LEGISLATIVE SUMMARY SHEET
Tracking No. 0289-19

DATE: September 24, 2019

TITLE OF RESOLUTION: PROPOSED STANDING COMMITTEE RESOLUTION; AN ACTION RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE AND BUDGET AND FINANCE COMMITTEE; AMENDING THE NAVAJO PARKS AND RECREATION DEPARTMENT ENTERPRISE FUND MANAGEMENT PLAN AS APPROVED IN BFAU-41-05

PURPOSE: The purpose of this legislation is to approve the amendments to the Navajo Division of Natural Resources, Navajo Parks and Recreation Department Enterprise Fund Management Plan

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: _____
Website Posting Time/Date: 5:40 PM 9-26-19
Posting End Date: 10-1-19
Eligible for Action: 10-2-19

Resources & Development Committee
Thence
Budget & Finance Committee

PROPOSED STANDING COMMITTEE RESOLUTION

24th NAVAJO NATION COUNCIL – First Year, 2019

INTRODUCED BY

Raymond Smith Jr.

(Sponsor)

TRACKING NO. 0289-19

AN ACTION

RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE AND BUDGET AND FINANCE COMMITTEE; AMENDING THE NAVAJO PARKS AND RECREATION DEPARTMENT ENTERPRISE FUND MANAGEMENT PLAN AS APPROVED IN BFAU-41-05

BE IT ENACTED:

Section One. Authority

A. The Resources and Development Committee and the Budget and Finance Committee (BFC) are standing committees of the Navajo Nation Council. 2 N.N.C. § 500(A) and 300(A).

B. The Resources and Development Committee has oversight of the Division of Natural Resources, Parks and Recreation Department. 2 N.N.C. § 501(C)(1).

C. The BFC is empowered to approve fund management plans upon the recommendation of the appropriate oversight committee and the affected division or branch. 2 N.N.C. § 301(B)(14).

Section Two. Findings

A. The Plan of Operation for the Navajo Nation Division of Natural Resources Parks and Recreation Department was amended through Resolution RDCJY-31-19. The amendment removed the planning and undertaking of the Navajo Nation Fair and Fourth of July Celebration. *See* RDCJY-31-19.

B. The Navajo Nation Division of Natural Resources Parks and Recreation Department Plan of Operation as amended through Resolution RDCJY-31-19 necessitate amendments to the Navajo Parks and Recreation Department Enterprise Fund Management Plan as approved through BFAU-41-05. BFAU-41-05 is attached as **Exhibit B**.

C. The proposed amendments to the Navajo Parks and Recreation Department Enterprise Fund Management Plan are attached as **Exhibit A**.

D. The Executive Review Document No. 012996 as reviewed by the Navajo Department of Justice is attached as **Exhibit C**.

Section Three. Approval

The Navajo Nation approves the amendments to the Navajo Division of Natural Resources, Navajo Parks and Recreation Department Enterprise Fund Management Plan as attached in **Exhibit A**.



Navajo Parks and Recreation Department Enterprise Fund
~~Enterprise~~ Fund Management Plan
~~Navajo Parks and Recreation Department~~

I. Establishment

There is hereby established the Parks and Recreation Department Enterprise Fund, Account Number 915001, for exclusive use by the Navajo Parks and Recreation Department within the Division of Natural Resources.

II. Purpose and Objectives

The Navajo Parks and Recreation Department Enterprise Fund shall be used to facilitate the administration, operation and maintenance of, improvement of, protection and management of tribal parks, monuments and recreational areas, ~~sports centers/~~facilities, and other special events~~, including the annual productions relating to the Navajo Nation Fair activities~~, under the responsibility of the Navajo Parks and Recreation Department pursuant to its approved Plan of Operation.

III. Legislative Oversight and Authority

A. Resources Committee of the Navajo Nation Council

Pursuant to ~~Title Two, Section 693 part (10)~~ 2 NNC §501. C. 1.,the Resources and Development Committee of the Navajo Nation Council ~~is to oversee all activities within the tribal parks, monuments and recreational areas~~ shall serve as oversight committee of the Division of Natural Resources.

B. Budget and Finance Committee of the Navajo Nation Council

Pursuant to ~~Title Two, Section 372, part (1),~~ 2 NNC §300. C. 1. the Budget and Finance Committee of the Navajo Nation Council is to coordinate, oversee and regulate the fiscal, financial, investment, contracting and audit policies of the Navajo Nation.

IV. Administration

A. Navajo Parks and Recreation Department, Division of Natural Resources

The Department Manager, Navajo Parks and Recreation Department, Division of Natural Resources, in a manner prescribed by Navajo Nation policy, procedure, law, rule and regulation, shall (1) collect all fees described as sources of revenue; (2) prepare an annual budget and expenditure plan for review and approval by the appropriate offices and authorities; (3) prepare specific daily operations procedures for each park, recreation area, monument or facility with specific performance objectives; (4) prepare as needed capital improvement plans for review and approval by the appropriate offices and authorities; and (5) procure required goods and services through normal procurement and contracting processes and procedures in order to carry out Section II above.

B. Office of the Controller and Office of Management and Budget

The Accounting Manager(s), Office of the Controller and Office of Management and Budget, in a manner prescribed by Navajo Nation policy, procedure, law, rule and regulation, shall (1) Establish an Enterprise Fund Account for the collection of all fees, rentals, receipts, and revenues described as sources of revenues within Section V below; (2) Review and regulate Expenditures from such established Enterprise Fund Account to insure compliance with existing Navajo Nation policy, procedure, rule, or regulations regarding this account; ~~and~~ (3) Maintain an accurate accounting of all transactions in the manner prescribed in Section VII below.

V. Sources of Revenue and Capital Formulation

A. The following sources of revenue and capital are to be deposited in the Navajo Parks and Recreation Enterprise Account. (1) Entrance Fees to any of the Navajo Tribal Parks; (2) Camping Fees collected for the use of authorized Navajo Nation campsite; (3) Permit Fees collected for back country use; (4) Permit Fees collected from tour operators; (5) Permit Fees or rental collected from the placement of signs and billboards within the Navajo Nation; (6) Permit Fees collected from the vendors located within the Navajo Tribal Parks and Campgrounds; (7) Fees of Rental collected from the use of Navajo Parks and Recreation Department property and equipment; (8) Fees and Revenues generated from ~~the Window Rock Sports Center and other~~ recreational areas; (9) Fees and Revenues generated from the parks and recreation facility rentals; (10) Contributions and Donations received from private entities/organizations/companies and other sources; (11) Sales of Tribal goods, materials and services from within the Tribal Parks, campgrounds or other authorized locations ~~(i.e. Bowl Canyon Recreation Area, Zoological and Botanical Parks, and Navajo Nation Fairgrounds);~~ (12) Fees and Rentals from Park ~~Commissioners~~ Concessions; (13) Permit Fees collected from Filming Activities within the Tribal Parks; (14) Grants, loans and other funds from state, local federal and private sources; (15) Fines and Penalties assessed for violation of established tribal park regulations and rules; ~~and~~ (16) Hotel Occupancy Tax collected within established Tribal Parks; and (17) Any other source approved by the Budget and Finance Committee of the Navajo Nation Council ~~or the Navajo Nation Council~~ for deposit into the Parks and Recreation Enterprise Account.

B. Fee, rental or other rate schedules shall be established by the Department Manager, Navajo Parks and Recreation Department~~, upon consultation with the Executive Director, Division of Natural Resources~~. Special event fees or charges for use of facilities or equipment shall be determined on a case by case basis by the Department Manager, taking into account ~~prevalent~~ prices or charges for ~~such~~ similar off-reservation activities.

C. No fees, rental or other charges shall be waived for any purpose.

D. All fees, rental or other charges shall be on a cash, debit or credit card basis; no credit or in-kind trades shall be allowed.

E. The initial fund balance shall be the current balance of the existing Navajo Parks and Recreation Enterprise Fund, Account Number 915001, as of the date of approval of this Enterprise Fund Management Plan.

VI. Annual Budget/Expenditure Plan

A. An annual Budget and Expenditure Plan pertaining to the use of the Parks and Recreation Enterprise Fund shall be prepared for review and approval by the Resources and Development Committee of the Navajo Nation Council. This plan shall be incorporated into the regular Annual Navajo Nation Budget for review and approval by the Budget and Finance Committee of the Navajo Nation Council and the Navajo Nation Council.
B. The plan shall include detailed projections of revenues for the upcoming fiscal period and detailed line item expenditures planned for the same fiscal period.
C. Any change in projected revenues or planned expenditures shall be processed as a budget modification and processed through normal Navajo Nation budget policy and procedures for review and approval of such modifications.

VII. Accounting, Expenditure Control and Cash

A. All books of account for the Navajo Parks and Recreation Enterprise Fund shall be maintained by the Office of the Controller and Office of Management and Budget in accordance with generally accepted accounting principles and Tribal Accounting policies and procedures. The Department Manager, Navajo Parks and Recreation Department, Division of Natural Resources shall receive a monthly report detailing revenues received, expenditures, and open commitments.
B. All receipts shall be deposited in appropriate depository accounts on a daily basis if practical, and in no case shall ~~be~~ deposit of such funds be delayed past the close of business the day following the receipt. Field cash receipts or other equivalent records shall be issued for any fees, rental or sales, exceeding twenty dollars ($20.00) and to any customer who requests such regardless of amount. Individual fees, rental or sales less than twenty dollars ($20.00) shall be receipted in total, at the close of the business day.
C. All expenditures must be for the purpose cited and may include administrative or operating costs, and capital improvement.
D. All expenditures shall be made by Navajo Nation Check and processed through normal Navajo Nation policy and procedures.
E. All expenditures representing payment of wages and salaries shall be made through the Navajo Nation payroll system with appropriate deductions and withdrawals being made.
F. The Department Manager, Navajo Parks and Recreation Department, Division of Natural Resources is authorized to maintain one or more beginning cash accounts in an amount not to exceed two hundred dollars ($200.00) ~~each of the purpose of making change~~. Each such beginning cash account shall be reconciled with receipts at the end of each business ~~each~~ day. Should such reconciliation show a cash overage or shortage of more than ten dollars ($10.00), ~~such~~ then it shall be reported to the ~~Department Manager~~ immediate supervisor for evaluation and/or investigation. Should additional cash be needed to replenish the cash account, the Department Manager shall prepare an appropriate request to the Financial Services Department, with accompanying accounting reports. The Department Manager shall maintain and require that all involved employees comply with written policies regarding the management of all cash.
G. No expenditure of funds shall be authorized unless such expenditure has been approved in the annual Navajo Nation budget or justified budget modification.
H. No expenditures shall be used for any illegal or unethical purposes, or for the purpose of making political contributions to any candidate.

VIII. Audits and Reports

A. The books of account for the Navajo Parks and Recreation Enterprise Fund shall be subject to periodic audit in conjunction with the Regular Navajo Nation Audit performed on all of financial records of the Navajo Nation.

B. The Department Manager, Navajo Parks and Recreation Department, Division of Natural Resources, shall make periodic written reports to the Resources and Development Committee of the Navajo Nation Council on the status of the Fund. ~~Further, any single expenditure in excess of $10,000 must be detailed and explained separately.~~

IX. AMENDMENTS

This Enterprise Fund Management Plan may be amended from time to time by the Budget and Finance Committee of the Navajo Nation Council upon recommendation of the Resources and Development Committee of the Navajo Nation Council.

EXHIBIT
tabbies
B

The Legislative Branch
The Navajo Nation

Lawrence T. Morgan
Speaker of the Navajo Nation Council

BFAU-41-05

RESOLUTION OF THE
BUDGET AND FINANCE COMMITTEE
20th NAVAJO NATION COUNCIL – Third Year 2005

Legislation No. 0500-05
Sponsored by Honorable Lavern Wagner, Council Delegate

AN ACTION

RELATING TO RESOURCES AND FINANCE, AMENDING RESOLUTION BFS-120-89 BY ESTABLISHING THE DIVISION OF NATURAL RESOURCES, PARKS AND RECREATION DEPARTMENT, PARKS AND RECREATION ENTERPRISE FUND, AND APPROVING ITS FUND MANAGEMENT PLAN.

BE IT ENACTED:

1. The Budget and Finance Committee hereby amends its Resolution BFS-120-89 by establishing the Division of Natural Resources, Parks and Recreation Department, Parks and Recreation Enterprise Fund.

2. The Budget and Finance Committee hereby approves the Division of Natural Resources, Parks and Recreation Department, Parks and Recreation Enterprise Fund, Fund Management Plan, attached hereto as Exhibit A.

3. The Division of Natural Resources, Parks and Recreation Department is hereby directed to submit to the Resource Committee and the Budget and Finance Committee for recommendation to the Navajo Nation Council the annual budget for the Division of Natural Resources, Parks and Recreation Department, Parks and Recreation Enterprise Fund, in accord with the Budget Instructions and Policies Manual for each Navajo Nation fiscal year.

4. The Controller of the Navajo Nation shall establish an account for the Division of Natural Resources, Parks and Recreation Department, Parks and Recreation Enterprise Fund and manage the account in accord with the Division of Natural Resources, Parks and Recreation Department, Parks and Recreation Enterprise Fund, Fund Management Plan, attached hereto as Exhibit A, and the eligibility criteria for the expenditure of revenues generated by programs and departments, as set forth in Resolution BFN-187-03.

CERTIFICATION

I hereby certify that the foregoing legislation was duly considered by the Budget and Finance Committee of the Navajo Nation Council at a duly called meeting at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 06 in favor and 00 opposed, this 16th day of August, 2005.

Honorable Bennie Shelly, Chairperson
Budget and Finance Committee

Motion: Ernest Hubbell
Second: Jerry Bodie

Legislation No. 0500-05

Navajo Parks and Recreation
Enterprise Fund Management Plan
Navajo Parks and Recreation Department

I. Establishment

There is hereby established the Parks and Recreation Enterprise Fund, Account Number 915001, for use by the Navajo Parks and Recreation Department within the Division of Natural Resources.

II. Purpose and Objectives

The Navajo Parks and Recreation Enterprise Fund shall be used to facilitate the administration, operation and maintenance of, improvement of, protection and management of tribal parks, monuments and recreational areas, sports centers/facilities, and other special events, including the annual productions relating to the Navajo Nation Fair activities, under the responsibility of the Navajo Parks and Recreation Department pursuant to its approved Plan of Operation.

III. Legislative Oversight and Authority

A. Resources Committee of the Navajo Nation Council

Pursuant to Title Two, Section 693 part (10) the Resources Committee of the Navajo Nation Council is to oversee all activities within the tribal parks, monuments, and recreational areas.

B. Budget and Finance Committee of the Navajo Nation Council

Pursuant to Title Two, Section 372, part (1), the Budget and Finance Committee of the Navajo Nation Council is to coordinate, oversee and regulate the fiscal, financial, investment, contracting and audit policies of the Navajo Nation.

IV. Administration

A. Navajo Parks and Recreation Department, Division of Natural Resources

The Department Manager, Navajo Parks and Recreation Department, Division of Natural Resources, in manner prescribed by Navajo Nation policy, procedure, law, rule and regulation, shall (1) collect all fees described as sources of revenues; (2) prepare an annual budget and expenditure plan for review and approval by the appropriate offices and authorities; (3) prepare specific daily operations procedures for each park, recreation area, monument or facility with specific performance objectives;

(4) prepare as needed capital improvement plans for review and approval by the appropriate offices and authorities; and (5) procure required goods and services through normal procurement and contracting processes and procedures in order to carryout the Section II above.

B. Office of the Controller and Office of Management and Budget

The Accounting Manager(s), Office of the Controller and Office of Management and Budget, in a manner prescribed by Navajo Nation policy, procedure, law, rule and regulation, shall (1) Establish an Enterprise Fund Account for the collection of all fees, rentals, receipts, and revenues described as sources of revenues within Section V below; (2) Review and regulate Expenditures from such established Enterprise Fund Account to insure compliance with existing Navajo Nation policy, procedure, law, rule, or regulations regarding this account; and (3) Maintain an accurate accounting of all transactions in the manner prescribed in Section VII below.

V. Sources of Revenue and Capital Formulation

A. The following sources of revenue and Capital are to be deposited in the Navajo Parks and Recreation Enterprise Account. (1) Entrance Fees to any of the Navajo Tribal Parks; (2) Camping Fees collected for the use of authorized Navajo Nation campsite; (3) Permit Fees collected for back country use; (4) Permit Fees collected from tour operators; (5) Permit Fees or rental collected from the placement of signs and billboards within the Navajo Nation; (6) Permit Fees from vendors located within the Navajo Tribal Parks and Campgrounds; (7) Fees of Rental collected from the use of Navajo Parks and Recreation Department property and equipment; (8) Fees and Revenues generated from the Window Rock Sports Center and other recreational areas; (9) Fees and Revenues generated from parks and recreation facility rentals; (10) Contributions and Donations received from private entities/organizations/companies and other sources; (11) Sales of Tribal goods, materials, and services from within the Tribal Parks, campgrounds or other authorized locations (i.e., Bowl Canyon Recreation Areas, Zoological and Botanical Parks, and Navajo Nation Fairgrounds); (12) Fees and Rentals from Park Commissioners; (13) Permit Fees collected from Filming Activities within the tribal parks; (14) Grants, loans and other funds from state, local federal and private sources; (15) Fines and penalties assessed for violation of established tribal park regulations and rules; and (16) Any other source approved by the Budget and Finance Committee of the Navajo Nation Council or the Navajo Nation Council for deposit into the Parks and Recreation Enterprise Account.

B. Fee, rental or other rate schedules shall be established by the Department Manager, Navajo Parks and Recreation Department, upon consultation

with the Executive Director, Division of Natural Resources. Special event fees or charges for use of facilities or equipment shall be determined and set on a case by case basis by the Department Manager, taking into account prevalent prices or charges for such off-reservation.

C. No fees, rental or other charges shall be waived for any purpose.

D. All fees, rental or other charges shall be on a cash basis; no credit or in-kind trades shall be allowed.

E. The initial fund balance shall be the current balance of the existing Navajo Parks and Recreation Enterprise Fund, Account Number 915001, as of the date of approval of this Enterprise Fund Management Plan.

VI. Annual Budget/Expenditure Plan

A. An annual Budget and Expenditure Plan pertaining to the use of the Parks and Recreation Enterprise Fund shall be prepared for review and approval by the Resources Committee of the Navajo Nation Council. This plan then shall be incorporated into the regular Annual Navajo Nation Budget for review and approval by the Budget and Finance Committee of the Navajo Nation Council and the Navajo Nation Council.

B. The plan shall include detailed projections of revenues for the upcoming fiscal period and detailed line item expenditures planned for the same fiscal period.

C. Any change in projected revenues or planned expenditures shall be processed as a budget modification and processed through normal Navajo Nation budget policy and procedures for review and approval of such modifications.

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A. All books of account for the Navajo Parks and Recreation Enterprise Fund shall be maintained by the Office of the Controller and Office of Management and Budget in accordance with generally accepted accounting principles and Tribal Accounting policies and procedures. The Department Manager, Navajo Parks and Recreation Department, Division of Natural Resources shall receive a monthly report detailing revenues received, expenditures, and open commitments.

B. All receipts shall be deposited in appropriate depository accounts on a daily basis if practical, and in no case shall the deposit be delayed past the close of business the day following the receipt. Field cash receipts or other equivalent records shall be issued for any fees, rental or sales,

exceeding twenty dollars ($20.00) and to any customer who requests such, regardless of amount. Individual fees, rentals or sales less than twenty dollars ($20.00) shall be receipted in total, at the close of each business day.

C. All Expenditures must be for the purpose cited and may include administrative or operating costs, and capital improvement.

D. All expenditures shall be made by Navajo Nation Check and processed through normal Navajo Nation policy and procedures.

E. All expenditures representing payment of wages and salaries shall be made through the Navajo Nation Payroll system with appropriate deductions and withdrawals being made.

F. The Department Manager, Navajo Parks and Recreation Department, Division of Natural Resources is authorized to maintain one or more beginning cash accounts in an amount not to exceed two hundred dollars ($200.00) each of the purpose of making change. Each such beginning cash account shall be reconciled with receipts at the close of business each day. Should such reconciliation show a cash overage or shortage of more than ten dollars ($10.00), such shall be reported to the Department Manager for evaluation and/or investigation. Should additional cash be needed to replenish the cash account, the Department Manager shall prepare an appropriate request to the Financial Service Department, with accompanying accounting reports. The Department Manager shall maintain and require that all involved employees comply with written policies regarding the management of all cash.

G. No expenditure shall be authorized unless such has been approved in the annual Navajo Nation Budget.

H. No expenditures shall be used for any illegal or unethical purposes, or for the purpose of making political contributions to any candidate.

VIII. Audits and Reports

A. The books of account for the Navajo Parks and Recreation Enterprise Fund shall be subject to periodic audit in conjunction with the Regular Navajo Nation Audit performed on all of financial records of the Navajo Nation.

B. The Department Manager, Navajo Parks and Recreation Department, Division of Natural Resources, shall make periodic written reports to the Resources Committee of the Navajo Nation Council on the status of the

Fund. Further, any single expenditure in excess of $10,000 must be detailed and explained separately.

IX. AMENDMENTS

This Enterprise Fund Management Plan may be amended from time to time by the Budget and Finance Committee of the Navajo Nation Council upon recommendation of the Resources Committee of the Navajo Nation Council.

EXHIBIT C

Document No. 012996 Date Issued: 07/24/2019

SECTION 164 REVIEW FORM

Title of Document: NPRD Fund Management Plan - Amendment Contact Name: BOYD, NATHANIEL K.

Program/Division: DIVISION OF NATURAL RESOURCES

Email: NBOYD26@YAHOO.COM Phone Number: 928.871.7053

Division Director Approval for 164A:

Check document category; only submit to category reviewers. Each reviewer has a maximum 7 working days, except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council

			Sufficient	Insufficient
☑	**Statement of Policy or Positive Law:**			
	1. OAG:	Date: 7/31/19	☐	☒
☐	**IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)**			
	1. OMB:	Date:	☐	☐
	2. OOC:	Date:	☐	☐
	3. OAG:	Date:	☐	☐

Section 164(B) Final approval rests with the President of the Navajo Nation

☐	**Grant/Funding Agreement or amendment:**			
	1. Division:	Date:	☐	☐
	2. OMB:	Date:	☐	☐
	3. OOC:	Date:	☐	☐
	4. OAG:	Date:	☐	☐
☐	**Subcontract/Contract expending or receiving funds or amendment:**			
	1. Division:	Date:	☐	☐
	2. BRD:	Date:	☐	☐
	3. OMB:	Date:	☐	☐
	4. OOC:	Date:	☐	☐
	5. OAG:	Date:	☐	☐
☐	**Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:**			
	1. Division:	Date:	☐	☐
	2. OAG:	Date:	☐	☐
☐	**M.O.A. or Letter of Assurance expending or receiving funds or amendment:**			
	1. Division:	Date:	☐	☐
	2. OMB:	Date:	☐	☐
	3. OOC:	Date:	☐	☐
	4. OAG:	Date:	☐	☐

NAVAJO NATION DEPARTMENT OF JUSTICE
OFFICE OF THE ATTORNEY GENERAL

Doreen N. McPaul
Attorney General

Kimberly A. Dutcher
Acting Deputy Attorney General

MEMORANDUM

TO: Martin Begaye, Director
Parks and Recreation Department

THROUGH: Veronica Blackhat, Assistant Attorney General
Natural Resources Unit
Navajo Nation Department of Justice

FROM: Erika Pirotte, Attorney
Natural Resources Unit
Navajo Nation Department of Justice

DATE: July 30, 2019

SUBJECT: **Doc. No. 012996 – Department Fund Management Plan Amendment**

The Parks and Recreation Department (PRD) requested the Department of Justice (DOJ) review proposed amendments to the Department Fund Management Plan.

The DOJ would like clarification on the following provision at Section IV.B., page 2:

(4) Approve any budget modification of an amount less than $250,000.

What is the intent of the identified provision? The Navajo Nation FY 2019 Budget Instructions Manual (FY19 BIM) sets forth budget revision instructions and procedures at Article XIII, page 16, and a budget modification in the amount of $50,000 or more requires oversight committee approval. Please provide additional information about the identified provision, or remove the provision and rely on the FY19 BIM, which controls.

The DOJ further recommends revising the provision at Section V.A., page 3, as follows in order to reflect 24 N.N.C. § 741.B:

(16) Hotel Occupancy Tax collected within established Tribal Parks.

Please direct any questions to Erika Pirotte at epirotte@nndoj.org or (928) 871-6347. Thank you.

NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM

RECEIVED
JUL 26 2019
DEPARTMENT OF JUSTICE
RECEPTIONIST DESK

DOJ
7/26/19 @ 3:02p
DATE / TIME
☐ 7 Day Deadline
DOC #: 012996
SAS #:
UNIT: NNR

☐ RESUBMITTAL

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST: 7/26/19
ENTITY/DIVISION: DNR
CONTACT NAME: MARTIN BEGAYE
DEPARTMENT: Parks and Recreation
PHONE NUMBER: x 6647
E-MAIL: martinbegaye@navajo-nsn.gov

TITLE OF DOCUMENT: Department Fund Management Plan Amendment

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 7-26-19 4:15
REVIEWING ATTORNEY/ADVOCATE: Erika Pirotte 8-06-19
DATE/TIME OUT OF UNIT: 7-31-19

DOJ ATTORNEY / ADVOCATE COMMENTS

See Memo. ~~or~~ Insufficient

REVIEWED BY: (*PRINT*)	DATE / TIME	SURNAMED BY: (*PRINT*)	DATE / TIME
		V Blackhat	7/31/19 8:44 am

DOJ Secretary Called: Harriette for Document Pick Up on 7-31-19 at 10:07 By: CJ

PICKED UP BY: (*PRINT*) DATE / TIME:

NNDOJ/DRRF-July 2013

- Parks & Rec -

19 NAVAJO NATION 57
PARKS & RECREATION

THE NAVAJO NATION
PARKS & RECREATION
DEPARTMENT

Martin L. Begaye
Department Manager

ADMINISTRATION

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TEL 928.871.6647

FAX 928.871.6637

PROGRAMS & PARKS

MONUMENT VALLEY
TRIBAL PARK and
WELCOME CENTER

LAKE POWELL
TRIBAL PARK

BOWL CANYON
RECREATION AREA

LITTLE COLORADO
RIVER TRIBAL PARK

WINDOW ROCK TRIBAL
PARK and NAVAJO
VETERANS MEMORIAL

FOUR CORNERS
MONUMENT

TSE BONITO
TRIBAL PARK

MARBLE CANYON
TRIBAL PARK

TSEYI DINE' HERITAGE
AREA

THE NAVAJO NATION

Jonathan Nez
President

Myron Lizer
Vice-President

MEMORANDUM

TO: **164 REVIEWERS**

FROM: **Martin L. Begaye, Department Manager**
Navajo Parks and Recreation Department

DATE: **July 24, 2019**

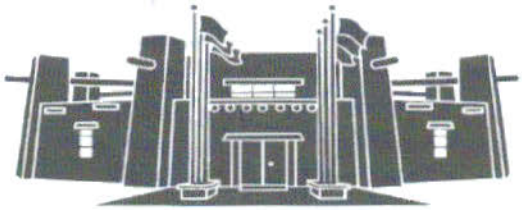
SUBJECT: **NPRD FUND MANAGEMENT PLAN AMENDMENT**

Former Division of Natural Resources Executive Director Bidtah Becker directed that the Navajo Nation Fair Office be transferred from Navajo Parks and Recreation Department to Department of Agriculture in December 2018. This change necessitated amendments to the departments' plans of operation and the amendment to the NPRD Fund Management Plan. All references to the collection from and expenditure of funds for the Navajo Nation Fair and fairgrounds events are hereby deleted from the Fund Management Plan.

Your understanding and cooperation will be appreciated.

cc: Dr. Rudolph Shebala, Division Director, DNR

Office of Legislative Counsel
Telephone: (928) 871-7166
Fax # (928) 871-7576



Honorable Seth Damon
Speaker
24th Navajo Nation Council

MEMORANDUM

TO: Honorable Raymond Smith, Jr.
Klagetoh, Wide Ruins, Houck, Lupton, Nahata Dziil

FROM: Mariana Kahn
Mariana Kahn, Attorney
Office of Legislative Counsel

DATE: September 24, 2019

SUBJECT: PROPOSED STANDING COMMITTEE RESOLUTION; AN ACTION RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE AND BUDGET AND FINANCE COMMITTEE; AMENDING THE NAVAJO PARKS AND RECREATION DEPARTMENT ENTERPRISE FUND MANAGEMENT PLAN AS APPROVED IN BFAU-41-05

As requested, I have prepared the above-referenced proposed resolution and associated legislative summary sheet pursuant to your request for legislative drafting. Based on existing law and review of documents submitted, the resolution as drafted is legally sufficient. As with any action of government however, it can be subject to review by the courts in the event of proper challenge.

The Office of Legislative Counsel confirms the appropriate standing committee(s) based on the standing committees powers outlined in 2 N.N.C. §§301, 401, 501, 601 and 701. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration." 2 N.N.C. §164(A)(5).

If the proposed resolution is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like made to the proposed resolution.

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION

LEGISLATION NO: 0289-19 SPONSOR: Raymond Smith, Jr.

TITLE: An Action Relating To the Resources And Development Committee And Budget And Finance Committee; Amending The Navajo Parks And Recreation Department Enterprise Fund Management Plan As Approved In BFAU-41-05

Date posted: September 26, 2019 at 5:40 PM

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7586

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

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THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW SUMMARY

LEGISLATION NO.: 0289-19

SPONSOR: Honorable Raymond Smith Jr.

TITLE: An Action Relating to the Resources and Development Committee and Budget and Finance Committee; Amending the Navajo Parks and Recreation Department Enterprise Fund Management Plan as approved in BFAU-41-05

Posted: September 26, 2019 at 5:40 PM

5 DAY Comment Period Ended: October 01, 2019

Digital Comments received:

Comments Supporting	*None*
Comments Opposing	*None*
Inconclusive Comments	*None*

Legislative Tracking Secretary
Office of Legislative Services

10/02/19 8:13am
Date/Time

RESOURCES AND DEVELOPMENT COMMITTEE
24th NAVAJO NATION COUNCIL

FIRST YEAR 2019

COMMITTEE REPORT

Mr. Speaker,

The **RESOURCES AND DEVELOPMENT COMMITTEE** to whom has been assigned:

> **Legislation # 0289-19:** An Action Relating to Resources and Development and Budget and Finance Committee; Amending the Navajo Parks and Recreation Department Enterprise Funding Management Plan A Approved in BFAU-41-05. *Sponsor: Honorable Raymond Smith, Jr.*
>
> Has had it under consideration and reports a **DO PASS** with no amendments
>
> And thereafter the legislation was referred to Budget and Finance Committee.

Respectfully submitted,

Rickie Nez, Presiding Chairperson
Resource and Development Committee of
the 24th Navajo Nation Council

Date: November 6, 2019 – Regular Meeting
Meeting Location: Navajo Nation Council Chambers
Window Rock, Arizona

MAIN MOTION:
M: Mark A. Freeland S: Wilson C. Stewart, Jr. Vote:
YEAS:
EXCUSED: Herman M. Daniels.

MOTION TO TABLE for 30 days. Sponsor agreed to keep legislation at RDC. A meeting will be scheduled with Navajo Nation Parks and Recreation and Sponsor to address several outstanding issues before reconsidering the legislation.

M: Kee Allen Begay, Jr. S: Thomas Walker, Jr. Vote: 4-0-1 (CNV)
YEAS: Mark A. Freeland, Kee Allen Begay, Jr., Wilson C. Stewart, Jr., and Thomas Walker, Jr.
EXCUSED: Herman M. Daniels

RESOURCES AND DEVELOPMENT COMIMTTEE
24th Navajo Nation Council
FIRST YEAR

ROLL CALL
VOTE TALLY SHEET:

Legislation # 0289-19: An Action Relating to Resources and Development and Budget and Finance Committee; Amending the Navajo Parks and Recreation Department Enterprise Funding Management Plan A Approved in BFAU-41-05. *Sponsor: Honorable Raymond Smith, Jr.*

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EXCUSED: Herman M. Daniels

Honorable Rickie Nez, Presiding Chairperson
Resources and Development Committee

Shammie Begay, Legislative Advisor
Office of Legislative Services