# RESOLUTION OF THE RESOURCES AND DEVELOPMENT COMMITTEE Of the 23rd Navajo Nation Council---Second Year 2016

#### AN ACTION

RELATING TO RESOURCES AND DEVELOPMENT COMMITTEE; APPROVING A BUDGET REALLOCATION IN THE AMOUNT OF \$13,895.12, FROM BUSINESS UNIT NUMBER CO1055 TO A NEW BUSINESS UNIT NUMBER FOR THE SHIPROCK POWERLINE EXTENSION PROJECT

#### BE IT ENACTED:

#### SECTION ONE. AUTHORITY

- A. The Resources and Development Committee is a standing committee of the Navajo Nation Council. 2 N.N.C. §500(A).
- B. The Resources and Development Committee is the oversight committee of the Division of Community Development. 2 N.N.C.  $\S500(A)$ . The Capital Improvement Office is a program within the Division of Community Development.
- C. Pursuant to 2 N.N.C. §185(A) an oversight committee may reallocate funds appropriated by the Navajo Nation Council to a division or program over which the committee has oversight.

#### SECTION TWO. FINDINGS

- A. The Capital Improvement Office has requested that funds be reallocated from closed capital project, Shiprock Community Services Building, to the Shiprock Powerline Extension Project. See attached Exhibit A, Memorandum from the Capital Improvement Office to the 164 Reviewers. See also Navajo Nation Job Status Inquiry Print regarding Business Unit Number CO1055, Shiprock Com Sev Bld, attached as Exhibit B.
- B. The proposed budget for the Shiprock Powerline Extension Project is to a new business unit and is attached as **Exhibit C**.
- C. Shiprock Chapter Resolution Number 12-07-14-098-SHIP supporting the powerline extension and a memorandum from the

Navajo Tribal Utility Authority dated December 15, 2014 are attached as Exhibit D.

D. A memorandum dated March 8, 2016 from the Office of the Controller stating the balance in the Business Unit CO1055-Shiprock Com Sev Bld is \$13,895 is attached as **Exhibit E**. A Budget Revision Request Form from the Office of Management and Budget dated February 26, 2016 is attached as **Exhibit F**.

## SECTION THREE. APPROVAL OF REALLOCATION

- A. The Navajo Nation's Resources and Development Committee hereby approves a budget reallocation in the total amount of \$13,895.12 to a new business unit number for the Shiprock Powerline Extension Project, as set forth in the budget documents hereto attached as **Exhibit C**.
- B. The Navajo Nation's Resources and Development Committee hereby directs the staff of the Office of Management and Budget to establish the necessary business unit for the reallocated funds.

## CERTIFICATION

I, hereby, certify that the foregoing resolution was duly considered by the Resources and Development Committee of the 23<sup>rd</sup> Navajo Nation Council at a duly called meeting at Navajo Department of Transportation Administrative Complex - Nataanii Conference Room, (Navajo Nation) Tse Bonito, New Mexico, at which quorum was present and the same was passed by a vote of 3 in favor, 0 opposed, 1 abstained this 31<sup>st</sup> day of May, 2016.

Alton Joe Shepherd, Chairperson Resources and Development Committee Of the 23<sup>rd</sup> Navajo Nation Council

Main Motion: Second:

Honorable Davis Filfred Honorable Walter Phelps

Vote:

3-0-1 (CNV)



## RUSSELL BEGAYE PRESIDENT JONATHAN NEZ VICE PRESIDENT

FEB 2 9 2016

FEB 2 9 2016

Office of Management & Budget
The Navajo Nation, Window Rock, Arizona

**EXHIBIT** 

CAPITAL IMPROVEMENT OFFICE P.O Box 1510 WINDOW ROCK, AZ 86515

## **MEMORANDUM**

TO

**164 REVIEWERS** 

Through

Casey Begay, Department Manager II

Capital Improvement Office

FROM

Marie Begay, Contract Analyst

Capital Improvement Office

DATE

February 26, 2016

**SUBJECT** 

164 Review Document No. 003665

Attached herein are documents requesting for review and approval on the reallocation of Capital Outlay Fund in the amount of \$13,895.12.

An appropriation of \$50,000 for the construction improvement on the Shiprock Community Services Building was made in 2006 to the Capital Improvement Office. The legislative intent has been fulfilled; therefore, the residual of the \$50,000 will be applied towards the appropriation for a Powerline Extension project in the Shiprock Chapter community.

Your immediate review and approval of the attached documents will be appreciation. Should you have any questions, please call 505-371-8477/8463. Thank You.

CONCURRED/ACKNOWLEDGED:

Carl Smith, Executive Director

Division of Community Development

R5551200P

NAVAJO NATION

Job Status Inquiry Print

3/8/2016

12:05:45

Page -

Thru Date 3/31/2016

Job

C01055 SHIPROCK COM SRV BLD

Project

C01055

Cost	Cost		L	P M	Original	Revised	Actual	Open Commit	Budget	% Revised	% Revised
Code	Туре	Description	D	E C UM	Budget Amt	Budget Amt	Amount	Amount	Balance	Spent	Remaining
	8000	Assistance	4	T		15,000.00	24,954.00		9,954.00-	1.66	.66-
	9000	Capital Outlay	4	T	50,000.00	35,000.00	11,150.88		23,849.12	.32	.68
	2000	Expenses	3	T	50,000.00	50,000.00	36,104.88		13,895.12	.72	.28
		SHIPROCK COM SRV BLD	2	T	50,000.00	50,000.00	36,104.88		13,895.12	.72	.28
		Total:	1	T	50,000.00	50,000.00	36,104.88		13,895.12	.72	.28



R5551200P

NAVAJO NATION

Job Status Inquiry Print

2/26/2016

Page -

9:31:16 1

Thru Date 2/29/2016

Job

C01055 SHIPROCK COM SRV BLD

Project

C	Cost Cost		LPM	Original	Revised	Actual	Open Commit	Budget	% Revised	% Revised
c	Code Type	Description	DECUM	Budget Amt	Budget Amt	Amount	Amount	Balance	Spent	Remaining
	8530	House Wiring	7 N		15,000.00	21,454.00		6,454.00-	1.43	.43-
	8535	Bathroom Additions	7 N			3,500.00		3,500.00-		
	8500	Infrasture (non cap)	6 T		15,000.00	24,954.00		9,954.00-	1.66	.66-
	8010	Public	5 T		15,000.00	24,954.00		9,954.00-	1.66	.66-
	8000	Assistance	4 T		15,000.00	24,954.00		9,954.00-	1.66	.66-
	9052	Buildings	7 N	50,000.00		2,260.88		2,260.88-		
	9054	Bldg Improvements	7 N		35,000.00	8,890.00		26,110.00	.25	.75
	9050	Building	6 T	50,000.00	35,000.00	11,150.88		23,849.12	.32	.68
	9001	Real Property	5 T	50,000.00	35,000.00	11,150.88		23,849.12	.32	.68
	9000	Capital Outlay	4 T	50,000.00	35,000.00	11,150.88		23,849.12	.32	.68
	2000	Expenses	3 T	50,000.00	50,000.00	36,104.88		13,895.12	.72	.28
C01055		SHIPROCK COM SRV BLD	2 T	50,000.00	50,000.00	36,104.88		13,895.12	.72	.28
		Total:	1 T	50,000.00	50,000.00	36,104.88		13,895.12	.72	.28



## THE NAVAJO NATION PROJECT BUDGET SUMMARY

PART I.	Business Unit No	D.:	Project Title: 1	itle: Powerline Extension					
	Division/Branch:	Community Development Executive		Shiprock	Agency:	Northern			
	Prepared By:	Marie Begay		Phone No	.: 928-871	-6170/6211			
PART II.	Check one:	Original	Revision	XX Real	location	Modification			
	Proje	ect Funds/Source(s)		Appropriation End Date	Amount	% of Total			
Vavajo Natio	on Capital Outlay	(		9-30-2017	13,895.12	100%			
	RECEI	VED							
	MAR - 7	20,6							
OFFIC	CE OF MANAGEM								
	NAVAOONA	Tion		TOTAL:	13,895.12	100%			
PART III.	Budget at LOD	04	Amount	PART IV.	Project Informa	tion			
8500 Ir	frastructure (non ca	ap)	13,895.12	Project Type:C	onstruction				
				Planned Start Date:	05-02-2016				
				Planned End Date:					
				Project Manager:	FOR OMB USE ON	Y			
				Resolution No.:					
			•						
					,				
		TOTAL	13,895.12	OMB Analyst:					
<u> </u>	Maris	INT:  OWLEDGE THAT THE IP  Pt. Director Signature / Da	3/8/16	3	COMPLETE AND ACC	3/8/16			

## THE NAVAJO NATION PROJECT BUDGET SCHEDULE

PART I. Business Unit No.:  Project Description: Construct po	owerline for or	Project 1			xtension Proje	ect			
PART II.	PART III.	Use Fiscal Yea	r (FY) quarter	s. Fill in the l	FY below.				Expected Completion Date if
Task List (List tasks such as Plan,	FY <u>2016</u>	FY 2016	FY 2016	FY 2016	FY 2017	FY 2017	FY 2017	FY 2017	exceeds 8 Qtrs.
Design, Construct, Equip or Furnish)	1st Qtr.	2nd Qtr.	3rd Qtr. 4th Qtr. 1st Qtr.		2nd Qtr.	3rd Qtr.	4th Qtr.	Date	
Procurement Activity by Community Housing Infrastructure Department (CHID)	ONC	) J F M	A M J	Jul A S	OND	J F M	A M J	Jul A S	O N D J F M
Construction Activity									
PART IV.  Estimate Budget Expenditure by Quarte	\$	\$	\$ 2,000.00	\$	\$ 5,947.56	\$ 5,947.56	\$	\$	TOTAL \$13,895.12

## THE NAVAJO NATION PROJECT BUDGET AND JUSTIFICATION

## BUDGET FORM 3 Page 3 of 3

PART I.	Business U	Jnit No.: ject Title:	Shiprock Powerline Extension						
PART II. (A)	(B)	(C)	(D)	(E)					
Fund Source Code	Agency Code	Object Code (LOD 6)	Object Code Description (LOD 7) & Justification	Budget TOTAL					
02.000	0005	8500	Infrastructure (non cap) Project will be authorized to Community Housing & Infrastructure Department. Powerline extension to one residential home in the Shiprock area.	13,895.12					
			PAGE TOTAL:	\$13,895.12					

# THE NAVAJO NATION Received

Page <u>1 of 2</u>

FEB 2 9 2016

PART II. FUNDING SOURCE(S	Fiscal Year Term	Amount	% of Total	PART III. BUDGET SUMMARY		(A)	(B)	(C
NN-Capital Outlay	2016-2017	13,895.12	100%		Fund Type Code	NNC Approved Original Budget	Proposed Budget	Differ (Column
				2001 Personnel Expenses				0
				3000 Travel Expenses				0
				3500 Meeting Expenses				0
				4000 Supplies				0
				5000 Lease and Rental				0
			•	5500 Communications and Utilities				0
				6000 Repairs and Maintenance				0
				6500 Contractual Services				0
				7000 Special Transactions				0
				8000 Public Assistance	02.00		\$ , 13,895.12	0
				9000 Capital Outlay				0
				9500 Matching Funds				0
				9500 Indirect Cost				0
					TOTAL	\$0.00	13,895.12	0
				PART IV. POSITIONS AND VEHICLES	3	(D)	(E)	<del></del>
				Total # of Positions	s Budgeted:	0	0	
	-1			Total # of Permanently Assigne	ed Vehicles:	0	0	
	TOTAL:	\$13,895.12	100%					

## THE NAVAJO NATION DETAILED LINE ITEM BUDGET AND JUSTIFICATION

Page <u>2</u> of <u>2</u>

PART I. PRO	OGRAM INFORMATION:				
	Program Name/Title: Shiprock Powerline Project -Capital Improvement Office	Business Unit No.:			
	Re	ceived			
	TAILED BUDGET:		400		-
(A)	(B)		(C) Total	h., [	(D) Total by
	FEB	2 9 2016	DETAIL		MAJOR
Object Code (LOD 6)	Object Code Description and Justification		Object (		Object Code
(====)		lanagement & Budget	0.0,000.0	-	Object Code
	The Navajo Nati	ion, Window Bock, Arizona			
8500	Infrastructure (non cap)		\$	13,895.12	\$ 13,895.1
	Provide powerline extension to serve one household in the Mesa Subdivision of the Shiprock Chapter.		V		
				i	
		- 8	.00		
		TOTAL	\$	13,895.12	\$ 13,895.12





12-07-14-098-SHIP



APPROVING EXPENDITURE OUT OF \$13,895.00 IN NAVAJO CAPITAL IMPROVEMENT PROJECT FUNDS (CIP) FOR ELECTRIC POWERLINE EXTENSTION TO THE HOMESITE OF EDWARD E. SMITH IN THE NORTHEAST PART OF THE SHIPROCK COMMUNITY

## WHEREAS:

- The Shiprock Chapter acts on this resolution pursuant to the authority conferred on the Chapter through Navajo Nation Code Title 26, Chapter 1. Section B. Purpose, which states, "Through adoption of this Act, the Navajo Nation Council delegates to Chapters governmental authority with respect to local matters consistent with Navajo Law, including custom and tradition;" and the inclusivity provided by the Diné Fundamental Law, in that "it is entirely appropriate for the government itself to openly observe these fundamental laws" and
- 2. The Shiprock Chapter was allocated \$50,000.00 in 1997 through CO-91-95 to be used on electric projects within the Shiprock Chapter area, of that amount \$36,105.00 has been expended which leaves a current remaining balance of \$13,897.00, and
- 3. The Shiprock Chapter and the NTUA Shiprock District continue to collaborate on electrification needs of Shiprock Chapter area residents, and
- 4. There remains an outstanding need to extend an electric powerline to families in the northwest sector off the Shiprock area which include Edward E. Smith.

## NOW, THEREFORE, BE IT RESOLVED THAT:

The Shiprock Chapter hereby approves the expenditure of \$12,849.84 out of the available \$13,895.00 in Navajo Capital Improvement Project (CIP) funds for electric powerline extension to the homesite of Edward E. Smith in the northwest part of the Shiprock Community.

Motioned by: Gary Jay

Seconded by: Cindy Bates

## CERTIFICATION

We hereby certify that the foregoing resolution was presented and considered at a duly called Shiprock Chapter meeting at which a quorum was present and that the same was approved by a vote of 30 in favor, -0- opposed and 1 abstention on this 07th day of December 2014.

Duane H. Yazzie, Aresident

Tommie Yazzie, Vice President

J. Kaibah Begay, Secretary Treasurer

Russell Begaye, Council Delegate



## NAVAJO TRIBAL UTILITY AUTHORITY

AN ENTERPRISE OF THE NAVAJO NATION

December 15, 2014

Received Office of Management & Budget The Navajo Nation, Window Rock, Arizona

**Edward E Smith** PO Box 2837 Shiprock, NM 87420-2837

Dear Mr. Smith:

In response to your request for a PRELIMINARY cost for a proposed electric member extension to your house located Mesa Subdivision in Shiprock NM area. Our customer Service Department has provided a preliminary cost estimates as follows:

Material	\$3,615.79
Transportation	\$4,957.46
Labor	\$5,265.45
5% Navajo Nation Sales Tax	\$511.15
NTUA Contribution	-\$1,500.00
<b>Total Customer Contribution</b>	\$12,849.84

## Provision you would need to take care of prior to construction approval:

- Payment of the total customer contribution or payment arrangement with 50% of the total customer contributions. The remaining balances may be setup on a Promissory Note of no more than 6 (six) months without interest or sign an installation contract and finance charges will apply on the balance.
- The aforementioned preliminary cost is valid for (90) ninety days from the date of this letter.
- The establishment fee of \$10.50 will be applied to your account for the electric meter installation.
- Additional rights of way signatures may be required from the home site lease holders or grazing permit holder residing near your residence.
- The enclosed affidavit would need to be signed by your private electrician that is installing the meter loop and the house wiring.
- NOTE: The above estimate is based on 100 amps service and subject to change should there be any construction changes.

## The following item is for your information;

The ownership of the main power line will belong to the Navajo Tribal Utility Authority and the Authority will handle the operation and maintenance responsibilities.

Letter to Edward E Smith December 15, 2014 Page 2

## The scope of work for Electric:

- The Authority will be tapping off the existing primary pole and will be extending 744 ft. of #4ACSR with three 40 ft. primary poles and additional 126 ft. of #4TSC service line with one 30 ft. service pole to accommodate the house.
- A transformer will be installed on the third primary pole from the tap off.

If you should have any additional questions regarding the electrical design, please contact our Customer Service Department at (800) 528-5011, ext# 4728.

Sincerely,

Jeffery George, Customer Care Agent

XC: Project File

# RUSSELL BEGAYE PRESIDENT JONATHAN NEZ VICE-PRESIDENT

## MEMORANDUM:

TO

2 NNC 8

2 NNC § 164 Reviewers

Delegates & 2 NNC '164 Reviewers

Navajo Nation Government

FROM

Rober Wine

Robert Willie, Accounting Manager

Office of the Controller

DATE

March 8, 2016

SUBJECT

164 Review-003665-Reallocation of \$13,895-Shiprock PL

The Office of the Controller has reviewed the above referenced document.

- 1. The balance of the C01055-Shiprockrock Com Sev Bld is \$13,895.
- 2. The requested is for a reallocation in the amount of \$13,895.

If you should have any questions you can contact me at tribal extension X6125.



RUSSELL BERECEIVED NT
JONATHAN NEZ VICE PRESIDENT

FEB 2 9 2016

Office of Management & Budget Navajo Nation, Window Rock, Arizona

OFFICE OF MANAGEMENT AND BU DGET
BUDGET REVISION REQUEST

DIVISION OF COMMUNITY DEVELOPMENT

Marie Begay,	Contract Analyst	marierb@nncio.org	2/26/2016		
REQUESTED BY (PI	RINTED NAME & TITLE)	E-MAIL ADDRESS	DATE		
CO1055	Capital Improvement Office/DCD	928-871-6170/6211			
BUSINESS UNIT NO.	PROGRAM / DEPARTMENT TITLE	PHONE NO.			

FUNDS AVAILABLE (OMB USE ONLY)	LOD	FROM OBJECT CODE & DESCRIPTION	AMOUNT	LOD	TO OBJECT CODE & DESCRIPTION	AMOUNT
	6	9050 - Building	13,895.12	6	8500 - Infrastructure (non cap)	13,895.12
		TOTAL	13,895.12		TOTAL	13,895.1

JUSTIFICATION FOR BUDGET REVISION (Must be detailed and complete):

Request internal line item budget revision from the above specified amount to 8500-Infrastructure (non cap). This transaction will cover contract amount between the Navajo Tribal Utility Authority (NTUA) and the Navajo Nation for a Powerline Extension to one residential area in the Shiprock Chapter. . /mrb

IMPACT ON PROGRAM PERFORMANCE CRITERIA (Must be detailed and complete):

No Impact

CAPITAL IMPROVEMENT OFFICE/CASEY BEGAY

DEPARTMENT/PROGRAM DIRECTOR (PRINTED)

APPROVAL SIGNATURE

EXECUTIVE/DCD/CARL SMITH

BRANCH/DIVISION DIRECTOR (PRINTED)

**CONCURRENCE SIGNATURE** 

Document No	003665	_	Date	Issued: _	03/19/20	015
		<b>SECTION 164 REVIE</b>	W FORM			-
						RECEIV
Title of Document:	Reallocation of \$	13,895.12-Shiprock PL	Contact N	lame: <u>Bl</u>	EGAY, MARIE R	FEB 25
Program/Division:	DIV. OF COMM	JNITY DEVELOPMENT				DIVISION O
Email:	marierb@nnci	o.org	Phone Num	ber:	928/871-6170	
Division Director	Approval for 164A:	mon				
except Business Re	egulatory Departme	mit to category reviewers.  nt which has 2 days, to review ufficient, a memorandum expl	and determin	e whether	the document(s)	are
Section	164(A) Final app	proval rests with Legislati	ve Standing	Commit	tee(s) or Counc	<u>il</u>
Statement of	i Doliov or Docitive	. Low			Sufficient	Insufficient
1. OAG:	Policy or Positive	Law.	Date:			
		<del></del>	Date.			
		get Reallocations or amend	ments: (OME	and Co	ntroller sign ONL	Y if
1. OMB:	pends or receives	Bank	Data:	3-6-10		
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0. 0. 10.		2	Date.	41341		
Sc	ection 164(B) Fin	al approval rests with the	President o	f the Nav	vajo Nation	
	,					
Grant/Fundi	ng Agreement or a	mendment:				
1. Division:			Date:			
2. OMB:			Date:			
3. OOC:			Date:			
4. OAG:	-		Date:			
Subcontract	/Contract expendi	ng or receiving funds or am	endment:			
1. Division:	•		Deter			
2. BRD:			Deter			
3. OMB:			Deter			
4. OOC:			Date:			
5. OAG:			Date:			
Latter of Ass	www.man.co/M.O.A./M./	O.U./Other agreement not ex	roonding fund	le or amo	ndmont:	
1. Division:	surance/wi.O.A./wi.	J.O./Other agreement not ex				
2. OAG:			Date:			
	tter of Assurance	expending or receiving fund				
1. Division:					H	H
2. OMB:	<u></u>		Date:			
3. OOC:			Date:	ă		
4. OAG:			Date:	1		
In lieu of ori	ginal that is	lost.				
Please resign	- Carrier Stick 20		Pursuant to 2 N.	N.C_§_164 a	and Executive Order Nu	umber 07-2013



NAVAJO NATION DEPAREMENT OF JUSTICI

DOCUMENT
REVIEW
REQUEST
FORM



DOJ
03-10-16 210m
DATE / TIME
7 Day Deadline

\*\*\* FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. \*\*\*

	CLIENTTO	COMPLETE	
DATE OF REQUEST:	3/9/2016	DIVISION:	Community Dvelopment
CONTACT NAME:	Marie R. Begay	DEPARTMENT:	Capital Improvement Office
PHONE NUMBER:	871-6170/6211	E-MAIL:	marierb@nncio.org
TITLE OF DOCUMENT	: Reallocation of Capital Outlay Fund	in the amount of \$13,0	895.12 Shiprock Powerline Project.
	DOJ SECRETARY	TO COMPLETE	
DATE/TIME IN UNIT:	3 10 14 @ 340 pm	G ATTORNEY/AD	VOCATE: Latonia
DATE TIME OUT OF U	NIT:		
* 1000 miles	DOJATTORNEY/ADV	VOCATE COMME	NTS
Buf Graen			
REVIEWED BY: (Print)	3/15/16 1120 am	SURNAMED BY:	(Print) Date / Time 3/15/16 1120am
DOJ Secretary Called	Ickic for Document	Pick Up on 3/15	116 at 21m By 44
PICKED UP BY: (Print) NNDOJ/DRRF-July 2013			DATE / TIME:





## RUSSELL BEGAYE PRESIDENT JONATHAN NEZ VICE PRESIDENT

CAPITAL IMPROVEMENT OFFICE P.O BOX 1510 WINDOW ROCK, AZ 86515

## MEMORANDUM

To:

**ALL Concerned** 

From:

Casey Begay, Department Manager II

Capital Improvement Office

Division of Community Development

Date:

October 1, 2015

Subject:

FY 2016 DELEGATION OF AUTHORITY

In my absence from the office, Ms. Marie Begay, Contract Analyst, will assume the delegation of authority to act in my capacity. Ms. Begay shall handle administrative matters and will have signatory authority for routine documents, except those matters that she feels require my attention. This delegation of authority will remain in effect until further notice.

Your assistance and cooperation with Ms. Begay is expected and appreciation.

## ACKNOWLEDGE BY:

Marie Begay, Contract Analyst

Capital Improvement Office

Division of Community Development

Cc: Chavez John, Acting Division Director/DCD

CIO Staff

DCD Department Managers

File