRF	-
507010	DPS-Special Revenue Gaming	SRF	732,000
509010	Sales Tax Scholarship Dist	SRF	3,641,915
510003	PDD - Tourism Department	SRF	400,000
511007	Hazardous Substance Fund	SRF	-
514001	NOSHA	SRF	-
703001	Nav-Hopi Escrow Bennett Freeze	SRF	-
NEW	Sales Tax-Fire and Rescue	SRF	7,739,000

GRAND TOTAL: 98,268,297

EF- ENTERPRISE FUND
ISF- INTERNAL SERVICE FUND
SRF- SPECIAL REVENUE FUND
GF- GENERAL FUND

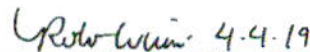
* Based on submittal of premiums from Depts.

Prepared by



Natasha Damon, Senior Accountant

Approved by

 4.4.19

Pearlina Kirk, Controller

DATE:

April 4, 2019

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

Page 1 of 3
BUDGET FORM 1

FY 2019

PART I. Business Unit No.: <u>915009</u>		Program Title: <u>Livestock Custody Fund</u>		Division/Branch: <u>Natural Resources/Executive</u>	
Prepared By: <u>Hope Wilson</u>		Phone No.: <u>928-871-7336/6594</u>		Email Address: <u>hopewilson@navajo-nsn.gov</u>	

PART II. FUNDING SOURCE(S)			PART III. BUDGET SUMMARY			PART IV. POSITIONS AND VEHICLES		
Fiscal Year /Term	Amount	% of Total	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference (Column B - A)	(D) Total # of Positions Budgeted	(E) Total # of Permanently Assigned Vehicles
Proprietary Funds	86,000.00	100%						
			2001	Personnel Expenses				
			3000	Travel Expenses				
			3500	Meeting Expenses	5,625	5,625		
			4000	Supplies	13,875	4,875		
			5000	Lease and Rental				
			5500	Communications and Utilities				
			6000	Repairs and Maintenance	40,500	45,000		
			6500	Contractual Services	0	12,500		
			7000	Special Transactions				
			8000	Public Assistance				
			9000	Capital Outlay	0	18,000		
			9500	Matching Funds				
			9500	Indirect Cost				
			TOTAL			\$60,000.00	86,000.00	146,000
TOTAL:							0	0
							0	0

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

Hope Wilson, Natural Resource Enforcement Manager SUBMITTED BY: Program Manager's Printed Name <u>Hope Wilson</u> SUBMITTED BY: Program Manager's Signature and Date <u>5/6/2019</u>	Rudolph Shebala, Division Director APPROVED BY: Division Director/Branch Chief's Printed Name <u>Robert O. Allen</u> APPROVED BY: Division Director/Branch Chief's Signature and Date <u>5/6/19</u> MAY - 6 2019
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OFFICE OF MANAGEMENT & BUDGET
NAVAJO NATION

Received

APR 29 2019

Office of Management & Budget
Arizona

FY 2019

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:

Business Unit No.: 915009

Program Name/Title: Livestock Custody Fund

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

Resolution No. RDCO-79-16 The purpose of the Department of Resource Enforcement is to protect and preserve the natural and cultural resources and to safeguard the livestock property of the Navajo people in accordance with the mandated laws and regulations of the Navajo Nation.

PART III. PROGRAM PERFORMANCE CRITERIA:

1. Goal Statement:

To improve the DNR Complex area.

Program Performance Measure:

Hire a consultant to complete feasibility assessment of DNR complex.

2. Goal Statement:

To improve the DNR Complex area.

Program Performance Measure:

Hire a contractor to re-install water and sewer lines at DNR Complex.

3. Goal Statement:

To improve the DNR Complex area.

Program Performance Measure:

Procurement of Hay barn for DNR facility.

4. Goal Statement:

N/A

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
N/A		N/A		1		N/A	

N/A		N/A		N/A		1	
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N/A		N/A		N/A		1	
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N/A		N/A		1,200		1	
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Program Performance Measure:

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Hope Wilson, Natural Resources Enforcement Manager

Program Manager's Printed Name

4/29/19

Program Manager's Signature and Date

Rudolph Shebala, Division Director

Division Director/Branch Chief's Printed Name

Robert O. Allen 4/29/19

Division Director/Branch Chief's Signature and Date

**THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION**

Page 3 of 3
BUDGET FORM 4

FY 2019

PART I. PROGRAM INFORMATION:		Business Unit No.: <u>915009</u>	
Program Name/Title: <u>Livestock Custody Fund</u>			
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification (LOD 7)	Total by DETAILED Object Code (LOD 6)	Total by MAJOR Object Code (LOD 4)
1500	1000 - REVENUE LIVESTOCK October 01, 2018 - September 30, 2019: Livestock Inspection Fees, Livestock Impoundment Fee, Document Fees, Impoundment Livestock Sale Fees	(86,000)	(86,000)
3610	3500 - MEETING EXPENSE Inspection services rendered by a certified Duty Livestock Inspector (DLI) Meetings 3611 Stipend \$125.00 per inspection Booklet x 45 books = \$5,625.00	5,625	5,625
4410	4000 - SUPPLIES EXPENSE Procurement of office supplies (livestock pens, troughs, ropes, vaccination supplies for all livestock roundups, livestock quarantine, contagious diseases and treatment of livestock, Duty livestock inspection training, annual/resale inspection booklets, bill of sale and other related supplies. Operating Supplies 4420 General Operating Supplies \$ 3,375.00 4510 Veterinarian Supplies \$ 1,500.00 \$ 4,875.00	4,875	4,875
6200	6000 - REPAIRS & MAINTENANCE Repair and maintenance on DNR Complex water well pump, water and sewer lines and well fixtures. External Contractors 6290 General Contractors \$ 45,000.00	45,000	45,000
6830	6500 - CONTRACTUAL SERVICES Hiring of a contractor to complete a feasibility study for the DNR Complex. Other Technical Services 6840 Feasibility Study \$ 12,500.00	12,500	12,500
9050	9000 - CAPITAL OUTLAY Procurement of hay barn for DNR Complex. Building 9052 Buildings \$ 18,000.00	18,000	18,000
TOTAL		86,000	86,000

BFCMA-06-07

RESOLUTION OF THE
BUDGET AND FINANCE COMMITTEE
OF THE 21TH NAVAJO NATION COUNCIL - First Year, 2007

Legislation No.: 0110-07

AN ACTION

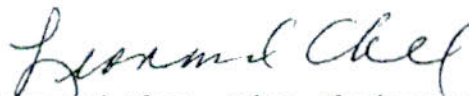
RELATING TO RESOURCES, AND FINANCE; APPROVING THE
DEPARTMENT OF RESOURCE ENFORCEMENT LIVESTOCK CUSTODY FUND,
FUND MANAGEMENT PLAN

BE IT ENACTED:

The Navajo Nation hereby approves the Department of
Resource Enforcement Livestock Custody Fund, Fund
Management Plan, attached hereto as Exhibit "A."

CERTIFICATION

I hereby certify that the foregoing resolution was
duly considered by the Budget and Finance Committee of the
Navajo Nation Council at a duly called meeting held at
Window Rock, Navajo Nation (Arizona), at which a quorum was
present and that the same was passed by a vote of 5 in
favor, 0 opposed, this 6th day of March, 2007.



Leonard Chee, Vice-Chairperson
Budget and Finance Committee

Motion: Pete Ken Atcitty
Second: Jonathan Nez

EXHIBIT "A"

DEPARTMENT OF RESOURCE ENFORCEMENT LIVESTOCK CUSTODY FUND FUND MANAGEMENT PLAN

I. ESTABLISHMENT

The Navajo Department of Resource Enforcement will have a Fund Management Plan (FMP) called the Livestock Custody Fund pursuant to Navajo Nation Council Resolution CMY-27-06.

The Resources Committee of the Navajo Nation Council will provide oversight, pursuant to 2 N.N.C. §695 B(11) & (12), and Title 3, Navajo Nation Code, with adherence to the 2004 Navajo Nation Emergency Response to Foreign Animal Disease RCAU-43-04; and as established in Navajo Nation Council Resolution CMY-27-06 for the Livestock and Foreign Animal Disease Response Act of 2006.

II. PURPOSE AND OBJECTIVES

The primary purpose and objectives of the Livestock Custody Fund is to generate revenues to:

- A. To administer service fees under Inspection of Livestock provided from the Navajo Department of Resource Enforcement to: Issue Livestock Bill of Sales; Deliver Livestock Inspection which Certifies Acknowledgement of Brands, Mark and/or Animal Identify (Transfer of ownership, change of premise, sale, slaughter or transportation); Self-Inspect feedlot cattle and dairy cattle; Issue Ownership and Hauling Certificates; Issue Permanent Navajo Nation Hauling Card (Equine); Issue Livestock Transfer Request Forms for New Ownership and Hauling Certificates; Issue Seasonal Livestock Inspection Certificates;
- B. To enhance methods of Seizure of Livestock to safeguard the livestock industry, the livestock owner and the Navajo Nation Government. Coordinate Seizure of Livestock through the: Notice of Livestock Sale; Filing and Docketing of Court Documents; Delivery of Citations Ordered by the Navajo Nation Court; Posting Citations; Return Citation to Court; Court Attendance; Execute order of Sale (Auction); Itemize Statement of Expenses of Seizure and Sale, Delivery of Notice;
- C. To develop and maintain records for purposes of livestock tracking, animal identification and ownership identification. Provide legal documentation to livestock owners to determining livestock ownership. Provide documentation to transport livestock as required by Navajo Nation Law;
- D. To adhere to services charges and fees established in 3 N.N.C., Chapter 7 Control and Inspection of Livestock and to establish comparable fees for additional services such as: Livestock Inspection Fees; Self Inspection Fees (Feedlots and Dairies); Seasonal Brand Inspection Fee; Seizure Fee (truck and trailer); Livestock Transport Fees (mileage, hauling, etc.); Veterinary

Fees; General Feed and Care of Livestock; Contract for Feed and Care of Livestock; Man Hours;

- E. To initiate and establish a Livestock Identification Program required by the United States Government to guard and secure the Navajo Nation against Foreign Animal Disease; Investigating Sick Animals for Disease; Execute Director's Orders; Abide by Health Certificate Requirements; Initiate Test and Examinations; Control the Movement of Animals and Follow Strict Quarantine Requirements in the Event of an Emergency of Foreign Animal Disease;
- F. To include penalties from violations of 3 N.C.C., Chapter 7 Control and Inspection of Livestock.

III. ADMINISTRATION

The Administration of the collection and expenditure of the Navajo Nation's Livestock Custody Fund will be by the Department of Resource Enforcement.

IV. FUNDING SOURCES

Funds will be collected from providing the following services;

No.	Service	Fee
1.	Inspection of Livestock	\$5.00 service fee
	Cattle/Llamas \$1.00/head Sheep/Goats \$0.50/head	
2.	Issue Livestock Bill of Sales	\$5.00 per bill of sale
3.	Ownership and Hauling Certificates	As stated
4.	Permanent Navajo Nation Hauling Card (Horses)	\$25.00
5.	Livestock Transfer Request Form for New Ownership and Hauling Certificates	\$25.00
6.	Seasonal Livestock Inspection Certificates	\$5.00 service fee
	\$5.50 for the 1 st 10 head; in excess of 10 head \$5.50/head	
7.	Self Inspection Fees (Feedlots and Dairies Only)	\$5.00 service fee
	\$0.50/head	
8.	Seizure Fee (Truck, trailer, equipment & personnel)	At Cost to NN
9.	Livestock Transport Fees (Current mileage cost of the NN)	At Cost to NN
10.	Veterinary Fees (Medication, equipment & personnel)	At Cost to NN
11.	General Feed and Care of Livestock	\$15.00 per day per head
12.	Contract for Feed and Care of Livestock	At Cost to NN
13.	Man Power/Hours	At Cost to NN
14.	Penalties and Fines	Specific to Violation

V. RATE SETTING MECHANISMS

Comparable rates will be recommended and approved by the Resources Committee of the Navajo Nation Council.

VI. EXPENDITURE OF FUNDS

- A. Lines items categories indicated in the NN Council approved budget shall reflect funding allocations.
- B. Expenditures from the Livestock Custody Fund will be conducted in accordance with established Navajo Nation policies and shall be allocated each fiscal year through the Navajo Nation annual budgeting process.
- C. Authorization for expenditure shall be delegated to the Department of Resource Enforcement.

VII. PERIODIC REVIEW

- A. Quarterly financial reports will be provided to the Division of Natural Resources and the Resources Committee of the Navajo Nation Council.
- B. The Livestock Custody Funds shall be audited pursuant to the Auditor General requirements.

IIIX. AMENDMENTS

Sections I through VII can be amended from time to time by the Budget and Finance Committee of the Navajo Nation Council upon recommendation of the Resources Committee of the Navajo Nation Council as deemed appropriate.

DIVISION OF NATURAL RESOURCES
Title 3, Chapter 7; Livestock Inspection and Control – Fund Management Plan Matrix

NO.	SERVICE / FEES	NDA	GMP	DLI (Certified)	VET	DRE	Courts	PD
1.	Seizure			X	X	X		
	Seizure Fee: (NN Truck, Trailer, etc.)	X	X	X	X	X		
	Daily Holding Fee			X		X		
	Livestock Transport / Cost (NN Vehicle)	X	X		X	X		
	Veterinary Fees (Regulatory function)				X			
	General Feed/Care of Livestock			X	X	X		
	Contract for Feed/Care					X		
	Manpower	X	X	X	X	X		
	Release			X		X		
2.	Issue Bill of Sale			X		X		
3.	Inspection of Livestock			X		X		
	Inspection Fee			X		X		
	½ of Service charge to DLI			X		X		
4.	Self Inspection Fee (Feedlot, Dairy)					X		
5.	Service Charge for Inspection/Control/Seizure – TBD by Dept.					X		
6.	Quarantine (Specific to Incident)				X	X		X
7.	Ownership/Hauling Certificates			X		X		
8.	Permanent Hauling Card (Equine only)			X		X		
9.	Livestock Transfer Request			X		X		
10.	Seasonal Inspection			X		X		
	Fee for Seasonal Brand Inspection Certificate			X		X		
11.	Livestock Trader Permits	X						
12.	Violations/Citations					X		
13.	Penalties: Fees				X	X	X	

NOTE: Highlighted green area is the primary agency responsible for those specific services & fees. It is recommended that the Department of Agriculture begin the development of their own fund management plan for livestock trade permits.

DIVISION OF NATURAL RESOURCES
Title 3, Chapter 7; Livestock Inspection and Control – Fund Management Plan Matrix

	SERVICE / FEES	NNDA	GMP	DLI (Certified)	VET	DRE	Courts	PD
14.	Records: (Database)					X		
15.	Adm. Service Charge			X		X		
16.	Filing and Docketing – Prosecutor					X	X	
17.	Return Citation to Court					X	X	
18.	Auction – Assist Execute Order of Sale	X	X	X	X	X		
19.	Itemized Statement; Expenses of Seizure and Sale / Livestock Roundup			X		X		
	Seizure			X	X	X		
	Pick up and Hauling Charges (seizure)	X	X	X	X	X		
	Contract Feed and Care					X		
	Trailer Transportation	X	X		X	X		
	Mileage to Transport to Auction	X	X		X	X		
	Pickup Truck Expenses	X	X	X	X	X		
	Man Hours	X	X	X	X	X		
20.	Delivery of Notice			X		X		
21.	Execute Director's Orders – Pg 42			X		X		
22.	Investigation			X	X	X		
23.	Control of Movement of Animals			X	X	X		
24.	Livestock Roundup			X		X		

NOTE: Highlighted green area is the primary agency responsible for those specific services & fees. It is recommended that the Department of Agriculture begin the development of their own fund management plan for livestock trade permits.

Document No. 005245Date Issued: 01/07/2016**SECTION 164 REVIEW FORM**Title of Document: FY2016LivestockCustodyFundProprietaryFund Contact Name: VIRGINIA BEGAYProgram/Division: DIVISION OF NATURAL RESOURCESEmail: vergiebegay2@hotmail.com Phone Number: 928/871-7335/7336Division Director Approval for 164A: Bidiah Becker, Division Director/Leahann G. Butler, Dept. Mgr. III

Check document category: only submit to category reviewers. Each reviewer has a maximum 7 working days, except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council

<input type="checkbox"/>	Statement of Policy or Positive Law:		Sufficient	Insufficient
	1. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)			
	1. OMB: <u>[Signature]</u>	Date: <u>1-14-16</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	2. OOC: <u>[Signature]</u>	Date: <u>1-20-16</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	3. OAG: <u>[Signature]</u>	Date: <u>1-22-16</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Section 164(B) Final approval rests with the President of the Navajo Nation

<input type="checkbox"/>	Grant/Funding Agreement or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Subcontract/Contract expending or receiving funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. BRD: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	5. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	M.O.A. or Letter of Assurance expending or receiving funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>



NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM

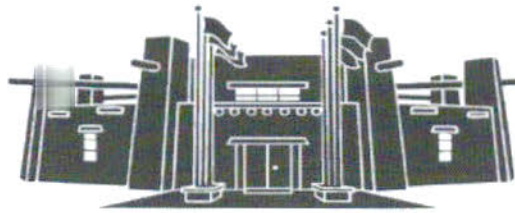
RECEIVED
JAN 1
DEPARTMENT OF JUSTICE
RECEPTIONIST DESK

☐ RESUBMITTAL

DOJ
1-21-16 4:19
DATE / TIME
<input checked="" type="checkbox"/> 7 Day Deadline
DOC #: 005245
SAS #:
UNIT: A24


*** FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE			
DATE OF REQUEST: 1/21/2015	ENTITY/DIVISION: Natural Resources		
CONTACT NAME: Veronique Borgey	DEPARTMENT: Resource Ent.		
PHONE NUMBER: 871-7336	E-MAIL: veroniqueborgey12@hotmail.com		
TITLE OF DOCUMENT: FY 2016 Livestock Custody Fund Proprietary Fund			
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT: 01/22/16 8:15 am	REVIEWING ATTORNEY/ADVOCATE: Veronica 2/10/21		
DATE/TIME OUT OF UNIT: 01/22/16 2:40 am	SB		
DOJ ATTORNEY / ADVOCATE COMMENTS			
legally sufficient			
REVIEWED BY: (PRINT)	DATE / TIME	SURNAMED BY: (PRINT)	DATE / TIME
		Veronica Blackheart	1/22/16 12:40 pm
DOJ Secretary Called: msq + m eigne		for Document Pick Up on 01/22/16 at 2:27 PM By: 23	
PICKED UP BY: (PRINT)		DATE / TIME:	



MEMORANDUM

TO: Honorable Thomas Walker
24th Navajo Nation Council

FROM: 
Candace French, Attorney
Office of Legislative Counsel

DATE: July 3, 2019

RE: AN ACTION RELATING TO THE RESOURCES AND DEVELOPMENT
COMMITTEE, APPROVING THE NAVAJO NATION DEPARTMENT OF
RESOURCE ENFORCEMENT LIVESTOCK CUSTODY FUND
MODIFICATION IN THE AMOUNT OF \$86,000.00

Per your request, attached is the above-reference proposed resolution and associated legislative summary sheet. Based on existing law, the resolution drafted is legally sufficient. However, as with all legislation, the proposed resolution is subject to review by the courts in the event of a challenge.

The Office of Legislative Counsel recommends the appropriate standing committee(s) reviews based on the standing committees powers outlined in 2 N.N.C. §§ 301, 401, 501, 601, and 701. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration. 2 N.N.C. § 164(A)(5).

Please review the proposed resolution to ensure it is drafted to your satisfaction. If you approve, please sign as "Primary Sponsor" and submit it to the Office of Legislative Services where the proposed resolution will be given a tracking number and referred to the Office of the Speaker. If the proposed legislation is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like to make to the proposed resolution.