RESOLUTION OF THE HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE of the $24^{\rm th}$ NAVAJO NATION COUNCIL - Third Year, 2021

AN ACTION

RELATING TO THE HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE, AMENDING THE PLAN OF OPERATION FOR THE OFFICE OF STANDARDS, CURRICULUM, AND ASSESSMENT DEVELOPMENT UNDER THE DEPARTMENT OF DINÉ EDUCATION

BE IT ENACTED:

SECTION ONE. AUTHORITY

- A. The Health, Education and Human Services Committee is the oversight committee for Department of Dinè Education and as such is empowered to adopt, amend, or rescind its Plan of Operation. 2 N.N.C. § 401(C)(1).
- B. The Office of Standards, Curriculum, and Assessment Development ("OSCAD") is an Office under the Department of Dinè Education.

SECTION TWO. FINDINGS

- A. The Plan of Operation for the Office of Standards, Curriculum, and Assessment Development was adopted by the Government Services Committee of the Navajo Nation in Resolution No. GSCO-44-10. Exhibit 1, Subexhibit A-2.
- B. A strike-thru/underline version showing the currently proposed amendments to the Plan of Operation for the Office of Standards, Curriculum, and Assessment Development is attached as Exhibit 2.
- C. The Navajo Nation Department of Justice has reviewed the proposed amendments to the Plan of Operation for OSCAD and has determined the proposed amendments to be legally sufficient. The Department of Justice review documents are attached as **Exhibit 3**.
- D. On February 13, 2020, the Navajo Nation Board of Education approved the proposed amendments to OSCAD's Plan of Operation. Navajo Nation Board of Education Resolution No. NNBEFE-601-2020, dated February 13, 2020, is attached as Exhibit 4.
- E. The Acting Education Program Manager for OSCAD, Maggie Benally, has written a timeline regarding the previous review and consideration of legislation to amend the OSCAD Plan of Operation. This timeline is attached as Exhibit 5. This timeline shows that amending legislation was considered by the Health, Education and Human Services Committee on October 16, 2019 (tabled), on March 11, 2020 (tabled/deleted from agenda), on June 10, 2020 (loss of quorum), and again on June 24, 2020 (tabled).

- F. According to Maggie Benally, and the Office of Legislative Counsel, the version of the currently proposed amendments desired by the OSCAD that is attached hereto as **Exhibit 2** is substantially the same version that was deemed "legally sufficient" by the Navajo Nation Department of Justice, that was approved by the Navajo Nation Board of Education in Resolution No. NNBEFE-601-2020, and was presented to the Health, Education and Human Services Committee most recently on June 24, 2020.
- G. Approval of the proposed amendments shown in **Exhibit 2** will improve the delivery and quality of services provided by the OSCAD.

SECTION THREE. APPROVAL

The Health, Education and Human Services Committee of the Navajo Nation Council hereby approves the amendments to the Plan of Operation for the Office of Standards, Curriculum, and Assessment Development of the Department of Dinè Education, as shown in **Exhibit 2**.

CERTIFICATION

I, hereby, certify that the following resolution was duly considered by the Health, Education and Human Services Committee of the 24th Navajo Nation Council at a duly called meeting at Window Rock, (Navajo Nation) Arizona, at which quorum was present and that same was passed by a vote of 5 in favor, 0 opposed, on this 20th day of January 2021.

Carl R. Slater, Chairperson Pro Tem Health, Education and Human Services Committee Of the $24^{\rm th}$ Navajo Nation Council

Motion: Honorable Edison J. Wauneka Second: Honorable Paul Begay, Jr.

GSCO-44-10

RESOLUTION OF THE GOVERNMENT SERVICES COMMITTEE OF THE NAVAJO NATION COUNCIL

21st NAVAJO NATION COUNCIL - Fourth Year 2010

AN ACTION

An Action; Education and Government Services; Amending Resolution GSCMY-19-07 Amending the Plan of Operation for the Department of Dine Education

BE IT ENACTED:

- 1. The Navajo Nation hereby amends Resolution GSCMY-19-07 by amending the plan of operation for the Department of Dine Education, Navajo Nation State Office/North Central Association Commission on Accreditation and School Improvement, Office of Dine Culture, Language and Community Services, Office of Dine Science, Mathematics and Technology and Office of Monitoring, Evaluation and Technical Assistance, hereto attached as Exhibit A.
- 2. The Navajo Nation directs the Department of Dine Education to operate in accordance with the amended plan of operation attached as Exhibit A until such time as the plan of operation may be amended by resolution.

CERTIFICATION

I hereby certify the foregoing resolution was duly considered by the Government Services Committee of the Navajo Nation Council at a duly called meeting in Hogback, New Mexico, Navajo Nation at which a quorum was present and that the same was passed by a vote of in favor and 0 opposed, this 13th day of October, 2010

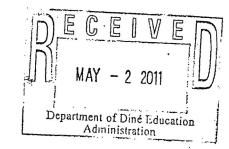
Ervin M. Keeswood Sr. Chairperson Government Services Committee

Motion:

Charles Damon

Second:

Orlanda Smith Hodge





DEPARTMENT OF DINÉ EDUCATION THE NAVAJO NATION

P.O. Box 670 · Window Rock, Arizona 86515 PHONE (928) 871 – 7475 · FAX (928) 871 – 7474



Dr. Joe Shirley, Jr. President

Ben Shelly Vice-President

NNBEJY-83-2010

NAVAJO NATION BOARD OF EDUCATION

Approving the "Implementation of Title 10: A Status Report" (Dated June 21, 2010) and Directing the Department of Diné Education to Implement Provisions of the Sovereignty in Education Act of 2005 and its Subsequent Amendments; Approving the Consolidation of Several Programs and Offices Within the Department of Diné Education; Approving the Plans of Operation for the new "Office of Diné Accountability and Compliance," "Office of Standards and Curriculum Development," and "Office of Diné School Improvement;" Requesting that the Education Committee and Government Services Committee of the Navajo Nation Council Approve The New Plans of Operation.

WHEREAS:

- 1. Pursuant to 10 N.N.C. §106(A), the Navajo Nation Board of Education (hereinafter the "Board") is the education agent in the Executive Branch for the purposes of overseeing the operation of all schools serving the Navajo Nation; and,
- 2. Pursuant to 10 NNC §106(3), the Board carries out its duties and responsibilities through the Department of Diné Education; and
- 3. Pursuant to 10 N.N.C. §106 (G)(2), the Board "is authorized to... propose budgets and plans of operation, create positions, and establish organization(al) relationships;" and,
- 4. Pursuant to 10 N.N.C. §107(B), the Department of Diné Education is under the immediate direction of the Navajo Nation Board of Education; and,
- 5. The Department of Diné Education, through the Sovereignty in Education Act of 2005 and subsequent amendments, is the only Navajo Nation governmental entity that is statutorily empowered to carry out its duties, roles and responsibilities; and
- 6. In Application of December of the Namie Nation Council (purpose to its authorizonade a NANC: § 161) Theorem the Department of District Beautiful and Council to Geverop a Competential purpose and restriction and restriction of Distriction and Council and C
- 7. The Department of Diné Education, the Education Committee of the Navajo Nation Council, and Navajo Nation Board of Education jointly attended a reorganization and State Education Agency (SEA) work session at the Route 66 Hotel and Casino from June 21, 2010 to June 23, 2010 where all policy makers and legislators were informed of the reorganization of the Department of Diné Education; and,

- 8. The Department of Diné Education presented a comprehensive plan and steps to implement the plan to reorganize the Department of Diné Education; and,
- Reorganizing and restructuring the Department of Diné Education is essential and crucial to creating a
 State Education Agency (SEA) and implementing provisions of the Sovereignty in Education Act of
 2005.
- 10. The proposed reorganization represents a major step forward to implement provisions of the Sovereignty in Education Act of 2005 and its subsequent amendments for the Navajo Nation to take a greater role in the education of our Navajo children.

NOW THEREFORE BE IT RESOLVED THAT:

- 1. The Navajo Nation Board of Education approves the Implementation of Title 10: A Status Report" (Dated June 21, 2010) and directing the Department of Diné Education to implement provisions of the Sovereignty in Education Act of 2005 and its subsequent amendments.
- 2. The Navajo Nation Board of Education approves the consolidation of several programs and offices within the Department of Diné Education.
- 3. The Navajo Nation Board of Education approves the plans of operation for the new "Office of Diné Accountability and Compliance," "Office of Standards and Curriculum Development," and "Office of Diné School Improvement."
- 4. The Navajo Nation Board of Education requests that the Education Committee and Government Services Committee of the Navajo Nation Council approve this plan and new plans of operation.
- 5. The Navajo Nation Board of Education authorizes, directs and empowers the Superintendent of Schools to perform all actions necessary and proper to effectuate the purposes of this resolution.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Board of Education of the Navajo Nation at a duly called meeting at Window Rock, Arizona (Navajo Nation) at which a quorum was present, motion by <u>Rebecca Benally</u> and seconded by <u>Vee F. Browne</u> and that the same was passed by a vote of <u>7</u> in favor; <u>0</u> opposed; <u>0</u> abstained, this <u>23rd</u> day of July 2010.

Jimmie C. Begay, President Navajo Nation Board of Education

DEPARTMENT OF DINÉ EDUCATION NAVAJO NATION STATE OFFICE/NORTH CENTRAL ASSOCIATION— COMMISSION ON ACCREDITATION AND SCHOOL IMPROVEMENT/AdvancED OFFICE OF DINÉ ACCOUNTABILITY AND COMPLIANCE PLAN OF OPERATION

SECTION I.

ESTABLISHMENT OF THE NAVAJO NATION STATE
OFFICE/NORTH CENTRAL ASSOCIATION COMMISSION ON
ACCREDITATION AND SCHOOL IMPROVEMENT/AdvanceD
OFFICE OF DINÉ ACCOUNTABILITY AND COMPLIANCE
PLAN OF OPERATION

The Navajo Nation State Office-North Central Association (NNSO-NCA) was established in 1983, Resolution No. CAP-14-83 by an agreement between the Navajo Nation and the North Central Association-Commission on Accreditation and School Improvement (NCA-CASI). NCA, Navajo Nation State Committee is the key agency within the Navajo Nation for promoting and implementing accreditation and evaluation policies of the North Central Association-Commission on Accreditation and School Improvement. As of October, 2006 the national office of NCA-CASI has reorganized and changed their name to NCA-CASI/AdvancED. The activities of the Navajo Nation State Office/NCA-CASI/AdvancED shall be conducted according to the bylaws of the North Central Association by the Program Director under the general direction of the North Central Association, Navajo Nation State Committee and the Superintendent, Department of Diné Education.

To support the establishment of the Department of Diné Education as a State Education Agency and to meet the mandates of the Sovereignty in Education Act of 2005, the Department has restructured, whereby amending Government Services Committee Resolutions: GACAP-35-01, GSCJN-12-04, and GSCMY-19-07. Consequently, the following four programs: ODCLCS, ODSMT, OMETA, and NCA have aligned into three new programs based on organizational functions with specific job positions and budgets to ensure that programs reflect the academic language and cultural needs of Indian students. One of these new programs is the Office of Diné Accountability and Compliance that will provide technical assistance to schools and educators in their quest of school improvement and closing the achievement gap.

SECTION II. PURPOSE

The purpose of the Navajo Nation State Office/North Central Association Commission on Accreditation and School Improvement/AdvanceD is to set quality standards for the education profession, provide external review and validation of schools, accredit schools that achieve the standards and engage in continuous improvement, and challenge and support Navajo Nation schools to continually increase the achievement of all students. The purpose of the Office of Diné Accountability and Compliance (ODAC) is to provide technical assistance to schools and educators in accountability and compliance with applicable laws (tribal, state, and federal), licensing, accreditation, standards, reauthorization/inquiry, NCA accreditation, academic accountability, assessment development, Grant management, and technological capacity.

SECTION III. GOALS

The goals of the Navajo Nation State Office/NCA-CASI/ AdvancED are hereby established as follows: The goals of the Office of Diné Accountability and Compliance are as follows:

- 1. Provide high quality accreditation. Establish and carry out the licensure of administrators and teachers where applicable and develop licensing requirements.
- 2. Lead the public with information on school-improvement. Accredit schools and leverage the strengths of North Central Association in developing a unique Navajo accreditation standard.
- 3. Educate the public about the components of quality education. Reauthorization and Inquiry as schools seek Grant/Contract reauthorization and make meaningful inquiries to hold stake holders accountable for education goals and objectives.
- 4. Academic Accountability. Hold teachers, administrators, parents, board members accountable for student academic achievement through development and evaluation of goals and objectives.
- 5. Assessment Development. Develop assessment tools and expectations that challenge the system and educators.
- 6. Assist schools with Grant management as they seek to be accountable to grantors and other state and/or federal agencies in excelling in the requirements of their grant.
- 7. Technological Capacity. Establish and enhance a school's capacity, ability, and skill to use innovative technology that not only streamlines operations but impacts students and a school's first and foremost mission: student academic achievement and high quality classroom instruction.

SECTION IV. STAFFING AND ORGANIZATION

A. Staffing

The State Director shall be known as a Program Director Manager within the Department of Diné Education. The Program Director shall be the administrator of the Navajo Nation State Office/NCA-CASH AdvanceD. Office of Diné Accountability and Compliance program. The Program Director shall be hired on the recommendation of the State Committee to the Superintendent, Department of Diné Education and the NCA-CASI Executive Director and shall serve as an employee' of the Executive Branch under the Navajo Nation Personnel Policies Manual. The Program Director for the Navajo Nation State Office/NCA-CASI/AdvanceD is hereby authorized to assume the general responsibility of carrying out the mission, for executing the purpose and responsibilities of the Navajo Nation State Office/NCA-CASI AdvanceD and for overseeing the implementation of all goals.

The Program Director Manager shall be authorized to recommend to the Superintendent, Department of Diné Education, is authorized to hire additional professional, technical and clerical positions as needed to carry out the organizational purpose as stated herein, personnel to carry out the organizational purpose and Plan of Operation as stated herein. Additional positions shall be acquired in accordance with the duly approved Navajo Nation Personnel Policies Manual and within applicable budget rules established for conducting the annual Navajo Nation budget process.

All personnel shall be employed and compensated in accordance with applicable Navajo Nation Personnel Policies Manual.

B. Organization:

The organization chart of the Navajo Nation State Office/NGA-CASH AdvancED Office of Diné Accountability and Compliance is attached and incorporated herein as Exhibit A.

SECTION V. AUTHORITY AND RESPONSIBILITIES

The Navajo Nation State Office/NCA-CASI AdvanceD Office of Diné Accountability and Compliance is under the supervision of the Program Director Manager and has the authority and responsibilities to:

- a. Monitor community-controlled schools for compliance with Navajo Nation and federal legislative mandates and requirements.
- b. Maintain records on the administration status of all Bureau of Indian Education (BIE) funded schools and other educational programs, as directed by the Superintendent.
- c. Coordinate the submission of all required reports and single audit reports per federal, state and Navajo Nation mandates by the community-controlled schools to the Department of Diné Education, Education Committee and Navajo Nation Board of Education.
- d. Actively encourage compliance with the Navajo Nation Education Policies to ensure that schools provide instruction in the Navajo language, government, history and culture for the benefit of the students.
- e. Promote meaningful parental involvement in the education of students through partnership with the local schools. Diné Bi'Olta School Board Association and BIE Education Line Officers.
- f. Advise schools on the proper implementation of school attendance boundaries.
- g. Assume the leadership role in conducting inquiries requested by schools and coordinate inquires through appropriate programs to assist schools; report findings to the Superintendent, Board of Education and Education Committee of the Navajo Nation Council.
- h. Provide training to school administrators and board members, parents and others applicable to their schools.
- i. Formulate policies and procedures and recommend new legislation to policymakers as needed.
- j. Maintain updated information and records on all BIE school facilities repair/replacement activities and report regularly to the Navajo Nation Board of Education and Education Committee and assist in resolving any problems related to these projects.
- k. Provide assistance on the issuance or renewals of a land lease for schools on the Navajo Nation.
- A. <u>l.</u> Administer the accreditation and school improvement program as defined by the Commission on Accreditation and School Improvement.
- B. m. Plan for and implement recommendations for a program of educational leadership within the state on current issues to member schools.
- C. n. Distribute annual reports and conduct the initial review in preparation for State Committee examination for accreditation recommendations.

- Prepare annual reports for the NCA AdvancED Annual Meeting in accordance with procedures promulgated by the Board of Trustees of the NCA AdvancED Commission on Accreditation and School Improvement.
- En p. Carry out the necessary correspondence with schools concerning deficiencies in the NCA-CASI AdvanceD standards and criteria, State Committee recommendations, and actions taken by the Board of Trustees of the Commission on Accreditation and School Improvement of the North Central Association.
- E. q. Carry out the school improvement program, notifying schools well in advance of a new cycle of school improvement and assuring that well-trained professionals serve as team chairs.
- Arrange for visitations to member schools experiencing accreditation difficulties or desiring advice and assistance in matters related to accreditation and evaluation.
- H. s. Develop in cooperation with the State Committee, a statement outlining duties and responsibilities associated with the office of the State Director and other professionals assigned to the NCA operation in the state.
- H. t. Plan, coordinate, and conduct workshops and meetings to deliver enhanced services to member schools and assist schools in the implementation of the NCA CASI/AdvancED protocol.
- J. u. Provide technical assistance to member schools relative to the NCA CASI/AdvancED Standards and Protocol.
- K v. Assist in the development of the Ambassadors training program.
- L. w. Select, assign, and assist in the training of team chairs and team members for Peer Review responsibilities.
- M. x. Assist new member schools as they prepare for first time accreditation.
- N. y. Provide assistance to continuing member schools in meeting accreditation requirements.
- O: z. To support, ensure, encourage and where possible, that appropriate curriculum and instruction in the Diné language and culture be provided to Navajo students.

SECTION VI. LEGISLATIVE OVERSIGHT

The Education Committee of the Navajo Nation Council is the oversight committee for the Department pursuant to 2 N.N.C. §§ 482 and 484.

SECTION VII. AMENDMENTS

The Board may forward recommendations for amendments to this Plan of Operation to the Education Committee, and the Education Committee would make final recommendations for amendments of this Plan of Operation to the Government Services Committee of the Navajo Nation Council.

DEPARTMENT OF DINÉ EDUCATION OFFICE OF DINÉ CULTURE, LANGUAGE AND ,COMMUNITY SERVICES STANDARDS, CURRICULUM, AND ASSESSMENT DEVELOPMENT PLAN OF OPERATION

SECTION I.

ESTABLISHMENT OF OFFICE OF DINÉ CULTURE, LANGUAGE AND COMMUNITY SERVICES STANDARDS, CURRICULUM, AND ASSESSMENT DEVELOPMENT

The Office of Pine Culture, Language and Community Services (ODCLCS) was established in 1995 by the Government Services Committee of the Navajo Nation Council by Resolution GSC-81-95. In April 2001, Il the Government Services Committee of the Navajo Nation Council amended the Plan of Operation by Resolution No. GSCAP-35-01. The Office of Diné Culture, Language and Community Services is located within the Department of Diné Education under the Executive Branch of the Navajo Nation Government.

The activities of the Diné Culture, Language and Community Services shall be conducted by the Program Director who shall be under the general direction of the Superintendent, Department of Diné Education.

To support the establishment of the Department of Diné Education as a State Education Agency and to meet the mandates of the Sovereignty in Education Act of 2005, the Department has restructured, whereby amending Government Services Committee Resolutions: GACAP-35-01, GSCIN-12-04, and GSCMY-19-07. Consequently, the following four programs: ODCLCS, ODSMT, OMETA, and NCA have aligned into three new programs based on organizational functions with specific job positions and budgets to ensure that programs reflect the academic language and cultural needs of Indian students. One of these new programs is the Office of Standards, Curriculum, and Assessment Development that will provide technical assistance to schools and educators in their quest of school improvement and closing the achievement gap.

SECTION II. PURPOSE

The purpose of the Office of Diné Culture, Language and Community Services Standards, Curriculum, and Assessment Development is to perpetuate Diné language/culture, history, and government in early childhood programs, elementary, secondary and post-secondary schools, including tribal organizations and communities.

SECTION III. GOALS

The goals of the Office of Standards, Curriculum, and Assessment Development are to plan, promote, develop and implement Diné language, culture, history, and government programs in schools on and near the Navajo Nation as follows:

- 1. Create and publish instructional materials and testing instruments for the teaching of Navajo language and culture.
- 2. Incorporate Diné language and culture data as part of the academic achievement profiles and assessment measurements, i.e. Adequate Yearly Progress (AYP).

3. Coordinate with other Department of Diné Education programs, Diné College and Navajo Technical College in providing resources related to Diné language, culture, history and government programs.

4. Coordinate and implement the Navajo Traditional Apprenticeship Project.

- 5. Seek external funding for materials development pertinent to best educational practices of Diné language, culture, history, and government.
- Assist and coordinate with the Diné Hataalii Association/Diné Medicinemen Association with their meetings, registration, certification and issues related to Diné Ceremonies and Diné Way of Life.
- 7. Establish and administer the Fund Management Plan.
- 8. Establish and maintain a Diné language and culture resource Clearinghouse, including copyright privileges and protection.

SECTION IV. STAFFING AND ORGANIZATION

A. Staffing

Education

The Program Director Manager shall be the administrator of the Office of Diné Culture, Language and Community Services. Standards, Curriculum, and Assessment Development. The Program Director Manager shall be hired in accordance with the Navajo Nation Personnel Policies Manual.

The Program Director Manager is authorized to hire additional personnel as needed to carry out the organizational purpose and Plan of Operation, as stated herein. Additional positions shall be acquired in accordance with the duly approved Navajo Nation Personnel Policies Manual and within applicable budget rules established for conducting the annual Navajo Nation budget process.

All personnel shall be employed and compensated in accordance with applicable Navajo Nation Personnel Policies Manual.

B. Organization

The organizational chart of the Office of Diné Culture, Language and Community Services Standards, Curriculum, and Assessment Development is attached and incorporated herein as Exhibit A.

SECTION V. AUTHORITY AND RESPONSIBILITIES

The Office of <u>Standards</u>, <u>Curriculum</u>, and <u>Assessment Development</u> is under the general supervision of the Program Director; <u>Manager and</u> has the authority to:

- A. Coordinate with the State Departments of Education on Navajo/Diné Language and Culture Certification to certify Navajo language instructors as specified in the Memorandum of Agreement between the States of NM, UT, AZ, and the Navajo Nation.
- B. Promote, preserve and perpetuate Diné language, culture, history, and government by stipulating mandatory inclusion of these important subjects into the school curricula.

- C. Encourage early childhood education and all elementary and secondary schools serving the student population to promote and perpetuate Diné language, culture, history, and government for the preservation of the Diné Way of life.
- D. Coordinate with school administrators, teachers, paraprofessionals, school board members, parents, community members and students in developing and implementing standards and curriculum for Diné language, culture, history and government.
- E. Coordinate with sState dDepartments of eEducation and federal education agencies, to plan, promote, develop and implement Diné language, culture, history, and government programs in schools on and near the Navajo Nation.

SECTION VI. LEGISLATIVE OVERSIGHT

The Education Committee of the Navajo Nation Council is the oversight committee for the Department pursuant to 2 N.N.C. §§ 482 and 484.

SECTION VII. AMENDMENTS

The Board may forward recommendations for amendments to this Plan of Operation to the Education Committee, and the Education Committee would make final recommendations for amendments of this Plan of Operation to the Government Services Committee of the Navajo Nation Council.

DEPARTMENT OF DINÉ EDUCATION OFFICE OF DINÉ SCIENCE, MATHEMATICS, AND TECHNOLOGY SCHOOL IMPROYEMENT PLAN OF OPERATION

SECTION I.

ESTABLISHMENT OF THE OFFICE OF DINÉ SCIENCE,
MATHEMATICS, AND TECHNOLOGY SCHOOL IMPROVEMENT

The Office of Diné Science, Mathematics, and Technology was established in 2001 by the Government Services Committee of the Navajo Nation Council, Resolution No. GSCAP-35-01. The Office of Diné Science, Mathematics, and Technology is situated in the Department of Diné Education within the Executive Branch of the Navajo Nation Government. The activities of the Office of Diné Science, Mathematics, and Technology shall be conducted by the Program Director who shall be under the general direction of the Superintendent, Department of Diné Education.

To support the establishment of the Department of Diné Education as a State Education Agency and to meet the mandates of the Sovereignty in Education Act of 2005, the Department has restructured whereby amending Government Services Committee Resolutions: GACAP-35-01, GSCJN-12-04, and GSCMY-19-07. Consequently, the following four programs: ODCLCS, ODSMT, OMETA, and NCA have aligned into three new programs based on organizational functions with specific job positions and budgets to ensure that programs reflect the academic language and cultural needs of Indian students. One of these new programs is the Office of Diné School Improvement that will provide technical assistance to schools and educators in their quest of school improvement and closing the achievement gap.

SECTION II. PURPOSE

The purpose of the Office is to enhance the academic achievement of Navajo students in science, mathematics, and technology by implementing and sustaining education reform in schools with large numbers of Navajo students (Navajo schools). The office will serve as a catalyst for the creation of a standards based teaching and learning environment in science, mathematics and technology in Navajo schools. The purpose of the Office of Diné School Improvement (ODSI) is to improve schools through professional development, coaching and mentoring of educators; enhancing and training educators on data analysis and making data driven decisions; developing and implementing school improvement plans with educators; strengthening leadership skills and knowledge of educators and parents; and leveraging technology in new and innovative ways for the purposes of systemic support, instructor excellence and student academic achievement.

SECTION III. GOALS

The Office of will promote cultural infusion to enhance science, mathematics, and technology education. The following goals are established for the Office: Diné School Improvement is to improve schools based on the following goals:

1. Curriculum, Instruction, and Assessment: Assist Navajo schools in their effort to develop a comprehensive standards based science and mathematics curriculum that is aligned with

instruction and standardized assessment, and is supported by technology and the Navajo language and cultural experiences of the students to enhance science and mathematics learning. Professional Development: Assist schools with the professional development of their teachers, administrators, and other educators striving for consistent and constant improvement in classroom instruction.

- 2. Policy: Assist the Navajo Nation and education entities in their effort to develop a coherent and consistent set of policies and standards that support high-quality science and mathematics education of Navajo students; the preparation and continuing education of science and mathematics teachers; the implementation of science, mathematics and technology education reform; and cultural infusion to enhance scientific and mathematic literacy of Navajo students. Coaching and Mentoring: Assist educators through meaningful coaching and mentoring programs based on constant improvement in classroom instruction.
- Resource Convergence: Collaborate with stakeholders to align resources to support science, mathematics, and technology education to upgrade and continually improve science, mathematics, and technology education of all Navajo students. Data Analysis and Data Driven Decision-Making: Assist schools and educators with data collection, analysis, database development, and using data as a basis for targeted systemic improvements.
- 4. Broad Based Support: Develop broad based support for all stakeholders. Focus on increasing parental involvement in schools. Leadership and Parental Training: Assist schools with increasing and strengthening the involvement of parents in all aspects of their child's education; improving the communication and feedback between parents, teachers, and administrators; and helping parents take an active part in school improvement measures.
- 5. Student Attainment and Achievement: Make available an array of evidence that demonstrates increased' achievement and participation in science, mathematics, and technology. Technological Management: Develop and maintain the Navajo Education Information System (NEIS) as a central database to launch and evaluate research, curriculum development, and present vital feedback to teachers, parents, administrators, and students.
- 6. Closing the Gap: Reduce the academic disparities of Navajo students relative to science, mathematics, and technology. Collect and analyze data obtained from schools.
- 7. Assist with the development and maintenance of the Navajo Educational Information System (NEIS.)

SECTION IV. STAFFING AND ORGANIZATION

A. Staffing

The Program Director Manager shall be the administrator of the Office of Diné Science, Mathematics, and Technology. School Improvement. The Program Director Manager shall be hired in accordance with the Navajo Nation Personnel Policies. The Program Director is hereby authorized to assume the general responsibility to earry out and implement the duties and responsibilities of the office through the Central office and five regions With strategically located offices situated in schools providing services to Navajo students.

The Program Director Manager shall be is authorized to hire additional personnel as needed to carry out the organization purpose and plan of operation, as stated herein. Additional positions shall be acquired in accordance with duly approved Navajo Nation Personnel Policies Manual and within applicable budget rules established for conducting the annual Navajo Nation budget process.

All personnel shall be employed and compensated in accordance with applicable Navajo Nation Personnel Policies Manual.

B. Organization

The organization chart of the Office of Diné Science, Mathematics, and Technology School Improvement is attached and incorporated herein as Exhibit A.

SECTION V. AUTHORITY AND RESPONSIBILITIES

- A- a. Provide guidance and leadership to participating schools and districts to ensure that all students benefit from science, mathematics, and technology as defined by Navajo nation, state and/or national standards.
- B. Assist Navajo schools with the selection and implementation of standards-based science, mathematics, and technology instruction.
- G. c. Implement the Navajo Education Information System in conjunction with existing data systems utilized by the state departments of education and programs under the Department of Diné Education to track Navajo student achievement in science, mathematics, and technology.
- D. d. Provide an analysis of Navajo student academic achievement in science, mathematics, and technology.
- E. e. Participate in local, state and national meetings, forums, workshops and seminars related to systemic reform issues and disseminate ideas, undertake activities, and produce written materials.
- F. <u>f.</u> The Office of Diné Science, Mathematics, and Technology School Improvement will work with the Bureau of Indian Education funded schools and public schools that are defined by state accountability systems as low performing.
- G. g. Assist with the implementation of the Memorandum of Understanding or Agreements with the State Departments of Education.
- H. h. Work with the Advisory Board as a resource to Office of Diné Science, Mathematics, and Technology. School Improvement.
 - i. Maintain security of student level data pursuant to the Family Education Rights Privacy Act (FERPA).
 - j. Conduct research in schools serving the Navajo Nation to inquire, produce reports and make recommendations on the academic status of schools serving Navajo students.
 - k. Apply data collection and analysis toward education policy issues for legislative purposes.
 - 1. Collaborate and maintain working relationships with local, regional, state and national officials regarding education issues that affect the educational services provided to students.
 - m. Collect research information from local regional state and national agencies and researchers pertaining to Diné and American Indian Education.
 - n. Disseminate information and promote awareness of research initiatives and data through conferences, workshops and trainings.

SECTION VI. LEGISLATIVE OVERSIGHT

The Education Committee of the Navajo Nation Council is the oversight committee for the Department pursuant to 2 N.C.C. §§ 482 and 484.

SECTION VII. AMENDMENTS

The Board may forward recommendations for amendments to this Plan of Operation to the Education Committee, and the Education Committee would make final recommendations for amendments of this Plan of Operation to the Government Services Committee of the Navajo Nation Council.

DEPARTMENT OF DINÉ EDUCATION OFFICE OF MONITORING, EVALUATION AND TECHNICAL ASSISTANCE/SCHOOL FACILITIES REPAIR/REPLACEMENT PLAN OF OPERATION

SECTION I.—ESTABLISHMENT OF THE OFFICE OF MONITORING, EVALUATION AND TECHNICAL ASSISTANCE/SCHOOL FACILITIES REPAIR/REPLACEMENT

The Office of Monitoring, Evaluation and Technical Assistance is established pursuant to Section 107 of Title 10 of the Navajo Nation Code.

The Department of Diné Technical Assistance and Assessment Services (DTAAS) was originally established in 1995 by the Government Services Committee of the Navajo Nation Council, Resolution No. GSC-81-95. DTAAS was merged with the Navajo North Central Association in 2001 pursuant to Resolution No. GSCAP-35-01. The Office of Monitoring, Evaluation and Technical Assistance was established in 2004 as a separate office by Resolution No. GSCJN-12-04 and removed from North Central Association on Accreditation to fulfill a unique partnership with the Bureau of Indian Education (BIB), Office of Indian Education Programs and the community controlled schools to achieve optimal education opportunities and accountability for Navajo schools and students. The Office of Monitoring, Evaluation and Technical Assistance/School Facilities Repair/Replacement supersedes the former Department of Diné Technical Assistance and Assessment Services.

SECTION II. PURPOSE

The Office of Monitoring, Evaluation and Technical Assistance/School Facilities Repair/Replacement is established to ensure quality education, accountability, and compliance with Navajo Nation legislative mandates, applicable federal rules, statutes and laws by monitoring, evaluating and providing technical assistance to schools, and other areas of inquiry relevant to the educational situation of Navajo students. The Office also provides technical assistance to BIE schools in the area of proposal packets for construction, repairs, and replacement; assists schools in resolving problems, maintains a record of activities, and report on a quarterly basis to the Navajo Nation Board of Education and the Education Committee of the Navajo Nation Council.

SECTION III. GOALS

The goals of the Office are to actively encourage and enforce compliance through implementation of the education policies and standards of the Navajo Nation, States and Federal Education entities by coordinating with the schools, school boards, local communities, and related education entities as follows:

1. Provide technical assistance to local schools, communities and school boards in their education planning and implementation of programs that benefit Navajo students.

- 2. Establish a monitoring and evaluation system in partnership with other education departments, States and Federal education entities to insure education program effectiveness in all schools serving the Navajo Nation.
- 3. Provide guidance and technical assistance to local Bureau of Indian Education operated schools in their conversion to contract or grant status; and to facilitate the re-authorization process for community controlled schools.
- 4. Provide technical assistance to Navajo Schools in the area of new school facilities repair/replacement projects.

SECTION IV. STAFFING AND ORGANIZATION

A.—Staffing

The Program Director shall be the administrator of the Office of Monitoring, Evaluation and Technical Assistance/School Facilities Repair/Replacement. The Program Director shall be hired on the recommendation of the Superintendent. The Program Director for the Office is hereby authorized to assume the general responsibility for earrying out the mission, executing the purposes and responsibilities of the Office and for ensuring the implementation of all Office goals.

The Program Director shall be authorized to recommend to the Superintendent, Department of Diné Education, additional professional, technical and elerical positions as needed to carry out the organizational purpose(s) as stated herein. Additional positions shall be acquired in accordance with the duly approved II Navajo Nation Personnel Policies Manual and within applicable budget rules established pursuant to the annual Navajo Nation budget process.

All-personnel-shall-be-employed-and-compensated-in-accordance-with the Navajo-Nation Personnel-Policies Manual.

B. Organization

The organization chart of the Office of Monitoring, Evaluation and Technical Assistance/School Facilities Repair/Replacement is attached and incorporated herein as Exhibit A.

SECTION V. AUTHORITY AND RESPONSIBILITIES

The Office, under the general supervision of the Program Director has the authority to:

- A. Monitor community controlled schools for compliance with Navajo Nation and federal legislative mandates and requirements.
- B. Maintain records on the administration status of all Bureau of Indian Education funded schools and other educational programs, as directed by the Superintendent.

- C. Coordinate the submission of all required reports and single audit reports per federal, State and Navajo Nation mandates by the community controlled schools to the Department of Diné Education, Education Committee and Navajo Nation Board of Education.
- D. Actively encourage compliance with the Navajo Nation Education Policies to ensure that schools provide instructions in the Navajo Language, government, history and culture for the benefit of the students.
- C. Promote meaningful parental involvement in the education of students through partnership with the local schools, Diné Bi'Olta School Board Association and BIB Education Line Officers.
- F. Advise schools on the proper implementation of school attendance boundaries.
- G. Assume the leadership role in conducting inquires requested by schools and coordinate inquiries through appropriate programs to assist schools; report findings to the Superintendent; Board of Education and Education Committee of the Navajo Nation Council.
- II. Provide training to school-administrators and board-members, parents, and others applicable to their schools.
- I. Formulate policies and procedures and recommend new legislation to policy makers as needed.
- J. —Maintain updated information and records on all BIE school facilities repair/replacement activities and report regularly to the Navajo Nation Board of Education and Education Committee and assist in resolving any problems related to these projects.
- K. Provide assistance on the issuance or renewals of a land lease for their schools on the Navajo Nation.

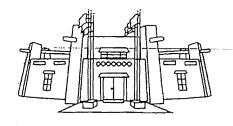
SECTION VI. LEGISLATIVE OVERSIGHT

The Education Committee of the Navajo Nation Council is the oversight committee for the Department pursuant to 2 N.N.C. §§ 482 and 484.

SECTION VII. AMENDMENTS

The Board may forward recommendations for amendments to this Plan of Operation to the Education Committee, and the Education Committee would make final recommendations for amendments of this Plan of Operation to the Government Services Committee of the Navajo Nation Council

LAWRENCE T. MORGAN Speaker of the Navajo Nation Council



August 17, 2010

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MEMORANDUM

TO

Hon. Andy Ayze, Chairperson

Education Committee

Hon. Ervin Keeswood, Chairperson Government Services Committee

FROM

Hon. Lawrence T. Morgan, Speaker

Navajo Nation Council

SUBJECT

ASSIGNMENT OF LEGISLATION

Pursuant to 2 N.N.C. § 164 (A)(4), this memorandum serves to inform and advise you that I assign the following legislation to the Education Committee and the Government Services Committee of the Navajo Nation Council:

Legislation No. 0535-10

An Action

Relating to Education and Government Services; Amending Resolution GSCMY-19-07

Amending the Plan of Operation for the Department of Dine' Education.

As the Committee assigned to consider the legislation, Legislation No. 0535-10 must be placed on the Education Committee's agenda at the next regular meeting. Upon consideration by the Education Committee, the Government Services Committee will consider said legislation for final consideration.

ATTACHMENT:

Legislation No. 0535-10

xc:

Hon. Joe Shirley, Jr., President

The Navajo Nation

Louis Denetsosie, Attorney General

Mark Grant, Controller

Hon. Willie Tracey, Jr., Council Delegate (Prime Sponsor)

File

21" NAVAJO NATION COUNCIL

Fourth Year 2010

Mr. Speaker:

The EDUCATION COMMITTEE to whom has been assigned

NAVAJO LEGISLATIVE BILL #0535-10:

An Action Relating to Education and Government Services; Amending Resolution GSCMY-19-07 Amending the Plan of Operation for the Department of Diné Education Sponsored by Willie Tracey, Jr., Council Delegate

has had it under consideration and reports the same with the recommendation that It DO PASS without amendment.

And therefore, referred to the GOVERNMENT SERVICES Committee

Respectfully submitted,

Andy R. Ayze, Chairman

Adopted Pegg Nekai, Legislative Advis

Date: 25 August 2010

The vote was 6 in favor 0 opposed

Excused:

Absent: Raymond Maxx

DEPARTMENT OF DINE EDUCATION OFFICE OF STANDARDS, CURRICULUM, AND ASSESSMENT DEVELOPMENT PLAN OF OPERATION

SECTION I. ESTABLISHMENT OF OFFICE OF STANDARDS, CURRICULUM, AND ASSESSMENT DEVELOPMENT

The Office of Diné Culture, Language and Community Services (ODCLCS) was established in 1995 by the Government Services Committee of the Navajo Nation Council by Resolution NO. GSC-81-95. In April 2001, the Government Services Committee of the Navajo Nation Council amended the Plan of Operation by Resolution No. GSCAP-35-01. The Office of Diné Culture, Language and Community Services is located within the Department of Diné Education under the Executive Branch of the Navajo Nation Government.

To support the establishment of the Department of Dine Education as a State Education Agency and to meet the mandates of the Sovereignty in Education Act of 2005, the Department has restructured, whereby amending Government Services Committee Resolutions: GACAP-35-01, GSCJN-12-04, and GSCMY-19-07. Consequently, the following four programs: ODCLCS, ODSMT, OMETA, and NCA have aligned into three new programs based on organizational functions with specific job positions and budgets to ensure that programs reflect the academic language and cultural needs of Indian students. One of these new programs is the Office of Standards, Curriculum, and Assessment Development that will provide technical assistance to schools and educators in their quest of school improvement and closing the achievement gap.

SECTION II. PURPOSE

The purpose of the Office of Standards, Curriculum, and Assessment Development is to perpetuate Diné language/culture, history, and government in early childhood programs, elementary, secondary and post-secondary schools, including tribal organizations and communities. Navajo communities and organizations.

SECTION III. GOALS

The goals of the Office of Standards, Curriculum, and Assessment Development are to plan, promote, develop and implement Diné language, culture, history, and governmental programs in schools' <u>curricula</u> on and near the Navajo Nation as follows:

- 1. Create and publish instructional materials and testing instruments for the teaching of Navajo language and culture.
- 2. Incorporate Diné language and culture data as part of the academic achievement profiles and assessment measurements, i.e. Adequate Yearly Progress (AYP).

- 3. Coordinate with other Department of Diné Education programs, Diné College and Navajo Technical College in providing resources related to Diné language, culture, history, character development, and government programs.
- 4. Coordinate and implement the Navajo Traditional Apprenticeship Project.
- 5. Seek external funding for materials development pertinent to best education practices of Diné language, culture, history, character development, and government.
- 6. Assist and coordinate with the Diné Hataalii Association/Diné Medicinemen Association with their meetings, registration, certification and issues traditional practitioners and apprentices related to Diné Ceremonies and Diné Way of Life through the Navajo Traditional Apprenticeship Project.
- 7. Establish and administer the Fund Management Plan.
- 8. Establish and maintain a Diné language and culture resource Clearinghouse, including copyright privileges and protection.
- 9. Create the *Handbook for Oral-Based Diné Language Maintenance and Revitalization for K-12th Grade* for tribally controlled schools.
- 10. Implement the Parent Standards for Navajo language programs in the tribally controlled schools.

SECTION IV. STAFFING AND ORGANIZATION

A. Staffing

- 1. The Education Program Manager shall:
 - <u>a.</u> be the administrator of the Office of Standards, Curriculum, and Assessment Development. The Education Program Manager shall be hired in accordance with the Navajo Nation Personnel Policies Manual.
 - b. be under the general direction and guidance of the Superintendent of Schools of the Department of Diné Education of the Navajo Nation Executive Branch.
 - <u>c.</u> The Education Program Manager is <u>be</u> authorized to hire additional <u>professional</u>, <u>technical and clerical</u> personnel as needed to carry out the organizational purpose and Plan of Operation, as stated herein. Additional positions shall be acquired in accordance with the duly approved Navajo Nation Personnel Policies Manual and within applicable budget rules established for conducting the annual Navajo Nation budget process.

2. The Senior Education Specialist shall:

- a. be responsible in working with all grant, contract, BIE and public schools,
- b. provide technical support to implement the Diné language and culture programs,
- c. be under the general direction and guidance of the Education Program Manager of the Department of Diné Education,
- d. perform other work-related duties as assigned by the Education Program Manager,

- e. coordinate the Navajo Traditional Practitioner Project.
- 3. The Administrative Assistant shall:
 - <u>a.</u> be responsible in providing support to the Education Program Manager and OSCAD staff,
 - b. assist in daily office needs,
 - c. manage OSCAD's general administrative duties,
 - d. provide customer service with a diverse group of clients and visitors.
- 4. All personnel shall be employed and compensated in accordance with applicable Navajo Nation Personnel Policies Manual.

B. Organization

The organizational chart of the office of Standards, Curriculum, and Assessment Development is attached and incorporated herein as Exhibit A.

SECTION V. AUTHORITY AND RESPONSIBILITIES

- 1. The Office of Standards, Curriculum, and Assessment Development is under the general supervision of the Education Program Manager and has the authority to:
- Aa. Coordinate with the State Departments of Education on Navajo/ Diné Language and Culture Certification to certify Navajo language instructors as specified in the Memorandum of Agreement between the States of NM, UT, AZ, and the Navajo Nation.
- <u>Bb</u>. Promote, preserve and perpetuate Diné language, culture, history, <u>character development</u>, and government by stipulating mandatory inclusion of these important subjects into the school curricula.
- <u>Cc.</u> Encourage early childhood education and all elementary and secondary schools serving the student population to promote and perpetuate Diné language, culture, history, <u>character development</u>, and government for the preservation of the Diné Way of life.
- <u>Dd.</u> Coordinate with school administrators, teachers, paraprofessionals, school board members, parents, community members and students in developing and implementing standards and curriculum for Diné language, culture, history, character development, and government.
- Ee. Coordinate with State Departments of Education and federal education agencies, to plan, promote, develop and implement Diné language, culture, history, <u>character development</u>, and government programs in schools on and near the Navajo Nation.
- 2. The Navajo Traditional Apprenticeship Project is under the general supervision of the Education Program Manager with the established Senior Education Specialist serving as the administrator of the Project.

- a. The purpose of the Traditional Apprenticeship Project is to train apprentices of Navajo traditional healing ceremonies, particularly those Navajo ceremonies most in danger of being lost. The project is intended to serve eligible apprentices to complete their training of Navajo traditional healing ceremonies and become healing practitioners.
- <u>b.</u> The Navajo Traditional Apprenticeship Project is authorized to:
 - i. implement and accomplish the purpose and goals of the Project;
 - ii. administer and manage the Program personnel, budgets, resources and facilities:
 - iii. recommend to the Health, Education, and Human Services Committee of the Navajo Nation Council the list of Navajo ceremonies that are or near extinction;
 - iv. train eligible apprentices to become Navajo traditional healing practitioners;
 - v. ensure the practitioners and apprentices adhere to the cultural and social protocols as established by traditional concepts of k'é, awareness, respect and reverence;
 - vi. abide by all policies and procedures as established by the Navajo Nation Council;
 - vii. review and recommend to the Health, Education, and Human Services Committee of the Navajo Nation Council all applicable laws, rules, regulations, guidelines and policies as may be deemed necessary to implement and accomplish the Project goals;
 - viii. report to the Health, Education, and Human Services Committee of the Navajo Nation Council as requested by the Committee.

SECTION VI. LEGISLATIVE OVERSIGHT

The Education-Health, Education, and Human Services Committee of the Navajo Nation Council is the oversight committee for the Department of Diné Education pursuant to 2 N.N.C. §§ 482 and 484. 401(C)(1), and for the Navajo Nation Board of Education pursuant to 2 N.N.C. § 401(C)(3).

SECTION VII. AMENDMENTS

The Board may forward recommendations for amendments to this Plan of Operation to the Education Committee, and the Education Committee would make final recommendations for amendments of this Plan of Operation to the Government Services Committee of the Navajo Nation Council. The Plan of Operation for the Office of Standards, Curriculum and Assessment Development may be amended by the Health, Education, and Human Services Committee of the Navajo Nation Council upon recommendations of the Navajo Nation Board of Education as deemed necessary.

NAVAJO NATION DEPARTMENT OF JUSTICE



NNDOJ/DRRF-July 2013

REQUEST FOR SERVICES



DOJ
2-11-2020 @ 119 Am
DATE/TIME
RFS#: 20-0009 #2
UNIT: H 5qu

FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED, *** CLIENT TO COMPLETE DATE OF REQUEST: 2/11/2020 ENTITY/DIVISION: Dept. of Dine Education CONTACT NAME: Maggie Benally DEPARTMENT: OSCAD/DODE PHONE NUMBER: 928-871-7660/6728 E-MAIL: maggiebenally@nndode.org COMPLETE DESCRIPTION OF LEGAL NEED AND SERVICES REQUESTED (Attach Documents): The proposed revisions to the Plan of Operations for the Office of Standards, Curriculum & Assessment Development (OSCAD) are highlighted in red. Please review for legal sufficiency and approval by the Navajo Nation Board of Education and Health, Education, and Human Services Committee (HEHSC). DEADLINE: 2/13/2020 REASON: Approval by the NN Board of Education DOJ SECRETARY TO COMPLETE DATE/TIME IN UNIT: 2 11 2020 C 2:00pm REVIEWING ATTORNEY/ADVOCATE: Auf Kunguna DATE TIME OUT OF UNIT: PREPARED BY (initial): DOJ ATTORNEY / ADVOCATE COMMENTS REVIEWED BY: (PRINT) DATE / TIME: for Document Pick Up on 1 14 19000 at 9:35 By: DOJ Secretary Called: 1/6/A PICKED UP BY: (PRINT) DATE / TIME:

DEPARTMENT OF DINÉ EDUCATION OFFICE OF STANDARDS, CURRICULUM AND ASSESSMENT DEVELOPMENT PLAN OF OPERATION

SECTION I. ESTABLISHMENT OF OFFICE OF STANDARDS, CURRICULUM AND ASSESSMENT DEVELOPMENT

1. There is hereby established the Office of Standards, Curriculum, and Assessment Development within the Department of Diné Education of the Navajo Nation Government Executive Branch.

SECTION II. PURPOSE

1. The purpose of the Office of Standards, Curriculum, and Assessment Development is to perpetuate Diné language/culture, history, and government in early childhood programs, elementary, secondary and post-secondary schools, including tribal organizations and communities.

SECTION III. GOALS

- 1. The goals of the Office of Standards, Curriculum, and Assessment Development are to plan, promote, develop and implement Diné language, culture, history, character development, and government programs in schools' curricula on and near the Navajo Nation as follows:
 - a. Create and publish instructional materials and testing instruments for the teaching of Diné language and culture.
 - b. Incorporate Diné language and culture data as part of the academic achievement profiles and assessment measurements, i.e. Adequate Yearly Progress (AYP).
 - c. Coordinate with other Department of Diné Education programs, Diné College and Navajo Technical University in providing resources related to Diné language, culture, history, character development, and government programs.
 - d. Coordinate and implement the Navajo Traditional Apprenticeship Project.
 - e. Seek external funding for materials development pertinent to best educational practices of Diné language, culture, history, character development, and government.
 - f. Assist and coordinate with traditional practitioners and apprentices related to Diné ceremonies and Diné Way of Life through the Navajo Traditional Apprenticeship Project.
 - g. Establish and administer the Fund Management Plan.
 - h. Establish and maintain a Diné language and culture resource Clearinghouse, including copyright privileges and protection.
 - i. Create the *Handbook for Oral-Based Diné Language Maintenance and Revitalization for K-12th Grade* for tribally controlled schools.
 - j. Implement the Parent Standards for Navajo language programs in the tribally controlled schools.

SECTION IV. STAFFING AND ORGANIZATION

1. STAFFING

The Education Program Manager shall:

- a. be the administrator of the Office of Standards, Curriculum, and Assessment Development. The Education Program Manager shall be hired in accordance with the Navajo Nation Personnel Policies Manual.
- b. be under the general direction and guidance of the Superintendent of Schools of the Department of Diné Education of the Navajo Nation Executive Branch.
- c. be authorized to recommend additional professional, technical and clerical personnel as needed to carry out the organization purpose(s) stated herein. Additional positions shall be acquired in accordance with applicable Personnel Policies and Procedures and applicable budget rules established for conducting the annual Navajo Nation budget process.
- The Education Program Manager shall be the administrator of the Office of Standards, Curriculum, and Assessment Development. The Education Program Manager shall be hired in accordance with the Navajo Nation Personnel Policies Manual.
- b. The Education Program Manager of the Office of Standards, Curriculum, and Assessment Development shall be under the general direction and guidance of the Superintendent of Schools of the Department of Diné Education.
- c. The Education Program Manager shall be authorized to recommend additional professional, technical and clerical personnel as needed to carry out the organization purpose(s) stated herein. Additional positions shall be acquired in accordance with applicable Personnel Policies and Procedures and applicable budget rules established for conducting the annual Navajo Nation budget process.
- d. The Education Program Manager shall be hired in accordance with the Navajo Nation Personnel Policies Manual.

Senior Education Specialist shall:

- a. be responsible in working with all grant, contract, BIE and public schools.
- b. provide technical support to implement the Diné language and culture programs.
- c. be hired in accordance with the Navajo Nation Personal Policies Manual.
- d. be under the general direction and guidance of the Education Program Manager of the Department of Diné Education.
- perform other work-related duties as assigned by the Education Program Manager. *
- . Coordinate the Navajo Traditional Practitioner Project *

Administrative Assistant shall:

a. be responsible in providing support to the Education Program Manager and OSCAD staff.

b. Assist in daily office needs.

c. Manage OSCAD's general administrative duties.

d. provides customer service with a diverse group of clients and visitors.

A. ORGANIZATION

1. The organizational chart of the Office of Standards, Curriculum, and Assessment Development (OSCAD) is attached and incorporated herein as EXHIBIT A.

SECTION V. AUTHORITY AND RESPONSIBILITIES

- 1. The Office of Standards, Curriculum, and Assessment Development is under the general supervision of the Education Program Manager and has the authority to:
 - a. Coordinate with the State Departments of Education on Navajo/Diné Language and Culture Certification to certify Navajo language instructors as specified in the Memorandum of Agreement between the States of AZ, NM, UT and the Navajo Nation.
 - b. Promote, preserve and perpetuate Diné language, culture, history, character development, and government by stipulating mandatory inclusion of these important subjects into the school curricula.
 - c. Encourage early childhood education and all elementary and secondary schools serving the student population to promote and perpetuate Diné language, culture, history, character development, and government for the preservation of the Diné Way of Life.
 - d. Coordinate with school administrators, teachers, paraprofessionals, school board members, parents, community members and students in developing and implementing standards and curriculum for Diné language, culture, history, character development, and government.
 - e. Coordinate with State Departments of Education and federal education agencies, to plan, promote, develop and implement Diné language, culture, history, character development, and government programs in schools on and near the Navajo Nation.
- 2. The Navajo Traditional Apprenticeship Project is under the general supervision of the Education Program Manager with the established Senior Education Specialist serving as the administrator of the Project:

The purpose of the Traditional Apprenticeship Project is to train apprentices of Navajo traditional healing ceremonies, particularly those Navajo ceremonies most in danger of being lost. The project is intended to serve eligible apprentices to complete their training of Navajo traditional healing ceremonies and become healing practitioners.

3. The Navajo Traditional Apprenticeship Project is authorized to:

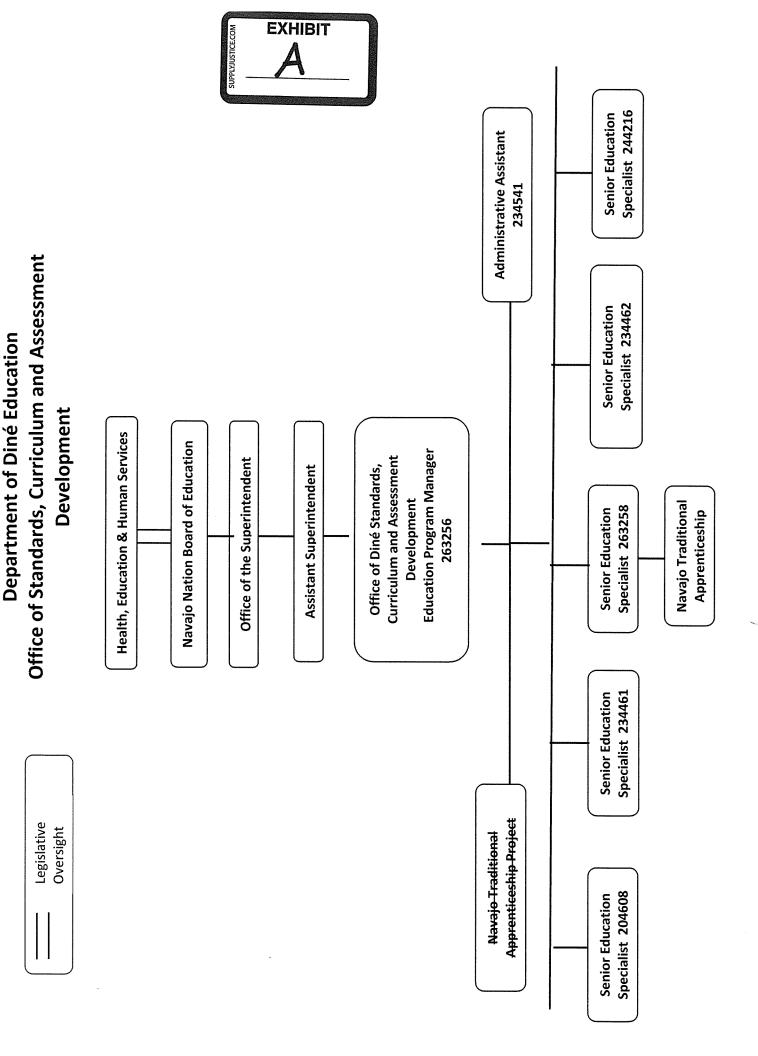
- a. Execute and accomplish the purpose and goals of the Project;
- b. Administer and manage the Program personnel, budgets, resources and facilities;
- c. Recommend to the Health, Education, and Human Services Committee of the Navajo Nation Council the list of Navajo ceremonies that are or near extinction;
- d. Train eligible apprentices to become Navajo traditional healing practitioners;
- e. Ensure the practitioners and apprentices adhere to the cultural and social protocols as established by traditional concepts of k'é, awareness, respect and reverence;
- f. Abide by all policies and procedures as established by the Navajo Nation Council.
- g. Review and recommend to the Health, Education, and Human Services Committee of the Navajo Nation Council all applicable laws, rules, regulations, guidelines and policies as may be deemed necessary to implement and accomplish the Project goals;
- h. Report to the Health, Education, and Human Services Committee of the Navajo Nation Council as requested by the Committee.

SECTION VI. LEGISLATIVE OVERSIGHT

The Health, Education and Human Service Committee of the Navajo Nation Council is the oversight committee for the Department of Diné Education pursuant to 2 N.N.C. §401(C)(1).

SECTION VII. AMENDMENTS

The Plan of Operation for the Office of Standards, Curriculum and Assessment Development may be amended by the Health, Education and Human Service Committee of the Navajo Nation Council upon recommendations of the Navajo Nation Board of Education as deemed necessary.





DEPARTMENT OF DINÉ EDUCATION THE NAVAJO NATION

P.O. Box 670 · Window Rock, Arizona 86515 PHONE (928) 871 – 7475 · FAX (928) 871 – 7474



Jonathan Nez President Myron Lizer Vice-President

NNBEFE-601-2020

RESOLUTION OF THE NAVAJO NATION BOARD OF EDUCATION

Relating to Education; Approving Amendments to the Plan of Operation for the Office of Standards, Curriculum, Assessment Development (OSCAD)

WHEREAS:

- 1. The Navajo Nation Board of Education (hereinafter the "Board") is the education agent in the Executive Branch for the purposes of overseeing the operation of all schools serving the Navajo Nation. 10 N.N.C. §106(A). The Board carries out its duties and responsibilities through the Department of Diné Education (hereinafter the "Department"). 10 N.N.C. §106(G)(3).
- 2. The Department of Diné Education is the administrative agency within the Navajo Nation with responsibility and authority for implementing and enforcing the educational laws of the Navajo Nation. 2 N.N.C. §1801(B); 10 N.N.C. §107(A). The Department is under the immediate direction of the Board. 10 N.N.C. §107(B).
- 3. Pursuant to 10 N.N.C. §106(G)(2), "(t)he Board is authorized to solicit funds, propose budgets and plans of operation, create positions, and establish organization relationships..."
- 4. The Health, Education and Human Services Committee of the Navajo Nation Council, as the oversight committee, can adopt, rescind, or amend the plan of operation for the Department of Diné Education. 2 N.N.C. §401(B)(8) and 2 N.N.C. §401(C)(1).
- 5. The Board is in receipt of documentation and testimony supporting the amendments to the plan of operation for the Office of Standards, Curriculum, Assessment Development (OSCAD), which is attached hereto as "EXHIBIT A." The Navajo Nation Department of Justice has also reviewed the proposed amendments and deemed them legally sufficient.
- 6. The Board further finds that these amendments to the plan of operation for the Office of Standards, Curriculum, Assessment Development (OSCAD) will improve the delivery and quality of services provided by the program.

NOW THEREFORE BE IT RESOLVED AND ENACTED THAT:

- 1. The Navajo Nation Board of Education hereby approves the amendments to the plan of operation for the Office of Standards, Curriculum, Assessment Development (OSCAD), which is attached hereto as "EXHIBIT A."
- 2. The Navajo Nation Board of Education further requests that the Health, Education and Human Services Committee of the Navajo Nation Council to approve amendments to the plan of operation for the Office of Standards, Curriculum, Assessment Development (OSCAD).
- 3. The Navajo Nation Board of Education hereby recommends and empowers the Superintendent of Schools to take any actions deemed necessary and proper to carry out the purposes of this resolution and directive.

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Board of Education of the Navajo Nation at a duly called meeting at Window Rock, AZ (Navajo Nation) at which a quorum was present, motion by <u>Dr. Henry Fowler</u> and seconded by <u>Marlene Burbank</u> and that the same was passed by a vote of <u>8</u> in favor; <u>0</u> opposed; <u>0</u> abstained, this <u>13th</u> day of February 2020.

Priscilla B. Manuelito, President Navajo Nation Board of Education

EXHIBITA

DEPARTMENT OF DINÉ EDUCATION OFFICE OF STANDARDS, CURRICULUM AND ASSESSMENT DEVELOPMENT PLAN OF OPERATION

SECTION I. ESTABLISHMENT OF OFFICE OF STANDARDS, CURRICULUM AND ASSESSMENT DEVELOPMENT

1. There is hereby established the Office of Standards, Curriculum, and Assessment Development within the Department of Diné Education of the Navajo Nation Government Executive Branch.

SECTION II. PURPOSE

1. The purpose of the Office of Standards, Curriculum, and Assessment Development is to perpetuate Diné language/culture, history, and government in early childhood programs, elementary, secondary and post-secondary schools, including tribal organizations and communities.

SECTION III. GOALS

- 1. The goals of the Office of Standards, Curriculum, and Assessment Development are to plan, promote, develop and implement Diné language, culture, history, character development, and government programs in schools' curricula on and near the Navajo Nation as follows:
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 - c. Coordinate with other Department of Diné Education programs, Diné College and Navajo Technical University in providing resources related to Diné language, culture, history, character development, and government programs.
 - d. Coordinate and implement the Navajo Traditional Apprenticeship Project.
 - e. Seek external funding for materials development pertinent to best educational practices of Diné language, culture, history, character development, and government.
 - f. Assist and coordinate with traditional practitioners and apprentices related to Diné ceremonies and Diné Way of Life through the Navajo Traditional Apprenticeship Project.
 - g. Establish and administer the Fund Management Plan.
 - h. Establish and maintain a Diné language and culture resource Clearinghouse, including copyright privileges and protection.
 - i. Create the Handbook for Oral-Based Diné Language Maintenance and Revitalization for K-12th Grade for tribally controlled schools.
 - j. Implement the Parent Standards for Navajo language programs in the tribally controlled schools.

SECTION IV. STAFFING AND ORGANIZATION

1. STAFFING

The Education Program Manager shall:

- a. be the administrator of the Office of Standards, Curriculum, and Assessment Development. The Education Program Manager shall be hired in accordance with the Navajo Nation Personnel Policies Manual.
- b. be under the general direction and guidance of the Superintendent of Schools of the Department of Diné Education of the Navajo Nation Executive Branch.
- c. be authorized to recommend additional professional, technical and clerical personnel as needed to carry out the organization purpose(s) stated herein. Additional positions shall be acquired in accordance with applicable Personnel Policies and Procedures and applicable budget rules established for conducting the annual Navajo Nation budget process.

Senior Education Specialist shall:

- a. be responsible in working with all grant, contract, BIE and public schools.
- b. provide technical support to implement the Diné language and culture programs.
- c. be hired in accordance with the Navajo Nation Personal Policies Manual.
- d. be under the general direction and guidance of the Education Program Manager of the Department of Diné Education.
- c) perform other work-related duties as assigned by the Education Program Manager. *
- 1. Coordinate the Navajo Traditional Practitioner Project *

Administrative Assistant shall:

- a. be responsible in providing support to the Education Program Manager and OSCAD staff.
- b. Assist in daily office needs.
- c. Manage OSCAD's general administrative duties.
- d. provides customer service with a diverse group of clients and visitors.

A. ORGANIZATION

1. The organizational chart of the Office of Standards, Curriculum, and Assessment Development (OSCAD) is attached and incorporated herein as EXHIBIT A.

SECTION V. AUTHORITY AND RESPONSIBILITIES

- 1. The Office of Standards, Curriculum, and Assessment Development is under the general supervision of the Education Program Manager and has the authority to:
 - a. Coordinate with the State Departments of Education on Navajo/Diné Language and Culture Certification to certify Navajo language instructors as specified in the Memorandum of Agreement between the States of AZ, NM, UT and the Navajo Nation.
 - b. Promote, preserve and perpetuate Diné language, culture, history, character development, and government by stipulating mandatory inclusion of these important subjects into the school curricula.
 - c. Encourage early childhood education and all elementary and secondary schools serving the student population to promote and perpetuate Diné language, culture, history, character development, and government for the preservation of the Diné Way of Life.
 - d. Coordinate with school administrators, teachers, paraprofessionals, school board members, parents, community members and students in developing and implementing standards and curriculum for Diné language, culture, history, character development, and government.
 - el Coordinate with State Departments of Education and federal education agencies, to plan, promote, develop and implement Diné language, culture, history, character development, and government programs in schools on and near the Navajo Nation.
- 2. The Navajo Traditional Apprenticeship Project is under the general supervision of the Education Program Manager with the established Senior Education Specialist serving as the administrator of the Project:

The purpose of the Traditional Apprenticeship Project is to train apprentices of Navajo traditional healing ceremonies, particularly those Navajo ceremonies most in danger of being lost. The project is intended to serve eligible apprentices to complete their training of Navajo traditional healing ceremonies and become healing practitioners.

7 1. The Navajo Traditional Apprenticeship Project is authorized to:

- a. Execute and accomplish the purpose and goals of the Project;
- b. Administer and manage the Program personnel, budgets, resources and facilities;
- c. Recommend to the Health, Education, and Human Services Committee of the Navajo Nation Council the list of Navajo ceremonies that are or near extinction;
- d. Train eligible apprentices to become Navajo traditional healing practitioners;
- e. Ensure the practitioners and apprentices adhere to the cultural and social protocols as established by traditional concepts of k'é, awareness, respect and reverence;
- f. Abide by all policies and procedures as established by the Navajo Nation Council.
- g. Review and recommend to the Health, Education, and Human Services Committee of the Navajo Nation Council all applicable laws, rules, regulations, guidelines and policies as may be deemed necessary to implement and accomplish the Project goals;
- h. Report to the Health, Education, and Human Services Committee of the Navajo Nation Council as requested by the Committee.

SECTION VI. LEGISLATIVE OVERSIGHT

The Health, Education and Human Service Committee of the Navajo Nation Council is the oversight committee for the Department of Diné Education pursuant to 2 N.N.C. §401(C)(1).

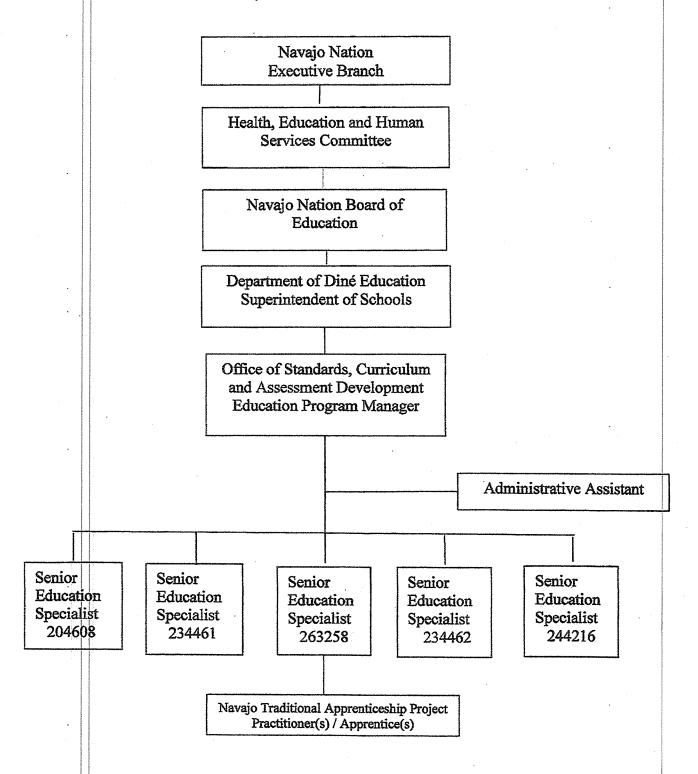
SECTION VII. AMENDMENTS

The Plan of Operation for the Office of Standards, Curriculum and Assessment Development may be amended by the Health, Education and Human Service Committee of the Navajo Nation Council upon recommendations of the Navajo Nation Board of Education as deemed necessary.

ORGANIZATIONAL CHART

EXHIBIT "A"

OFFICE OF STANDARDS, CURRICULUM AND ASSESSMENT DEVELOPMENT





DEPARTMENT OF DINÉ EDUCATION THE NAVAJO NATION

EXHIBIT

5

Its Namps Name

P.O. Box 670 · Window Rock, Arizona 86515 PHONE (928) 871 – 7475 · FAX (928) 871 – 7474

Jonathan Nez President

Myron Lizer Vice-President

MEMORANDUM

DATE:

November 29, 2020

TO:

Luralene Tapahe, Principle Advocate

Office of Legislative Council

FROM:

Maggie Benally, Acting Education Program Manager

Office of Standards, Curriculum and Assessment Development

Department of Diné Education

SUBJECT:

Office of Standards, Curriculum and Assessment Development (OSCAD)

Plan of Operation Timeline for Legislation # 0295-19

I have attached all the pertinent documents timeline for the Plan of Operation for the Office of Standards, Curriculum and Assessment Development for legislation. The process started in September 2019; Plan of Operation was placed on the HEHSC agenda on October 16, 2019.

Here is the timeline of what all has transpired since September, 2019.

A.

- 1. Internet Public Review September 30, 2019 Sponsor: Edison Wauneka
- 2. October 16, 2019 POO placed on HEHSC agenda. Item tabled due to insufficient information on POO. HEHSC recommended the following information to be included in the Plan:
- a. Staffing more information on their roles and responsibilities
- b. Description of the Navajo Traditional Apprenticeship Project
- c. Revise the Organizational Chart with position numbers
- d. Take the Plan back to NN Board of Education for review and approval

NOTE: The Plan submitted at this first meeting had a page missing from the strikethroughs/changes document by mistake. This may have caused confusion for HEHSC.

В.

OSCAD made the recommended changes:

- 1. Submitted the Plan to DOJ for review on December 31, 2019
- 2. DOJ reviewed and made recommendation January 21, 2020
- 3. OSCAD made the recommended changed, resubmitted to DOJ

- 4. DOJ reviewed and deemed Plan legally sufficient on February 13, 2020
- 5. NN BOE approved the changes at the February 13, 2020 meeting

C.

1. March 11, 2020

Plan of Operation placed on HEHSC agenda

The plan was tabled due to mixed up of documents – Clean copy and Strikethroughs/changes not clear to where the Committee could understand the Plan.

2. June 10, 2002

Plan of Operation placed on HEHSC agenda

This meeting was conducted through phone conference – I was muted and couldn't get my phone to present the Plan and explain the changes made to the plan. At that time my Chair made a statement that "if tabled twice, the legislation no longer valid". There was also, a loss of quorum.

- 3. Chairperson moved the item to next meeting, June 24th under old business. HEHSC did not act on it at the last HEHSC meeting June 24th. They tabled it to the next meeting. The sponsor was not available and the member who wanted to co-sponsor was not able to sign. Mr. Haven also mentioned that it may have to be a new legislation.
- D. The plan that is going forward are those that were submitted to HEHSC at the June 10th and June 24th meeting. There are no changes.

I hope the timeline above will help you to assist our office to move Plan of Operation forward for approval. I will be glad to meet with you virtually to go over the documents, if you need clarification or any questions you may have.

Please contact me on my cell phone 505-259-6244 or email me at maggiebenally@nndode.org

Attachment(s)

Cc: Matthew Tso, DODE Legislative Analyst

File: OSCAD

AGENDA

HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE 24th NAVAJO NATION COUNCIL

Regular Meeting via Telecommunications

Call In Number: (425) 436-6301 Access Code: 708044

June 24, 2020 10:00 a.m.

PRI	ESIDING	:		e Daniel E. Tso, Ch e Carl Roessel Slate	*	on			
	PLACE	:		communications Rock, Navajo Natio	on (Arizona)				
□ Paul Begay, Jr.□ Carl Roessel Slater□ Pernell Halona					□ Charlaine T □ Daniel E. T □ Edison J. W	so			
1)	CALL N	4EETIN	G TO ORI	DER; ROLL CAL	L; INVOCATION	n; ANNOUNCEMENTS			
2)	RECOG	NIZE G	UESTS AN	ND VISITING OF	FICIALS				
3)	m:		s:	HE AGENDA v: Absent:	Yeas:	Nays:			
4)	REVIEV		ADOPT TI	HE JOURNAL(S): v:	Yeas:	Nays:			
		t Voting		Absent:					
5)	RECEIV	VING RI	EPORT						
		eport fro /BSA	om NDSS	on Strengthening	Family Program	n (SFP) Funding Federal Gran	ts		
	Presenters: Deannah Neswood-Gishey, Executive Director, and NDSS Staff; Honorable Daniel E. Tso								
	m: No	ot Voting	s: :	v: Absent:	Yeas:	Nays:			
	b. Update Report from NDOH on DALTCS Senior Centers and Update Epidemiology Center regarding COVID-19 data								
				im, NDOH Execut EPI Center	ive Director; Len	ora Henderson, DALTCS; Ramon	ıa		
	m: No	ot Voting	s: :	v: Absent:	Yeas:	Nays:			

	c.	Report on Wide Ruins Lichi'i Olta' School Accountability & Complia	Presenters: D	arrick Franklin, Ea	x Alternative School, In lucation Program Manage aniel E. Tso							
		m: s:	v: Absent:	Yeas:	Nays:							
		Not Voting:	Aosent.									
	d.	Report on "Make Control of Cytokind, Inc.; Honorable			Presenters: John MacMah	hon, Co-Founder						
		m: s: Not Voting:	v: Absent:	Yeas:	Nays:							
6)	OLD BUSINESS											
	a.	Amending The Navajo	Office of Stan	dards, Curriculum	cation and Human Servi a and Assessment Devel a (Note: Eligible for Co	opment Plan of						
		October 16, 2019 – Motio	on to Table by: H	Pernell Halona; Seco	; Second by: Charlaine Ts ond by: Carl R. Slater; Vo lution and updated Organi	te: 5-0 CNV; For						
		[NOTE: March 11, 2020	– Deleted from a	genda – no committ	ee action taken]							
		[NOTE : June 10, 2020 – yeas: PH; PBJ; EJW; CS,			Second by: Paul Begay, Jr. o	; Vote: 4-0 CNV;						
		[NOTE: June 10, 2020 – Motion to table 2^{nd} time - Lost quorum]										
		10-16-19: Main Motion Not Voting:		: CTso v: Absent:	Yeas:	Nays:						
7)	NEV	W BUSINESS										
	a.	Legislation 0046-20 An Action Relating To The Health Education and Human Services and Naabik'iyati Committees; Supporting Arizona House Concurrent Resolution 2001 (AZ HCR2001) Titled "English Language Education" Sponsor: Honorable Nathaniel Brown (Note: Eligible for Committee Action March 12, 2020)										
		m: s: Not Voting:	v:	Yeas: Absent:	Nays:							
	b.	Other		X 7	N							
		m: s: Not Voting:	v :	Yeas: Absent:	Nays:							
8)	CLO	SE OF MEETING; AN	NOUNCEME	NTS; ADJOURN	MENT							
•	Adj	ournment Motion:	s:	v:	Yeas:	Nays:						

THIS AGENDA SUBJECT TO CHANGE: The public is advised that the Navajo Nation Council Agenda and the Agendas of the Standing Committees are not final until adopted by a majority vote of the Navajo Nation Council or the Standing Committees at a Navajo Nation Council or a Standing Committee meeting pursuant to 2 N.N.C. §§163 and 183, Navajo Nation Council Rule of Order No. 7, and Standing Rule of Order No. 8.

HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE Regular Meeting January 20, 2021

Roll Call Vote Tally Sheet

THE HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE OF THE NAVAJO NATION COUNCIL to whom has been assigned;

LEGISLATION NO. 0005-21

AN ACTION RELATING TO HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE; AMENDING THE PLAN OF OPERATION FOR THE OFFICE OF STANDARDS, CURRICULUM, AND ASSESSMENT DEVELOPMENT UNDER THE DEPARTMENT OF DINE EDUCATION

Sponsor: Honorable Pernell Halona

(Eligible for Committee Action January 18, 2021)

January 20, 2021 - Amendment One (1) Motion

Motion by: Honorable Daniel E. Tso

Seconded by: Honorable Edison J. Wauneka

Vote: 5 in favor; 0 Opposed; Chairperson Pro Tem Not Voting Yeas: Carl R. Slater; Pernell Halona; Edison J. Wauneka;

Paul Begay, Jr.; Charlaine Tso

Nays: none

Not Voting: all present

Absent (excused): all present

January 20, 2021 - Main Motion

Motion by: Honorable Edison J. Wauneka Seconded by: Honorable Paul Begay, Jr.

Vote: $\underline{5}$ in favor; $\underline{0}$ Opposed; Chairperson Pro Tem Not Voting Yeas: Carl R. Slater; Pernell Halona; Edison J. Wauneka;

Paul Begay, Jr.; Charlaine Tso

Nays: none

Not Voting: all present

Absent (excused): all present

Carl Roessel Slater, Chairperson Pro Tem

Health, Education and Human Services Committee

Beresly Martines

Beverly Martinez, Legislative Advisor

Health, Education and Human Services Committee