



THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT
JONATHAN NEZ VICE PRESIDENT

MEMORANDUM

TO: Honorable LoRenzo Bates, Speaker
Navajo Nation Council

FROM:

A handwritten signature in black ink, appearing to read "Russell Begaye", written over a horizontal line.

Russell Begaye, *President*
THE NAVAJO NATION

DATE: November 16, 2015

SUBJECT: Resolution No. CO-47-15: RELATING TO HEALTH, EDUCATION AND HUMAN SERVICES, BUDGET AND FINANCE AND NAABIK' ÍYATÍ; APPROVING A NAVAJO NATION GRANT AND SUPPLEMENTAL FUNDING FROM THE UNDESIGNATED, UNRESERVED FUND BALANCE IN THE AMOUNT OF \$2,418,660.21 FOR ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, INC. AND WAIVE 12 N.N.C. 820(J)

Pursuant to 2 N.N.C. 1005 (C)(10), action for Legislation CO-47-15 is being submitted to the Navajo Nation Council, through the Office of the Speaker within the ten (10) days requirement. Furthermore, the Navajo Nation President has line item veto authority for budget items within the annual Navajo Nation Comprehensive Budget or Supplemental appropriations, which are not subject to override by the Navajo Nation Council. 2 N.N.C. 164(A)(17).

After careful consideration and consultation with the Divisions, I have decided to exercise my line item veto and line-item veto the following items in **Exhibit "A" under Section Two. Approving Navajo Nation Grant and Supplemental Funding from the Undesignated, Unreserved Fund Balance in the amount of \$2,418,660.21 for St. Michael's Association for Special Education, Inc.:**

- 1. THE NAVAJO NATION PROGRAM BUDGET SUMMARY; Page 1; Part III. BUDGET SUMMARY; 2001 Personnel Expenses in the total amount of \$1,117,777.**

2. **THE NAVAJO NATION PROGRAM BUDGET SUMMARY; Page 4; Object Code 3230, Personal Travel for total amount of \$7,500:**
 - a. 3240 Meals 3 days x 60/day x 25 staff = 4,500 and
 - b. 3250, Lodging \$100 x 30 days = 3,000
3. **THE NAVAJO NATION PROGRAM BUDGET SUMMARY; Page 4; 4000 Supplies; Object Code 4200 for total amount of \$200,911:**
 - a. 4210 Replace old Macintosh Computer equipment (20 bundle x \$4000 each = \$80,000);
 - b. 4210 Copying Equipment (3 x \$333.34 each = \$10,000)
 - c. 4210 5 Students Training work Stations (5 x \$3000 = \$15,000)
 - d. 4230 2010 Dell Server Equipment Technology; License, Install (1 Lot@ \$62,400)
 - e. 4230 2009 Finance & Administration Fund Accounting Software (1 Lot@ 33,511)
4. **THE NAVAJO NATION PROGRAM BUDGET SUMMARY; Page 5; 6040 Services for total amount of \$367,500**
 - a. 6050 Building R&M Services:
 - i. Double Hogan Classroom \$92,300
 - ii. Primary Classroom – Log House \$84,800
 - iii. Hogan Classroom - \$67,600
 - iv. Solar Classroom Building \$122,800
5. **THE NAVAJO NATION PROGRAM BUDGET SUMMARY; Page 5; Object Code 6550, Contractual Services; 6520 Consulting for Total amount of \$95,500:**
 - a. 6530 Contractual Services Fees; Outside Contractual Trainers for Direct.Com staff @ \$25,000
 - b. 6630 Professional Conference 15 staff x 1,500 = 22,500
 - c. 6540 Contractual Services Fees: Outside Contractual Trainers for Direct.Com staff, Training Costs for On-line Direct Support staff 1,200 per course x 40 staff = \$48,000

The total amount line-item vetoed is \$1,789,188. The justification for use of the President's line-item veto is set forth below.

Pursuant to Title 12, Appropriations Act, the Navajo Nation government is to be used to efficiently fund the Navajo Nation government, including the distribution of funds to the

departments and programs in providing services for our Navajo Nation, to provide for public facilities and maintenance of the Navajo Nation's public facilities.

The Undesignated, Unreserved Fund Balance ("UUFB") is an appropriation by the Navajo Nation and historically has not used for *private* non-profit organizations such as Saint Michaels Special Education, Inc. The UUFB is primarily used for government shortfalls, Navajo Nation departments and programs to provide services for our people such as power-line extensions, roads, chapterhouse improvements and renovations. Historically, private non-profit organization funding requests through the UUFB are denied. In fact, the 22nd Navajo Nation Council approved one (1) private non-profit organization using UUFB funds, which was for a nursing home for our Navajo elders.

The reason this kind of practice is not supported is private entities are independent from the Navajo Nation government. In other words, these private entities are not responsible to the Navajo Nation government in the use or accountability of those funds. As such, the Navajo Nation runs the risk that once the funds are disbursed it may not be used properly or as approved since these private entities are independent of the Government.

Furthermore, the Navajo Nation itself is limited in funds and the need for services to all of our Navajo people is great. The main purpose in creating a non-profit organization is access to grants and other sources of funding offered at the tribe, state and federal levels. As such, this Administration encourages that the Saint Michael's Special Education, Inc. bring in grant writers and be diligent in identifying the many sources of funds available for this type of organization.

Having said this and as we discussed, it is important the direct services to our students be funded. This is a rare exception for this Administration, as I have been entrusted to protect the overall budget of this Government and act in the best interest of the Navajo people.

For these reasons, I exercise my line-item veto authority pursuant to 2 N.N.C. 164(A)(17). I hereby direct the Office of the Management and Budget to make the adjustments to the budget as needed for the line-item vetoes.

RESOLUTION OF THE
NAVAJO NATION COUNCIL

23rd NAVAJO NATION COUNCIL - First Year, 2015

AN ACTION

RELATING TO HEALTH, EDUCATION AND HUMAN SERVICES, BUDGET AND FINANCE AND NAABIK'ÍYÁTÍ; APPROVING A NAVAJO NATION GRANT AND SUPPLEMENTAL FUNDING FROM THE UNDESIGNATED, UNRESERVED FUND BALANCE IN THE AMOUNT OF \$2,418,660.21 FOR ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, INC. AND WAIVE 12 N.N.C. §820(J)

BE IT ENACTED:

Section One. Findings

- A. The Navajo Nation Council is the governing body of the Navajo Nation, pursuant to 2 N.N.C. § 102 (A); and
- B. Pursuant to 2 N.N.C. § 164 (A)(9), a proposed resolution that requires final action by the Navajo Nation Council must be assigned to the Naabik'íyáti' Committee before it is considered by the Navajo Nation Council; and
- C. Pursuant to 2 N.N.C. § 300 (C)(1), (3) and (4), the Budget and Finance Committee is authorized to recommend adoption of resolutions related to the expenditure of the Navajo Nation's financial resources; and
- D. Pursuant to 2 N.N.C. § 400 *et seq.*, the Health, Education and Human Services Committee generally oversees matters relative to health, education and social services affecting the Navajo Nation, among other duties and responsibilities; and
- E. Pursuant to 12 N.N.C. § 820(M), all requests for annual operating funds and supplemental funds must be submitted to the Office of Management and Budget for budget impact analysis. This analysis was done on March 31, 2015; see also OMB memorandum dated March 10, 2015 (as attached to budget documents hereof); and,

- F. Pursuant to 12 N.N.C. § 820(L), the Navajo Nation Council may adopt and approve supplemental appropriations to the Annual Comprehensive Budget during the fiscal year. Supplemental appropriations of General Funds within the current fiscal year are permitted, (1) if and when additional sources of revenues above and beyond the initial or current revenue projections are projected and which are also in excess of the reserve amount set for in § 820(J) or (2) when the Unreserved, Undesignated Fund balance is in excess of the reserve amount set forth at § 820(J); and
- G. The Navajo Nation finds it in the best interest to approve Supplemental Appropriations for the St. Michaels Association for Special Education, Inc.

Section Two. Approving Navajo Nation Grant and Supplemental Funding from the Undesignated, Unreserved Fund Balance in the amount of \$2,418,660.21 for St. Michaels Association for Special Education, Inc.

- A. The Navajo Nation Council, having received certification by the Office of the Controller, attached as Exhibit B, of the availability of certain funds from the Unreserved, Undesignated Fund Balance (UUFB) for supplemental appropriation hereby approves the supplemental appropriation of \$2,418,660.21 for St. Michaels Association for Special Education, Inc. as further described in budget documents attached as Exhibit A.
- B. This supplemental appropriation of \$2,418,660.21 shall be to a new Business Unit Number and from that amount of funds that exceeds the minimum fund balance of the UUFB.

Section Three. Waiver

In the event the need arises, the Navajo Nation Council waives 12 N.N.C. § 820(J) regarding the Minimum Fund balance for Unreserved, Undesignated Fund, which states the Minimum Fund Balance "shall be maintained at not less than ten (10%) of the Navajo Nation's General Fund Operating Budget for the prior fiscal year, excluding expenditures for Capital Improvement Projects as determined by the Controller. The Minimum Fund balance may be amended only by two-thirds (2/3) vote of the full membership of the Navajo Nation Council."

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Navajo Nation Council at a duly called meeting in Window Rock, Navajo Nation (Arizona) at which a quorum was present and that the same was passed by a vote of 21 in favor and 0 opposed, this 21st day of October 2015.



LoRenzo Bates, Speaker
Navajo Nation Council

Nov 4, 2015
Date

Motion: Honorable Davis Filfred
Second: Honorable Jonathan Perry

ACTION BY THE NAVAJO NATION PRESIDENT:

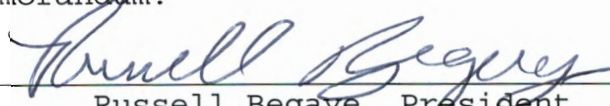
1. I hereby sign into law the foregoing legislation, pursuant to 2 N.N.C. §1005 (C) (10), on this _____ day of _____ 2015.

Russell Begaye, President
Navajo Nation

2. I hereby veto the foregoing legislation, pursuant to 2 N.N.C. §1005 (C) (11), this _____ day of _____ 2015 for the reason(s) expressed in the attached letter to the Speaker.

Russell Begaye, President
Navajo Nation

3. I hereby line-item veto the foregoing legislation, pursuant to 2 N.N.C. §1005 (C) (10) and 2 N.N.C. §164 (A) (17), on this 16th day of November, 2015. The justification of my line-item veto is set forth by memorandum.



Russell Begaye, President
Navajo Nation

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

PART I. Business Unit No.: NEW Program Title: St. Michaels Association for Special Education, Inc. Division/Branch: _____

Prepared By: Michelle Spencer, Executive Dir Phone No.: (928) 871-2800 Email Address: msspencer@smase.org

PART II. FUNDING SOURCE(S)				PART III. BUDGET SUMMARY				
Fiscal Year Term	Amount	% of Total		(A)	(B)	(C)		
UUFB	10/1/15 - 9/30/16	2,418,660.21	36%					
DOI BIE POA13PX0xxxx	10/1/15 - 9/30/16	736,549.00	11%					
CA Az School Districts	10/1/15 - 9/30/16	980,713.00	15%	2001 Personnel Expenses	1	0	1,117,777	1,117,777
ICA Nm Grant Schools	10/1/15 - 9/30/16	338,852.00	5%	3000 Travel Expenses	1	0	146,972	146,972
DHH Medical Assist Az	10/1/15 - 9/30/16	1,212,755.00	18%	3500 Meeting Expenses		0		0
DOI NN DFS C9981	10/1/15 - 9/30/16	949,318.00	14%	4000 Supplies	1	0	234,911	234,911
				5000 Lease and Rental		0		0
				5500 Communications and Utilities		0		0
				6000 Repairs and Maintenance	1	0	367,500	367,500
				6500 Contractual Services	1	0	143,500	143,500
				7000 Special Transactions		0		0
				8000 Public Assistance		0		0
				9000 Capital Outlay	1	0	408,000	408,000
				9500 Matching Funds		0		0
				9500 Indirect Cost		0		
				TOTAL		\$0.00	2,418,660.00	2,418,660.00
				PART IV. POSITIONS AND VEHICLES				
					(D)	(E)		
				Total # of Positions Budgeted:	121			
				Total # of Permanently Assigned Vehicles:	12			
TOTAL:		\$6,636,847.21	100%					

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

Michelle Spencer

SUBMITTED BY: Program Manager's Printed Name and Signature / Date

APPROVED BY: Division Director/Branch Chief's Printed Name and Signature / Date

**THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA**

PART I. PROGRAM INFORMATION:Business Unit No.: NEWProgram Name/Title: St. Michaels Association for Special Education, Inc.**PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:**

Funds will be utilized to promote and provide a coordinated accessible system of quality services for Navajo children and adults with developmental disabilities and their families, in accordance with our Articles of Incorporation and Mission Statement.

PART III. PROGRAM PERFORMANCE CRITERIA:

1. Program Performance Area:

Transition

Goal Statement:

SMASE will place 12 qualified adult clients in part time work, volunteer or self employment situations.

1st QTR		2nd QTR		3rd QTR		4th QTR	
Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual

6clients		6clients		6 clients		6 clients	
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2. Program Performance Area:

Training

Goal Statement:

SMASE will train direct staff (50) in best treatment practices in IDTA, Residential & Education.

10		10		25 key staff		25 key staff	
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3. Program Performance Area:

Autism Programs

Goal Statement:

SMASE will establish 2 Autistic Support Classrooms trained in the best research based practices.

1		1		1 classes		1 classes	
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4. Program Performance Area:

Transportation

Goal Statement:

SMASE will keep our 55 children/adults connected to their home and family.

10		15		20 clients		35 clients	
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5. Program Performance Area:

Compliance.

Goal Statement:

SMASE will pass 4 Biannual Reviews following DDD, BIE, Navajo Nation and AzDOE requirements.

2		2		2 passed		2 passed	
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PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Michelle Spencer


 Program Manager's Printed Name and Signature/Date

 10-28-15
 Division Director/Branch Chief's Printed Name and Signature / Date



**DEPARTMENT OF DINÉ EDUCATION
THE NAVAJO NATION**

P.O. Box 670 · Window Rock, Arizona 86515
PHONE (928) 871 – 7475 · FAX (928) 871 – 7474



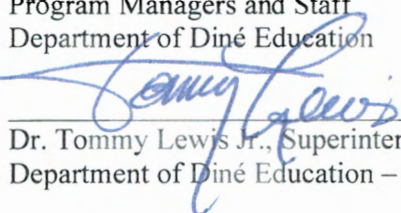
Russell Begaye
President

Jonathan Nez
Vice-President

October 12, 2015

MEMORANDUM:

TO: Program Managers and Staff
Department of Diné Education

FROM: 
Dr. Tommy Lewis Jr., Superintendent of Schools
Department of Diné Education – Administration

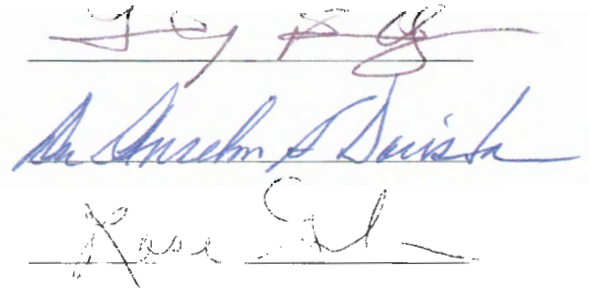
DATE: October 1, 2015

SUBJECT: STANDING DELEGATION OF AUTHORITY – FY 2016 (REVISED)

During my absence from the office, the following individuals are authorized to act on my behalf, in the order they are placed, to ensure the proper and uninterrupted functioning of the Department of Diné Education by performing the routine duties required of the Superintendent of Schools:

1. **Timothy Benally, Assistant Superintendent**
Department of Diné Education – Administration
2. **Dr. Anselm Davis, Education Program Manager**
North Central Association/AdvancED (NCA/AdvancED)
3. **Ms. Rose Graham, Department Manager II**
Office of Navajo Nation Scholarship and Financial Assistance (ONNSFA)

ACKNOWLEDGED



This delegation authorizes my designee to review and approve all routine administrative, financial and personnel documents, with the understanding that they will consult with me as necessary. However, all requests for Off Reservation Travel (ORT) will follow the process outlined in the memo distributed on March 20, 2013, authorizing only the Acting Superintendent to approve those requests.

Please continue to bring all documents requiring the review and approval of the Superintendent of Schools to the Department of Diné Education-Administration Office.

If you have any inquires relative to this matter, contact the DODE Administration Office at 928-871-7475. Your cooperation is expected and appreciated.

xc: Honorable Russell Begaye, President, The Navajo Nation
Honorable Jonathan Nez, Vice President, The Navajo Nation
Robert Joe, Chief of Staff, Office of the President/Vice President
Robert Willie, Acting Controller, Office of the Controller
Dominic Beyal, Executive Director, Office of Management and Budget

BOARD OF EDUCATION

Dr. Pauline M. Begay, **President** · Gloria Johns, **Vice President** · Marlene Burbank, **Secretary**
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Dr. Tommy Lewis, Superintendent of Schools

THE NAVAJO NATION
DETAILED LINE ITEM BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>St. Michaels Association for Special Education</u>		Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
	2001 PERSONNEL EXPENSE		1,117,777
2110	Regular	566,800	
	2120 Fully funded position		
2200	Salary Adjustment	364,681	
	2220 Reinstatement all staff reduced to 80% of salary to 100% of salary.		
2900	Regular	186,296	
	2900 Fringe Benefits Calculation 20% (566,800+364,681x.20 = \$186,296)		
	3000 TRAVEL EXPENSES		146,972
3110	FLEET	139,472	
	3100 Vehicle Use - Funds for Fleet Vehicles		
	3112 Mileage for Transportation Fleet-School Busses, Vans for Student transp (240,000mi. x .575=\$138,000)		
	3113 Mileage for Medical Appointments for students and adults(2560 mi. x .575 = \$ 1,472)		
3230	PERSONAL TRAVEL	7,500	
	3240 Meals 3 days x 60/day x 25 staff (\$4,500)		
	3250 Lodging \$100 x 30 days (\$3,000)		
	4000 SUPPLIES		234,911
4200	Non Capital Assets	200,911	
	4210 Replace old Macintosh Computer equipments (20 bundle :x \$4,000 each = \$80,000)		
	4210 Copying Equipment (3 x 3333.34 each = \$10,000)		
	4210 5 students training work stations (5 x \$3,000 = \$15,000)		
4410	OPERATING SUPPLIES	34,000	
	4520 Curriculum Printing (1 x \$14,000 = \$14,000)		
	4540 General Education Supplies (Budget for School Year 1 x \$20,000)		
TOTAL		1,499,660	1,499,660

THE NAVAJO NATION
DETAILED LINE ITEM BUDGET AND JUSTIFICATION

PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>St. Michaels Association for Special Education</u>		Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
6040	6000 REPAIRS AND MAINTENANCE Services 6050 Building R&M Services Double Hogan Classroom \$92,300 Primary Classroom-Log House \$84,800 Hogan Classroom-\$67,600 Solar Classroom Building \$122,800	367,500	367,500
6520	6500 CONTRACTUAL SERVICES CONSULTING 6530 Contractual Services Fees: Outside Contractual Trainers for Direct.Com staff \$25,000 6530 Professional Conference 15 staff x \$1,500 = \$22,500 6540 Contractual Services Fees: Outside Contractual Trainers for Direct.Com staff, training cost for on-line direct support staff \$1,200 per course x 40 staff = \$48,000	95,500	143,500
6910	OTHER CONTRACTUAL SERVICES 6912 Contractual Therapists - \$2,400 x 10 mons x 2 Therapists =\$48,000	48,000	
	9000 CAPITAL OUTLAY		408,000
9140	Equipment 9142 High Yeild Color Laser Printer (\$679.99 + \$65.00 x 7 = \$5,214.93 + (15%tax) \$782.24 = \$5,997.17 + \$2,002.82 ink = \$8,000	8,000	
9180	Vehicles 9164 One Transportation Vehicle-Specialized Van (Ford Star Trans 6 Wheel Chair or 12 Passenger Shuttle Bus 2 x \$80,000 = \$160,000 9166 Transportation Vehicle Bus (Thomas 22 Passenger 2 x \$120,000 = \$240,000	400,000	
TOTAL		919,000	919,000

SUB ACCT	POS NO	JOB TYPE	POSITION TITLE	EMP ID	WRKSITE		FY 2014 ACTUAL		FY 2015 PROPOSED	
					CODE		G/S	SALARY	HOURS	BUDGET

(Excel worksheet)

THE NAVAJO NATION
DETAILED LINE ITEM BUDGET AND JUSTIFICATION

FY 2015

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PART I. PROGRAM INFORMATION: Program Name/Title: <u>St Michaels Association for Special Education</u> Business Unit No.: <u>NEW</u>			
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
	<u>2001 Personnel Expenses</u>		1,117,777
2110	Regular 2120, Fully Funded Position	566,800	
2200	Salary Adj. 2220, Reinstate all Staff reduced to 80% of salary to 100% of salary for period beginning November 17, 2014 through September 30, 2015 (121 positions)	364,681	
2900	Regular 2900, Fringe Benefits Calculation 20% (566,800+364,681x20 = 186,296)	186,296	
3110	<u>3000, Travel Expenses</u> Fleet 3100, Vehicle Use - Funds for Fleet Vehicles 3112, Mileage for Transportation Fleet-School Busses, Vans fir Student transportation (240,000mi. X .575=\$138,000 3113, Mileage for Medical Appointments for students and adults (2560 mi. x .575 = \$1,472)	139,472	146,972
3230	Personal Travel 3240, Meals 3 days x 60/day x 25 staff = 4,500 3250, Lodging \$100 x 30 days = 3,000	7,500	
4200	<u>4000 Supplies</u> Non Capital Assisis 4210, Replace old Macintosh Computer equipment (20 bundle x \$4000 each = \$80,000) 4210, Copying Equipment (3 x \$3333.34 each = \$10,000) 4210, 5 Students Training work Stations (5 x \$3000= \$15,000)	105,000	139,000
4410	Operating Supplies 4520, Curriculum Printing (1 x \$14,000 = \$14,000) 4540, General Education Supplies (Budget for School Year 1 x \$20,000)	34,000	
TOTAL		1,403,749	1,403,749

THE NAVAJO NATION
DETAILED LINE ITEM BUDGET AND JUSTIFICATION


FY 2015

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PART I. PROGRAM INFORMATION:			
Program Name/Title: <u>St Michaels Association for Special Education</u>		Business Unit No.: <u>NEW</u>	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
6040	<u>6000, Repair & Maintenance Services</u> 6050, Building R&M Services Double Hogan Classroom \$92,300 Primary Classroom-Log House \$84,800 Hogan Classroom-\$67,600 Solar Classroom Building \$122,800	367,500	367,500
6520	<u>6500 Contractual Services</u> <u>Consulting</u> 6530, Contractual Services Fees: Outside Contractual Trainers for Direct.Com staff @\$25,000 6530 Professional Conference 15 staff x 1,500 = \$ 22,500 6540, Contractual Services Fees: Outside Contractual Trainers for Direct.Com staff, Training Costs for On-Line Direct Support staff 1,200per course x 40 staff =\$48,000	95,500	143,500
6910	<u>Other Contractual Service</u> 6912, Contractual Therapists-\$2,400 x 10 months x 2 Therapists = \$48,000	48,000	
9140	<u>9000, Capital Outlay</u> <u>Equipment</u> 9142, High Yield Color Laser Printer (\$ 679.99 + 65.00 x 7= 5214.93 + (15% tax)\$782.24 = 5997.17 +2,002.82 ink= 8,000	8,000	208,000
9160	<u>Vehicles</u> 9164, One Transportation Vehicle-Specialized Van (Ford Star Trans 6 wheel Chair or 12 Passenger Shuttle Bus 1 x \$80,000 = \$80,000 9166, Transportation Vehicle Bus (Thomas 22 Passenger 1 x \$120,000 = 120,000	200,000	
TOTAL		719,000	719,000

PART I. PROGRAM INFORMATION: Funding Period: 7/1/14 - 6/30/15 Program Name/Title: Michaels Association for Special Education, K #: Contract/Grant No.: DOI BIE POA13PX0xxxx Prepared by: mspencer			
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT			
PART III. BUDGET INFORMATION:			
(A) Major Object Code and Description	(B) Current Award Fiscal Year ____	(C) Anticipated Funding Fiscal Year ____	(D) Difference Columns (C) - (B)
2001 Personnel Expenses	450,398	478,240	27,842.50
3000 Travel Expenses	440	683	243.00
3500 Meeting Expenses			-
4000 Supplies	25,373	26,364	991.50
5000 Lease and Rental	53,133	69,955	16,822.00
5500 Communication and Utilities	42,607	44,749	2,142.50
6000 Repairs and Maintenance	1,173	379	(794.00)
6500 Contractual Services	42,002	45,507	3,505.50
7000 Special Transaction	70,115	70,672	557.00
8000 Assistance			-
9000 Capital Outlay			-
9510 Matching - Cash			-
9610 Matching - In - Kind			
9710 Indirect Cost (Overhead) Allocation	96,881		(96,881.00)
TOTALS:	782,120	736,549	(45,571.00)
PART IV. FTEs/MATCH FUNDS: No. of Positions/ FTEs: - MATCHING FUND REQUIRED: Required GF Cash Match: - CONCURRED BY: Required GF In - Kind Match: - Required GF % Match: -			
Contracting Officer's Signature / Date: _____ PART V. ACKNOWLEDGEMENT: Submitted by (print): Michelle Spencer Signature/Date:  4/23/14 Approved by (print): _____ Signature/Date: _____			

**THE NAVAJO NATION
EXTERNAL CONTRACT AND GRANT FUNDING INFORMATION**

PART I. PROGRAM INFORMATION: Funding Period: <u>7/1/14 - 6/30/15</u> Program Name/Title: <u>Michaels Association for Special Education,</u> Contract/Grant No.: <u>Contract Agreement School Districts</u> Prepared by: <u>m Spencer</u> K #: _____			
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT			
PART III. BUDGET INFORMATION:			
(A) Major Object Code and Description	(B) Current Award Fiscal Year ____	(C) Anticipated Funding Fiscal Year ____	(D) Difference Columns (C) - (B)
2001 Personnel Expenses	663,287	586,103	(77,183.50)
3000 Travel Expenses	648	835	187.00
3500 Meeting Expenses			-
4000 Supplies	37,366	33,602	(3,764.00)
5000 Lease and Rental	78,248	62,549	(15,698.50)
5500 Communication and Utilities	42,607	54,726	12,119.50
6000 Repairs and Maintenance	1,727	464	(1,263.00)
6500 Contractual Services	61,854	55,655	(6,199.50)
7000 Special Transaction	103,257	86,431	(16,826.00)
8000 Assistance			-
9000 Capital Outlay			-
9510 Matching - Cash			-
9610 Matching - In - Kind			
9710 Indirect Cost (Overhead) Allocation	142,675	100,348	(42,327.00)
TOTALS:	1,131,668	980,713	(150,955.00)
PART IV. FTEs/MATCH FUNDS: No. of Positions/ FTEs: _____ MATCHING FUND REQUIRED: Required GF Cash Match: _____ CONCURRED BY: Required GF In - Kind Match: _____ Required GF % Match: _____ Contracting Officer's Signature / Date: _____			
PART V. ACKNOWLEDGEMENT: Submitted by (print): <u>Michelle Spencer</u> Signature/Date: <u> 8/3/15</u> Approved by (print): _____ Signature/Date: _____			

**THE NAVAJO NATION
EXTERNAL CONTRACT AND GRANT FUNDING INFORMATION**


PART I. PROGRAM INFORMATION: Program Name/Title: <u>Michaels Association for Special Education,</u> Contract/Grant No.: <u>Individual Contract Agreement - Grant school</u>				Funding Period: <u>7/1/14 - 6/30/15</u> K #: _____ Prepared by: <u>m Spencer</u>
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT				
PART III. BUDGET INFORMATION:				
(A) Major Object Code and Description	(B) Current Award Fiscal Year ____	(C) Anticipated Funding Fiscal Year ____	(D) Difference Columns (C) - (B)	
2001 Personnel Expenses	161,868	197,989	36,121.00	
3000 Travel Expenses	159	282	123.00	
3500 Meeting Expenses			-	
4000 Supplies	9,120	11,354	2,234.50	
5000 Lease and Rental	19,096	21,129	2,033.50	
5500 Communication and Utilities	15,313	18,487	3,174.50	
6000 Repairs and Maintenance	422	157	(265.00)	
6500 Contractual Services	15,095	18,800	3,705.50	
7000 Special Transaction	25,198	29,197	3,999.00	
8000 Assistance			-	
9000 Capital Outlay			-	
9510 Matching - Cash			-	
9610 Matching - In - Kind				
9710 Indirect Cost (Overhead) Allocation		41,457	6,639.00	
TOTALS:	281,087	338,852	57,765.00	
PART IV. FTEs/MATCH FUNDS: No. of Positions/ FTEs: _____ MATCHING FUND REQUIRED: _____ Required GF Cash Match: _____ CONCURRED BY: _____ Required GF In - Kind Match: _____ Required GF % Match: _____				
PART V. ACKNOWLEDGEMENT: Contracting Officer's Signature / Date: _____ Submitted by (print): <u>Michelle Spencer</u> Signature/Date: <u> 4/3/15</u> Approved by (print): _____ Signature/Date: _____				

PART I. PROGRAM INFORMATION: Program Name/Title: <u>Michaels Association for Special Education,</u> Contract/Grant No.: <u>DHH Medical Assistance St of AZ</u> Funding Period: <u>7/1/14 - 6/30/15</u> K #: _____ Prepared by: <u>m Spencer</u>			
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT			
PART III. BUDGET INFORMATION:			
(A) Major Object Code and Description	(B) Current Award Fiscal Year ____	(C) Anticipated Funding Fiscal Year ____	(D) Difference Columns (C) - (B)
2001 Personnel Expenses	982,947	898,939	(84,007.50)
3000 Travel Expenses	493	1,378	885.00
3500 Meeting Expenses			-
4000 Supplies	8,171	18,465	10,294.00
5000 Lease and Rental	37,967	36,148	(1,818.50)
5500 Communication and Utilities	29,688	28,092	(1,595.50)
6000 Repairs and Maintenance	1,655	400	(1,255.00)
6500 Contractual Services	24,598	23,574	(1,023.50)
7000 Special Transaction	84,317	67,694	(16,623.00)
8000 Assistance			-
9000 Capital Outlay			-
9510 Matching - Cash			-
9610 Matching - In - Kind			
9710 Indirect Cost (Overhead) Allocation	159,931	138,065	(21,866.00)
TOTALS:	1,329,765	1,212,755	(117,010.00)
PART IV. FTEs/MATCH FUNDS: No. of Positions/ FTEs: _____ MATCHING FUND REQUIRED: Required GF Cash Match: _____ CONCURRED BY: Required GF In - Kind Match: _____ Required GF % Match: _____ Contracting Officer's Signature / Date: _____			
PART V. ACKNOWLEDGEMENT: Submitted by (print): <u>Michelle Spencer</u> Signature/Date: <u><i>Michelle Spencer</i> 4/7/15</u> Approved by (print): _____ Signature/Date: _____			

THE NAVAJO NATION EXTERNAL CONTRACT AND GRANT FUNDING INFORMATION

FY 2015

Page 10 of 10

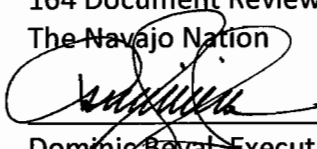
PART I. PROGRAM INFORMATION: Funding Period: 7/1/14 - 6/30/15 Program Name/Title: Michaels Association for Special Education, K #: _____ Contract/Grant No.: DOI NN Div of Family Svc C9981 Prepared by: mspencer			
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT			
PART III. BUDGET INFORMATION:			
(A) Major Object Code and Description	(B) Current Award Fiscal Year ____	(C) Anticipated Funding Fiscal Year ____	(D) Difference Columns (C) - (B)
2001 Personnel Expenses	523,530	493,963	(29,567.00)
3000 Travel Expenses	1,127	438	(689.00)
3500 Meeting Expenses			-
4000 Supplies	56,828	154,763	97,935.00
5000 Lease and Rental	11,571	30,020	18,449.00
5500 Communication and Utilities	34,184	59,233	25,049.50
6000 Repairs and Maintenance	-	1,293	1,293.00
6500 Contractual Services	30,865	55,896	25,031.50
7000 Special Transaction	42,925	42,694	(231.00)
8000 Assistance			-
9000 Capital Outlay			-
9510 Matching - Cash			-
9610 Matching - In - Kind			
9710 Indirect Cost (Overhead) Allocation	106,627	111,018	4,391.00
TOTALS:	807,656	949,318	141,662.00
PART IV. FTEs/MATCH FUNDS: No. of Positions/ FTEs: _____ MATCHING FUND REQUIRED: Required GF Cash Match: _____ CONCURRED BY: Required GF In - Kind Match: _____ Required GF % Match: _____			
PART V. ACKNOWLEDGEMENT: Contracting Officer's Signature / Date: _____ Submitted by (print): Michelle Spencer Signature/Date:  4/3/15 Approved by (print): _____ Signature/Date: _____			



The Office of Management and Budget

Memorandum

To: 164 Document Reviewers/Approvers
The Navajo Nation

From: 
Dominic Boyal, Executive Director

Date: March 31, 2015

Subject: Document # 003617 – St. Michaels Special Education Supplemental Funding Proposal

The above subject document was reviewed by the Office of Management and Budget and the findings regarding the document are as follows:

1. This is a proposal for funding from the Undesignated Unreserved Fund Balance or UUFB which will require action by the Navajo Nation Council. Thus, the appropriate signature box on the Section 164 Review Form is under Section 164(A) second box titled "Budget Resolutions, Budget Reallocations or amendments" not the first box in Section 164(B) titled "Grant/Funding Agreement or amendment"; although the Division or Department of Dine' Education provided their signature in the inappropriate box, but did not indicate whether the document is sufficient or insufficient.
2. Funds from the UUFB are considered non-recurring and one time funding only. The St. Michaels Special Education proposed budget has funding for personnel for 121 positions at a cost of \$1.1 million. How will this recurring funding be maintained in the future?
3. On Budget Form 4, Detailed Line Item Budget and Justification:
 - a. On page 4 of 11, object code 2710 in column (A) should be 2900.
 - b. On page 4 of 11, for object code 3230, the amount shown in column (C) should be 7,500, not 4,500 and 3,000.
 - c. On page 4 of 11, object code 4210 for students training work stations, in column (B), the budgeted amount of \$15,000 does not agree with data, 5 x \$5,000 and, therefore, the total of 105,000 in column (C) may be incorrect as well as the 139,000 amount in column (D).
 - d. On page 5 of 11, object code 6040 should be entered in column (A) and Services as the object code name in column (B) between object codes 6000 and 6050.

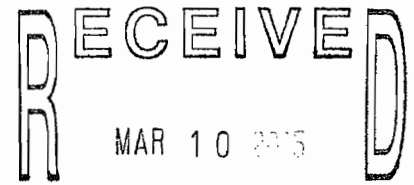
- e. On page 5 of 11, object code 6910 should be entered in column (A) instead of column (B).
- 4. Budget Form 5, Summary of Changes to Budgeted Positions, should be deleted since no data or information will be displayed on this page. Renumbering of the pages may need to be done.

For the reasons and findings above, the document is considered insufficient. Contact Mr. Emmett Francis, Budget Officer, at (928) 871-7648 or assistance, if needed, and any questions regarding this memorandum.

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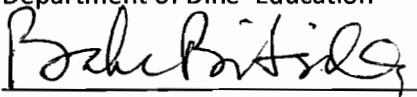
March 10, 2015



DEPARTMENT OF DINE EDUCATION
ADMINISTRATION

MEMORANDUM

TO : Kee Ike Yazzie, Senior Planner
Department of Dine' Education

FROM : 
Bahe Bitsilley, ASO
Office of Management and Budget (OMB)

SUBJECT : Grant Proposal – St. Michael's Association for Special Education (SMASE)

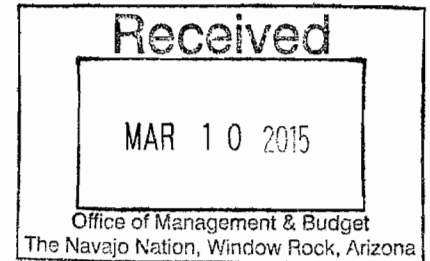
Attached is a grant proposal from SMASE. The grant proposal was reviewed by the Budget Section of OMB and deemed complete. Please review the grant proposal and pursuant to the FY 2015 Budget Instruction Manual, Section V. B., this proposal requires the oversight division's recommendation, in this case, it's the Department of Dine' Education. If your Division is in support of this organization's proposal, please initiate the proposal through the Section 164(B) review. If you have questions, contact Mr. Emmett Francis, Budget Officer, OMB.

Attachments:

xc: Emmett Francis, Budget Officer, OMB
Ancita Largo, Sr Program Analyst, OMB
File

THE NAVAJO NATION
Office of Management & Budget
P. O. Box 646

Window Rock, Arizona 86515
Office: (928) 871-6470 Office - Fax: (928) 871-6567
web: <http://www.omb.navajo-nsn.gov>



FY 2015 REQUEST FOR NAVAJO GRANT FUNDS

C H E C K L I S T

The following documents are required for Tribal Grant. All NN grants requests are subject to availability of funds.

- 1) ☒ An authorizing and approving Resolution by your Board or Committee request Navajo grants; and,
- 2) ☒ A completed Navajo Nation Grant Application Form, Appendix "G" of the FY '15 Budget Instructions Manual; and,
- 3) ☒ Budget in Tribal Format with detailed justification: Budget Forms, OMB Form 1, 2, 3 (Personnel Funding), 4 and 6 (External grant funding, if applicable) are attached. Signature from the applicable Oversight Division for funding recommendation; and,
- 4) ☒ A Listing of current Board or Committee members with current addresses; and,
- 5) ☒ A current copy of approved Bylaws and/or Articles of Incorporation; and,
- 6) ☒ **Return all documents to the Office of Management and Budget.**
- 7) ☐ **Legislative Sponsor (Council Delegate) during oversight committee's budget hearing.**

St. Michaels Association for Special Education

P. O. Drawer 100 • Mustang Road
St. Michaels, AZ 86511

March 9, 2015

To Whom It May Concern:

St. Michael's Association for Special Education, Inc., (SMASE) is a non-profit program that provides educational, residential, medical, and therapeutic services to children and adults with developmental disabilities and support to their families. We bring education and support to children and adults with intellectual disabilities, neurological disabilities, genetic disorders, communication disorders, chromosomal disorders, and other disabilities.

SMASE received non-profit status in 1970. Our education programs are fit to meet each individual's needs. We offer a wide variety of programs, including residential, therapy, skilled nursing, art, social services, Special Olympics, agriculture, and Navajo culture programs. Our clients are our top priority. Everything we do, we do for them. The special people who come to us receive nothing short of loving care.

During our over forty years of service in Navajo Nation, we have provided quality educational and residential services. We have brought a safe haven to special people who otherwise would have had to live far away from their families and the reservation. But, due to increasing costs, SMASE has entered a period of financial difficulties.

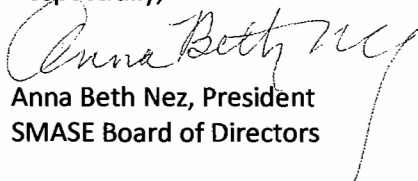
During this time, we come to the Navajo Nation for the first time to ask for a substantial one-time-only grant to help SMASE regain financial stability.

A variety of events have caused SMASE to suffer financially. Operating expenses continue to rise, our buildings and roads have aged and are in dire need of repair, and revenue has been impacted by reductions in funding to our contracts with the Bureau of Indian Education and the Arizona public schools. There have also been untimely delays in the receipt of funding by our contracts. Due to the dedication of our staff, we have been able to get by, but the quality of our services has faltered.

We are asking for funds to restore our transportation fleet, renovate our campus buildings—six of which do not meet code, further our burgeoning autistic support program, reinstate our staff to a forty-hour workweek, and provide further training and support for our professional and paraprofessional staff. We are in the midst of developing various programs, such as a transition program for our adult clients to go out into the community to work, volunteer, and interact in general, but we need the funds to hire initial personnel.

In conclusion, we are asking for the Navajo Nation to support this one-time grant request for funds to get St. Michael's Association for Special Education, Inc., back to the point of financial stability. The people we serve deserve much more than we can financially provide. SMASE has been a force in the community for over forty years. Not only does SMASE serve the population of special people, it is one of the largest private employers in the St. Michaels and Window Rock communities. We come to the Navajo Nation in this time of need.

Respectfully,


Anna Beth Nez, President
SMASE Board of Directors

Business Administration
(928) 871.2801
Fax 871.4873

Education Department
(928) 871.2812
Fax 871.2837

Residential Department
(928) 871.4872
Fax 871.2827

Schools & Home Since 1970
Received

MAR 10 2015

Office of Management & Budget
The Navajo Nation, Window Rock, Arizona

Received

MAR 10 2015

The Navajo Nation Grant Application

Name of Applicant: St. Michaels Association for Special Education	Telephone No.: 928 871-2801
Mailing Address: PO Box 100	Email: mspancer@amase.org
Physical Address: 1 Mile N of Hwy 264/Mustang Rd	IRS TIN/EIN No: 86-0224865
NN Grant Request Amount: 2,447,945.00	Grant Start Date: Grant End Date:

Brief Description of the Organization or Entity Requesting the Grant:

St. Michaels Association for Special Education, Inc. (SMASE) is a private nonprofit agency providing special education, habilitation, residential, therapy, and medical services to Diné children and adults. During our more than 40 years of service we have operated with a history fiscal balance. (See Appendix: 1)

PROBLEMS/NEEDS STATEMENT

Briefly describe the problems/needs identified based on relevant and collected data. The statement should be brief, clear and concise, including population (Navajo) to be served and location of the population.

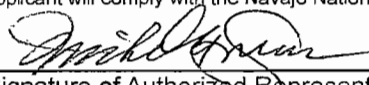
This supplemental funding proposal request is being submitted to continue providing educational, day treatment and group home services for Navajo Native Americans without interruption. St. Michael's Association for Special Education Services has had a long history in serving the Navajo community (see Appendix: 1). Over the past decade we have become the facility that provides highly specialized education and services for those with Low Incidence Disabilities, those with Significant Complex Disorders and Medical Needs. The level of meeting these needs come at a high cost. Our budget has met a shortfall due to a variety of issues, which we are addressing to bring our in house budget in balance for the future (see Appendix: 2). We are asking for one time assistance to stabilize this program, reinvest in our infrastructure and to have the means to increase the needed services that are lacking in our community. The complexity of the diagnosis we serve leads to a heightened need for skilled direct staff needed to provide current research based interventions, following staff to client ratio guidelines while providing quality services to students and clients in our community with the highest needs. We need to be able to train our staff with consistent and ongoing advanced training to provide the appropriate interventions for our clients (see Appendix: 3). This has been difficult under the current financial hardships. At this time all of our employees are on reduced hours and key professionals have not been replaced. The Navajo Nation has limited resources for clients with Autism Spectrum Disorder. SMASE can be the best option for training, intervention and resources for the Nation. We need to expand these services immediately (see Appendix: 4). The Navajo Nation in the Arizona area doesn't have work support for Adults with Disabilities. Most of the Arizona clients are placed in our Day Treatment Program a social and medical support program not a work support program. Otherwise the only other options are in Flagstaff far from their homes. This is the highest growth need for SMASE and our local area. We are in a position to expand these services with startup monies and we can be self sustaining within the year (see Appendix: 5). Many of our buildings are past due for renovation and repair (see Appendix: 6). Since the beginning of SMASE we have been committed to keep the family close to their children, we transport residential clients home regularly. We have very high transport costs due the expanse of the Navajo Nation. (see Appendix: 7)

METHODOLOGY

Briefly describe the approaches, services, and/or ways the problems or needs which will be addressed with the grant.

SMASE will establish a transition program from adolescence to adult hood and integrate it's adults into the workforce, self employment or volunteer situations in the community. SMASE will begin through training and developing staff skill build Autistic Support Classrooms that can support this growing population. SMASE will excel at addressing the educational, medical, housing, and transition needs of the special needs population in the Navajo Nation. Through adaptive curriculum, adaptive classrooms, therapeutic services, nursing, transition services and staff training clients will reach their fullest potential for learning, health, and independence. SMASE will continue to advance the services delivered as technology advances and research provides. Methodology- will be achieved through goals being met as evidenced by data collection, progress reports, teacher/caregiver reports, reports on student/client behaviors and community integration. Evaluation- We will be monitored by the Arizona Department of Education; Department of Developmental Disabilities, Bureau of Indian Education, Office of Diné Standards, Curriculum, & Assessment and Financial Auditors to determine that we have stayed within compliance for our mission and contractual obligations.

To the best of my knowledge and belief, all data in this application are true and correct. The document has been duly authorized by the governing body of the applicant and the applicant will comply with the Navajo Nation terms and conditions if the grant is awarded.


Signature of Authorized Representative

Michelle Spencer
Type Name of Authorized Representative

11/29/15
Date Signed

INTERIM EXECUTIVE DIRECTOR
Title

ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION

Mission Statement:

To promote and provide a coordinated, accessible system of quality services for Navajo children and adults with developmental disabilities including their families.

Philosophy:

In the Navajo (Diné) Culture "Special people" are considered to be the Children of the Holy People who are seen as gifts and sacrifice for the life of able beings. It is essential we maintain the quality of life for all, especially our "Special People" our children..

The SMASE program believes that a person with disabilities is foremost an individual in his/her own right; that he/she can grow and develop throughout his/her life regardless of his/her disability. Each child is assisted to the fullness of this potential so that he/she can live a richer life and participate as completely as possible in his/her family and community. It is also the philosophy of the program to work with a family and not just the child.

How we make a difference.....Here in the middle of the vast Navajo Reservation come to us, most severely disabled of the Navajo youth. "Special people" come to us seeking respect, dignity and security. Our education program needs continued excellent staffing with emphasis on certified teacher in cross-categorical special education endorsements & facilities. Our adult program needs continued excellent staffing & facilities for day treatment and we plan to expand to include community and work programs for adults. Our health care program requires personnel and equipment to succeed, including qualified Nurses, Therapists, Social Workers. Our residential program faces a continuing necessitate for proper housing. All staff need to continue to receive current evidence based training in the best methods of service for our special clients.

Our Individual Client's Shall...

- *be afforded dignity and respect;*
- *have options and opportunities to make choices in all aspects of their lives;*
- *have access to quality education, quality habilitation, training medical care, and other support necessary to advance their personal well being;*
- *have opportunities to participate in Navajo community life; and*
- *have an opportunity for appropriate relationships with family and friends.*

Services shall...

- *be culturally sensitive and appropriate*
- *be efficient and effective*
- *be individualized*
- *be responsive to changing needs and resources*
- *incorporate best practices*
- *promote individual growth*
- *include collaborative planning which accesses a broad array of community resources, and maximizes all fiscal resources*

1. WHO WE ARE

St. Michaels Association for Special Education (SMASE) is a multi-faceted program of services for those with disabilities and their families. Since its inception the goal is to keep Navajo children and adult with special needs within their home boundaries of the Sacred Mountains.

Prior to the founding of SMASE there were minimal to no services for students with mild to significant special educational needs. If a child was identified with a disability they would be sent far away to institutions in Phoenix or other off reservation facilities. Many families chose to keep their children and adult at home with no access to education or support. The primary goals of SMASE was to bring our children home, to provide a free and appropriate education, to support the families to include their children into the traditional family life.

Since the beginning the mission of SMASE was to always be respectful of the Navajo Culture and the premises of the educational program was to teach within the guidelines of Navajo Teachings. A strong emphasis was teaching in both Navajo and English. Many of the traditional life activities were incorporated into the first curriculum at SMASE. We initially taught rug weaving, leather craft, sash-belt weaving, silver smithing and jewelry making. When the school was first started many of the students had mild to moderate needs. As the special education laws were mandated in the United States the BIE and Public Schools started their own services for students with special education, they now accommodate most students with mild to moderate needs. SMASE remains one of the best alternatives for students with moderate to significant needs. Consequently we no longer incorporate Navajo Arts, which need strong intellectual and fine motor abilities. Instead we have become very adept at adapting activities and including all clients with significant needs to participate meaningfully and actively with Navajo Cultural activities. Our rule of thumb is to make sure all can learn actively with appropriate adaptations, simple to complex technology and universally designed lessons.

2. EMPLOYERS WITHIN THE NAVAJO NATION

Once SMASE was established until now, it is one of the largest private employers in the St. Michaels community. It has served families and client throughout the reservation and the four corners region. Since the early days it sought guidance from the best in the field of education. We were blessed to have a dedicated highly trained team of teachers. This allowed a strong template for growth and high standards. In the initial days the professional staff were predominantly primarily non-native volunteers, with the Navajo paraprofessional staff. Within five years the school had a professional staff that was blended Navajo and Non-Native with about fifty-fifty split. Currently there are only three fulltime paid non native staff along with three volunteers who belong are with the Mercy Corp and Americorp system for bringing us professional staff at huge cost saving to our school. It was always the intent to have the SMASE program predominantly run with Navajo staff, along with non-native staff, that would fill positions when qualified Navajo employees were not available. All staff are expected to hold deep respect for traditional life teachings within the Navajo and other Native cultures. Currently, the 96% of the SMASE employees are Navajo or Native.. Because of the uniqueness of this

- program and autonomy for creative methodology we have been able to create an unique and respectful program for our children with special needs within their cultural needs.

Much has happened to benefit children of the Navajo Nation with special needs and disabilities since the St. Michaels Association for Special Education (SMASE) first began in 1970. Today those with disabilities are no longer placed in institutions far from their Navajo Nation, kept in isolation in their homes without support, apart from the community with support only from a singular family member. Probably one of the most significant benefits has been the amount of support available to extended family members in the care of a member with a disability. Individuals with special needs do not need to live in isolation or reach their potential away from their homes and community. The students and adult population of SMASE are visible and actively engaged with their families, in school and community pursuits.

3. THE EDUCATION PROGRAM

SMASE is a private, non-profit organization that provides comprehensive and interdisciplinary service to student age (5-21) youth and adults (age 22+) that resides on or near the Navajo Nation. Consistent with its mission are the qualities of services that are provided at SMASE. They are accessible, coordinated and integrated into the life of Navajo Nation communities. One of the goals of SMASE is to address unmet needs of students and adults with educational, residential and care services that are local and empowering. Services include plans developed around individuals rather than classrooms. Therapies are also provided which support daily activities, educational, rehabilitative and habilitative development of independent living skills and there is a 1:2 ration of students/clients to staff. Many different disabilities and combinations of disabilities are server within programs, which have been designed by professionals and experienced personnel at St. Michaels Association for Special Education. Many of these programs focus on Navajo community life and personal potential.

The Association has been at the forefront of special education services for the past 35+ years. A hallmark of the organization has been its creativity in providing education and services that give students and adults with disabilities the chance to learn, to work, and to grow within their families and Navajo communities. While the goal and application of IDEA is the least restrictive environments; where the inclusion mainstreaming of a student is not possible in their local school the St. Michaels Association for Special Education (SMASE) manages to keep the young people with special needs a part of community and participating in functional academics. At the same time the closed setting of SMASE allows it personnel and programs to fill a void that exist in local special education al services. SMASE serves students from five public schools districts and five Bureau of Indian Education schools. Almost half of the 46 students currently enrolled have some home residency in New Mexico. All 43 adult clients are Arizona residents.

Other differences in the SMASE experience are the model programs and standards that organization and its employees have innovatively implemented. Each listing represents a standard or a model program that has been initiated here at the Association. Standards are set and programs developed with every recipient's potential in mind; their abilities, their challenges and their futures. First as a distinction, is the creativity that is a part of SMASE programs and standards. The standards and programs presently in place include:

- Excellent staff to student ratios
- Consultative Services to outside programs and families
- Therapy Support and Services (PT, OT, Speech)
- Horticulture Therapy
- Special Olympics
- Assistive Technology
- Adaptive Language and Speech Communication
- Art Realization Techniques: Flying Colors Project
- Work Simulation Programs
- 4-H Community Participants and Community Based Instruction
- A Curriculum Library
- Social Services Support
- Medical Support and Skilled Nursing
- Residential and Independent Living Support
- Specialized Transportation
- On-going in-house staff development

4. COMMUNITY INTEGRATION & EVENT PARTICIPATION

Opportunities are made available for student and adult clients to be involved and to participate within local Navajo communities. Due to the distances that many students and clients reside from the St. Michaels Association location, most are involved in the community local to SMASE. Distinct from other schools and support programs, all community outings are linked to the instructional goals of the classrooms and students IEP. Classrooms on a regular basis make community based outings, some educationally related field trips outside of the local community to participate in activities within other Navajo land communities as well as in urban settings. For example outings can include visits to enterprises which conduct agricultural planting and harvesting, to theatrical events, to observe local pageants, museum programs and art exhibitions.

On the campus arts and crafts are produced as a regular part of curriculum, there is 4-H participation, horticulture skills and local fair competitions are sponsored and encouraged. Service learning projects are conducted with demonstrations of domestic skills, dietary planning and to increase knowledge in areas such as: shopping, vending, cost comparisons, and product quality comparisons. Public behaviors and exhibiting courtesies are a part of service learning experiences.

5. IN-HOUSE CURRICULUM MODIFICATION AND DESIGN

Because of the uniqueness of SMASE and the clients we serve, we put forth effort to develop a strong evidence based practices into our SMASE Master Curriculum. Due to the opportunity to work consistently with students with significant disabilities over long course of time, we were able to develop an effective curriculum that incorporates seven areas of instruction:

1. Diné Cultural Curriculum
 - a. Which is reviewed annually by the Office of Diné Standard, Curriculum, & Assessment. Monthly topics are set annually under the age appropriate standards.
 - b. Follows a seasonal rotation of topics within the four ways of thinking: Nitsahakees (the process of thinking); Nahata (the process of planning); Iina (the process of living and participating); Sihasiin (the process of having a sense of balance with self and surroundings)
 - c. Universally Designed Lessons Plans are developed in house to meet individualized learning needs.
2. Language & Literacy Curriculum
 - a. Which is a fully accommodates the Common Core Standards in the areas of Reading, Writing, Listening and Speaking, Viewing and Presenting.
 - b. In house developed and purchased accessible materials are utilized in instruction which use current proven methods of instruction
 - c. Whole Aided Language approach is used in instruction, which includes picture symbols, modified text, American Sign Language signs, oral Navajo, alternative communication devices.
3. Math Curriculum
 - a. Which is a fully accommodates the Common Core Standards and Functional Math Skills in the areas Numbers and Operations, Geometry and Measurement, Money, Time and Data Analysis
 - b. In house developed and purchased accessible materials are utilized in instruction which use current proven methods of instruction
 - c. Math reinforcement of skills is utilized throughout all environments at SMASE and in the community based programs
4. SMASE Healthy Life Styles Curriculum
 - a. Which includes Behavioral/Social Clusters: self concept, self management, social interactions
 - b. And includes Daily Living Clusters: hygiene & grooming, dressing; household management and living skills, nutritious food & meal planning, and leisure time skills
5. SMASE Transition to Community and Workplace Curriculum
 - a. Which includes Vocational/Job Clusters: vocational, pre-employment money management, job expectations, etc
 - b. In the SMASE educational program 20% of our educational hours are within the actual community to apply these transitional skills.
6. SMASE Science Curriculum
 - a. Which meets the Arizona and National age appropriate grade guidelines for instructional topics in Science.
 - b. In the areas of American History, World History, Civics and Government, Geography, Economics
 - c. Strong reinforcement of Language & Literacy, Math skills are used within Science units. Navajo Language is encouraged in instruction. When it is possible we will link Navajo Culture instruction to the current science topic.

7. SMASE Social Studies Curriculum

- a. Which meets the Arizona and National age appropriate grade guidelines for instructional topics in Social Studies.
- b. In the areas of the Inquiry Process, History and Nature of Science, Science in Personal and Social Perspectives, Life Science, Physical Science and Earth and Space Science.
- c. Strong reinforcement of Language & Literacy, Math skills are used within Science units. Navajo Language is encouraged in instruction. When it is possible we will link Navajo Culture instruction to the current social studies topic.

We have six instruction education environments (classrooms) striving towards age appropriate curriculum. We provide education for students in seven grade bands: Pre-School (3 – 5 years old) PS - K; Elementary (5 – 9 years old) grades 1 – 3; Intermediate (9 – 12 years old) grades 4 – 6; Middle School (12 – 15 years old) grades 7 – 8; High School (16 – 22 years old) grades 9 – 12; Transition (18 – 22+ years old)

In addition we provide medical, therapeutic, sensory and behavioral interventions throughout the day so our students can achieve the most of their educational day. All our educational materials are modified to meet have been created in-house for use in classrooms and ancillary programs. Many utilize a whole-aide language approach. The intent of the instructional is to utilize adaptive aides which may be needed by students in order to comprehend and communicate. Many of the these materials combine the use of verbal skills with symbols skills and even audio communication devices as needed. Core concepts are repetitively taught using a variety of multi-sensory actions to reinforce the concepts. The aides that are used help teach subjects topics ways that are easily understood, Curriculum is modified to enhance students abilities to comprehend core concepts in whatever way of communication possible.

Curriculum is modified and re-designed to meet not only implementation of Arizona standards for special education, but also the unique needs of the current student population. Classroom teachers and an on-site curriculum laboratory provide much needed resources in an in-house setting.

6. DAY TREATMENT FOR ADULTS

Our Day Treatment for Adults (DTA) program is for special needs clients aged twenty-two and up. Individuals can attend this program to further develop their potential past school age. Here, they will learn daily living skills with special emphasis on personal and household hygiene as each adult begins to assume more responsibility.

Each member of our staff is qualified to work with the clients. They must participate in six different training courses and submit their fingerprints before they can be cleared to interact. Our nursing staff is qualified to distribute any necessary medications and is on call twenty-four hours a day, seven days a week. In case of emergency, there is always transportation available.

7. INTEGRATIVE THERAPY SERVICES

Therapy—occupational, physical, communication, and speech pathology—is incorporated into every aspect of SMASE care. Therapists work to meet the needs of each individual student and daily therapy is incorporated as part of the individual's education. There is a special emphasis on enhancing communication skills, improving motor skills, sensory integration regulation, assistive technology, adaptive aides and methodologies for successful educational, work and community life.

This department also provides contracted therapy services to the local Early Intervention Programs: Growing In Beauty and through the Department of Developmental Disabilities. Therapy services have also been continually provided to the Residential, Day Treatment for Adults.

Subprograms in the therapy department include consultation and therapeutic participation to the agriculture and horticulture programs, art, Navajo Culture, service learning groups, work simulation, nutrition education, consumer instruction, specialized transportation, and family support services and Special Olympics training.

8. SKILLED NURSING AND SOCIAL SERVICES

Distinct from other private schools on Navajo lands, dedicated skilled nursing is available at SMASE for the population served. Some students and clients have chronic health conditions that require consistent monitoring and case management. Having a dedicated nursing staff makes a difference in the quality of care provided and the response time given to requests for health services. There is also support received from pediatric clinicians. The nursing staff at SMASE receive consultation and updates on fragile and non-ambulatory students that I shared with direct staff. For others, the benefit of having nursing on-site is a reduction in agitation and anxious behaviors when clinical observation is required. Students and adult clients are seen at SMASE, in comfortable setting for procedures that include blood draws, immunization and physical assessments. Breathing treatments and GYN exams are possible in quiet and familiar setting conducted by staff that know students and clients throughout the year.

Medication schedules are monitored and dispensed to staff and SMASE families by the skilled nursing staff. Explanations and reinforcement for delivery of physicians' orders are provided to families and to direct staff as needed, often in the Navajo language. Staff that work with students and adults who need medication on-going engage in periodic consultations with nursing staff to update themselves on medication side effects and nutrition.

As students and adults with disabilities are referred to the St. Michaels Association, a staff Social Worker coordinated the referral and admissions process. Parents and family members' have an on-going relationship with the SMASE social worker. They are assisted, to the extent possible with completing paperwork and maneuvering available support agencies. The family, extended members and community of residence become known to the Social Worker, along with any

dynamics that might be present and need to be recognized. If there are issues regarding guardianship, extended family member's involvement in students' care or parental rights, the SMASE Social Worker is involved. And while an association of parents and family member is currently not in place at the Association, the Social Worker and Family Service Coordinator works directly with families, any training needs in student or clients' care and often make visits to their community of residence. They become allies to the families, helping with the process in receiving social security support, planning for student participation in outing, and with regard for the student/client's overall well-being.

9. STAFF TRAINING & DEVELOPMENT

On-going development of qualified and capable human resources has always been a priority for the St. Michaels Association for Special Education. For many years, the number of Navajo special education professional across Navajo lands has been limited. It has only been within the past decade that the number of Navajo special education teachers, therapist, nurses and direct care professionals has increased to the extent that recruitment of available human resources are competitive with public school districts and adult care service organization on Navajo land. As much the SMASE Board of Directors has actively supported and made available incentives for staff to continue their education. At the professional level, for teaching assistants, and assistants that need technical mastery; the value of education is paramount.

The numbers of Navajo staff with specialized skills, higher education and certification is high at the Association. Within the School, great efforts are made to recruit Navajo professional. There are advantages in working with special needs of students at SMASE. There are also advantages in working with other professional at dedicated to the same. Considerable collaboration and on-going consultation occurs among education staff and service providers at SMASE. Professional and para professional staff are provided opportunities to develop themselves and their capabilities. Working together, staff attempt to resolve challenges as they arise in students and in care of adults.

Despite the distance between what is needed and what is available, the Association has a long standing commitment to education and on-going training of its staff. One of the most valuable resources to the organization is its human resources.

In addition to opportunities for continued education, many in-service hours are provided to staff on campus in group setting and through available technology to improve their skills as direct care and as personal support professionals.

10. BOARD OF DIRECTORS

The Board of Directors governs the policy making directions and priorities of the St. Michaels Association for Special Education. Parents of past and present students or clients, and individual with expertise and high degree of interest in the developmentally disabled populations of Navajo lands serve as members of the board. The future of the organization, its degree of applicability

and its rich past are forefront in accountability reflect the responsibilities which members of the Board assume on its behalf of the Association.

Board members dedicate themselves to the mission they are entrusted with. They seek resource, information and expertise locally and from across the country to provide input that will grow SMASE in such a way that enriches the lives of every individual served as an infant, an adult or as a student by the organization. The partnership of members of the Board towards SMASE growth are investments in the Navajo Nation's future.

ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION

Budget Difficulties

St. Michael's Association for Special Education Inc. (SMASE) is a private non profit agency providing special education services to Dine' children and adults. During our more than 40 years of service we have operated with fiscal balance. SMASE has never approached the Navajo Nation for financial support.

Unfortunately in the past two years SMASE has encountered financial difficulties that threaten the extent and quality of our services. It is important that we stabilize this situation and continue to provide the high need quality services to the disabled population and their families on the Navajo Nation.

A combination of events has led SMASE to the financial difficulties we now face. Operating expenses continue rise, especially in critical areas of medical services, educational support, housing, transportation and utilities. The campus infrastructure (buildings and roads) are aging and in need of repair and renovation. Revenue has been impacted by reductions in funding to our contracts with Bureau of Indian Education (BIE) schools and Arizona public schools. This has reduced our rates for services.

SMASE has been further impacted by untimely delays in the receipt of funding by our contracts. Changes in BIE contracts in 2012 led to months of delays in payments for services. A similar delay was experienced in 2014 with Navajo Division of Social Services.

These difficulties with funding have created great consequences with negative impact on the SMASE program. The reductions in revenue have led to recruitment deficits with many direct service professional and para-professional positions. Teachers and therapy positions, critical to our services have been significantly impacted. Recruitment of paraprofessional positions have been restricted with resulting overtime expenses for existing staff. Materials and equipment, vital to our clients have been reduced. Perhaps the most difficult reduction has been cuts to staff working hours.

It must be noted that our services have also been impacted severely by the lack of funding to repair infrastructure and equipment. Campus buildings are in due need of repair along with roads and utility lines. SMASE vehicles are in critical need of repair and replacement. Average mileage for our vehicles is above 300,000.

Many budget adjustments have been made to accommodate our shortfalls in revenue. The sacrifices by our staff and in our services are allowing us to maintain operation. We cannot however maintain an acceptable level of quality in providing for the significant needs of this disabled population. In our plans for recovery is a new two year budget, the hiring of a new business and operations officer and the commitment to get a more competitive rate. With our current efforts, our plans for recovery and your financial support SMASE can continue to serve those with the greatest need.

ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION

Funding Needs to Increase Professional & Para-Professional Development

St. Michaels Association for Special Education has always recognized the need for specific up to date training for the paraprofessional and professional staff to bring the best modalities of treatment, education and interventions to our clients and students with moderate to significant disabilities. We provide services to clients with varying common and some rare disabilities:

Intellectual Disabilities: Mild, Moderate, and Significant Levels of Mental Retardation; Learning Disabilities (LD)

Neurodevelopmental Disabilities: Severe to Mild Cerebral Palsy-All Types; Autism Spectrum Disorders; Phenylketonuria (PKU);

Neurological Disabilities: Seizure Disorders; Tourette Syndrome; Childhood Traumatic Brain Injuries; Fetal Alcohol Syndrome (FAS) and Fetal Alcohol Effect (FAE); Post Meningitis Disorders;

Genetic Disorders: CHARGE Syndrome; Navajo Neuropathy; Fragile X Syndrome; Williams Syndrome; Muscular Dystrophy

Neurobehavioral Disorders: Attention-Deficit Disorder (ADD); Attention-Deficit Hyperactivity Disorder (ADHA);

Neural Tube Defects: Spina Bifida; Anencephaly; Microcephaly; Macrocephaly

Communication Disorders: Apraxia, Articulation Deficits; Language Processing Disorder; Alternative Communication, Hearing Impairment, Central Auditory Processing Disorder (CAPD); Expressive Language Disorder;

Chromosomal Disorders: Down Syndrome; Prader-Willi Syndrome; Neurofibromatosis Type 1

Dual Diagnosis's with overlays in: Bi-Polar, Depression, Schizophrenia, and Anxiety Disorders, Oppositional Defiance; Environment Neglect and Abuse; Respiratory Disease; Diabetes; Non-Oral feeding; Dysphasia; Visual Impairments;

In our typical educational schedule we have 6 professional development days, and we try to set aside Friday afternoons for programmatic planning and development. Unfortunately with the severe budget restraints we have coped with in the past five years we have reduced staff working hours, increased workloads for staff and had to suspend some of the programmatic service that we have built our quality reputation on.

We do not currently have enough work hours allotted to keep up with our training needs. Along with this training plan we need to bring all our staff back fulltime with support for off work time training support.

St. Michaels Association for Special Education has been at the forefront of identifying the best methods of educational intervention for the unique students we serve. To have the staff well versed in these methodologies requires long term and consistent training beyond just the requirements of the Department of Developmental Disabilities, Arizona Department of Education, Bureau of Indian Education, and the Department of Diné Education.

As the populations of the students and clients we serve have become increasing complex we ask the direct care staff and the professional staff to continuously increase their skills and techniques. Similar programs in the State of Arizona provide professional development monies and support. SMASE has not been able to provide this cost due to our lessening revenues. We need to provide training with pay support to staff who are motivated to attend approved trainings and educational after work hours. We have areas of targeted skills that need to be developed.

We have a variety of approaches that we have found useful for training and for direct application of skills in the workplace. We would like to provide on-line educational opportunities, in-service trainings, peer-to-peer trainings, professional conferences and expert consultants in varying topics.

We need to be able to have the majority of all direct staff trained in the many of the following and other areas (this list is ongoing):

- Individual Diagnosis: Expectations and Interventions

- Navajo Language and Culture Standards & Interventions

- Universally Designed Navajo Culture Activities

- Task Analysis of Avocational and Vocational Tasks

- How to Create A Single Switch Cottage Industry

- Whole Aided Language Approach

- Emergent Literacy Education (Early Childhood through Adult Life)

- Integrating Therapeutic Activities all Environments

- Position and Handling for Clients with Neurological Disorders

- Appropriate Use of Adaptive Equipment

- Current Math, Literacy, Social Studies & Science Methodologies for Clients with Significant Disabilities

- Age Appropriate, Meaningful and Functional

- Scaffolding for Success

- When to Use Compensation Education vs. Developmental Approaches

Structured Teaching Techniques

Behavioral Interventions and Data Collection

Rights and Responsibilities for Clients with Special Needs

Crisis Interventions

First Aid, CPR

Nutrition in Special Needs Populations

Sensory Integration Techniques

Job Coaching

Symbol Based Materials Design

Software Training for Basic, Intermediate & Advance Boardmaker Plus

Single Switch Software and Scanning Techniques

Don Johnson Start to Finish Series, MeVille to WeVille, Edmark, Unique Learning Systems, etc

iOS Systems in Special Education

Assistive Technology Use; Positioning and Design

Alternative Interfaces for Computer Access

Augmentative Communication

Communication Boards: Low Tech & High Tech

Whole Aided Language Approach

Development and Use of Adapted Books and Literacy

ASL Signs for Communication for Clients with Special Needs (Level 1, 2, 3)

Autism Spectrum Disorders Sequence of Trainings (see Appendix: 4)

Adaptive Feeding Basics

Transferring, Lifting, and Wheelchairs

Chest Percussion, Nebulizers, and Suctioning for Respiratory Issues

Medication Dispensing and Precautions

These training needs are basic but not absolute. This is an ongoing area of development as our fields as technology advances and research provides. SMASE strives to keep up with the research-based and best practice methods.

ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION

Funding Needs to Increase Services for Autism Services

It is the position of St. Michaels Association for Special Education to request the needed funds to continue to provide learning for the Navajo child with Autism.

St. Michaels Association for Special Education has identified the need to embrace the teaching and support of the Navajo autistic child. Autism spectrum disorder (ASD) is a neurodevelopment disorder characterized by deficits in social communication and social interactions and the presence of restrictive, repetitive behaviors. Social communication deficits include impairments in aspects of joint attention and social reciprocity, as well as challenges in the use of verbal and nonverbal communicative behavior for social interaction. Restricted, repetitive behaviors, interests, or activities are manifested by stereotyped, repetitive speech, motor movements, or use of objects, inflexible adherence to routines; restricted interests, and hyper-and/or hypo-sensitivity to sensory input.

Autism is only one of the many developmental disabilities supported by St. Michaels Association for Special Education. However, as indicated by the Center for Disease Control and Prevention (CDC) on March 27th, 2014 the prevalence of Autism in the United States continues to increase. The surveillance study identified 1 out of 68 children (1 in 42 boys and 1 in 189 girls) as having Autism spectrum disorder. Not surprisingly, the enrollment of autistic children has increased at St. Michaels Association for Special Education. Autism Speaks (a national advocacy and research focused organization) goal is to change the future for all who struggle with an Autism spectrum disorder. Autism Speaks has worked with public policy makers to increase the awareness of Autism and continues to provide funding for landmark studies. One particular landmark study provides crucial information for public policy and service planning for individuals who have Autism. The study indicates the cost over the lifespan to the individual, family and society for those with Autism. Published in the JAMA Pediatrics Journal Aug. 2014, Vol. 168, No. 8 an individual with Autism without an intellectual disability over his or her lifespan costs 1.4 million dollars to support. An individual with Autism with an intellectual disability increases to a cost of 2.4 million dollars over his or her lifespan. Based on these numbers, the yearly cost to the United States is an estimated 236 billion dollars a year. There must be every effort made to support the lives of Navajo children with Autism through educational services to help reduce the lifespan costs to themselves, their families, and communities.

St. Michaels Association for Special Education clearly understands the following: THE NEED FOR QUALITY INTERVENTION

1. Every Navajo child with Autism must be given an education as early as possible to reduce the lifespan costs and receive this education within the natural environment of the Navajo Culture.
2. All staff must receive the training necessary to provide for the intensive education and therapy required in the early years of an individual with Autism, as well as training to be versed at working with older students with Autism.

3. All Navajo families must receive support and training to continue the therapy and education at home during the times the Navajo student with Autism is not in school.
4. Continual reassessment of needed communication such as augmentative devices/ and sensory equipment must be made to address the younger as well as the older Navajo students with Autism.

By reducing the severity of Autism through access to “quality intervention” the primary goal at St. Michaels Association for Special Education a Navajo child with Autism can improve their functioning thus reducing his or her lifetime costs. Dr. Mandell directs the Center for Mental Health Policy and Services Research at the University of Pennsylvania and he states “my hope is that the results of this study published in JAMA Pediatrics will show that the cost of caring for individuals with Autism may be less than the cost of not properly caring for them.”

According to the National Standards Report (2009) from the National Autism Center the following are established treatments (where interventions have produced beneficial effects) for persons with Autism Spectrum Disorder;

Antecedent Strategies

Behavioral Package

Comprehensive Behavioral Treatment for Young Children

Joint Attention Intervention

Modeling

Naturalistic Teaching Strategies*

Peer Training Package

Pivotal Response Treatment

Schedules

Self-management

Story-based Intervention Package*

The above treatments/interventions marked with an * indicate areas by which the Navajo Culture has a great influence. St. Michaels Association for Special Education continues to service children with Autism keeping in mind the traditions of the Navajo people.

The most challenging area of concern with an individual who has Autism is often the behavioral challenges exhibited during the learning process. Several model programs throughout the country exist, however St. Michaels Association for Special Education is unique because of its desire to promote the values of the Navajo Culture. Positive Behavioral Supports aligned with the cultural values provide Navajo students with Autism the support to participate in their communities. Through identification of the

function of behavior, positive behavioral supports are provided to help shape behavior. Students removed from their cultural norms-especially Autistic students tend to be unable to adjust to the unique expectations of their culture. St. Michaels Association for Special Education does provide the environment to maintain the cultural traditions of the Navajo.

TEAMING

As challenging behaviors appear with an Autistic child all efforts are made to understand why the behavior is occurring. All staff working with the identified student, participate in forming a function statement or hypothesis for the behavior, and strategies are put in place to determine how accurate the hypothesis may or may not be. The two most important qualities to secure a positive behavioral change are staff consistency and staff data. Training with staff is continual and a position of "behavioral team developer" is often necessary. This position integrates all the information and supports the teacher and para-professional working directly with the behaviorally challenged student. The Director of Behavioral Programming monitors all programs running interventions with behaviors addressing compliance issues as well as human rights issues. As the St. Michaels Association for Special Education continues to increase the enrollment with the most behaviorally challenged students staff increases will occur.

Such positions include- Director of Behavioral Programming, Behavioral Team Developer, Direct Staff Assigned one to one, and of course Instructor/ teacher (not to exceed 4 students)

Funds provided by the grant will provide staff, training, and equipment in the area of communication and sensory needs to continue to educate the Navajo child with Autism integrating the Navajo Culture in all areas of their lives.

ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION

Funding Needs to Bridge Adolescent Through Adult Life Transition Services

St. Michaels Association for Special Education (SMASE), located in St. Michaels/Window Rock, Arizona has provided education, therapeutic, medical, Day Treatment for Adult services, and residential services to the population with special needs for over forty years. Our mission is to ensure option, opportunities to make choices in all aspects of life. School to Adult Transition happens at SMASE in ways that assists students/clients in real-life situations within their homes and in their communities which provides lifelong method that is needed to sustain the individual throughout their adult life.

The students/clients encounter many choices following graduation; they can continue to develop skills and participate in the Day Treatment for Adults program at SMASE or at alternative adult service agencies. There is also the opportunity to become active and functional adults who possess skills that contribute to their home environment, their home lives, and their family businesses.

In the Window Rock and surrounding communities, there's no job support program for adults with moderate to significant disabilities on the reservation. The Day Treatment for Adults program at SMASE is not yet a job program. Rather, it facilitates social health and basic skills development program. There is an obvious, and essential need to have employment support program in the community for the Diné adult and adolescent clients in our community.

The SMASE Education program does have an affirmative transition-to-community program that provides a template to clarify each developing program for each students/clients through adulthood.

The structure and intent of the SMASE Animal, Dine Culture and Horticulture programs have changed. The majority of the current students are functioning at a lower level with ambulatory challenges. This creates an additional challenge to the transition of students who follow these activities after graduation. SMASE vocational programs have adapted to meet the needs of the current student and adult populations with moderate to significant needs.

The current economic conditions and unemployment on the Navajo Nation, impact our students'/clients' life choices also require school to adult transitions to be as successful as possible. For this reason, the current transition services need to be enhancement. Thus, the goal is to develop and improve the existing transition services for adults.

NEEDS STATEMENT

While Transition from School to Adult Life is established as a process for all students/clients, the nature and extent of Transition Services—with input from teachers,

occupational therapists, physical therapists, speech therapists, and others—has required a diverse and improved approach specified for each students/clients. Most of the SMASE population is classified as having moderate to significantly disability with physical challenges. The students'/clients' master's of extensive functional and communication skills are required. This project proposed would improve existing Transition service strategies to include essential community services.

The logistics and progression of student/client Transition to Adult Life is provided at SMASE and the community. Agreements with community resources, as well as developing relationships with new and potential employers need's to be acquired to implement and sustain the Transition process for students/clients as they mature into adulthood. SMASE has approximately thirty students with Transition (ITP) Plans in place, for this reason we need continues support and significant resources from the Navajo Nation and local organizations to improve these services. Currently, the Multidiscipline Team recommends and constructs transition to adulthood with the involvement of student/client and their families.

Students/clients may have learned valuable skills for independent life, community, and work skills, but don't have appropriate tools and resources to maintain these skills when Transition to adult lives. A vital part of this program will improve by providing materials, strategy plans, resources, and training to area agencies to address this deficit.

METHODOLOGY AND PROJECT DESIGN

A collaborate School to Adult Life Transition program for SMASE will be implemented utilizing community, real-life experience and improvements of Transition process to become more effective for students/clients as they become adults. Local community agencies will be enlisted to become a part of the SMASE transition teams.

A. Development of a Meaningful Transition Program for All Students/Clients with Disabilities

One of the major visions with Transition program within the SMASE Education program is student/client transiting, as young adults, to have paid employment. We will approach this issue using a multi-faceted process. Once a student is in the secondary program (high school) at SMASE, a immense portion of their education component plan will be focusing on adult transition that suits the best level of the individual entering the work-force. This grant will help us focus on a goal of active participation in the SMASE education program this will creates work opportunities to accommodate all of the students/clients. This, however, does not happen in our Day Treatment for Adult program, which is why we would like to expand the School to Adult Life Transition program to reach all of the students/clients.

The Education Program of SMASE provides a functional academic program for students/clients with a wide range of disabilities. These disabilities include but are not limited to speech language impairments, orthopedic limitations, and cognitive impairments. SMASE creates work opportunities to accommodate all of the

students/clients to meet their needs and abilities. Through the approval of the Arizona Department of Education, the specific disability categories are: all levels of mental retardation, orthopedic impairment, health impairment, speech language impairment, autism, hearing impairment, vision impairment, multiple disabilities, and severe sensory impairment. Services and instruction at SMASE are given based on the severity of the students'/clients' disabilities. 10% of the SMASE population is mildly disabled, 37% is moderately disabled, and 53% is severely disabled.

Our school specializes in educating students/clients who are unable to receive their education in a regular public school. We need highly qualified staff to meet the needs of the students/clients. Our departments—Therapy, Nursing, Transportation, Food Service, Social Services, Ancillary, and Residential—all work together to ensure the best possible educational opportunities for our students/clients. These are the same people who will work on the transition plan that includes planning the students'/clients' transition goals and helping the students/clients to achieve them. The goals are student-driven to make the transition suitable for each individual student.

B. How Transition is Addressed at SMASE

When students/clients are enrolled at SMASE at an early age, there is a focus placed on the functionality of skill development toward independence and/or active participation in their own daily lives. We strive for maximum student participation. For students/clients with significant disabilities, we utilize creative sensory-motor techniques and assistive technology. We take special care not to walk a student/client through a task, but to fully participate in the task. In the early education years, we begin to develop skills that will allow the students/clients to be more successful in the secondary years where transition into adult life is emphasized.

Transition is a key component that the curriculum utilizes. SMASE has a comprehensive Master Curriculum that incorporates the educational standards of Arizona as adopted by the Bureau of Indian Education and the Navajo Nation Cultural Education Standards for the special education of the students of SMASE. There are currently six sections to the SMASE Master Curriculum: Diné Culture, Language and Literacy, Functional Math, Healthy Lifestyles, Transition to Community and Workplace, and Science.

The Department of Diné Education, the Bureau of Indian Education, and the Arizona State Department of Education reviewed the Master Curriculum. It is a multi-faceted curriculum that meets the Common Core standards, Diné Culture and Curriculum standards, and Transitional Life Skills. The SMASE Master Curriculum has been developed using the best practices and most current research in special education. It is a fully integrated approach utilizing teachers, therapists, medical professional, and paraprofessionals to implement it.

Education at SMASE incorporates assistive technology and augmentative communication as needed in all educational and vocational activities. All of the sections of the SMASE Master Curriculum aim to influence the success of adult life. The Healthy Lifestyles and

Transition to Community and Workplace sections address the most pertinent skill clusters.

The SMASE Education program begins with a three-tiered transition format. Areas of vocational skills are developed for each client based on their individual strengths and areas of skill development.

Formal Transition services begin at age fourteen. A multi-disciplinary Transition Plan is developed with the student/client, family, teachers, and therapy staff. The Transition Plan is renewed annually for students/clients ages fourteen to twenty-two. It is adapted and developed with a multi-sensory team including, at the request and approval of the student's families, outside support agencies. These agencies may include but are not limited to the Department of Developmental Disabilities, DES, IHS, and the Tribal Social Workers.

The Transition Plan incorporates the most recent assessment results; student strengths; student preferences and interests; post-secondary goals in the areas of Training/Education, Employment, and Independent Living Skills; and inter-agency collaboration strategies to meet post-secondary goals in the areas of instruction, community experiences, related services, employment, post-school adult living, and daily life skills. There is also a graduation plan developed that includes courses of study for the secondary years and an explanation of how the courses target the adult post-secondary goals.

C. Appropriate and Meaningful Adult Transition Assessments

There are a limited amount of tests that can be used to assess the students/clients for transitioning into adult life. These tests use a comprehensive evaluation to gauge the function of the student in a workplace and assess the student/client for adult life.

We test using the NEXT Transition Skills system that include Workplace Skills and Attitude Inventory, Responsibility Inventory, Technology Skills Inventory, Planning for Success Inventory, and Basic Academic Skills. There are separate NEXT tests for mild, moderate, and severe disabilities. We also test using the Unique Learning Systems Vocational Profile and the Attainment Life Skills Task Analysis Checklist. The Attainment Life Skills Task Analysis Checklist includes self-care, shopping, domestic skills, meal planning and preparation, personal healthcare, and time management.

D. Implementing the Comprehensive Goals in Integrated Instruction

SMASE recognizes the need for a spectrum of services that will allow our students/clients to work at their personal best. We also believe that a student/client has the right to choose their preferences in employment. We are working to develop a variety of work settings for students/clients to gain work skills and experience. Each setting will have an intake process using an appropriate type of application, interview, hiring job description, check in and check out time, work performance evaluations, and

reimbursement for work. The ultimate goal for this program is for all students/clients from age sixteen and up to be involved in a work activity program.

Levels of Reimbursement

Level 1: There is a token system at SMASE in which the students/clients have the opportunity to earn Free Store Bucks. This is a form of imitation money that is used in a thrift-type store at SMASE. Students/clients who have work-simulation employment earn \$5.00 per hour in Free Store Bucks.

Level 2: Student/clientss may participate in a stipend-earning program. Stipends can vary depending on what task the student performs.

Level 3: Students/clients may develop skills in making signature products that they then sell. They will reinvest 50% of the sales to reimburse their materials and equipment.

Level 4: Students/clients may earn an hourly wage for jobs in the employment force.

The students/clients have varying levels of literacy, so the job coaches can accommodate the needs of each student through text adaptation. Most students/clients achieve picture literacy through Picture Communication Symbols. We modify all instructions using the five- leveled SMASE Core Reading Program guidelines, which uses a Whole-Aided Language approach. This approach makes language visible using a multi-sensory approach, Picture Communication Symbols, and auditory reinforcement. All of the tools for work need to be adapted in order for the student's/client's independence to be increased. All of the workstations will provide an account of work time, work instructions with Picture Communications Symbols text, ongoing assessment of skills, and assistive technology and augmentative communication as needed.

Many of the students/clients require assistive technology in order to actively participate in their work. For example, a single switch interface can be used for a student/client to vacuum with a partner. Activating the switch will turn on the vacuum. If the switch-user is not actively participating in the job, the work will stop. This is an example of one of many adaptations that allow all of our students/clients to work. Some of our students/clients can also use computers, touch-screen devices, alternative keyboards, adapted mice, and other devices. Money is managed on a daily basis using Attainment adapted learning tools with a focus on compensation techniques. Students/clients can be taught how to use their money in a functional way without having the cognitive ability to understand cash and coin equivalents.

E. Expansion of Job and Higher Level Opportunities for Students/Clients

This is a nation-wide mandate for access to life-long learning as a key component in Adult Transition Services for those with disabilities. This is a key weakness with the spectrum of services offered on the Navajo Nation. Life-long learning goes beyond basic life skills. The SMASE Education program has the best research-based materials to train

staff to provide these services in the adult programs for clients throughout the spectrum of mild to severe disabilities.

We would like to offer joint-prototype courses for adults and adolescents that are key in the life-long learning opportunities. These would include course choices for literacy, writing, career preparation, home economics, and childcare development. The students/clients would be able to choose what courses to take. The courses would have a modified entry-level college atmosphere. In the future, we hope to see Diné College and Navajo Technical University expand their programs as to include educational opportunities for those with mild to moderate disabilities. Perhaps SASE could be a resource on how to make this viable and meaningful.

F. Development of On-The-Job Training to Paid Employment Sequence

These are the type of work placements and training opportunities we are planning to develop at SMASE. Some have already been initiated. With additional funding, we will be able to improve the current programs as well as develop new programs. From the development of these state-of-the-art intervention techniques, SMASE will be able to be a resource for all service providers on the Navajo Nation.

1. Classroom-Based Work Simulation

Each classroom has a “work or community” service job, which is the responsibility of the students/clients. The students/clients learn to work on on-task behavior, quality of work, cooperation, and teamwork. Some of these jobs include:

- Campus Recycling Center: Students/clients collect, sort, and recycle cardboard and aluminum cans on campus. Once a week, all the materials are brought to the recycling center in Gallup, NM. At times, there is reimbursement for the recycling, which is shared by the students/clients.
- Newspaper Delivery: Students/clients collate and distribute weekly *News-2-You* newspaper.
- Campus Cleanup: Students/clients oversee and maintain campus grounds.
- Hallway Cleanup: Students/clients maintain the common hallways by sweeping and mopping.
- Maintaining the Adapted Kitchen: Students/clients maintain the shared teaching kitchen on campus, manage the inventory of kitchen tools, staples, and appliances.

Types of Student Reimbursement and Earnings:

- Level 1: Free Store Bucks
- Stipends from the recycling money

2. Horticulture

The Horticulture program utilizes a greenhouse and campus garden for its activities. The program focuses on sustainable farming with an emphasis on native foods. Nutrition education and therapeutic activities are incorporated in the lessons. One part of the program involves growing small amounts of native crops using a variety of methods—traditional and contemporary—to ensure success in a windy and dry environment. Growing, caring for, and harvesting these foods have allowed the students/clients to make a stronger connection between what is grown in the garden and the food they eat every day. This has increased the knowledge students/clients about horticulture as well as increased their independence. This will help with their participation in the farmer's market industry and the skills they learn can be utilized after they graduate from the education program.

Types of Reimbursement and Earnings

- Free Store Bucks
- Money from sales

3. Animal Agriculture

The Sheep is Life program is being adapted for students/clients. This program is intended to help teach the students/clients to care for, raise, and eventually sell sheep. This program allows the students to groom and feed the sheep, as well as make sure the sheep are updated on any vaccinations. There is also a therapy component to this program. The sheep are stimulating to those who have sensory impairments, allowing the students/clients to experience a variety of textures.

Types of Student Reimbursement and Earnings

- Free Store Bucks

4. Native Arts

Native Arts and Crafts is a program driven by the Native American culture. The students/clients work in groups or directly with the instructor. The activities include Navajo songs, weaving, beading, and traditional seasonal games. The instructor speaks to the students/clients in Navajo. If needed, the instructor will use communication devices to encourage full participation. These types of activities keep the students/clients engaged, enthusiastic, and knowledgeable about their culture. These values and skills will be carried with them throughout their life.

Types of Student Reimbursement and Earnings

- Free Store Bucks
- Money from sales

5. Service Learning Program

Once a week, students/clients are placed in service learning groups. The majority of these groups provide volunteer service by working in small groups with peers outside of their classroom and with a variety of different instructors. It is a way to bridge work or training groups in the community. The focus is on skill development, peer-to-peer interaction skills, positive community relationships, post-secondary options, and career opportunities. Services performed include:

- Vending
- Church Cleaning
- Working an Arizona Nutrition booth
- Creating an Arizona Nutrition bulletin board
- Senior Center Visits

Type of Student Reimbursement and Earnings

- Free Store Bucks

6. Switch-based and Regular Cottage Industries for Self-Employment

Typically students/clients who need a switch to access their environment develop a unique product that they create with a non-physically disabled partner. They may use a switch to mix, blend, paint, staple, drill, screw, saw, pour, or sew. Their participation is limited only to their own imaginations. Each student is given trials in different types of mediums and then, depending on their choice, we will finalize their product. Each product is developed around each individual's strengths and therapeutic needs. Once a product is developed for one student/client, we do not replicate it for another student/client. Each product is showcased with the student's/client's name and "brand." These products are sold by commission or through the school-vending program.

Types of products that have been developed include:

- Bath salts
- Bird houses
- Navajo traditional skirts
- Navajo velveteen shirts
- Native-themed throw pillows
- Neck warmers
- Small weaving looms
- Dog biscuits

Types of Student Reimbursement and Earnings

- Money from sales

7. Student-Run Publishing and Printing House to be developed

The purpose of this program is to provide the students/clients with the opportunity to gain skills in printing and publishing. The students/clients will create catalogues with SALASE student-made products to be sold. These catalogues will

include order forms, which will be managed by the students. They will also be in charge of creating the fact sheets, cards, and calendars. The students/clients will distribute the information to IDEA-eligible youth with disabilities, parents, teachers, and other community members.

Types of Student Reimbursement and Earnings

- Money from Sales

8. Free Store

This is a current program that we hope to develop into a local thrift store. Currently, the Free Store has been a weekly therapy work simulation program. It is used to teach the students/clients money skills and appropriate job behaviors. Donated items are displayed in a store setting in the Independent Living Hogan. Students apply for jobs, fill out applications with assistance, and are interviewed. They work in the store while other students browse and make purchase. They can apply and train for a variety of jobs, including:

- Cashier
- Stocker
- Store greeter
- Security
- Window dressers
- Sorters and stockers
- Inventory

This will be run with a dual purpose: as a Free Store, and also as a training program to be employed in the future thrift store.

Types of Student Reimbursement and Earnings

- Free Store Bucks
- Stipends from profit sharing

9. AzNN Nutrition Educators

SMASE has a partnership with the Arizona Nutrition Network (AzNN). One component involves our clients providing nutritional education to the community.

These types of jobs include:

- Creating AzNN bulletin boards
- Nutrition booths at local grocery stores and fairs
- Nutrition education material packaging and delivery
- Food demonstrations
- "Bobby B. Reads Well" program

Types of Student Reimbursement and Earnings

- Stipends from AzNN
- Hourly wages

10. Flying Colors Art Program

The Flying Colors/A.R.T. (Art Realization Technologies) program enables people with physical disabilities to create art through acrylic painting on canvas. The process utilizes an able-bodied person to act as a tracker—taking direction from the student/client to create whatever painting the student/client has on their mind. The student/client uses a laser pointer attached to a headband, eye-pointing, or responds to yes/no questions to tell the tracker their intent with regards to the canvas size, color choices, painting tools, and painting techniques. The process is powerful. It offers a self-expression outlet for the student/client to express how they are feeling. Art is often displayed and sold at the student's/client's discretion.

Types of Reimbursement and Earnings

- Money from sales

11. Regular Paid Employment

These student/client employees can earn hourly wages and receive on-the-job training under the supervision of a job coach. The job coach will guide the student/client on what tools the student/client needs to utilize to successfully and independently perform the job. The job coach will be used based on the individual's needs. The levels are:

- a. Less than five hours a week: paid employment with a consistent job coach
- b. Six to nineteen hours a week: paid part-time employment with a consistent job coach
- c. Six to nineteen hours a week: paid part-time employment with a part-time job coach
- d. Half-time paid employment with a part-time job coach
- e. Half-time paid employment with an off-site job coach for troubleshooting

G. Bridging

1. Bridging to Life-Long Learning

We need to improve the quality of teaching in the Adult Services of the Navajo Nation. Most adult programs do not have the resources to hire qualified special educators. As a result, the materials and teaching methods are outdated and ineffective. We need to bridge, from SMASE education, the best methodologies and topics to allow our clients to enhance the future of community-based learning. This will be the training and funding of staff outside of regular school hours. Courses are not available for our staff at local colleges, due to the highly specialized nature of our teaching methods.

2. Bridging to the Community

Our biggest need in the development and improvement of a Transition process is the need for a Job Coaching Program and the need to expand the Flying

Colors A.R.T. program. The Job Coaching program will focus on the students/clients who are ready for paid employment in the community. The **Facilitators** will expand the opportunities for self-employment for our more disabled students/clients. The advanced training the Job Coaches will teach the students/clients will prepare them to truly transition into independent employment. A coordinator of the transition program is needed to work closely with the community in order to develop potential partnership and work opportunities.

3. Bridging Beyond the School Day

Along with the planned expansion of work training, there is also a need to bridge these activities beyond the school day. It is planned to have some of the work programs during afterschool hours. There may also be a need to work on the weekends. We will need the Job Coaches to be flexible.

4. Bridging to Home

There is a need to extend the skills students/clients acquire and to reinforce those skills in the home. We want to be able to provide reinforcement and guidance on how to develop these skills at home. It has been shown skills are better developed in special needs students/clients if they practice them in varying environments. It will be important to have some materials for crossover activities and training. With the money gained from this grant, we will be able to purchase Attainment Curriculums to help in this process.

5. Bridging to Adult Life

There is a need for our students/clients to be able to properly assimilate into the wider adult world. This includes having the proper skills to succeed outside of the educational environment. With the money from this grant, we can assess the materials we need to ensure the success of our students'/clients' futures. These materials include adapted equipment, materials, and methods.

Project Goals, Objectives, and Outcomes

1. To coordinate the improvement of community resources for all students/clients with disabilities on the Navajo Nation.
 - a. To hold an inter-agency workshop on employment and community integration for students/clients with disabilities, including invitations for:
 - i. Students/clients with disabilities and their families
 - ii. Chapter House Representatives
 - iii. Educational agencies: AZ Department of Education, NM Department of Education, Bureau of Indian Education, Navajo Nation Department of Education
 - iv. Direct service providers: teachers, special education, habilitation workers
 - v. Department of Developmental Disabilities

- a. To hire and train two to four new A.R.T. facilitators for ten to twenty clients
 - b. To expand our sales opportunities for the art produced by the artists
- 7. To expand and develop vocation training components in our Horticulture, Agriculture, and Native Arts and Crafts programs
 - a. To extend the hours of the greenhouse and gardening times to the evenings and weekends
 - b. To have one to two students/clients participate in the Master Gardening Class in the community
 - c. Work with community agencies: Sunshine School, National Wildlife Teachers, and 4-H to develop adapted curriculum for the Junior Master Gardening Class
 - d. Have a team of students work on developing skills to run a booth at the Gallup Farmer's Market during the harvest
- 8. To run the in-house self-employed cottage industries and services as a small business
 - a. Students will assist in developing a small business plan for the goods for sale
 - b. Using adapted equipment to develop a catalogue of the items for sale
 - c. Using a modified accounting program to track individual workers' inventory, sales, and reimbursement fees
- 9. To increase the life skills methodologies and adaptations in key areas for clients in adult life
 - a. To develop a modified banking program for the students to self-manage their money using adapted teaching techniques

The Navajo Nation

Listing of Positions and Assignments by Business Units

(NNOMB-BF3)

FY 2015 Proposed Budget

Position Title	Hrly Rate	Hrs	Budget
Teacher	21.63	2080	45,000.00
Teacher	21.63	2080	45,000.00
Therapist	36.06	2080	75,000.00
Therapist Physical	36.06	2080	75,000.00
Job Coach	14.42	2080	30,000.00
Job Coach	14.42	2080	30,000.00
Job Coach	14.42	2080	30,000.00
Job Coach	14.42	2080	30,000.00
Job Coach	14.42	2080	30,000.00
IT Technician	15.00	2080	31,200.00
IT Technician	15.00	2080	31,200.00
Direct Mail Coordinator	20.00	2080	41,600.00
Accounting Technician	15.00	2080	31,200.00
Benefits Administrator	20.00	2080	41,600.00
Total			566,800.00

LISTING OF POSITIONS AND ASSIGNMENTS BY BUSINESS UNITS

Position	2,080.00
ACCOUNTSPAYABLE	32,094.40
ACCOUNTING MANAGER	54,246.40
ACCTS RECEIVABLE TECH	27,185.60
ADMIN ASSISTANT	16,432.00
ADMINISTRATIVE ASSIST	23,795.20
B & O DIRECTOR	55,120.00
BUS ATTENDANT	16,744.00
BUS ATTENDANT	16,432.00
BUS ATTENDANT	16,432.00
BUSCHAP	18,200.00
BUSCHAP	20,800.00
BUSDRIV	22,568.00
BUSDRIV	25,376.00
BUSDRIV	27,560.00
BUSDRIV	20,800.00
BUSDRIV	23,816.00
BUSDRIV	26,000.00
BUSDRIV	30,056.00
DIRECOORDINATOR	54,828.80
DTA SERVICE PROVIDER	17,576.00
DTA SERVICE PROVIDER	16,432.00
DTA SERVICE PROVIDER	17,264.00
DTA SERVICE PROVIDER	22,484.80
DTA SERVICE PROVIDER	17,888.00
DTA SERVICE PROVIDER	17,576.00
DTA SERVICE PROVIDER	17,888.00
DTA SERVICE PROVIDER	17,576.00
DTA SERVICE PROVIDER	17,264.00
DTA SERVICE PROVIDER	17,888.00
DTASUPERVISOR	30,950.40
EXECSECRETARY	35,713.60
FAMILCOORDINATOR	39,353.60
FOODMANAGER	31,449.60
FOODWORKER	18,512.00
HORTICINSTRUCTOR	21,070.40
HR / BENEFITS MANAGE	43,888.00
LICENPRACTICER	36,982.40
MACRINSTRUCTOR	29,910.40
MAINTWORKER	26,312.00
NURSE	61,006.40
NURSEDRI	22,380.80
OCCUPATIONAL THERAPI	61,006.40

LISTING OF POSITIONS AND ASSIGNMENTS BY BUSINESS UNITS

Position	2,080.00
OCCUPATIONAL THERAPI	64,272.00
OFFICE SUPPORT PERSON	21,008.00
OTPTTECH	26,624.00
OTPTTECH	28,371.20
OTPTTECH	25,417.60
PARA EDUCATOR	18,616.00
PARA EDUCATOR	16,432.00
PARA EDUCATOR	18,553.60
PARA EDUCATOR	20,196.80
PARA EDUCATOR	27,289.60
PARA EDUCATOR	19,635.20
PARA EDUCATOR	19,635.20
PARA EDUCATOR	20,945.60
PARA EDUCATOR	20,737.60
PARA EDUCATOR	26,748.80
PARA EDUCATOR	21,611.20
PARA EDUCATOR	20,196.80
PARA EDUCATOR	20,508.80
PAYROLLTECH	36,400.00
PRINCIPAL	78,332.80
PT PARA EDUCATOR	17,368.00
RES SERV PROVIDER	19,136.00
RES SERV PROVIDER	25,022.40
RES SERV PROVIDER	22,568.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,224.00
RES SERV PROVIDER	19,136.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	18,512.00
RES SERV PROVIDER	19,760.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	17,888.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	18,824.00
RES SERV PROVIDER	26,000.00
RES SERV PROVIDER	18,512.00
RES SERV PROVIDER	21,008.00
RES SERV PROVIDER	17,576.00
RES SERV PROVIDER	26,936.00
RES SERV PROVIDER	21,507.20
RES SERV PROVIDER	18,824.00

LISTING OF POSITIONS AND ASSIGNMENTS BY BUSINESS UNITS

Position	2,080.00
RES SERV PROVIDER	17,576.00
RES SERV PROVIDER	21,944.00
RES SERV PROVIDER	21,632.00
RES SERV PROVIDER	19,448.00
RES SERV PROVIDER	21,944.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	20,072.00
RES SERV PROVIDER	18,512.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	17,888.00
RES SERV PROVIDER	17,888.00
RES SERV PROVIDER	21,632.00
RES SERV PROVIDER	18,824.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES SERV PROVIDER	16,432.00
RES COMPTECH	27,601.60
RES DIRECTOR	37,440.00
SOCIAL WORKER	33,176.00
SOCIAL WORKER	50,107.20
SPEETHER	56,076.80
SUBTEACH	32,385.60
TEACHER	37,481.60
TEACHER	41,600.00
TEACHER	40,872.00
TEACHER	51,001.60
TEACHER	43,992.00
TEMPORARY WORKER	24,960.00
THERAPY ASSISTANT	23,920.00
TRANS SUPERVISOR	40,684.80

3,117,628.80

ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION

Facility Renovations

St. Michaels Association for Special Education (SMASE) has recognized for several years, the need for improvement and restructure of its facility infrastructure. By law buildings utilized for students and clients with special needs must meet minimal structural and operational requirements. SMASE currently has 6 buildings on the main campus that do not meet the operational requirements necessary for providing direct services to our population. Six buildings have been identified for critical renovation needs. These buildings were constructed in the 1980's and require fundamental improvements and upgrades. The suggested renovations will provide the sound environment needed for service to our significantly disabled population. The following is an estimate per building for cost /design, materials and labor for the identified structures.

Double Hogan Classroom:

- Infrastructure including electrical and plumbing upgrades as well as heating and cooking.

Materials-

\$28,000

- o Flooring, drywall, windows, roofing, interiors wall sealant, cabinets, doors

Materials-

\$17,500

- o Paints, Caulking, furnishes

Materials-

\$3,800

- o Labor for plumbing, electrical and general contractors

Labor-

43,000

Sub Total:

\$92,300

Primary Classroom- Log House

- Infrastructures- Electrical, Plumbing, heating and cooling

Materials- \$23,000

- o Flooring, drywall, windows, doors, roofing, exteriors, wall sealant, cabinets

Materials- \$19,500

- o Paint, caulking, furnishes

\$3,300

- o Labor plumbing, electrical and general contractor
\$39,000

o

Subtotal \$84,800

Hogan Classroom

- Infrastructure including electrical and plumbing upgrades as well as heating and cooling

Materials- \$18,500

- Flooring, Drywall, windows, doors, cabinets and exterior wall sealant

Materials- \$11,000

- o Paints, caulking and furnishes

Materials- \$2,100

- o Labor for electrical, plumbing and general contractor

Labor \$36,000

Subtotal: \$67,600

Solar Classroom Building- (4 Classroom Spaces)

- Infrastructure including stabilization of foundation, electrical and plumbing upgrades, heating and cooling Systems

Materials- \$46,000

- o Flooring, wall structure, windows, doors, cabinets, roofing, and exterior wall treatment

Materials- \$29,000

- o Paints, caulking, and furnishes

Materials- \$6,800

- o Labor for substructure, electrical, plumbing, and general contractor

Labor- \$41,000

Subtotal \$122,800

Facility Renovation Total: \$367,500

St. Michaels Association for Special Education, Inc.
OVERALL FY 2012 REVENUE

INCOME	FY REVENUE	(STU)	(UNITS)	(OC%)	TOTAL DAYS	RATE
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EDUCATION:

11-01	BIE	\$1,394,937	20	213	4,260	\$ 327.45
	BIE Indirect Cost	207,846				
	BIE Support	3,000				
21-01	S/D WRUSD	367,540	8	213/107	1,598	230.00
21-01	S/D	531,070	11	213/179	2,309	230.00
41-01	AZ/DOH	45,710				
61-01	JOM	3,047				

RESIDENTIAL:

23-01	DES HAB	\$ 980,685	20		5,301	\$ 185.00
52-01	DSS HAB	612,145	16		3,731	164.07
11-01	BIE/HAB	111,825	3		639	175.00
	Hopi DS/HAB	34,947	1		213	164.07
52-01	DSS R&B	311,269	36		8,582	36.27
	DSS R&B-Ramah	22,175	3		642	34.54
	DSS R&B-Whiteriver	8,960	1		256	35.00
	R&B-Hopi Day School	7,726	1		213	36.27

DEVELOPMENTAL SUPPORT

24-01	DTA RURAL	\$ 306,477	21	250/202	80% 7 hrs.	\$ 9.48
		103,084	6	250	80% 7 hrs.	11.55
24-01	DTA TRANS	53,455	10	250	80% 2 hrs.	13.08
25-01	DTC HOME	18,473	6	3.0	75% 12 mos.	114.03

OTHER CONTRACTS/FUNDS:

53-01	GROWING IN BEAUTY	\$ 100,000				
72-01	NAVAJO WAY	6,000				
01-01	INTEREST	5,000				
01-23	OTH FOOD SALE	10,000				
01-23	AZ FOOD	16,000				
07-01	DEVELOPMENT	244,000				

TOTAL	\$5,505,371
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St. Michaels Association for Special Education, Inc.
OVERALL FY 2013 REVENUE

INCOME	FY REVENU	(STU)	(UNITS)	(OC%)	TOTAL DAYS	RATE
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EDUCATION:

12-01	BIE Schools	\$891,744	13	214	2,654	\$ 336.00
	BIE Indirect Cost	124,309				
21-01	School Districts	989,230	21	213	4,301	230.00
22-01	Grant Schools	274,512	4	214	817	336.00
	Indirect Cost	30,070				
41-01	AZ/DOH	24,954				
61-01	JOM	2,673				

RESIDENTIAL:

23-01	DES HAB	\$ 734,510	16		4,233	\$ 173.52
52-01	DSS HAB	556,197	13		3,390	164.07
52-01	Pine Hill HAB	112,350	3		642	175.00
52-01	DSS R&B	263,393	28		7,262	36.27
	DSS R&B-Ramah	22,175	3		642	34.54
	DSS R&B-Whiteriver	8,960	1		256	35.00

DEVELOPMENTAL SUPPORT

24-01	DTA - Urban Rate	\$ 246,236	20	250	90%	7 hrs.	\$ 9.00
		51,833	3	250	90%	7 hrs.	10.97
		51,658	2	230	85%	7 hrs.	17.55
24-01	DTA TRANS	22,063	7	230	85%	2 hrs.	8.71
		15,861	3	200	85%	2 hrs.	15.55

OTHER CONTRACTS/FUNDS:

01-23	AZ FOOD	15,000				
01-23	OTH FOOD SALE	10,000				
01-25	RENTAL INCOME	33,000				
07-01	DEVELOPMENT	223,900				
53-01	GROWING IN BEAUTY	\$ 145,004				
72-01	NAVAJO WAY	6,000				

TOTAL	\$4,855,632
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St. Michaels Association for Special Education, Inc.

OVERALL FY 2014 REVENUE

INCOME		FY REVENUE	(STU)	(UNITS)	(OC%)	TOTAL DAYS	RATE
<u>EDUCATION:</u>							
11-01	BIE	\$795,984	13	214		2,369	\$ 336.00
	BIE Indirect Cost	110,960					
21-01	S/D	\$413,080	9	214		1,796	\$ 230.00
21-01	S/D	\$380,935	9	214		1,621	\$ 235.00
22-01	Grant	\$298,032	5	214		887	\$ 336.00
	Grant Indirect Cost	41,546					
41-01	AZ/DOH	24,954					IN-KIND
61-01	JOM	2,310					
<u>RESIDENTIAL:</u>							
23-01	DES HAB	\$885,807	16	365		4,112	\$ 215.42
52-01	DSS HAB	560,299	13	365		3,415	\$ 164.07
50-01	Other HAB	113,675	5	365		661	\$ 175.00
	Other HAB Indirect Cost	20,556					
51-01	DSS R&B	262,450	21	365		7,236	\$ 36.27
50-01	Other R&B	28,350	5	365		810	\$ 35.00
<u>DEVELOPMENTAL SUPPORT</u>							
24-01	DTA URBAN	58,995	2	252	90%	7 hrs.	\$ 18.58
		55,296	3	252	90%	7 hrs.	\$ 11.61
		265,552	20	252	90%	7 hrs.	\$ 9.53
24-01	DTA TRANS	30,332	5	252	90%	2 hrs.	\$ 16.44
		22,812	7	252	90%	2 hrs.	\$ 9.17
<u>OTHER CONTRACTS/FUNDS:</u>							
53-01	GROWING IN BEAUTY	126,428					
72-01	NAVAJO WAY	3,000					
01-23	OTH FOOD SALE	8,000					
01-23	AZ FOOD	21,000					
07-01	DEVELOPMENT	200,000					
TOTAL		<u>\$4,730,353</u>					

THE NAVAJO NATION PROGRAM BUDGET SUMMARY

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>St. Michaels Association for Special Education, Inc.</u>		Division/Branch: _____	
Prepared By: <u>Michelle Spencer, Executive Dir</u>		Phone No.: <u>(928) 871-2800</u>		Email Address: <u>mspencer@smase.org</u>	

PART II. FUNDING SOURCE(S)			Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY			
						Fund Type Code	NNC Approved Original Budget	Proposed Budget	Difference (Column B - A)
UIFB			10/14-9/15	2,418,660.21	36%				
DOI BIE POA13PX0xxxx			10/14-9/15	736,549.00	11%				
CA Az School Districts			10/14-9/15	980,713.00	15%	2001 Personnel Expenses	1	0	1,117,777
ICA Nm Grant Schools			10/14-9/15	338,662.00	5%	3000 Travel Expenses	1	0	146,972
DHH Medical Assist Az			10/14-9/15	1,212,755.00	18%	3500 Meeting Expenses		0	0
DOI NN DFS C9981			10/14-9/15	949,318.00	14%	4000 Supplies	1	0	234,911
						5000 Lease and Rental		0	0
						5500 Communications and Utilities		0	0
						6000 Repairs and Maintenance	1	0	367,500
						6500 Contractual Services	1	0	143,500
						7000 Special Transactions		0	0
						8000 Public Assistance		0	0
						9000 Capital Outlay	1	0	408,000
						9500 Matching Funds		0	0
						9500 Indirect Cost		0	0
				TOTAL			\$0.00	2,418,660.00	2,418,660.00

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:		121	
Total # of Permanently Assigned Vehicles:		12	

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

Michelle Spencer



SUBMITTED BY: Program Manager's Printed Name and Signature / Date

APPROVED BY: Division Director/Branch Chief's Printed Name and Signature / Date

✓ 2015
2/20/15THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:

Business Unit No.:

NEW

Program Name/Title:

St. Michaels Association for Special Education, Inc.

PART II. PLAN OF OPERATION/REFERENCE/LEGISLATED PROGRAM PURPOSE:

Funds will be utilized to promote and provide a coordinated accessible system of quality services for Navajo children and adults with developmental disabilities and their families, in accordance with our Articles of Incorporation and Mission Statement.

PART III. PROGRAM PERFORMANCE CRITERIA:

1. Program Performance Area:

Transition

Goal Statement:

SMASE will place 12 qualified adult clients in part time work, volunteer or self employment situations.

2. Program Performance Area:

Training

Goal Statement:

SMASE will train direct staff (50) in best treatment practices in DTA, Residential & Education.

3. Program Performance Area:

Autism Programs

Goal Statement:

SMASE will establish 2 Autistic Support Classrooms trained in the best research based practices.

4. Program Performance Area:

Transportation

Goal Statement:

SMASE will keep our 55 children/adults connected to their home and family.

5. Program Performance Area:

Compliance.

Goal Statement:

SMASE will pass 4 Biannual Reviews following DDD, BLE, Navajo Nation and AZDOE requirements.

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Michelle Spencer

Program Manager's Printed Name and Signature/Date

Michelle Spencer 3/4/15

Division Director/Branch Chief's Printed Name and Signature / Date

SMAS			HR Rate x	x # OF	Total Salary
Dept#	Employee Num	# HRs cut	HRs cut	PPEs	Cut
2401	1044	16	238.08	23	5,475.84
0122	4397	16	142.72	23	3,282.56
0122	5114	16	161.60	23	3,716.80
0122	1117	16	162.08	23	3,727.84
0122	1151	16	155.36	23	3,573.28
0122	1016	16	302.72	23	6,962.56
0122	1029	16	494.40	23	11,371.20
0122	1012	16	602.56	23	13,858.88
0122	4521	16	288.32	23	6,631.36
0122	1159	16	320.00	23	7,360.00
0122	1041	16	204.80	23	4,710.40
0122	4317	16	143.20	23	3,293.60
0122	4488	16	249.12	23	5,729.76
0122	1046	16	209.92	23	4,828.16
0122	4456	16	151.04	23	3,473.92
0122	5189	16	126.40	23	2,907.20
0122	4510	16	151.04	23	3,473.92
0122	4067	16	161.12	23	3,705.76
0122	1056	16	314.40	23	7,231.20
0122	4069	16	159.52	23	3,668.96
0122	1040	16	218.24	23	5,019.52
0122	5224	16	469.28	23	10,793.44
0122	1064	16	230.08	23	5,291.84
0122	1042	16	205.76	23	4,732.48
0122	1039	16	166.24	23	3,823.52
0122	4138	16	184.00	23	4,232.00
0122	4489	16	155.36	23	3,573.28
0122	5244	16	338.40	23	7,783.20
0122	1054	16	195.52	23	4,496.96
0122	1036	16	431.36	23	9,921.28
0122	4125	16	157.76	23	3,628.48
0122	5177	16	133.60	23	3,072.80
0123	4084	16	142.40	23	3,275.20
0123	4099	16	241.92	23	5,564.16
0124	4502	16	173.60	23	3,992.80
0124	4383	16	140.00	23	3,220.00
0124	5110	16	128.80	23	2,962.40
0124	5162	16	126.40	23	2,907.20
0124	2017	16	195.20	23	4,489.60
0124	5186	16	126.40	23	2,907.20
0124	1057	16	212.00	23	4,876.00
0124	4062	16	160.00	23	3,680.00
0124	5017	16	183.20	23	4,213.60
0124	1071	16	312.96	23	7,198.08
0124	1025	16	200.00	23	4,600.00

SMAS			HR Rate x	x # OF	Total Salary
Dept#	Employee Num	# HRs cut	HRs cut	PPEs	Cut
0124	1063	16	231.20	23	5,317.60
0125	5207	16	192.00	23	4,416.00
0125	4309	16	202.40	23	4,655.20
0126	1050	16	284.48	23	6,543.04
0126	1058	16	255.20	23	5,869.60
0126	1010	16	385.44	23	8,865.12
0126	1011	16	172.16	23	3,959.68
0127	5167	16	192.48	23	4,427.04
0127	5205	16	183.04	23	4,209.92
0127	1078	16	288.00	23	6,624.00
0127	4210	16	212.32	23	4,883.36
0131	5199	16	126.40	23	2,907.20
0131	5159	16	417.28	23	9,597.44
0131	1017	16	421.76	23	9,700.48
0131	4474	16	246.88	23	5,678.24
0131	4485	16	337.60	23	7,764.80
0131	5031	16	280.00	23	6,440.00
0131	1014	16	392.32	23	9,023.36
0131	4501	16	424.00	23	9,752.00
0131	1004	16	274.72	23	6,318.56
0131	5144	16	209.12	23	4,809.76
0701	4102	16	160.00	23	3,680.00
Total Salary Cut as of 9/30/15					364,680.64

**THE NAVAJO NATION
PROGRAM BUDGET SUMMARY**

FY 2015

PART I. Business Unit No.: <u>NEW</u>		Program Title: <u>St. Michaels Association for Special Education, Inc.</u>		Division/Branch: _____	
Prepared By: <u>Michelle Spencer, Executive Dir</u>		Phone No.: <u>(928) 871-2800</u>		Email Address: <u>m Spencer@smase.org</u>	

PART II. FUNDING SOURCE(S)		Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY			Difference (Column B - A)
					Fund Type Code	NNC Approved Original Budget	Proposed Budget	
UUFB		10/14-9/15	2,418,660.21	36%				
DOI BIE POA13PX0xxx		10/14-9/15	736,549.00	11%				
CA Az School Districts		10/14-9/15	980,713.00	15%	2001	Personnel Expenses	1,117,777	1,117,777
ICA Nm Grant Schools		10/14-9/15	338,852.00	5%	3000	Travel Expenses	146,972	146,972
DHH Medical Assist Az		10/14-9/15	1,212,755.00	18%	3500	Meeting Expenses		0
DOI NN DFS C9981		10/14-9/15	949,318.00	14%	4000	Supplies	139,000	139,000
					5000	Lease and Rental		0
					5500	Communications and Utilities		0
					6000	Repairs and Maintenance	367,500	367,500
					6500	Contractual Services	143,500	143,500
					7000	Special Transactions		0
					8000	Public Assistance		0
					9000	Capital Outlay	208,000	208,000
					9500	Matching Funds		0
					9500	Indirect Cost	295,911	295,911
TOTAL:							\$0.00	2,418,660.21

PART IV. POSITIONS AND VEHICLES		(D)	(E)
Total # of Positions Budgeted:		121	
Total # of Permanently Assigned Vehicles:		12	

PART V: I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.	
Michelle Spencer SUBMITTED BY: Program Manager's Printed Name and Signature / Date	 APPROVED BY: Division Director/Branch Chief's Printed Name and Signature / Date

THE NAVAJO NATION PROGRAM PERFORMANCE CRITERIA

PART I. PROGRAM INFORMATION:		Business Unit No.: <u>NEW</u>		Program Name/Title: <u>St. Michaels Association for Special Education, Inc.</u>	
PART II. PLAN OF OPERATION REFERENCE/LEGISLATED PROGRAM PURPOSE:					
Funds will be utilized to promote and provide a coordinated accessible system of quality services for Navajo children and adults with developmental disabilities and their families, in accordance with our Articles of Incorporation and Mission Statement.					
PART III. PROGRAM PERFORMANCE CRITERIA:					
1. Program Performance Area: Transition		1st QTR		2nd QTR	
		Goal	Actual	Goal	Actual
Goal Statement: SMASE will place 12 qualified adult clients in part time work, volunteer or self employment situations.		n/a		n/a	
2. Program Performance Area: Training		3rd QTR		4th QTR	
		Goal	Actual	Goal	Actual
Goal Statement: SMASE will train direct staff (50) in best treatment practices in DTA, Residential & Education.		n/a		25 key staff	25 key staff
3. Program Performance Area: Autism Programs		1st QTR		2nd QTR	
		Goal	Actual	Goal	Actual
Goal Statement: SMASE will establish 2 Autistic Support Classrooms trained in the best research based practices.		n/a		n/a	
4. Program Performance Area: Transportation		3rd QTR		4th QTR	
		Goal	Actual	Goal	Actual
Goal Statement: SMASE will keep our 55 children/adults connected to their home and family.		n/a		20 clients	35 clients
5. Program Performance Area: Compliance.		1st QTR		2nd QTR	
		Goal	Actual	Goal	Actual
Goal Statement: SMASE will pass 4 Biannual Reviews following DDD, BIE, Navajo Nation and AzDOE requirements.		n/a		2 passed	2 passed
PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.					
Michelle Spencer Program Manager's Printed Name and Signature/Date		Dr. Tommy Lewis, Superintendent 5-16-15 Division Director/Branch Chief's Printed Name and Signature / Date			

SUB ACCT	POS NO	JOB TYPE	POSITION TITLE	EMP ID	WRKSITE CODE	FY 2014 ACTUAL		FY 2015 PROPOSED	
						G/S	SALARY	HOURS	BUDGET

(Excel worksheet)

4

THE NAVAJO NATION DETAILED LINE ITEM BUDGET AND JUSTIFICATION

FY 2015 Page 4 of 11

PART I. PROGRAM INFORMATION:			
Program Name/Title: St Michaels Association for Special Education		Business Unit No.: NEW	
PART II. DETAILED BUDGET:			
(A)	(B)	(C)	(D)
Object Code (LOD 6)	Object Code Description and Justification	Total by DETAILED Object Code	Total by MAJOR Object Code
	<u>2001 Personnel Expenses</u>		1,117,777
2110	Regular 2120, Fully Funded Position	566,800	
2200	Salary Adj. 2220, Reinstated all Staff reduced to 80% of salary to 100% of salary for period beginning November 17, 2014 through September 30, 2015 (121 positions)	364,681	
2310	Regular 2900, Fringe Benefits Calculation 20% (566,800+364,681x20 = 186,296)	186,296	
3110	3000, Travel Expenses Fleet 3100, Vehicle Use - Funds for Fleet Vehicles 3112, Mileage for Transportation Fleet-School Busses, Vans fir Student transportation (240,000mi. X .575=\$138,000 3113, Mileage for Medical Appointments for students and adults (2560 mi. x .575 = \$1,472)	139,472	146,972
3230	Personal Travel 3240, Meals 3 days x 60/day x 25 staff = 4,500 3250, Lodging \$100 x 30 days = 3,000	7,500 4,500 3,000	
4200	4000 Supplies Non Capital Assists 4210, Replace old Macintosh Computer equipment (20 bundle x \$4000 each = \$80,000) 4210, Copying Equipment (3 x \$3333.34 each = \$10,000) 4210, 5 Students Training work Stations (5 x \$5000= \$15,000) = 25,000	105,000	139,000
4410	Operating Supplies 4520, Curriculum Printing (1 x \$14,000 = \$14,000) 4540, General Education Supplies (Budget for School Year 1 x \$20,000)	34,000	
TOTAL		1,403,749	1,403,749

THE NAVAJO NATION
DETAILED LINE ITEM BUDGET AND JUSTIFICATION

FY 2015

Page 5 of 11

PART I. PROGRAM INFORMATION:				
Program Name/Title:	St Michaels Association for Special Education	Business Unit No.:	NEW	
PART II. DETAILED BUDGET:				
(A)	(B)	Object Code Description and Justification	(C)	(D)
Object Code (LOD 6)			Total by DETAILED Object Code	Total by MAJOR Object Code
6040	<u>6000, Repair & Maintenance</u> <u>6050, Building R&M Services</u> Double Hogan Classroom \$92,300 Primary Classroom-Log House \$84,800 Hogan Classroom-\$67,600 Solar Classroom Building \$122,800	<div style="border: 1px solid black; border-radius: 50%; width: 100px; height: 100px; display: flex; align-items: center; justify-content: center; margin: 0 auto;"> <i>Services</i> </div>	367,500	367,500
6520	<u>6500 Contractual Services</u> <u>6520 Consulting</u> 6530, Contractual Services Fees: Outside Contractual Trainers for Direct.Com staff @\$25,000 6530 Professional Conference 15 staff x 1,500 = \$ 22,500 6540, Contractual Services Fees: Outside Contractual Trainers for Direct.Com staff, Training Costs for On-Line Direct Support staff 1,200per course x 40 staff =\$48,000		95,500	143,500
6910	<u>6910 Other Contractual Service</u> 6912, Contractual Therapists-\$2,400 x 10 months x 2 Therapists = \$48,000		48,000	208,000
9140	<u>9000, Capital Outlay</u> Equipment 9142, High Yield Color Laser Printer (\$ 679.99 + 65.00 x 7= 5214.93 + (15% tax)\$782.24 = 5997.17 +2,002.82 ink= 8,000		8,000	
9160	Vehicles 9164, One Transportation Vehicle-Specialized Van (Ford Star Trans 6 wheel Chair or 12 Passenger Shuttle Bus 1 x \$80,000 = \$80,000 9166, Transportation Vehicle Bus (Thomas 22 Passenger 1 x \$120,000 = 120,000		200,000	
TOTAL			719,000	719,000

THE NAVAJO NATION SUMMARY OF CHANGES TO BUDGETED POSITIONS

[illegible]

**THE NAVAJO NATION
EXTERNAL CONTRACT AND GRANT FUNDING INFORMATION**

PART I. PROGRAM INFORMATION: Program Name/Title: <u>Michaels Association for Special Education,</u> Contract/Grant No.: <u>DOI BIE POA13PX0xxxx</u>		Funding Period: <u>7/1/14 - 6/30/15</u> K #: _____ Prepared by: <u>m Spencer</u>	
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT			
PART III. BUDGET INFORMATION:			
(A) Major Object Code and Description	(B) Current Award Fiscal Year ____	(C) Anticipated Funding Fiscal Year ____	(D) Difference Columns (C) - (B)
2001 Personnel Expenses	450,398	478,240	27,842.50
3000 Travel Expenses	440	683	243.00
3500 Meeting Expenses			-
4000 Supplies	25,373	26,364	991.50
5000 Lease and Rental	53,133	69,955	16,822.00
5500 Communication and Utilities	42,607	44,749	2,142.50
6000 Repairs and Maintenance	1,173	379	(794.00)
6500 Contractual Services	42,002	45,507	3,505.50
7000 Special Transaction	70,115	70,672	557.00
8000 Assistance			-
9000 Capital Outlay			-
9510 Matching - Cash			-
9610 Matching - In - Kind			
9710 Indirect Cost (Overhead) Allocation	96,881		(96,881.00)
TOTALS:	782,120	736,549	(45,571.00)
PART IV. FTEs/MATCH FUNDS:			
MATCHING FUND REQUIRED: No. of Positions/ FTEs: _____ Required GF Cash Match: _____ Required GF In - Kind Match: _____		Contracting Officer's Signature / Date: _____	
CONCURRED BY:		PART V. ACKNOWLEDGEMENT:	
Submitted by (print): <u>Michelle Spencer</u> Signature/Date: <u>[Signature] 3/9/15</u>		Approved by (print): <u>Dr. Tommy Lewis</u> Signature/Date: <u>[Signature] 3/6/15</u>	

**THE NAVAJO NATION
EXTERNAL CONTRACT AND GRANT FUNDING INFORMATION**

PART I. PROGRAM INFORMATION:		Funding Period: 7/1/14 - 6/30/15	
Program Name/Title: Michaels Association for Special Education,		K #:	
Contract/Grant No.: Contract Agreement School Districts		Prepared by: mspencer	
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT			
PART III. BUDGET INFORMATION:			
Major Object Code and Description	(B) Current Award Fiscal Year	(C) Anticipated Funding Fiscal Year	(D) Difference Columns (C) - (B)
2001 Personnel Expenses	663,287	586,103	(77,183.50)
3000 Travel Expenses	648	835	187.00
3500 Meeting Expenses			-
4000 Supplies	37,366	33,602	(3,764.00)
5000 Lease and Rental	78,248	62,549	(15,698.50)
5500 Communication and Utilities	42,607	54,726	12,119.50
6000 Repairs and Maintenance	1,727	464	(1,263.00)
6500 Contractual Services	61,854	55,655	(6,199.50)
7000 Special Transaction	103,257	86,431	(16,826.00)
8000 Assistance			-
9000 Capital Outlay			-
9510 Matching - Cash			-
9610 Matching - In - Kind			
9710 Indirect Cost (Overhead) Allocation	142,675	100,348	(42,327.00)
TOTALS:	1,131,668	980,713	(150,955.00)
PART IV. FTEs/MATCH FUNDS:			
No. of Positions/ FTEs:			
Required GF Cash Match:			
Required GF In - Kind Match:			
Required GF % Match:			
PART V. ACKNOWLEDGEMENT:			
Contracting Officer's Signature / Date:		Approved by (print): Dr. Tommy Lewis	
Submitted by (print): Michelle Spencer		Signature/Date: 3/9/15	
Signature/Date:		Signature/Date: 3-16-15	

**THE NAVAJO NATION
EXTERNAL CONTRACT AND GRANT FUNDING INFORMATION**

PART I. PROGRAM INFORMATION:		Funding Period: <u>7/1/14 - 6/30/15</u>	
Program Name/Title: <u>Michaels Association for Special Education,</u>		K #: _____	
Contract/Grant No.: <u>Individual Contract Agreement - Grant school</u>		Prepared by: <u>m Spencer</u>	
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT			
PART III. BUDGET INFORMATION:			
(A) Major Object Code and Description	(B) Current Award Fiscal Year ____	(C) Anticipated Funding Fiscal Year ____	(D) Difference Columns (C) - (B)
2001 Personnel Expenses	161,868	197,989	36,121.00
3000 Travel Expenses	159	282	123.00
3500 Meeting Expenses			-
4000 Supplies	9,120	11,354	2,234.50
5000 Lease and Rental	19,096	21,129	2,033.50
5500 Communication and Utilities	15,313	18,487	3,174.50
6000 Repairs and Maintenance	422	157	(265.00)
6500 Contractual Services	15,095	18,800	3,705.50
7000 Special Transaction	25,198	29,197	3,999.00
8000 Assistance			-
9000 Capital Outlay			-
9510 Matching - Cash			-
9610 Matching - In - Kind			
9710 Indirect Cost (Overhead) Allocation	34,818	41,457	6,639.00
TOTALS:	281,087	338,852	57,765.00
PART IV. FTEs/MATCH FUNDS:			
MATCHING FUND REQUIRED:		No. of Positions/ FTEs:	
CONCURRED BY:		Required GF Cash Match:	
		Required GF In - Kind Match:	
Contracting Officer's Signature / Date: _____		Required GF % Match:	
PART V. ACKNOWLEDGEMENT:			
Submitted by (print): <u>Michelle Spencer</u>		Approved by (print): <u>Dr. Tommy Lewis</u>	
Signature/Date: <u><i>Michelle Spencer</i> 7/9/15</u>		Signature/Date: <u><i>Dr. Tommy Lewis</i> 3-15-16</u>	

THE NAVAJO NATION EXTERNAL CONTRACT AND GRANT FUNDING INFORMATION

PART I. PROGRAM INFORMATION: Program Name/Title: <u>Michaels Association for Special Education,</u> Contract/Grant No.: <u>DHH Medical Assistance St of AZ</u> Funding Period: <u>7/1/14 - 6/30/15</u> K #: _____ Prepared by: <u>mnpencer</u>			
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT			
PART III. BUDGET INFORMATION:			
(A) Major Object Code and Description	(B) Current Award Fiscal Year ____	(C) Anticipated Funding Fiscal Year ____	(D) Difference Columns (C) - (B)
2001 Personnel Expenses	982,947	898,939	(84,007.50)
3000 Travel Expenses	493	1,378	885.00
3500 Meeting Expenses			-
4000 Supplies	8,171	18,465	10,294.00
5000 Lease and Rental	37,967	36,148	(1,818.50)
5500 Communication and Utilities	29,688	28,092	(1,595.50)
6000 Repairs and Maintenance	1,655	400	(1,255.00)
6500 Contractual Services	24,598	23,574	(1,023.50)
7000 Special Transaction	84,317	67,694	(16,623.00)
8000 Assistance			-
9000 Capital Outlay			-
9510 Matching - Cash			-
9610 Matching - In - Kind			
9710 Indirect Cost (Overhead) Allocation.	159,931	138,065	(21,866.00)
TOTALS:	1,329,765	1,212,755	(117,010.00)
PART IV. FTEs/MATCH FUNDS: No. of Positions/ FTEs: Required GF Cash Match: Required GF In - Kind Match: Required GF % Match:			
MATCHING FUND REQUIRED: CONCURRED BY:			
Contracting Officer's Signature / Date: _____			
PART V. ACKNOWLEDGEMENT: Submitted by (print): <u>Michelle Spencer</u> Signature/Date: <u><i>Michelle Spencer</i> 3/9/15</u> Approved by (print): <u>Dr. Tommy Lewis</u> Signature/Date: <u><i>Tommy Lewis</i> 3-6-15</u>			

THE NAVAJO NATION
EXTERNAL CONTRACT AND GRANT FUNDING INFORMATION

PART I. PROGRAM INFORMATION: Program Name/Title: <u>Michaels Association for Special Education,</u> Contract/Grant No.: <u>DOI NN Div of Family Svc C9981</u>		Funding Period: <u>7/1/14 - 6/30/15</u> K #: _____ Prepared by: <u>m Spencer</u>	
PART II. PURPOSE OF FUNDING AND MATCH FUNDS REQUIREMENT			
PART III. BUDGET INFORMATION:			
(A) Major Object Code and Description	(B) Current Award Fiscal Year ____	(C) Anticipated Funding Fiscal Year ____	(D) Difference Columns (C) - (B)
2001 Personnel Expenses	523,530	493,963	(29,567.00)
3000 Travel Expenses	1,127	438	(689.00)
3500 Meeting Expenses			-
4000 Supplies	56,828	154,763	97,935.00
5000 Lease and Rental	11,571	30,020	18,449.00
5500 Communication and Utilities	34,184	59,233	25,049.50
6000 Repairs and Maintenance	-	1,293	1,293.00
6500 Contractual Services	30,865	55,896	25,031.50
7000 Special Transaction	42,925	42,694	(231.00)
8000 Assistance			-
9000 Capital Outlay			-
9510 Matching - Cash			-
9610 Matching - In - Kind			-
9710 Indirect Cost (Overhead) Allocation	106,627	111,018	4,391.00
TOTALS:	807,656	949,318	141,662.00
PART IV. FTEs/MATCH FUNDS:			
MATCHING FUND REQUIRED: CONCURRED BY:	No. of Positions/ FTEs: _____ Required GF Cash Match: _____ Required GF In - Kind Match: _____ Required GF % Match: _____		
Contracting Officer's Signature / Date: _____			
PART V. ACKNOWLEDGEMENT:			
Submitted by (print): <u>Michelle Spencer</u> Signature/Date: <u><i>Michelle Spencer</i> 3/9/15</u>	Approved by (print): <u>Dr. Tommy Lewis</u> Signature/Date: <u><i>Dr. Tommy Lewis</i> 3-16-15</u>		

ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, INC.

ARTICLES OF INCORPORATION

ARTICLES OF INCORPORATION
OF
SAINT MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, INC.

KNOW ALL MEN BY THESE PRESENTS:

That we, the undersigned, desiring to form a nonprofit corporation under the laws of the State of Arizona, do hereby voluntarily associate ourselves together for that purpose, and adopt the following Articles of Incorporation.

ARTICLE I

The name of the corporation shall be:
SAINT MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, INC.

ARTICLE II

The principal place of business of this corporation is Saint Michaels, Navajo Nation, in the County of Apache, State of Arizona.

ARTICLE III

The time of the commencement of this corporation shall be when the Articles of Incorporation have been filed in the office of the Corporation Commission of the State of Arizona, and the time of its termination shall be twenty-five (25) years thereafter, with the privilege of renewal as provided by law.

ARTICLE IV

This corporation is organized exclusively for charitable, educational, and scientific purposes, including but not limited to the establishment, organization, equipping, owning, operation, management, control, maintenance and conduct of health, social services, correctional, training and educational facilities,

programs or services of whatsoever kind or character reasonably calculated, in whole or in part, to serve the needs of exceptional children, as defined in the Bylaws.

To accomplish the foregoing purposes and objectives, this corporation shall have the authority to do any and every act or thing, and to engage in any other activity or undertaking necessary or convenient to the fulfillment of the purposes of the corporation as herein identified or set forth in the Bylaws, which a corporate body may lawfully do or perform.

ARTICLE V

This corporation is not formed for purposes of pecuniary gain nor profit to the members hereof, directly or indirectly, and no part of the net earnings of the corporation shall inure to the benefit of, or be distributable to, its members, directors, officers, or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered, and to make payments and distributions in furtherance of the purposes set forth in Article IV hereof. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in, or intervene in (including the publication or distribution of statements) any political campaign on behalf of any candidate for public office. Notwithstanding any other provisions of these Articles, the corporation shall not carry on any other activity prohibited for corporations exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954, as amended.

ARTICLE VI

The names, residences, and post office addresses of the incorporators of this corporation are:

Fr. Marcan Hetteberg, O.F.M.	St. Michaels Mission St. Michaels, Arizona 86511
Sr. Marijona, F.M.M.	St. Michaels Mission St. Michaels, Arizona 86511
Mr. Irvin Jones	P. O. Box 397 Window Rock, Arizona 86515
Mrs. Marie Allen	P. O. Box 615 Fort Defiance, Arizona 86504
Judge Murray Lincoln (Retired)	Klagetoh Trading Post Ganado, Arizona 86505
Miss Patricia Doerger	P. O. Box 384 St. Michaels, Arizona 86511
Miss Laurine Ruleau	P. O. Box 28 Window Rock, Arizona 86515
Mr. Byron Houseknecht	P. O. Box 47 Window Rock, Arizona 86515
Mrs. Martha Slocumb	P. O. Box 318 Fort Defiance, Arizona 86504
Mr. Andreall Henry	P. O. Box 678 Fort Defiance, Arizona 86504
Mrs. Eloise DeGroat	P. O. Box 521 Fort Defiance, Arizona 86504
Mr. Elmer Lincoln	P. O. Box 224 Window Rock, Arizona 86515
Mrs. Sally Begay	P. O. Box 335 Fort Defiance, Arizona 86504
Mr. Jerry S. Bathke	P. O. Box 663 Window Rock, Arizona 86515

ARTICLE VII

The affairs of this corporation shall be conducted by a Board of Directors of not less than three nor more than fifteen Directors, who shall be elected at the annual meeting of the members, and who shall hold office until the next annual meeting of the members or until their successors shall have been duly elected and qualified. The first Board of Directors of this corporation shall be the incorporators of the corporation and shall hold office until the succeeding annual meeting of the members.

ARTICLE VIII

The annual meeting of the members of this corporation shall be held on the first Monday in May, and on the same date of each and every year thereafter. Special meetings may be held at such time and in such place and in such manner as may be prescribed by the Bylaws of the corporation. The first annual meeting of the Board of Directors will be held in the year 1971.

ARTICLE IX

The officers of the corporation shall consist of a President, Secretary, and Treasurer, and such other officers as the Board of Directors may from time to time elect, as provided in the Bylaws.

ARTICLE X

Mr. Irvin Jones of Window Rock, County of Apache, Arizona, who has been a bona fide resident in the State of Arizona for at least three (3) years, is hereby appointed the lawful agent of this corporation for and in behalf of the corporation, to accept and acknowledge service of, and upon whom may be served, all necessary processes in any action, suit, or proceeding that may be had or brought against the corporation in any of the courts of the State of Arizona and for all purposes required by law. Such service or process or notice or the endorsed acceptance thereof, will have the same force and effect as if served upon the President and Secretary-Treasurer of the corporation. The Board of Directors of this corporation may revoke this appointment at any time and shall have power to fill any vacancy in such position.

ARTICLE XI

Upon dissolution of the corporation, the Board of Directors shall, after paying or making provisions for the payment of all of the liabilities of the corporation, dispose of all the assets of the corporation as provided in the Bylaws.

ARTICLE XII

The greatest amount of indebtedness or liability, direct or contingent, to which this corporation may at any time subject itself is \$1,000,000.

ARTICLE XIII

The private property of the members, incorporators, Board of Directors, and officers of this corporation shall forever be exempt from the debts and obligations of the corporation.

ARTICLE XIV

The Bylaws of the corporation, which shall be made, amended or repealed by the Board of Directors of this corporation by a majority vote at any regular or special meeting where a quorum is present, shall provide for the membership, perpetuation and government of this corporation and may contain such other provisions as may be provided by the laws of the State of Arizona.

ARTICLE XV

The Board of Directors shall have the power to amend these Articles by majority vote at any regular or special meeting when a quorum is present. Written notice of any proposed amendments shall be given to each of the members of the Board of Directors at least ten days prior to any such meeting.

ARTICLE XVI

This corporation shall issue no capital stock and shall be composed of members rather than stockholders. The membership of the Board of Directors of this corporation shall constitute the membership of the corporation, as provided in the Bylaws.

IN WITNESS WHEREOF, for the purpose of forming this non-profit corporation, we, the below-named incorporators and Directors,

being of lawful age, have executed these Articles of Incorporation
this _____ day of _____, 1970.

<u>Marcan Hetteberg, O.F.H.</u>	<u>Byron Houseknecht</u>
Fr. Marcan Hetteberg, O.F.H.	Mr. Byron Houseknecht
<u>Sr. Marijane, F.M.M.</u>	<u>Martha Slocumb</u>
Sr. Marijane, F.M.M.	Mrs. Martha Slocumb
<u>Irvin Jones</u>	<u>Andreli Henry</u>
Mr. Irvin Jones	Mr. Andreli Henry
<u>Marie Allen</u>	<u>Eloise DeGroat</u>
Mrs. Marie Allen	Mrs. Eloise DeGroat
<u>Judge Murray Lincoln (Retired)</u>	<u>Elmer Lincoln</u>
Judge Murray Lincoln (Retired)	Mr. Elmer Lincoln
<u>Patricia Doerger</u>	<u>Sally Begay</u>
Miss Patricia Doerger	Mrs. Sally Begay
<u>Laurine Ruleau</u>	<u>Jerry S. Bathke</u>
Miss Laurine Ruleau	Mr. Jerry S. Bathke

STATE OF ARIZONA)
) SS.
County of Apache)

On this 10th day of March, 1970, before
me, the undersigned officer, personally appeared

Fr. Marcan Hetteberg, O.F.H.	Mr. Byron Houseknecht
Sr. Marijane, F.M.M.	Mrs. Martha Slocumb
Mr. Irvin Jones	Mr. Andreli Henry
Mrs. Marie Allen	Mrs. Eloise DeGroat
Judge Murray Lincoln	Mr. Elmer Lincoln
Miss Patricia Doerger	Mrs. Sally Begay
Miss Laurine Ruleau	Mr. Jerry S. Bathke

known to me to be persons whose names are subscribed to the fore-
going Articles of Incorporation, and duly acknowledged that they
executed the same for the purposes therein contained.

Notary Public

My Commission Expires:
September 6, 1970

DKT 126 PAGE 442

78715

ARIZONA COMMISSION
INCOME TAX

MAR 18 1970

At 9:00 A. M.
Jerry S. Bathke
Address Post Office Box 663
Window Rock, Arizona 86515
By May S. Oates



CHARLES D. HADLEY

STATE OF ARIZONA)
COUNTY OF APACHE) ss.

Fee No. 58291

I hereby certify that
the within instrument was filed and
recorded March 18, 1970, at 1:00 P.M.
in Docket No. 126, Page 436-443
at the request of Martha Slocumb

VIRGIE HEAR, Recorder
By *Mary Chaney* Deputy

DKT 126 PAGE 443

STATE OF ARIZONA

Corporation Commission



To all to Whom these Presents shall Come, Greeting:

I, WILLIAM R. JOHNSON SECRETARY OF THE ARIZONA
CORPORATION COMMISSION, DO HEREBY CERTIFY THAT the annexed is a true and
complete copy of the AMENDMENT to the ARTICLES OF INCORPORATION
of
SAINT MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, INC.

which was filed in the office of the Arizona Corporation Commission
on the 7th day of July, 1971 as provided by law.

IN WITNESS WHEREOF, I HAVE HEREUNTO
SET MY HAND AND AFFIXED THE OFFICIAL SEAL
OF THE ARIZONA CORPORATION COMMISSION, AT
THE CAPITOL, IN THE CITY OF PHOENIX, THIS 7th
DAY OF JULY, A. D. 1971.

William R. Johnson
BY SECRETARY.

ASSISTANT SECRETARY

78715

ARIZONA CORPORATION COMMISSION
INCORPORATING DIVISION

FILED

JUL 7 1971

10:35 A. M.

at request of
Saint Michaels Association For Special Education, Inc.
P.O. Box 34
St. Michaels, Arizona 85511
By Trudy Kriegel

SECRETARY

William R. Johnson


AMENDMENT NO. 1
ARTICLES OF INCORPORATION
OF

SAINT MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, INC.

ARTICLE XI

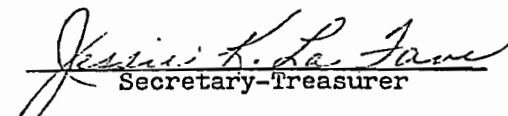
In the event of dissolution of this corporation, its assets remaining after payment of all debts and liabilities of this corporation shall be distributed to a fund, foundation, or corporation which is organized and operated exclusively for non-profit, religious, or charitable purposes and which has established its tax exempt status under Section 501 (c)(3) of the Internal Revenue Code.

Acknowledged: -


President

KNOW ALL MEN BY THESE PRESENTS:

That the undersigned Secretary-Treasurer of Saint Michaels Association for Special Education, Inc. does hereby certify that the above and foregoing Amendment No. 1 to the Articles of Incorporation was duly adopted by the Board of Directors on the 16th day of March 1971 and it now constitutes an amendment to the Articles of Incorporation of the Corporation.


Secretary-Treasurer

STATE OF ARIZONA
COUNTY OF APACHE } ss.

It is acknowledged before me this 2nd day of
June, 1971, that James C. Drieland and Jessie L. Drieland
are the persons who have set my hand and official seal.

James C. Drieland
NOTARY PUBLIC
My Commission Expires Sept. 22, 1973

ARTICLES OF AMENDMENT TO
ARTICLES OF INCORPORATION OF
SAINT MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, INC.

MAY 30 1 17 PM '95

Pursuant to A.R.S. § 10-1035, Saint Michaels Association for Special Education, Inc. hereby adopts the following Articles of Amendment to its Articles of Incorporation:

7/1 Kneeder
6-28-95

1. The duration of the corporation before the adoption of the Amendment:

007 8 715-7

"The time of the commencement of this corporation shall be when the Articles of Incorporation have been filed in the office of the Corporation Commission of the State of Arizona, and the time of its termination shall be twenty-five (25) years thereafter, with the privilege of renewal as provided by law."

2. The Amendment to the Articles of Incorporation as adopted:

RESOLVED, that Article III of the Articles of Incorporation of this Corporation be, and it hereby is, amended to read as follows:

ARTICLE III

The duration of the corporation is perpetual.

3. The Amendment to Articles of Incorporation was adopted by the Board of Directors on May 22, 1995 by a vote of 5 in favor 0 opposing and 0 abstaining.

IN WITNESS WHEREOF, the President and Secretary of the Corporation, acting for and on behalf of the Corporation have hereunto set their hands this 22 day of May, 1995.

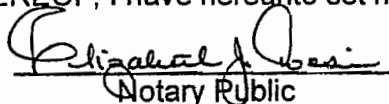

PRESIDENT


SECRETARY

STATE OF ARIZONA
COUNTY OF APACHE

On this 22nd day of May, 1995, before me, the undersigned Notary Public, personally appeared Donald Dodge and Velma K. Spencer, the President and Secretary of Saint Michaels Association for Special Education, Inc., an Arizona Corporation, and acknowledged to me that they, being authorized to do so, executed the foregoing instrument for the purposes therein contained by signing the name of the Corporation by themselves as such officers.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.


Notary Public

My Commission expires: 07/13/98

BY-LAWS OF
ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, INC.
(Revised 5-23-2011)

The mission of St. Michaels Association for Special Education, Inc., is to promote and provide a coordinated, accessible system of quality services for Navajo children and adults with developmental disabilities and their families.

ARTICLE I
BOARD OF DIRECTORS

100 General Authority

The affairs of the St. Michaels Association for Special Education, Inc., shall be managed by its Board of Directors. Directors need not be residents of the State of Arizona, but they must fulfill one of the criteria for Board Membership set out in Section 101.

101 Criteria for Board Membership

Eligibility for a position on the Board of Directors of St. Michaels Association for Special Education, Inc., shall be governed by the following criteria:

101.1 Board Member may be the parent/guardian of a current or former student or consumer in any program of St. Michaels Association for Special Education, Inc.

101.2 A Board Member may be an individual from a community served by the St. Michaels Association for Special Education, Inc., where such Board Member has demonstrated interest and concern for St. Michaels Association for Special Education, Inc., and/or for the education and development of special needs children and consumers.

101.3 A Board Member may be an individual that currently makes or who, in the past has made significant contribution to the St. Michaels Association for Special Education, Inc.; where such Board Member has demonstrated an interest and concern for the students and consumers served by the Association.

102 Number of Directors

The number of Directors on the Board of Directors shall be from three (3) to fifteen (15).

103 Delegation of Authority

The Board of Directors may by these By-Laws, or by resolution, delegate certain of its authority to the officers of St. Michaels Association for Special Education, Inc., a committee of the Board, or any agent of the corporation.

104 Terms of Office

Each Board of Director shall be elected for a period of three years, may serve an additional three year term, or additional terms, as approved by the Board of Directors.

105 Meetings

- 105.1 The annual meeting of the Board of Directors shall be held on the third Monday in May. Written notice of the place, date, and hour of the annual meeting shall be given personally or by mail to each Director not less than ten (10) nor more than fifty (50) days prior to the meeting.
- 105.2 Regular meetings of the Board of Directors will be held at least once every quarter beginning with the annual meeting to be held on the third Monday in May, at times and places to be determined by the Board. The President shall cause each Director to be notified in writing at least ten (10) days prior to each regular meeting.
- 105.3 Special meetings may be called by the President or any two Directors, upon giving at least five (5) days written notice to each Director. The notice shall specify the time, date, and place of the meeting and the purpose for which it was called.
- 105.4 A majority of the voting members of the Board of Directors shall constitute a quorum for the transaction of business at any meeting of the Board of Directors.
- 105.5 Meetings of the Board of Directors may be conducted by teleconference, conference call, or other electronic means, as permitted by law, provided that all persons can communicate with one another, and all persons are otherwise able to fully participate in the meeting. Votes of the members of the Board of Directors received in such manner shall have the same force and effect as votes at a meeting at which the members of the Board of Directors are physically congregated.

106 Notice of Meetings

In addition to the notice to Directors as specified in Section 105 of these By-Laws, notice of all meetings of the Directors shall be posted at the School Cafeteria on the grounds of the Special Education School run by this corporation, and at three other conspicuous places on the school grounds. Posting shall occur at least ten (10) days prior to the meeting, except in the case of a special meeting called pursuant to Section 105.3 of these By-Laws, in which case notice shall be posted at least five (5) days prior to the meeting.

107 Procedure

- 107.1 The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by law or by these By-Laws.
- 107.2 There shall be no voting by proxy at a Board of Directors meeting.

107.3 Robert's Rule of Order shall be followed at all meetings of the Board, unless thereafter suspended by a majority vote of the members at any regularly scheduled meeting.

107.4 All meetings of the Board of Directors shall be open to the public, except that the public or any person may be excluded from a meeting for unduly interfering with the orderly conduct of business or where the Board, by majority vote of the Board Members present at the meeting, elects to discuss matters in Executive Session.

108 Compensation

Directors shall not receive any stated salary for their services, but may be paid a stipend rate of up to \$150.00 for a duly called regular meeting. A stipend rate of up to \$75.00 may be paid for a special meeting. No payment of mileage and/or per diem is authorized; however, Directors may elect to receive payment in accordance with St. Michael's Association for Special Education travel policies in lieu of a stipend.

109 Vacancies

The Board of Directors shall have the authority to fill vacancies among the Directors occurring between annual meetings, provided, however, that all vacancies be filled with individuals eligible under the eligibility criterion. Each person so elected to fill a vacancy as it has occurred shall be a Director of the remaining term of the vacant Board seat and as such shall be eligible to serve at the conclusion of the term due to vacancy.

110 Absences

Any Director who is absent for two (2) consecutive unapproved absences or three (3) in any twelve (12) month period without notification and approval from an Officer of the Board within an annual year: a year beginning with the annual meeting in May, is automatically removed as a Director, making available a vacancy to be filled at the annual meeting of the Board, or by special vacancy election at any regularly called meeting.

111 Resignation

Any Director may resign from service as a member of the Board of Directors by delivering a written resignation to the Board President or the executive director.

112 Removal

Any Director or any number of Directors may be removed with or without cause by a vote of a majority of the members of the Board of Directors. In addition any Officer may be removed from office by an affirmative vote of the majority of Directors then in office. Any Director with the number of absences prescribed in these bylaws necessary for removal, or who no longer is a Member in good standing, shall automatically be removed as a Member of the Board of Directors.

ARTICLE II OFFICERS

200 Officers

The Officers of St. Michaels Association for Special Education, Inc. must be members of the Board of Directors. There shall be a President, a Vice President, and a Secretary-Treasurer.

201 Election and Term of Office

The Officers of the St. Michaels Association for Special Education, Inc., shall be elected by the Board of Directors at every third annual meeting or until his/her successor has been elected or appointed and takes office.

201 The President

The President shall be the principal executive officer of St. Michaels Association for Special Education, Inc. He/She shall preside at all meetings of the Board of Directors which he/she is present. He/She may sign any deeds, mortgages, bonds, contracts or other instruments which the Board of Directors has authorized the President to execute on behalf of the corporation; the President shall see that all orders and resolutions of the Board of Directors are carried into effect, and in general perform all duties incident to the office of President; the President shall have such other duties and authority as may be prescribed by the Board of Directors from time to time.

202 The Vice President

The Vice President shall have the authority and perform the duties of the President in the event of the absence or inability of the President to act, or when requested to do so by the President; the Vice President shall have such other duties and authority as may be prescribed by the Board of Directors from time to time.

204 The Secretary-Treasurer

The Secretary-Treasurer shall:

204.1 Cause the minutes of the meetings of the Board of Directors to be kept in a manner best suited to provide an accurate and complete record.

204.2 See that all notices of meetings are given in accordance with these By-Laws.

204.3 Be custodian of all corporate assets and shall see that accurate and complete financial records are kept.

204.4 Have such other duties and authorities as may be prescribed by the President or the Board of Directors from time to time.

ARTICLE II
POWERS OF THE DIRECTORS

300 General Powers

The property and business of this corporation shall be managed by its Board of Directors.

301 Specific Powers

Without prejudice to the general powers and other powers conferred by these By-Laws, the Board of Directors shall have the following powers:

- 301.1 From time to time to make and change rules and regulations, not inconsistent with law or with these By-Laws, for the management of the corporation's business and its affairs.
- 301.2 To lease, purchase, or otherwise acquire in any lawful manner and for and in the name of the corporation, and all real estate and other property rights and privileges, whatsoever, deemed necessary or convenient for carrying on the business of the corporation, and which the corporation is authorized to acquire such rights in property at such price or consideration and, in the discretion of the Board of Directors, to pay therefore either wholly or partly in money, or other securities of the corporation.
- 301.3 To sell or dispose of any real or personal estate, property rights or privileges belonging to the corporation whenever in the opinion of the Board of Directors the corporation's interests would thereby be promoted; and, pursuant to the vote or written consent of the Board of Directors entitled to exercise a majority of the voting power of the corporation, to sell, assign, transfer or otherwise dispose of the whole property of this corporation subject, however, to the provisions of Section 600 of these By-Laws.
- 301.4 Unless otherwise suspended, participate fully in the planning, development, implementation, and evaluation of the Johnson O'Malley (JOM) program in the capacity of the JOM Indian Education Committee.

302 Records of the Board

It shall be the duty of the Board of Directors to cause to be kept a complete record of all minutes and acts of the Board of Directors.

303 Board Supervision

The Board of Directors shall supervise all officers, agents, and employees of the corporation and it shall see that the duties of all such officers, agents, and employees are properly performed.

304 Additional Powers

In addition to the powers and authority expressly conferred on the Board of Directors by these By-Laws, the Board of Directors may exercise all powers of the corporation and do all lawful acts and

things as are not by statute or by the Articles of Incorporation of this corporation or by these By-Laws directed or required to be exercised by employees of the corporation.

305 Inspection of Books

The Directors shall determine from time to time whether, and under what conditions, the accounts and books of the corporation (except such as are by statute specifically open to inspection), or any of them, shall be opened to inspection by authorized agencies or individuals seeking such inspection of the corporations books and records.

306 Checks

All checks or demands for money, drafts, and notes of the corporation shall be signed by such officer or officers as the Board of Directors may from time to time designate.

307 Fiscal Year

The Fiscal Year for this corporation shall begin on the first day of October.

308 Directors Annual Statement

The Board of Directors shall require at each annual meeting a full and clear statement of the business and the condition of the corporation.

ARTICLE IV COMMITTEES OF DIRECTORS

400 Standing Committees

The Board of Directors shall have the following Standing Committees:

- Budget and Finance Committee
- Long Range Planning and Fund Raising Committee
- Nominating Committee
- Executive Committee

400.1 The Budget and Finance Committee of the Board

Shall consist of two (2) Board Members, the executive director and others who from time to time shall be appointed by the executive director.

It shall be the duty of the Finance and Budget Committee of the Board to meet quarterly, review budgets and financial results and to recommend to the Board resolutions or courses of action of a financial or budgetary nature.

400.2 The Long Range Planning and Fund Raising Committee

Shall consist of three (3) Board Members, the executive director and others who from time to time shall be appointed by the executive director.

One of the duties of the Long Range Planning and Fund Raising Committee of the Board shall be to meet at least annually and recommend to the Board of Directors resolutions or courses of action regarding the long-range plans and visions of the Association.

Another duty of the Long Range Planning and Fund Raising Committee of the Board shall be to meet at least quarterly and oversee the fund raising activities of the Association.

400.3 The Nominating Committee

Shall consist of two (2) Board Members, the executive director and others who from time to time shall be appointed by the Board of Directors.

It shall be the duty of the Nominating Committee to meet from time to time and recommend to the Board of Directors individuals to fill board vacancies or new positions.

Another duty of the Nominating Committee shall be to oversee succession of the executive director.

401 Other Committees

The Board of Directors may, by Resolution, from time to time create one or more permanent or temporary Committees.

401.1 Each such Committee shall consist of at least one (1) Board Member and shall have such other members as are set forth in the Board Resolution.

401.2 The purpose and function (and duration, for Committees which shall exist for only a limited period) of each such Committee shall be set forth in the Board Resolution which establishes such Committee.

402 Authority of Committees of Directors

Any Committees of the Board of Directors shall have and exercise the authority of the Board of Directors to the extent provided in the Resolution creating the Committee.

403 Executive Committee

There shall be, at all times during the operations of this corporation, a standing committee of the Board of Directors called the Executive Committee. The Executive Committee shall be composed of three officers of the corporation and one additional non-officer Board Member elected by the Board to sit on the Executive Committee.

403.1 Powers of the Executive Committee

403.1.1 To meet to discuss the corporation's emergency business matters.

403.1.2 To propose measures relating to the corporation's business to the Board of Directors.

403.1.3 To take emergency action on behalf of the corporation.

403.2 Ratification by the Full Board

All actions of the Executive Committee, to be effective, must be ratified by a majority vote of a quorum of the Board of Directors at a regularly scheduled Board meeting.

404 Responsibility of the Board of Directors

The designation of any Board Committees, including the Executive Committee, and the delegation thereto of authority shall not relieve the Board of Directors of any responsibility imposed upon it by law or by these By-Laws.

ARTICLE V OFFICES OF THE CORPORATION

500 Principal Office

The Principal Office of St. Michaels Association for Special Education, Inc., shall be located on the Navajo Nation at St. Michaels, Apache County, Arizona at the site of the Special Education School run by the corporation.

501 Offices

St. Michaels Association for Special Education, Inc., may locate and maintain any offices, with mobile office units, part-time offices, or any other facilities which the Board deems necessary in furtherance of the purposes of the corporation, by resolution of the Board of Directors.

ARTICLE VI DISSOLUTION

600 Dissolution

Pursuant to Article XI of the Articles of Incorporation of the St. Michaels Association for Special Education, Inc., upon dissolution of the corporation, all proceeds from the sale or other disposition of the assets shall be given to a non-profit organization located within the Navajo Nation, where such organization qualifies under Section 501(c)(3) of the Internal Revenue Code. In the event a suitable corporation cannot be found, then the property of this corporation upon dissolution shall

issue to the Navajo Tribe to be used for a public purpose not inconsistent with purposes of this corporation as set forth in its Articles of Incorporation.

ARTICLE VII THE EXECUTIVE DIRECTOR

700 Executive Director

The Board of Directors shall employ an executive director to supervise the day to day activities of St. Michaels Association for Special Education, Inc. He/She shall be an individual with such qualifications as are determined by the Board of Directors. The executive director shall serve at the pleasure of the Board of Directors and shall have the duties and authority prescribed by these By-Laws or as set by resolution of the Board of Directors.

701 Responsibility to the Corporation and to the Board

The executive director shall be responsible to the Board of Directors, and he/she shall maintain utmost loyalty to the Board of Directors and to the purposes of St. Michaels Association for Special Education, Inc.

702 Exercise of Duties

The executive director shall faithfully and diligently execute his/her duties and shall exercise his/her authority prudently and wisely and in the best interest of St. Michaels Association for Special Education, Inc., and in the interest of the people whom the corporation serves.

703 Reporting to the Board

The executive director shall at all time keep the Board of Directors fully informed of the activities of the corporation, and he/she shall also inform the Board of any special program or occurrence requiring the Board's attendance or action.

704 Administrative Duties

The executive director shall have the duty and responsibility to conduct and administer the activities of St. Michaels Association for Special Education, Inc., and shall see that the corporation properly meets any and all of its obligations.

705 Personnel

The executive director shall select, employ, supervise, and may discharge, all personnel employed by St. Michaels Association for Special Education, Inc.; except that no member of the Board of Directors shall be employed unless the member resigns such membership on the Board of Directors; further that professional contract personnel will be hired, administered, and terminated only in accordance with prescribed personnel procedures affecting such employees.

706 Fiscal Authority

The executive director shall have the authority to expend funds received from all sources pursuant to the contracts between St. Michaels Association for Special Education, Inc., and federal/state/tribal agencies, and shall have the authority to expend any other corporate funds without direct authority from the Board of Directors; except when capital buildings or capital costs are involved.

707 Executive of Documents

The executive director may sign any bonds, contract, or other instruments or agreements on behalf of the corporation in furtherance of the purposes of the St. Michaels Association for Special Education, Inc., where thereby empowered by the Board of Directors.

708 Other Authority of Executive Director

The executive director shall have other authority and duties as prescribed by the Board of Directors.

ARTICLE VIII CONTRACTS AND OTHER INSTRUMENTS

800 Contracts and Other Instruments

The Board of Directors may authorize the executive director, or any agent of the corporation, in addition to the officers and executive director so authorized by these By-Laws, to enter into any contract or execute and deliver any instrument in the name of and in behalf of the corporation, and such authorization may be general or specific.

ARTICLE IX FISCAL MATTERS

900 Checks, Drafts, etc.

All checks, drafts, or orders for the payment of money, notes, or other evidences of indebtedness issued in the name of St. Michaels Association for Special Education, Inc., shall be signed and/or countersigned by such officers or employees of the corporation as is determined by a resolution of the Board of Directors.

901 Deposits

All funds of the corporation shall be deposited to its credit at Federal Deposit Insurance Corporation (FDIC) insured banks or other FDIC depositories as the Board of Directors may select.

902 Gifts and Contributions

The Board of Directors, the Long Range Planning and Fund Raising Committee and the executive director may accept on behalf of St. Michaels Association for Special Education, Inc., (or St. Michaels School and Home for Special Navajo Children) any gift, contribution, bequest or devise for the general purposes or for any special purposes of the corporation.

ARTICLE X RECORD KEEPING

1000 Records and Accounts

The corporation shall keep adequate, correct, and complete records and accounts, including accounts of property, personnel and financial records, to assure a proper accounting for all corporate funds.

1001 Minutes of Meetings

The corporation shall keep accurate and complete minutes of all meetings of the Board of Directors.

1002 Record of Activities

The corporation shall keep appropriate record of activities and the activities of its personnel in order to permit an evaluation of its effectiveness.

ARTICLE XI SEAL

1100 Seal

The Board of Directors may by resolution provide for a corporate seal, which may be in any form and have any words inscribed thereon, except that the seal shall include the name of the corporation.

1200 Waiver of Notice

Whenever any notice is required to be given by law, by the Articles of Incorporation, or by these By-Laws, a waiver thereof in writing signed by the person entitled to receive each notice shall be deemed equivalent to such notice.

1300 Amendments

These By-Laws may be altered, amended, or repealed, and new By-Laws may be adopted, at any annual, regular, or special meeting of the Board of Directors, if at least fourteen (14) days written

notice is given of the intention to alter, amend, repeal or to adopt new By-Laws at such meeting. Such notice shall be given to sitting Directors of the Board of Directors and shall be posted as provided in Section 106 of these By-Laws.

KNOW ALL MEN BY THESE PRESENTS:

That the undersigned President of St. Michaels Association for Special Education, Inc., does hereby certify that the above and foregoing amendments and alterations of the By-Laws of this Corporation were duly adopted by the Board of Directors on the 23rd day of May 2011, and these By-Laws as amended, now constitute the By-Laws of the Corporation.


President
Board of Directors

St. Michael's Association for Special Education, Inc.
Board of Directors
FY 2015
(October 1 to September 30)

Member	Mailing Address	Term of Membership 2-yr. or 3-yr.	Contact Number
Anna Beth Nez <i>President *</i>	P. O. Box 7581 Newcomb, NM 87455	9/01/2014 to 8/31/2017	(505) 495-8241
Edison Leslie <i>Vice-president *</i>	P. O. Box 796 Church Rock, NM 87311	4/01/2013 to 3/31/2015	C (505) 879-2832
Margaret Sandoval <i>Secretary- Treasurer *</i>	P. O. Box 1322 Lukachukai, AZ 86507	4/01/2013 to 3/31/2015	(928) 787-2356 C (928) 349-7299
Marilyn A. Daw	P. O. Box 3842 Chinle, AZ 86503	6/06/14 to 5/31/17	

** Current Officers: 3-year term from August 2014 to 2017.*

Herman Begay, President
Franklin Francisco, Vice President
Laurita Begay, Sec/Treasurer
Benjamin Bennet, Council Delegate
Tom Billman, Grazing Representative

Sawmill Chapter

Calvin Kirk, Community Service Coordinator
Ronald Deschinny, Account Maint. Specialist
Brenda Watchman, Office Specialist
Lorelei Clinton, Office Assistant
Stephanie Benally, CHR
Louise Mark, Senior Center Spv

P.O. Box 1786
Fort Defiance, AZ 86504
(928) 729-4433 / 4432
(928) 729-4435 FAX

RESOLUTION OF THE SAWMILL CHAPTER

Requesting the support for the tribal grant for St. Michaels Association for Special Education (SMASE) to be considered in the Spring grant proposal session. St. Michaels Association for Special Education, established in 1970, is a non-profit school and residential home for children and adults with development disabilities located in Window Rock, Arizona.

WHEREAS:

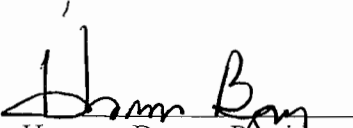
1. SMASE will utilize these funds to regain financial stability.
2. SMASE will utilize these funds to restore and enhance out transportation fleet.
3. SMASE will utilize these funds to renovate our campus buildings and roads
4. SMASE has the first Autistic support classroom on the reservation, SMASE will utilize these funds to enhance this program.
5. SMASE will utilize these funds to start a transition-to-adulthood program, where our clients will seek employment in the community.
6. SMASE will utilize these funds to enhance professional services for the clients.

NOW THEREFORE BE IT RESOLVED THAT:

1. The Sawmill Chapter hereby gives its full support for the acquisition of the grant proposed by St. Michaels Association for Special Education to the Tribe.

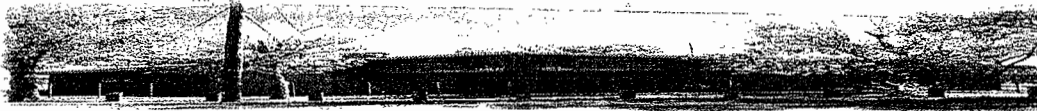
CERTIFICATION

I hereby certify that the forgoing resolution was considered at a duly called meeting at Sawmill Chapter, Navajo Nation Arizona at which a quorum was present and the same was passed with a motion made by Virginia Benally seconded by Mary Tom with a vote of 26 in favor, 0 opposed, and 3 abstained, this day 9 of March 2015.


Herman Begay, President



Curran Hannon, President
Alfred Mike, Sr., Vice-President
Gloria Smiley, Secretary/Treasurer
Jonathan Hale, Council Delegate
Joseph Peshlakai, Grazing Official



Ben Shelly, Navajo Nation President

Rex Lee Jim, Navajo Nation Vice President

RESOLUTION OF THE
ST. MICHAELS CHAPTER
No. 03-15-15-128

Requesting the Support for the Tribal Grant for St. Michael's Association for Special Education (SMASE) to be Considered in the Spring Grant Proposal Session. St. Michaels Association for Special Education, Established in 1970 is a Non-Profit School and Residential Home for Children and Adults with Developmental Disabilities Located in Window Rock, Arizona *2.4 million*

WHEREAS:

1. Pursuant to Resolution of the Navajo Nation Council, title 26, section 3(A), the St. Michaels chapter is duly certified chapter of the Navajo Nation Government, and
2. Pursuant to Resolution of the Navajo Nation Council, title 26, section 1(B), the St. Michaels chapter is vested with the authority to review all matters affecting the community and to make appropriate correction when necessary and make recommendations to the Navajo Nation and other local agencies for appropriate actions, and
3. SMASE will utilize these funds to regain financial stability; and
4. SMASE will utilize these funds to restore and enhance our transportation fleet; and
5. SMASE will utilize these funds to renovate our campus buildings and roads; and
6. SMASE has the first autistic support classroom on the reservation. SMASE will utilize these funds to enhance this program; and
7. SMASE will utilize these funds to start a transition-to-adulthood program, where our clients will seek employment in the community; and
8. SMASE will utilize these funds to enhance professional services for the clients.

NOW, THEREFORE; BE IT RESOLVE THAT:

1. The St. Michaels Chapter hereby gives its full support for the acquisition of the grant proposal by St. Michaels Association for Special Education to the Tribe.

CERTIFICATION

We hereby certify that the foregoing resolution was duly considered by the St. Michaels Chapter at a duly called Chapter meeting at St. Michaels, Navajo Nation (Arizona), at which a quorum was present and that same was passed by a vote of 37 in favor, 0 opposed, and 4 abstained, this 15th day of March 2015.

Motion by: Betty Begay

Second by: Ida Tom

Curran Hannon, President
St. Michaels Chapter



Red Lake Chapter

Arval T. McCabe
PRESIDENT

Akando E. Wauneka
VICE PRESIDENT

Richard Tsosie
SECRETARY/TREASURER

Paul Milford
GRAZING OFFICIAL

RESOLUTION OF THE RED LAKE CHAPTER

RLC-03-15-13

REQUESTING THE SUPPORT FOR THE TRIBAL GRANT FOR ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION (SMASE) TO BE CONSIDERED IN THE SPRING GRANT PROPOSAL SESSION. ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, ESTABLISHED IN 1970, IS A NON-PROFIT SCHOOL AND RESIDENTIAL HOME FOR CHILDREN AND ADULTS WITH DEVELOPMENTAL DISABILITIES LOCATED IN WINDOW ROCK, ARIZONA.

WHEREAS:

1. Pursuant to 26 NNC, Section 3(a), Red Lake #18 Chapter is a duly recognized certified chapter of the Navajo Nation Government, as listed at 11 NNC Part 1, Section 10; and;
2. Pursuant to 26 NNC, Section 3(b), Red Lake #18 Chapter is vested with the authority to review all matters affecting the community and to make appropriate corrections when necessary and make recommendation to the Navajo Nation and other local, state or federal agencies for appropriate action; and,
3. SMASE will utilize these funds to regain financial stability.
4. SMASE will utilize these funds to restore and enhance our transportation fleet.
5. SMASE will utilize these funds to renovate our campus buildings and roads.
6. SMASE has the first autistic support classroom on the reservation. SMASE will utilize these funds to enhance this program.
7. SMASE will utilize these funds to start a transition-to-adulthood program, where our clients will seek employment in the community.
8. SMASE will utilize these funds to enhance professional services for the clients.

NOW THEREFORE BE IT RESOLVED THAT:

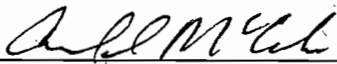
1. The Red Lake Chapter hereby gives its full support for the acquisition of the grant proposed by St. Michaels Association for Special Education to the Tribe.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered at a duly called authorized meeting held at Red Lake #18 Chapter, Navajo Nation (New Mexico) at which a quorum was present and that the same was passed by a vote of 49 in favor, 0 opposed, and 27 abstained on this 18 day of March 2015.

Motioned: Albert Yazzie

Seconded: Bob Tsosie


Arval McCabe, Chapter President

David Jose
President

Cecil F. Eriacho
Vice-President

Nancy R. Martine-Alonzo
Secretary/Treasurer

RAMAH NAVAJO CHAPTER

HCR 61, Box 13 Ramah, New Mexico 87321-9601

(505) 775-7130/7132

FAX (505) 775-7137

Tribal Office



Norman M. Begay
Council Delegate
Navajo Nation Council

Leo L. Pino
Member
Eastern Navajo Land Board

RESOLUTION OF THE RAMAH NAVAJO CHAPTER

NO: 031508

SUPPORTING THE TRIBAL GRANT FOR ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION (SMASE) TO BE CONSIDERED IN THE SPRING GRANT PROPOSAL SESSION. SMASE, ESTABLISHED IN 1970 IS A NON-PROFIT SCHOOL AND RESIDENTIAL HOME FOR CHILDREN AND ADULTS WITH DEVELOPMENTAL DISABILITIES LOCATED IN WINDOW ROCK, ARIZONA

WHEREAS:

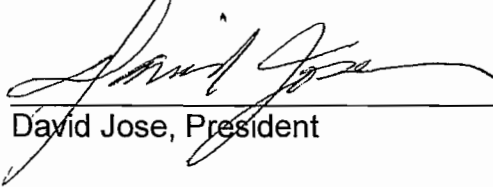
1. Pursuant to Navajo Tribal Council Resolution CJ-20-55, the Ramah Navajo Chapter is a certified Chapter of the Navajo Nation and the Chapter is uniquely situated as satellite community of the Navajo Nation; and
2. By Resolution CAP-34-98, the Navajo Nation Council enacted the Navajo Nation Local Governance Act codified as 26 NNC establishing a new title exclusively for political subdivisions of the Navajo Nation to address the governmental function of chapters that improves the governmental structure and provides the opportunity for local chapters to make decisions over local matters; and allowing communities to excel and flourish, enable Navajo leaders to lead toward a prosperous future and improve the strength and sovereignty of the Navajo Nation, including custom and tradition; and
3. SMASE will utilize these funds to regain financial stability, to restore and enhance transportation fleet, to renovate campus buildings and to improve roads; and
4. SMASE has the first autistic support classroom on the reservation. SMASE will utilize these funds to enhance this program. SMASE will utilize these funds to start a transition-to-adulthood program, where clients will seek employment in the community and to enhance professional services for the clients

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Ramah Navajo Chapter hereby supports the Tribal Grant for St. Michaels Association for Special Education (SMASE) to be considered in the Spring Grant Proposal Session. SASE established in 1970 is a non-profit school and residential home for children and adults with developmental disabilities located in Window Rock, Arizona.

CERTIFICATION

We hereby certify that the foregoing resolution was duly considered by the Ramah Navajo Chapter at a duly called meeting in Mt. View, Navajo Nation (New Mexico), at which a quorum was present and that the same was passed by a vote of 24 in favor 0 opposed, and 02 abstained on this 24th day of March, 2015.



David Jose, President



Cecil F. Eriacho, Vice President

Nancy R.M. Alonzo, Secretary/Treasurer



Leo L. Pino, Land Board Member

Motioned By: Oreos Eriacho

Seconded By: Ray Kit Coho

**OJO ENCINO CHAPTER**

HCR 79 BOX 1500, OJO ENCINO, NEW MEXICO 87013

PHONE (505)731-2263 or 731-2262 FAX (505)731-1516

EMAIL: ojoencino@navajochapters.org

RESOLUTION OF THE OJO ENCINO CHAPTER**RESOLUTION #: OJOE 03-09-15/001**

REQUESTING THE SUPPORT FOR THE TRIBAL GRANT FOR ST. MICHAEL'S ASSOCIATION FOR SPECIAL EDUCATION (SMASE) TO BE CONSIDERED IN THE SPRING GRANT PROPOSAL SESSION. ST. MICHAEL'S ASSOCIATION FOR SPECIAL EDUCATION, ESTABLISHED IN 1970, IS A NON-PROFIT SCHOOL AND RESIDENTIAL HOME FOR CHILDREN AND ADULTS WITH DEVELOPMENTAL DISABILITIES LOCATED IN WINDOW ROCK, ARIZONA.

WHEREAS:

1. Ojo Encino is a certified Chapter of the Navajo Nation established and recognized by the Navajo Nation Council as a foundation of the Navajo Nation government vested with the authority to plan and implement projects in the best interest of the community. See generally 2 N.N.C. SS 4021 et seq. and 26 N.N.C. S103, and
2. Pursuant to 2 N.N.C. S102 (A), the Navajo Nation Council is governing body of the Navajo Nation; and
3. By resolution CAP-34-98, the Navajo Nation Council approved the "Local Governance Act" wherein the Navajo Nation Council delegated governmental authority to the Chapters of the Navajo Nation to address matters of local concern with Navajo Law, custom and tradition; and
4. SMASE will utilize these funds to regain financial stability.
5. SMASE will utilize these funds to restore and enhance our transportation fleet.
6. SMASE will utilize these funds to renovate our campus buildings and roads.
7. SMASE has the first autistic support classroom on the reservation. SMASE will utilize these funds to enhance this program.
8. SMASE will utilize these funds to start a transition-to-adulthood program, where our clients will seek employment in the community.
9. SMASE will utilize these funds to enhance professional services for the clients.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Ojo Encino Chapter hereby gives full support for the acquisition of the grant proposal by St. Michael's Association for Special Education to the Tribe.

George Werito Jr., Chapter President
Jeanette Vice, Chapter Vice President
Brandon Sam, Chapter Secretary/Treasurer

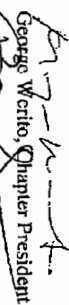
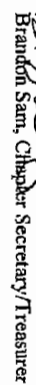
Gloria Chiquito, Chapter Manager
Leonard Tsosie, Council Delegate
Elizabeth Stoney, Land Board Member

CERTIFICATION

WE, hereby certify that the foregoing resolution was considered at a duly called meeting at Ojo Encino Chapter, Navajo Nation, at which a quorum was present and the same was passed with a vote of 13 in favor, 00 opposed, and 08 abstained, this 9th day of March, 2015.

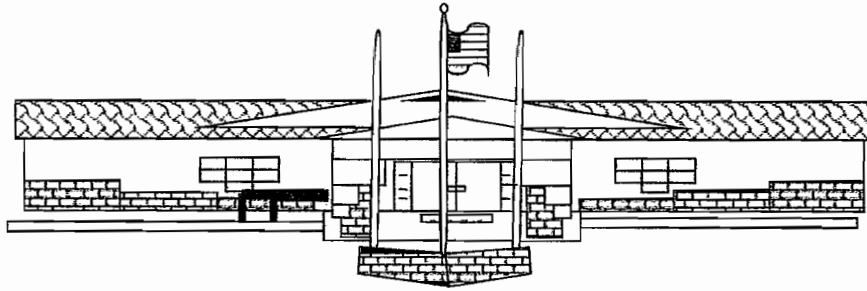
Motioned by: Nansi Sandoval

Second by: Olsen Juan


George Wente, Chapter President
Jeanette Vice, Chapter Vice-President
Brandon Sam, Chapter Secretary/Treasurer

OAK SPRINGS CHAPTER GOVERNMENT

President
Ray Berchman
Vice-President
Ben Smith
Secretary/Treasurer
Terry John
Grazing Representative
Jim Sam



Council Delegate
Jonathan Hale
Chapter Coordinator
Vacant
Account Maint. Spec.
Roberta Silversmith

OSC 3-17-15 23

RESOLUTION OF THE OAK SPRINGS CHAPTER

SUPPORTING ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION (SMASE)
IS A NON-PROFIT PROGRAM THAT PROVIDES EDUCATIONAL, RESIDENTIAL,
MEDICAL, AND THERAPEUTIC SERVICES TO CHILDREN AND ADULTS WITH
DEVELOPMENTAL DISABILITIES AND SUPPORT TO THEIR FAMILIES, WE
BRING EDUCATION AND SUPPORT TO CHILDREN AND ADULTS WITH
INTELLECTUAL DISABILITIES, NEUROLOGICAL DISABILITIES, GENETIC
DISORDERS, COMMUNICATION DISORDERS, CHROMOSOMAL DISORDERS,
AND OTHER DISABILITIES.

WHEREAS:

1. The Oak Springs Chapter is a recognized Chapter of the Navajo Nation Government, vested with certain authority and responsibilities to consider and take actions on matters of local concerns that are in the best interest of the health, safety, and welfare of its chapter members and residents; and
2. Pursuant to 26 N.N.C., Navajo Nation Local Governance Act, the Navajo Nation Council delegates to Chapters governmental authority with respect to local matters consistent with Navajo law, including custom and tradition, to make decisions over local matters, and to govern with responsibility and accountability to the local citizens; and
3. SMASE received non-profit status in 1970. Our education programs are fit to meet each individual's needs. We offer a wide variety of programs, including residential, therapy, skilled nursing, art, social services, Special Olympics, agriculture, Navajo culture programs. Our clients are our top priority. Everything we do, we do for them. The special people who come to us receive nothing short of loving care; and
4. During our over forty years of service in Navajo Nation, we have provided quality educational and residential services. We have brought a safe haven to special people who otherwise would have had to live far away from their families and the reservation. But, due to increasing cost, SMASE has entered a period of financial difficulties; and

5. During this time, we come to the Tribe for the first time to ask for a substantial one-time-only grant to help SMASE regain financial stability; and
6. A variety of events have caused SMASE to suffer financially. Operating expenses continue to rise, our buildings and roads have aged and are in dire need of repair, and revenue has been impacted by reductions in funding to our contracts with the Bureau of Indian Education (BIE) and Arizona public schools. There have also been untimely delays in the receipt of funding by our contracts. Due to the dedication of our staff, we have been able to get by, but the quality of our services has faltered; and
7. We asking for funds to restore our transportation fleet, renovate our campus buildings, six of which do not meet code, further our burgeoning autistic support program, reinstate our staff to a forty-hour work week, and provide further training and support for our professional and paraprofessional staff. We are in the midst of developing various programs, such as a transition program for our adult clients to go out into the community to work, volunteer, and interact in general, but we need the funds to hire initial personnel; and
8. In conclusion, we are asking for the Tribe to support this one-time grant request for funds to get St. Michaels Association for Special Education back to the point of financial stability. The people we serve deserve to much more than we can financially provide. SMASE has been a force in the community for over forty years. Not only does SMASE serve the population of special people, it is one of the largest private employers in the St. Michaels and Window Rock communities. We come to the Tribe in this time of need.

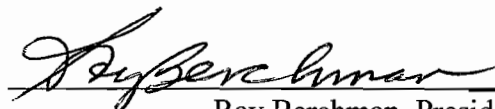
NOW THEREFORE BE IT RESOLVED THAT:

1. The Oak Springs Chapter hereby gives its full support for the acquisition of the grant proposed by St. Michaels Association for Special Education to the Tribe.
 - a. SMASE will utilize these funds to regain financial stability.
 - b. SMASE will utilize these funds restore and enhance our transportation fleet.
 - c. SMASE will utilize these funds to renovate our campus buildings and roads.
 - d. SMASE has the first autistic support classroom on the reservation. SMASE will utilize these funds to enhance this program.
 - e. SMASE will utilize these funds to start a transition-to-adulthood program, where our clients will seek employment in the community.
 - f. SMASE will utilize these funds to enhance professional services for the clients.

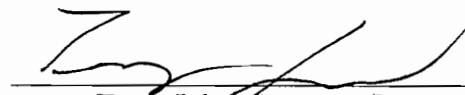
CERTIFICATION

We hereby certify that the foregoing resolution was considered at a duly called chapter meeting at Oak Springs, Navajo Nation (Arizona), where a quorum was present and that same passed by a vote of 34 in favor, 0 opposed, and 2 abstained on this 17th day of **March, 2015**.

Motion: Bennie Silversmith Second: Lionel Allen



Ray Berchman, President
Oak Springs Chapter



Terry John, Secretary/Treasurer
Oak Springs Chapter



**SMITH LAKE CHAPTER
THE NAVAJO NATION**

P.O. Box 60 Smith Lake, New Mexico 87365 Phone: 505.786.2141 Fax: 505.786.2143

Email: smithlake@navajochapters.org

Ben Shelly, NN President

Rex Lee Jim, NN Vice President

Edmund Yazzie, Council Delegate

RESOLUTION OF THE SMITH LAKE CHAPTER

SLC-03/2015-008

"REQUESTING THE SUPPORT FOR THE TRIBAL GRANT FOR ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION (SMASE) TO BE CONSIDERED IN THE SPRING GRANT PROPOSAL SESSION. ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION, ESTABLISHED IN 1970, IS A NON-PROFIT SCHOOL AND RESIDENTIAL HOME FOR CHILDREN AND ADULTS WITH DEVELOPMENT DISABILITIES LOCATED IN WINDOW ROCK, ARIZONA"

WHEREAS:

1. SMASE will utilize these funds to regain financial stability; and
2. SMASE will utilize these funds to restore and enhance our transportation fleet; and
3. SMASE will utilize these funds to renovate our campus buildings and roads; and
4. SMASE has the first autistic support classroom on the reservation, SMASE will utilize these funds to enhance this program; and
5. SMASE will utilize these funds to start a transition-to-adulthood program, where our clients will seek employment in the community; and
6. SMASE will utilize these funds to enhance professional services for the clients.

THEREFORE BE IT RESOLVED THAT:

"The Smith Lake Chapter hereby gives its full support for the acquisition of the grant proposed by St. Michaels Association for Special Education to the tribe".

CERTIFICATION

We hereby certify that the foregoing resolution was duly considered at a duly called chapter meeting at which a quorum was present and that same was passed by a vote of 20 in favor, 00 opposed, and 07 abstained this 19th day of March 2015.

Marie Perry-Henio- President

Andy M. Booher- Vice President

Tyson M. Ramone- Secretary/Treasurer

Motioned: Edmund J. Henry Jr.

Seconded: Gwendolyn Begay

NAHATA DZIIL COMMISSION GOVERNANCE

Darryl Ahasteen – President
Wayne Lynch – Vice President
Mae Horseman – Secretary

Margaret Bedonie - Treasurer
LaVonne Tsosie - Member

RESOLUTION OF NAHATA DZIIL COMMISSION GOVERNANCE

NDCG-2015-03-021

Nahata Dziil Commission Governance is supporting Saint Michaels Association for Special Education (SMASE), to be considered in the Navajo Nation Spring Session. St. Michaels Association for Special Education, established in 1970, is a non-profit school and residential home for children and adults with developmental disabilities located in Window Rock, Arizona.

WHEREAS:

1. The Nahata Dziil Commission Governance is certified by the Navajo Nation Council Resolution CAP-36-91 as a local governmental entity of the Navajo Nation Government which has the responsibility and authority to promote, protect and preserve the interest and general welfare including the safety of its community, people, programs, property, etc.; and
2. Transportation and Community Development Committee of the Navajo nation by Resolution TCDCAU-66-02, approved governance certification of the Nahata Dziil Commission Governance Five Management Policies and Procedures pursuant to 26 N.N.C. Section 102(B), which permit's the Nahata Dziil Commission Governance to exercise local governance authorities contained within 26 N.N.C. Section 103 (D)(1); and
3. The Nahata Dziil Commission Governance is further certified by the Navajo Nation in accordance with its Community Based land Use Plan, pursuant to Resolution of the Transportation and Community Development Committee of the Navajo Nation Council, to administer its community lands with the New Lands Chapter boundaries and to decide on the best options for its land use; and
4. On January 20, 2008, the Nahata Dziil Chapter converted its Governmental entity into the Nahata Dziil Commission Governance; and
5. SMASE will utilize these funds to regain financial stability; and
6. SMASE will utilize these funds to restore and enhance our transportation fleet; and
7. SMASE will utilize these funds to renovate our campus buildings and roads; and
8. SMASE has the first autistic support classroom on the reservation. SMASE will utilize these funds to enhance this program; and
9. SMASE will utilize these funds to start a transition-to-adulthood program, where our clients will seek employment in the community; and
10. SMASE will utilize these funds to enhance professional services for the clients.

NOW THEREFORE, BE IT RESOLVED THAT

Nahata Dziil Commission Governance is supporting Saint Michaels Association for Special Education (SMASE), to be considered in the Navajo Nation Spring Session. St. Michaels Association for Special Education, established in 1970, is a non-profit school and residential home for children and adults with developmental disabilities located in Window Rock, Arizona. Nahata Dziil Commission Governance hereby gives its full support for the acquisition of the grant proposed by St. Michaels Association for Special Education to the Tribe.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by Nahata Dziil Commission Governance at a duly called meeting at Nahata Dziil Commission Governance Meeting Hall, NAVAJO NATION, Sanders, (Arizona), at which a quorum was present and that same was passed by a vote of 04 in favor, 00 opposed and 01 abstained, on this 13th day of March 2015.



Darryl T. Ahasteen, Commission President
Nahata Dziil Commission Governance

Motion by: **LaVonne Tsosie**

Second by: **Mae Horseman**

TSE' SI ANI CHAPTER



TSA-2015-03-007

Resolution of the Lupton Chapter Lupton, Arizona

Supporting the St Michaels Association for Special Education (SMASE) in their request to the Navajo Nation Council for an operational funding grant from the Undesignated, Unreserved Fund Balance (UUFB)

WHEREAS:

1. Pursuant to the "Local Governance Act", 26 NNC, Chapter 1, Subchapter 1, Section 3 (s), the Tse' Si Ani Chapter was established as a Chapter of the Navajo Nation Government by the Navajo Nation Council Resolution Number CAP 34-98, AND;
2. Pursuant to Chapter 1, Subchapter 1, Section 131 (1) (2) of the same "Act", the Tse' Si Ani Chapter has the responsibility and authority to promote, protect, and preserve the interest and general welfare including the safety and health of its community people, programs, property, AND;
3. The Tse Si Ani Chapter is known for its leadership among the Navajo chapters in areas of function and accountability, AND;
4. A representative from the St Michaels Association for Special Education (SMASE) was present at the Tse Si Ani Chapter meeting on this date and information was presented related to the above mentioned action and request, wherein opportunity was given for questions and discussion, AND;
5. Acting on the information provided and subsequent response to questions the community members are satisfied that the action introduced above is both allowable and in the best interest of the community and the Navajo Nation as a whole

BE IT THEREFORE RESOLVED:

1. The Tse Si Ani Chapter accepts the information provided by SMASE representative Aaron Joe, Larry Curley as accurate and sufficient as to allow the community to make an educated decision concerning the above action, AND;
2. The Tse Si Ani Chapter hereby supports the request for action brought forth in the title of this document and the body of the accompanying SMASE resolution, and urges the Navajo Nation Council to act in accordance with these documents.



CERTIFICATION

We hereby certify that the foregoing resolution was duly considered by the Tse' Si Ani Chapter at a duly called meeting in Lupton, AZ, at which a quorum was present and the same was passed by a vote of: 28 in favor, 0 opposed and 2 abstained this 26th day of MARCH, 2015.

Motion: Margaret Yazzie

Second: Mary Ann Begay

Alvin Blackgoat

Alvin Blackgoat
Chapter President

Freddie J. Nelson

Freddie J. Nelson
Chapter Vice President

Regan Hawthorne

Regan Hawthorne
Secretary/Treasurer



LUKACHUKAI CHAPTER GOVERNMENT

Nelson Begay, Council Delegate

Philip Sandoval Jr., President

Mitchell Bull, Vice-President

Herman Clement, Secretary Treasurer

Reederson Dee, Grazing Representative

Gayla James, Community Service Coordinator

Vacancy, Account Maintenance Specialist

**RESOLUTION OF THE
LUKACHUKAI CHAPTER**

Resolution No. LUK1503-08

Requesting the support for the tribal grant for St. Michaels Association for Special Education (SMASE) to be considered in the spring grant proposal session. St Michaels Association for Special Education, established in 1970, in a non-profit school and residential home for children and adults with developmental disabilities located in Window Rock, Arizona

WHEREAS:

1. SMASE will utilize these funds to regain financial stability.
2. SMASE will utilize these funds to restore and enhance our transportation fleet.
3. SMASE will utilize these funds to renovate our campus building and roads.
4. SMASE has the first autistic support classroom on the reservation SMASE will utilize these funds to enhance this program.
5. SMASE will utilize these funds to start a transition-to-adulthood program. Where our clients will seek employment in the community.
6. SMASE will utilize these funds to enhance professional services for the clients.

NOW THEREFORE BE IT RESOLVED THAT:

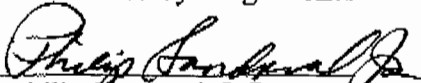
1. The Lukachukai Chapter hereby gives its full support for the acquisition of the grant proposed by St. Michael Association for Special Education to the Tribe.


CERTIFICATION

We hereby certify that the foregoing resolution was considered at a duly called meeting, held at Lukachukai chapter, Navajo Nation (Arizona), at which a quorum was present and same day was passed by a vote of 23 in favor 00 opposed, and 06 abstained, this 19th day of March, 2015.

Motioned by: Samuel Yazzie

Seconded by: Roger Jones


Philip Sandoval, Jr President


Herman Clement, Sec/Trea

KLGETOH CHAPTER

HC58 Box 90 Unit 43 Ganado, Arizona 86505

(928) 652-2700 Fax: (928) 652-2701

KLA-1748-03-2015

SUPPORTING THE ST. MICHAELS ASSOCIATION FOR SPECIAL EDUCATION IN APPLYING FOR A TRIBAL GRANT

WHEREAS:

1. The Klagetoh Chapter is a certified Navajo Nation Chapter Government, and pursuant to Navajo Nation Council Resolution CAP-67-00, is delegated government, and authority with respect to local matters consistent Navajo Laws, including custom, tradition and final matters; and
2. The Klagetoh Chapter, pursuant to 26 NNC (B) (1) (2) § 103 (B), is delegated certain authorities and responsibilities to local matters consistent with Navajo Nation Laws; and
3. Pursuant to 26 N.N.C., Section 1(B) Klagetoh Chapter is vested with the authority to review and approve all matters affecting the community and make recommendation to the Navajo Nation and other agencies for appropriate actions; and
4. The Klagetoh Chapter has students being educated at the St. Michaels Association for Special Education at their facility located at St. Michaels, Arizona; and
5. The Klagetoh Chapter supports the application for a tribal grant by the St. Michaels Association for Special Education.

NOW THEREFORE BE IT RESOLVED:

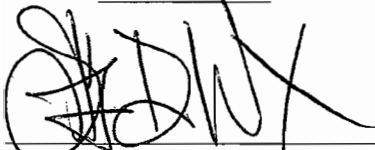
1. The Klagetoh Chapter supports the application for a tribal grant by the St. Michaels Association for Special Education.

CERTIFICATION

We certify that the foregoing resolution was considered by the Klagetoh Chapter at a duly called meeting at which a quorum was present and that same was passed with a vote of 34 In Favor 00 Opposed 00 Abstained on this 8th Day of March, 2015.

Motion: MAJORIE KEE

Second: JULIE BILLIE



Stenson D. Wauneka, President
Klagnetoh Chapter



**THE NAVAJO NATION
FORT DEFIANCE CHAPTER**

P.O. Box 366 • Ft Defiance, Arizona 86504
Phone: (928) 729-4352 • Fax (928) 729-4353
Email: fidefiance@navajochapters.org

Zondra J. Bitsuie, *President*
Lorraine W. Nelson, *Vice-President*
Brenda Wauneka, *Secretary/Treasurer*
Herman Billie, *Grazing Official*
Ben Bennett, *Council Delegate*

BEN SHELLY
Navajo Nation President

REX LEE JIM
Navajo Nation Vice President

RESOLUTION OF FORT DEFIANCE CHAPTER

**SUPPORTING ST. MICHAEL ASSOCIATION FOR SPECIAL EDUCATION'S
REQUEST FOR A GRANT FROM THE NAVAJO NATION**

WHEREAS:

1. The Fort Defiance Chapter is a certified chapter of the Navajo Nation pursuant to Navajo Nation Code, Sections 4001 and 4006 which authorizes the chapter to take action on the needs and concerns of its people and make decisions in their best interests, and
2. St. Michaels Association for Special Education (SMASE) was established in 1970 as a non-profit school and residential home for children and adults with developmental disabilities located in Window Rock, Arizona, and
3. St. Michaels Association for Special Education has been providing since 1970 and continues today, the serious need for children and adults with a variety of programs, including residential, therapy, skilled nursing, art, social service, Special Olympics, agriculture, and Navajo cultural programs, and
4. St. Michaels Association for Special Education provides an education in the local area and the children and adults do not have to leave the Navajo Nation to get these much needed services, and
5. The school has been affected by budget shortfalls which negatively impacted the operation and management of the educational/residential/social services provided by St. Michaels Association for Special Education, and
6. St. Michaels Association for Special Education is currently requesting the Navajo Nation for a grant which will help offset the costs of needs stated in the attached copy of communication from the school and is seeking the Fort Defiance Chapter's support in its grant request.

NOW THEREFORE BE IT RESOLVED THAT:

1. Fort Defiance hereby fully supports the St. Michaels Association for Special Education in its grant request from the Navajo Nation.

2. Fort Defiance further hereby recognizes the need for special services in the local area provided by the school for our children and adults and appreciates the local services which avoids relocation of our people to places far from home.

CERTIFICATION

We hereby certify that the foregoing resolution was duly considered by the Fort Defiance Chapter at a duly called meeting at which a quorum was present and that same was approved with a vote of 40 in favor, 0 opposed, and 12 abstained, this 8th day of March, 2015.

MOTIONED: Jimmie Bitsuie SECONDED: Ernie Watson

Zondra Bitsuie
Zondra Bitsuie, Chapter President.

KIN DAH LICHII' CHAPTER

Mr. Benjamin Curley
PRESIDENT

Ms. Libby E. Valteau
VICE PRESIDENT

Ms. Bertha J. Wilson
SECRETARY/TREASURER



P.O. Box 860
St. Michaels, Arizona 86511
928.755.3821 Fax 928.755.6364

Mr. Alton J. Shepherd
COUNCIL DELEGATE

Mr. Edward F. David
GRAZING OFFICIAL

Ms. Lavina V. Curley
CHAPTER MANAGER

KDLC 03-20-2015

RESOLUTION OF THE KIN DAH LICHII CHAPTER

Respectfully Requesting, Approving And Supporting The Navajo Nation Council To Assist The St. Michaels Association For Special Education (SMASE) a Non-Profit School And Residential Home For Children And Adults With Developmental Disabilities Of Window Rock, Arizona To Be Considered In The Spring Grant Proposal Session To Secure Funds.

WHEREAS;

1. The Kin Dah Lichii Chapter is governance certified pursuant to 26 N.N.C., Section 102(B) which permits the Kin Dah Lichii Chapter to exercise local governance authorities contained within 26 N.N.C. Section 103; and
2. The Kin Dah Lichii Chapter pursuant to 26 N.N.C., Section 1(B) is vested with the authority to review all matters affecting the community, make appropriate decisions when necessary and make recommendations to the Navajo Nation and other local agencies for appropriate actions; and
3. The St. Michaels Association for Special Education (SMASE) is a non-profit program that provides educational, residential. medical, and therapeutic services to children and adults with developmental disabilities, autistic, neurological disorders, genetic disorders, communication and chromosomal disorders; and
4. SMASE provides education programs to meet each individual's needs with therapy, skilled nursing, art, social services, Special Olympics, agriculture, and Navajo culture programs.; and
5. Operating expenses have increased and buildings, roads, fleet are in dire need of repairs and replacement; and programs, training, professional including paraprofessional staff need the funds to regain financial stability; and
6. Reduction of funding from Bureau of Indian Education (BIE) and Arizona public schools have impacted the operation and is asking for support from The Navajo Nation.

NOW THEREFORE BE IT RESOLVED THAT;

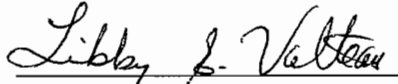
The Kin Dah Lichii Chapter respectfully requests and approves The Navajo Nation Council to assist the St. Michaels Association For Special Education (SMASE) a non-profit school and residential home for children and adults with developmental disabilities of Window Rock, Arizona to be considered In the Spring Grant Proposal Session to secure funds.

CERTIFICATION

We hereby certify that the foregoing resolution was duly considered by the Kin Dah Lichii Chapter at a duly called meeting at Kin Dah Lichii Chapter, Navajo Nation, (Arizona), at which a quorum was present and that same was passed by a vote of 40 in favor 0 opposed and 1 abstained on this 15th day of March, 2015.


Benjamin Curley, President


Bertha J. Wilson, Secretary/Treasurer


Libby E. Valteau, Vice-President

Edward F. David, Grazing Official



Harry J. Wellito, Chapter President
Laura C. Lopez, Chapter Vice-President
Marlene Thomas, Chapter Secretary/ Treasurer

Leonard Tsosie, Council Delegate
Elizabeth Stoney, Land Board Member
Samuel Sage, Community Service Coordinator
Martha Aragon, Acct. Maint. Specialist

**RESOLUTION OF COUNSELOR CHAPTER
COUNSELOR, NEW MEXICO
#COUN-2015-03-002**

RESOLUTION OF COUNSELOR CHAPTER SUPPORTING THE TRIBAL GRANT FOR ST. MICHEALS ASSOCIATION FOR SPECIAL EDUCATION (SMASE) TO BE CONSIDERED IN THE SPRING GRANT PROPOSAL SESSION. ST MICHEALS ASSOCIATION FOR SPECIAL EDUCATION, ESTABLISHED IN 1970, IS A NON-PROFIT SCHOOL AND RESIDENTIAL HOME FOR CHILDREN AND ADULTS WITH DEVELOPMENTAL DISABILITIES LOCATED IN WINDOW ROCK, ARIZONA.

WHEREAS:

1. Per Resolution CAP-34-98, the Navajo Nation Council adopted Local Governance Act and through the Adoption of this Act delegated to the Navajo Nation Chapters governmental authority with respect to all local issues/ matters consistent with Navajo laws, customs and traditions; and
2. Counselor Chapter recognizes SMASE will utilize these funds to regain financial stability; and
3. Counselor Chapter recognizes SMASE will utilize these funds to restore and enhance our transportation fleet; and
4. Counselor Chapter recognizes SMASE will utilize these funds to renovate our campus buildings and roads; and
5. Counselor Chapter recognizes SMASE has the first autistic support classroom on the reservation. SMASE will utilize these funds to enhance this program; and
6. Counselor Chapter recognizes SMASE will utilize these funds to start a transition-to-adulthood program, where our clients will seek employment in the community; and
7. Counselor Chapter recognizes SMASE will utilize these funds to enhance professional services for the clients.

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Counselor Chapter hereby gives its full support for the acquisition of the grant proposed by St. Michael Association for Special Education to the Tribe.

CERTIFICATION

We hereby certify that the foregoing resolution was considered at a duly called meeting at Counselor Chapter, Navajo Nation, New Mexico, at which a quorum was present and that same was passed with motion made by Matilda Sandoval and seconded by Rose Yazzie with a vote 13 in favor, 00 opposed and 03 abstained, this 10 th day of March, 2015.

Harry J. Wellito
Harry J. Wellito, Chapter President

Marlene Thomas
Marlene Thomas, Chapter Secretary/ Treasurer

Elizabeth Stoney
Elizabeth Stoney, Land Board Member

Laura C. Lopez
Laura C. Lopez, Chapter Vice-President

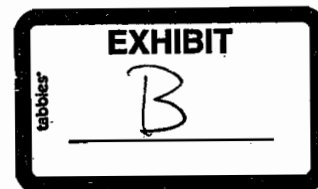
Leonard Tsosie
Leonard Tsosie, Council Delegate

THE NAVAJO NATION



BEN SHELLY PRESIDENT
REX LEE JIM VICE PRESIDENT

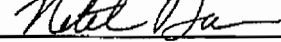
MEMORANDUM:



TO : Honorable Ben Shelly, President
Office of the President/Vice President

Honorable Herb Yazzie, Chief Justice
Judicial Branch

Honorable LoRenzo Bates, Speaker
Navajo Nation Council

FROM : 
Natasha Damon, Senior Accountant
General Accounting
Office of the Controller

DATE : April 16, 2015

SUBJECT : Financial Update-(General Fund Revenue, Expenditures, UUFB)

The following is the financial data from the General Fund for FY 2015. The total year to date gross General Fund Revenues, see Exhibit "A", as of March 31, 2015 is \$140,234,213 and the total set asides is \$41,942,158. The Net Revenue for the General Fund is \$98,292,054 which is 56.93% of the projection. The total expenditures by branch are shown on Exhibit "B". The Legislative Branch has actual expenditures of \$6,145,849, encumbrances of \$944,978, with a remaining budget of \$11,066,135. The Executive Branch actual expenditures are \$108,784,333, encumbrances of \$15,721,144, with a remaining budget of \$86,468,171. The Judicial Branch actual expenditures are \$6,611,072, encumbrances of \$37,992 and remaining budget of \$8,992,639. Total General Fund expenditures are \$121,541,253; total encumbrances are \$16,704,113 leaving an overall remaining General Fund budget of \$106,526,664. The updated UUFB as of April 16, 2015 is \$17,981,883, attached Exhibit "C."

Thank you, if you should have any question please feel free to call me at tribal extension X6125.



THE NAVAJO NATION
Revenue Schedule (Unaudited)
March 31, 2015

FY 2015

Account Range	Original Budget	Revised Budget	Actuals	Budget Available	% Revenue of Total
107001 TNN: ROYAL; GAS; OIL	(50,567,000)	(50,567,000)	(20,883,537)	(29,683,463)	41.30
107002 TNN: COAL REVENUES	(54,683,000)	(54,683,000)	(32,304,308)	(22,378,692)	59.08
107003 TNN:OTR MINERALS REV			(15,806)	15,806	
107004 TNN: LAND REVENUES	(57,918,000)	(57,918,000)	(46,284,457)	(5,594,543)	79.91
107005 TNN: BUSINESS FEES			(31,552)	31,552	
107006 TNN: INTEREST INCOME	(800,000)	(800,000)	(749,861)	(50,152)	93.73
107007 TNN: TAX REVENUES	(66,052,000)	(66,052,000)	(39,708,133)	(32,383,756)	60.12
107008 COURT FINES + FEES	(400,000)	(400,000)	(184,367)	(215,466)	46.09
107009 TNN: OTHER REVENUES	(500,000)	(500,000)	(4,447)	(495,890)	0.89
107010 BIA: ROYAL; GAS; OIL			(67,507)	67,507	
107011 BIA: COAL REVENUES			(238)	238	
TOTAL REVENUE	(230,920,000)	(230,920,000)	(140,234,213)	(90,686,859)	60.73
107017 CAPITAL OUTLAY MATCH	2,000,000	2,000,000	2,000,000	-	100.00
107018 LAND FUND TRANSFER	4,618,000	4,618,000	2,804,684	1,813,316	60.73
107019 PERMANENT FUND TRNSF	27,710,000	27,710,000	16,828,106	10,881,894	60.73
107028 WATER RIGHTS CLAIM FU	2,000,000	2,000,000	2,000,000	-	100.00
107029 DINE' HIGHER EDUCATIO	11,200,000	11,200,000	11,200,000	-	100.00
107030 HISTORICAL TRUST ASSE	1,500,000	1,500,000	1,500,000	-	100.00
107031 VETERANS TRUST FUND S	9,237,000	9,237,000	5,609,369	3,627,631	60.73
TOTAL SET ASIDE	58,265,000	58,265,000	41,942,158	16,322,842	71.99
SUBTOTAL	(172,655,000)	(172,655,000)	(98,292,054)	(74,364,017)	56.93

(1)- Based upon CS-46-14 Paragraph E which authorizes the use of Set Aside for debt service of \$10,000,000. \$10,000,000 has been deposited into N01305.

Prepared by:
General Accounting
4/16/2015

EXHIBIT "A"



FY 2015 EXHIBIT "B"

The Navajo Nation Budget Status_Income Statement As of March 31, 2015

Branch / Object Account	Original Budget	Revised Budget	Actuals	Encumbrances	Budget Remaining	% Remaining
LEGISLATIVE BRANCH						
2001 - Personnel Expenses	10,146,535	11,564,975	4,413,344		7,151,631	61.84
3000 - Travel Expenses	1,669,815	1,861,780	686,325	21,862	1,153,593	61.96
3500 - Meeting Expenses	377,399	487,287	158,071	-	329,216	67.56
4000 - Supplies	555,594	766,777	235,813	65,819	465,145	80.68
5000 - Lease & Rental	280,550	309,163	45,627	22,666	240,869	77.91
5500 - Communications & Utilities	235,969	274,260	108,555	-	165,705	60.42
6000 - Repairs & Maintenance	93,050	152,881	87,697	3,906	61,278	40.08
6500 - Contractual Services	549,234	1,477,162	260,412	802,834	413,917	28.02
7000 - Special Transactions	472,981	548,728	149,083	27,891	371,754	67.75
8000 - Assistance	-	-	145	-	(145)	
9000 - Capital Outlay	730,368	713,668	775	-	712,893	99.89
9500 - Matching & Indirect Cost	-	-	-	-	-	
Total LEGISLATIVE BRANCH	15,111,495	18,156,681	6,145,849	944,978	11,065,854	60.95
EXECUTIVE BRANCH						
2001 - Personnel Expenses	80,059,332	85,231,910	39,980,441	-	45,251,469	53.09
3000 - Travel Expenses	11,703,111	11,939,157	5,397,729	-	6,541,428	54.79
3500 - Meeting Expenses	1,093,830	2,654,770	820,656	-	1,834,114	69.09
4000 - Supplies	5,532,493	7,552,378	2,258,547	519,684	4,774,146	63.21
5000 - Lease & Rental	1,887,790	2,337,436	998,399	183,979	1,155,058	49.42
5500 - Communications & Utilities	7,890,698	8,979,597	3,391,380	893,789	4,694,428	52.28
6000 - Repairs & Maintenance	6,666,744	5,996,795	1,630,354	1,030,906	3,335,536	55.62
6500 - Contractual Services	4,919,901	12,299,112	2,231,996	6,599,158	3,467,960	28.20
7000 - Special Transactions	18,505,873	19,411,451	16,409,201	134,028	2,888,221	14.78
8000 - Assistance	46,201,299	46,844,140	33,814,207	5,967,662	7,062,271	15.08
9000 - Capital Outlay	1,758,850	3,228,083	229,394	391,941	2,606,748	80.75
9300 - Other Income and Expense	-	-	-	-	-	
9500 - Matching & Indirect Cost	4,498,820	4,498,820	1,622,029	-	2,876,791	63.95
Total EXECUTIVE BRANCH	190,728,741	210,973,647	108,784,333	15,721,144	86,468,171	79.49
JUDICIAL BRANCH						
2001 - Personnel Expenses	12,730,707	13,125,054	5,715,573		7,409,481	56.45
3000 - Travel Expenses	670,491	699,639	293,126	-	406,514	58.10
3500 - Meeting Expenses	112,000	112,000	6,067	-	105,933	94.58
4000 - Supplies	373,978	398,052	131,288	11,492	255,272	64.13
5000 - Lease & Rental	94,175	122,200	38,481	-	83,719	68.51
5500 - Communications & Utilities	269,475	280,983	30,003	-	250,980	89.32
6000 - Repairs & Maintenance	245,541	222,977	32,494	15,986	174,497	78.26
6500 - Contractual Services	36,334	49,930	3,255	189	46,486	93.10
7000 - Special Transactions	248,024	241,216	88,985	1,873	150,359	62.33
8000 - Assistance	-	-	-	-	-	
9000 - Capital Outlay	-	389,651	271,801	8,451	109,399	28.08
9300 - Other Income and Expense	-	-	-	-	-	
Total JUDICIAL BRANCH	14,780,725	15,641,702	6,611,072	37,992	8,992,639	57.49
GRAND TOTAL:	220,620,961	244,772,030	121,541,253	16,704,113	106,526,664	43.52



Undesignated, Unreserved, Fund Balance (UUFB)

April 16, 2015

(Unaudited)

09-30-14 Balance	47,939,125
Min Fund Balance-CJA-07-06	17,592,800

UUFB 10-01-13	<u>30,346,325</u>
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Supplementals

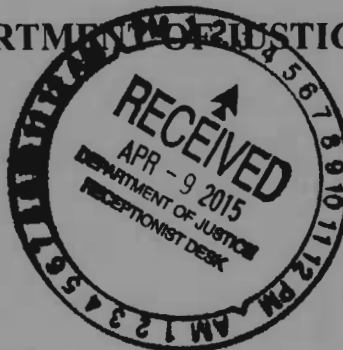
CN-53-14 Phoenix Indian Center	148,325
CD-69-14 - Cameron Chapter	180,120
CD-71-14 - Nahatadzil Shopping Center, Oljato Chapter	5,500,000
CD-72-14- Navajo Transit	600,000
CD-73-14-Grazing, Farm Boards,ENavajoLand Board	1,559,250
CD-75-14-Tonalea/Red Lake Chapter	500,000
CD-70-14- Headstart Matching	3,558,856
CMA-06-15-Navajo Election Admin	317,891

UUFB 04-16-15	<u>17,981,883</u>
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NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT
REVIEW
REQUEST
FORM



DOJ	340
4-9-15	pm
DATE / TIME	
<input checked="" type="checkbox"/> 7 Day Deadline	
DOC #:	003617
SAS #:	
UNIT:	1459u

☐ RESUBMITTAL

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST: <u>April 8, 2015</u>	ENTITY/DIVISION: <u>Education</u>
CONTACT NAME: <u>Kec I. Yazzie</u>	DEPARTMENT: <u>Administration</u>
PHONE NUMBER: <u>871-7475</u>	E-MAIL: <u>Kecikayazzie@nndojc.org</u>

TITLE OF DOCUMENT: Grant Proposal - St. Michaels Association for Special Education

55

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 4-9-15 3:46 REVIEWING ATTORNEY/ADVOCATE: Strichelle

DATE/TIME OUT OF UNIT:

DOJ ATTORNEY / ADVOCATE COMMENTS

Not sufficient. Also not a 164 review document. See attached memo.

REVIEWED BY: (PRINT) <u>Michelle Begay</u>	DATE / TIME <u>4/15/15 3:15</u>	SURNAMED BY: (PRINT) <u>Paul SPRUTMAN</u>	DATE / TIME <u>4/15/15 4:30 PM</u>
DOJ Secretary Called: <u>marked</u> <u>Kec</u>		for Document Pick Up on <u>4-15-15</u> at <u>4:40</u> By: <u>gm</u>	
PICKED UP BY: (PRINT)		DATE / TIME:	

Document No. 003617Date Issued: 03/11/2015**SECTION 164 REVIEW FORM**Title of Document: Grant Proposal StMichaelsAssocForSpecEd Contact Name: YAZZIE, KEE IKEProgram/Division: DIVISION OF DINE EDUCATIONEmail: keekeyazzie@nndode.org Phone Number: 928-871-7475

Division Director Approval for 164A: _____

Check document category: only submit to category reviewers. Each reviewer has a maximum 7 working days, except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council

<input type="checkbox"/>	Statement of Policy or Positive Law:		Sufficient	Insufficient
	1. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input checked="" type="checkbox"/>	IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)			
	1. OMB: <u>Deval - See Memo</u>	Date: <u>3-31-15</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	2. OOC: <u>[Signature]</u>	Date: <u>4-8-15</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	3. OAG: <u>[Signature]</u>	Date: _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Section 164(B) Final approval rests with the President of the Navajo Nation

<input type="checkbox"/>	Grant/Funding Agreement or amendment:			
	1. Division: <u>[Signature]</u>	Date: <u>3-16-15</u>	<input type="checkbox"/>	<input type="checkbox"/>
	2. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Subcontract/Contract expending or receiving funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. BRD: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	5. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	M.O.A. or Letter of Assurance expending or receiving funds or amendment:			
	1. Division: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	2. OMB: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	3. OOC: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
	4. OAG: _____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

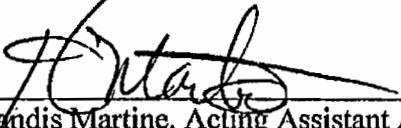
Harrison Tsosie
Attorney General

Dana L. Bobroff
Deputy Attorney General

MEMORANDUM

TO: ALL CONCERNED

FROM:


Kandis Martine, Acting Assistant Attorney General
Human Services and Government Unit
Office of the Attorney General

DATE: May 23, 2014

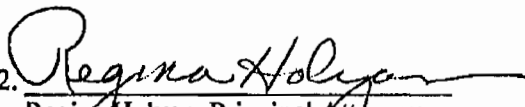
SUBJECT: Standing Delegation of Authority

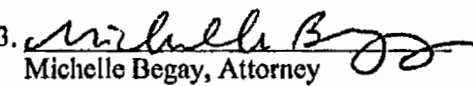
Please be advised that the personnel listed below, in order of succession, are delegated authority to act in the capacity of the Assistant Attorney General, Human Services and Government Unit, during my absence from time to time because of travel or leave, from the office. Also, the personnel listed below, in order of succession, will have surname authority for Unit matters during my absence. This delegation will be effective May 23, 2014, until rescinded.

This authorized delegation will include all routine duties of the Assistant Attorney General, Human Services and Government Unit. Any matters regarding personnel issues will be held for my review/decision upon my return to the office. This Standing Delegation of Authority supersedes all previous Unit delegations. Thank you for your cooperation.


ADMINISTRATIVE REVIEW

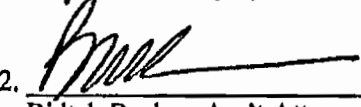
1. 
Veronica Blackhat, Principal Attorney
Human Services & Gov't Unit

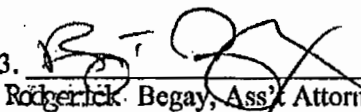
2. 
Regina Holiyan, Principal Attorney
Human Services & Gov't Unit

3. 
Michelle Begay, Attorney
Human Services & Gov't Unit

SURNAME AUTHORITY

1. 
Paul Spruhan, Ass't Attorney General
Litigation & Employment Unit

2. 
Biddah Becker, Ass't Attorney General
Natural Resources Unit

3. 
Rogerrick Begay, Ass't Attorney General
Economic/Community Development Unit



NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

Harrison Tsosie
Attorney General

Dana L. Bobroff
Deputy Attorney General

MEMORANDUM

TO: Kee I. Yazzie, Senior Planner / *Kee I. Yazzie*
Administration/Department of Diné Education

FROM: *Michelle Begay*
Michelle Begay, Attorney
Human Services & Government Unit/NNDOJ
Office of the Attorney General

DATE: April 15, 2015

SUBJECT: **Doc # 003617 – Grant Proposal from St. Michael’s Association for Special Education, Inc.**

RECEIVED
APR 17 2015

DEPARTMENT OF DINE EDUCATION
ADMINISTRATION

The Navajo Nation Department of Justice (NNDOJ) reviewed the attached grant proposal from the St. Michael’s Association for Special Education, Inc. (SMASE). SMASE is a non-Navajo Nation entity requesting one time grant for \$2,447,945.00 from the Navajo Nation.

The application process for grant funding is outlined in the Navajo Nation Fiscal Year 2015 Budget Instructions Manual (NN FY 2015 BIM) at Section V. External entities are required to include a completed application form, a completed budget with all forms and one of the following: an approved plan of operation, articles of incorporation or organization by-laws. Grant applicants shall be assigned to an appropriate Navajo Nation Division, which shall provide funding recommendations and oversee the grant once it is funded. Additionally, the respective oversight committee for the assigned Navajo Nation Division shall review the request before it is considered by the Navajo Nation Council. Section V(B), NN FY 2015 BIM. Therefore, as this grant proposal was assigned to the Department of Diné Education (DoDE), DoDE needs to provide a funding recommendation. DoDE did not include a funding recommendation in this document packet and so this document is insufficient. After DoDE includes its recommendation, this document needs to go to the Health, Education & Human Services Committee and the Navajo Nation Council.

Moreover, this document does not appear to require 164 Administrative Review. DoDE submitted this document for 164B Review as a grant agreement. However, this is not an agreement, but a grant proposal. The grant agreement would be the document which outlines the grantor and grantee’s responsibilities once the Navajo Nation Council approves the funding request. Section V(C), NN FY 2015 BIM. The Office of Management and Budget suggests that

Memo to: Kee I. Yazzie, Senior Planner

Administration/DoDE

Re: DOC #3617-Grant Proposal from St. Michael's Association for Special Education, Inc.

April 15, 2015

Page | 2

this document is a 164A document under the Budget Resolution, Budget Reallocation or Amendment category. While this funding request may require a budget resolution, this involves a non-Navajo Nation entity requesting a one-time grant from the Navajo Nation. This grant proposal was not initiated by an Executive Branch program, but by SMASE itself through its grant application. Therefore, it is likely that this document does not require 164 Review and would go directly to a council delegate who would sponsor it for legislation.

MB/gm.061



Ben Shelly
President

DEPARTMENT OF DINÉ EDUCATION THE NAVAJO NATION

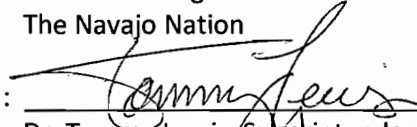
P.O. Box 670 · Window Rock, Arizona 86515
PHONE (928) 871 – 7475 · FAX (928) 871 – 7474



Rex Lee Jim
Vice-President

MEMORANDUM

To : Tribal Grant Agreement Reviewers
The Navajo Nation

From : 
Dr. Tommy Lewis, Superintendent of Schools
Department of Diné Education

Date : April 14, 2015

Subject : Tribal Grant Request #003617, Re: St. Michaels Association for Special
Education

Be informed that the St. Michaels Association for Special Education (SMASE) is pursuing a Tribal Grant from the Navajo Nation Council to fund their organization, which was established in 1970. It is a non-profit school and residential home for Navajo children and adults with developmental disabilities. They are located in Window Rock, Arizona.

The funding request is in the amount of \$2,418,660.21. The funding is to provide for the following needs and services:

- ❖ To regain financial stability.
- ❖ To restore and enhance their transportation fleet.
- ❖ To renovate campus buildings and roads.
- ❖ To support their Autistic classroom. The first of its kind on the Navajo Nation.
- ❖ To begin a Transition-to-Adulthood Program, whereby the clients will seek employment.
- ❖ To support and enhance staff professional development for quality services for clients.

With the foregoing information, the Department of Diné Education supports SMASE's Tribal Grant request for the necessary funding to continue to provide quality services for children and adults with developmental disabilities. If there are any questions regarding this funding request, you may contact Ms. Valerie Spencer, Director, Business and Operations, SMASE at telephone number 928.871.2806.

Xc: Jonathan Hale, Honorable Chairperson: Health, Education & Human Services
Committee, The 23rd Navajo Nation Council
Valerie Spencer, Director, Business & Operations, SMASE
Chrono

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Dr. Tommy Lewis, Jr., Superintendent of Schools

THE NAVAJO NATION



BEN SHELLY PRESIDENT
REX LEE JIM VICE PRESIDENT

MEMORANDUM:

TO : 2 NNC § 164 Reviewers

Delegates & 2 NNC '164 Reviewers
Navajo Nation Government

FROM : *Robert Willie*
Robert Willie, Acting Controller
Office of the Controller

DATE : April 8, 2015

SUBJECT : 164 Review-003617-UUFB-Grant Proposal St. Michaels Association Special Ed.

The Office of the Controller has reviewed the above referenced document.

1. The balance of the UUFB is \$17,981,883 as of April 7, 2015.
2. Department requesting the amount of \$2,418,660.21 for St. Michaels Special Ed Grant.

If you should have any questions you can contact me at tribal extension X6125.

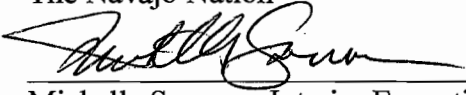
St. Michaels Association for Special Education

P.O. Box 100
St. Michaels, AZ 86511
(928) 871-2801

RECEIVED
2015 APR 6 AM 8 56
OFFICE SERVICES
OFFICE OF THE CONTROLLER

Memorandum

To: 164 Document Reviewers/Approvers
The Navajo Nation

From : 
Michelle Spencer, Interim Executive Director

Date: April 3, 2015

Subject: Document #003617 – St. Michaels Association for Special Education
Supplemental Funding Proposal

This is in response to a memorandum question from Mr. Dominic Beyer, Executive Director of The Office of Management and Budget.

"Funds from the UUFBA are considered non-recurring and one time funding only. The St. Michaels Special Education proposed budget has funding for personnel for 121 positions at a cost of 1.1 million. How will this recurring funding be maintained in the future?"

St. Michaels Association for Special Education (SMASE) has a strong plan to maintain the program beyond this infusion of capital that we are in dire need of:

- Under the 2001 Personnel Expenses included (2200 Salary Adjustment) is a one-time expense of \$364,681.00 to bring staff back to 100% reimbursement. This will not be a recurring expense.
- Through the fiscal difficulties at SMASE we have worked hard to keep people in their jobs and not to institute a reduction in force. In the past two years as personnel have resigned we have not rehired 15 positions. We will be only replacing key positions in this next year as indicated in the proposal. We will be judicious in all future hiring practices.
- We have hired a new Business & Office Manager with extensive experience in September 2014. She has completed a stringent Budget Review immediately. It was found the amount we have been charging the Arizona State Schools vs. the Bureau of Education Schools were significantly skewed. After careful analysis we had to raise our tuition to match the BIE rates which is \$100.00 per day higher than the State rates to meet our basic expenses. This will be done in a two-year process.

- In the Academic Year: 2015-2016 we will be raising annually by \$10,700.00 per student and in Academic Year: 2016-2017 an additional \$ 10,700.00 per student coming to a total of increased annual revenues of 21,400.00 per student by the year 2017..
- With the above tuition adjustment by Academic Year 2017 our tuition revenues are projected at \$2,157,120.00 as compared to our current revenues of \$1,468,896.00.
- With the critical Budget review in September 2015, we addressed extensive overtime costs in our Residential Program. We now have personnel splitting jobs between two departments which is decreasing overtime hours by 60%.
- We are currently meeting with the Arizona Department of Developmental Disabilities to expand our Adult program into developing a Transition to Work Program for those qualified. There is an active waiting list for adult clients in our community for these needed services. This program can increase revenues in addition to our current adult services. We anticipate by September 2015 this program will run along side our Day Treatment Program for Adults. Providing us with \$120,000 in additional annual revenue.
- We have recently expanded our reach through our direct fund raising mailings. We hope this will continue to build a consistent donor base. We also are developing a stronger Parent and Community support team to assist in fund raising. We also are increasing our presence on the Navajo Nation for better recruitment and expansion of services.
- We are planning on expanding our volunteer (professional and non-professional work force). SMASE has had a strong volunteer component to our personnel from the beginning, this has been beneficial beyond cost reduction, and it has allowed long-term recruitment and influx of new skills, energy, and cooperation through key Universities in the field of Special Education, Medical Services and Therapy. We have been in contact with Mercy Corp and AmeriCorps to increase these positions for a year or two, to allow us to build our stability.

With the needed influx of revenue this proposal could provide will allow St. Michaels to address and coordinate the above efforts. With this support and our restructuring, we will stabilize and we are confident we can continue to serve the students in the Navajo Nation for the next forty years.