# LEGISLATION SUMMARY

**TrackingNo.** 0051-22

Date: March 4, 2022

Re: **AN ACT RELATING TO BUDGET AND FINANCE AND NAABIK'ÍYÁTI' COMMITTEES, AND TO THE NAVAJO NATION COUNCIL; APPROVING $3,003,441 FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE ("UUFB") FOR THE NAVAJO ELECTION ADMINISTRATION FOR ITS EXPENSES IN PREPARATION FOR THE 2022 NAVAJO NATION ELECTIONS; WAIVING 12 N.N.C. §820(E), §820(F), §820(J), AND §820(L)**

Purpose: to approve $3,003,441 from the UUFB for the Navajo Election Administration to pay for its expenses in preparation for the upcoming 2022 Navajo Nation elections.

OLC No. 22-090-1

5-DAY BILL HOLD PERIOD: Johnson
Website Posting Time/Date: 5:58pm; 03-09-22
Posting End Date: 03-14-22
Eligible for Action: 03-15-22

**Budget & Finance Committee**
**Thence**
**Naabik'íyáti' Committee**
**Thence**
**Navajo Nation Council**

PROPOSED NAVAJO NATION COUNCIL RESOLUTION

**24th NAVAJO NATION COUNCIL - Fourth Year, 2022**

Introduced by:

WCStewart

(Prime Sponsor)

Tracking No. 0051-22

**AN ACT**

**RELATING TO BUDGET AND FINANCE AND NAABIK'ÍYÁTI' COMMITTEES, AND TO THE NAVAJO NATION COUNCIL; APPROVING $3,003,441 FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE ("UUFB") FOR THE NAVAJO ELECTION ADMINISTRATION FOR ITS EXPENSES IN PREPARATION FOR THE 2022 NAVAJO NATION ELECTIONS; WAIVING 12 N.N.C. §820(E), §820(F), §820(J), AND §820(L)**

BE IT ENACTED:

**SECTION ONE. AUTHORITY**

A. The Budget and Finance Committee was established as a standing committee of the Navajo Nation Council with the authority to review and recommend to the Council the budgeting, appropriation, investment and management of all funds. 2 N.N.C. §300(A), §301(B)(2).

B. The Naabik'íyáti' Committee was established as a standing committee of the Navajo Nation Council with authority to hear all proposed resolutions requiring final action by the Navajo Nation Council. 2 N.N.C. §164 (A)(9), §701(A)(5).

C. The Navajo Nation Council is the governing body of the Navajo Nation. 2 N.N.C. §102(A). As such, the Council ". . . may adopt and approve supplemental appropriations to the Annual Comprehensive Budget during the fiscal year. Supplemental appropriations of General Funds within the current fiscal year are permitted, if and when additional sources of revenues above



OLC No. 22-090-1

and beyond the initial or current revenue projections are projected and which are also in excess of the reserve amount set forth at §820(J)." 12 N.N.C. §820(L).

D. The restrictions on supplemental appropriations, including all amounts from the UUFB, include:

1. Payment of recurring government operating expenses shall be from recurring revenues, and payment of nonrecurring expenses shall be from nonrecurring revenues such as UUFB funds. 12 N.N.C. §820(E), §820(F).
2. Specifically, the UUFB shall not be used for recurring government expenditures or operations. 12 N.N.C. §820(J), §820(L).
3. Nonrecurring revenues such as UUFB funds may be used only after the Controller determines whether or not such revenues are subsidizing an imbalance between the Navajo Nation's recurring revenues and expenditures, and government expenditures shall only be authorized if a long-term (3-year to 5-year year) forecast shows that the operating deficit will not continue; otherwise, nonrecurring revenues will be added to the Unreserved, Undesignated Fund Balance. 12 N.N.C. §820(F).
4. The above provisions in Title 12 may be amended or waived by a two-thirds vote of the full Navajo Nation Council. 12 N.N.C. §820(F), 12 N.N.C. §880.
5. In compliance with 12 N.N.C. §820(F) all UUFB funding requests must be reviewed by the Controller. Such review is also required because the Controller determines which revenues and expenses are recurring and which are non-recurring. 12 N.N.C. §820(L).
6. In compliance with 12 N.N.C. §820(M) all UUFB funding requests must be submitted to the Office of Management and Budget ("OMB") for a budget impact analysis.
7. Supplemental funding such as UUFB appropriations shall lapse at the end of the current fiscal year unless the Navajo Nation Council decides otherwise. 12 N.N.C. §820(N).

**SECTION TWO. FINDINGS**

A. The Navajo Election Administration ("NEA") is requesting $3,003,441 out of the UUFB to purchase office equipment and supplies, and to cover its operating expenses for the remainder of FY2022, which costs are necessary for NEA to adequately prepare for the upcoming 2022 Navajo Nation primary and general elections to be conducted across the Navajo Nation.

B. The Executive Director of NEA has provided a memorandum regarding NEA's need for the $3,003,441 in additional funding, explaining that NEA is currently using outdated and obsolete equipment and software that are wholly inadequate for the upcoming 2022 Navajo Nation elections. **EXHIBIT A.**

C. NEA has prepared appropriate Budget Forms regarding its funding request. **EXHIBIT B.**

D. The Controller has been asked to prepare a memorandum regarding this funding request, to comply with 12 N.N.C. §820(F) and §820(L). This memorandum may be provided to the assigned Committees and the Navajo Nation Council when this legislation is up for consideration.

E. OMB was asked to prepare a budget impact analysis regarding this funding request, to comply with 12 N.N.C. §820(M). This analysis may be provided to the assigned Committees and the Navajo Nation Council when this legislation is up for consideration.

F. The Navajo Nation has determined that approving the requested UUFB funds for NEA is a critical priority for the Navajo Nation, and further finds that such funds are necessary to ensure bona fide elections across the Navajo Nation during 2022, as well as proper post-election procedures for the counting of all votes and the publication of final election results.

**SECTION THREE. APPROVAL OF $3,003,441 FROM THE UUFB FOR THE NEA'S EXPENSES IN PREPARATION FOR THE UPCOMING 2022 NAVAJO NATION ELECTIONS**

A. The Navajo Nation hereby approves a supplemental appropriation of $3,003,441 out of the UUFB for the Navajo Election Administration to cover its expenses in preparation for the upcoming 2022 Navajo Nation primary and general elections, in accordance with the attached EXHIBIT A and EXHIBIT B.

B. The $3,003,441 in UUFB funds approved herein shall be from those revenues that exceed the 10% minimum balance of the UUFB which must be maintained according to 12 N.N.C. §820(J).

C. The $3,003,441 approved herein shall **not** lapse at the end of Fiscal Year 2022, as would otherwise occur pursuant to 2 N.N.C. §820(N), and all unexpended and/or unencumbered amounts shall carry over to NEA's Budget for FY2023.

D. The Síhasin Fund shall be reimbursed the $3,003,441 amount approved herein, from funds available to the Navajo Nation from any and all state and federal sources, including Congressional appropriations under the American Rescue Plan Act of 2021 or other COVID-19-related relief, so long as the NEA's expenditures described herein are deemed eligible under such COVID-19-related or other funding sources.

**SECTION FOUR. WAIVING 12 N.N.C. §820(E), §820(F), §820(J), and §820(L)**

The Navajo Nation hereby waives 12 N.N.C. §820(E), §820(F), §820(J), and §820(L) to allow use of the $3,003,441 in UUFB funds by NEA for its necessary expenditures in preparation for the upcoming 2022 Navajo Nation elections. This waiver is necessary because the proposed NEA expenditures are considered recurring government expenses.

**SECTION FIVE. EFFECTIVE DATE**

This Act shall become effective pursuant to 2 N.N.C. §221(B) and 2 N.N.C. §164(A)(17).

**SECTION SIX. SAVING CLAUSE**

If any portion of this Act is determined invalid by the Navajo Nation Supreme Court, or by a District Court of the Navajo Nation without appeal to the Navajo Nation Supreme Court, the remainder of this Act shall be the law of the Navajo Nation.

THE NAVAJO NATION
ELECTION ADMINISTRATION

Strength and Dignity Through Voting

**EXHIBIT A**

February 15, 2022

To: Wilson Stewart, Honorable Delegate
24th Navajo Nation Council

From: Rosita A. Kelly
Rosita A. Kelly, Executive Director
Navajo Election Administration
Window Rock, AZ 8651

Subject: Emergency Legislation for Primary and General Election

The Navajo Nation Election Administration (NEA) promotes democracy through each Navajo registered member who is eligible to vote; individual votes create personal choice to vote, not voting is giving up your voice, votes determine funding, and most importantly it gives opportunities to make changes. NEA serves the entire NN population including, not limited to stateside and overseas voters. The NEA has a total of 20 staff; 10 staff at Central office and 10 staff at the five agencies. The agency offices are located in Tuba City, Arizona, Chinle Arizona, Ft. Defiance Arizona, Crownpoint New Mexico, and in Shiprock New Mexico. The Agency NEA staff provided daily services to the Navajo eligible registered voters on a daily basis with:

1. Register new votes
2. Re-register inactive voters
3. Verify voter's registration
4. Collaborate with 110 chapters on registration
5. Coordinate and conduct primary and general, special elections, challenge, and recall elections
6. Orientate poll official training to chapter officials and general public
7. Conduct Registration training to registers
8. Temporary staff to assist with primary and general election
9. Out Research and Education
10. Report tally votes
11. Disseminate Navajo Nation, state, county and federal election and registration information, policies, certification processes, interpret election codes
12. Assist potential candidates with application process, certification, recount.

The Navajo Nation Department Currently the Navajo Nation Election Office operates on Voters Registration System (VRS):

1. Navajo Nation Department of Information Technology (DIT) has strongly advised the NEA to seek a new Voters Registration Software, the current software is outdated with strong possibility of crashing. When the system crashes NN DIT cannot make repairs.
2. Navajo Nation DIT strongly advised NEA to get a new Voters Registration Software for Central office and the 5 agencies
3. Current NEA computers and software are not compatible to Election Data Base
4. The current Voter Registration Software is a high risk for breaching voters' confidential records upon system failure
5. Unable to generate needed reports for reporting
6. VRS unable to connect to the internet

The Agency NEA staff are forced to set up tables and voting machines outside on gravel to conduct voting, use their own funds and equipment i.e. laptops, cell phones to carry daily task, and switch carriers to accommodate demand for communication. NEA staff carry out daily duties on outdated and unreliable computers and software (i.e. Windows 7, voter data base).

THE NAVAJO NATION
ELECTION ADMINISTRATION

Strength and Dignity Through Voting

Due to COVID 19 Pandemic, the NEA staff experienced psychological setbacks including fear of contracting the COVID 19 virus and possible exposure to their families through their interactions with the public. Poll officials were exposed to and contracted the virus, while others backed away from work during the 2020 Navajo Nation election due to fear of getting sick. Because of this, some agencies were left shorthanded which caused added pressure and irregularities in work schedule.
The funds requested will be used to purchase the following for the Window Rock Navajo Election Office and the 5 NEA offices:

- **Election Voter Registration software (license)**
  - Data Base
  - Election supplies and equipment's
  - Desk top Computers
  - Laptops
  - Desks
  - Fire proof cabinets
  - Desk Phones
  - Printers
  - Portables printers
  - Scanners
  - Copiers (small and large)
  - Transcribers
  - Better internet connection/service
  - Hot Spots for remote work
  - 150 IPAD for 110 Chapters and NEA staff
  - Ballots for General elections
  - Personnel overtime during elections
  - Senior Programmer Analyst – new position to administer new database
  - Education, training for NEA staff, board, and poll judges

To effectively and properly serve Navajo voters on the Navajo Nation and beyond, the NEA and agency offices will address the following:

- Increase effective sufficient communication in disseminating election information to voters and the general public.
- The NEA will need a Senior Programmer Analyst to administer the new database and election software to generate valuable reports, in addition the Programmer will have overall maintenance the Election system.
- New software and hardware office equipment will not only increase energy savings and create a greener office environment, it will also decrease services time for customers. Currently, customers have to wait for services due to non-functioning software and computers
- New office equipment's use minimal energy compared to old equipment's
- New reliable updated laptop & desktop computers are direly needed to conduct daily duties (i.e. Windows 10 or newer) with the general public
- A new Voters Registration Software is critically needed to store confidential information

The Navajo People choose their elect local, state, and federal level leaders through votes, it is critical the People and employees are safe from the COVID19 while administering their duties and responsibilities. The NEA conduct the following elections in staggered years:

1. Early voting for elected officials
2. Absentee voting
3. Recall Elections

PO Box 3449 Window Rock, Arizona 86515 Tele: 1-800-775-8683 FAX: 1-928-871-7344

THE NAVAJO NATION
ELECTION ADMINISTRATION

Strength and Dignity Through Voting

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4. Referendum Elections
5. Recount votes
6. Special Election
7. Primary
8. General

The Navajo Nation Election Administration office is looking for **$3,0003,441** for the Primary Election. The office equipment's are vital as they will be compatible to new Voters Registration Software/Database. The current equipment the Navajo Election Administration are operating on obsolete equipment and software.

# THE NAVAJO NATION
# PROGRAM BUDGET SUMMARY



BUDGET FORM 1

PART I. Business Unit No.: 101021 Program Title: Navajo Election Administration Division/Branch: Legislative Branch

Prepared By: Genevieve A White Phone No.: 928.871.6367 Email Address: geneawhite@navajo-nsn.gov

| PART II. FUNDING SOURCE(S) | Fiscal Year /Term | Amount | % of Total |
|---|---|---|---|
| Emergency Legislation | 10/1/21-09/30/22 | 3,003,441 | 100% |
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| | TOTAL: | 3,003,441 | 100% |

| PART III. BUDGET SUMMARY | Fund Type Code | (A) NNC Approved Original Budget | (B) Proposed Budget | (C) Difference or Total |
|---|---|---|---|---|
| 2001 Personnel Expenses | 6 | - | 106,535 | 106,535 |
| 3000 Travel Expenses | 6 | - | 21,735 | 21,735 |
| 3500 Meeting Expenses | 6 | - | 222,217 | 222,217 |
| 4000 Supplies | 6 | - | 594,831 | 594,831 |
| 5000 Lease and Rental | 6 | - | 775 | 775 |
| 5500 Communications and Utilities | 6 | - | 304,000 | 304,000 |
| 6000 Repairs and Maintenance | 6 | - | 150,000 | 150,000 |
| 6500 Contractual Services | 6 | - | 91,995 | 91,995 |
| 7000 Special Transactions | 6 | - | 11,353 | 11,353 |
| 8000 Public Assistance | | - | - | - |
| 9000 Capital Outlay | 6 | - | 1,500,000 | 1,500,000 |
| 9500 Matching Funds | | - | - | - |
| 9500 Indirect Cost | | - | - | - |
| TOTAL | | - | 3,003,441 | 3,003,441 |

| PART IV. POSITIONS AND VEHICLES | (D) | (E) |
|---|---|---|
| Total # of Positions Budgeted: | 0 | 24 |
| Total # of Vehicles Budgeted: | 0 | 0 |

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

SUBMITTED BY: Rosita Kelly, Executive Director
Program Manager's Printed Name

Rosita G. Kelly
Program Manager's Signature and Date

APPROVED BY: Seth Damon, Speaker, 24th Navajo Nation Council
Division Director / Branch Chief's Printed Name

3.3.22
Division Director / Branch Chief's Signature and Date

EXHIBIT B

# THE NAVAJO NATION
# PROGRAM PERFORMANCE CRITERIA



**PART I. PROGRAM INFORMATION:**

**Business Unit No.:** 101021 **Program Name/Title:** Navajo Election Administration

**PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:**

| PART III. PROGRAM PERFORMANCE CRITERIA: | 1st QTR | | 2nd QTR | | 3rd QTR | | 4th QTR | |
|---|---|---|---|---|---|---|---|---|
| | Goal | Actual | Goal | Actual | Goal | Actual | Goal | Actual |
| **1. Goal Statement:** To purchase the Voter Registration Software/Database. | | | | | | | | |
| **Program Performance Measure/Objective:** To collaborate with Sole Source-AES to purchase and for implementation. | N/A | | N/A | | 1 | | 1 | |
| **2. Goal Statement:** COVID-19 Pandemic Safety Measures | | | | | | | | |
| **Program Performance Measure/Objective:** Deployment of PPE for Central and 5 Agency Offices. | N/A | | N/A | | 2 | | 3 | |
| **3. Goal Statement:** Obtain new computers, copiers, scanners, hotspots, etc. for Navajo Election Administration and Agency Offices. | | | | | | | | |
| **Program Performance Measure/Objective:** Each agency offices (5) will have new equipment including the central office | N/A | | N/A | | 100 | | 100 | |
| **4. Goal Statement:** Plan, prepare, and implement 2022 Primary election and 2024 Chapter General chapter elections | | | | | | | | |
| **Program Performance Measure/Objective:** To provide community education, purchase adequate ballots, and hire poll officials. | N/A | | N/A | | 1 | | 1 | |
| **5. Goal Statement:** | | | | | | | | |
| **Program Performance Measure/Objective:** | | | | | | | | |

**PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.**

Rosita Kelly, Executive Director
**Program Manager's Printed Name**

Rosita A. Kelly
**Program Manager's Signature and Date**

Seth Damon, Speaker, 24th Navajo Nation Council
**Division Director/Branch Chief's Printed Name**

3.22
**Division Director/Branch Chief's Signature and Date**

| SUB ACCT | POS NO | JOB TYPE | POSITION TITLE | EMP ID | WRKSITE CODE | FY 2021 ACTUAL G/S | FY 2021 ACTUAL SALARY | FY 2022 PROPOSED HOURS | FY 2022 PROPOSED BUDGET |
|---|---|---|---|---|---|---|---|---|---|
| 1105 | 202034 | 3835 | Voter Registration Specialist | 12385 | TCA | BQ62A | 38,836.80 | 150 | 2,790.00 |
| 1106 | 207692 | 3835 | Voter Registration Specialist | 15220 | WIN | BQ62C | 40,381.92 | 150 | 2,901.00 |
| 1108 | 202037 | 3835 | Voter Registration Specialist | 242739 | CHI | BQ62A | 38,836.80 | 150 | 2,790.00 |
| 1109 | 244250 | 1295 | Legislative Reporter | 10741 | WIN | BQ59A | 30,004.56 | 150 | 2,155.50 |
| 1111 | 202038 | 1306 | Records Clerk | 223909 | WIN | BQ56A | 23,155.92 | 150 | 1,663.50 |
| 1112 | 230126 | 3835 | Voter Registration Specialist | 10624 | CPN | BQ62D | 41,613.84 | 150 | 2,989.50 |
| 1115 | 159863 | 3835 | Voter Registration Specialist | 17314 | SRN | BQ62C | 40,381.92 | 150 | 2,901.00 |
| 1116 | 230204 | 1364 | Office Assistant | VACANT | WIN | BQ56H | 23,155.92 | 150 | 1,663.50 |
| 1117 | 242880 | 1364 | Office Assistant | 359859 | TCA | BQ56A | 23,155.92 | 150 | 1,663.50 |
| 1118 | 244245 | 1364 | Office Assistant | 113339 | CPN | BQ56A | 23,155.92 | 150 | 1,663.50 |
| 1122 | 154251 | 4078 | Voter Machine Registration | VACANT | WIN | BQ58A | 27,519.84 | 150 | 1,977.00 |
| 1123 | 204839 | 1364 | Office Assistant | 128596 | SRN | BQ56A | 23,155.92 | 150 | 1,663.50 |
| 1124 | 237097 | 1364 | Office Assistant | VACANT | CHI | BQ56A | 23,155.92 | 150 | 1,663.50 |
| 1125 | 240188 | 1364 | Office Assistant | 314395 | WIN | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1852 | Senior Programmer Analyst | VACANT | WIN | BQ65A | 54,726.48 | 1200 | 31,452.00 |
| | | 1364 | Office Assistant-TEMP | VACANT | FDA | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1364 | Office Assistant-TEMP | VACANT | FDA | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1364 | Office Assistant-TEMP | VACANT | TCA | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1364 | Office Assistant-TEMP | VACANT | TCA | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1364 | Office Assistant-TEMP | VACANT | CHI | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1364 | Office Assistant-TEMP | VACANT | CHI | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1364 | Office Assistant-TEMP | VACANT | SRN | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1364 | Office Assistant-TEMP | VACANT | SRN | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1364 | Office Assistant-TEMP | VACANT | CPN | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | 1364 | Office Assistant-TEMP | VACANT | CPN | BQ56A | 23,155.92 | 150 | 1,663.50 |
| | | | | | | | | Total: | 78,235.50 |

PART I. PROGRAM INFORMATION:

Program Name/Title: Navajo Election Administration  Business Unit No.: 101021

PART II. DETAILED BUDGET:

| (A) Object Code (LOD 6) | (B) Object Code Description and Justification (LOD 7) | | | (C) Total by DETAILED Object Code (LOD 6) | (D) Total by MAJOR Object Code (LOD 4) |
|---|---|---|---|---|---|
| | 2001 PERSONNEL EXPENSES | | | | 106,535 |
| | To provide permanent staff with over-time compensation and to hire temporary employees to assist in the Election with fringe benefits. | | | | |
| 2510 | Overtime | | | 78,236 | |
| | .2520 | Overtime Pay Regular | | | |
| | | 14 Employees @ 150 Hours | 30,148.50 | | |
| | | 1 Employee @ 1200 Hours | 31,452.00 | | |
| | .2530 | Overtime Pay Temporary | | | |
| | | 10 Employees @ 150 Hours | 16,635.00 | | |
| 2900 | Fringe Benefits | 15 Permanent Employees | | 28,299 | |
| | | $61,600.50 x 43.38% | 26,722.30 | | |
| | | 10 Temporary Employees | | | |
| | | $16,635.69 x 9.48% | 1,577.00 | | |
| | 3000 TRAVEL EXPENSE | | | | 21,735 |
| | To provide lodging, POV mileage, meals, and misc. for permanent and temporary employees to travel for voting registration to Denver, CO; Albuquerque, NM; Salt Lake City, UT; Phoenix, AZ; Tucson, AZ; Las Vegas, NV; Los Cruces, NM; Durango, CO; etc. | | | | |
| 3210 | Vehicle Rental (off reservation) | | | 2,700 | |
| | .3220 | Vehicle Rental (Off Reservation) | | | |
| | | $300/day x 3 days x 3 trips = | 2,700.00 | | |
| 3230 | Personal Travel | | | 2,370 | |
| | .3240 | Per Diem Meals | | | |
| | | $79 x 3 days x 10 trips = | 2,370.00 | | |
| | | | TOTAL | 111,605 | 128,270 |

PART I. PROGRAM INFORMATION:

Program Name/Title: Navajo Election Administration  Business Unit No.: 101021

PART II. DETAILED BUDGET:

| (A) Object Code (LOD 6) | (B) Object Code Description and Justification (LOD 7) | | | (C) Total by DETAILED Object Code (LOD 6) | (D) Total by MAJOR Object Code (LOD 4) |
|---|---|---|---|---|---|
| | .3250 | Lodging | | 7,740 | |
| | | $258 x 3 nights x 10 trips = | 7,740.00 | | |
| | .3260 | Mileage | | 2,925 | |
| | | $0.585 x 5,000 miles = | 2,925.00 | | |
| | .3290 | Other travel expenses | | 500 | |
| | | $50 x 10 trips | 500.00 | | |
| 3310 | Air | | | | |
| | .3320 | Commercial | | 2,500 | |
| | | $500 x 5 trips = | 2,500.00 | | |
| | .3330 | Charter - Internal | | 3,000 | |
| | | $1000 x 3 trips = | 3,000.00 | | |
| | | | TOTAL | 16,665 | - |

PART I. PROGRAM INFORMATION:

Program Name/Title: Navajo Election Administration  Business Unit No.: 101021

PART II. DETAILED BUDGET:

| (A) Object Code (LOD 6) | (B) Object Code Description and Justification (LOD 7) | | | (C) Total by DETAILED Object Code (LOD 6) | (D) Total by MAJOR Object Code (LOD 4) |
|---|---|---|---|---|---|
| | 3500 MEETING EXPENSES | | | | 222,217 |
| | Poll Officials compensation for election day with training and Chief Poll Judge mileage. | | | | |
| 3810 | Meetings | | | 222,217 | |
| | .3811 | Stipend-Meals/Lodging | | | |
| | | 440 Poll Officials & Training Stipend | | | |
| | | 110 Chief Poll Judge Training Stipend | | | |
| | .3813 | Mileage | | | |
| | | 110 Chief Poll Judge Mileage for Election/Training | | | |
| | 4000 SUPPLIES | | | | 594,831 |
| | To purchase PPE items, desktops, laptops, office desks, portable printers, scanners, copiers, transcriber, Ipads, voter's registratoin software. | | | | |
| 4410 | Operating Supplies | | | | |
| | .4420 | General Operating Supplies (PPE) | | 30,000 | |
| | | Administration | 5,000.00 | | |
| | | 5 Agencies | 25,000.00 | | |
| | .4440 | Non Cap Computer Software | | 10,528 | |
| | | 7 x $150 x 4 = | 10,528.00 | | |
| | .4530 | Printing/Binding/Photocopying | | 213,003 | |
| | | General Election Ballots | 200,000.00 | | |
| | | Poll Books | 8,003.00 | | |
| | | Election Posters 2 x 110 Chapters | 5,000.00 | | |
| | | | TOTAL | 475,748 | 817,048 |

PART I. PROGRAM INFORMATION:

Program Name/Title: Navajo Election Administration  Business Unit No.: 101021

PART II. DETAILED BUDGET:

| (A) Object Code (LOD 6) | (B) Object Code Description and Justification (LOD 7) | | | (C) Total by DETAILED Object Code (LOD 6) | (D) Total by MAJOR Object Code (LOD 4) |
|---|---|---|---|---|---|
| 4200 | Non Capital Assets | | | 291,300 | |
| | .4210 | Non Cap Furniture & Equip | | | |
| | | 30 office desks x $2,000 = | 60,000.00 | | |
| | | 30 all-in-one printer/copier/scanner x $800 = | 24,000.00 | | |
| | | 30 portable scanners x $1,000 = | 30,000.00 | | |
| | | 30 portable printers x $500 = | 15,000.00 | | |
| | | 6 office copier x $5,000 = | 30,000.00 | | |
| | | 1 transcriber x $300 - | 300.00 | | |
| | .4230 | Non Cap Computer Equip | | | |
| | | 30 desktops x $2,000 est. = | 60,000.00 | | |
| | | 30 laptops x $2,000 est = | 60,000.00 | | |
| | | 6 tablets x $2,000 = | 12,000.00 | | |
| 4420 | Operating Supplies | | | | |
| | .4440 | Non Cap Computer Software | | 50,000 | |
| | | Voter's Registration Software | 50,000.00 | | |
| | 5000 LEASE & RENTAL | | | | 775 |
| | To rent a space for Voter's Registration Drives. | | | | |
| 5310 | Building/Space | | | | |
| | .5350 | Other Space Rental | | 775 | |
| | | $775 Booth x 1 Day | 775.00 | | |
| | | | TOTAL | 342,075 | 775 |

PART I. PROGRAM INFORMATION:

Program Name/Title: Navajo Election Administration  Business Unit No.: 101021

PART II. DETAILED BUDGET:

| (A) Object Code (LOD 6) | (B) Object Code Description and Justification (LOD 7) | | | (C) Total by DETAILED Object Code (LOD 6) | (D) Total by MAJOR Object Code (LOD 4) |
|---|---|---|---|---|---|
| | 5500 COMMUNICATIONS & UTILITIES | | | | 304,000 |
| | To replace the office desk phones and to advance the internet services. | | | | |
| 5520 | Telephone | | | 4,000 | |
| | .5550 | Optional Charges | | | |
| | | 20 telephone sets x $200 = | 4,000.00 | | |
| 5570 | Internet | | | 300,000 | |
| | .5580 | DSL | | | |
| | | 6 x $50,000 = | 300,000.00 | | |
| | 6000 REPAIRS & MAINTENANCE | | | | 150,000 |
| | To repair and maintain the office buildings and office equipments. | | | | |
| 6110 | Supplies (Furn & Equip) | | | 75,000 | |
| | .6120 | Furn & Equip R&M Supplies | 75,000.00 | | |
| 6130 | Services (Furn & Equip) | | | 75,000 | |
| | .6140 | Furn & Equip R&M Services | 75,000.00 | | |
| | | | TOTAL | 454,000 | 454,000 |

PART I. PROGRAM INFORMATION:

Program Name/Title: Navajo Election Administration  Business Unit No.: 101021

PART II. DETAILED BUDGET:

| (A) Object Code (LOD 6) | (B) Object Code Description and Justification (LOD 7) | | | (C) Total by DETAILED Object Code (LOD 6) | (D) Total by MAJOR Object Code (LOD 4) |
|---|---|---|---|---|---|
| | 6500 CONTRACTUAL SERVICES | | | | 91,995 |
| | To purchase the upgrade of the voter's registration database. | | | | |
| 6520 | Consulting | | | 91,995 | |
| | .6530 | Consulting Fees | 91,995.00 | | |
| | 7000 SPECIAL TRANSACTIONS | | | | 11,353 |
| | To provide the General Liability and Worker's Compensation. | | | | |
| 7710 | Programs | | | 10,000 | |
| | .7130 | Promotional Items | 10,000.00 | | |
| 7710 | Insurance Premiums | | | 1,353 | |
| | .7765 | Policy Payment: $78,235.50+$28,299.30 / $100 x .25 = | 266.34 | | |
| | .7767 | Worker's Compensation: $78,235.50 / $100 x .72 = | 1,086.60 | | |
| | 9000 CAPITAL ASSETS | | | | 1,500,000 |
| | To purchase the Election Database. | | | | |
| 9140 | Equipment | | | 1,500,000 | |
| | .9142 | Equipment - Database | 1,500,000 | | |
| | | | TOTAL | 1,603,348 | 1,603,348 |

PART I. PROGRAM INFORMATION:

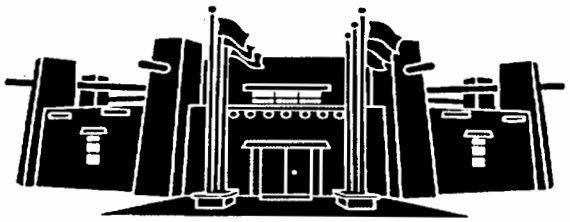
Program Name/Title: Navajo Election Administration

Business Unit No.: 101021

PART II. PERSONNEL/POSITION CHANGES:

| (A) | (B) | (C) | (D) | (E) | (F) | (G) | (H) | (I) |
|---|---|---|---|---|---|---|---|---|
| Type of Change | Sub Acct Object Code | Position Number | Job Type / Class Code | Position Title | Employee ID No. or Vacant | Salary | Fringe Benefit | Total (Col. G + H) |
| NEW | | | 1364 | Office Assistant | VACANT | 1,664 | 158 | 1,821 |
| NEW | | | 1364 | Office Assistant | VACANT | 1,664 | 158 | 1,821 |
| NEW | | | 1364 | Office Assistant | VACANT | 1,664 | 158 | 1,821 |
| NEW | | | 1364 | Office Assistant | VACANT | 1,664 | 158 | 1,821 |
| NEW | | | 1364 | Office Assistant | VACANT | 1,664 | 158 | 1,821 |
| NEW | | | 1364 | Office Assistant | VACANT | 1,664 | 158 | 1,821 |
| NEW | | | 1364 | Office Assistant | VACANT | 1,664 | 158 | 1,821 |
| NEW | | | 1364 | Office Assistant | VACANT | 1,664 | 158 | 1,821 |
| NEW | | | 1364 | Office Assistant | VACANT | 1,664 | 158 | 1,821 |
| NEW | | | 001852 | Sr. Programmer Analyst | VACANT | 31,452 | 13,644 | 45,096 |
| | | | | | | | | |
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| | | | | | PAGE TOTAL: | 48,087 | 15,221 | 63,308 |

*Office of Legislative Counsel*
*Phone: (928) 871-7166*
*Fax: (928) 871-7576*



*Hon. Seth Damon, Speaker*
*24th Navajo Nation Council*
*2019 - 2023*

# MEMORANDUM

To: Hon. Wilson C. Stewart, Jr., Member
Resources and Development Committee
24th Navajo Nation Council

From: Luralene D. Tapahe
Luralene D. Tapahe, Principal Advocate
Office of Legislative Counsel

Date: March 4, 2022

Subject: **AN ACT RELATING TO BUDGET AND FINANCE AND NAABIK'ÍYÁTI' COMMITTEES, AND TO THE NAVAJO NATION COUNCIL; APPROVING $3,003,441 FROM THE UNRESERVED, UNDESIGNATED FUND BALANCE ("UUFB") FOR THE NAVAJO ELECTION ADMINISTRATION FOR ITS EXPENSES IN PREPARATION FOR THE 2022 NAVAJO NATION ELECTIONS; WAIVING 12 N.N.C. §820(E), §820(F), §820(J), AND §820(L)**

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Per your request, the Office of Legislative Counsel has prepared the above-referenced proposed legislation and related summary sheet. Based on existing Navajo Nation law and other applicable laws, and upon review of all supporting documents regarding your request that were submitted to OLC, this legislation as drafted is legally sufficient. However, as with any action of government, this legislation may be subject to judicial review in the event of a legal challenge.

**Please review this legislation to make sure it is drafted to your satisfaction, and that all necessary and appropriate supporting documents have been provided and all attached Exhibits are correct.**

OLC has reviewed the appropriate standing committees' authorities to consider this legislation, based on the standing committees' powers and responsibilities set forth in Title 2 of the Navajo Nation Code. Based on its review, OLC has listed those committees in the title of this legislation. However, the Speaker may assign this legislation to any committee(s) other than those shown in the title, pursuant to his authority under 2 N.N.C. §164(A)(5).

If you find anything unacceptable, please let me know immediately and advise me of your desired changes. I can be reached at phone no. (928)871-7166 or by email at: LuraleneTapahe@navajo-nsn.gov
Thank you for your cooperation.

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION

**LEGISLATION NO:** _0051-22__ **SPONSOR:** Wilson C. Stewart, Jr.

**TITLE: An Act Relating to Budget and Finance and Naabik'íyáti' Committees, and the Navajo Nation Council; Approving $3,003,441 from the Unreserved, Undesignated Fund Balance ("UUFB") for the Navajo Election Administration for its Expenses in Preparation for the 2022 Navajo Nation Elections; Waiving 12 N.N.C. § 820(E), § 820(F), § 820(J), and § 820(L)**

***Date posted*: March 09, 2022 at 5:58PM**

**Digital comments may be e-mailed to comments@navajo-nsn.gov**

**Written comments may be mailed to:**

**Executive Director**
**Office of Legislative Services**
**P.O. Box 3390**
**Window Rock, AZ 86515**
**(928) 871-7586**

**Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.**

**Please note**: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. *§374 et. seq.*