LEGISLATIVE SUMMARY SHEET

Tracking No. ____0/56-20

DATE:

June 30, 2020

TITLE OF RESOLUTION: AN ACTION RELATING TO LAW AND ORDER; AMENDING PLAN OF OPERATION FOR THE NAVAJO NATION DEPARTMENT OF EMERGENCY MEDICAL SERVICE

PURPOSE: This resolution, if adopted, would amend the Plan of Operation for the Navajo Nation Department of Emergency Medical Service.

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

- B. The Department of Emergency Management has updated its Plan of Operation. The amendments have been reviewed by the Navajo Department of Justice and Office of Legislative Counsel. The proposed amendments are sufficient.
- C. The Navajo Nation finds it in the best interest of the Navajo Nation to approve the recommended amendments to the Plan of Operation as submitted by Navajo Nation Department of Emergency Medical Services as attached hereto as Exhibit A.

SECTION THREE. APPROVING AMENDMENTS TO PLAN OF OPERATION FOR DEPARTMENT OF EMERGENCY MEDICAL SERVICES

The Navajo Nation hereby approves amendments to the Plan of Operation for the Navajo Nation Department of Emergency Medical Services as attached hereto as Exhibit A.

NAVAJO DEPARTMENT OF EMERGENCY MEDICAL SERVICE PLAN OF OPERATION

I. ESTABLISHMENT

There is hereby established the Navajo Department of Emergency Medical Services within the Navajo Division of Public Safety.

II. PURPOSE AND OBJECTIVES

The Navajo Department of Emergency Medical Service is a dedicated, progressive service focused on quality care. Expanded advanced life support capabilities and transport services are pre-eminent. The department consists of a well-organized structure of dedicated personnel determined to provide elite services within the Territorial jurisdiction of the Navajo Nation as defined by Title 7 N.C.C. §254 and 18 U.S.C. Section 1151.

III. STAFFING AND ORGANIZATION

A. PERSONNEL

- 1. All personnel shall be employed and compensated in accordance with the Navajo Nation Personnel Policies Manual.
- 2. The Department Manager of the Navajo Department of Emergency Medical Service shall be selected by the Division Director of the Navajo Division of Public Safety, in accordance with the established Navajo Nation Personnel Policies Manual.
- 3. The Navajo Department of Emergency Medical Service shall be staffed sufficiently to accomplish the purposes and objectives as stated herein.
- 4. The Department Manager shall be authorized to make decisions regarding additional professional, technical and clinical positions as needed to carry out the organizational purposes and objectives as stated herein.

B. ORGANIZATION

The Navajo Department of Emergency Medical Service organizational chart is displayed as "Attachment 1."

IV. AUTHORITY AND RESPONSIBILITY

- **A**. The authorities and responsibilities of the Navajo Department of Emergency Medical Service shall include, but are not limited to, the following:
 - 1. To ensure response to calls requesting medical assistance within the territorial jurisdiction of the Navajo Nation.
 - 2. To utilize mobile radios, portable radios, satellite and cellular phones to communicate with emergency rooms, local law enforcement, fire department and other emergency first responder systems.
 - 3. To provide ground-based transportation with accessibility to air support.
 - 4. To act in good faith by mutual agreement with Navajo Area Indian Health Services and P.L. 93-638 Contract Facilities to carry out agreements and or contracts.
 - 5. To encourage and assist the community to participate in the Emergency Medical Service System.
 - 6. To maintain the department's relationship with neighboring public safety systems or governmental agencies (Federal, State, County or Private) for the exchange of service coverage, communication linkages, certification and licensure accountability, funding and reimbursement concerns.
 - 7. To adhere to protection of patient information as mandated by applicable laws including the Health Insurance Portability Accountability Act of 1996 and the Navajo Nation Privacy Act.
 - 8. To promote and conduct public awareness and educational programs.
 - 9. To maintain accountability and proper management over fiscal matters pursuant to established guidelines of the Navajo Nation.

- 10. To respond to natural or man-made emergency situations in conjunction with Navajo Nation, local, county and state agencies.
- 11. To establish Mutual Aid Agreements with neighboring public safety or governmental agencies (Navajo Nation, Federal, State, County or Private) for service coverage, and or communication links.
- 12. To administer internal and external-funded projects in all applicable Navajo Nation and federal laws and policies.
- 13. To seek and secure funding from Navajo Nation, federal, state, and other agencies.
- To provide administrative, operational, technical support, and training to all Department of Emergency Medical Service sections.
- 15. To develop, update, and implement short and long range strategic initiatives, plans, research, evaluation, quality control, and performance improvement activities.
- 16. To develop and implement a reimbursement system by which to bill for and collect third party revenue, for allowable cost of program, services, functions, and activities.
- 17. To develop and implement a intra-facility/inter-facility ground transport system. Establish agreements or contracts with governmental agencies (Federal, State, County, Tribal or Private) for such services.
- **B.** The authorities and responsibilities of the Department Manager of the Navajo Department of Emergency Medical Service shall include, but are not limited to, the following:
 - 1. Report to the Division Director.
 - 2. Develop policies, procedures, standards and protocols for an effective, efficient and adequate management for the Department of Emergency Medical Service. To take appropriate actions to achieve the Department's purpose.
 - Perform periodic review and evaluation for personnel and the Department of Emergency Medical Service programs, services and offices. -

- 4. Develop annual fiscal operating budgets for approval by the Executive Brach of the Navajo Nation, legislative oversight committee, and Navajo Nation Council.-
- Represent the Department of Emergency Medical Service at the Navajo Nation, local, state, and federal levels as authorized.

V. LEGISLATIVE OVERSIGHT

The Navajo Department of Emergency Medical Service, Navajo Division of Public Safety, shall operate under the legislative oversight of the Law and Order Committee of the Navajo Nation Council, pursuant to the powers granted that Committee in Title 2 N.N.C. § 601 *et seq*.

VI. AMENDMENTS

- A. For purposes of maintaining provisions up-to-date, the department shall review its Plan of Operation at least every five years, beginning January 2020. It shall recommend any necessary amendments.
- B. Pursuant to 2 N.N.C. § 601, this Plan of Operation may be amended from time to time by the Law and Order Committee of the Navajo Nation Council as deemed appropriate.

JONATHAN NEZ | PRESIDENT | MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO

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Honorable Delegate Nathaniel Brown

24th Navajo Nation Council

FROM

Cul

Chris Kescoli, EMT Supervisor/Delegate FOO-West NDPS/Department of Emergency Medical Service

Office of Field Operations

DATE

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February 26, 2020

SUBJECT

Request for Sponsorship

Re: Plan of Operation-Amended

The Navajo Department of Emergency Medical Service (EMS) is requesting sponsorship for EMS's amended Plan of Operation, before the Law and Order Committee. EMS has prepared and submitted this amended Plan of Operation pursuant to the 2 NN § 164 Review. You may find the attached supporting documents for legislation review and consideration.

If you should have any questions or concerns, you may contact me at (928) 697-5724 or by email at ckescoli@navajo-nsn.gov.

CONCURRENCE:

Henry Wallace, Department Manager III

Department of Emergency Medical Service

ve: FILE

Jesse Delmar, Executive Director

JONATHAN NEZ | PRESIDENT

MYRON LIZER | VICE PRESIDENT



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TO	TO WHOM IT MAY CONCI	ERN

FROM : Henr Walke, Department Manager III

EMERCENCY MEDICAL SERVICE DIVISION OF PUBLIC SAFETY

DATE: January 1, 2020

SUBJECT : STANDING DELEGATION OF AUTHORITY

This is notification that the following personnel have signature authority for Navajo Emergency Medical Service/Division of Public Safety, in my absence. They shall have the authority to administer, oversee, and monitor routine tasks in carrying out all the duties and responsibilities associated with this office. This delegation is not transferrable and shall not be sub-delegated.

ACKNOWLEDGED:

1.	OD fr	Date:	08JAN 2020
	Penny M. Hoskie-Johnson, Programs & Projects Specialist		
	EMERGENCY MEDICAL SERVICE		

Ramone H. Yazzie, Sr., Admin. Service Officer
Office of Training & Technical Assistance

Barbara Shindee Date: 1.7.2020

Barbara J Shondee, Administrative Assistant EMERGENCY MEDCIAL SERVICE

Your utmost cooperation and adherence is greatly appreciated. Should you have questions or concerns, please contact this office at 928/871-6410.

DISTRIBUTION File/chrono

JONATHAN NEZ | PRESIDENT

MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO

Chris Kescoli, EMT Supervisor

Kayenta EMS Field Office

EMERGENCE MEDICAL SERVICE

FROM

Venry Wallace, Department Manager III EMERGENCY MEDICAL SERVICE DIVISION OF PUBLIC SAFETY

DATE

January 31, 2020

SUBJECT

DELEGATION OF AUTHORITY

This shall serve as a notification you are hereby Delegated as the Field Operations Officer/West, to be effective on Monday, February 3, 2020 at 8:00 a.m. This Delegation will remain in effect until further notice.

You shall have the authority to administer, oversee, and monitor routine tasks in carrying out all the duties and responsibilities associated with the Western EMS Field offices. This delegation is not transferrable and shall not be sub-delegated.

Your utmost cooperation and adherence is greatly appreciated. Should you have questions or concerns, please contact this office at 928/871-6410.

DISTRIBUTION File/chrono

NAVAJO DEPARTMENT OF EMERGENCY MEDICAL SERVICE PLAN OF OPERATION

I. ESTABLISHMENT

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 - 8. To promote and conduct public awareness and educational programs.
 - 9. To maintain accountability and proper management over fiscal matters pursuant to established guidelines of the Navajo Nation.
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- 11. To establish Mutual Aid Agreements with neighboring public safety or governmental agencies (Navajo Nation, Federal, State, County or Private) for service coverage, and or communication links.
- 12. To administer internal and external-funded projects in all applicable Navajo Nation and federal laws and policies.
- 13. To seek and secure funding from Navajo Nation, federal, state, and other agencies.
- 14. To provide administrative, operational, technical support, and training to all Department of Emergency Medical Service sections.
- 15. To develop, update, and implement short and long range strategic initiatives, plans, research, evaluation, quality control, and performance improvement activities.
- 16. To develop and implement a reimbursement system by which to bill for and collect third party revenue, for allowable cost of program, services, functions, and activities.
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 - Perform periodic review and evaluation for personnel and the Department of Emergency Medical Service programs, services and offices.
 - 4. Develop annual fiscal operating budgets for approval by the Executive Brach of the Navajo Nation, legislative oversight committee, and Navajo Nation Council.

5. Represent the Department of Emergency Medical Service at the Navajo Nation, local, state, and federal levels as authorized.

V. LEGISLATIVE OVERSIGHT

The Navajo Department of Emergency Medical Service, Navajo Division of Public Safety, shall operate under the legislative oversight of the Law and Order Committee of the Navajo Nation Council, pursuant to the powers granted that Committee in Title 2 N.N.C. § 601 et seq.

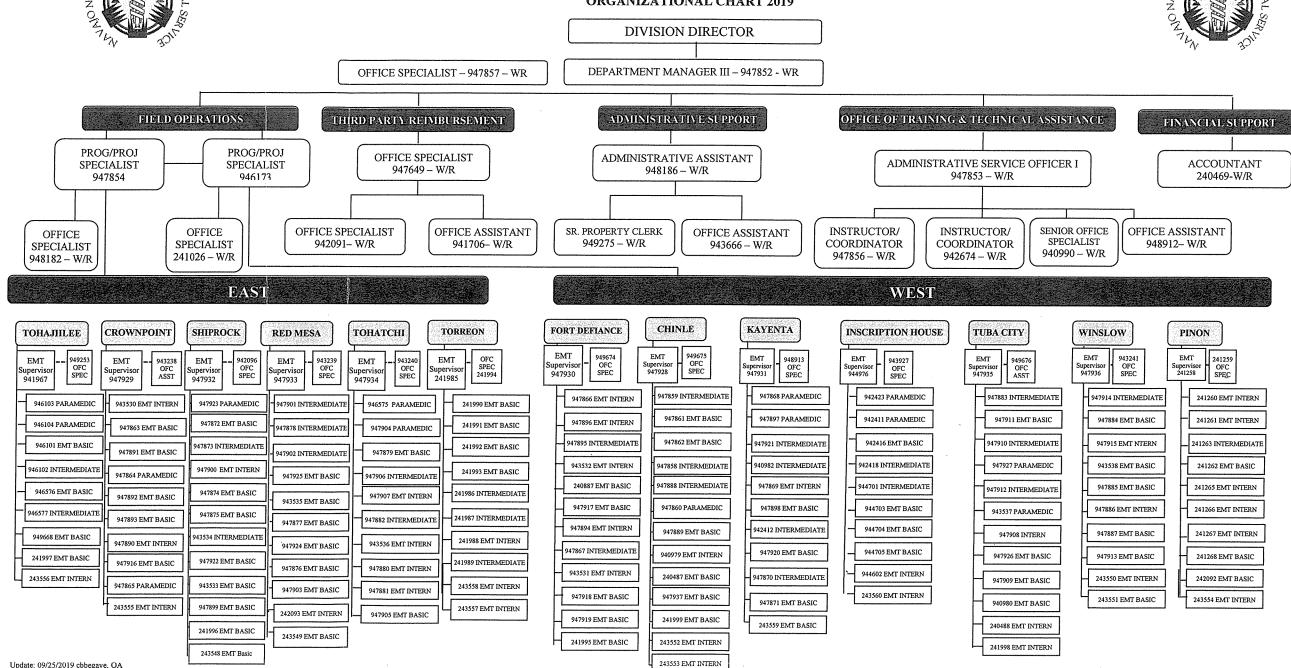
VI. AMENDMENTS

- A. For purposes of maintaining provisions up-to-date, the department shall review its Plan of Operation at least every five years, beginning January 2020. It shall recommend any necessary amendments.
- B. Pursuant to 2 N.N.C. § 601, this Plan of Operation may be amended from time to time by the Law and Order Committee of the Navajo Nation Council as deemed appropriate.



NAVAJO NATION DIVISION OF PUBLIC SAFETY DEPARTMENT OF EMERGENCY MEDICAL SERVICE ORGANIZATIONAL CHART 2019





JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO

:

:

Section 164 Reviewers

FROM

Henry Wallace Department Manager III Department of Emergency Medical Service

Division of Public Safety

DATE

September 25, 2019

SUBJECT

Plan of Operation

Re: Document #013471

Pursuant to 2 N.N.C § 164 Executive Official Review, please find the attached proposed amendments to the Plan of Operation for the Navajo Department of Emergency Medical Service (NDEMS).

NDEMS has prepared the document for review with plans implement the Plan of Operation, effective January 2020, contingent approval by the NN Council Standing Committees.

If you should have any questions or concerns, please contact our office immediately at (928) 871-6410.

xc: FILE

Document No.	013471

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09/25/2019

EXECUTIVE OFFICIAL REVIEW

Title	e of Document: Plan of Operations	Contact Name: _	KESCOLI, CHRIS (CHANNING
Prog	gram/Division: DIVISION OF PUBLIC SAFETY			
Ema	ail:ckescoli@navajo-nsn.gov	Phone Number:	928.697.4	075
	Business Site Lease 1. Division: 2. Office of the Controller:	Date: Date:		Insufficient
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	Lease Purchase Agreements			
	Office of the Controller: (recommendation only) Office of the Attorney General:	Date: Date:		
	Grant Applications			
	Office of Management and Budget: Office of the Controller: Office of the Attorney General:	Date: Date: Date:		
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JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT



MEMORANDUM

TO

TO WHOM IT MAY CONCERN

FROM:

Jesse Delmar, Division Director

Division of Public Safety

DATE:

January 28, 2019

SUBJECT:

STANDING DELEGATION OF AUTHORITY

This is notification that the following personnel have signature authority for Navajo Division of Public Safety, in my absence. They shall have the authority to administer, oversee, and monitor routine tasks in carrying all the duties and responsibilities associated with this office. This delegation is not transferable and shall not be sub-delegated.

ACKNOWLEDGED:

Phillip B. Francisco, Chief of Police

Navajo Police Department

Dale West, (D) CI Director

Department of Criminal Investigations

3.

Delores Greyeyes, PhD Oirector

Department of Corrections

If you have any questions, please contact our office at 928-871-6581.

DISTRIBUTION xc: file



NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST



13	DOJ	
7-2	DATE/TIME 7 Day Deadline	7
DOC #:_	0/3/1/1/	
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CONTACT NAME:	Martina R. Jesus	DIVISION:	Public Safety
PHONE NUMBER:	928.871.7788/6410	DEPARTMENT:	Emergency Medical Services
TITLE OF DOCUMENT:		E-MAIL:	mjesus@navajo-nsn.gov
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MEMORANDUM

To: Hon. Nathaniel Brown, Delegate

Navajo Nation Council

From:

Ron Haven, Attorney

Office of Legislative Counsel

Date: June 30, 2020

Re: AN ACTION RELATING TO LAW AND ORDER; AMENDING PLAN OF

OPERATION FOR THE NAVAJO NATION DEPARTMENT OF

EMERGENCY MEDICAL SERVICE

As requested, I have prepared the above-referenced proposed resolution and associated legislative summary sheet pursuant to your request for legislative drafting. As to format, the resolution as drafted is legally sufficient. Regarding substance, as with any legislation, it can be subject to review by the courts in the event of proper challenge. Please ensure that this particular resolution request is precisely what you want.

If you are satisfied with the proposed resolution, please sign it as "sponsor" and submit it to the Office of Legislative Services where it will be given a tracking number and sent to the Office of the Speaker for assignment. If the proposed resolution is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like made to the proposed resolution. Ahéhee'.

OLC # 20-197-1

THE NAVAJO NATION LEGISLATIVE BRANCH INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: _0156-20__ SPONSOR: Nathaniel Brown

TITLE: An Action Relating to Law and Order; Amending Plan of Operation for the Navajo Nation Department of Emergency Medical Service

Date posted: July 10, 2020 at 3:20PM

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7586

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

Please note: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. §374 et. seq.