#### RESOLUTION OF THE NAABIK'ÍYÁTI' COMMITTEE OF THE NAVAJO NAITON COUNCIL

#### 23RD NAVAJO NATION COUNCIL-SECOND YEAR, 2016

#### AN ACTION

RELATING TO NAABIK'ÍYÁTI' COMMITTEE; CONFIRMING THE APPOINTMENT OF MARLEITA BEGAY TO SERVE ON THE NAVAJO HOUSING AUTHORITY BOARD OF COMISSIONERS REPRESENTING THE CHINLE AGENCY FOR A STAGGERED TERM OF FOUR YEARS

#### SECTION ONE. AUTHORITY

A. Pursuant to 6 N.N.C. §606 (A), as revised by the Navajo Nation Housing Authority Reform Act of 2014, the Naabik'7ylti' Committee has authority to appoint, and to reappoint, members of the Board of Commissioners; a resolution of appointment or reappointment of any Commissioner shall be conclusive evidence of the due and proper appointment of the Commissioner.

#### SECTION TWO. FINDINGS

- A. Pursuant to 6 N.N.C. § 602 (A), The Navajo Nation established a public body of the Navajo Nation known as the Navajo Housing Authority (Authority) to: remedy unsafe and unsanitary housing conditions that are injurious to the public health, safety and morals; alleviate the acute shortage of decent, safe, and sanitary dwellings for persons of low income; provide employment opportunities through the construction, reconstruction, improvement, extension, alteration or repair operation of low income dwellings; and promote economic growth and development activities within and near the Navajo Nation. See 6 N.N.C. § 604 (A)-(D).
- B. The affairs of the Authority shall be managed by a Board of Commissioners composed of eight persons. See 6 N.N.C. § 605.
- C. A Commissioner shall be a member of the Navajo Nation. See 6 N.N.C. § 606 (B).

- D. There shall be one representative on the Board from each of the five agencies comprising the Navajo Nation. See 6 N.N.C. § 606 (B).
- E. These individuals shall have some formal education or at least three years of leadership experience in a local unit of government. See 6 N.N.C. § 606 (B).
- F. The term of office shall be four years and staggered. When a Board is first established, one member's term shall be designated to expire in one year, another to expire in two years, a third to expire in three years, and the last two in four years. Thereafter, all appointments shall be for four years. See 6 N.N.C. § 607.
- G. Marleita Begay is an enrolled member of the Navajo Nation. See Exhibit A (Certificate Indian Blood); See also 6 N.N.C. § 606 (B).
- H. Marleita Begay satisfies the education or at least three years of leadership experience in a local unit of government pursuant to 6 N.N.C. § 606 (B). See Exhibit B (Resume); See also Exhibit C (Transcripts); See also Exhibit D (Degree).
- I. The Office of the Speaker has submitted a letter in support of Marleita Begay's appointment to the Board of Commissioners for the Navajo Housing Authority as a Chinle Agency representative. See Exhibit E (Letter from Speaker LoRenzo Bates to Marleita Begay, June 2, 2016); See also 6 N.N.C. § 606 (B).
- J. The appointment of Marleita Begay shall be for staggered term of four years. See 6 N.N.C. § 607.

#### SECTION THREE. CONFIRMING APPOINTMENT

Pursuant to 6 N.N.C. 606 (B), the Naabik'iyati' Committee hereby confirms the appointment of Marleita Begay to serve on the Navajo Housing Authority Board of Commissioners as a representative for the Chinle Agency, for a staggered term of four years.

#### CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Naabik'íyáti' Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona) at which a quorum was present and that the same was passed by a vote of 15 in favor and 1 opposed, this 12th day of July 2016.

Norman M. Begay, Pro Tem Chairperson

Naabik'íyáti' Committee

Motion: Honorable Nelson BeGaye Second: Honorable Davis Filfred





JOE SHIRLEY, JR.

**BEN SHELLY** 

ONR

PRESIDENT			VICE PRESIDENT			
UNACCEPTABLE IF A	ALTERED					
		NAVAJO INDIAN BLO	OD			
PART A (To be used i	f applicant is enrolled)					
		,	CHINLE			
			OCTOBER 21, 2010 DATE			
i certify that	MARLEITA ANN BEGAY	_ Is listed on the Navajo	indian Census Roli, dated			
January 01, 1940	, Which is an official record	of this office as being of	4/4 Degree Navajo			
Indian blood, with	Roll Number,, [	Date of Birth				
Record: <u>SEPTE</u>	MBER 4, 1973					
			Villa Stationary			

THE DINFORMATION CONTAINED ON THIS DOCUMENT HAS BEEN TAKEN FROM THE OFFICIAL TRIBAL ROLL OF THE NAVAJO NATION.

VITAL RECORDS & TRIBAL ENROLLMENT PROGRAM THE NAVAJO NATION ♦ P.O. BOX 3240 ♦ WINDOW ROCK, ARIZONA 86515

#### Marleita Begay

Post Office Box Nazlini, Arizona 86540



#### **OBJECTIVE**

To pursue a career that will challenge & expand utilizing my skills and knowledge with my field in Business Administration/Management.

#### **EDUCATION**

University of Phoenix, Phoenix, Arizona 85023 Master of Management - Public Administration, May 2011

University of Phoenix, Phoenix, Arizona 85023 Bachelor of Science – Business Administration, May 2008

Academy of Business College, Phoenix, Arizona 85021 Associate of Applied Science - Accounting/Administrative Assistant, November 1994

Chinle High School, Chinle, Arizona 86503 General Studies, Diploma, May 1993

#### **EMPLOYMENT HISTORY**

January 2013 to APACHE COUNTY TREASURER

Present Elected Official

- Collect taxes and disburse them to the appropriate taxing districts
- Maintain and invest the County's financial resources
- Send out tax notices to each real and personal property owner on an annual basis
- Allocates the tax revenue to the taxing districts based on their respective mill levies.

April 2015 to ROUGH ROCK COMMUNITY SCHOOL November 2015 Business Manager (Interim/Part-time)

- Oversight of funds by ensuring all federal regulations are complied with from various entities (Local, State, and Federal)
- Prepare and maintained budget for school departments
- Compiled a variety of reports (reconciliations, summaries) for the purpose of providing accurate information to the Principal, Board, and other entities.
- Maintains a variety of files and/or documents (i.e. vendor files, reports, etc.) for the purpose of documenting and/or providing reliable information and audit trail for compliance.
- Participate in strategic planning with all school departments as well as forecasting funds to ensure the school does not overspend.
- Oversight of Federal Programs (Title funds and FACE Program)
- Work closely with the Principal

July 2013 to WIDE RUINS COMMUNITY SCHOOL June 2014 Business Manager (Part-time)

- Oversight of funds by ensuring all federal regulations are complied with from various entities (Local, State, and Federal)
- Prepare and maintained budget for school departments
- Compiled a variety of reports (reconciliations, summaries) for the purpose of providing accurate information to the Principal, Board, and other entities.

- Maintains a variety of files and/or documents (i.e. vendor files, reports, etc.) for the purpose of documenting and/or providing reliable information and audit trail for compliance.
- Participate in strategic planning with all school departments as well as forecasting funds to ensure the school does not overspend.
- Oversight of Federal Programs (Title funds and FACE Program)
- Work closely with the Principal

### September 2011 to GREASEWOOD SPRINGS COMMUNITY SCHOOL June 2013 Business Manager

- Oversight of funds by ensuring all federal regulations are complied with from various entities (Local, State, and Federal)
- Prepare and maintained budget for school departments
- Compiled a variety of reports (reconciliations, summaries) for the purpose of providing accurate information to the Principal, Board, and other entities.
- Maintains a variety of files and/or documents (i.e. vendor files, reports, etc.) for the purpose of documenting and/or providing reliable information and audit trail for compliance.
- Participate in strategic planning with all school departments as well as forecasting funds to ensure the school does not overspend.
- Oversight of Federal Programs (Title funds and FACE Program)
- Work closely with the Principal

## February 2009 to NAVAJO HOUSING AUTHORITY-Ganado Housing Management September 2011 Resident Service Specialist

- Provides timely customer services in concert with policies and procedures/mission statement.
- Audit/Maintain confidential client information, collect data and compiles statistics for client folders.
- Assist residents with their MEPA, VEPA and A/R account by forwarding specifications to various vendors for bidding on various home appliances/fencing for Home Buyers.
- Work closely with the maintenance department by ensuring work orders are being addressed on a timely manner and educating the residents to be self-sufficient.

## January 2009 to NAZLINI COMMUNITY SCHOOL December 2012 School Board Member

- Oversee the fiscal management for the Grant and Charter school by ensuring funds are allocated and expended appropriately.
- Approve the hiring, retention and promoting of the school employees by selecting the highly qualified teachers, administrators; etc.
- Establish policies which are based upon it defined educational philosophy.
- Responsible for evaluating the effectiveness of the administration and of the school's programs; curriculum and standards.

## October 2008 to NAVAJO HOUSING AUTHORITY-Pine Hill Housing Management Acting Housing Director

- Provides timely customer services in concert with policies and procedures/mission statement.
- Ensure daily operations are fulfilled by overseeing the management field staff such as collection, recertification, preventative maintenance and expenditures are paid on a timely manner.
- Address personnel issues pursuant to Personnel Policies and cross train staff to fulfill their job duties on a timely manner.

- Work closely with other local service providers (Chapter House, Navajo Nation Social Service, Navajo Police Department and the community schools) by collaborating to ensure the occupancy standards are met in concert with the Federal Regulations.
- Monitor the management's operating and maintenance budget by reconciling accounts to ensure accuracy to avoid any deficit; need be funds are transferred.
- Research and compile community needs assessments for additionally housing or for improvement.

October 2005 to NAVAJO HOUSING AUTHORITY - Housing Management Division October 2008 Administrative Assistant

- Assist/Supervised 15 Housing Directors and 4 Division personnel by ensuring
- Trained staff on the Housing Policies (Public Rental & Homeownership) as well as customers/residents.
- Audit, analyze and monitors the vacated accounts for fifteen field offices plus two
  resident management corporations by ensuring the Bad Debt Policy is applied.
- Provide technical assistance to Housing Directors and customers with complex issues by referring to the organizations policies and regulations. Also, log and monitor incoming complaints and referring them to the appropriate channel for resolution.
- Oversee the Divisions Operation budget and manage according to the procurement policy. Prepare budget transfers and reconcile accounts on a monthly basis using the ECS system.
- Work closely with Executive Division as well as assisting the Board of Commissioners by attending meetings such as Public Hearing on behalf of the organization to improve customer service and communication.

April 2002 to NAVAJO HOUSING AUTHORITY – Ganado Housing Management July 2005 Resident Service Specialist/Cashier-Bookkeeper

- Conduct Annual Recertification for Mutual Help and Public Rental families.
- Prepare documents for delinquencies and evictions, schedules/monitors collection drive and notice distribution on a weekly basis.
- Coordinate crime prevention activities by compiling all necessary documents such as budget; permission forms; itinerary/agenda; and orientating resident involvement.
- Conduct and enforce counseling for families on collections policy for Mutual Help and Public Rental Agreements. Negotiate with families on their out standing accounts. Refers habitual Home Buyers/Tenants to legal for court action. Counsel to families about the policies and regulations under the HUD/NHA Policies.
- Posted cash receipt to individual customer accounts on a daily basis; reconciled ledger on a monthly basis; served notices to delinquent customers; generate Annual Statement for participants.
- Assist Resident Service Specialist with adjustments, ledger, and settlement agreements between outstanding families.
- Each quarter give a presentation to the residents on their accounts and the duration of their pay offs.
- Close out daily cash register; generate deposit slip and deposit at local bank.

REFERENCE AVAILABLE UPON REQUEST



EXHIBIT \_\_\_\_\_



Phoenix, AZ 85034 1-800-866-3919

Date Issued: 67/13/2015

Record of: MARLEITA BEGAY

Record of MARLEITA BEGA'

Birthdate:

Enrollment Status: Graduated Effective Date: 05/23/2014

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ADMINISTRATION

MASTER OF AST AGEMENT PUBLIC ADMINISTRATION: COMPLETED 05/03/2011.

PUBLIC ADMINISTRATION

Page 2 of 2



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05/23/2011

Enrollment Status: Graduated

Effective Date:

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Phoenix, AZ 85034 1-800-866-3919

MARLEITA BEGAY

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# Aniversity of Ihacuix

Upon the recommendation of the Faculty, University of Lhoenix does hereby confer upon

# Marleita Regay

the degree of

# Master of Management Lublic Administration

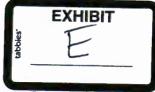
with all the rights, honors and privileges thereunto appertaining.

In witness whereof, the seal of the University and the signatures as authorized by the Board of Directors, University of Phoenix, are hereunto affixed, this thirty-first day of May, in the year two thousand eleven.

Chairman, Board of Directors



Wer Perillo President





# 23rd NAVAJO NATION COUNCIL OFFICE OF THE SPEAKER

#### HONORABLE LORENZO C. BATES

SPEAKER, 23RD NAVAJO NATION COUNCIL

June 2, 2016

Marleita Begay Post Office Box 7297 Nazlini, Arizona 86540

Dear Ms. Begay:

We are pleased to inform you that you have been recommended for appointment to the Navajo Housing Authority (NHA) Board of Commissioners as the Chinle Agency Representative. The interview committee determined that based on your responses to questions and thorough review of your background, experience and education you would best represent the interest of the Navajo people on this Board.

Pursuant to the Navajo Housing Authority's Plan of Operation, this appointment is set on a staggered schedule and confirmation will be made pending Naabi'Iyati Committee for consideration for approval. I will initiate the legislation process and present your confirmation on your behalf to Naabik'Iyati Committee, thereafter the appointment resolution will be forwarded to Navajo Housing Authority.

We appreciate your desire to serve the Navajo Nation and the Navajo People. If there are any questions, please do not hesitate to contact my office at (928)871-7160.

Sincerely.

Honorable LoRenzo C. Bates

Speaker of the Navajo Nation Council

Law and Order Committee

cc: Honorable Alton Joe Shepherd
Resources and Development Committee
Honorable Jonathan L. Hale
Health, Education and Social Services Committee
Honorable Seth Damon
Budget and Finance Committee
Honorable Edmund Yazzie