LEGISLATIVE SUMMARY SHEET

Tracking No. 0194-19

DATE: July 3, 2019

TITLE OF RESOLUTION: AN ACTION RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE, APPROVING THE NAVAJO NATION DEPARTMENT OF RESOURCE ENFORCEMENT LIVESTOCK CUSTODY FUND MODIFICATION IN THE AMOUNT OF $86,000.00

PURPOSE: The purpose of this legislation is to approve the Navajo Nation Department of Resource Enforcement Livestock Custody Fund Account Number 915009 fund modification of $86,000.00.

This written summary does not address recommended amendments as may be provided by the standing committees. The Office of Legislative Counsel requests each Council Delegate to review each proposed resolution in detail.

5-DAY BILL HOLD PERIOD: _____
Website Posting Time/Date: 6:57PM 7/10/19
Posting End Date: 7/15/19
Eligible for Action: 7/16/19

PROPOSED NAVAJO NATION COUNCIL RESOLUTION

24th NAVAJO NATION COUNCIL – First Year, 2019

INTRODUCED BY

Thomas Walker, Jr.

(Sponsor)

TRACKING NO. 0194-19

AN ACTION

RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE, APPROVING THE NAVAJO NATION DEPARTMENT OF RESOURCE ENFORCEMENT LIVESTOCK CUSTODY FUND MODIFICATION IN THE AMOUNT OF $86,000.00

BE IT ENACTED:

Section One. Findings

A. The Navajo Nation Department of Resource Enforcement Livestock Custody Fund, Fund Management Plan was established pursuant to BFCMA-06-07. BFCMA-06-07 and its Exhibit A, Livestock Custody Fund, Fund Management Plan are attached as **Exhibit 2**.

B. The Resources and Development Committee was designated the oversight committee for the Livestock Custody Fund. BFCMA-06-07, Exhibit A, Livestock Custody Fund, Fund Management Plan, Section I.

C. Pursuant to the Livestock Custody Fund, Fund Management Plan, "[e]xpenditures from the Livestock Custody Fund will be conducted in accordance with established Navajo Nation policies and shall be allocated each fiscal year through the Navajo Nation annual budgeting process." BFCMA-06-07, Exhibit A, Livestock Custody Fund, Fund Management Plan, Section VI(B).

Section Two. Findings

A. The Department of Resource Enforcement Department Manager requests a modification of $86,000.00 to the Fiscal Year 2019 Comprehensive Budget allocation. The requested budget modification documents are attached as **Exhibit 1**.

B. The Fiscal Year 2019 Budget Instructions Manual provides overall guidance on budget revisions. The type of budget revision which resembles the situation presented in this request is a budget modification which the Fiscal Year 2019 Budget Instructions Manual defines and explains as "an increase or decrease of $50,000 or more to an existing business unit budget in a previously approved budget." Budget modifications require oversight approval, unless it is a prior approval of carryover funds. This budget modification does not involve carryover funds so oversight approval is required. Navajo Nation Budget Instruction Manual, Fiscal Year 2019, Section XIII(C)(1)(c).

Section Three. Approval

The Navajo Nation hereby approves the Navajo Nation Department of Resource Enforcement Livestock Custody Fund Account Number 915009 fund modification of $86,000.00 in accordance with the budget documents, attached hereto as **Exhibit 1**.

Section Four. Directives

A. The Office of Management and Budget is directed to include this allocation in the Fiscal Year 2018 Executive Branch Proprietary Funds listing.

B. The Office of the Controller is directed to make the modifications to the Navajo Livestock Custody Fund, Business Unit # 915009 in accordance with the budget documents contained in **Exhibit 1.**

EXHIBIT 1 (tabbies)

Document No. 012433 Date Issued: 0

SECTION 164 REVIEW FORM

Title of Document: Review&ApproveBudget-LivestockCustodyFun Contact Name: WILSON, HOPE

Program/Division: DIVISION OF NATURAL RESOURCES

Email: hopewilson@navajo-nsn.gov Phone Number: 928-871-6593

Division Director Approval for 164A: Robert O. Allan

Check document category; only submit to category reviewers. Each reviewer has a maximum 7 working days, except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council

☐ **Statement of Policy or Positive Law:**

			Sufficient	Insufficient
1. OAG:		Date:	☐	☐

☑ **IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)**

1. OMB:	DByal	Date: 5-8-19	☑	☐
2. OOC:		Date: 5.13.19	☑	☐
3. OAG:		Date: 5/14/19	☒	☐

Section 164(B) Final approval rests with the President of the Navajo Nation

☐ **Grant/Funding Agreement or amendment:**

1. Division:		Date:	☐	☐
2. OMB:		Date:	☐	☐
3. OOC:		Date:	☐	☐
4. OAG:		Date:	☐	☐

☐ **Subcontract/Contract expending or receiving funds or amendment:**

1. Division:		Date:	☐	☐
2. BRD:		Date:	☐	☐
3. OMB:		Date:	☐	☐
4. OOC:		Date:	☐	☐
5. OAG:		Date:	☐	☐

☐ **Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:**

1. Division:		Date:	☐	☐
2. OAG:		Date:	☐	☐

☐ **M.O.A. or Letter of Assurance expending or receiving funds or amendment:**

1. Division:		Date:	☐	☐
2. OMB:		Date:	☐	☐
3. OOC:		Date:	☐	☐
4. OAG:		Date:	☐	☐

NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM

RECEIVED
MAY 13 2019
DEPARTMENT OF JUSTICE
RECEPTIONIST DESK

DOJ
05-13-19 @ 340pm
DATE / TIME
☐ 7 Day Deadline
DOC #: 012433
SAS #:
UNIT: NRU

☐ RESUBMITTAL

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST: 05/13/19
ENTITY/DIVISION: Natural Resources
CONTACT NAME: Hope Wilson
DEPARTMENT: Resource Enforcement
PHONE NUMBER: 871-7336 / 6594
E-MAIL: hopewilson@navajo-nsn.gov

TITLE OF DOCUMENT: 12433 - Approval of Budget Increase - Livestock Custody Fund.

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 5.13.19 4pm
REVIEWING ATTORNEY/ADVOCATE: Veronica B. 5.22.19

DATE/TIME OUT OF UNIT: 5.14.19 2:45pm

DOJ ATTORNEY / ADVOCATE COMMENTS

Sufficient Please attach delegation memo for R Allan as he is signing off as Div. Director

REVIEWED BY: (*PRINT*)	DATE / TIME	SURNAMED BY: (*PRINT*)	DATE / TIME
		V Blackhat	5/14/19 9:56am

DOJ Secretary Called: Charlotte for Document Pick Up on 5.14.19 at 2:35 By: BJ

PICKED UP BY: (*PRINT*) DATE / TIME:

NNDOJ/DRRF-July 2013

COMPLETED

THE NAVAJO NATION

JONATHAN NEZ | PRESIDENT MYRON LIZER | VICE PRESIDENT

MEMORANDUM

TO: Dominic Beyal, Director
Office of Management and Budget

FROM: Robert Willie
Robert Willie, Accounting Manager
General Accounting Section
Office of the Controller

DATE: April 4, 2019

SUBJECT: Revised Fiscal Year 2019 Enterprise, Internal Service Funds, Proprietary Funds Revenue Projection

Attached is the revised Enterprise Funds, Internal Service Funds, and Proprietary Funds revenue projection for Fiscal Year 2019. The Livestock Custody Fund, account number 915009, has been increased due to excess revenue collected through March 31, 2019. The new budget amount is $146,000.

If you should have any questions, please feel free to contact me at tribal extension x6125

The Navajo Nation
Office of the Controller

REVISED: Enterprise Funds, Internal Service Funds, Proprietary Funds Revenue Projection FY 2019

Account Number	Program/Title		FY 2019 RECOMM. LIMITS
901001	Nav Nation Code Enterprise Fund	EF	60,000
907001	Home Loan Program	EF	450,000
907002	Personal Loan Program	EF	420,000
910005	Kerigan Professional Office	EF	257,000
912001	Employee Housing Program	EF	945,000
914001	Veterans Loan Program	EF	15,000
915001	Park and Recreation	EF	8,500,000
915003	Tribal Ranch Program	EF	700,000
915008	Fish & Wildlife Enterprise	EF	800,000
915009	**Livestock Custody Fund**	**EF**	**146,000** ✓ 861CBM
915010	Fourth of July Celebration	EF	100,000
915011	Annual Navajo Nation Fair Fund	EF	700,000
915013	Veterinary Medical Sales	EF	200,000
915014	Colorado Ranch Fund	EF	795,000
807001	Office Supply Center	ISF	220,000
812002	Air Transportation	ISF	800,000
812003	Fleet Management	ISF	22,978,250
812004	Duplicating Services	ISF	800,000
812009	Property & Casualty/RM ...	ISF	9,347,132
812016	Employee Benefit Program	ISF	600,000
812017	Group Health Self-Insurance	ISF	18,500,000
812018	Navajo Transit System	ISF	60,000
109006	Office of NN Library	GF	-
109021	Tuba City Laundry Project	GF	-
114003	Broadcast Services	GF	18,000
114004	Office of Labor Relations	GF	-
114018	Office of Background Investigation	GF	22,500
115017	HPD-NN Museum	GF	200,000
115026	Navajo Animal Control	GF	50,000
115040	Agriculture Inra Invest	GF	17,464,000
117010	Day Care-Chinle	GF	55,000
117011	Day Care-Ft. Defiance	GF	70,000
117012	Day Care-Shiprock	GF	15,000
120001	Nav Nation Gaming Regulatory	GF	350,000
121002	Nav Dept Of Highway Safety	GF	42,000
N01307	NN Fire and Rescue-Twin Arrows	GF	75,500
503043	Nav-Hopi Land Commission	SRF	-
507010	DPS-Special Revenue Gaming	SRF	732,000
509010	Sales Tax Scholarship Dist	SRF	3,641,915
510003	PDD - Tourism Department	SRF	400,000
511007	Hazardous Substance Fund	SRF	-
514001	NOSHA	SRF	-
703001	Nav-Hopi Escrow Bennett Freeze	SRF	-
NEW	Sales Tax-Fire and Rescue	SRF	7,739,000
	GRAND TOTAL:		98,268,297

EF- ENTERPRISE FUND
ISF - INTERNAL SERVICE FUND
SRF - SPECIAL REVENUE FUND
GF- GENERAL FUND
* Based on submittal of premiums from Depts.

Prepared by: _____
Natasha Damon, Senior Accountant

Approved by: _____ 4-4-19
Pearline Kirk, Controller

DATE: April 4, 2019

FY 2019

THE NAVAJO NATION
PROGRAM BUDGET SUMMARY

BUDGET FORM 1

PART I. Business Unit No.: 915009 Program Title: Livestock Custody Fund Division/Branch: Natural Resources/Executive

Prepared By: Hope Wilson Phone No.: 928-871-7336/6594 Email Address: hopewilson@navajo-nsn.gov

PART II. FUNDING SOURCE(S)	Fiscal Year /Term	Amount	% of Total
Proprietary Funds	10/1/18-9/30/19	86,000.00	100%
	TOTAL:	$86,000.00	100%

PART III. BUDGET SUMMARY	Fund Type Code	(A) NNC Approved Original Budget	(B) Proposed Budget	(C) Difference (Column B - A)
2001 Personnel Expenses				
3000 Travel Expenses				
3500 Meeting Expenses	9	5,625	5,625	11,250
4000 Supplies	9	13,875	4,875	18,750
5000 Lease and Rental				
5500 Communications and Utilities				
6000 Repairs and Maintenance	9	40,500	45,000	85,500
6500 Contractual Services	9	0	12,500	12,500
7000 Special Transactions				
8000 Public Assistance				
9000 Capital Outlay	9	0	18,000	18,000
9500 Matching Funds				
9500 Indirect Cost				
TOTAL		$60,000.00	86,000.00	146,000

PART IV. POSITIONS AND VEHICLES	(D)	(E)
Total # of Positions Budgeted:	0	0
Total # of Permanently Assigned Vehicles:	0	0

PART V. I HEREBY ACKNOWLEDGE THAT THE INFORMATION CONTAINED IN THIS BUDGET PACKAGE IS COMPLETE AND ACCURATE.

Hope Wilson, Natural Resource Enforcement Manager
SUBMITTED BY: Program Manager's Printed Name

5/6/2019
SUBMITTED BY: Program Manager's Signature and Date

RECEIVED
MAY - 6 2019
OFFICE OF MANAGEMENT & BUDGET
NAVAJO NATION

Rudolph Shebala, Division Director
APPROVED BY: Division Director/Branch Chief's Printed Name

Robert O. Allan 5/6/19
APPROVED BY: Division Director/Branch Chief's Signature and Date

Received
APR 29 2019
Office of Management & Budget
The Navajo Nation, Window Rock, Arizona

/s/ alago for RJohnson

FY 2019

THE NAVAJO NATION
PROGRAM PERFORMANCE CRITERIA

BUDGET FORM 2

PART I. PROGRAM INFORMATION:

Business Unit No.: 915009 **Program Name/Title:** Livestock Custody Fund

PART II. PLAN OF OPERATION/RESOLUTION NUMBER/PURPOSE OF PROGRAM:

Resolution No. RDCO-79-16 The purpose of the Department of Resource Enforcement is to protect and preserve the natural and cultural resources and to safeguard the livestock property of the Navajo people in accordance with the mandated laws and regulations of the Navajo Nation.

PART III. PROGRAM PERFORMANCE CRITERIA:

	1st QTR		2nd QTR		3rd QTR		4th QTR	
	Goal	Actual	Goal	Actual	Goal	Actual	Goal	Actual
1. Goal Statement: To improve the DNR Complex area.								
Program Performance Measure: Hire a consultant to complete feasiblity assessment of DNR complex.	N/A		N/A		1		N/A	
2. Goal Statement: To improve the DNR Complex area.								
Program Performance Measure: Hire a contractor to re-install water and sewer lines at DNR Complex.	N/A		N/A		N/A		1	
3. Goal Statement: To improve the DNR Complex area.								
Program Performance Measure: Procurment of Hay barn for DNR facility.	N/A		N/A		1,200		1	
4. Goal Statement:					N/A			
Program Performance Measure:								

PART IV. I HEREBY ACKNOWLEDGE THAT THE ABOVE INFORMATION HAS BEEN THOROUGHLY REVIEWED.

Hope Wilson, Natural Resources Enforcement Manager
Program Manager's Printed Name

4/29/19
Program Manager's Signature and Date

Rudolph Shebala, Division Director
Division Director/Branch Chief's Printed Name

Robert O. Allen 4/29/19
Division Director/Branch Chief's Signature and Date

FY 2019

THE NAVAJO NATION
DETAILED BUDGET AND JUSTIFICATION

BUDGET FORM 4

PART I. PROGRAM INFORMATION:

Program Name/Title: Livestock Custody Fund **Business Unit No.:** 915009

PART II. DETAILED BUDGET:

(A) Object Code (LOD 6)	(B) Object Code Description and Justification (LOD 7)			(C) Total by DETAILED Object Code (LOD 6)	(D) Total by MAJOR Object Code (LOD 4)
	1000 REVENUE				(86,000)
1560	LIVESTOCK				
	October 01, 2018 - September 30, 2019: Livestock Inspection Fees, Livestock Impoundment Fee, Document Fees, Impoundment Livestock Sale Fees			(86,000)	
	3500 - MEETING EXPENSE				5,625
	Inspection services rendered by a certified Duty Livestock Inspector (DLI)				
3610	Meetings			5,625	
	.3611	Stipend			
		$125.00 per inspection Booklet x 45 books = $5,625.00	$ 5,625.00		
	4000 - SUPPLIES EXPENSE				4,875
	Procurement of office supplies (livestock pens, troughs, ropes, vaccination supplies for all livestock roundups, livestock quarantine, contagious diseases and treatment of livestock. Duty livestock inspection training, annual/resale inspection booklets, bill of sale and other related supplies.				
4410	Operating Supplies			4,875	
	.4420	General Operating Supplies	$ 3,375.00		
	.4510	Veterinarian Supplies	$ 1,500.00		
			$ 4,875.00		
	6000 - REPAIRS & MAINTENANCE				45,000
	Repair and maintenance on DNR Complex water well pump, water and sewer lines and well fixtures.				
6200	External Contractors			45,000	
	.6290	General Contractors	$ 45,000.00		
	6500 - CONTRACTUAL SERVICES				12,500
	Hiring of a contractor to complete a feasibility study for the DNR Complex.				
6830	Other Technical Services			12,500	
	.6840	Feasibility Study	$ 12,500.00		
	9000 - CAPITAL OUTLAY				18,000
	Procurement of hay barn for DNR Complex.				
9050	Building			18,000	
	.9052	Buildings	$ 18,000.00		
			TOTAL	86,000	-



BFCMA-06-07

RESOLUTION OF THE
BUDGET AND FINANCE COMMITTEE
OF THE 21ST NAVAJO NATION COUNCIL - First Year, 2007

Legislation No.: 0110-07

AN ACTION

RELATING TO RESOURCES, AND FINANCE; APPROVING THE DEPARTMENT OF RESOURCE ENFORCEMENT LIVESTOCK CUSTODY FUND, FUND MANAGEMENT PLAN

BE IT ENACTED:

The Navajo Nation hereby approves the Department of Resource Enforcement Livestock Custody Fund, Fund Management Plan, attached hereto as Exhibit "A."

CERTIFICATION

I hereby certify that the foregoing resolution was duly considered by the Budget and Finance Committee of the Navajo Nation Council at a duly called meeting held at Window Rock, Navajo Nation (Arizona), at which a quorum was present and that the same was passed by a vote of 5 in favor, 0 opposed, this 6th day of March, 2007.

Leonard Chee

Leonard Chee, Vice-Chairperson
Budget and Finance Committee

Motion: Pete Ken Atcitty
Second: Jonathan Nez

EXHIBIT "A"

DEPARTMENT OF RESOURCE ENFORCEMENT
LIVESTOCK CUSTODY FUND
FUND MANAGEMENT PLAN

I. ESTABLISHMENT

The Navajo Department of Resource Enforcement will have a Fund Management Plan (FMP) called the Livestock Custody Fund pursuant to Navajo Nation Council Resolution CMY-27-06.

The Resources Committee of the Navajo Nation Council will provide oversight, pursuant to 2 N.N.C. §695 B(11) & (12), and Title 3, Navajo Nation Code, with adherence to the 2004 Navajo Nation Emergency Response to Foreign Animal Disease RCAU-43-04; and as established in Navajo Nation Council Resolution CMY-27-06 for the Livestock and Foreign Animal Disease Response Act of 2006.

II. PURPOSE AND OBJECTIVES

The primary purpose and objectives of the Livestock Custody Fund is to generate revenues to:

A. To administer service fees under Inspection of Livestock provided from the Navajo Department of Resource Enforcement to: Issue Livestock Bill of Sales; Deliver Livestock Inspection which Certifies Acknowledgement of Brands, Mark and/or Animal Identify (Transfer of ownership, change of premise, sale, slaughter or transportation); Self-Inspect feedlot cattle and dairy cattle; Issue Ownership and Hauling Certificates; Issue Permanent Navajo Nation Hauling Card (Equine); Issue Livestock Transfer Request Forms for New Ownership and Hauling Certificates; Issue Seasonal Livestock Inspection Certificates;

B. To enhance methods of Seizure of Livestock to safeguard the livestock industry, the livestock owner and the Navajo Nation Government. Coordinate Seizure of Livestock through the: Notice of Livestock Sale; Filing and Docketing of Court Documents; Delivery of Citations Ordered by the Navajo Nation Court; Posting Citations; Return Citation to Court; Court Attendance; Execute order of Sale (Auction); Itemize Statement of Expenses of Seizure and Sale, Delivery of Notice;

C. To develop and maintain records for purposes of livestock tracking, animal identification and ownership identification. Provide legal documentation to livestock owners to determining livestock ownership. Provide documentation to transport livestock as required by Navajo Nation Law;

D. To adhere to services charges and fees established in 3 N.N.C., Chapter 7 Control and Inspection of Livestock and to establish comparable fees for additional services such as: Livestock Inspection Fees; Self Inspection Fees (Feedlots and Dairies); Seasonal Brand Inspection Fee; Seizure Fee (truck and trailer); Livestock Transport Fees (mileage, hauling, etc.); Veterinary

Fees; General Feed and Care of Livestock; Contract for Feed and Care of Livestock; Man Hours;

E. To initiate and establish a Livestock Identification Program required by the United States Government to guard and secure the Navajo Nation against Foreign Animal Disease; Investigating Sick Animals for Disease; Execute Director's Orders; Abide by Health Certificate Requirements; Initiate Test and Examinations; Control the Movement of Animals and Follow Strict Quarantine Requirements in the Event of an Emergency of Foreign Animal Disease;

F. To include penalties from violations of 3 N.C.C., Chapter 7 Control and Inspection of Livestock.

III. ADMINISTRATION

The Administration of the collection and expenditure of the Navajo Nation's Livestock Custody Fund will be by the Department of Resource Enforcement.

IV. FUNDING SOURCES

Funds will be collected from providing the following services;

No.	Service	Fee
1.	Inspection of Livestock	$5.00 service fee
	Cattle/Llamas $1.00/head Sheep/Goats $0.50/head	
2.	Issue Livestock Bill of Sales	$5.00 per bill of sale
3.	Ownership and Hauling Certificates	As stated
4.	Permanent Navajo Nation Hauling Card (Horses)	$25.00
5.	Livestock Transfer Request Form for New Ownership and Hauling Certificates	$25.00
6.	Seasonal Livestock Inspection Certificates	$5.00 service fee
	$5.50 for the 1st 10 head; in excess of 10 head $5.50/head	
7.	Self Inspection Fees (Feedlots and Dairies Only)	$5.00 service fee
	$0.50/head	
8.	Seizure Fee (Truck, trailer, equipment & personnel)	At Cost to NN
9.	Livestock Transport Fees (Current mileage cost of the NN)	At Cost to NN
10.	Veterinary Fees (Medication, equipment & personnel)	At Cost to NN
11.	General Feed and Care of Livestock	$15.00 per day per head
12.	Contract for Feed and Care of Livestock	At Cost to NN
13.	Man Power/Hours	At Cost to NN
14.	Penalties and Fines	Specific to Violation

V. RATE SETTING MECHANISMS

Comparable rates will be recommended and approved by the Resources Committee of the Navajo Nation Council.

VI. EXPENDITURE OF FUNDS

A. Lines items categories indicated in the NN Council approved budget shall reflect funding allocations.
B. Expenditures from the Livestock Custody Fund will be conducted in accordance with established Navajo Nation polices and shall be allocated each fiscal year through the Navajo Nation annual budgeting process.
C. Authorization for expenditure shall be delegated to the Department of Resource Enforcement.

VII. PERIODIC REVIEW

A. Quarterly financial reports will be provided to the Division of Natural Resources and the Resources Committee of the Navajo Nation Council.
B. The Livestock Custody Funds shall be audited pursuant to the Auditor General requirements.

IIX. AMENDMENTS

Sections I through VII can be amended from time to time by the Budget and Finance Committee of the Navajo Nation Council upon recommendation of the Resources Committee of the Navajo Nation Council as deemed appropriate.

DIVISION OF NATURAL RESOURCES

Title 3, Chapter 7; Livestock Inspection and Control – Fund Management Plan Matrix

NO.	SERVICE / FEES	NNDA	GMP	DLI (Certified)	VET	DRE	Courts	PD
1.	Seizure			X	X	X		
	Seizure Fee: (NN Truck, Trailer, etc.)	X	X	X	X	X		
	Daily Holding Fee			X		X		
	Livestock Transport / Cost (NN Vehicle)	X	X		X	X		
	Veterinary Fees (Regulatory function)				X			
	General Feed/Care of Livestock			X	X	X		
	Contract for Feed/Care					X		
	Manpower	X	X	X	X	X		
	Release			X		X		
2.	Issue Bill of Sale			X		X		
3.	Inspection of Livestock			X		X		
	Inspection Fee			X		X		
	½ of Service charge to DLI			X		X		
4.	Self Inspection Fee (Feedlot, Dairy)					X		
5.	Service Charge for Inspection/Control/Seizure – TBD by Dept.					X		
6.	Quarantine (Specific to Incident)				X	X		X
7.	Ownership/Hauling Certificates			X		X		
8.	Permanent Hauling Card (Equine only)			X		X		
9.	Livestock Transfer Request			X		X		
10.	Seasonal Inspection			X		X		
	Fee for Seasonal Brand Inspection Certificate			X		X		
11.	Livestock Trader Permits	X						
12.	Violations/Citations					X		
13.	Penalties: Fees				X	X	X	

NOTE: Highlighted green area is the primary agency responsible for those specific services & fees. It is recommended that the Department of Agriculture begin the development of their own fund management plan for livestock trade permits.

DIVISION OF NATURAL RESOURCES

Title 3, Chapter 7; Livestock Inspection and Control – Fund Management Plan Matrix

	SERVICE / FEES		NNDA	GMP	DLI (Certified)	VET	**DRE**	Courts	PD
14.	Records: (Database)						X		
15.	Adm. Service Charge				X		X		
16.	Filing and Docketing – Prosecutor						X	X	
17.	Return Citation to Court						X	X	
18.	Auction – Assist Execute Order of Sale		X	X	X	X	X		
19.	Itemized Statement; Expenses of Seizure and Sale / Livestock Roundup				X		X		
	Seizure				X	X	X		
	Pick up and Hauling Charges (seizure)		X	X	X	X	X		
	Contract Feed and Care						X		
	Trailer Transportation		X	X		X	X		
	Mileage to Transport to Auction		X	X		X	X		
	Pickup Truck Expenses		X	X	X	X	X		
	Man Hours		X	X	X	X	X		
20.	Delivery of Notice				X		X		
21.	Execute Director's Orders – Pg 42				X		X		
22.	Investigation				X	X	X		
23.	Control of Movement of Animals				X	X	X		
24.	Livestock Roundup				X		X		

NOTE: Highlighted green area is the primary agency responsible for those specific services & fees. It is recommended that the Department of Agriculture begin the development of their own fund management plan for livestock trade permits.

Document No. 005245 Date Issued: 01/07/2016

SECTION 164 REVIEW FORM

Title of Document: FY2016LivestockCustodyFundProprietaryFund Contact Name: VIRGINIA BEGAY

Program/Division: DIVISION OF NATURAL RESOURCES

Email: vergiebegay2@hotmail.com Phone Number: 928/871-7335/7336

Division Director Approval for 164A: Bidtah Becker, Division Director/Leonard G. Butler, Dept. Mgr III

Check document category; only submit to category reviewers. Each reviewer has a maximum 7 working days, except Business Regulatory Department which has 2 days, to review and determine whether the document(s) are sufficient or insufficient. If deemed insufficient, a memorandum explaining the insufficiency of the document(s) is required.

Section 164(A) Final approval rests with Legislative Standing Committee(s) or Council

				Sufficient	Insufficient
☐	**Statement of Policy or Positive Law:**				
	1. OAG:		Date:	☐	☐
☑	**IGA, Budget Resolutions, Budget Reallocations or amendments: (OMB and Controller sign ONLY if document expends or receives funds)**				
	1. OMB:		Date: 1-14-16	☑	☐
	2. OOC:		Date: 1.20.16	☑	☐
	3. OAG:		Date: 1-22-16	☑	☐

Section 164(B) Final approval rests with the President of the Navajo Nation

☐	**Grant/Funding Agreement or amendment:**				
	1. Division:		Date:	☐	☐
	2. OMB:		Date:	☐	☐
	3. OOC:		Date:	☐	☐
	4. OAG:		Date:	☐	☐
☐	**Subcontract/Contract expending or receiving funds or amendment:**				
	1. Division:		Date:	☐	☐
	2. BRD:		Date:	☐	☐
	3. OMB:		Date:	☐	☐
	4. OOC:		Date:	☐	☐
	5. OAG:		Date:	☐	☐
☐	**Letter of Assurance/M.O.A./M.O.U./Other agreement not expending funds or amendment:**				
	1. Division:		Date:	☐	☐
	2. OAG:		Date:	☐	☐
☐	**M.O.A. or Letter of Assurance expending or receiving funds or amendment:**				
	1. Division:		Date:	☐	☐
	2. OMB:		Date:	☐	☐
	3. OOC:		Date:	☐	☐
	4. OAG:		Date:	☐	☐

NAVAJO NATION DEPARTMENT OF JUSTICE

DOCUMENT REVIEW REQUEST FORM

RECEIVED
JAN 1
DEPARTMENT OF JUSTICE
RECEPTIONIST DESK

DOJ
1-21-16 4:1?
DATE / TIME
☐ 7 Day Deadline
DOC #: 005245
SAS #:
UNIT: NRL

☐ RESUBMITTAL

*** FOR NNDOJ USE ONLY - DO NOT CHANGE OR REVISE FORM. VARIATIONS OF THIS FORM WILL NOT BE ACCEPTED. ***

CLIENT TO COMPLETE

DATE OF REQUEST: 1/21/2015
ENTITY/DIVISION: Natural Resources
CONTACT NAME: Verajic Begay
DEPARTMENT: Resource Enf.
PHONE NUMBER: 871-7336
E-MAIL: verajicbegay12@hotmail.com

TITLE OF DOCUMENT: FY 2016 Livestock Custody Fund Proprietary Fund

RECEIVED
JAN 22 2016
DEPARTMENT OF JUSTICE
NATURAL RESOURCES UNIT

DOJ SECRETARY TO COMPLETE

DATE/TIME IN UNIT: 01/22/16 2:15 pm
REVIEWING ATTORNEY/ADVOCATE: Clarence 01/02/1.

DATE/TIME OUT OF UNIT: 01/22/16 2:40 pm TB

DOJ ATTORNEY / ADVOCATE COMMENTS

Legally Sufficient

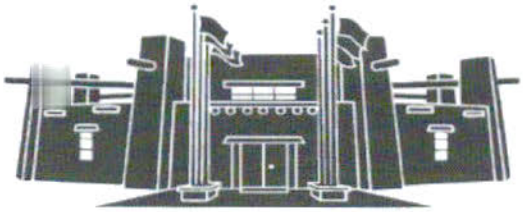
REVIEWED BY: (*PRINT*)	DATE / TIME	SURNAMED BY: (*PRINT*)	DATE / TIME
		Donavan Blackhat	1/22/16 1:40 pm

DOJ Secretary Called: [illegible] msg + sr Legal for Document Pick Up on 01/22/16 at 2:27 pm By: TB

PICKED UP BY: (*PRINT*) DATE / TIME:

NNDOJ/DRRF-July 2013

Office of Legislative Counsel
Telephone: (928) 871-7166
Fax # (928) 871-7576



Honorable Seth Damon
Speaker
24th Navajo Nation Council

MEMORANDUM

TO: Honorable Thomas Walker
24th Navajo Nation Council

FROM: Candace French, Attorney
Office of Legislative Counsel

DATE: July 3, 2019

RE: AN ACTION RELATING TO THE RESOURCES AND DEVELOPMENT COMMITTEE, APPROVING THE NAVAJO NATION DEPARTMENT OF RESOURCE ENFORCEMENT LIVESTOCK CUSTODY FUND MODIFICATION IN THE AMOUNT OF $86,000.00

Per your request, attached is the above-reference proposed resolution and associated legislative summary sheet. Based on existing law, the resolution drafted is legally sufficient. However, as with all legislation, the proposed resolution is subject to review by the courts in the event of a challenge.

The Office of Legislative Counsel recommends the appropriate standing committee(s) reviews based on the standing committees powers outlined in 2 N.N.C. §§ 301, 401, 501, 601, and 701. Nevertheless, "the Speaker of the Navajo Nation Council shall introduce [the proposed resolution] into the legislative process by assigning it to the respective oversight committee(s) of the Navajo Nation Council having authority over the matters for proper consideration. 2 N.N.C. § 164(A)(5).

Please review the proposed resolution to ensure it is drafted to your satisfaction. If you approve, please sign as "Primary Sponsor" and submit it to the Office of Legislative Services where the proposed resolution will be given a tracking number and referred to the Office of the Speaker. If the proposed legislation is unacceptable to you, please contact me at the Office of Legislative Counsel and advise me of the changes you would like to make to the proposed resolution.

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW PUBLICATION

LEGISLATION NO: 0194-19 **SPONSOR:** Thomas Walker, Jr

TITLE: An Action Relating To Resources And Development Committee, Approving The Navajo Nation Department Of Resource Enforcement Livestock Custody Fund Modification In The Amount Of $86,000.00

Date posted: July 10, 2019 at 6:57 PM

Digital comments may be e-mailed to comments@navajo-nsn.gov

Written comments may be mailed to:

Executive Director
Office of Legislative Services
P.O. Box 3390
Window Rock, AZ 86515
(928) 871-7586

Comments may be made in the form of chapter resolutions, letters, position papers, etc. Please include your name, position title, address for written comments; a valid e-mail address is required. Anonymous comments will not be included in the Legislation packet.

Please note: This digital copy is being provided for the benefit of the Navajo Nation chapters and public use. Any political use is prohibited. All written comments received become the property of the Navajo Nation and will be forwarded to the assigned Navajo Nation Council standing committee(s) and/or the Navajo Nation Council for review. Any tampering with public records are punishable by Navajo Nation law pursuant to 17 N.N.C. *§374 et. seq.*

THE NAVAJO NATION
LEGISLATIVE BRANCH
INTERNET PUBLIC REVIEW SUMMARY

LEGISLATION NO.: 0194-19

SPONSOR: Honorable Thomas Walker Jr.

TITLE: An Action Relating To The Resources And Development Committee, Approving The Navajo Nation Department Of Resource Enforcement Livestock Custody Fund Modification In The Amount Of $86,000.00

Posted: July 10, 2019 at 6:57 PM

5 DAY Comment Period Ended: July 15, 2019

Digital Comments received:

Comments Supporting	*None*
Comments Opposing	*None*
Inconclusive Comments	*None*

Legislative Tracking Secretary
Office of Legislative Services

7/16/19 8:21am
Date/Time