

## LEGISLATIVE SUMMARY SHEET

Tracking No. 0172-19

**DATE:** June 26, 2019

**TITLE OF RESOLUTION:** AN ACTION RELATING TO NAABIK'ÍYÁTI' COMMITTEE; APPROVING A BUDGET REALLOCATION IN THE TOTAL AMOUNT OF \$57,000 WITHIN THE OFFICE OF LEGISLATIVE SERVICES, FROM BUSINESS UNIT NUMBER 101033 TO BUSINESS UNIT NUMBER 101019, FOR CONTINUED OPERATIONS

**PURPOSE:** The purpose of this legislation is to approve a budget reallocation in the total amount of \$57,000 for the Office of Legislative Services.

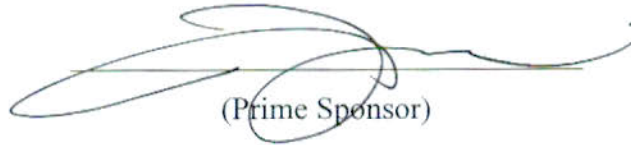
This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: 2388  
Website Posting Time/Date: \_\_\_\_\_  
Posting End Date: 7.3.19  
Eligible for Action: 7.4.19

PROPOSED NAVAJO NATION STANDING COMMITTEE RESOLUTION

24<sup>th</sup> NAVAJO NATION COUNCIL – First Year, 2019

INTRODUCED BY



(Prime Sponsor)

TRACKING NO. 0172-19

AN ACTION

RELATING TO NAABIK'ÍYÁTI' COMMITTEE; APPROVING A BUDGET  
REALLOCATION IN THE TOTAL AMOUNT OF \$57,000 WITHIN THE OFFICE OF  
LEGISLATIVE SERVICES, FROM BUSINESS UNIT NUMBER 101033 TO BUSINESS  
UNIT NUMBER 101019, FOR CONTINUED OPERATIONS

BE IT ENACTED:

**SECTION ONE. AUTHORITY**

- A. The Naabik'iyáti' Committee is a standing committee of the Navajo Nation Council. 2  
N.N.C. §700(A).
- B. The Naabik'iyáti' Committee serves as the oversight committee for the Office of  
Legislative Services. 2 N.N.C. §701(A)(5).
- C. Pursuant to 2 N.N.C. §185(A) an oversight committee may reallocate funds  
appropriated by the Navajo Nation Council to a division or program over which the  
committee has oversight and shall approve a reallocation by two-thirds (2/3rds) vote.

**SECTION TWO. FINDINGS**

- A. The Office of Legislative Services, Legislative Branch, is requesting a reallocation  
of funds in the amount of \$57,000 from the Business Unit Number 101033 to

1 Business Unit Number 101019. *See* Office of Management and Budget's Budget  
2 Revision/Reallocation Request form attached as **Exhibit A**.

3 B. Navajo Nation Legislative Branch's Office of Legislative Services requires a  
4 reallocation of funds to pay for staff travel, additional office supplies,  
5 telecommunications, and other operating costs. *Id.*

6  
7 **SECTION THREE. APPROVAL OF REALLOCATION**

8 A. The Naabik'iyáti' Committee hereby approves the budget reallocation in the total  
9 amount of \$57,000 from Business Unit Number 101033 to Business Unit Number  
10 101019, to cover budget deficiencies as set forth in the budget reallocation  
11 documents hereto attached as **Exhibit A**.

**THE NAVAJO NATION  
OFFICE OF MANAGEMENT AND BUDGET  
BUDGET REVISION REQUEST**

(For Use on NN Funds and External Grant Budgets)

Tom Platero, Executive Director

[tomplatero@navajo-nsn.gov](mailto:tomplatero@navajo-nsn.gov)

6/6/2019

REQUESTED BY (PRINTED NAME & TITLE)

EMAIL ADDRESS

DATE

101033-101019

Naabik'iyati / Office of Legislative Services

(928) 871-7254

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BUSINESS UNIT NO.

PROGRAM / DEPARTMENT TITLE

PHONE NO.

10/01/18 - 09/30/19

TITLE OF EXTERNAL CONTRACT / GRANT				FUNDING PERIOD - START/ END DATE			
FUNDS AVAILABLE (OMB USE ONLY)	LOD	FROM OBJECT CODE & DESCRIPTION OF CODE	AMOUNT	LOD	TO OBJECT CODE & DESCRIPTION OF CODE	AMOUNT	
	6	101033 - 6910 Other Contractual Svc	32,000	6	101019 - 3230 Personal Travel	32,000	
	6	101033 - 6910 Other Contractual Svc	10,000	6	101019 - 4120 Office Supplies	10,000	
	6	101033 - 6910 Other Contractual Svc	6,000	6	101019 - 4410 Operating Supplies	6,000	
	6	101033 - 6910 Other Contractual Svc	3,000	6	101019 - 5610 Wireless	3,000	
	6	101033 - 6910 Other Contractual Svc	3,000	6	101019 - 7110 Programs	3,000	
	6	101033 - 6910 Other Contractual Svc	3,000	6	101019 - 7710 Insurance Premiums	3,000	
SUB-TOTAL			57,000	SUB-TOTAL			57,000

**JUSTIFICATION FOR BUDGET REVISION (Must be detailed and complete):** Explain why the revision is required and, if necessary, provide calculations to show budget is sufficient to the end of the funding period.

Budget transfers/reallocation are needed due to Office of Legislative Services running out of funds to maintain operation for FY 2019. Additional funds are needed for: 1) OLS staff travel for Committee/Subcommittee/Task Force meetings; 2) needed office supplies, 3) needed operation supplies, 4) OLS staff wireless cell phones, 5) program funding for refreshments for OLS staff facilitating Standing Committee meetings and Council Sessions, and 6) to cover anticipated deficit for insurance premiums.

**IMPACT ON PROGRAM PERFORMANCE CRITERIA:** Describe change in funding's (object code) affect on performance criteria, if any.  
NONE

Office of Legislative Services/Tom Platero, Executive Director

DEPARTMENT/PROGRAM DIRECTOR (PRINTED)

APPROVAL SIGNATURE

Legislative Branch/Seth Damon, Speaker, 24th NNC

BRANCH/DIVISION DIRECTOR (PRINTED)

CONCURRENCE SIGNATURE

*Do not attach original supporting documents such as PAF's, Pos, invoices, etc.*





The Navajo Nation  
OFFICE OF MANAGEMENT AND BUDGET  
BUDGET REVISION REQUEST REVIEW

REALLOCATION

Business Unit No.: 101033-101019 Program/Department Title: Naabik'lyati/Office of Legislative Services

Amount: \$ 57,000.00

BUDGET ANALYST COMMENTS:

Budget sufficient 6-25-19 NF

Balance \$ 618,251.76 Expenditure Rate 22%

BU # 101033 has sufficient funds.

MANAGEMENT/POLICY ANALYST COMMENTS:

2nd yr score: 2.60 = above 'met' category.

Long Operation: CD-52-13

The COA  
no Audits

Florida Humm 6/25/19

OMB ACTION:

☒ Approved ☐ Disapproved

RECOMMENDED FOR APPROVAL BY OVERSIGHT COMMITTEE.

[Signature]  
OMB Executive Director

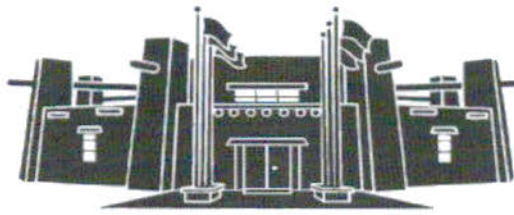
6/25/19  
Date

Conditions of Approval/Remarks for Disapproval: \_\_\_\_\_

Entered By/Date: \_\_\_\_\_

Batch Number: \_\_\_\_\_

Posted By/Date: \_\_\_\_\_



## MEMORANDUM

TO: Honorable Seth Damon, Speaker  
24th Navajo Nation Council

FROM:

  
Candace French, Attorney  
Office of Legislative Counsel

DATE: June 26, 2019

RE: AN ACTION RELATING TO NAABIK'ÍYÁTI' COMMITTEE;  
APPROVING A BUDGET REALLOCATION IN THE TOTAL AMOUNT  
OF \$57,000 WITHIN THE OFFICE OF LEGISLATIVE SERVICES, FROM  
BUSINESS UNIT NUMBER 101033 TO BUSINESS UNIT NUMBER  
101019, FOR CONTINUED OPERATIONS

Per your request, attached is the above-reference proposed resolution and associated legislative summary sheet. Based on existing law, the resolution drafted is legally sufficient once the budget impact analysis is attached. However, as with all legislation, the proposed resolution is subject to review by the courts in the event of a challenge.

The Office of Legislative Counsel recommends the appropriate standing committee(s) reviews based on the standing committees powers outlined in 2 N.N.C. §§ 301, 401, 501, 601, and 701. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration. 2 N.N.C. § 164(A)(5).

Please review the proposed resolution to ensure it is drafted to your satisfaction. If you approve, please sign as "Primary Sponsor" and submit it to the Office of Legislative Services where the proposed resolution will be given a tracking number and referred to the Office of the Speaker. If the proposed legislation is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like to make to the proposed resolution.