



## 23<sup>rd</sup> Navajo Nation Council

### MEMORANDUM

To : Manuel Rico, Senior Programs and Projects Specialist  
OFFICE OF LEGISLATIVE SERVICES

From : 1-711  
Tom Platero, Executive Director  
OFFICE OF LEGISLATIVE SERVICES

Date : January 9, 2019

Subject : ***23<sup>rd</sup> Navajo Nation Council Expired Legislation***

Pursuant to 2 N.N.C. § 164 (A) (1), "The last day for consideration of resolutions shall be December 31<sup>st</sup> of the year immediately preceding the swearing in of the new Council", the following legislation need to be closed out and labeled as "expired":

#### NAVAJO NATION COUNCIL:

0399-17	0424-17	0098-18	0136-18
0183-18	0224-18	0328-18	0344-18
0356-18	0358-18	0367-18	0373-18
0385-18	0393-18	0404-18	0416-18
0422-18			

#### NAABIK'YATI' COMMITTEE:

0224-15	0361-16	0341-18	0406-18
0418-18	0427-18		

**BUDGET AND FINANCE COMMITTEE:**

0021-17	0392-17	0099-18	0261-18
0287-18	0398-18	0435-18	0436-18

**HEALTH, EDUCATION AND HUMAN SERVICES COMMITTEE:**

0414-18	0419-18	0451-18
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**LAW AND ORDER COMMITTEE:**

0114-17	0031-18	0217-18	0307-18
0353-18	0360-18	0364-18	0437-18

**RESOURCES AND DEVELOPMENT COMMITTEE:**

0402-15	0104-16	0121-16	0183-16
0282-16	0296-16	0370-16	0384-16
0135-17	0176-17	0386-17	0400-17
0076-18	0395-18	0415-18	0443-18

Legislation need to be closed out as soon as possible. If you have any questions, please let me know.

**CONCURRENCE:**



**Honorable LoRenzo C. Bates, Speaker**  
**23<sup>rd</sup> Navajo Nation Council**

COPIES: Pete K. Atcitty, Chief of Staff, Office of the Speaker  
Ed McCool, Acting Chief Legislative Counsel, Office of Legislative Counsel  
Files

**LEGISLATIVE SUMMARY SHEET**

**Tracking No.** 0419-18

**DATE:** December 14, 2018

**TITLE OF RESOLUTION:** AN ACTION RELATING TO BUDGET AND FINANCE COMMITTEE AND HEALTH EDUCATION AND HUMAN SERVICES COMMITTEE; AMENDING AND APPROVING THE PLAN OF OPERATION FOR THE DIVISION OF GENERAL SERVICES

**PURPOSE:** If approved, this resolution will amend the plan of operation for the Division of General Services.

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: None  
Website Posting Time/Date: 11:04am 12/17/18  
Posting End Date: 12/22/2018  
Eligible for Action: 12/23/2018

Budget & Finance Committee  
Thence  
Health, Education & Human Services Committee

PROPOSED STANDING COMMITTEE RESOLUTION  
23rd NAVAJO NATION COUNCIL -- Fourth Year, 2018

INTRODUCED BY

  
(Prime Sponsor)

TRACKING NO. 0419-18

AN ACTION  
RELATING TO BUDGET AND FINANCE COMMITTEE AND HEALTH  
EDUCATION AND HUMAN SERVICES COMMITTEE; AMENDING AND  
APPROVING THE PLAN OF OPERATION FOR THE DIVISION OF GENERAL  
SERVICES

**BE IT ENACTED:**

**SECTION ONE. AUTHORITY**

- A. The Navajo Nation Council established the Budget and Finance Committee as a standing committee of the Navajo Nation Council. The Budget and Finance Committee is empowered to conduct legislative oversight functions for the Insurance Services Department ("ISD"). 2 N.N.C §§ 300 (A) and 301 (B)(13). As the oversight committee for ISD, the Budget and Finance Committee has the authority to review, recommend or propose the adoption, amendment or rescission of its Plan of Operation. 2 N.N.C. § 301 (B)(13).
- B. The Health, Education and Human Services Committee is a standing committee of the Navajo Nation Council. 2 N.N.C. § 400 *et. seq.* Among other delegated duties and responsibilities, the committee oversees the Navajo Nation Division of General Services.

1 **SECTION TWO. FINDINGS**

- 2 A. The Division of General Services has submitted a revised Plan of Operation for the  
3 Division and is attached hereto as **Exhibit A**.
- 4 B. The last revision to the Division of General Services Master Plan of Operation was in  
5 1995 and approved by the former Government Services Committee of the Navajo  
6 Nation Council, as set forth in Resolution GSCS-69-95, titled, "Approving and  
7 Adopting the Master Plan of Operation For the Division of General Services and the  
8 Plans of Operation for Its Component Departments."
- 9 C. A revision to the Division's Plan of Operation is needed in order to update the general  
10 functions of the Division and to reorganize its component departments and programs.
- 11 D. An Executive Official Review of the revised Plan of Operation has been completed  
12 with reviewers marking the revisions as legally sufficient, attached as **Exhibit B**.
- 13

14 **SECTION THREE. APPROVING THE AMENDED DIVISION OF GENERAL**  
15 **SERVICES PLAN OF OPERATION**

- 16 A. The Budget and Finance Committee hereby amends the Division of General Services  
17 Plan of Operation with respect only to the section concerning the Insurance Services  
18 Department as set forth in the attached **Exhibit A**.
- 19 B. The Health Education and Human Services Committee hereby amends the Division of  
20 General Services Plan of Operation as set forth in the attached **Exhibit A**.
- 21 C. The Amended Plan of Operation for the Division of General Services approved herein  
22 shall supersede the previous Master Plan of Operation approved by the former  
23 Government Services Committee of the Navajo Nation Council, in Resolution GSCS-  
24 69-95.

25 **SECTION FOUR. DIRECTIVE TO DIVISION OF GENERAL SERVICES**

- 26 A. The Division of General Services is directed to amend all component department and  
27 program plans of operation to conform to the adopted plan of operation as approved  
28 herein.
- 29
- 30

**DIVISION OF GENERAL SERVICES  
MASTER PLAN OF OPERATION**



**I. ESTABLISHMENT**

The Division of General Services is hereby established within the Executive Branch of the Navajo Nation Government.

**II. PURPOSE AND OBJECTIVES**

**A. PURPOSE**

The purpose of the Division of General Services is to administer, plan, manage and monitor all administrative service activities of the Navajo Nation Government.

**B. OBJECTIVES**

1. The Division of General Service shall facilitate effective management and delivery of these diverse services.
2. The Division of General Services staff shall provide services through its ~~component~~ departments and programs outlined in the "Organization" section, and through any other programs deemed necessary to improve and advance the Navajo Nation and its government.

**III. STAFFING AND ORGANIZATION**

**A. STAFFING**

1. The Division of General Government Services shall be managed by an Executive Director who shall be appointed by, and report to the President of the Navajo Nation. The Executive Director shall serve at the pleasure of the President upon confirmation by the Navajo Nation Council.
2. The Executive Director shall hire other personnel ~~deemed~~ necessary to carry out the purpose of the Division. All personnel shall be subject to the Navajo Nation Personnel Policies and Procedures Manual, and are subject to availability of funds and applicable budget rules.
3. There shall be a ~~Department Director~~ manager to oversee each ~~individual-component~~ department/program of the Division.
4. All personnel shall be employed and compensated pursuant to applicable Personnel Policies and Procedures of the Navajo Nation.

**B. ORGANIZATION**

~~The Division of General Services through its component Departments and Programs shall facilitate effective management and delivery of General Government Services.~~ The Division of General Services shall be comprised of such departments and programs as deemed necessary to fulfill its purpose and objectives, subject to legislative review and approval of the Division's plan of operation.

## DIVISION OF GENERAL SERVICES MASTER PLAN OF OPERATION

The organization of the Division of General Services shall be comprised of a central administration office, and the various ~~d~~Departments and programs, as outlined and organized as follows:

1. Division of General Services Administration – Administration: Provides administrative services, planning, management and monitoring of all administrative services activities of the Division of General Services and its departments and programs.
2. Navajo Air Transportation Department: Provides flight operation capabilities, air craft maintenance, and safety & training for all flight and support operations.
  - a. ~~Administration~~
  - b. ~~Flight Operations~~
  - c. ~~Safety~~
  - d. ~~Aircraft Maintenance~~
  - e. ~~Training~~
3. ~~Communications and Utilities~~
4. ~~Computer Services Department~~
3. Department of Technology: Implements and maintains an overall information technology strategy which provides appropriate computer IT related services to the departments, programs, and divisions of the Navajo Nation government; plans, administers, and manages for the telecommunications and utility activities of the Navajo Nation; Maintain and monitor official government records, offer mail services for the Navajo Nation Government, and provide duplicating services for all Navajo Nation divisions, departments, programs, and the general public.
  - a. Communications Navajo Nation Telecommunications and Utilities
  - b. Computer Services Department
  - c. Records Management
5. ~~Employee Housing Program~~
6. ~~Custodial Services~~
  - a. ~~Administration~~
  - b. ~~Operations~~
4. Facilities Maintenance Management Department: Provides high-quality facilities maintenance, custodial, and repair services for Navajo Nation government buildings and applicable facilities listed in the FMD Maintenance Listing; provides, manages, and administers Navajo Nation employee housing and pursues additional rental unit funding
  - a. ~~Administration~~ Employee Housing Program
  - b. ~~Operations~~ Custodial Services



**DIVISION OF GENERAL SERVICES  
MASTER PLAN OF OPERATION**

5. Fleet Management Department: Provides motor vehicle transportation services to the Navajo Nation government, departments, and programs through an internal service fund operation.
  - a. — Administration
  - b. — Agency Substations
6. Insurance Services Department: Implements and executes cost effective insurance coverage in accordance with the insurance needs of the Navajo Nation, and acts to  
develop and plan effective safety and health standards to further reduce costs and to  
protect life and property.
  - a. — Employee Assistanece
  - b. — Employee Benefits
  - c. — Safety Control
  - d. — Risk Management
  - e. — Workers' Compensation
7. Navajo Transit System: Provides transportation services to be performed as Fixed Route Services including operating and serving as a common carrier, by motor vehicle, in interstate and or foreign commerce, over regular routes, transporting passengers and their baggage, between points in New Mexico, Arizona, and Utah.

Provides Charter Services: Providing irregular motor coach routes of passengers and their baggage, in the same vehicle under special operations in compliance with 49 U.S.C. §5323(d) and 49 C.F.R. Part 604, and as approved by funding agencies.

  - a. — Fixed Route Service
  - b. — Charter Service
11. Records Management

The organizational chart of the Division is shown as Attachment Exhibit I.

**IV. RESPONSIBILITY AND AUTHORITY**

- A. The Executive Director shall:
  1. Report and be responsible to the President of the Navajo Nation. Provide briefings to the Government Services Health, Education and Human Services Committee and make quarterly reports to Navajo Nation Council.
  2. Implement the policies of the Navajo Nation Council, the Government Services Health, Education and Human Services Committee and the Executive Branch.
  3. Establish and maintain effective communication with local, state, federal and other authorities on matters related to the objectives of the Division.



**DIVISION OF GENERAL SERVICES  
MASTER PLAN OF OPERATION**

4. Provide effective administrative, managerial and financial direction to all Division of General Services' Department/Program managers, Directors.
5. ~~Assure~~ Ensure accountability of ~~the Division's~~ appropriated funds and resources, ~~pursuant to in compliance with established guidelines and, including the enforcement and compliance of Navajo Nation policies, rules, regulations and Navajo Nation laws.~~
6. ~~Acquire additional~~ Establish new job positions and fill job vacancies within the Division where ~~deemed~~ necessary in accordance with the Navajo Nation Personnel Policies Manual, and ~~Proceedures and~~ with proper application of budget rules established for coordinating the annual Nation's budgetary process.
7. ~~Subject to Navajo Nation rules, regulations and laws, seek~~ Pursuant to Navajo Nation laws, pursue federal, state, and ~~private~~ other non-governmental organization funding to provide for efficiencies and Division/Department development, while expanding size and improving ~~ement~~ of government operations beyond the Department's approved annual Navajo Nation budget.
8. The Director shall be authorized to recommend additional professional, technical and clerical positions as needed to carry out the organizational purpose(s) as stated herein. Additional positions shall be acquired in accordance with applicable Navajo Nation Personnel Policies & Procedures and applicable budget rules established for conducting the annual Navajo Nation budget process.

**~~B. The Department Directors of the Division of General Services Shall:~~**

1. ~~Report and be responsible to the Executive Director, Division of General Services.~~
2. ~~Formulate overall administrative and operating policies and procedures necessary for effective management of their respective departments and any other added department programs.~~
3. ~~Take action deemed necessary for the accomplishment of the departments objectives.~~
4. ~~Exercise supervisory control and direction of all department staff.~~
5. ~~Delegate authority to members of the staff as required.~~
6. ~~Conduct periodic review of the department's implementation, effectiveness and progress.~~
7. ~~Periodically review fiscal allocations to ensure that expenditures are made according to planned programmatic activities and the authorized budget.~~
8. ~~Draft policies and procedures for the department's operations in assuring compliance with guidelines, rules, regulations and requirements set by the funding sources and the Navajo Nation Government; such draft shall be presented to the Executive Director for review and approval prior to implementation.~~
9. ~~Provide or arrange for appropriate training to improve staff performance.~~
10. ~~Represent respective Department at the Executive level as required.~~
11. ~~Plan and prepare all necessary department programmatic and budgetary packages.~~

**DIVISION OF GENERAL SERVICES  
MASTER PLAN OF OPERATION**

- ~~12. Establish and maintain necessary communication with Navajo Nation Government and local elected officials for proper and appropriate implementation of department activities.~~
- ~~13. Subject to Navajo Nation rules, regulations and laws, seek and secure outside funding for the Department programs and or projects beyond the programs' approved annual budget.~~
- ~~14. Execute all other responsibilities as assigned by the Executive Director, Division of General Services.~~
- ~~15. Establish and maintain a department database for information sharing on planning, budgeting, reporting and coordination of projects; such a database must include, but not be limited to elements required by the Nation's quarterly reports, project quantitative descriptions and clientele service information.~~

~~C.B.~~ The Departments shall be organized in accordance with their respective individual Plans of Operation. ~~All authorities and responsibilities of each Department are hereby delineated in the attached component Departments' Plans of Operation, Exhibit "B" and Exhibit "C".~~

- and
1. The Departments shall formulate overall administrative and operating policies and procedures that are necessary for effective management of their respective departments any other additional departmental programs under departmental authority.
  2. Departmental managers and their delegated leadership shall report and are responsible to the Executive Director of the Division of General Services.

**V. LEGISLATIVE OVERSIGHT**

~~The Government Services Committee and the Health, Education and Human Services Committee shall be the legislative oversight for the Division of General Services pursuant to 2 N.T.C. N.N.C. § 343 (b) (4) 501 (B)(2)(g) and 2 N.N.C. §401(C)(1) through the Navajo Nation Title II Reform Act of 2012, CO-45-12, 22nd Navajo Nation Council, Art. 5 §5 (2013).~~

In addition, the Budget and Finance Committee is empowered to conduct legislative oversight functions for the Insurance Services Department (ISD). 2 N.N.C. § 301 (B)(13).

**VI. AMENDMENT**

~~This Master Plan of Operation and attached component Departments' Plan of Operation may be amended and approved by the Government Services Committee and the Health, Education and Human Services Committee, Navajo Nation Council as deemed necessary.~~

The Plan of Operation for the Insurance Services Department may be amended and approved by the Budget and Finance Committee, Navajo Nation Council as deemed necessary.

ATTACHMENT I

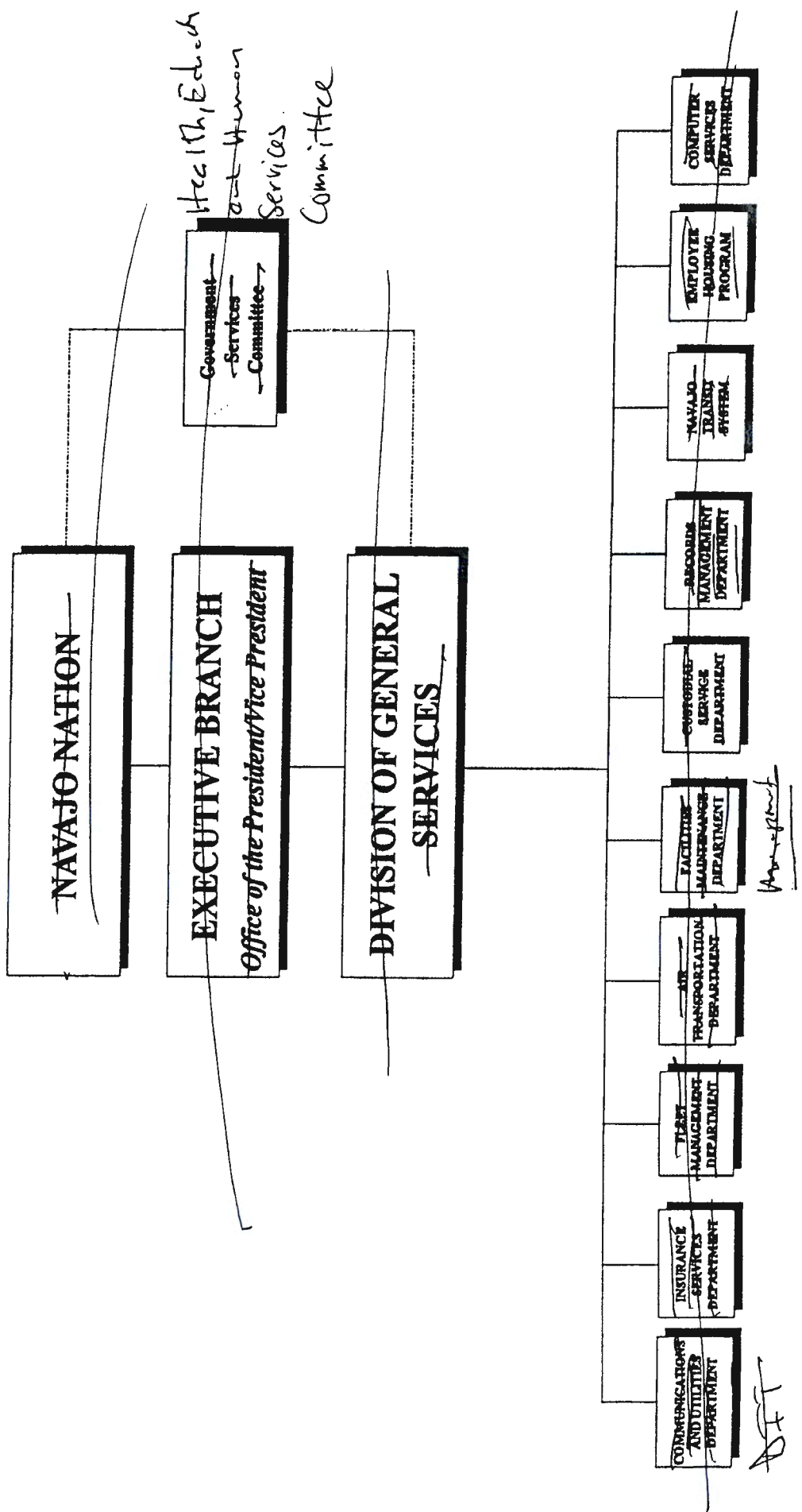
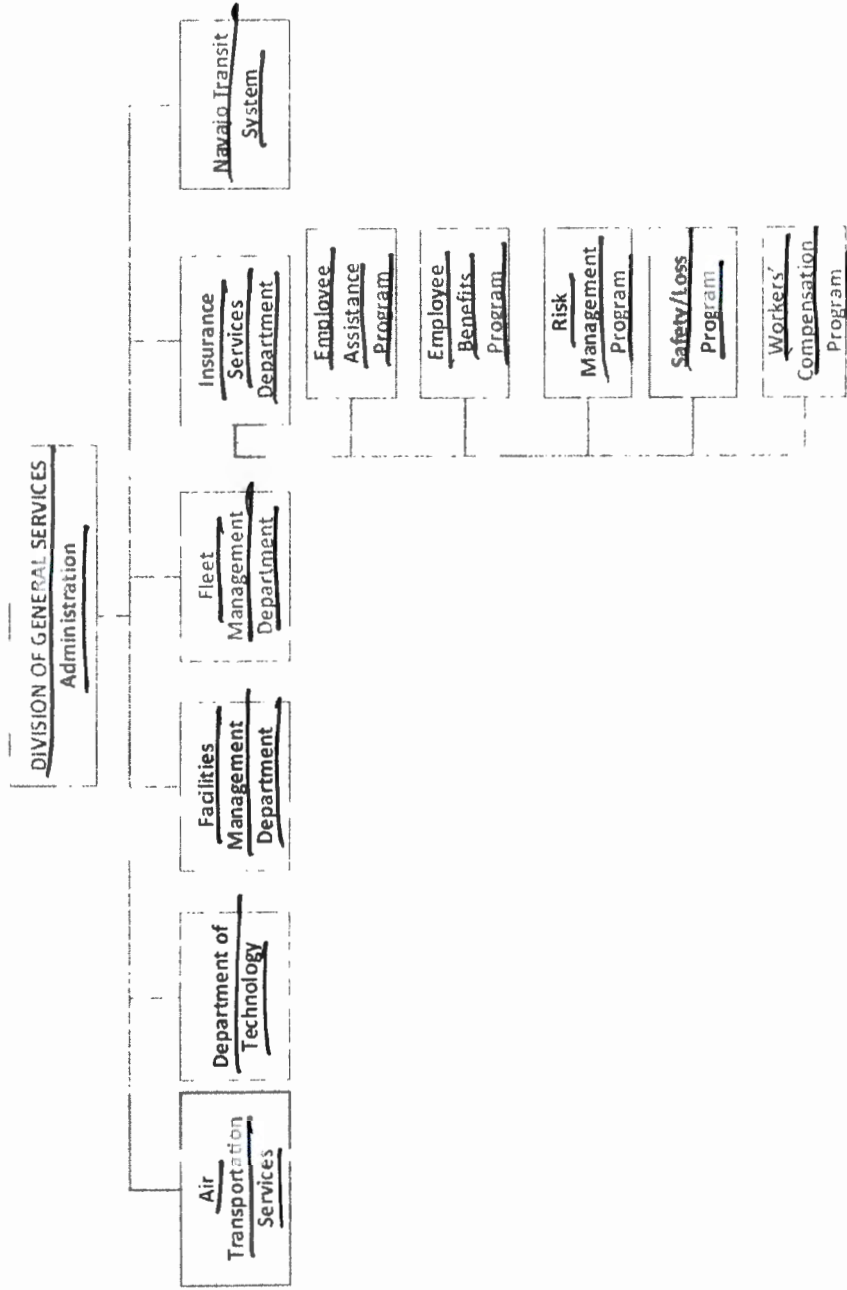


Exhibit 1



DIVISION OF GENERAL SERVICES

PROPOSED

ORGA 12 O CH



NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT  
REVIEW  
REQUEST  
FORM



DOJ  
12/13/18 @ 5:00pm  
DATE / TIME  
☐ 7 Day Deadline  
DOC #: 011311 #2  
SAS #:  
UNIT: Hsqw

☐ RESUBMITTAL  
(Oct 2018)

\*\*\* FOR NNDJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. \*\*\*

CLIENT TO COMPLETE			
DATE OF REQUEST: 12/13/18		ENTITY/DIVISION: Division of General Services	
CONTACT NAME: Heather Springer		DEPARTMENT: 074	
PHONE NUMBER: (928) 871-6514		E-MAIL: hpspringer@navajo-nm.gov	
TITLE OF DOCUMENT: Doc # 011311 DAS- plan of operations			
DOJ SECRETARY TO COMPLETE			
DATE/TIME IN UNIT: 12/14 @ 908		REVIEWING ATTORNEY/ADVOCATE: RS	
DATE/TIME OUT OF UNIT:			
DOJ ATTORNEY / ADVOCATE COMMENTS			
Legally sufficient			
REVIEWED BY: (PRINT) Robert L. Silva	DATE / TIME 12/14/18 / 11:30am	SURNAMED BY: (PRINT) Kandis Martine	DATE / TIME 12/14/18 11:47am
DOJ Secretary Called:		for Document Pick Up on	at By:
PICKED UP BY: (PRINT)		DATE / TIME:	



Document No. 011311Date Issued: 10/11/2018**EXECUTIVE OFFICIAL REVIEW**Title of Document: Div of Gen Services Plan of Operation Contact Name: GENERAL SERVICES ADMINISTRATIONProgram/Division: DIVISION OF GENERAL SERVICESEmail: jmarshley@navajo-nsn.gov Phone Number: 871-6311

- ☐ **Business Site Lease** Sufficient    Insufficient
1. Division: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐
2. Office of the Controller: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
(only if Procurement Clearance is not issued within 30 days of the initiation of the E.O. review)
3. Office of the Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

- ☐ **Business and Industrial Development Financing, Veteran Loans, (i.e. Loan, Loan Guarantee and Investment) or Delegation of Approving and/or Management Authority of Leasing transactions**

1. Division: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐
2. Office of the Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

- ☐ **Fund Management Plan, Expenditure Plans, Carry Over Requests, Budget Modifications**

1. Office of Management and Budget: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐
2. Office of the Controller: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐
3. Office of the Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

- ☐ **Navajo Housing Authority Request for Release of Funds**

1. NNEPA: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐
2. Office of the Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

- ☐ **Lease Purchase Agreements**

1. Office of the Controller: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐  
(recommendation only)
2. Office of the Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

- ☐ **Grant Applications**

1. Office of Management and Budget: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐
2. Office of the Controller: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐
3. Office of the Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐

- ☒ **Five Management Plan of the Local Governance Act, Delegation of an Approving Authority from a Standing Committee, Local Ordinances (Local Government Units), or Plans of Operation/Division Policies Requiring Committee Approval**

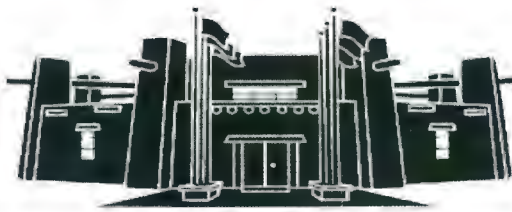
1. Division: \_\_\_\_\_ Date: 10/11/18 ☒ ☐
2. Office of the Attorney General: \_\_\_\_\_ Date: 10/18/18 ☐ ☒  
12/14/18 ☒

- ☐ **Relinquishment of Navajo Membership**

1. Land Department: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐
2. Elections: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐
3. Office of the Attorney General: \_\_\_\_\_ Date: \_\_\_\_\_ ☐ ☐




<input type="checkbox"/>	<b>Land Withdrawal or Relinquishment for Commercial Purposes</b>			<b>Sufficient</b>	<b>Insufficient</b>
1.	Division:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2.	Office of the Attorney General:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Land Withdrawals for Non-Commercial Purposes, General Land Leases and Resource Leases</b>				
1.	NLD	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2.	F&W	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
3.	HPD	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
4.	Minerals	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
5.	NNEPA	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
6.	DNR	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
7.	DOJ	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Rights of Way</b>				
1.	NLD	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2.	F&W	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
3.	HPD	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
4.	Minerals	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
5.	NNEPA	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
6.	Office of the Attorney General:	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
7.	OPVP	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Oil and Gas Prospecting Permits, Drilling and Exploration Permits, Mining Permit, Mining Lease</b>				
1.	Minerals	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2.	OPVP	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
3.	NLD	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>Assignment of Mineral Lease</b>				
1.	Minerals	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2.	DNR	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
3.	DOJ	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>ROW (where there has been no delegation of authority to the Navajo Land Department to grant the Nation's consent to a ROW)</b>				
1.	NLD	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2.	F&W	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
3.	HPD	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
4.	Minerals	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
5.	NNEPA	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
6.	DNR	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
7.	DOJ	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
8.	OPVP	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<b>OTHER:</b>				
1.	_____	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
2.	_____	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
3.	_____	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
4.	_____	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>
5.	_____	_____	Date: _____	<input type="checkbox"/>	<input type="checkbox"/>



## MEMORANDUM

TO: Honorable Alton Joe Shepherd  
23<sup>rd</sup> Navajo Nation Council Delegate

FROM:   
Candace French, Attorney  
Office of Legislative Counsel

DATE: December 14, 2018

RE: AN ACTION RELATING TO BUDGET AND FINANCE COMMITTEE  
AND HEALTH EDUCATION AND HUMAN SERVICES COMMITTEE;  
AMENDING AND APPROVING THE PLAN OF OPERATION FOR THE  
DIVISION OF GENERAL SERVICES

Per your request, attached is the above-reference proposed resolution and associated legislative summary sheet. Based on existing law, the resolution drafted is legally sufficient. However, as with all legislation, the proposed resolution is subject to review by the courts in the event of a challenge.

The Office of Legislative Counsel recommends the appropriate standing committee(s) reviews based on the standing committees powers outlined in 2 N.N.C. §§ 301, 401, 501, 601, and 701. Nevertheless, “the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration. 2 N.N.C. § 164(A)(5).

Please review the proposed resolution to ensure it is drafted to your satisfaction. If you approve, please sign as “Primary Sponsor” and submit it to the Office of Legislative Services where the proposed resolution will be given a tracking number and referred to the Office of the Speaker. If the proposed legislation is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like to make to the proposed resolution.

THE NAVAJO NATION  
LEGISLATIVE BRANCH  
INTERNET PUBLIC REVIEW PUBLICATION



LEGISLATION NO: \_0419-18\_

SPONSOR: Jonathan L. Hale

**TITLE: An Action Relating To Budget And Finance Committee And Health Education And Human Services Committee; Amending And Approving The Plan Of Operation For The Division Of General Services**

**Date posted: December 17, 2018 at 11:06 AM**

Digital comments may be e-mailed to [comments@navajo-nsn.gov](mailto:comments@navajo-nsn.gov)

Written comments may be mailed to:

Executive Director  
Office of Legislative Services  
P.O. Box 3390  
Window Rock, AZ 86515  
(928) 871-7586

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

**Please note:** This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. §374 *et. seq.*

**THE NAVAJO NATION  
LEGISLATIVE BRANCH  
INTERNET PUBLIC REVIEW SUMMARY**

**LEGISLATION NO.: 0419-18**

**SPONSOR: Honorable Jonathan L. Hale**

**TITLE: An Action Relating To Budget And Finance Committee And Health Education And Human Services Committee; Amending And Approving The Plan Of Operation For The Division Of General Services**

**Posted: December 17, 2018 at 11:06 AM**

**5 DAY Comment Period Ended: December 22, 2018**

**Digital Comments received:**

<b>Comments Supporting</b>	<i>None</i>
<b>Comments Opposing</b>	<i>None</i>
<b>Inconclusive Comment</b>	<i>None</i>



**Legislative Secretary II  
Office of Legislative Services**

12/24/2018 8:30am

**Date/Time**

**23<sup>rd</sup> NAVAJO NATION COUNCIL**

Fourth Year 2018

Mr. Speaker:

The **BUDGET & FINANCE COMMITTEE** to whom has been assigned

**NAVAJO LEGISLATIVE BILL # 419-18:**


An Action Relating to Budget and Finance Committee and Health Education and Human Services Committee; Amending and Approving the Plan of Operation for the Division of General Services  
*Sponsored by Jonathan L. Hale, Council Delegate*

has had it under consideration and reports the same with the recommendation that It  
**Do Pass** without amendment.

And therefore, referred to the **Health, Education and Human Services** Committee

Respectfully submitted,

  
Seth A. Damon, Chairman

Adopted:   
Legislative Advisor

Not Adopted: \_\_\_\_\_  
Legislative Advisor

**27 December 2018**

The vote was **3** in favor **0** opposed yeas: *Jimmy Yellowhair, Tom T. Chee, Lee Jack, Sr.*

*Motion: Tom T. Chee*

*Second: Jimmy Yellowhair*

# BUDGET AND FINANCE COMMITTEE

27 December 2018

Special Meeting

## VOTE TALLY SHEET:

### Legislation No. 0419-18:

An Action Relating to Budget and Finance Committee and Health Education and Human Services Committee; Amending and Approving the Plan of Operation for the Division of General Services *Sponsored by Jonathan L. Hale, Council Delegate*

*Motion: Tom T. Chee*

*Second: Jimmy Yellowhair*

*Vote: 3-0, Chairman not voting*

### Vote Tally:

Seth A. Damon		
Jimmy Yellowhair	yay	
Tom T. Chee	yay	
Lee Jack, Sr.	yay	
Leonard Tsosie		
Tuchoney Slim, Jr.		

*Absent: Leonard Tsosie, Tuchoney Slim, Jr.*



Seth A. Damon, Chairman  
Budget & Finance Committee

  
Peggy Nakai, Legislative Advisor  
Budget & Finance Committee